



AUGUST SCHOOL BOARD MEETING

August 22, 2019 7 PM

- SCHOOL BOARD MEETING AGENDA -

1. School Board President

- A. Pledge of Allegiance
- B. Approval of Minutes
 - June 27, 2019 School Board Meeting
- C. Approve Agenda as presented.
- D. Recognition of the Public
 - *Please stand and give your name/address for the record.*
 - *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
 - *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

2. Reports

Superintendent – Dr. Eshbach

- Recognition of New Professional Staff

Student Liaison – Zachary Brnich

Inter-Municipal –

CAIU- Dr. McLean

Vo-Tech – Mr. Barndt

Polar Bear Foundation - Mr. Gunning

3. Business Manager Report - Mr. Young

Payment of Bills

Treasurer's Report

Review of Various Accounts

4. Athletics and Activities Report – John Gunning

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

- A. Recommend approval of the addition of Unified Bocce as an Interscholastic Sport at Northern High School for the 2019-2020 winter athletic season.
- B. Recommend approval of the Code of Student Conduct 2019-20. ([Attachment](#))
- C. Recommend approval of the Code of Conduct for Athletics, Extracurricular and Co-Curricular Activities 2019-20. ([Attachment](#))
- D. Recommend approval of the Extra-Curriculars, Co-Curriculars, and Clubs for the Elementary Schools, Middle School, and High School for the 2019-20 school year.
([Elementary](#))
([Middle School](#))

[\(High School\)](#)

E. Trip Requests:

- 1) HS Wrestling Team to attending Wrestling Meet at Central Mountain High School, December 12, 2019 – December 14, 2019.
- 2) HS Wrestling Team to attend Wrestling Meet at Conestoga Valley High School, December 26, 2019 – December 28, 2019.
- 3) HS Wrestling Team to attend Wrestling Meet at Hershey – Giant Center, March 3, 2020 – March 7, 2020.
- 4) HS Swim Team to attend Swim Meet at Bucknell University, March 11, 2020 – March 14, 2020.
- 5) HS Track and Field Team to attend Penn Relays Track Meet, Philadelphia, April 23, 2020 – April 25, 2020.
- 6) HS Track and Field Team to attend Track Meet at Shippensburg University, May 15, 2020 – May 16, 2020.
- 7) HS Track and Field Team to attend Track Meet at Shippensburg University, May 22, 2020 – May 23, 2020.
- 8) NHS Marching Band Warwick Band Competition, Warwick, PA, September 28, 2019.

F. Enrollment Exception:

Recommend approval for the son of Andrew and Nicolena Bryden to begin the school year at Wellsville Elementary School, despite the fact that they currently live in the Dillsburg Elementary attendance area. They are building a home in the Wellsville attendance area, with an expected move-in date Prior to January 1, 2020.

G. Approve Senior, Zachary Brnich, as the Student Board Representative for the 2019-20 school year. Katherine Anthony will be the alternate.

5. Budget and Finance Committee Report – Greg Hlatky

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from JP Harris and YATB for July 2019.
[\(Attachment #4 – JP Harris\)](#)
[\(Attachment #4 - YATB\)](#)

- B. Approve the list of Personal Tax Exemptions for August 2019
[\(Attachment #5\)](#)

6. Building and Grounds Committee report – Ann Hoverter

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

- A. Approve the following Facility Use Requests:
 - 1) Beauty After Bruises (A project of The Foundation for Enhancing Communities)
Party in the Park Fundraising Event

NHS – Gym, Lobby, Vestibule, Parking Lots, Field Hockey Practice Field, Band Practice Field

NMS – Gym, Parking Lots

6/27-28/2020 – Friday – set up 1:00 pm, through Sunday – 5 pm

Category 4 Changed by Board on 2/28/19

A letter is on file requesting waiving of fees.

Certificate of Insurance is on file.

2) Dillsburg Area Soccer Club

Fundraiser pick-up

HS – Polar Bear Lobby

10/11/2019 - Friday– 3 pm - 4:30 pm

Category 3

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

3) YWCA of York

Girls on the Run, after school running program

SME – Room 113, Gym, Playground, black top, field

9/9/2019-12/4/2019 – Mondays and Wednesdays – 3:45 pm-5 pm

Category 3

Rental Fee – not applicable

Certificate of Insurance is on file.

4) VFW of Dillsburg #6771

“Tent Event” Over Flow Parking Only

NMS – Parking Lot

9/8/2019 – Saturday, 10 am-5 pm

Category 2 – Fees not applicable

Certificate of Insurance is on File.

5) Holy Family University

Local Teacher Information Meeting

NHS – Library or Classroom

10/2/2019 – Wednesday – 3:30-5:30 pm

Category 4 – Rental Fee: 2 hours at \$72/hr = \$144.00

Certificate of Insurance is on file.

7. Curriculum Committee Report – Beth McLean

Although Board action is required, it is generally unnecessary to hold discussion on these items.

With the consent of all members, they are therefore grouped and approval is given in one motion.

In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Multiple Day Trip Requests:

1) Eric Eshbach

Ed Leader 21 Annual Conference

October 2-4, 2019, Houston Texas.

Travel costs only.

- 2) Gerry Schwille
National Athletic Director Conference
Washington, DC – Friday, December 13 through Tuesday, December 17, 2019

B. FINAL Curriculum Adoption:

- 1) High School – High School Yearbook ([Attachment](#))
- 2) High School Agriculture (Standard alignment revision related to CTE Monitoring)

C. TENTATIVE Curriculum Adoption:

- 1) High School
 - a. [Advanced Placement 2D Art and Design](#)
 - b. [Culinary Arts I](#)
 - c. [Driver Education](#)
- 2) High School/Middle School
 - a. [Spanish I](#)
 - b. [Spanish II](#)
 - c. [Spanish III](#)
 - d. [Spanish IV](#)
 - e. [French I](#)
 - f. [French II](#)
 - g. [French III](#)
 - h. [French IV](#)
3. Middle School
 - a. [7th Grade World Language](#)
4. Elementary Mathematics
 - a. [Kindergarten Mathematics](#)
 - b. [1st Grade Mathematics](#)
 - c. [2nd Grade Mathematics](#)
 - d. [3rd Grade Mathematics](#)
 - e. [4th Grade Mathematics](#)
 - f. [5th Grade Mathematics](#)

8. Policy Committee Report – Patricia Schaffer

A. Policies for **TENTATIVE** approval:

- 1) [Policy 122](#) – Extracurricular and co-Curricular Activities
- 2) [Policy 150](#) – Title I – Comparability of Services
- 3) [Policy 220](#) – Student Expression/Distribution and Posting of Materials
- 4) [Policy 913](#) – Non-school Organization/Groups/Individuals

9. Personnel Committee Report – Mike Barndt

Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).

Move to approve by consent:

A. Professional Staff Resignation:

- 1) Melissa Sattazahn, Librarian, Middle School, effective July 19, 2019 (resigned prior to start date).

- 2) Janelle Flores, 2nd Grade Teacher, Northern Elementary, effective August 16, 2019.
- 3) Heather Gibb, 5th Grade Teacher, South Mountain Elementary, effective August 4, 2019.
- 4) Michelle Nitchman, School Counselor, effective ~~August 8, 2019~~ **June 7, 2019.**
- 5) **Lisa Gifford, 3rd Grade Teacher, Dillsburg Elementary School, effective TBD.**

B. Professional Staff Employment:

- 1) Rachel Reichenbach, Middle School Librarian, at a rate of \$58,207 (MA, Step 9), effective TBD. (Fauber)
- 2) Amanda Hull, 4th Grade Teacher, South Mountain, at a rate of \$45,395 (BA, Step 2), effective August 15, 2019. (Gifford)
- 3) Haley Genchur, 2nd Grade Teacher, Northern Elementary, at a rate of \$46,112 (MA, Step 1), effective August 15, 2019. (Flores)
- 4) Corey Lynch, 5th Grade Teacher, South Mountain, at a rate of \$46,403 (BA, Step 3), effective August 15, 2019. (Hertz)
- 5) **Patricia Surubaru, Counselor, Northern Elementary, at a rate of \$47,210 (MA, Step 2), effective August 19, 2019. (Nitchman)**

