

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
September 26, 2023**

The Regular Meeting of the Maywood Board of Education was held on September 26, 2023. President Taylor called the meeting to order at 7:30 PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Ms. Kiely, Ms. Padovano, Ms. Stelter, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: Mr. Cilento

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on September 20, 2023 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- Non-Tenured observations have begun and a detailed schedule has been produced for all staff and administrators.
- Staff were notified of the October 31, 2023 due date for both their individual professional development plans and their student growth objectives.
- Lockdown and evacuation drills have taken place in both buildings under the supervision of the MPD.
- The cross country season started last week with a course developed at MAS due to Memorial Park renovations.
- Happy to report a very smooth opening. The inclusion of two teacher prep days and then the start of the year with a half day for students has worked out very well for the past two years.
- Staff were welcomed back with a guest speaker. Mr. Jim Stroker captivated the staff with his life story and focus on motivation and a reminder of our importance and value.
- Both teacher prep days included in person training on the new *Successmaker* mathematics assessment program and our new ELA program, Into Reading.
- The Grade 8 Car Wash is scheduled for this Saturday, the 30th from 9 - 12 in the MAS lot. We kick things off with an open lunch Friday for our 8th graders. Their welcome back BBQ was also a success and enjoyed by all.
- Grade 7 student ambassadors were paired with their 4th graders in the Big/Brother/Big Sister program this past week. The pairings were made on the backfield and the students had a chance to meet each other, share pertinent info as to how they can catch up during the school day, and we ended the program with a mindfulness activity.
- Back to School Night programs took place in both buildings and we are pleased to report that we had large crowds at both events. The start time this year was moved to 6:30 pm for both programs.
- Many thanks to both PTOs for their incredible work with the welcome back teacher luncheons as well as the book fairs at both schools. We look forward to the next two activities, that being the car wash and Memorial Movie Night that they will be involved with.

- The Payitforward@maywoodschoools.org has been received with open arms. This initiative centers around the email address that asks one and all to let us know when they hear or see our great kids paying it forward. At present time the inbox has 27 entries in just a week.
- This year marks the first time that Maywood has four full grade levels of students at Becton. One of the largest tasks associated with this is that of the transportation of these students. I want to publicly thank Jen Pfohl and the entire transportation team who made the start of the school year seamless. Much work over the summer on the routes and ever changing schedules were spot on and it showed with such a great start to the school year.
- The work at MAS on the fire system and the roofing continues. As noted, the workers have been excellent to work with. They have been very aware of the fact that we need normalcy during the school day and they have been nothing but cooperative throughout this initial phase of work.
- The infusion of the two new security officers has been beyond expectations. Both officers have immediately assimilated to each building and are an absolute presence and incredible addition to our schools. Both schools conducted lockdown drills last week with the security officers present for the first time and the debriefing from those lockdowns as well as all other security related issues will continue to be discussed with a meeting with the PD and district this Thursday afternoon.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Referendum is going well
- Signed up BOE members for mandatory training. Check your email.
- Transportation is going well.
- Working with the Borough on parking the Buses. We are grateful for the parking lot and the use of the Senior center.
- The safe is gone!!

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report

Curriculum – No report

Policy – No report

Personnel – No report

Safety/OEM – No report

Technology – No report

Community Relations – No report

Negotiations – No report

Legislation – No report

Mayor and Council – No report

MAS PTO – Maywood-opoly game is coming soon. Car wash is Saturday.

MEM PTO – No report

Becton BOE – Announced valedictorian early. Welcomed 30 new staff members. Hired first armed guard. Has a TV studio manager.

Seniors – No report

Library – No report

Office of Emergency Management – No report

PRESENTATIONS and RECOGNITIONS;

- *Heroism presentation for Jordan Stallone (former student) and Dave Well (current teacher)*

BREAK

- *n/a*

MEETING OPEN TO THE PUBLIC

- *John Brown asked about enrollment*
- *Community member who is running for BOE introduced himself*

BOARD COMMENTS

- *n/a*

OLD BUSINESS

- *n/a*

NEW BUSINESS

BL.4 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.72, A.73, A.74, A.75, A.76, A.77, A.78, A.79, A.80, A.81, A.82, A.83, A.84, A.85, A.86, A.87, A.88, A.89, A.90, P.74, P.75, P.76, P.77, P.78, P.79, P.80, P.81, P.82, P.83, P.84, P.85, P.86, P.87, F.37, F.38, F.39, F.40, F.41, F.42, R.7 and R.8, to be approved as shown on the agenda dated, 9/26/23."

