

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
January 23, 2024**

The Regular Meeting of the Maywood Board of Education was held on January 23, 2024. President Taylor called the meeting to order at 7:06PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Mr. Cilento, Ms. Soriano, Ms. Stelter, Mr. Taylor, Mr. Torres and Mr. Velez

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 4, 2024 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- We will honor the MAS Students earning Principals List, Honor Roll and Distinguished Honor Roll for the 1st marking period
- All non-tenured and tenured second/third round observations have been completed.
- Many thanks to the MAS and Memorial custodians and maintenance crews for their hard work during last week's crazy weather. We appreciate them and the Maywood DPW for their hard work in keeping us safe.
- With MLK Day being a half day this year, the district implemented a day of wellness/service for students during the morning session. This day was coordinated by subcommittees of staff, students, parents and guidance and included a variety of student activities.
- The MAS fire system has been installed and final inspections are in process, along with addressing a few punch list items very typical to any project of this magnitude.
- The MAS roofing project has been completed.
- There will be a formal Bid Opening on February 13, 2024 related to the next phase of projects scheduled.
 - MAS STEM
 - MAS HVAC
 - MEM Roofing
- The following is a tentative timeline for the remaining projects:
 - MAS STEM - Beginning Summer 2024, concluding Fall 2024; Room will either become operational in September 2024 or at a point in time later in the Fall of 2024.
 - MAS HVAC - Beginning May 2024, concluding Fall 2024; System will be operational to accommodate heat for the winter of 2024, with AC being operational for the Spring and Summer of 2025.
 - MEM Roof - Beginning Summer 2024, concluding early Fall 2024
 - MEM Addition - Beginning March/April 2024, concluding Winter 2024; Classrooms open for use in September 2025.

- MEM Fire - Beginning Summer 2024, concluding Fall, 2024; Old system will run simultaneously so that it is never offline.
- MEM HVAC - Beginning May 2025, concluding Fall, 2025; System will be operational to accommodate heat for the winter of 2025, with AC being operational for the Spring and Summer of 2026.
- All summer related activities will take place in Memorial for the summer of 2024 and MAS for the summer of 2025.
- Hawks/LadyHawks/Cheer - All seasons have started and we welcome everyone to come out and support all three teams.
- Many thanks to the PTOs for their help with a number of events since we last met. Turnouts at the last two district PTO meetings were excellent.
- Thanks to our guidance counselors, staff and students for a great start to National No Name Calling Week.
- Period 1 (Sept thru Dec) SSDS and HIB electronic submissions were made to the state.
- The District met with members of the MPD to complete the annual Memorandum of Understanding between the district and MPD prior to the meeting.
- We would like to publicly thank the admin of the SBJ as well as Father Tony for allowing MAS to use twelve empty spots in the lower lot for school day parking. This helps tremendously with the freeing up of spots in the MAS main lot.
- The District's Toy Drive for pediatric cancer patients at the Tomorrows Children's Fund was a complete success and we thank everyone who contributed in any way. The student council delivered over 20 bags of toys to the TCF on the half day prior to winter break.
- Bravo to the MAS and Memorial music departments and all of our many student musicians for an incredible holiday concert season. The MAS Concert Series, Gr.1 concert, Pleasant Ave Caroling and Senior Center Caroling performances were fantastic.
- A reminder to kick start your Super Bowl Sunday by starting the morning at the MAS Grade 6 Pancake Breakfast.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Audit field work concluded last week. Awaiting report.
- Starting to work on the budget.

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – *No report*

Finance – *MJ thanked BOE office in reference to the audit*

Curriculum – *Social studies is complete, HIIT grant is available*

Policy – *No report*

Personnel – *No report*

Safety/OEM – *No report*

Technology – *Piloting a ELA program and we need headphones with audio for the chromebook*

Community Relations – *Seniors thankful for leaf raking*

Negotiations – *MAA contract being revised*

Legislation – *Evaluation changes being proposed. Opposition has been voiced.*

Mayor and Council – *No report*

MAS PTO – No report

MEM PTO – No report

Becton BOE – Meeting is 1/31/24. Passed QSAC. Math scores went up significantly.

Seniors – No report

Library – Grand opening was great. Library employees all have received a raise.

Office of Emergency Management – No report

PRESENTATIONS and RECOGNITIONS;

- MAS Academic Distinction

BREAK 7:25PM – 7:45PM

- Refreshments

MEETING OPEN TO THE PUBLIC

- Claire Padovano – Betty Fetzer is working on the 130yr anniversary; she is looking for memories

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.9 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.143, A.144, A.145, A.146, A.147, A.148, A.149, A.150, A.151, A.152, A.153, A.154, A.155, P.115, P.116, P.117, F.64, F.65, F.66, F.67, F.68, F.69, F.70, A.71 and R.16, excepted motion A.142a and A.142b, to be approved as shown on the agenda dated, 1/23/2024."

Moved by: Mr. Taylor

Seconded by: Ms. Stelter

Vote: 7/0

Abstentions: 0

A.143 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for December 2023:

MEM:

12/07/23 Shelter in Place

12/15/23 Fire Drill

MAS:

12/06/23 Shelter in Place

12/15/23 Fire Drill

A.144 Approval of Use of Facilities – “that the Board approve the use of the large gymnasium at MAS, by the *Maywood Girl Scouts*, for their annual Sweetheart Dance, to be held on Saturday, February 17, 2024, from 5pm through 10pm.”

A.145 Approval of SSDA Reporting – “that the Board approve the *SSDS reporting information* for the time period of September 1st through December 31, 2023.”

A.146 Approval of SOA – “that the Board approve the Statement of Assurance submitted for the *Use of Paraprofessionals* for the 2023-2024 school year.

A.147 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
L. Williams	NJIDA Winter Institute – Food for Thought	2/3/24	\$120+mileage
K. Marie	NWCA/MAP Applying Reports & Setting Goals	2/12/24	\$280+mileage
S. Spencer	PreSchool Inclusion Leadership Conference	4/24/24	\$58+mileage

A.148 Approval of Conference Attendance – “that the Board approve the Mr. John Montany attend the 2024 NJSBGA Expo & Conference, March 17-19, 2024, in Atlantic City, NJ. The *estimated cost* is as follows:

Convention Registration	\$ 325.00
Mileage, Tolls, & Parking (approx. 266 miles’ roundtrip and \$5.00 parking fee)	\$ 87.46
Hotel Accommodations for 3 Nights (tax not incl.) (GSA allowable per diem rate is \$107.00 per night excluding tax)	\$ 321.00
Meals & Incidentals (Calculated as 2 days @ \$59.00 and 2 travel days@ \$44.25 each)	\$ 186.50

Total (estimated cost):	\$ 919.96
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A.149 Approval of Class Trips – “that the Board approve the following class trips for the 2023-2024 school year:

Kindergarten	April 23, 2024	Maywood Library
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A.150 Acceptance of a Donation – “that the Board accept a donation given to the Memorial School from the *Senior Center*, in the amount of \$50.00.”

A.151 Approval of Special Services – “that the Board approve the following services for student *VA (MAS), PA & ARL (MEM)* for the 2023-2024 school year, as follows:

Service:	Pediatric Neurodevelopmental Evaluations
Provider:	Dr. Asma J. Sadiz, MD FAAP, Developmental Pediatrics Health & Wellness PC, in Englewood Cliffs, NJ
Date:	To be completed by 1/26/24
Rate:	\$800 per evaluation
Total:	\$2,400.00

A.152 Approval of Special Services – “that the Board approve the following services for student *PA, FB & RA (MAS)* for the 2023-2024 school year, as follows:

Service:	Psychiatric Evaluation
Provider:	Dr. Sameh Rageb, Upper Saddle River, NJ
Date:	To be completed by 3/29/24
Rate:	\$750 per evaluation
Total:	\$2,250.00

A.153 Approval of Special Services – “that the Board approve the following services for student *VB (Gr.10-OOD)* for the 2023-2024 school year, as follows:

Service: 1:1 Instructional Aide
Provider: Ridgefield Park Board of Education
Date: Start date to be determined
Rate: \$27,900.00 per year (to be pro-rated as per start date)

A.154 Approval of Special Services – “that the Board approve the following services for student *VB (Gr.10-OOD)* for the 2023-2024 school year, as follows:

Service: 1:1 Instructional ABA Aide for student *ARL (MEM)*
Service: Instructional Aide for LLD 4-8 class (*MAS*)
Provider: Region V
Date: 1/29/24 – 6/30/24
Rate: 6 hours per day @ \$38.50 - \$43.00 (per aide)

A.155 Approval of the Uniform Memorandum of Understanding - "that the Board approve the *2023-2024 Uniform Memorandum of Understanding* between the Maywood Board of Education and the Maywood Police Department.”

P.115 Approval of Administrative Leave – “that the Board approve a paid administrative leave of absence for employee #7537, for the period beginning January 8, 2024 and continuing until some further action by the Board.”

P.116 Approval of Additional Payment – “that the Board approve additional payment to the lunch aides, paraprofessionals and teachers on the attached spreadsheet, as per timesheets submitted through January 12, 2024.”

P.117 Approval of Sub List – “that the Board approve the following individuals be added to the substitute list for the 2023-2024 school year (*pending clearance paperwork*).”

Sub-Custodian
Pedro Nunez

F.64 Approval of Additional Check Run - “that the Board approve an additional check run for *December* in the amount of: **\$ 55,292.89** .”

F.65 Approval of Check Run - “that the Board approve a check run for *January* in the amount of: **\$ 1,184,584.09** .”

F.66 Approval of Check Run for Cafeteria Bills - “that the Board approve a check run for cafeteria bills for *January* in the amount of: **\$ 24,186.72** .”

F.67 Approval of Preliminary Board Secretary's Monthly Certification - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **December 31, 2023**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

- F.68 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of **December 31, 2023**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.69 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **December 31, 2023**."
- F.70 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."
- F.71 Approval of Payroll** - "that the Board approve the payroll for *December* as follows:

<u>Fund</u>	
10	1,109,108.21
20	32,804.08
Total:	\$ 1,141,912.29
Board Share FICA/Medicare	26,314.32
State Share FICA Medicare	55,800.99
Board DCRP	3,602.12
Total Payroll Expense:	\$ 1,227,629.72

- R.16 Approval of Payment from Referendum Account** - "that the board approve the following;
WHEREAS, Open Systems Integrators, Inc. was awarded the contract for the Fire Alarm System Upgrade at Maywood Avenue School; and
WHEREAS, Open systems Integrators, Inc. has submitted Payment Application #6 in the amount of \$ 28,368.09; and
WHEREAS, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.
NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$ 28,368.09."

EXCEPTED MOTIONS VOTED ON SERPARATELY

- A.142a Acceptance of Minutes** – "that the Board accept the following minutes of the Board of Education meetings."

12/20/23 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor
 Seconded by: Ms. Stelter
 Vote: 4/0
 Abstentions: 3

A.142b Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

1/04/24 Reorganization Meeting

Moved by: Mr. Taylor
Seconded by: Mr. Bendezu
Vote: 6/0
Abstentions: 1

TABLED MOTIONS

- *n/a.*

BOARD COMMENTS

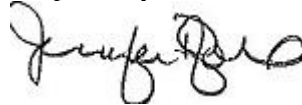
- *n/a*

CLOSED SESSION 8:32PM

- *Personnel*

MEETING ADJOURNED BY ACCLAMATION AT 9:20PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary