

Northern York County School District



Regular Meeting of the Board of School Directors  
March 24, 2020

A regular meeting of the Board of School Directors was held on March 24, 2020.

*In consultation with the School District Solicitor, and in compliance with the Governor's order to close all businesses that are not life-sustaining, the Board of Directors of the Northern York County School District will hold the March 24, 2020 meeting through remote access and live streaming. We will be using the Microsoft Teams application to host this virtual meeting. A link to the meeting will be provided on Monday. If you have a PC, all you will need to do to join is click on the link. If you have an Apple device (Mac, iPad, iPhone), you should download the Microsoft Teams app from the Apple App Store.*

The meeting was called to order at 7:00 PM.

Roll Call - Members in attendance: Kevin Barnett, Ken Sechrist, Greg Hlatky, Patricia Schaffer, Ann Hoverter, Jamie Markle (7:17 PM, Alyssa Eichelberger, Joe Rudy, Beth McLean

Non-Members present:

Dr. Eshbach	Superintendent
Mr. Beals	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources
Mr. Lehman	Principal, Northern High School
Mr. Sauer	Assistant Principal, Northern Middle School
Miss Cal	Principal, Northern Elementary School
Mr. Johnston	Director of Technology
Mr. Schwille	Athletic Director

Pledge of Allegiance

All Voting will be by Roll Call.

Motion by Hoverter, seconded by Hlatky

Approve the Resolution in Response to the COVID-19 Pandemic. ([Attachment](#))

Roll Call Vote. Motion carried, with all 8 Directors present voting yes.

Motion by McLean, Seconded by Hoverter

Approval of the February 25, 2020 School Board Meeting Minutes.

Roll Call Vote. Motion carried, with all 8 Directors present voting yes.

Motion by Schaffer, seconded by Hoverter

Approval of the March Board Meeting Agenda, with Addendum, as presented.

Roll Call Vote. Motion carried, with all 8 Directors present voting yes.

Recognition of the Public:

Reports:

Superintendent – Dr. Eshbach

- School Code Bill addressing COVID-19 set to be voted on Wednesday, March 25, 2020.
- Latest directive from Governor Wolf – schools closed through April 6<sup>th</sup>. Staff may return April 7<sup>th</sup>, schools may open April 9<sup>th</sup>. Dr. Eshbach proposes that the District adheres to the approved 2019-2020 NYCS D School Calendar, where school will be back in session April 14, 2020.
- Jason Beals spoke to the Board about the ClassLink Online Utilization Report.
- Dave Borrell updated the Board concerning IEP meetings being held to keep the District in compliance.
- Dr. Eshbach thanked the Administrative staff, teachers and staff members for all of their assistance during this time.

School Board Student Representative – Zachary Brnich – not in attendance/no report.

Inter-Municipal – Per Ken Sechrist the Zoning Meetings have been postponed. Once re-scheduled, Mr. Sechrist asked the Board for volunteers to attend the meetings with him.

CAIU – Patricia Schaffer

- Meeting cancelled.

Vo-Tech – Alyssa Eichelberger

- Meeting cancelled.

Polar Bear Foundation – Beth McLean

- Virtual meeting held last Wednesday, March 18, 2020.
- Working on mini-grants that have been received.
- The PBF Gala – no decision on if it will be held/postponed.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund Checks dated March 24, 2020 for check number 325632 and check number 325633, in the amount of \$235,214.94.

General Fund Manual Checks dated from February 13, 2020 to March 11, 2020 for check number 325396 to check 325451, check 325460 to check 325569, and check 325587 to check 325631 in the amount of \$471,406.07.

General Fund payroll checks dated February 21, 2020 for check 325452 to check number 325459 and checks dated March 6, 2020 for check 325570 to check 325586 in the amount of \$10,888.32.

Student Activities Account checks dated February 13, 2020 to March 11, 2020 for check number 513 to check number 521 in the amount of \$3,220.17.

Capital Reserve Fund checks dated March 2, 2020 for check number 450 and 451 in the amount of \$58,945.03.

Food Service Account checks dated March 24, 2020 for check number 8713 to check number 8727 in the amount of \$67,92,765.32.

Roll Call Vote. Motion carried, with all 9 Directors present voting yes.

Motion by Hlatky, seconded by McLean  
Acceptance of March 2020 Treasurer's Report  
Roll Call Vote. Motion carried, with all 9 Directors present voting yes.

Review report of Various Accounts

Mr. Sechrist, School Board President, informed the Board that the approval of the Athletics and Activities Report, Budget and Finance Report, Buildings and Grounds Report, Curriculum Report and Personnel Report would be approved by consent under one motion/approval.

Motion by Hlatky, seconded by Hoverter  
Approve the following Committee Reports:

4. Athletics and Activities Report – Kevin Barnett
  - A. Trip Requests:
    - 1) Recommend approval for the HS Girls Basketball team to travel to overnight camp at Messiah College, July 16 – July 20, 2020. No cost to the school district.
5. Budget and Finance Committee Report – Greg Hlatky
  - A. Approve the list of Personal Tax Exonerations from YATB and JP Harris for February 2020.  
[\(Attachment #4- JP Harris\)](#)  
[\(Attachment #4 - YATB\)](#)
  - B. Approve the Final Capital Area Intermediate Unit Budget for 2020-2021  
[\(Attachment #5\)](#)
  - C. Approve the funding rates for Lincoln Benefits Trust for 2020-2021  
[\(Attachment #6\)](#)
  - D. Authorize Business Manager to seek bids for the following:
    - a. Music
    - b. Science
    - c. Vo-Ag
    - d. Industrial Arts
    - e. Athletic Supplies
    - f. Electric Lamps (light bulbs)
6. Building and Grounds Committee Report – Joe Rudy
  - A. Approve the following Facility Use Requests:
    - 1) YMCA  
**Summer Day Camp**  
6/8/2020 – 8/14/2020 – Monday-Friday – 7 am – 6 pm  
NE - Gym  
NE - Playground  
NE - Cafeteria  
**Category 3**  
Fees – Not Applicable  
Certificate of Insurance is on file.
    - 2) Kindercademy  
**Summer Program**  
DE – Playground and Restrooms

Occasionally - One hour per day during the summer. Coordinated with Dr. Franko

**Category 5**

No Fees for Playground Usage

Certificate of Insurance is on file.

3) Dillsburg Area Soccer Club (DASC)

**5K Race Fundraiser, Thundering Pickle Turkey Trot 2020**

11/26/20 – Thursday – 6:30 am – 11:30 am (Thanksgiving Day)

HS – Lobby, Restrooms

**Category 3**

Rental Fees – Not Applicable

Non-profit letter is on file.

Coordinated with Steve Lehman.

Certificate of Insurance is on file.

4) Dillsburg Area Soccer Club (DASC)

**Dillsburg Shootout Registration**

10/9/2020 – Friday – 3:30 pm-9 pm

SME – Cafeteria, Lobby, Gym, Kitchen

**Category 3**

Rental Fees – Not Applicable

Non-profit letter is on file.

Certificate of Insurance is on file.

5) South Mountain Baseball – Mr. Brian Gerber

**Baseball Games – Adults**

HS – Baseball Field

5/23, 5/25, 5/30, 6/4, 6/6, 6/20, 6/23, 6/27, 7/9, 7/11, 7/16, 7/23, 7/25, 7/28, 7/30, 8/4/2020

Tuesdays and Thursdays -- 6 pm – 8 pm

Saturdays – 11 am – 1 pm

**Category 5**

Rental Fee - \$35.00/per hour

Games to be coordinated with Mr. Gerry Schwille.

Certificate of Insurance is on file.

Non-Profit paperwork has been received.

7. Curriculum Committee Report – Beth McLean

A. Multiple Day Conference Requests:

1) Matt LaBuda

PAPSA Annual Conference

Williamsport – Wednesday, April 1 through Friday, April 3, 2020

2) Shannon Trostle

TSA (Technology Student Association) State Competition) - No Cost

Champion – Thursday, April 16 and Friday, April 17, 2020

B. **FINAL** Curriculum approval:

1) [6<sup>th</sup> Grade ELA](#)

2) [6<sup>th</sup> Grade Reading](#)

- 3) 7<sup>th</sup> Grade Reading
- 4) 7<sup>th</sup> Grade English

D. **TENTATIVE** curriculum approval:

- 1) 8<sup>th</sup> Grade English Curriculum.

E. Approve the following items for disposal (Apple sale back)

- 1) 1<sup>st</sup> Generation iPad mini – QTY 12 (age – no longer usable)
- 2) 2<sup>nd</sup> Generation iPads – QTY 154 (age – no longer usable)
- 3) 4<sup>th</sup> Generation iPads – QTY 65 (age – no longer usable Operating System no longer supported)

*90 of these iPads were purchased were purchased with Federal Dollars (IDEA) during fiscal year 2012. These iPads were used in classrooms for students identified with special needs. As of 3/17/2020 these items are now 8 years old and have become obsolete. The items were repurchased by Apple as part of their buyback program.*

8. Personnel Committee Report – Alyssa Eichelberger

*\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment*

*(Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

A. Professional Staff Retirement:

- 1) Roberta Miller, Kindergarten Teacher, South Mountain, effective June 4, 2020 (or last teacher day of 2019-20).

B. Professional Staff Resignation:

- 1) Natalie Rizzuto, 3<sup>rd</sup> Grade Teacher, Dillsburg Elementary School, effective April 3, 2020.

C. Support Staff Resignation:

- 1) Debra Book, FT Custodian, Northern Elementary, effective March 20, 2020.
- 2) Scott Clark, Technology Aide, effective April 3, 2020.

D. Support Staff Employment:

- 1) Andrew Edwards, FT Custodian, Dillsburg Elementary, 8.0 hours per day, at a rate of \$11.27 per hour, effective March 9, 2020. (NEW)

E. Athletic Coach Resignation:

- 1) H. Dale Bishop, Asst. Girls Lacrosse Coach (shared), effective February 28, 2020.

F. Athletic Coach Employment:

- 1) Dan Small, Asst. Girls Lacrosse Coach (full contract), at a rate of \$2,558.40.

G. Uncompensated Leave Request:

- 1) Courtney Dyer, Building Nurse, from April 6, 2020 – April 8, 2020.
- 2) Sheila Frey, PT Paraprofessional, from May 27, 2020 – May 29, 2020.

H. Approved Summer Help Seasonal Employment (Maintenance/Custodial):

- 1) Michael Chronister, at a rate of \$10.00 per hour, effective June 8, 2020.
- 2) Ty Chronister, at a rate of \$10.00 per hour, effective June 8, 2020.

- 3) Jake Chronister, at a rate of \$10.00 per hour, effective June 8, 2020.
- 4) Samantha Conrad, at a rate of \$10.00 per hour, effective June 8, 2020 (as needed).
- 5) W. Andrew Kohl, at a rate of \$10.00 per hour, effective June 8, 2020 (as needed).
- 6) Pam Mihalov, at a rate of \$10.00 per hour, effective June 8, 2020 (as needed).

I. Building Substitute

- 1) Jenalee Inscoe
- 2) Lisa Decker

J. Professional Substitute:

- 1) Sadie Landis

K. Act 86 Prospective Teacher Substitute:

- 1) Jordan Munoz

Roll Call vote, with all 9 Directors present voting yes.

Items for Board Action:

Motion by McLean, seconded by Hoverter

Approve **TENTATIVE** approval [2021-2024 Special Education Comprehensive Plan](#).

Roll Call vote, with all 9 Directors present voting yes.

Motion by Hlatky, seconded by McLean

Approve Physical Therapy Agreement with TherAbilities for the 2020-2021 school year.  
[\(Attachment #7\)](#)

Roll Call vote, with all 9 Directors present voting yes.

Motion by Hlatky, seconded by Hoverter

Approve the educational agreement with Yellow Breeches Educational Center, Inc. for the 2020-2021 school year. [\(Attachment #8\)](#)

Roll Call vote, with all 9 Directors present voting yes.

Motion by Hlatky, seconded by Eichelberger

Approve the tuition agreement with New Story for the rest of the 2019-2020 school year.  
[\(Attachment #9\)](#)

Roll Call vote, with all 9 Directors present voting yes.

Motion by Hlatky, seconded by McLean

Approve the lease purchase agreement with HPI for the purchase of HP ProBook computers.  
[\(Attachment\)](#)

Roll Call vote, with all 9 Directors present voting yes.

Motion by Hlatky, seconded by Hoverter

Approve the agreement for the Sale of Real Estate for 1060 Ziegler Road, Wellsville, PA at a contract price of \$110,000. [\(Agreement of Sale\)](#) [\(Corrected Page 5\)](#)

Roll Call vote, with all 9 Directors present voting yes.

New Business:

Mr. Sechrist updated the Board concerning the search for a new Superintendent. He has been told by PSBA that the response has been good and that the closing dates for applications will remain March 30, 2020. The first meeting for the School Board Directors to discuss candidates/selection process will be April 7, 2020.

Recognition of the Public:

Rebecca Long, 26 Pheasant Ridge Road, Dillsburg, PA

Ms. Long asked what will happen if parents don't wish to send their kids back to school on April 14, 2020.

Dr. Eshbach responded that all students will be under the same District attendance policy; however, we will work with parents.

Items for Future Agendas: None

Motion by Rudy, seconded by Hoverter, to Adjourn at 7:32 PM.

Roll Call vote, with all 9 Directors present voting yes.

Mr. Sechrist, Board President, announced that at the conclusion of the School Board Meeting an Executive Session would be held to discuss a Personnel matter.



Ken Sechrist, President



Maureen Ross, Secretary

**The next School Board meetings will be:**

Budget Meetings – April 16, 2020 and April 23, 2020

Committee Meeting – April 21, 2020

School Board Meeting – April 28, 2020