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 6/0
Abstentions: 0

A.72 Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

8/16/23 Work Session, Regular Meeting, Closed

A.73 Approval of Class Trips – “that the Board approve the following class trips for the 2023-2024 school year;

1 st Grade	5/09/24	Field Station Dinosaurs
3 rd Grade	11/16/23	Liberty Science Center, Jersey City

A.74 Approval of Class Trips – “that the Board approve the following class trips for the MAP and Pre-School classes for the 2023-2024 school year;

<ul style="list-style-type: none">• Downtown Maywood Stores & Restaurants• Bowler City - Hackensack• Demarest Farms - Hillsdale	<ul style="list-style-type: none">• Maywood Public Library - Maywood• Memorial Park - Maywood• Grove Street Playground - Maywood
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<ul style="list-style-type: none"> • Abma’s Farm - Wyckoff • Bounce U - Paramus • Shoprite - Rochelle Park • Overpeck Park - Leonia • 1 Gym for all - Waldwick • NJ Swingsets - Midland Park 	<ul style="list-style-type: none"> • Garden State Plaza - Paramus, • Bergen Town Center - Paramus • Paramus Park Mall - Paramus • Van Saun County Park - Paramus • Chuckie Cheese - Paramus • American Dream - East Rutherford
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A.75 Revision of Approval of Joint Transportation Agreement – “that the Board approve a Joint Transportation Agreement whereby the Maywood Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the Rochelle Park Board of Education.”

Route #	Destination	Joiner Cost
BA-1	Bergen Academies Hackensack	\$17,500
ID-1	Bergen County Technical Schools at NVOT	\$20,000
BCT-1	Bergen Technical School Teterboro	\$24,500
RD-A	River Dell Middle School/High School	\$6,500
AT-1	Applied Technology High School	\$9,000
Total Joiner Cost		\$51,000

A.76 Approval of State Assessment Scores and Analysis – “that the Board approve the assessment scores and the analysis presentation for the DLM and ACCESS for ELL.”

A.77 Approval of Revisions - “that the Board approve revisions to the district’s Assurance of the District’s Professional Development Plan and the Mentoring Plan.”

A.78 Approval of Revision - “that the Board approve revisions to the district’s previously approved Science curriculum for the 2023-2024 school year.”

A.79 Approval of SOA – “that the Board approve the Statement of Assurance submitted for the *Use of Paraprofessionals* for the 2023-2024 school year.

A.80 Approval of High School Internship – “that the Board approve an internship for High School student, Leah Duffill, one day a week, for the 2023-2024 school year.”

A.81 Approval of Volunteers – “that the Board approve the following volunteers for the 2023-2024 school year: *Susan Klausner*

A.82 Approval of Use of Facilities – “that the Board approve the use facilities at Memorial by the *Girl Scouts*, every other Thursday, from 4:15-6:15pm, October through June.”

A.83 Approval of Use of Facilities – “that the Board approve the use of a classroom/area at both MAS and MEM for the *Good News Club* to hold meetings, every Tuesday from 3pm-5:00pm, starting October 17– May 30, 2024.”

A.84 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
D. Biggins	Buehler Challenger Science Center Booster Workshop	10/06/23	mileage
J. Hanley	NJ Council for Social Studies 2023 Annual Conference	10/23/23	\$90+mileage
K. Koenig	NJ Council for Social Studies 2023 Annual Conference	10/23/23	\$90+mileage
J. Bonelli	NJ Council for Social Studies 2023 Annual Conference	10/23/23	\$90+mileage
N. Napolitano	Open Sci-Ed @Liberty Science Center	12/13/23	\$300+mileage
J. Fisher	Open Sci-Ed @Liberty Science Center	12/13/23	\$300+mileage
D. Biggins	Open Sci-Ed @Liberty Science Center	12/13/23	\$300+mileage

A.85 Approval of Professional Development Days/Change in Calendar – “that the Board approve classes be suspended for the entire MAP program, both at Memorial and MAS and full day Preschool Disabilities Class as noted, for the purpose of professional development on the following days:

November 7, 2023 (MAS and Memorial)
January 15, 2024 (MAS and Memorial)
March 28, 2024 (MAS and Memorial)

A.86 Approval of Out-of-District 1:1 Instructional Aide - "that the Board approve payment to Region V, for a one-to-one Instructional Aide hired by Region V at a rate of \$38.50 per hour, 6 hours per day for the 2023-2024 school year. Not to exceed \$42,273 for students *RD and RG (OOD-SBJ)*.”

A.87 Approval of Special Services – “that the Board approve the following special service for *YB (OOD-Gr.12+)*, who currently resides at JH Care (Group Home), in North Brunswick, NJ for 2023-2024 as follows:

School	Tuition	1:1 Aide	Transportation	Dates
Durand School Woodbury, NJ	\$363.55 per diem - 19 days = \$6,907.45	\$210 per day - 19 days = \$3,990	Region V	7/31/23 - 8/24/23
	\$363.55 per diem - 180 days = \$65,439	\$210 per day - 180 days = \$37,800		9/5/23 - 6/12/24
	Total: \$72,346.45	Total: \$41,790.00		

A.88 Approval of Special Services – “that the Board approve the following special service for *LJ (OOD-Gr.10)*, for the 2023-2024 as follows:

School	Tuition	Transportation	Dates
BCSS – Evergreen @ Leonia High School	\$64,800	Region V	9/7/23 – 6/21/24

A.89 Approval of Special Services – “that the Board approve the following special service for *CCB (OOD- Gr.3)*, who currently resides at Children’s Specialized Hospital (RWJ Barnabas Health Facility), Mountainside, NJ for the 2023-2024 as follows:

School	Tuition	Dates
DCF Regional School, Union Campus	\$52,828	9/20/23 – 6/30/24

A.90 Approval of Student Home/Hospital Instruction - "that the Board approves the following resolution:

RESOLVED, that the Maywood Board of Education approves the contract with Bergen County Special Services School District (BCSS) for provision of Hospital Instruction for the 2023-2024 school year for students who are confined during school hours for medical and/or rehabilitative care at a rate of \$65.00 per hour (not to exceed 10 hours per week)."

P.74 Approval of Resignation - "that the Board accept, with regret, the resignation of Jonathan Lago, a paraprofessional, effective June 30, 2023."

P.75 Appointment of Security Guard - "that the Board approve Michael Capone as a Security Guard at MAS, for the 2023-2024, with an annual salary of \$40,000.00."

P.76 Appointment of Security Guard - "that the Board approve Hugh Ames as a Security Guard at MEM for the 2023-2024, with an annual salary of \$40,000.00."

P.77 Appointment of Supervisor of Curriculum & Instruction - "that the Board approve the appointment of Kerry Leto as the Supervisor of Curriculum and Instruction for the 2023-2024, with an annual salary of \$118,000.00."

P.78 Amendment to Approved Salary Guide Step - "that the Board approve an amendment be made to salary guide step that was previously approved for the 2023-2024 school year, as step 2 was eliminated from the guide:

Robert Burke	MA, Step 1-2
James Rovell	MA+30, Step 1-2

P.79 Appointment of a Paraprofessional - "that the Board appoint Gisela Alvarez, as paraprofessional for the 2023-2024, placed on ABA(A) with an annual salary of \$25,224.00."

P.80 Approval of Rescinded Resignation - "that the Board accept Fatjona Hida rescind her resignation, and therefore remain a paraprofessional in the Maywood school district for the 2023-2024 school year, ABA(B) with a salary of \$26,226.90.

P.81 Approval of Leave of Absence - "that the Board approve a paid leave of absence for Rafaela Jimenez, from September 1, 2023 through December 6, 2023."

