

Northern York County School District



Regular Meeting of the Board of School Directors February 25, 2020

A regular meeting of the Board of School Directors was held on February 25, 2020 at the Administration Building. The meeting was called to order at 7:00 PM.

Members in attendance: Ken Sechrist (via Skype), Greg Hlatky, Patricia Schaffer, Ann Hoverter, Jamie Markle, Alyssa Eichelberger, Joe Rudy, Beth McLean

Absent: Kevin Barnett

Non-Members present:

Dr. Eshbach	Superintendent
Mr. Beals	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources
Mr. Lehman	Principal, Northern High School
Dr. Franko	Principal, Dillsburg Elementary
Mrs. Murray	Principal, Northern Middle School
Mrs. Permenter	Principal, Wellsville Elementary
Mr. Schwille	Athletic Director

Pledge of Allegiance

Motion by McLean, Seconded by Hlatky

Approval of the January 28, 2020 School Board Meeting Minutes.

Motion carried. Vote 8 yes.

Motion by Schaffer, seconded by McLean

Approval of the February Board Meeting Agenda, with Addendum, as presented.

Motion carried. Vote 8 yes.

Recognition of the Public:

Reports:

Superintendent – Dr. Eshbach

- Dr. Eshbach informed the Board of the passing of Brenda Barndt, former NYCSD teacher and wife of long-term Board Director, Mike Barndt.
- Presentation by Justin Bruhn and 3 students from Cumberland Perry Area Vo-Tech.

School Board Student Representative – Zachary Brnich

- Winter sports winding down, Spring sports are starting.
- DECA went to state competition last week.

- Musical to be performed March 6 – 8, 2020.

Inter-Municipal – No report

CAIU – Patricia Schaffer

- No report. Next CAIU meeting is scheduled for February 26, 2020.

Vo-Tech – Alyssa Eichelberger

- Northern Vo-Tech students participating in Home Builders Show.

Polar Bear Foundation – Beth McLean

- PBF Gala – May 8, 2020 – Roaring 20's Theme

Motion by Hlatky, seconded by Schaffer

Budget Transfer

2019-2020 Budget transfer of \$114,270 from account 1110-193 to account 1110-329 for \$19,045, 1211-329 for \$19,045, 1241-329 for \$38,090, 1270-329 for \$19,045, and 2250-329 for \$19,045 for ESS employment contracts.

Motion carried. Vote 8 yes.

Motion by Hlatky, seconded by Markle

Budget Transfer

2019-2020 Budget transfer of \$300,000 from account 1110-562 to account 1241-562 for special education cyber charter tuition costs.

Motion carried. Vote 8 yes.

Motion by Hlatky, seconded by Markle

Payment of Bills

General Fund Checks dated from January 16, 2020 to February 12, 2020 for check number 325101 to check number 325170, check 325178 to check 325277, check 325279 to check 325304, check 325315 to check 325346, and check 325348 to check 325395 in the amount of \$1,269,862.57.

General Fund payroll checks dated January 24, 2020 for check 325171 to check number 325177 and checks dated February 7, 2020 for check 325305 to check 325314 in the amount of \$4,418.78.

Student Activities Account checks dated January 16, 2020 to February 12, 2020 for check number 504 to check number 512 in the amount of \$5,798.27.

Capital Reserve Fund checks dated January 16, 2020 to February 12, 2020 for check number 445 to check number 449 in the amount of \$14,345.00.

Food Service Account checks dated February 25, 2020 for check number 8698 to check number 8711 in the amount of \$67,943.76.

Motion carried. Vote 8 yes.

Motion by Hlatky, seconded by Markle

General Fund Check number 325278 dated January 31, 2020 in the amount of \$843.03, and check number 325347 dated February 7, 2020 in the amount of \$240 made payable to H&H Service Company Inc.

Motion carried. Vote 7 yes, 1 abstain (Hlatky)

Motion by Hlatky, seconded by Markle

Acceptance of February 2020 Treasurer's Report

Motion carried. Vote 8 yes.

Review report of Various Accounts

Motion by Hlatky, seconded by McLean
Approved by consent the Athletics and Activities Report

A. Trip Requests:

- 1) 6th Grade Spring Field Trip to Pioneer Tunnel Coal Mine and Steam Train, Ashland, PA, May 8, 2020.
- 2) HS Football team to go to Lebanon Valley College, Annville, PA, July 11, 2020 – July 14, 2020 for overnight camp. No cost to School District.

Motion carried. Vote 8 yes.

Motion by Hlatky, seconded by McLean
Approved by consent the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exonerations from JP Harris and York Adams Tax Bureau.

[\(Attachment #4 – JP Harris\)](#)

[\(Attachment #4 – YATB\)](#)

B. Approve to pay Crabtree, Rohrbaugh, and Associates \$15,750.03 for engineering services for the turf field project with Capital Reserve funds.

Motion carried. Vote 8 yes.

Motion by Rudy, seconded by Hoverter
Approved by consent the Building and Grounds Committee Report

1) 6th Annual Charles Cavrigh Memorial Community Judo Camp

Free Youth Judo Summer Camp and Youth Competition

SLC – Gym, Lobby

7/27-8/1/2020 – 8 am – 4 pm

Category 4

Rental Fees -- Waived

Custodial Fee -- \$25/hr if needed

Security Fee -- \$25/hr if needed

Certificate of Insurance is on file.

2) Kids Run the Nation

After School Running Club

WE – Gym

2/18/2020-4/30/2020 – Tuesdays and Thursdays, 3:45 – 5 pm

Category 3

Rental Fees – Not applicable

Certificate of Insurance is on file.

3) Harrisburg Sai Seva Samithi

Sri Rama Navami Event, (Parking lot use Only)

4/4/2020 – Saturday – 9 am – 9 pm

SME – Parking Lots Only

Category 5

Rental Fees – Not applicable.

Certificate of Insurance is on file.

- 4) York Thunder Basketball
Girls Basketball Practice
3/24/2020-6/26/2020 – Tuesdays and Fridays – 7:30pm – 9 pm
SME – Gym
Category 5
Rental Fees -- \$3,967.50 – 34.5 hours x \$115/hour
Custodial Fees -- \$25/hr if needed.
Certificate of Insurance is on file.

- 5) Dillsburg Ministerium
Gathering of Local Churches
5/12/2020 – Thursday, 7 pm – 9 pm
NHS – Auditorium
Category 4
Rental Fee – Not applicable.
Custodial Fee -- \$50.00 (2 hours x \$25/hr)
Security -- \$50 (2 hours x \$25/hr, if needed)
Auditorium Tech Fee -- \$40.00 (2 hours x \$20/hr if needed)

Motion carried. Vote 8 yes.

Motion by McLean, seconded by Hlatky
Approved by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Amelia Perry
Conference for the Capital Area Online Learning Association (CAOLA) (No Cost)
Atlantic City, NJ – Tuesday, March 10 through Thursday, March 12, 2020
- 2) Rachel Reichenbach
PA School Librarians Assoc. Conference
Hershey – Thursday, April 30 & Friday, May 1, 2020
- 3) Shannon Trostle
Foundations in Personal Finance – Enrichment 2020
Franklin, TN – Sunday, June 7 through Wednesday, June 10, 2020
- 4) Charles Griscavage
2020 Penn State Hershey College of Medicine Mini-Medical School (No Cost)
Hershey – Tuesday, March 3, 10, and 17, 2020

B. **TENTATIVE** Curriculum approval:

- 1) [6th Grade ELA](#)
- 2) [6th Grade Reading](#)
- 3) [7th Grade Reading](#)
- 4) [7th Grade English](#)

Motion carried. Vote 8 yes.

Motion by Schaffer, seconded by McLean
Approved by consent the Policy Committee Report

A. Policies for **FINAL** approval:

- 1) Policy 233 – [Suspension and Expulsion](#)

Motion carried. Vote 8 yes.

Motion by Eichelberger, seconded by Hlatky
Approved by consent the Personnel Committee Report

A. Professional Staff Resignation:

- 1) Rachel Connell, Elementary Art Teacher, Dillsburg/Northern Elementary Schools, effective April 8, 2020.

B. Long Term Substitute Employment:

- 1) Vincent Shickora, Music Teacher, South Mountain/Wellsville, at a rate of \$234.39 per day (BA, Step 1), from February 10, 2020 through June 2, 2020 (or last student day of 2019-20). (Roach)

C. Support Staff Retirement:

- 1) Nancy Deal, FT Paraprofessional, High School, effective June 2, 2020 (or last student day of 2019-20).
- 2) Cynthia Weir, Head Cook, Wellsville, effective June 5, 2020.

D. Support Staff Resignation:

- 1) Gloria Michael-Muffley, PT Food Service Aide, effective February 14, 2020.

E. Support Staff Employment:

- 1) Tiare Keawe, PT Paraprofessional, South Mountain, 5.75 hours per day, at a rate of \$11.12 per hour, effective February 11, 2020. (Glimes)
- 2) Michelle Fitzgerald, PT Paraprofessional, Middle School, 5.5 hours per day, at a rate of \$11.12 per hour, effective February 24, 2020. (Troxell)

F. Athletic Coach Employment:

- 1) Fall 2020-21 Coaches ([see attached spreadsheet](#))
- 2) Katie Kann, Asst. MS Girls Volleyball Coach, at a rate of \$2,214.
- 3) Carlton Bleiler, MS Track & Field Coach, at a rate of \$3,280.
- 4) Scott Eisenhart, Lead Jr. High/MS Track Coach, at a rate of \$3,936.
- 5) David Schmitt, Asst. Softball Coach (Shared 26/52 points) + 5 points from Head Softball Coach position, at a rate of \$2,033.60.
- 6) Nicole Ferretti, Asst. Softball Coach (Shared 26/52 points) + 5 points from Head Softball Coach position, at a rate of \$2,033.60.

G. Tenure:

The following staff members have earned tenure and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

- 1) Adam Marshall, Teacher, Wellsville Elementary, effective January 4, 2020.

H. Uncompensated Leave Request:

- 1) Erin Seltzer, PT Paraprofessional, from April 20, 2020 – April 24, 2020.
- 2) Shelly Wirt, PT Paraprofessional, from January 23, 2020 – January 31, 2020.
- 3) Casey Grim, Teacher, from January 22, 2020 – April 30, 2020, with benefits.

- 4) Lynsey McKinley, Teacher, from February 15, 2020 – May 15, 2020, with benefits.
- 5) Bonnie Miller, PT Food Service Aide, from January 6, 2020 – March 11, 2020.
- 6) Billie Beck, PT Food Service Aide, from February 3, 2020 – February 7, 2020.

I. Food Services Substitute:

- 1) Gloria Michael-Muffley
- 2) Mallory Sherman
- 3) Sally Thomas
- 4) Trudy Nye

J. Nurse Substitute

- 1) Andrea Yohn
- 2) Amanda Johnson

K. Custodian Substitute:

- 1) Andrew Edwards
- 2) Stephanie Colon-Rosado

L. Athletic Helper

- 1) Donna Graybill

M. Support Staff Substitute:

- 1) Deb Lerew
- 2) Kristin Libertore

N. Professional Substitute:

- 1) Karlee Potteiger

O. Professional Staff Resignation:

Bryan Holubowicz, Teacher, South Mountain Elementary, effective February 25, 2020, subject to the terms of a severance agreement.

Motion carried. Vote 8 yes.

Items for Board Action:

Motion by Hlatky, seconded by Markle

Approve the Professional Service Contract with PSBA for a Superintendent Search Support Program at a cost of \$5,000.

[\(Attachment #5 – PSBA Professional Services Contract\)](#)

Motion carried. Vote 8 yes.

Motion by McLean, seconded by Hlatky

Approve the expansion of the District Kindergarten Program to a Full-Day Program for all students beginning in the 2020-2021 school year. The Superintendent will have the authority to grant an exception to a requesting parent/guardian who wishes to enroll his/her child in a partial Kindergarten program with the understanding that mid-day transportation will be the responsibility of the parent/guardian.

Motion carried. Roll Call Vote with all 8 Directors present (and via skype), voting yes. (Barnett absent)

Motion by Hlatky, seconded by Markle

Approve the transfer of the South Central PA Food Hub Sprinter Van to New Hope Ministries.

Motion carried. Vote 8 yes.

Motion by Hlatky, seconded by Markle
Declare surplus Pearl marching band drums (5 snares, 3 tenors, and 6 bass).
Motion carried. Vote 8 yes.

New Business:

Motion by Hoverter, seconded by Markle
Nomination of Patricia Schaffer to Board of Directors of the Capital Area Intermediate Unit for the term
July 1, 2020 to June 30, 2023.
Motion carried. Vote 8 yes.

Motion by Eichelberger, seconded by Markle
Approve the following Athletic Helpers:
Sheri Boyce
Michael Chronister
Tim Colgan
Dee Gerber
Aaron Jayman
Camille Watts
Jason Weaver
Brian Wilson
Motion carried. Vote 8 yes.

Motion by Rudy, seconded by McLean
Approve the following Facility Use Request:
Dillsburg Youth Baseball
Safety Meeting
NMS – Auditorium
3/5/2020 – Thursday, 6-8 PM
Category 3
Rental Fees – Waived
Custodial Fee - \$12.50/hr if needed
Certificate of Insurance on file.
Motion carried. Vote 8 yes.

Recognition of the Public:

Items for Future Agendas:

Motion by McLean, seconded by Markle, to Adjourn at 7:44 PM.
Motion carried. Vote 8 yes.

An Executive Session was held at the end of the meeting to discuss a student issue.



Ken Sechrist, President



Maureen Ross
School Board Secretary

The next School Board meetings will be:
Committee Meeting – March 17, 2020
Board Meeting – March 24, 2020
Budget Meeting – March 26, 2020