C. Professional Staff Transfer:

- 1) Kimberly Lohr, from 5th Grade Teacher at Dillsburg Elementary, to 4th Grade Teacher at Northern Elementary, effective August 20, 2019. (Wenger)
- 2) Karen Hill—from 3rd DES to 5th DES, effective August 20, 2019. (Lohr)
- 3) ~~Lisa Gifford—from 4th SME to 3rd DES, effective August 20, 2019. (Hill)~~

D. Support Staff Employment:

- 1) Shelly Wirt, PT Paraprofessional, Middle School, 4.75 hours per day, at a rate of \$11.12 per hour, effective August 20, 2019. (Keim)
- 2) Rebekah Hickey, PT Kindergarten Aide, Northern Elementary, 5.75 hours per day, at a rate of \$11.12 per hour, effective August 20, 2019. (Harris)
- 3) Karen King, PT Food Service Aide, 4.0 hours per day, at a rate of \$10.00 per hour, effective August 20, 2019.
- 4) Julie Flook, PT Paraprofessional, Dillsburg Elementary, 5.75 hours per day, at a rate of \$11.62 per hour, effective August 20, 2019. (Scusselle)
- 5) Samantha Conrad, PT Copy Room Aide, Administration Building, 5.5 hours per day, at a rate of \$10.00 per hour, effective August 13, 2019. (Cassel)
- 6) Rebecca Ross, PT Paraprofessional, Northern Elementary, 5.75 hours per day, at a rate of \$11.12 per hour, effective August 20, 2019. (Klugh)
- 7) Christina Varner, FT Custodian, Middle School, 8.0 hours per day, at a rate of \$11.27 per hour, effective August 20, 2019. (King)
- 8) Pamela Roman, PT Paraprofessional, South Mountain, 5.5 hours per day, at a rate of \$11.12 per hour, effective August 20, 2019. (Sanders)

E. Support Staff Retirement:

- 1) Florence Spangenberg, FT Job Coordinator, High School, effective July 12, 2019.

F. Support Staff Transfer:

- 1) Camryn Glines, PT Paraprofessional, from Northern Elementary School to South Mountain Elementary School, effective August 20, 2019.

G. Support Staff Resignation:

- 1) Larry Fischer, PT Food Service Aide, Northern Elementary, effective June 5, 2019.
- 2) Lynn Sanders, PT Paraprofessional, South Mountain, effective July 22, 2019.

- 3) Connie Carpenter, PT Paraprofessional, Wellsville, effective June 4, 2019.
- 4) Paige Mixon, PT Paraprofessional, Wellsville, effective July 31, 2019.

H. Support Staff Increase in Hours:

- 1) Vicki Swope, PT Library Aide, High School, from 5.0 hours per day to 5.75 hours per day, effective August 20, 2019. *(to support one to one initiative)*

I. Salary Correction:

- 1) Amelia Perry, Teacher, \$48,217 (MA, Step 3), effective August 15, 2019.

J. Salary Movement:

- 1) Stephanie DePalmer, Counselor, to MA+60, effective July 12, 2019.
- 2) Amber Gunning, Counselor, to MA+30, effective July 17, 2019.
- 3) Matthew Vance, Teacher, to MA, effective August 15, 2019.

K. Unpaid Leave:

- 1) Linda Ulrich, Teacher, Dillsburg Elementary, August 20, 2019 through August 22, 2019.

L. Athletic Coach Employment:

- 1) Shane Miller, JV Wrestling Coach, at a rate of \$3,444.
- 2) Alison Mondorff, JV Girls Volleyball Coach, at a rate of \$2,984.80.
- 3) Brad Livingston, Asst. Football Coach (Shared – 34 out of 68 points), at a rate of \$2,788.
- 4) Greg Bowman, Asst. Football Coach (Shared – 34 out of 68 points), at a rate of \$2,788.
- 5) A. Patrick Hicks, Asst. Football Coach (Shared – 58 out of 68 points), at a rate of \$4,756.
- 6) Brad Stacknick, Asst. Football Coach (Shared – 10 out of 68 points), at a rate of \$574.

M. Long Term Substitute Employment:

- 1) Britni Hamm, Learning Support Teacher, Northern Elementary, at a rate of \$234.39 per day (BA, Step 1), from August 15, 2019 through approximately December 3, 2019. (Grove)
- 2) Julie Swenson, Social Studies Teacher, High School, at a rate of \$234.39 per day (BA, Step 1), from August 15, 2019 through June 2, 2020 (or last student day of 2019-20). (Green-Gautum)
- 3) Diana Gable, 3rd Grade Teacher, South Mountain, at a rate of \$234.39 per day (BA, Step 1), from August 15, 2019 through approximately June 2, 2020. (Holubowicz)

N. Tenure:

The following staff members have earned tenure and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

- 1) Lisa Hoover, Teacher, Dillsburg Elementary, effective August 18, 2019.
- 2) Kimberly Lohr, Teacher, Dillsburg Elementary, effective August 18, 2019.
- 3) Rita Ross, Teacher, Dillsburg Elementary, effective August 18, 2019.
- 4) Erin Swope, Teacher, Dillsburg Elementary, effective August 18, 2019.
- 5) Tyler Smith, Teacher, Dillsburg/Northern Elementary, effective August 18, 2019.
- 6) Lauren Berry, Teacher, High School, effective August 18, 2019.
- 7) Alisse Gasbara, Teacher, High School, effective August 18, 2019.
- 8) Travis Moyer, Teacher, High School, effective August 18, 2019.
- 9) James Neessen, Teacher, High School, effective August 18, 2019.
- 10) Tyler Bechtel, Teacher, Middle School, effective August 18, 2019.

- 11) Kyle Lehman, Teacher, Middle School, effective August 18, 2019.
- 12) Jessica Mauchamer, Teacher, Middle School, effective August 18, 2019.
- 13) Wendy Simpson, Teacher, South Mountain, effective August 18, 2019.

O. Substitutes for 2019-2020 school year. ([Attachment- UPDATED](#))

P. Athletic Helpers 2019-2020 school year. ([Attachment](#))

Q. Uncompensated Leave Requests:

- 1) Bryan Holubowicz, Teacher, from August 20, 2019 through approximately September 20, 2019 with benefits.
- 2) Carol Wenger, Teacher, from August 20, 2019 through approximately September 20, 2019 with benefits.
- 3) Ashley Grove, Teacher, Northern Elementary, from September 9, 2019 (1/2 day) through December 6, 2019 without benefits.

R. Accepted Full-time Employment with ESS:

- 1) Paige Mixon, Multiple Disabilities Support Para at Wellsville Elementary.
- 2) Donna Graybill, Study Hall Aide, Northern High School.
- 3) Megan Bungay, Swim Aide, Northern High School.
- 4) Beth Bianchini, Library Aide, Dillsburg/Northern Elementary.
- 5) **Lissette Johnson, Learning Support Para, Northern Middle School.**

10. Items for Board Action:

A. Approve the tuition agreement with New Story for one student for the 2019/2020 school year. ([Attachment #6](#))

B. Approve the tuition agreement with New Story for one student for the 2019/2020 school year. ([Attachment #7](#))

C. Approve the educational services contract with Diakon Youth Services for the 2019/2020 school year. ([Attachment #8](#))

D. Approve the staff placement agreement with ESS Support Services, LLC for the 2019/2020 school year. ([Attachment #9](#))

E. **Approve the AIA contract for Architectural Services with Crabtree Rohrbaugh Associates, subject to approval by the District Solicitor. Roll Call Vote.** ([Attachment](#))

F. [Professional Staff Additional Services Contracts](#):

G. Extra Service Contracts: ([Attachment UPDATED](#))

11. New Business:

12. Recognition of the Public:

13. Items for Future Agendas:

14. Adjournment

The next School Board meetings will be:

Committee Meeting – September 17, 2019

School Board Meeting – September 26, 2019