P.82 Amendment to Leave of Absence - "that the Board approve an amendment be made to the return date for Alyssa Fugnitti the Memorial School Nurse:

DATES:	REASON:
12/28/2023	Due Date
1/02/24 – 1/25/24	Period of disability (post-birth) with pay & benefits (if applicable)
1/26/24 – 4/30/24	FMLA – unpaid leave with health benefits (if applicable)
<i>May 1, 2024</i>	<i>Return date</i>

P.83 Approval of Additional Payment - “that the Board approve the following individuals be paid @ their 2023-2024 hourly rate for working additional hours as a bus aide, as per submitted timesheets: *E. Grullon, D. Estrella, S. Nicolette, A. Balloli, L. Figueroa & P. Boyd.*

P.84 Approval of Additional Payment - “that the Board approve the following individuals be paid @ their 2023-2024 hourly rate for working additional hours for working July &/or August as per submitted timesheets:

Alyssa Fugnitti - 35 hours
Diana Sanzari - 25.5 hours (Kindergarten Registration)

P.85 Approval of Front Office Coverage – “that the Board approve Kelly Kearns and Monica Raccioppi receive additional pay for providing secretarial coverage for the front office and as needed elsewhere for the 2023-2024 school year. They will receive \$16.00 per hour and be paid off submitted timesheets.”

P.86 Approval of Sub List – “that the Board approve the following individuals be added to the substitute list for the 2023-2024 school year (*pending clearance paperwork*).”

<u>Sub-Para</u> Nasreen Gulab Shaikh	<u>Sub-Secretary</u> Lauren Schlossareck
<u>Sub-Teacher</u> Heather Gallagher Claudia Allos Genesis Cintron	<u>Sub-Custodian</u> Melissa Miranda

P.87 Appointment of Special Services Personnel – “that the Board approve the appointment of the following special services personnel for the 2023-2024 school year.”

Name	Service	Student		Per session
Gulleyan, Louise	Home Instruction	MK (MEM)	3 hrs per week (2 direct/1 indirect)	\$50.00
Introna, Kelsey	Home Program –Speech	MK (MEM)	2 hrs per week (1 direct/1 indirect)	\$50.00
Hameed, Shanaz	Home Instruction – ABA	MH (MEM)	4 hrs per week	\$50.00
Keim, Michelle	Home Program Coordinator - ABA	MH (MEM)	2 hrs per month	\$75.00
Akyol, Tugba	Home Instruction – ABA	VB (HS) & RM (HS)	3hrs & 8hrs per week	\$48.78

F.37 Approval of Check Run - “that the Board approve a check run for *August* in the amount of: \$ 2,197,571.20.”

F.38 Approval of Check Run for Cafeteria Bills - “that the Board approve a check run for cafeteria bills for *August* in the amount of: \$ 0.”

F.39 Approval of Payroll - “that the Board approve the payroll for *August* as follows:

<u>Fund</u>	
10	184,429.39
20	11,172.47
Total:	\$ 195,601.86

Board Share FICA/Medicare	9,726.76
State Share FICA Medicare	4,753.57
Board DCRP	45.15
Total Payroll Expense:	\$ 210,127.34

F.40 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."

F.41 Approval of Check Run - "that the Board approve a check run for *September* in the amount of: \$ 4,674.57."

F.42 Approval of Check Run for Cafeteria Bills - "that the Board approve a check run for cafeteria bills for *September* in the amount of: \$ 1,188,594.17."

R.7 Approval of Payment from Referendum Account - "that the Board approve the following resolution;

WHEREAS, Open Systems Integrators, Inc. was awarded the contract for the Fire Alarm System Upgrade at Maywood Avenue School and;

WHEREAS, Open systems Integrators, Inc. has submitted Payment Application #2 in the amount of \$ 310,708.92 and;

WHEREAS, LAN Associates has verified that a review of the application and finds it in conformance with the level of work completed to date;

NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$ 310,708.92."

R.8 Approval of Payment from Referendum Account - "that the Board approve the following resolution;

WHEREAS, Weathertite Solutions was awarded the contract for the Roofing Project at Maywood Avenue School and;

WHEREAS, Weathertite Solutions has submitted Payment Application #2 in the amount of \$ 224,100.00 and;

WHEREAS, LAN Associates has verified that a review of the application and finds it in conformance with the level of work completed to date;

NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$ 224,100.00."

EXCEPTED MOTIONS VOTED ON SERPARATELY

- n/a

TABLED MOTIONS

- n/a

BOARD COMMENTS

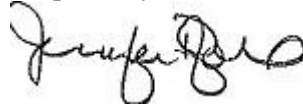
- *n/a*

CLOSED SESSION

- *n/a*

MEETING ADJOURNED BY ACCLAMATION AT 9:13PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary