



GUIDELINES FOR INTERDISTRICT OPEN ENROLLMENT

The Van Wert City Schools shall permit students from Ohio school districts to apply and enroll in the Van Wert City School District free from any tuition obligation, provided all regulations and procedures are met.

- 554315400: Applications for admittance may be picked up in the office of the Superintendent of the Van Wert City Schools and must be submitted by June 1st.
- 554315401: One application must be submitted for each student who requests an interdistrict transfer.
- 554315402: Completed applications must be returned to the office of the Superintendent of Van Wert City Schools by June 1st.
- 554315403: The Superintendent of the Van Wert City Schools will notify the parents/students of approval or denial.
- 554315404: The Superintendent of the Van Wert City Schools will make all placement of students to the appropriate building, grade level, and program.
- 554315405: Applicants shall be considered on a first come, first served basis. Van Wert City School District students will not be displaced by applicants.
- 554315406: No student, once accepted by the Van Wert City District, will be displaced should enrollment exceed the limits.
- 554315407: No interdistrict transfers will be permitted if the enrollment of the grade level being requested at the Van Wert City District exceeds the following:
 - Kindergarten through 5th: per-class enrollment limit determined by Superintendent.
 - Grades 6th through 12th: determined on a course-by-course basis.
- 554315408: Van Wert City Schools will not institute any new educational programs nor hire any additional staff to accommodate transfer students.
- 554315409: All applicants, once accepted, will remain in the Van Wert City District for the duration of the school year.
- 554315410: Van Wert City Schools will accept no responsibility for the transportation of transfer students from other districts or their return to the home district; however existing bus routes and bus stops may be used subject to the approval of the Superintendent.
- 554315411: Van Wert City Schools will abide by the Ohio High School Athletic Association transfer rule.
- 554315412: The Van Wert City Schools will not deny any student the opportunity for open enrollment transfer due to race, nationality, religion, sex, or disability.



INTERDISTRICT OPEN ENROLLMENT APPLICATION

SELECT ONE <input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL	STUDENT'S FULL NAME	SOCIAL SECURITY NUMBER
MAILING ADDRESS		
PHONE NUMBER	DATE OF BIRTH	SEX
THIS STUDENT IS HISPANIC/LATINO <input type="checkbox"/> YES <input type="checkbox"/> NO	RACIAL GROUP(S)- SELECT ALL THAT APPLY <input type="checkbox"/> WHITE <input type="checkbox"/> BLACK/AFRICAN AMERICAN <input type="checkbox"/> HISPANIC/LATINO <input type="checkbox"/> ASIAN <input type="checkbox"/> AMERICAN INDIAN/ALASKAN NATIVE <input type="checkbox"/> NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER <input type="checkbox"/> OTHER	
BIRTH CITY	MOTHER'S MAIDEN NAME	PARENT/GUARDIAN (PLEASE PRINT)
STUDENT'S GRADE LEVEL FOR SCHOOL YEAR (2024-2025)	CURRENT SCHOOL BUILDING YOUR CHILD ATTENDS	
REASON FOR OPEN ENROLLMENT REQUEST		
SIBLING'S NAME	GRADE 2024-2025	BUILDING ATTENDING
DISTRICT OF RESIDENCE	COUNTY OF RESIDENCE	
IS STUDENT ENROLLED IN ANY SPECIAL EDUCATION OR TUTORIAL PROGRAMS? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE EXPLAIN:		

APPLICATIONS MUST BE RETURNED TO THE VAN WERT CITY SCHOOL SUPERINTENDENT'S OFFICE NO LATER THAN JUNE 1.

PARENT SIGNATURE

DATE

FOR OFFICE USE ONLY

DATE RECEIVED	APPLICATION STATUS <input type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED	SIGNATURE OF OFFICIAL	SSID NUMBER
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