

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
December 20, 2023**

The Regular Meeting of the Maywood Board of Education was held on December 20, 2023. President Taylor called the meeting to order at 7:00PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Ms. Kiely, Ms. Stelter, Ms. Padovano and Mr. Taylor

MEMBERS ABSENT: Mr. Cilento and Mr. Velez

ALSO PRESENT: Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on December 7, 2023 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- We will honor BOE Trustees, Ms. Kiely and Padovano
- All first and second round observations have been completed.
- Congratulations to the MAS 6-8 grade students who achieved Principal's List, Honor Roll, or Distinguished Honor Roll recognition for the 1st marking period. All of these students and their families will be invited to the January BOE meeting to be publicly recognized.
- The District's Toy Drive for pediatric cancer patients at the Tomorrows Children's Fund has been a complete success and we thank everyone who contributed in any way. The student council elves braved the cold this past Saturday morning and we will be delivering the gifts to the TCF Thursday morning.
- Due to an active search for a home intruder both schools were placed in shelter in place mode last week at the request of the MPD. We thank the MPD for their quick and diligent response and inclusion of our district in their safety protocols and we thank all of our faculty, staff and students for their instant cooperation.
- Bravo to the MAS and Memorial music department and all of our many student musicians for an incredible holiday concert season. The MAS Concert Series concludes tonight, Grade 1 concert, Pleasant Avenue Caroling and Senior Center Caroling performances were fantastic.
- Many thanks to the PTOs for their help with a number of events since we last met including the holiday stores and all of the holiday related events for our kids. Last week's district PTO meeting was fantastic.
- Parent Teacher Conferences took place in both schools and again we utilized the virtual option where needed.
- Cheerleading, boys' and girls' basketball all began their respective seasons.
- Many thanks to the Class of 2024 for an incredible job with our annual leaf bagging blitz for our Maywood elderly and disabled population. 23 homes in total were accounted for and we have received many "thank yous" from all involved.
- The District announced that the winter recess will be an "unplugged" time period free of homework and work related to school.
- On behalf of our entire district we wish everyone a happy holiday and healthy 2024.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Referendum plugging along.
- Audit started Monday (December 18th).
- BOE Reorg meeting 1/4/24 at 7pm.

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report

Finance – Referendum

Curriculum – No report

Policy – No report

Personnel – Retirement of Rafaela, Jimenez; Nurse at MEM gave birth

Safety/OEM – Shelter in place last week after attempted burglary in town. Meeting soon for memorandum of agreement.

Technology – Kelvin is working out great.

Community Relations – No report

Negotiations – No report

Legislation – No report

Mayor and Council – No report

MAS PTO – Donated 10k for STEM; Flag football game was well attended.

MEM PTO – No report STEM program.

Becton BOE – No report

Seniors – Caroling at the senior center

Library – No report

Office of Emergency Management – No report

PRESENTATIONS and RECOGNITIONS;

- Recognition of Service for Claire Padovano and Gina Marie Kiely

BREAK 7:10PM – 7:20PM

- Cake

MEETING OPEN TO THE PUBLIC

- Greg Padovano spoke to thank the board

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.7 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.118, A.119, A.120, A.121, A.122, A.123, A.124, A.125, A.126, P.109, P.110, P.111, P.112, P.113, P.114, F.57, F.58, F.59, F.60, F.61, F.62, F.63 and R.13, excepted motion A.117, to be approved as shown on the agenda dated, 12/20/23."

Moved by: Mr. Taylor
 Seconded by: Ms. Kiely
 Vote: 5/0
 Abstentions: 0

A.118 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for November 2023:

MEM:	MAS:
11/16/23 Fire Drill	11/08/23 Evacuation
11/28/23 Lockdown	11/14/23 Fire Drill

A.119 Approval of Settlement Agreement – “that the Board approve the following resolution

BE IT RESOLVED, by the Maywood Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.”

A.120 Approval of Region V Membership – “that the Board approve the following resolution to reaffirm our Region V membership for the 2024-2025 school year;

BE IT RESOLVED, that the Maywood Board of Education continue its membership in the Bergen County Region V Council for Special Education for the 2024-2025 school year; does hereby accept, adopt, and agree to comply with the Region V Bylaws; designates Michael Jordan, Superintendent, as its representative to Region V; and empowers him/her to cast all votes and take all other actions necessary to represent its interest in Region V.”

A.121 Removed

A.122 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
M. Harrington	Scholars Engagement Series – Game On	4/8/24	\$270+mileage

A.123 Approval of Special Services – “that the Board approve the following services for student **OK (BRHS)** for the 2023-2024 school year, as follows:

Service: One-to-one instructional aide
Provider: Becton Regional High School
Date: 11/6/23 – 6/15/24
Rate: \$24.00 per hour/6 hours per day
Total: **\$18,500.00 (max)**

A.124 Approval of Special Services – “that the Board approve the following services for student *LJ (OOD)* for the 2023-2024 school year, as follows:

Service: Occupational Therapy Session
Provider: Northern Valley Regional School District, Demarest
Date: 10/06/2023
Total: *\$62.00*

A.125 Approval of Special Services – “that the Board approve the following services for student *SEK (MEM)* for the 2023-2024 school year, as follows:

Service: Psychiatric Evaluation
Provider: Dr. Sameh Rageb, Upper Saddle River, NJ
Date: To be completed by 1/15/24
Total: *\$750.00*

A.126 Approval of Special Services – “that the Board approve the following services for student *GM (BRHS)* for the 2023-2024 school year, as follows:

Service: Psychiatric Evaluation
Provider: Leslie Nagy, MD, Teaneck, NJ
Date: To be completed by 2/08/24
Total: *\$750.00*

P.109 Approval of Retirement - “that the Board approve, with regret, the retirement of Rafaela Jimenez, a custodian, effective December 1, 2023.”

P.110 Appointment of Paraprofessional - “that the Board appoint Angela Lombardi, as a paraprofessional for the 2023-2024 school year. She will be placed on Step A with an annual salary of \$25,224.66, to be prorated (*pending clearance paperwork*).”

P.111 Appointment of Lunch Aides - “that the Board appoint the following individuals as a lunch aide at MEM for the 2023-2024 at a rate of \$19.50 per hour (*pending clearance paperwork*):
 Melissa Flores and Zamira Santana

P.112 Approval of Additional Payment - “that the Board approve Kelly Esposito receive additional payment for providing home instruction to *SR (MEM)* for up to 10 hours per week for three weeks starting on 1/02/24.”

P.113 Approval of Sub List – “that the Board approve the following individuals be added to the substitute list for the 2023-2024 school year (*pending clearance paperwork*).”

<u>Sub-Nurse</u>	<u>Sub-ParaSub-Teacher</u>	
Erin Duby	Sarah Koster	Hailey Pell - <i>NJ Sub-Cert.</i>
	Brielle Pell	Ruby Eksoz – <i>NJ Sub-Cert. w/ degree</i>
	Nya Estrella	Kim Bregman - <i>NJ Sub-Cert.w/degree</i>

P.114 Approval of Additional Stipend - “that the Board approve the follow stipends for the 2023-2024 school year;

D. BIGGINS	COLLABORATIVE TEACHER 6 SCIENCE (#2)	718.00
J. FISHER	COLLABORATIVE TEACHER 7 SCIENCE (#2)	718.00
N. NAPOLITANO	COLLABORATIVE TEACHER 8 SCIENCE (#2)	718.00

- F.57 Approval of Check Run** - “that the Board approve a check run for *December* in the amount of: \$ 1,853,712.95.”
- F.58 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for cafeteria bills for *December* in the amount of: \$ 31,633.66.”
- F.59 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **November 30, 2023**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.60 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **November 30, 2023**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.61 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **November 30, 2023**.”
- F.62 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”
- F.63 Approval of Payroll** - “that the Board approve the payroll for *November* as follows:

<u>Fund</u>	
10	1,077,516.21
20	33,209.70
Total:	\$ 1,110,725.91
Board Share FICA/Medicare	24,153.79
State Share FICA Medicare	55,563.78
Board DCRP	3,720.38
Total Payroll Expense:	1,194,163.86

- R.13 Approval of Payment from Referendum Account** - "that the Board the following;
- WHEREAS**, *Open Systems Integrators, Inc.* was awarded the contract for the Fire Alarm System Upgrade at Maywood Avenue School; and
- WHEREAS**, *Open Systems Integrators, Inc.* has submitted Payment Application #5 in the amount of \$ 9,637.28; and
- WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.
- NOW THEREFORE BE IT RESOLVED** that the Board approves this payment application in the amount of \$ 9,637.28.”

EXCEPTED MOTIONS VOTED ON SERPARATELY

A.117 Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

11/29/23 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 4/0
Abstentions: 1

TABLED MOTIONS

- *n/a.*

BOARD COMMENTS

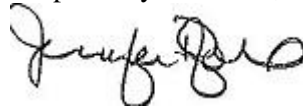
- *n/a*

CLOSED SESSION 7:54PM

- *Becton referendum presentation*

MEETING ADJOURNED BY ACCLAMATION AT 9:15PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary