



*It is anticipated that the Board will entertain a motion to enter into executive session at 5:30 p.m. to discuss the employment history of eleven particular individuals and one collective negotiation pursuant to Article 14 of the Civil Service Law (the Taylor Law).*

- I. Meeting Called to Order**
- II. Pledge of Allegiance to the Flag**
- III. Music in our Schools**
- IV. Public Comments**
- V. Board Meeting Minutes** (BOARD ACTION)
- VI. Board Student Representative- Taryn Bjorling**
- VII. President's Comments**
- VIII. Superintendent's Report**
- IX. Transportation Bond Resolution** (BOARD ACTION)
- X. Transportation Proposition** (BOARD ACTION)
- XI. 2024-2025 Budget and Department Budget Presentation**
- XII. Consensus Agenda** (BOARD ACTION)
  - Business
  - 1. Treasurer's Report
  - 2. Budget Status Report
  - 3. Revenue Status Report
  - 4. Pay Down of a BAN
  - 5. Canon of Literature- *Initial Approval*
  - 6. Donation
  - 7. Partnership Agreement
  - 8. Risk Assessment and Corrective Action Plan
  - 9. Medicaid Consulting Services
  - 10. Agreement
  - 11. OT Field Placement
  - 12. Scholarship
  - 13. Annual Election and Budget Vote
  - 14. Athletic Trips- Final Approval
  - 15. Athletic Trip- Approval
  - 16. Field Trip- Final Approval
  - 17. Field Trip- Initial Approval
  - 18. Athletic Volunteers
  - 19. Recommendations of the Committee on Special Education
  - Personnel

**End of Consensus Agenda**

- XIII. Board Committee Reports**
  - Audit Committee- Mr. Milton Johnson- March 1, 2024
  - Policy Committee- Mrs. Beth Thomas- February 28, 2024
- XIV. District Committee Reports**
  - Council for Instructional Excellence (CIE)- Mr. Matt Schrage- February 14, 2024
- XV. Closing Remarks**

**I. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business**

1. Volunteer Coach

Mrs. Caroline Chapman, Athletic Director, is requesting approval for Eric Palumbo to be a volunteer golf coach.

2. Field Trip- Final

Mrs. Marissa Logue is requesting final approval of the following trip:

- Robotics, Albany, NY, March 20-23, 2024 (*initial October 30, 2023*)

**Personnel**

1. Instructional Personnel

1) Certified Substitute Teachers

The following individual has been recommended to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Jennifer Gundy

2) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable.

Caleb Muscato

Allison Wood

3) Spring Sports Coaches

The following individual is recommended to Winter Coach positions at rates in accordance with contract:

Kim Condon, Assistant Unified Basketball Coach – Step 4AA

***End of Consensus Agenda***



## Request for Overnight Field Trip

To authorize overnight field trip approval, each section of this cover sheet must be filled out **in detail along with accompanying documents** (itinerary, permission slip, forms, etc.). Failure to complete this cover sheet and provide thorough documentation will result in the packet being returned without making it onto a board agenda thus delaying and jeopardizing potential approval. *At no point should there be any parent or student meeting(s) nor money collected prior to this form reaching board approval, unless there is preapproval by the Superintendent.* Should you have questions regarding proper completion of the forms, please see your immediate supervisor for assistance.

Name of Group/Club (building/grade level): **FIRST Robotics**

Destination: **Albany, NY- FIRST Robotics Tech Valley Regional**

Departure Date and Approximate Time: **Wednesday, March 20<sup>th</sup> 2024, 1:40 PM**

Return Date and Approximate Time: **Saturday, March 23<sup>rd</sup> 2024, 10:00 PM**

Number of Students Expected to Attend: **19**

Number of Chaperones (also detail how students will be supervised 24 hours / day):

**We will arrive as a team each day to the event venue. Students will have a very busy day with dedicated roles throughout the day. These roles might consist of driving the robot, being a human player, scouting, or pit crew to name a few. Students will not be allowed to leave the competition venue for any reason throughout the day. After the event is over for the day, the team as a whole, will go to dinner and then return to the hotel. Each night students will have a curfew and will be taped into their rooms. If there is any free time before the curfew, students must remain in the hotel and we will have chaperones walking around monitoring the various locations where the students are. Under no circumstance will students of opposite gender be allowed in the same hotel room unless there are both other students in the room and the door is propped open.**

### Chaperone Contact Information:

**Dan Bowman**-585-905-2036 - bowmand@canandaiguaschools.org

**Jeremiah Johnson** 585-406-1214 - johnsonj5@canandaiguashools.org



## Request for Overnight Field Trip

Cost per student	
Package Amount	
or Breakdown Amount	
Travel	\$160
Lodging	\$150
<b>Meals</b>	
Breakfast	Inc. in hotel
Lunch	\$45
Dinner	\$80
Other (Explanation)	
Cost of Trip Per Student	\$435
Less Club Contribution	\$-385
Less Expected Fundraising	\$-50
<b>Final Cost to Student</b>	<b>0.00</b>

Cost per Student (costs should include an itemized and realistic summary of travel, hotel, meals, and admission, etc. - include fundraising opportunities and arrangements made for those who cannot afford the trip as well):

Mode of Transportation (include bus service / airline):

**Canandaigua School Bus**

Accommodations (Hotel information such as address, phone number and webpage link):

**Tru by Hilton - Albany Crossgates Mall  
1651 Western Avenue  
Albany, NY 12203**

Refund policy/ Insurance or other recoup options:

Out of pocket expense for a student to travel with the team to this event will be \$0.00

*In the space provided below, please detail your trip and how it connects to your content area, program or activity. Include the educational outcomes students will gain from the experience:*

- **Additional competition to give students an opportunity to learn and build upon what they experienced at the RIT competition**
- **Inspire students to explore, experience, and appreciate technology, math, science, and engineering through hands-on participation in team activities.**
- **Prepare students for leadership roles through shared decision making on our team.**
- **Promote teamwork**



**Request for Overnight Field Trip**

**Before submitting approval, you must submit supporting documentation. Attached are templates which needs to be updated with detailed information for your proposed trip. These documents should be submitted in the following order (check list):**



- o *A detailed itinerary*
- o *Introductory letter*
- o *Field trip permission form*
- o *Overnight trip parent meeting agenda*
- o *Emergency medical information for overnight trips/camps*
- o *Behavior expectations/monitoring guidelines*
- o *Trip parent/student survey*
- o *Chaperone responsibilities and trip tips*

Dan Bowman & Jeremiah Johnson  
Name (print) of Trip Coordinator

  
\_\_\_\_\_  
Signature of Trip Coordinator

10/14/2023  
Date

**Approvals: (Office Use Only)**

Principal/AD/Supervisor:	(Initial) _____	(Final) _____
Director Of Transportation:	(Initial)  _____	(Final)  _____
ASI:	(Initial) _____	(Final) _____
Superintendent:	(Initial) _____	(Final) _____
Board of Education:	(Initial) _____	(Final) _____



**Request for Overnight Field Trip**

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Dan Bowman & Jeremiah Johnson  
Name (print) of Trip Coordinator

  
Signature of Trip Coordinator

10/14/2023  
Date

**Approvals: (Office Use Only)**

Principal/AD/Supervisor: (Initial) YJ (Final) \_\_\_\_\_

Director Of Transportation: (Initial) [Signature] (Final) \_\_\_\_\_

ASI: (Initial) MB (Final) \_\_\_\_\_

Superintendent: (Initial) [Signature] (Final) [Signature]

Board of Education: (Initial) 10/30/2023 (Final) \_\_\_\_\_

# Introductory Letter

Dear Parent:

Your child is being provided a wonderful opportunity to extend his/her learning beyond the classroom and assume adult responsibilities at the same time. **The FIRST Robotics Team is sponsoring a trip, trip to Albany, NY.**

Enclosed you will find the following important forms that must be completed and RETURNED by 3/07/2024:

- Student rules for behavior
- Student Profile and Medical form: a medical release form that is required in the event that your son/daughter requires immediate medical care.
- Trip cancellation policy/ insurance
- COVID Plan
- a permission slip

Because this is a school-sponsored activity, the rules that govern our students at the Academy will be in full effect. Please refer to our Parent/Student handbook and the Student Agenda for a complete listing of expectations, consequences, and penalties for inappropriate conduct or behavior.

If you have any questions, please feel free to contact us at:

**The final payment for this trip was due on (no payment due). Any outstanding balances must be paid immediately. All payments are non-refundable. Money cannot be returned in the case of last minute student discipline or an unforeseen and previously unscheduled athletic event.**

**Attachment 1 – Itinerary**

FOR THE DETAILED DAILY SCHEDULE WHILE AT THE VENUE, PLEASE USE THE LINK BELOW:

**<https://www.techvalleyfirst.org/index.php?page=agenda>**

**WEDNESDAY, MARCH 20**

1:15 P.M. SCHOOL BUS ARRIVES AT:  
CANANDAIGUA ACADEMY

1:45 P.M. DEPART FOR:  
MVP ARENA  
51 S PEARL ST  
ALBANY, NY 12207

5:15 P.M. – 5:30 P.M. DROP OF PIT SETUP CREW

5:45 P.M. CHECK INTO HOTEL:  
TRU BY HILTON - ALBANY CROSSGATES MALL  
1651 WESTERN AVENUE  
ALBANY, NY 12203

6:45 P.M. BUS RETURNS TO MVP TO PICKUP PIT SETUP CREW

7:00 P.M. DEPART FOR RESTAURANT

7:20 P.M. DINNER AT:  
DINOSAUR BBQ  
377 RIVER ST  
TROY, NY 12180

8:30 P.M. DEPART FOR HOTEL

9:30 P.M. INTO ROOMS FOR THE NIGHT

**THURSDAY, MARCH 21**

6:45 A.M. BREAKFAST AT THE HOTEL

7:45 A.M. DEPART HOTEL FOR MVP ARENA

7:00 P.M. DEPART FOR RESTAURANT

7:20 P.M. DINNER AT:  
BJ'S RESTAURANT & BREWHOUSE  
3 WOLF RD STE 101  
COLONIE, NY 12205

8:30 P.M. DEPART FOR HOTEL

9:30 P.M. INTO ROOMS FOR THE NIGHT

**FRIDAY, MARCH 22**

6:15 A.M. BREAKFAST AT THE HOTEL

7:15 AM DEPART HOTEL FOR MVP ARENA

7:00 P.M. DEPART FOR RESTAURANT

7:20 P.M. DINNER AT:  
BJ'S RESTAURANT & BREWHOUSE  
3 WOLF RD STE 101  
COLONIE, NY 12205

8:30 P.M. DEPART FOR HOTEL

9:30 P.M. INTO ROOMS FOR THE NIGHT

**SATURDAY, MARCH 23**

6:15 A.M. BREAKFAST AT THE HOTEL

7:00 A.M. LOAD LUGGAGE ON BUS

7:15 A.M. CHECK OUT AND DEPART THE HOTEL FOR MVP ARENA

5:00 P.M. DEPART FOR HOME

6:00 P.M. STOP FOR DINNER EN ROUTE HOME

9:00 P.M. RETURN TO CANANDAIGUA ACADEMY



**Accommodations:**

TRU BY HILTON - ALBANY CROSSGATES MALL  
1651 WESTERN AVENUE  
ALBANY, NY 12203

**Restaurants:**

Listed in Itinerary but could possibly change due to availability

**Travel/Motor Coach:**

Canandaigua School Bus

**Chaperone Contact Information:**

Dan Bowman-585-905-2036 - [bowmand@canandaiguaschools.org](mailto:bowmand@canandaiguaschools.org)  
Jeremiah Johnson 585-406-1214 - [johnsonj5@canandaiguashools.org](mailto:johnsonj5@canandaiguashools.org)

## Attachment 2 - FIELD TRIP PERMISSION FORM

Field trips are an important part of a child's school experience. Your child has the opportunity to participate in a field trip. The purpose of this form is to obtain your permission for your child to participate in this trip and to obtain information regarding your plans for that day in case there is an emergency of any kind. Please call the teacher indicated if you have any questions. In the event that the field trip is cancelled due to extenuating circumstances, we will make every effort to reimburse students when possible. For any extended (overnight) Co-curricular or Extra-curricular field trips students must have no illegal absences the two (2) days prior to the field trip and also must be within the school's attendance policy.

Trip Date March 20-March 23, 2024

Transportation Bus <u>  x  </u>
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Class/Group Canandaigua FIRST Robotics

Teacher/Supervisor Dan Bowman & Jeremiah Johnson

Trip Destination Albany, NY - MVP ARENA

Other Planned Stops Various stops for food

Planned Departure Time 3/20/2024 @ 1:45 PM Planned Return Time 3/23/2024@10:00 PM

Departing From Canandaigua Academy Returning To Canandaigua Academy

Additional

### To be completed by parent:

\_\_\_\_\_ has my permission to attend the school sponsored trip to  
*Name of Student*

Albany, NY MVP Arena on 3/20/24-3/23/24.  
*Location Date(s)*

I am fully aware that all District and school policies are in effect during this trip and for safety purposes, a pre-trip search of all luggage and carry-on items may be conducted by the school administration for any extended (overnight) field trips.

If my child violates the District's Code of Conduct or District policy during the trip, I understand that the school administration may decide that my child cannot continue to participate in the trip. If that happens, I agree that it will be my responsibility to provide transportation home for my child. During the trip I may be contacted at:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Alternate number \_\_\_\_\_

In the event that I cannot be reached for return transportation, I have arranged for the following person to pick up my child:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Alternate number \_\_\_\_\_

By signing this, I agree to the pre-trip search described above and that if according to the school administration my child may not continue to participate in the trip due to my child's conduct, I will provide transportation home for my child at my expense.

\_\_\_\_\_  
*Signature of Parent/Guardian*

\_\_\_\_\_  
*Date*

I agree to abide by all school rules, trip safety (including COVID) and local authority policies.

\_\_\_\_\_  
*Signature of Student*

\_\_\_\_\_  
*Date*

**Attachment 3**

Overnight Trip Parent Meeting Agenda

Meeting Date 3/7/2024

Date of trip: March 20-March 23, 2024

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**Hotel:**

TRU BY HILTON - ALBANY CROSSGATES MALL  
1651 WESTERN AVENUE  
ALBANY, NY 12203

**Costs:** The cost of this trip and the other regular season trips are incorporated into the team's \$175 team fee which is offset by \$50 when they sell that many tickets in our pancake breakfast fundraiser.

**Room Assignments**

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**Rules/Behavior**

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**Students with Medication**

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**Trip cancellation policy/ insurance**

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## **IMPORTANT TRIP NOTICE**

The Canandaigua City School District recognizes the importance of field trips (day trips and overnight experiences) and how they enhance both our instructional and co-curricular programs. We are excited to support field trips during the 2023-2024 school year and we have worked with our staff to make sure that safety protocols are in place for those traveling on the field trips.

As we continue to learn to operate in a world with COVID-19, we offer these programs with student safety in mind, but understand that there are some additional challenges associated with traveling at this time. Trip insurance is available therefore please review the information related to the coverage so you can make an informed decision which makes the most sense for your family. Furthermore, please understand that while a trip may be approved, it is conceivable that it could be canceled by the school district or the travel company if there are travel restrictions or other factors that would lead to an unsafe situation.

Essentially, we want to be clear and transparent that it is the district's intention to acknowledge that we must learn to live in a world with COVID and provide these meaningful experiences for our school community but along with that comes inherent risks of quarantines, isolations, and cancellations which could result in lost money for families. Please only commit to trips if you believe it is worth the risks mentioned.

## Letter from School Nurses Regarding Medication

To: Parents/Guardians of students attending trip to Albany, NY on 3/20/2024-3/23/2024

From: Marica Jewell & Mary Green, Canandaigua Academy

Re: Medication for Albany, NY Trip

The guidelines for students taking prescription and non-prescription drugs on the trip are as follows:

- **All medications** require a Health Care Provider's order for each medication. Parents/Guardians must bring the medication in to the School Nurse by 3/15/2024.
- Parents/Guardians need to sign the health information sheet.
- Medication **must be** in the prescription/original bottle, clearly labeled with the dose and the time of administration.
- The students may self-carry and administer inhalers, epi-pens, and diabetic supplies as long as they have a record of this on file in the nurses' office for this school year.
- Prescribed medications will be given by a medical practitioner/chaperone traveling with the group.
- The School Nurse will provide the medical practitioner/chaperone with all appropriate information.
- Students **will not** be allowed to carry non-prescription medication (over-the-counter). The nurse/chaperone will administer these to students as necessary.
- Mouthwash is not permitted on the trip.

Please call us at 585-396-3820 if you have any questions.

**CANANDAIGUA CITY SCHOOL DISTRICT**

CONFIDENTIAL - will be seen by trip or school staff

**EMERGENCY MEDICAL INFORMATION FOR OVERNIGHT FIELD TRIPS/CAMPS**

Student's Name : \_\_\_\_\_ AGE: \_\_\_\_\_

Home address: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent / Guardian: \_\_\_\_\_ (H) phone: \_\_\_\_\_

Home address: \_\_\_\_\_ Cell phone: \_\_\_\_\_

(W) phone: \_\_\_\_\_

Emergency Contact\* \_\_\_\_\_ (H) phone: \_\_\_\_\_

Home address: \_\_\_\_\_ Cell phone: \_\_\_\_\_

(W) phone: \_\_\_\_\_

**EMERGENCY CONTACTS:**

Student's health care provider: \_\_\_\_\_ Phone: \_\_\_\_\_

Student's dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

**INSURANCE**

Medical insurance provider for student: \_\_\_\_\_ Policy #: \_\_\_\_\_

**STUDENT'S HEALTH STATUS** BEFORE THE TRIP The School Nurse will review health records of students.

Does your child have any health problems? (Please check all that apply and tell us about them):

- \_\_\_ Allergies to food, medicine, or bites \_\_\_ Asthma
- \_\_\_ Breathing or lung problems \_\_\_ Cardiac (Heart) problems
- \_\_\_ Diabetes \_\_\_ Seizure disorder
- \_\_\_ Bones or Joints \_\_\_ Other problems? \_\_\_\_\_

Please tell us more about the problem(s) \_\_\_\_\_  
\_\_\_\_\_

Date of last tetanus shot \_\_\_\_\_

**MEDICATIONS:** If your child already has a health care provider's note on file, you do not need to have the following verified by the health care provider. If you do not, you must have your health care provider sign at the bottom giving your child permission to take medicine on the trip. All medication except authorized self-carry inhalers, epinephrine auto injectors, diabetes supplies, or other emergency medications must be carried by and dispensed by a medical provider/chaperone.

1) I request that my child receive the following medications on the field trip or at camp:

NAME OF MEDICATION	DOSE / HOW MUCH?	WHEN?	WHERE? (BY MOUTH, SKIN, etc.)

I attest that this student has demonstrated to me that they can self-administer the medication (s)

Inhaler,  Epi Pen,  insulin/glucagon/diabetic supplies safely and effectively, and may carry and use this medication independently at school/for school sponsored activities.

\_\_\_\_\_

Health Care Provider's Signature                      Date                      Parent/Guardian signature                      Date

2) I give permission to a health care provider or hospital to secure proper treatment including (but not limited to) medications, injections, anesthesia or surgery for my child as named above:

\_\_\_\_\_

Parent / Guardian Signature                      Date

\*If your student requires emergency care while on the trip, the supervising teacher will call you to inform you of the circumstances and to obtain permission for treatment. If you cannot be reached promptly, please name another person (relative or close friend) who can speak for you. If no contact person can be reached, the health care providers(s) will act in the child's best interest. Revised Oct 2017

## Attachment 7

### Behavior Expectations/Monitoring Guidelines

This trip is a school sponsored activity provided for you by the Board of Education, your family—and through your own effort and cooperation. Its intent is that of an enjoyable, educational, cultural, and social event free from distractions and stresses caused by negative behavioral situations. All school rules are in effect at all times. Violators will be disciplined through standard district channels upon return to Canandaigua. Immediate and necessary action will be handled by administrators while on the trip. In severe cases parents will be notified that a serious violation has occurred, and the student involved will be transported home immediately by a parent, at the parent's expense.

**It is assumed by your participation in this trip that you agree to the following:**

- To refrain from the use of alcohol, tobacco, controlled substances, and any form of illegal and/or illicit substances. Violations will carry severe consequences **including police action** if necessary. Similarly, any attempt at shoplifting or thievery at any location will involve the police.
- If the use of illegal and/or illicit drugs or alcohol is suspected, the chaperones and a building administrator will **IMMEDIATELY** confront the student(s). The administrator will call parents and local police.
- **It will be each parent's responsibility to provide immediate transportation home for their child if he/she is found in violation of the school's alcohol, drug, weapons, or thievery/vandalism policy.**
- Students are required to abide by any trip safety plan including COVID requirements and local authority and host requirements.
- There will be no smoking or burning of incense/candles in hotel rooms.
- Students are **ONLY** allowed in their assigned hotel room. If a student is in another student's hotel room, the door must be **WIDE OPEN AT ALL TIMES**.
- To respond immediately and with due respect to directives issued by the chaperones, tour guides, bus drivers, hotel and restaurant personnel, and any others in authority.
- To adhere to the itinerary sites as a group, with the understanding that **"side trips" on your own are not allowed**. No one is to walk or take any public or private transportation to any other location for any reason. Your whereabouts must be known by the trip chaperones at all times.
- To strictly adhere to all announced time schedules, including all meeting times and locations and curfews. Once "lights out" time occurs at the hotel, no one is to leave his or her assigned room until the next morning.
- To conduct yourself in an adult fashion at all times. You are representing your family and your school, as well as yourself. Immature behavior of **any type** will be immediately halted, and students involved will be reprimanded. You will be expected to dress and conduct yourself with dignity and class at all times. Loud, raucous, disruptive, or distracting behavior will not be allowed.
- To show respect for others and the property of others - students, chaperones, hosts at attractions, and at the hotel restaurants and other locations we will be visiting.
- To feel confident to report any complaints or problems to the appropriate chaperone(s).
- At no time will students be allowed to sleep in areas other than those assigned.
- Visits by local family members are to be pre-arranged and **PRECEDED** with a note from your parent.
- Visits by local friends are specifically not allowed.
- Students will be taped into their hotel rooms each night.

**We are all responsible for making this a safe trip that is totally incident-free so that we can continue to build on this kind of activity in the future.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**CANANDAIGUA FIRST ROBOTICS Albany, NY Tech Valley Regional**

**PARENT/STUDENT CONTRACT  
TO BE READ, SIGNED and RETURNED**

**1. Drugs, Alcohol and Tobacco**

The students of Canandaigua FIRST Robotics must follow the policy concerning the possession and use of drugs, alcohol and tobacco. At no time during the trip, from the time we depart Canandaigua on 3/20/2024 and return to Canandaigua on 3/23/2024 are students to be in the possession of and/or using illegal and/or illicit drugs, alcohol or tobacco products (including smokeless tobacco products). Violation of this rule will result in a call home, disciplinary action upon returning to Canandaigua, and the loss of the right to participate in senior year activities for the remainder of the year (i.e. senior ball, possibly graduation ceremony). In the case of drug possession and use, we will notify the local authorities. Be aware that violation of the drug, alcohol, and tobacco contract will have training rule implications. As mentioned several times already, the trip will be immediately cancelled for violation of the school's drug, alcohol, weapons, or thievery/vandalism policy and an immediate parent-accompanied return home will take place.

**2. Being on Time**

Many of the activities planned while in Albany involve appointments and reservations that have been made months in advance. Therefore, it is very important that everyone is punctual. The necessary times and meeting points will be indicated to you each day; it is your responsibility to be on time.

**3. Body piercing/tattooing**

Students are NOT allowed to have any part of their bodies pierced or tattooed while on this trip. Albany is a large city with the potential for contracting a communicable disease if one engages in an activity such as piercing or tattooing, as there is no way to be sure if the equipment used is properly sterilized. We would also have no way of knowing or keeping track of whether or not the student had parental permission; therefore it will NOT be allowed.

**4. Free Time**

The trip we have planned for students in Albany allows for little free time. Students must stay together in groups of at least three people (with at least one person with a cell phone) for their own safety and must remain in the areas designated by the chaperones and tour guides. You may not fully appreciate how large Albany is and how quickly the potential for problems may arise if you are not cautious. We want this to be a fantastic experience, as it has been the past, and therefore you must act responsibly.

**5. Curfew**

Each night you will be given a curfew which will be based on the next day's activities. Upon returning to the hotel there will be time to socialize, etc. Students must be in their rooms before curfew. At designated times, chaperones will do room checks. All persons assigned to the room must be in that room for room check. Once the room is checked, the chaperones will place a small piece of masking tape over one corner of the door. The door must then remain shut and students in their room until the next morning. We do not do this because we mistrust the students. It is done in the hopes of removing any temptation to wander around at night. We take our responsibility for your safety seriously.

**6. Serious Infractions of Any of the Rules, Safety Plan or local authority or host requirements**

If you violate any of the above rules/regulations, causing a serious situation, or if you continuously and willfully violate any of the above, you will be sent home with your parent at their expense. The chaperones and tour director will make this decision in consultation with school district officials. You will also face school consequences as a result.



**7. Theft and Loss of Personal Items**

At no time is the Hotel, The School/Robotics team, or the motor coach company responsible for the theft or loss of personal items.

**8. Parent/Guardian Signature**

After you and your parents have read this, please sign below.

---

**Student Signature**

**Date**

---

**Parent/Guardian Signature**

**Date**

**Attachment 8**

**Trip Parent/Student Survey  
Evaluation of Trip**

1. Was the trip a positive experience for you/your child?  
Yes      No
  
2. Would you recommend this trip for future teams/students?  
Yes      No
  
3. Were there fundraising opportunities provided for you/your family to meet the financial requirements of this trip?  
Yes      No
  
4. Would you recommend any changes for this trip in the future?  
Yes      No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# General Trip Tips

1. Never give out your hotel name or room number to strangers!
2. You will pay for services charged to your room (i.e. long distance phone calls, room service, movies, etc.)
3. The maid will take money left out in your room. He/She will think it is a tip. So unless it is intended as a tip, keep it on you at all times.
4. Valuables should either be left at home or be kept in the *hotel safe*. If lost or stolen, we are not responsible.
5. Do not venture out on your own!
6. You **MUST ALWAYS** travel **WITH A CHAPERONE** or **BUDDY**!
7. You may bring an I-Pod or personal music device, but you cannot bring anything with open speakers. Remember -- you bring these items **at your own risk**. We will take no responsibility if they are lost or stolen.
8. Keep the bus and plane neat and clean at all times. Continually police your own area!
9. **PACK:**
  - One suitcase for under the bus.
  - One very small soft carry-on bag to keep with you on the bus, along with a pillow and blanket.
  - Bring appropriate clothing for the trip.
  - A cell phone or watch. It is critical that you are always **ON TIME**!
  - **Bring some snacks for the way down on the bus. You may not bring opened drinks, but you may bring wrapped snacks, like granola bars and such, and unopened containers to drink.**
10. Budget money for:
  - Lunch each day of competition
  - Snack throughout the day
  - Souvenirs
11. Be sure to represent yourself, school, parents, community, chaperone, etc. in a positive light.
12. The school rules, as clearly written in your student agenda and throughout this packet, will be in effect for the entire trip.
13. Inappropriate items purchased on this trip will be confiscated and returned to you only when your parents pick you up.

# Chaperone Responsibilities

## THE FOLLOWING IS A LIST OF CHAPERONE RESPONSIBILITIES

### KEEP IN MIND THE FOLLOWING:

1. Have the students keep all areas neat and clean at all times.
2. Certain foods are okay on the bus, but students need to be considerate of others.
1. Students need to remember to respect others in terms of noise levels.
2. Personal music devices (mp3 players) are acceptable; however, *no open speakers are permitted.*

### BE SURE THAT STUDENTS ASSIGNED TO YOU ARE ON THE BUS EVERY TIME WE DEPART.

1. In addition to taking role call at designated areas and times, you should also remain in contact with your group at all times.

### INFORM ADVISOR OF ANY SEVERE PROBLEMS AS SOON AS POSSIBLE.

1. The advisor may suggest ways for you to handle the problem or may opt to handle it him/herself

### BE AVAILABLE FOR CHAPERONE MEETINGS AT ANY OR ALL OF THE FOLLOWING:

1. Immediately after attendance is taken on each bus
1. Upon arrival to each location- before students are allowed to unload
2. Every organized meal
3. After curfew
4. Other times as necessary

### ENFORCE THE SCHOOL RULES

Please read the school rules and become familiar with them. As chaperones we set the tone for the entire trip, not only with our attitude and disciplinary style, but also with our actions and words. As chaperones, we all assume the responsibility of being a role model.

One item that we would like to call to your attention is the school rule regarding the use of tobacco and alcohol. As adults, we have the freedom to make personal choices about the consumption of these products, but as *leaders* of young adults we are models of healthy choices. Whether your personal philosophy advocates the use of these products or not, you should not be seen smoking nor should you consume alcohol at any time!

We are each parent's proxy on this trip. A mishandled "chaperone - student" situation can easily be attributed to an error in judgment.

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*It is anticipated that the Board will entertain a motion to enter into executive session at 5:30 p.m. to discuss the employment history of eleven particular individuals and one collective negotiation pursuant to Article 14 of the Civil Service Law (the Taylor Law).*

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. Music in our Schools**

**IV. Public Comments**

*To allow for public participation and when time permits, a period not to exceed fifteen (15) minutes shall be set aside during each Board meeting for public participation. Individual comments will be limited to no more than three (3) minutes.*

*Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 no sooner than the week prior to the meeting and no later than noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.*

*To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.*

*All visitors are required to leave the building and district property immediately upon adjournment of the meeting.*

**V. Board Meeting Minutes**

**(BOARD ACTION)**

- February 12, 2024- Regular Meeting Minutes

**VI. Board Student Representative- Taryn Bjorling**

**VII. President's Comments**

- Remarks
- Correspondence

**VIII. Superintendent's Report**

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**IX. Transportation Bond Resolution**

**(BOARD ACTION)**

BOND RESOLUTION DATED MARCH 4, 2024 OF THE BOARD OF EDUCATION OF THE CANANDAIGUA CITY SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.



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BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The City School District of the City of Canandaigua, New York ("Canandaigua City School District") shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$684,755, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purpose described herein.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of school buses, all at an estimated maximum aggregate cost of \$1,524,755.

Section 4. It is hereby determined and declared that (a) the maximum cost of said purpose, as estimated by the Board of Education, is \$1,524,755, and such amount is hereby appropriated therefor, (b) the Canandaigua City School District plan to finance the cost of said purpose is (i) to expend \$840,000 from the existing 2016 Transportation Vehicle Reserve Fund for such costs; and (ii) to provide up to \$684,755 from funds raised by the issuance of said Bonds and Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$684,755, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipating Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.



Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk or the Clerk’s designee together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on May 21, 2024 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

Duly put to a vote as follows:

Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jenny Tessendorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

**X. Transportation Proposition**

**(BOARD ACTION)**

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

**PROPOSITION #2**

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Canandaigua, New York, dated March 4, 2024, authorizing the acquisition of school buses, all at an estimated maximum aggregate cost of \$1,524,755, less trade-in value, if any, and the appropriation and expenditure from the existing 2016 Transportation Vehicle Reserve Fund of \$840,000 for such cost; the levy of a tax to be collected in annual installments therefor; the issuance of debt obligations of the School District as may be necessary, not to exceed \$684,755, may be issued or the board of education may appropriate in its discretion undesignated available fund balance therefor, all be approved?

2. At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.
4. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:



Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jenny Tessendorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

**XI. 2024-2025 Budget and Department Budget Presentation**

- Mrs. Marissa Logue- Academy
- Mr. John Arthur- Middle School
- Mr. Brian Amesbury- Elementary School
- Mrs. Emily Bonadonna- Primary School
- Mr. Dennis DesRosiers- Special Programs
- Mr. Greg Kane- Music
- Mr. Matt Schrage- Office of Instruction
- Mrs. Caroline Chapman- Athletics
- Mr. Dan Bowman- Technology
- Mr. Mike McClain- Buildings and Grounds
- Mr. Seth Clearman- Transportation

**XII. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business**

**1. Treasurer’s Report**

The Treasurer’s Report for the Period of January 1, 2024 - January 31, 2024. Additional information is included as an attachment and is filed.

**2. Budget Status Report**

The Appropriation Status Report, which is a summary, for the period of July 1, 2023 - January 31, 2024. Additional information is included as an attachment and is filed.

**3. Revenue Status Report**

The Revenue Status Report, which is a summary, for the period of July 1, 2023 - January 31, 2024. Additional information is included as an attachment and is filed.

**4. Pay Down of a BAN**

Based on the recommendation of the Superintendent the Board of Education authorizes the transfer of \$2,000,000.00 undesignated unappropriated fund balance to the BAN Principal payment to reduce the amount of debt to be issued. The Board thereby authorizes the increase in the budget code A-9732.6 Bans redeemed from appropriations and appropriated fund balance A-599 totaling \$2,000,000.00. This amendment will reduce the overall maximum amount of the debt which can be issued for the project and replace it with local funding. The use of current funds will reduce the cost of the project by both delaying borrowing and by reducing the amount of overall borrowing.





**5. Canon of Literature- Initial Approval**

Ninth grade is requesting the following addition be made to our Canon of Literature and was approved by Council of Instructional Excellence on February 14, 2024.

- *Twelve Angry Men* by Reginald Rose to the Canon of Literature.

**6. Donations**

Approval to accept a donation from the lacrosse booster club in the amount of \$4,399 to cover the cost of an assistant coaching stipend.

An anticipated anonymous donation in the amount of \$1,024.

**7. Partnership Agreement**

Approval for a new Partnership for Excellence with Sacred Heart University.

**8. Risk Assessment and Corrective Action Plan**

Approval of the 2023-2024 Internal Audit Risk Assessment and Corrective Action Plan.

**9. Medicaid Consulting Services**

Approval to award a Request for Proposal for Medicaid Consulting Services to Management Advisory Group Business Operations, Inc. for the 2024-2025 school year. This contract is renewable annually through the 2028-2029 school year. Legal notice was published on January 11, 2024.

**10. Agreement**

An agreement with Educational Data Services, Inc. to participate in the Supply Procurement System for the 2024-2025 school year in the amount of \$14,300.00.

**11. OT Field Placement**

Mrs. Emily Bonadonna, Primary Principal recommends the following for OT Field Placement:

- Claire Radak, Sacred Heart University with MacKenzie Brown- April 1, 2024-June 21, 2024.

**12. Scholarship**

Mrs. Marissa Logue, Academy Principal, is requesting approval for two one-time scholarships from the Class of 1973 in the total amount of \$5,000 (either two at \$2,500 or one at \$3,500 and one at \$1,500) to be awarded at the Senior Awards Night. One recipient will be attending a two- or four-year college and the other recipient will be entering a trade, or attending trade/vocational school.

**13. Annual Election and Budget Vote**

That pursuant to Section 2606 of the Education Law that the date of May 2, 2023 be designated as the day of registration for the School Board Election and Budget Vote to be held on Tuesday, May 21, 2024; that the place of registration be designated as the Administrative Offices, 143 North Pearl Street, Canandaigua, New York; that the hours of registration be designated as from 8:00 a.m. through 4:00 p.m. on May 7, 2024; and that the Board of Registration consist of Lisa Brunelli and Aline Clement.

That pursuant to Sections 2606 and 2602 of the Education Law that the Canandaigua Primary-Elementary School, West Gibson Street, Canandaigua, New York, and Cheshire Fire Department, 4285 State Route 21, Canandaigua, New York, be designated as the locations where the Annual School Board Election and Propositions for Budget Vote and other Approved Propositions will be held on



Tuesday, May 21, 2024 and that the hours for the polls to be open be designated as from 7:00 a.m. to 9:00 p.m.

**14. Athletic Trips- Final Approval**

Mrs. Caroline Chapman, Athletic Director, is requesting final approval of the below field trips:

- Varsity Baseball, Orlando, FL- April 1-5, 2024 (*initial 12/11/2023*)
- Varsity Softball, Orlando, FL- April 1-5, 2024 (*initial 12/11/2023*)

**15. Athletic Trip- Approval**

Mrs. Caroline Chapman is requesting approval of the below field trip:

- Boys Varsity Lacrosse, Sudbury, MA- March 22-23, 2024

**16. Field Trip- Final Approval**

Mrs. Marissa Logue, Academy Principal, is requesting final approval of the below field trip:

- DECA State Conference- Rochester, NY, March 6-8, 2024 (*initial 11/13/2023*)

**17. Field Trip- Initial Approval**

Mrs. Marissa Logue is requesting initial approval of the below field trip:

- Class of 2025- New York City, NY, October 11-13, 2024

**18. Athletic Volunteers**

Mrs. Caroline Chapman is requesting approval for the following athletic volunteers:

- Keyla Bay- Girls Lacrosse (Teacher, ES)
- Bruce Hawkins, III- Boys Tennis (Substitute)
- Tom Daley- Outdoor Track & Field (Coached this Winter)
- Leo Saladino- Boys Lacrosse (Worked with Lax last year)

**19. Recommendations of the Committee on Special Education**

Recommendations of the Committee on Special Education meeting dates of December 1, 2023; December 4, 2023; December 12, 2023; December 15, 2023; December 18, 2023; December 21, 2024; January 24, 2024; January 25, 2024; January 30, 2024; February 1, 2024; February 2, 2024; February 4, 2024; February 5, 2024; February 6, 2024; February 8, 2024; February 9, 2024; February 14, 2024; February 15, 2024; and February 21, 2024.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Tracy Lindsay	School District Data Specialist	6/29/2024	18



**B. Removals**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Tim Searles	School Monitor	Resignation	2/16/2024
Chanteal Yehl	School Monitor	Resignation in order to accept another position in the District	3/3/2024
Keith Young	School Bus Driver	Resignation	3/8/2024

**C. Appointments**

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Linda Miles	Substitute Teacher Aide	2/13/2024	\$15.00/hr.
Chanteal Yehl	Food Service Helper	3/4/2024	\$15.38/hr.
Kevin McGlynn	School Bus Monitor	3/4/2024	\$15.07/hr.
Kevin McGlynn	Substitute School Bus Driver	3/4/2024	\$19.00/hr.
Rebecca Naylor	School Monitor	2/28/2024	\$15.07/hr.
Cara Carr	School Nurse – LPN	3/18/2024	Step 10

**2. Instructional Personnel**

**A. Resignation for the Purpose of Retirement**

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Diane Richardson	Elementary Teacher, Pre-Kindergarten	6/30/2024	21
Kevin Wall	Science Teacher	6/30/2024	29
Kay Nemecek	Special Education Teacher	6/30/2024	31
Roberta Bittel	Special Education Teacher	6/30/2024	31
Jennifer Manning	Elementary Teacher	6/30/2024	34
Renee Carbary	Speech & Language Therapist	6/30/2024	34
Shelley Sossong	Elementary Teacher	6/30/2024	20

**B. Leave of Absence**

- 1) Rachel Ludwig, Special Education Teacher at the Middle School, has requested a leave of absence from June 9, 2024 through June 30, 2024.

**C. Appointments**

**1) Interim Substitute Teacher**

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Scott Schauman	English Teacher	Academy	2/29/24 – 3/15/24



2) Mentor

The following individual is recommended as a Mentor for the 2023-2024 school year at the contractual rate:

Tina Walters- Level II- Effective 1/17/2024

3) Non-Certified Substitute Teachers

The following individual has been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable.

Bridget Carrier

4) Spring Sports Coaches

The following are recommended to Winter Coach positions at rates in accordance with contract:

Shea Swartout- Assistant Girls Lacrosse- 0.5 FTE, Level 2C

Francis Peltier- Assistant Girls Lacrosse- 0.5 FTE, Level 1C

***End of Consensus Agenda***

**XIII. Board Committee Reports**

- Audit Committee- Mr. Milton Johnson- March 1, 2024
- Policy Committee- Mrs. Beth Thomas- February 28, 2024

**XIV. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson
- **Council for Instructional Excellence (CIE)- Mr. Matt Schrage- February 14, 2024**
- Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller
- Safety / Health / Security Committee- Mr. John Polimeni

**XV. Upcoming Events**

- March 8-9- CA Players Spring Musical
- March 11-14- College Week
- March 11- Spring Varsity and JV Sports begin
- March 12- 5<sup>th</sup> Grade Band and Wind Ensemble
- March 13- College Night
- March 13- 7<sup>th</sup> Grade Chorus and Band Concert
- March 15- Superintendent Conference Day- No School
- March 19- District Orchestra Concert
- March 21- 8<sup>th</sup> Grade Band and Symphonic Band Concert
- March 25- Modified Sports Begin
- March 25- Board Meeting
- March 26- CA and 8<sup>th</sup> Grade Choral Concert
- March 27- 6<sup>th</sup> Grade Band and Chorus Concert
- March 29-April 8- No School

**XVI. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

# 2024-25 Budget



Board of Education Meeting  
March 4, 2024

Canandaigua City School District

# Tonight's Agenda

Guidelines in establishing 2024-25  
Budget

Building and Department Budgets

- Presentations
- Q & A

Tax Levy Scenarios



Canandaigua City School District

# Board of Education Guidelines

*Approved: January 8, 2024*

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data, that prepare them to be successful 21<sup>st</sup> century learners, and that recognize the effects of the changed learning environment of 2020.
2. Continue to reduce costs through budget efficiencies, partnerships and shared services.
3. Strategically utilize fund balance and reserves to mitigate programmatic impact in the near and long-term future.
4. Maintain a transparent system of continual communication with the public.
5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.

Canandaigua City School District

# Our Strategies

- Maintain academic and extracurricular programming
- Evaluate the mid-year feedback from staff to prioritize resources and respond to the known needs within our district



Canandaigua City School District



# Staffing Changes (projected)

Retirements
1 Administrator
9 Teachers
2 Bus Drivers
1 Nurse
1 Senior Computer Services Assistant.
1 Monitor
1 Building Maintenance Assistant

Canandaigua City School District

# Staffing Changes (projected)

Additions Requested
1.0 School Counselor
2.0 Intervention Teachers
1.0 Psychologist
1.0 Teaching Assistant
1.0 Director of Elementary Instruction
1.0 TOSA- Implementation Coach - Math/Science
2.0 Special Education Teachers

Canandaigua City School District

# Building & Department Budgets

Mrs. Marissa Logue - Academy

Mr. John Arthur - Middle School

Mr. Brian Amesbury - Elementary School

Mrs. Emily Bonadonna - Primary School

Dennis DesRosiers- Special Programs

Mr. Greg Kane - Music

Mr. Matt Schrage - Office of Instruction

Mrs. Caroline Chapman - Athletics

Mr. Dan Bowman - Technology

Mr. Mike McClain - Buildings and Grounds

Mr. Seth Clearman - Transportation

Canandaigua City School District

# Academy

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
513,867	470,671	(43,196)	(8.41%)



Canandaigua City School District

# Middle School

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
249,329	237,608	(11,721)	(4.70%)



Canandaigua City School District

# Primary School Elementary School

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
466,549	450,075	(16,474)	(3.53%)



Canandaigua City School District

# Special Programs

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
5,654,151	6,603,239	949,088	16.79%



Canandaigua City School District

# Music

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
101,421	98,014	(3,470)	(3.36%)



Canandaigua City School District



# Office of Instruction

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
409,665	388,961	(20,704)	(5.05%)



Canandaigua City School District

# Technology

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
2,433,787	2,629,808	196,021	8.05%



Canandaigua City School District

# Athletics

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
447,108	470,805	23,697	5.3%



Canandaigua City School District

# Buildings and Grounds

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
1,448,702	1,371,650	(77,052)	(5.32%)



Canandaigua City School District

# Transportation

Actual 2023-24	Proposed 2024-25	Increase/ (Decrease)	Percent Change
737,500	737,295	(205)	(0.00%)



Canandaigua City School District

# Current Tax Levy

2023-24 Levy	\$51,098,000
2023-24 Tax Levy Increase	2.4%
2023-24 Projected Tax Rate	\$17.49
2023-24 Actual Tax Rate	\$15.09
2021-22 Actual Tax Rate	\$17.08
Appropriated Fund Balance/Reserves	\$1,477,338

Canandaigua City School District

# Proposed Tax Levy Options

	2% Tax Levy Increase	3% Tax Levy Increase	3.19% Tax Levy Maximum Allowed
Tax Levy	52,119,960	52,630,940	52,725,658
Appropriated Reserves & Fund Balance	2,166,216	1,655,236	1,560,518
Projected Tax Rate	15.39	15.54	15.57

Canandaigua City School District



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, February 12, 2024 at 6:30 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jenny Tessendorf

**BOARD MEMBERS ABSENT:** Amy Calabrese, Jen Schneider, Beth Thomas

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Brian Nolan, Matt Schrage, Matt Fitch

**BOARD DISTRICT CLERK ABSENT:** Deborah Sundlov

**OTHERS PRESENT:** On file

***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with third grader Treyden Marshall leading all in the Pledge of Allegiance.

***Public Comments***

There were no public comments.

***Board Meeting Minutes***

Upon a motion made by Mrs. Miller, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the January 29, 2024 Regular Board Meeting minutes.

**APPROVED: MINUTES**

***Board Student Representative***

Taryn Bjorling provided the Board with updates on sports, clubs, and the Middle School musical.

***Superintendent's Report***

Superintendent Farr highlighted a visit from Regent Hale earlier in the week. The DECA field trip that is on for final approval in the consensus agenda has a change of hotel to the Hilton Garden Inn.

***January 2023 Warrant Review***

Upon a motion made by Mr. Polimeni, seconded by Mrs. Grimm, with all present voting yes, the Board of Education approved the January Warrants.

**APPROVED: JANUARY WARRANTS**

- A-71 General 9009690-9009739 (ACH)
- A-72 General 18340-18393 (Check Print)
- A-73 General 18329-18339, 18394-18398 (In House)
- A-76 General 18399-18415, 18489-18493 (In House)
- A-77 General 9009740-9009789 (ACH)
- A-78 General 18416-18488 (Check Print)
- C-14 Cafeteria 2982-2988
- C-15 Cafeteria 2989-3004
- F-29 Federal 9000484 (ACH)
- F-30 Federal 940-942 (Check Print)
- H-26 Capital 9000225-9000227 (ACH)





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H-27 Capital 662-669 (Check Print)

### **Presentation- Strategic Plan Update**

Mr. Matt Schrage, Assistant Superintendent for Instruction, shared out a mid-year update on our progress toward the achievement of our four strategic goals.

### **Consensus Agenda**

Upon a motion made by Ms. Tessendorf, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas.

#### **APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

#### **Business**

##### **1. Treasurer's Report**

the Treasurer's Report for the Period of December 1, 2023 - December 31, 2023. Additional information is included as an attachment and is filed.

##### **2. Budget Status Report**

the Appropriation Status Report, which is a summary, for the period of July 1, 2023 – December 31, 2023. Additional information is included as an attachment and is filed.

##### **3. Revenue Status Report**

the Revenue Status Report, which is a summary, for the period of July 1, 2023- December 31, 2023. Additional information is included as an attachment and is filed.

##### **4. New Course- Final Approval**

at the November CIE meeting, the Council reviewed and approved the following new course request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

- Positivity in Prose: Exploring the Champion Mindset

##### **5. Substantial Equivalence**

per the recommendation of Matt Schrage, Assistant Superintendent for Instruction, the Canandaigua City School District determines that St. Mary's School and Calvary Chapel Academy have demonstrated substantial equivalence of its instruction per the requirement outlined in the Commissioner's Regulation 8 NYCRR 130.1[b].

##### **6. Surplus Items**

the request of Mrs. Marissa Logue, Academy Principal, to declare as surplus items, Spanish textbooks titled *Exploraiones* by Mary Ann Blitt and Margarita Casas that are no longer used in the curriculum.

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus items the following:

- 10 Fountas and Pinnell Benchmark Assessment System kits
- 2 Reading Mastery Kits
- 9 LLI Leveled literacy consumables
- 1 GRA(K-2) Kit



**7. Budget Transfer**

the below budget transfer which is over \$20,000 and requires Board approval. This is to cover a contract for Speech Languages Services.

From: A2250.490-00-0000 Special Programs BOCES \$35,000  
To: A2250.400-00-0000 Special Programs Contractual \$35,000

**8. Field Trip- Initial**

the request of Mrs. Marissa Logue for initial approval of the below trip:

- Spanish IB, San Juan, Puerto Rico- November 8-12, 2024

**9. 2024-2025 School Calendar**

of the 2024-2025 school calendar.

**10. Independent Hearing Officer**

of Craig Goldsmith (IHO Id 815) state appointed Independent Hearing Officer to oversee a Due Process proceeding.

**11. Recommendations of the Committee on Special Education**

recommendations of the Committee on Special Education meeting dates of; December 21, 2023; January 10, 2024; January 11, 2024; January 12, 2024; January 17, 2024; January 18, 2024; January 23, 2024; January 24, 2024; January 25, 2024; January 30, 2024; January 31, 2024; February 1, 2024; and February 2, 2024.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Toni MacVean	School Monitor	3/1/2024	17

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Matthew Fish	Custodial Worker	Resignation	1/31/2024

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Gavin Metzger	Substitute IT ST 1	2/5/2024	Per contract
Sharon Raymo	Substitute Registered Nurse	2/13/2024	\$22.00/hr.
Courtney Simpson	School Monitor	2/13/2024	\$15.07/hr.
Patti Read-Morris	Substitute Teacher Aide	2/13/2024	\$15.00/hr.
Patti Read-Morris	Substitute School Monitor	2/13/2024	\$15.00/hr.



Canandaigua City School District

Mary Rippey	Teacher Aide	2/13/2024	\$15.05/hr.
Jennifer Callard	Substitute Teacher Aide	2/13/2024	\$15.00/hr.
Sandra Calabrese	School Monitor	2/13/2024	\$15.07/hr.
Patrick Johnson	Substitute School Bus Driver	2/16/2024	\$19.00/hr.
Korey Bartron	Auto Mechanic – Bus Driver	2/21/2024	\$20.50/hr.
Rebecca Naylor	School Bus Monitor	2/26/2024	\$15.07/hr.

2. Instructional Personnel

A. Resignation

- 1) of Tammy Franz, Business Teacher at the Academy, from the District effective end of business June 30, 2024.

B. Appointments

1) Spring Sports Coaches

The following are recommended to Spring Coach positions at rates in accordance with contract:

<b>Coach</b>	<b>Position</b>
Annesi, Mark	Varsity Golf
Aparo, Beth	Unified Basketball-Mod
Ceravolo, Colton	Modified Baseball
Consaul, Danielle	Modified Softball
Cook, Randy	Varsity Girls Softball
Ducharme, David	Varsity Boys Tennis
Ellis, Susan	Modified Girls Lacrosse
Gioseffi, David	Assistant Boys Lacrosse
Gisleson, Zachary	Strength & Conditioning
Harter, Eric	JV Golf
Hawkins, Bruce	JV Boys Tennis
Hennessy, Alex	Unified Basketball-V
Herriman, John	Girls Varsity Lacrosse
Hulme, Robin	Modified Boys Lacrosse
Kaiser, Jessica	Modified Track
Mahar, Michael	Modified Track
Mann, Eric	JV Softball
Marsh, Daina	Varsity Girls Outdoor Track
Nieman, David	Modified Boys Lacrosse
Owdienko, Danielle	Modified Girls Softball
Principio, Jeffrey	Assistant Varsity Softball
Sedita, Paul	Varsity Boys Outdoor Track
Sproule, Alyssa	Girls JV Lacrosse
Sutter, Mark	JV Boys Outdoor Track
Tepper, Michael	Assistant Varsity Baseball
Wallwork, Jack	JV Baseball
Walters, Matthew	Modified Baseball
Ward, Matthew	JV Girls Outdoor Track
Werth, Dale	Varsity Baseball
Windheim, Taryn	Boys Modified Tennis
York, David	Boys JV Lacrosse
York, Deven	Varsity Boys Lacrosse



2) Tenure Appointments

for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Jason LaShomb	Elementary	3/1/2024

***End of Consensus Agenda***

***Board Committee Reports***

Audit Committee

Mr. Milton Johnson reported out on behalf of the Audit Committee which met on February 9, 2024. The Committee received an update from the Internal Claims Auditor for October through December, accepted the internal Audit, and reviewed state aid updates.

Policy Committee

Mrs. Jeanie Grimm on behalf of the Committee, with no second required and all in attendance approved the below policy for a second reading:

*Second Reading-* Policy #3020 Timeout and Physical Restraint (All Students)

***Upcoming Events***

- February 13- Frieda O’Hanlon Spelling Contest
- February 19- President’s Day
- February 20-23- Winter Break
- February 29- Middle School Small Ensemble
- March 1- Transitional Kindergarten Application Open
- March 1-3- CA Players Spring Musical
- March 4- Board Meeting
- March 8-9- CA Players Spring Musical

***Adjournment***

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:06 p.m. The next Regular meeting will be on March 4, 2024 at 6:30 p.m.

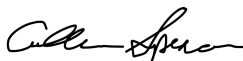
Respectfully submitted,

Matt Fitch  
District Clerk Pro Tem

Treasurer's Report  
Cafeteria  
January 1 - January 31, 2024

<b>Balance Forward:</b>	<b>January 1, 2024</b>	926,189.87
<b>Receipts</b>		
	Meal Claims	164,972.00
	Cafeteria Deposits - Sent by School Café	6,334.90
	Cafeteria Deposits - Sent by D.O.	
	Account Deposits - Online	15,657.10
	Refunds	
	Commissions	771.72
	Local Foods Grant	1,488.00
	Rebates	
	Federal Supply Chain Assistance	
	Donation	
	Invoices	1,460.00
	Interest	2,788.42
		193,472.14
	Total Receipts	
<b>Disbursements</b>		
	Warrant	(79,752.00)
	Sales Tax	
	Xfer to General	
	Payroll 1/15/24	(18,906.75)
	Payroll 1/31/24	(30,708.75)
		(129,367.50)
	Total Disbursements	
<b>Balance on Hand:</b>	<b>January 31, 2024</b>	<b>\$ 990,294.51</b>
<b><u>Bank Reconciliation</u></b>		
Bank Statement		
	CNB 5115      0.03%	434,270.10
	CNB Paypal    0.00%	-
	NYCLASS 0010	624,238.53
	Deposit in transit (Café Deposit from Gen Now)	1,460.00
	Deposit in transit (from General)	
	Outstanding Checks	(69,674.12)
	<b>Reconciled Balance</b>	<b>\$ 990,294.51</b>

Respectfully Submitted,



Cullen Spencer, Treasurer  
2/20/2024

Reviewed by: \_\_\_\_\_

Treasurer's Report  
Capital Savings  
January 1 - January 31, 2024

**Balance Forward:            January 1, 2024** 5,338,184.34

**Receipts**

Receipts		
Xfer from Capital Checking CNB		
BAN Proceeds		
Print Deposits	100.00	
Xfer from Capital Now		
Interest	23,526.18	
Total Receipts	23,526.18	23,626.18

**Disbursements**

Xfer to Gen to pay back loan for Asset Preservation		
Xfer to Capital Checking for Asset Preservation	(567,005.92)	
Due to DS		
Total Disbursements	(567,005.92)	(567,005.92)

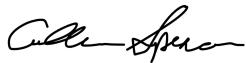
**Balance on Hand:            January 31, 2024** \$ 4,794,804.60

**Bank Reconciliation**

Bank Statement	CNB 2223	0.03%	39,045.78
Bank Statement	NYCLASS		4,755,758.82
Xfer in transit (to Capital Checking)			

**Reconciled Balance** \$ 4,794,804.60

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**2/20/2024**

**Reviewed by:** \_\_\_\_\_

Treasurer's Report  
Capital Now  
January 1 - January 31, 2024

**Balance Forward:      January 1, 2024** 1,023,618.32  
**Receipts**

Loan from General for Asset Preservation		
Loan from General for Bus Purchase		
Insurance Proceeds for Academy Gym Floor		
Smart Schools Bond		
Xfer from BAN Proceeds for Asset Preservation	567,005.92	
Xfer from General to settle interfund loans		
Refund (Terracon)		
Interest		
<b>Total Receipts</b>	<b>567,005.92</b>	

**Disbursements**

Warrant	(567,005.92)	
Xfer to Capital Savings		
Prior month correction		
Due to DS		
Due to General		
<b>Total Disbursements</b>	<b>(567,005.92)</b>	

**Balance on Hand:      January 31, 2024** **\$ 1,023,618.32**

**Bank Reconciliation**

Bank Statement	CNB 5645	-
	Chase 1109	1,575,726.42
Deposit in Xfer		
Outstanding Checks		(552,108.10)
	<b>Reconciled Balance</b>	<b>\$ 1,023,618.32</b>

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**2/20/2024**

**Reviewed by:** \_\_\_\_\_

Treasurer's Report  
Debt Service  
January 1 - January 31, 2024

**Balance Forward: January 1, 2024** 789,696.44

**Receipts**

Due from Capital

BAN Premium

Interest - CD

Interest - Checking

2,487.87

50.08

Total Receipts

2,537.95

**Disbursements**

Xfer to General

-

Total Disbursements

-

**Balance on Hand: January 31, 2024**

\$ 792,234.39

**Bank Reconciliation**

Bank Statement CNB 7123

222,172.52

Bank Statement CD 7700

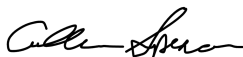
570,061.87

Deposit in transit (refund of CNB wire fee)

**Reconciled Balance**

\$ 792,234.39

Respectfully Submitted,



Cullen Spencer, Treasurer

2/20/2024

Reviewed by: \_\_\_\_\_



Treasurer's Report  
Deductions  
January 1 - January 31, 2024

**Balance Forward: January 1, 2024** 110,572.73

**Receipts**

PR 1/12		
PR 1/31		
Xfer for TSA contribution (ER)	143,000.00	
XFER from VEBA for funding		
Retiree Accrued benefit payouts		
ERS Adjustments		
Voided Checks	20.00	
Xfer from General Now		
OMNI Refund		
Interest	2.75	
<b>Total Receipts</b>	<b>143,022.75</b>	

**Disbursements**

Warrant		(73,864.10)
Sales Tax remittance		
BRI Balance due		
ERS Adjustments		
Omni TSA Non-elective Contributions (ER)	(176,581.11)	
Xfer to Gen Now		
PCORI Fee		
Due to General		
<b>Total Disbursements</b>	<b>(250,445.21)</b>	

**Balance on Hand: January 31, 2024** **\$ 3,150.27**

**Bank Reconciliation**

Bank Statement	CNB 8615	0.03%	3,150.27
Outstanding Checks			-

**Reconciled Balance** **\$ 3,150.27**

Respectfully Submitted,



Cullen Spencer, Treasurer  
2/20/2024

Reviewed by: \_\_\_\_\_

Treasurer's Report  
Federal  
January 1 - January 31, 2024

**Balance Forward: January 1, 2024** 484,504.18

**Receipts**

IDEA 611		
IDEA 619		
ARP-IDEA 611		
ARP-IDEA 619		
Federal COVID Stimulus - CRRSA		
Federal COVID Stimulus - ARPA		
Summer 4408 (ESY)		
Title IA	196,778.00	
Title III ENL		
Title IIIA		
Title IV	6,588.00	
Title IIA	7,945.00	
UPK		
UPK - ARPA		
Healthcare Workers Bonus	3,229.50	
<b>Total Receipts</b>		<b>214,540.50</b>

**Disbursements**

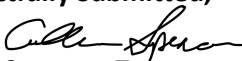
Warrant - Checks	(300,843.00)	
Warrant - ACH	(8,800.00)	
Due to General		
PR Adjustments		
XFER to Gen for interfund loan paydown		
PR 1-12	(111,571.75)	
PR 1-31	(114,076.26)	
<b>Total Disbursements</b>		<b>(535,291.01)</b>

**Balance on Hand: January 1, 2024** \$ 163,753.67

**Bank Reconciliation**

Bank Statement	Chase 1117	0.00%	161,084.17
Outstanding Checks			(560.00)
Deposit in transit (xfer from Gen Muni)			3,229.50
<b>Reconciled Balance</b>			<u><u>\$ 163,753.67</u></u>

Respectfully Submitted,

  
Cullen Spencer, Treasurer  
2/20/2024

Reviewed by: \_\_\_\_\_

Treasurer's Report  
General Muni  
January 1 - January 31, 2024

<b>Balance Forward:</b>	<b>January 1, 2024</b>	47,167,972.12
<b>Receipts</b>		
	STAR	2,746,391.33
	Gen Aid	
	VLT	143,804.16
	Excess Cost Aid	
	Nonresident Homeless Aid	166,738.36
	Incarcerated Youth	
	Instructional Materials Aid	
	Summer Sch 4408	
	Retiree Health ACH	
	MCD	
	Ch. 47/66/721	
	IB Exam Waivers	
	FEMA	
	Xfer from Gen Paypal	
	Xfer from Leadership for PSAT Proctors	
	Xfer from Gen Now/Tax Coll	1,527,512.63
	Xfer from VEBA	475,077.29
	E-rate	
	Chromebook sales	
	Interest	644,120.56
	<b>Total Receipts</b>	5,703,644.33

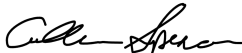
<b>Disbursements</b>		
	Xfer to General Now	(5,588,326.76)
	Xfer to VEBA	
	Xfer to Deductions for Retiree 403B payout	(143,000.00)
	Loan to Capital for Asset Preservation	
	Loan to Capital for Bus purchase	
	<b>Total Disbursements</b>	(5,731,326.76)

<b>Balance on Hand:</b>	<b>January 31, 2024</b>	<b><u>\$ 47,140,289.69</u></b>
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**Bank Reconciliation**

Bank Statement	CNB 4323	1,367,950.90
	NYCLASS 01-1165-0006	1,518,187.55
	CNB CD 3476	5,544,331.94
	CNB CD 7795	7,621,932.52
	CNB CD 7993	-
	CNB CD 9345	6,089,055.30
	CNB CD 4169	4,528,365.40
	CNB CD 1174	5,010,227.78
	CNB CD 0854	7,276,117.12
	CNB CD 1006	5,250,438.85
	CNB CD 2894	3,144,993.33
	In-transit (Xfer to Gen Now)	(211,311.00)
	In-transit (Xfer to Fed)	
	In-transit (Xfer from Unemployment)	
	In-transit (Xfer to Cafe)	
	<b>Reconciled Balance</b>	<b><u>\$ 47,140,289.69</u></b>

Respectfully Submitted,



Cullen Spencer, Treasurer  
2/20/2024

Reviewed by: \_\_\_\_\_

Treasurer's Report  
General Now  
January 1 - January 31, 2024

**Balance Forward: January 1, 2024** 12,934,082.90

**Receipts**

Tax Collections	1,213,859.95	
County Prior Year Taxes		
County Tax Penalty		
Invoices	78,522.12	
City Prior Year Taxes	78,434.69	
City Tax Penalty	13,395.65	
PILOT		
BOCES		
Refunds	10,692.97	
Student Fees		
Donations		
Insurance Recovery		
E-rates		
Misc	5,380.53	
Scrap	23,669.45	
Square Chromebook sales		
Xfer from Gen Muni	5,588,326.76	
Payroll Xfers from Café	49,615.50	
Payroll Xfers from Federal	225,648.01	
Xfer from Deductions		
Xfer from Extracurricular	800.00	
Retiree Health ACH	57,683.63	
Xfer from Capital		
Interest	2,535.87	
Total Receipts	7,348,565.13	

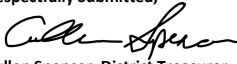
**Disbursements**

A/P Warrants	(2,033,583.90)	
Payroll Deductions/Net Pay Warrants	(3,549,204.75)	
NSF Check		
Xfer to Leadership		
Health Insurance Wire		
ERS Annual Invoice		
Xfer to VEBA		
Loan to Capital for Asset Pres		
Xfer to Deductions		
VEBA Cash Balance xfer to BRI		
BAN Principal		
BAN Interest		
H S A Fundings	(223,488.33)	
Xfer to Gen Muni	(1,527,512.63)	
Bond Interest	(86,925.00)	
Bond Principal		
Check Print Postage	(72.57)	
Total Disbursements	(7,420,787.18)	

**Balance on Hand: January 31, 2024** \$ 12,861,860.85

**Bank Reconciliation**

<b>Bank Statement</b>		
CNB 9172	1,022,432.23	
Tax Collection 6026	1.70	
Chase Lockbox 6841	562,460.11	
CNB 3427	-	
Chase Treasuries	11,998,892.86	
Outstanding Checks	(919,541.49)	
Deposit in-transit (from Gen Muni)	211,311.00	
Deposit in-transit (Tax Collection from County)	81,669.51	
Charge in-transit (Payroll ERS)	(19,019.22)	
Charge in-transit (Payroll OMNI)	(74,885.85)	
Charge in-transit (To Cafe)	(1,460.00)	
<b>Reconciled Balance</b>	<u><u>\$ 12,861,860.85</u></u>	

Respectfully Submitted,  
  
Cullen Spencer, District Treasurer  
2/20/2024

Reviewed by: \_\_\_\_\_

Treasurer's Report  
Leadership  
January 1 - January 31, 2024

**Balance Forward: January 1, 2024** \$ 131,952.05  
**Receipts**

Vanco RevTrak Revenue	
Donation from Extracurricular	
Interest	262.93
Xfer from General Now	
Cash Receipt Query Attached	10,818.58
Total Receipts	11,081.51

**Disbursements**

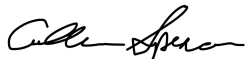
Warrant	(4,937.54)
NSF Check	
FNBO Credit Card	
Xfer to Extracurricular	
Xfer to General for Proctor Pay	
Xfer to General for DECA Donation	
Xfer to Trust Memorial	
Write-off NSF check #500 (Crockton)	
Total Disbursements	(4,937.54)

**Balance on Hand: January 31, 2024** \$ 138,096.02

**Bank Reconciliation**

Bank Statement	CNB 4762	84,997.01
Bank Statement	NYCLASS 0009	58,607.43
Less Outstanding Checks		(5,508.42)
Xfer to XC in-transit - Tops Escrip Correction		
Deposit in-transit (Stop payment fee reversal)		
<b>Reconciled Balance</b>		<u><u>\$ 138,096.02</u></u>

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
2/20/2024

**Reviewed by:** \_\_\_\_\_


Treasurer's Report  
Payroll  
January 1 - January 31, 2024

<b>Balance Forward:</b>	<b>January 1, 2024</b>		11,737.66
<b>Receipts</b>			
	Net Payroll 1/12	1,174,633.30	
	Net Payroll 1/31		
	Xfer from Gen Now		
	ACH Return		
	Payroll adjustments		
	Interest	1.68	
	<b>Total Receipts</b>	<b>1,174,634.98</b>	
<b>Disbursements</b>			
	Payroll Checks	(10,663.27)	
	Payroll Dir Dep 1/12	(1,163,970.03)	
	Payroll Dir Dep 1/31		
	Adj for negative PR checks		
	Xfer to General Now		
	<b>Total Disbursements</b>	<b>(1,174,633.30)</b>	
<b>Balance on Hand:</b>	<b>November 30, 2023</b>		<b>\$ 11,739.34</b>

**Bank Reconciliation**

Bank Statement	CNB 7815	0.03%	20,092.96
Outstanding Checks			(8,353.62)
Deposit in transit - Stop payment fee refund			
Small balance adj			
	<b>Reconciled Balance</b>		<b>\$ 11,739.34</b>

Respectfully Submitted,



Cullen Spencer, Treasurer  
2/20/2024

Reviewed by: \_\_\_\_\_

Treasurer's Report  
Trust Memorial  
January 1 - January 31, 2024

**Balance Forward:      January 1, 2024** 381,641.23

**Receipts**

Dividends		
Academy Trust		
Sara Shenkman		
Donations/Contributions	2,000.00	
Investment Results		
Stale-Dated Check write-offs		
Interest	0.39	
Total Receipts	2,000.39	

**Disbursements**

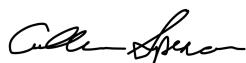
Warrant		
Xfer to Extracurricular		
Investment Results		
Due to Extra Curricular		
Total Disbursements	-	

**Balance on Hand:      January 31, 2024** \$ 383,641.62

**Bank Reconciliation**

Bank Statement    CNB Invest	369,713.15
Bank Statement    CNB 6516	14,778.47
Less Outstanding Checks	(850.00)
Charges in-transit (To Leadership for SS donation)	
<b>Reconciled Balance</b>	<b>\$ 383,641.62</b>

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
2/20/2024

**Reviewed by:** \_\_\_\_\_

Treasurer's Report  
VEBA  
January 1 - January 31, 2024

**Balance Forward:            January 1, 2024** 473,267.93  
**Receipts**

Veba funding from General		
Interest Earnings on CD		
Due from General		
Interest	1,809.86	
<b>Total Receipts</b>	1,809.86	<b>1,809.86</b>

**Disbursements**

Funding to BRI		
Xfer for Veba Funding		
BRI Admin Fees		
Xfer to General for Consolidation	(475,077.29)	
<b>Total Disbursements</b>	(475,077.29)	<b>(475,077.29)</b>

**Balance on Hand:            January 31, 2024** \$            0.50

**Bank Reconciliation**

Bank Statement    CNB 3023		0.50
Bank Statement    CD 7735		
<b>Reconciled Balance</b>	<b>\$            0.50</b>	

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**2/20/2024**

**Reviewed by:** \_\_\_\_\_



# Canandaigua City School District

## Revenue Status Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">A 1001</a>	Real Property Tax	51,098,000.00	0.00	51,098,000.00	48,287,665.69	2,810,334.31
<a href="#">A 1081</a>	Other Payment in Lieu of Taxes	658,094.00	0.00	658,094.00	405,234.38	252,859.62
<a href="#">A 1085</a>	School Tax Relief Reimbursement	0.00	0.00	0.00	2,746,391.33	-2,746,391.33
<a href="#">A 1090</a>	Interest and Penalties on Real Property Taxes	175,000.00	0.00	175,000.00	157,038.94	17,961.06
<a href="#">A 1335</a>	Other Student Fees/Charges - From Individuals	5,000.00	0.00	5,000.00	854.56	4,145.44
<a href="#">A 2230</a>	Tuitions - Other Districts in NYS	160,000.00	0.00	160,000.00	0.00	160,000.00
<a href="#">A 2280</a>	Health Services for Other Districts	55,000.00	0.00	55,000.00	69,996.75	-14,996.75
<a href="#">A 2401</a>	Interest and Earnings	150,000.00	0.00	150,000.00	1,213,577.77	-1,063,577.77
<a href="#">A 2440</a>	Rental of Buses	10,000.00	0.00	10,000.00	17,485.87	-7,485.87
<a href="#">A 2650</a>	Sale of Scrap and Excess Materials	2,500.00	0.00	2,500.00	100,956.93	-98,456.93
<a href="#">A 2666</a>	Sale of Transportation Equipment	50,000.00	0.00	50,000.00	0.00	50,000.00
<a href="#">A 2680</a>	Insurance Recoveries	0.00	0.00	0.00	1,005.20	-1,005.20
<a href="#">A 2701</a>	Refund of Prior Year Expenses	75,000.00	0.00	75,000.00	48,356.48	26,643.52
<a href="#">A 2705</a>	Gifts and Donations	0.00	8,938.00	8,938.00	8,938.00	0.00
<a href="#">A 2770</a>	Other Unclassified Revenues	60,000.00	0.00	60,000.00	116,875.82	-56,875.82
<a href="#">A 2770.002</a>	Use of Facilities	0.00	0.00	0.00	400.00	-400.00
<a href="#">A 3101</a>	Formula Operating Aid	31,631,165.00	0.00	31,631,165.00	4,916,331.23	26,714,833.77
<a href="#">A 3102</a>	VLT Lottery Aid	0.00	0.00	0.00	5,616,937.97	-5,616,937.97
<a href="#">A 3103</a>	BOCES Aid	2,100,000.00	0.00	2,100,000.00	0.00	2,100,000.00
<a href="#">A 3104</a>	Tuition Aid (Chapters 47, 66, and 721)	150,000.00	0.00	150,000.00	0.00	150,000.00
<a href="#">A 3260</a>	Texbook Aid	195,000.00	0.00	195,000.00	49,755.00	145,245.00
<a href="#">A 3261</a>	Computer Hardware Aid	50,000.00	0.00	50,000.00	0.00	50,000.00
<a href="#">A 3262</a>	Computer Software Aid	49,000.00	0.00	49,000.00	0.00	49,000.00
<a href="#">A 3263</a>	Library Media Aid	20,000.00	0.00	20,000.00	0.00	20,000.00
<a href="#">A 3289</a>	Other State Aid	15,000.00	0.00	15,000.00	166,738.36	-151,738.36
<a href="#">A 4289</a>	Other Federal Aid (Specify)	0.00	0.00	0.00	9,077.00	-9,077.00
<a href="#">A 4601</a>	Medicaid Assistance	110,000.00	0.00	110,000.00	0.00	110,000.00
<b>A Totals:</b>		<b>86,818,759.00</b>	<b>8,938.00</b>	<b>86,827,697.00</b>	<b>63,933,617.28</b>	<b>22,894,079.72</b>
<a href="#">C 1240</a>	Qualified Breakfast Sales	50,000.00	0.00	50,000.00	16,384.00	33,616.00
<a href="#">C 1245</a>	Other Breakfast Sales	10,000.00	0.00	10,000.00	3,389.85	6,610.15
<a href="#">C 1440</a>	Qualified Lunch Sales	330,000.00	0.00	330,000.00	72,357.00	257,643.00
<a href="#">C 1445</a>	Other Lunch Sales	145,000.00	0.00	145,000.00	100,315.68	44,684.32

# Canandaigua City School District

## Revenue Status Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">C 1446</a>	Catering/Special Events	6,000.00	0.00	6,000.00	257.25	5,742.75
<a href="#">C 2401</a>	Interest and Earnings	500.00	40,000.00	40,500.00	18,914.09	21,585.91
<a href="#">C 2402</a>	Over/Short	0.00	0.00	0.00	-51.50	51.50
<a href="#">C 2770</a>	Other Unclassified Revenue	0.00	0.00	0.00	8,671.32	-8,671.32
<a href="#">C 2771</a>	Commissions	7,500.00	0.00	7,500.00	4,427.20	3,072.80
<a href="#">C 3190</a>	State Aid - School Lunch	20,000.00	116,800.00	136,800.00	114,447.00	22,353.00
<a href="#">C 3290</a>	State Aid - School Breakfast	10,000.00	35,000.00	45,000.00	40,086.00	4,914.00
<a href="#">C 4190</a>	Surplus Food - Federal	60,000.00	0.00	60,000.00	45,931.53	14,068.47
<a href="#">C 4190.100</a>	Federal Lunch	675,000.00	100,000.00	775,000.00	285,876.00	489,124.00
<a href="#">C 4190.200</a>	Federal Breakfast	230,000.00	0.00	230,000.00	102,723.00	127,277.00
<a href="#">C 4190.300</a>	Other Federal Revenues	12,469.00	90,000.00	102,469.00	94,938.00	7,531.00
<a href="#">C 4192</a>	Summer Food Service Program - Federal	20,000.00	0.00	20,000.00	12,266.00	7,734.00
<a href="#">C 5031</a>	Transfer from General Fund	25,000.00	0.00	25,000.00	4,336.77	20,663.23
<b>C Totals:</b>		<b>1,601,469.00</b>	<b>381,800.00</b>	<b>1,983,269.00</b>	<b>925,269.19</b>	<b>1,057,999.81</b>
<a href="#">F3E 4126.000.23</a>	Title III ENL 2023	719.00	0.00	719.00	0.00	719.00
<a href="#">F3E 4126.000.24</a>	Title III ENL 2024	4,073.00	0.00	4,073.00	0.00	4,073.00
<b>F3E Totals:</b>		<b>4,792.00</b>	<b>0.00</b>	<b>4,792.00</b>	<b>0.00</b>	<b>4,792.00</b>
<a href="#">FAR 4289</a>	Federal Stimulus Revenues - ARPA	1,535,263.91	0.00	1,535,263.91	0.00	1,535,263.91
<b>FAR Totals:</b>		<b>1,535,263.91</b>	<b>0.00</b>	<b>1,535,263.91</b>	<b>0.00</b>	<b>1,535,263.91</b>
<a href="#">FHB 3289</a>	Healthcare Workers Bonus	538.25	6,459.00	6,997.25	6,997.25	0.00
<b>FHB Totals:</b>		<b>538.25</b>	<b>6,459.00</b>	<b>6,997.25</b>	<b>6,997.25</b>	<b>0.00</b>
<a href="#">FHL 4289</a>	ARP - Homeless (HCY) Revenues	8,989.00	0.00	8,989.00	117.00	8,872.00
<b>FHL Totals:</b>		<b>8,989.00</b>	<b>0.00</b>	<b>8,989.00</b>	<b>117.00</b>	<b>8,872.00</b>
<a href="#">FIA 4126.000.23</a>	Title I Part A 2022-23	12,571.99	0.00	12,571.99	4,222.36	8,349.63
<a href="#">FIA 4126.000.24</a>	Title I Part A 2023-24	485,900.00	0.00	485,900.00	0.00	485,900.00
<b>FIA Totals:</b>		<b>498,471.99</b>	<b>0.00</b>	<b>498,471.99</b>	<b>4,222.36</b>	<b>494,249.63</b>
<a href="#">FIB 4256</a>	IDEA Section 611	1,024,757.00	0.00	1,024,757.00	204,951.00	819,806.00

# Canandaigua City School District

## Revenue Status Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
	<b>FIB Totals:</b>	<b>1,024,757.00</b>	<b>0.00</b>	<b>1,024,757.00</b>	<b>204,951.00</b>	<b>819,806.00</b>
<a href="#">FIC 4256</a>	IDEA Section 619	32,662.00	0.00	32,662.00	6,532.00	26,130.00
	<b>FIC Totals:</b>	<b>32,662.00</b>	<b>0.00</b>	<b>32,662.00</b>	<b>6,532.00</b>	<b>26,130.00</b>
<a href="#">FIE 4289</a>	ARP-IDEA 611 Revenues	300.00	0.00	300.00	0.00	300.00
	<b>FIE Totals:</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>
<a href="#">FII 4126.000.23</a>	Title IIA State Aid 22/23	3,075.42	0.00	3,075.42	0.00	3,075.42
<a href="#">FII 4126.000.24</a>	Title IIA State Aid 23/24	74,718.00	0.00	74,718.00	0.00	74,718.00
	<b>FII Totals:</b>	<b>77,793.42</b>	<b>0.00</b>	<b>77,793.42</b>	<b>0.00</b>	<b>77,793.42</b>
<a href="#">FIV 4129.000.23</a>	Title IV State Aid 22/23	717.74	0.00	717.74	219.99	497.75
<a href="#">FIV 4129.000.24</a>	Title IV State Aid 23/24	40,545.00	0.00	40,545.00	0.00	40,545.00
	<b>FIV Totals:</b>	<b>41,262.74</b>	<b>0.00</b>	<b>41,262.74</b>	<b>219.99</b>	<b>41,042.75</b>
<a href="#">FSS 3289</a>	Summer School Aid	706,480.00	0.00	706,480.00	0.00	706,480.00
<a href="#">FSS 5031</a>	Summer School Interfund Transfer	176,620.00	0.00	176,620.00	0.00	176,620.00
	<b>FSS Totals:</b>	<b>883,100.00</b>	<b>0.00</b>	<b>883,100.00</b>	<b>0.00</b>	<b>883,100.00</b>
<a href="#">FUP 3289</a>	Universal PreK	269,648.00	0.00	269,648.00	134,824.00	134,824.00
<a href="#">FUP 3289.FX</a>	Universal PreK - Federal Expansion	461,664.00	0.00	461,664.00	92,332.00	369,332.00
	<b>FUP Totals:</b>	<b>731,312.00</b>	<b>0.00</b>	<b>731,312.00</b>	<b>227,156.00</b>	<b>504,156.00</b>
<a href="#">H24 2770</a>	Capital Outlay 2023-24 Misc Revenues	0.00	0.00	0.00	100.00	-100.00
<a href="#">H24 5031</a>	Capital Outlay 2023-24 Interfund Transfer	100,000.00	0.00	100,000.00	0.00	100,000.00
	<b>H24 Totals:</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100.00</b>	<b>99,900.00</b>
<a href="#">HAG 2680</a>	Insurance Recoveries	670,253.06	0.00	670,253.06	6,625.00	663,628.06
<a href="#">HAG 5031</a>	Interfund Transfer from General Fund	66,716.71	0.00	66,716.71	0.00	66,716.71
	<b>HAG Totals:</b>	<b>736,969.77</b>	<b>0.00</b>	<b>736,969.77</b>	<b>6,625.00</b>	<b>730,344.77</b>
<a href="#">HAP 2770</a>	Other Miscellaneous Revenues	-2,310.00	0.00	-2,310.00	0.00	-2,310.00

# Canandaigua City School District

## Revenue Status Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">HAP 5031</a>	Asset Pres - Interfund Transfer	-2,000,000.00	0.00	-2,000,000.00	0.00	-2,000,000.00
<a href="#">HAP 5710</a>	Asset Pres - Serial Bonds	32,985,000.00	0.00	32,985,000.00	0.00	32,985,000.00
<a href="#">HAP 5731</a>	Asset Pres - BANS Redeemed	-4,885,000.00	0.00	-4,885,000.00	0.00	-4,885,000.00
	<b>HAP Totals:</b>	<b>26,097,690.00</b>	<b>0.00</b>	<b>26,097,690.00</b>	<b>0.00</b>	<b>26,097,690.00</b>
<a href="#">HSS 3297.000</a>	Smart Schools State Sources	246,672.00	0.00	246,672.00	367,196.55	-120,524.55
	<b>HSS Totals:</b>	<b>246,672.00</b>	<b>0.00</b>	<b>246,672.00</b>	<b>367,196.55</b>	<b>-120,524.55</b>
<a href="#">TC 2770.44</a>	Taxes Collected - Wood Library	0.00	0.00	0.00	920,150.00	-920,150.00
	<b>TC Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>920,150.00</b>	<b>-920,150.00</b>
<a href="#">V 2401</a>	Interest & Earnings	0.00	0.00	0.00	279,148.61	-279,148.61
	<b>V Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>279,148.61</b>	<b>-279,148.61</b>
	<b>Grand Totals:</b>	<b>120,440,802.08</b>	<b>397,197.00</b>	<b>120,837,999.08</b>	<b>66,882,302.23</b>	<b>53,955,696.85</b>

# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
100	Instructional Salary	*	22,650.00	0.00	22,650.00	702.50	0.00	21,947.50
120	Instructional Salary	*	7,856,378.00	6,005.00	7,862,383.00	3,217,102.58	4,026,052.62	619,227.80
121	Instructional Salary	*	369,699.00	495.00	370,194.00	154,719.60	184,522.40	30,952.00
122	Instructional Salary	*	5,000.00	0.00	5,000.00	859.00	0.00	4,141.00
129	Instructional Salary	*	15,738.00	0.00	15,738.00	6,858.50	0.00	8,879.50
130	Instructional Salary	*	9,307,397.00	-50,000.00	9,257,397.00	3,885,445.49	4,844,996.70	526,954.81
140	Instructional Salary Substitutes	*	798,750.00	0.00	798,750.00	281,429.47	0.00	517,320.53
141	Instructional Salary	*	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
150	Instructional Salary	*	11,854,550.00	24,687.65	11,879,237.65	5,567,050.78	5,442,394.28	869,792.59
151	Instructional Salary	*	9,550.00	0.00	9,550.00	1,163.00	0.00	8,387.00
160	Non-Instructional Salary	*	10,580,894.00	15,022.85	10,595,916.85	5,343,863.98	1,913,940.66	3,338,112.21
200	Equipment	*	658,783.00	92,991.77	751,774.77	476,233.02	9,307.98	266,233.77
220	Computer Hardware	*	130,600.00	38,514.46	169,114.46	106,427.55	0.00	62,686.91
400	Contractual	*	3,561,640.00	239,005.89	3,800,645.89	1,638,370.36	1,517,132.69	645,142.84
415		*	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
450	Supplies	*	2,007,944.00	314,157.87	2,322,101.87	1,380,888.28	571,489.36	369,724.23
460	Computer Software	*	109,436.00	12,481.35	121,917.35	72,383.36	13,678.25	35,855.74
470	Tuition	*	1,322,880.00	92,551.00	1,415,431.00	559,010.16	834,541.11	21,879.73
480	Textbooks	*	249,529.00	-4,166.35	245,362.65	121,982.14	13,323.92	110,056.59
490	BOCES	*	9,075,810.00	-107,245.00	8,968,565.00	4,533,336.18	4,386,428.82	48,800.00
600	Principal	*	4,050,000.00	0.00	4,050,000.00	345,000.00	0.00	3,705,000.00
700	Interest	*	3,095,814.00	0.00	3,095,814.00	998,202.44	0.00	2,097,611.56
800	Employee Benefits	*	22,881,055.00	-109,190.00	22,771,865.00	12,325,796.98	3,339,928.65	7,106,139.37
900	Interfund Transfers	*	305,000.00	0.00	305,000.00	4,336.77	0.00	300,663.23
<b>Fund ATotals:</b>			<b>88,296,097.00</b>	<b>565,311.49</b>	<b>88,861,408.49</b>	<b>41,021,162.14</b>	<b>27,097,737.44</b>	<b>20,742,508.91</b>
160	Non-Instructional Salary	*	534,750.00	0.00	534,750.00	282,069.75	32,187.50	220,492.75
200	Equipment	*	32,469.00	176,718.87	209,187.87	88,906.97	108,914.53	11,366.37
400	Contractual	*	701,000.00	250,000.00	951,000.00	445,788.43	475,288.44	29,923.13
450	Supplies	*	67,500.00	43,479.98	110,979.98	51,888.11	55,552.91	3,538.96
800	Employee Benefits	*	265,750.00	0.00	265,750.00	135,209.90	5,520.89	125,019.21
<b>Fund CTotals:</b>			<b>1,601,469.00</b>	<b>470,198.85</b>	<b>2,071,667.85</b>	<b>1,003,863.16</b>	<b>677,464.27</b>	<b>390,340.42</b>

# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
150		*	2,062.00	0.00	2,062.00	0.00	0.00	2,062.00
450		*	2,730.00	0.00	2,730.00	0.00	0.00	2,730.00
	<b>Fund F3ETotals:</b>		<b>4,792.00</b>	<b>0.00</b>	<b>4,792.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,792.00</b>
150		*	1,107,637.46	0.00	1,107,637.46	577,595.70	487,196.13	42,845.63
160		*	0.00	0.00	0.00	6,441.15	0.00	-6,441.15
400		*	12,026.82	14,300.00	26,326.82	14,326.82	0.00	12,000.00
450		*	89,807.20	1,656.29	91,463.49	1,882.91	5.24	89,575.34
800		*	309,836.14	0.00	309,836.14	0.00	0.00	309,836.14
	<b>Fund FARTotals:</b>		<b>1,519,307.62</b>	<b>15,956.29</b>	<b>1,535,263.91</b>	<b>600,246.58</b>	<b>487,201.37</b>	<b>447,815.96</b>
150		*	500.00	5,500.00	6,000.00	3,000.00	0.00	3,000.00
400		*	0.00	538.25	538.25	538.25	0.00	0.00
800		*	38.25	420.75	459.00	229.50	0.00	229.50
	<b>Fund FHBTotals:</b>		<b>538.25</b>	<b>6,459.00</b>	<b>6,997.25</b>	<b>3,767.75</b>	<b>0.00</b>	<b>3,229.50</b>
450		*	589.00	8,400.00	8,989.00	839.00	8,150.00	0.00
	<b>Fund FHLTotals:</b>		<b>589.00</b>	<b>8,400.00</b>	<b>8,989.00</b>	<b>839.00</b>	<b>8,150.00</b>	<b>0.00</b>
150	Instructional Salary	*	464,616.00	0.00	464,616.00	212,753.70	251,756.30	106.00
400	Contractual	*	7,084.15	4,908.00	11,992.15	1,362.37	3,775.99	6,853.79
450	Supplies	*	13,341.00	3,230.84	16,571.84	3,000.00	0.00	13,571.84
800	Employee Benefits	*	5,292.00	0.00	5,292.00	0.00	0.00	5,292.00
	<b>Fund FIATotals:</b>		<b>490,333.15</b>	<b>8,138.84</b>	<b>498,471.99</b>	<b>217,116.07</b>	<b>255,532.29</b>	<b>25,823.63</b>
150	Instructional Salary	*	590,531.00	1,080.00	591,611.00	242,295.72	339,350.28	9,965.00
160	Non-Instructional Salary	*	196,055.00	-8,061.62	187,993.38	91,417.68	22,550.71	74,024.99
400	Contractual	*	74,199.00	0.00	74,199.00	74,197.35	0.00	1.65
800	Employee Benefits	*	163,972.00	6,981.62	170,953.62	0.00	0.00	170,953.62
	<b>Fund FIBTotals:</b>		<b>1,024,757.00</b>	<b>0.00</b>	<b>1,024,757.00</b>	<b>407,910.75</b>	<b>361,900.99</b>	<b>254,945.26</b>
150	Instructional Salary	*	510.00	0.00	510.00	0.00	0.00	510.00
160	Non-Instructional Salary	*	20,592.00	-2,040.00	18,552.00	11,315.95	7,236.05	0.00

# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
400	Contractual	*	11,560.00	2,040.00	13,600.00	13,600.00	0.00	0.00
	<b>Fund FICTotals:</b>		<b>32,662.00</b>	<b>0.00</b>	<b>32,662.00</b>	<b>24,915.95</b>	<b>7,236.05</b>	<b>510.00</b>
150		*	0.21	0.00	0.21	0.00	0.00	0.21
400		*	0.00	300.00	300.00	0.00	300.00	0.00
800		*	-0.21	0.00	-0.21	0.00	0.00	-0.21
	<b>Fund FIETotals:</b>		<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>
150	Instructional Salary	*	70,720.98	0.00	70,720.98	32,153.50	39,512.50	-945.02
400	Contractual	*	6,020.44	0.00	6,020.44	996.00	0.00	5,024.44
450	Supplies	*	39.00	0.00	39.00	26.98	0.00	12.02
460	Travel	*	1,013.00	0.00	1,013.00	265.00	0.00	748.00
	<b>Fund FIITotals:</b>		<b>77,793.42</b>	<b>0.00</b>	<b>77,793.42</b>	<b>33,441.48</b>	<b>39,512.50</b>	<b>4,839.44</b>
150	Instructional Salary	*	-1.85	0.00	-1.85	0.00	0.00	-1.85
400	Contractual	*	38,718.00	0.00	38,718.00	14,400.00	18,700.00	5,618.00
450	Supplies	*	2,326.74	219.99	2,546.73	2,144.54	0.00	402.19
	<b>Fund FIVTotals:</b>		<b>41,042.89</b>	<b>219.99</b>	<b>41,262.88</b>	<b>16,544.54</b>	<b>18,700.00</b>	<b>6,018.34</b>
150	Instructional Salary	*	90,000.00	0.00	90,000.00	87,677.00	0.00	2,323.00
160	Non-Instructional Salary	*	159,000.00	0.00	159,000.00	139,979.95	0.00	19,020.05
400	Contractual	*	51,500.00	-500.00	51,000.00	25,498.97	0.00	25,501.03
450	Supplies	*	600.00	0.00	600.00	28,073.73	376.44	-27,850.17
470	Tuition	*	132,000.00	500.00	132,500.00	132,440.50	0.00	59.50
490		*	370,000.00	0.00	370,000.00	268,943.00	101,057.00	0.00
800	Employee Benefits	*	80,000.00	0.00	80,000.00	72,567.22	0.00	7,432.78
	<b>Fund FSSTotals:</b>		<b>883,100.00</b>	<b>0.00</b>	<b>883,100.00</b>	<b>755,180.37</b>	<b>101,433.44</b>	<b>26,486.19</b>
150	Instructional Salary	*	269,504.00	7,901.00	277,405.00	128,331.90	149,073.10	0.00
160	Non-Instructional Salary	*	45,256.00	0.00	45,256.00	19,547.11	0.00	25,708.89
400	Contractual	*	374,000.00	0.00	374,000.00	158,400.00	215,600.00	0.00
800	Employee Benefits	*	42,552.00	-7,901.00	34,651.00	0.00	0.00	34,651.00
	<b>Fund FUPTotals:</b>		<b>731,312.00</b>	<b>0.00</b>	<b>731,312.00</b>	<b>306,279.01</b>	<b>364,673.10</b>	<b>60,359.89</b>

# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
240	*	10,000.00	0.00	10,000.00	8,235.36	1,764.64	0.00
294	*	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
<b>Fund H24Totals:</b>		<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>8,235.36</b>	<b>1,764.64</b>	<b>90,000.00</b>
160	*	10,694.72	0.00	10,694.72	0.00	0.00	10,694.72
240	*	10,000.00	0.00	10,000.00	146.25	853.75	9,000.00
243	*	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
244	*	0.00	14,937.50	14,937.50	0.00	14,937.50	0.00
245	*	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
246	*	6,450.00	3,550.00	10,000.00	4,375.00	0.00	5,625.00
253	*	492,500.00	0.00	492,500.00	0.00	0.00	492,500.00
293	*	152,736.55	0.00	152,736.55	0.00	0.00	152,736.55
400	*	21,350.00	0.00	21,350.00	0.00	0.00	21,350.00
450	*	6,738.00	1,013.00	7,751.00	6,005.58	745.00	1,000.42
<b>Fund HAGTotals:</b>		<b>700,469.27</b>	<b>36,500.50</b>	<b>736,969.77</b>	<b>10,526.83</b>	<b>33,536.25</b>	<b>692,906.69</b>
201	*	17,000.00	541,143.89	558,143.89	485,147.68	72,996.21	0.00
240	*	325,030.26	70,779.31	395,809.57	9,810.95	35,968.36	350,030.26
243	*	16,032.00	-7,774.00	8,258.00	0.00	3,146.00	5,112.00
244	*	-1,290.50	45,281.05	43,990.55	19,908.15	24,082.40	0.00
245	*	82,003.22	-2,765.31	79,237.91	70,531.14	8,703.55	3.22
246	*	203,458.89	-160,180.75	43,278.14	37,910.00	5,054.50	313.64
253	*	1,812,717.37	-1,289,751.90	522,965.47	0.00	0.00	522,965.47
293	*	272,776.81	5,147,674.99	5,420,451.80	3,090,124.61	2,244,783.19	85,544.00
294	*	11,216.29	2,016,862.63	2,028,078.92	848,415.59	1,134,029.67	45,633.66
295	*	17,681.00	303,214.02	320,895.02	218,838.43	99,905.01	2,151.58
296	*	0.00	1,678,863.79	1,678,863.79	999,138.39	660,235.21	19,490.19
297	*	-19,929.00	2,933,691.28	2,913,762.28	2,579,999.04	312,042.24	21,721.00
<b>Fund HAPTotals:</b>		<b>2,736,696.34</b>	<b>11,277,039.00</b>	<b>14,013,735.34</b>	<b>8,359,823.98</b>	<b>4,600,946.34</b>	<b>1,052,965.02</b>
210	*	1,455,189.00	0.00	1,455,189.00	0.00	1,435,496.94	19,692.06
<b>Fund HBUTotals:</b>		<b>1,455,189.00</b>	<b>0.00</b>	<b>1,455,189.00</b>	<b>0.00</b>	<b>1,435,496.94</b>	<b>19,692.06</b>



# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
200	*	170,697.81	0.00	170,697.81	0.00	0.00	170,697.81
400	*	75,974.19	0.00	75,974.19	0.00	0.00	75,974.19
	<b>Fund HSSTotals:</b>	<b>246,672.00</b>	<b>0.00</b>	<b>246,672.00</b>	<b>0.00</b>	<b>0.00</b>	<b>246,672.00</b>
440	*	0.00	0.00	0.00	920,150.00	0.00	-920,150.00
	<b>Fund TCTotals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>920,150.00</b>	<b>0.00</b>	<b>-920,150.00</b>
<b>Grand Totals:</b>		<b>99,942,819.94</b>	<b>12,388,523.96</b>	<b>112,331,343.90</b>	<b>53,690,002.97</b>	<b>35,491,585.62</b>	<b>23,149,755.31</b>