From: Jotform
To: Bruder, Candace L; Cartledge, Wendy B; Rowland, Gillian C; Godley, Molly D
Subject: Re: Freedom of Information Act (FOIA) Request Form
Date: Thursday, March 7, 2024 11:27:35 AM

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Freedom of Information Act (FOIA) Request Form

Name:	Melanie Opena
Organization (if applicable):	[redacted]
Address:	[redacted]
Work Phone Number:	[redacted]
E-mail Address:	[redacted]
Public Records Requested (Description of Documents or Information Requested):	Dear Custodian of Records or District Representative: Pursuant to the state open records law South Carolina Freedom of Information Act, §30-4-10 et seq., I am requesting the following information in an Excel spreadsheet related to uncertified, currently employed teacher assistants, paraprofessionals, substitute teachers, educational aides, tutors, and any other campus-based instructional support staff in your district: -first and last name -work email address -job title -highest degree held (Associate's, Bachelor's, etc.) - if available If there are any fees for searching or copying these records, please inform me if the cost will exceed $40. The law requires that you respond to this request within 10 business days. If you expect a significant

delay in responding to and fulfilling this request, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law. Thank you for considering my request.

Best,
Melanie Opena

You can edit this submission and view all your submissions easily.