

Minutes of Regular Meeting

The Board of Trustees Tomball ISD

A Regular Meeting of the Board of Trustees of Tomball ISD will be held February 13, 2024, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **OPENING**

Call to Order:

John McStravick, President
Justin Unser, Vice President
Mark Lewandowski, Secretary
Matt Schiel, Trustee
Tina Salem, Trustee
Lee McLeod, Trustee

Board Member Absent:

Dr. Michael Pratt, Assistant Secretary

Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent
Dr. Amy Schindewolf, Chief of Staff
Zack Boles, Chief Financial Officer
Dr. Michael Webb, Chief Academic Officer
Dr. Steven Gutierrez, Chief Operating Officer
Holly Sherman, General Counsel
Linda Stoll, Reporting Secretary

The meeting of the Tomball ISD Board of Trustees was called to order at 5:30 p.m. For the record, a quorum of the Board was present. The meeting was recorded in accordance with Gov't Code Section 551.128.

Opening Remarks were offered by Matt Schiel.

The pledges were led by Tina Salem.

The Mission Statement was recited by Lee McLeod.

2. **PUBLIC COMMENT ON AGENDA ITEMS**

3. **CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on January 8, 2024.
- B. Approve the minutes of the Tomball ISD Regular Meeting held on January 9, 2024.
- C. Approve the following requests for out-of-state field trips for Tomball Memorial High School:
 - Christopher Iazzetta - Tomball Memorial High School MCROTC - Marine Corps National Drill Competition - Washington, DC - 04/09/2024 - 04/12/2024
 - Christopher Iazzetta - Tomball Memorial High School MCROTC - All Service National Drill Competition - Daytona Beach, FL - 05/03/2024 - 05/06/2024
- D. Approve the employment of professional personnel to work under a One-Year Probationary Contract for the 2023-2024 School Year at the Tomball ISD Salary Schedule, subject to assignment.
- E. Add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service in Update 122, with the exception of FEA(LOCAL)*:
 - CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY
 - CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY
 - DC(LOCAL): EMPLOYMENT PRACTICES
 - EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS
 - EHBC(LOCAL): SPECIAL PROGRAMS - COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
 - EHBCA(LOCAL): COMPENSATORY SERVICES AND INTENSIVE PROGRAMS - ACCELERATED INSTRUCTION
 - FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT
 - FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION
 - FL(LOCAL): STUDENT RECORDS
- F. Add the following policy as recommended by the Tomball ISD Board Policy Committee:
 - GKG(LOCAL): COMMUNITY RELATIONS - SCHOOL VOLUNTEER PROGRAM
- G. Revise the following policy as recommended by the Tomball ISD Board Policy Committee:
 - CDC(LOCAL): OTHER REVENUES - GIFTS AND SOLICITATIONS
- H. DONATIONS
 - 1. Accept a donation in the amount of \$19,197.45 from Grand Oaks Elementary School PTO to Grand Oaks Elementary School.
 - 2. Accept an annual sponsorship donation from Houston Methodist to Tomball ISD Athletics in the amount of \$72,000.00.
 - 3. Accept a grant in the amount of \$204,412 from the Tomball Regional Health Foundation to support campus based mental health initiatives.
- I. Approve check registers for December 2023 and January 2024.

A motion was made by Mark Lewandowski and seconded by Justin Unser to approve the Consent Agenda. The motion passed unanimously.

4. **CONSIDERED AGENDA**

- A. Approve the employment of professional personnel to work under a Probationary Contract, One-year Term Contract, One-year Term Dual Assignment Contract, One-year Contract, Multi-year Contract, Multi-year Term Contract and Extension of Multi-year Contracts for the 2024-2025 School Year at the Tomball ISD Salary Schedule, subject to assignment. (Priority 6)

Directors
Assistant Directors
Principals
Assistant Principals
Associate Principals
Assistant Superintendents
Attendance Officer
Coordinators
Chief Financial Officer
Chief Academic Officer
Chief of Staff
Chief Operating Officer
Dean
District Translator
General Counsel
School Support Officer
Managers
Staff Accountants
Programmer/Analyst
Network Administrators

A motion was made by Lee McLeod and seconded by Mark Lewandowski.
The motion passed unanimously.

- B. Approve the Tomball ISD Board of Trustees' participation in Raise Your Hand Texas Board Advocacy Program. (Priority 5)

A motion was made by Lee McLeod and seconded by Tina Salem.
The motion passed unanimously.

- C. Adopt Resolution Regarding School Closure and Reopening Due to Inclement Weather (Ice) on January 16, 2024. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Justin Unser.
The motion passed unanimously.

- D. Approve the purchase of interactive panels for Tomball Intermediate expansion and district wide growth from Avinext with a cost of \$143,893.20 purchasing through cooperative contract TIPS #210101 using Bond 2021 funds. (Priority 7)

A motion was made by Justin Unser and seconded by Matt Schiel.
The motion passed unanimously.

- E. Approve the following purchases for technology items at Tomball Intermediate School's new portable location with an overall cost of \$47,673.96 using Bond 2021 funds. (Priority 7)

- Fiber connection from existing building to portables - TAG Communications \$23,700

- Switches, phones and wireless access points - Layer 3 Communications
\$23,973.96

A motion was made by Mark Lewandowski and seconded by Lee McLeod.

The motion passed unanimously.

- F. Approve the purchase of Technology Infrastructure Improvements from DIR-TSO-4231 contract vendor Layer3 Communications in the amount of \$778,087.24 and TIPS-210101 vendor Sequel Data Systems in the amount of \$37,389.02 for a total of \$815,476.20 using Bond 2021 funds. (Priority 4)

A motion was made by Justin Unser and seconded by Matt Schiel.

The motion passed unanimously.

- G. Approve the district wide copier 48-month contract from DIR-CPO-4433 Contract vendor Sharp Business Systems in the amount of \$1,200,000.00 using local funds. (Priority 4)

A motion was made by Tina Salem and seconded by Lee McLeod.

The motion passed unanimously.

- H. Approve the recommendation to select Millennium Project Solutions as the general contractor for the renovation of the CTE classrooms at Tomball High School with a construction budget of \$8,382,000 and an overall project budget of \$10,000,000 using Bond 2021 funds. (Priority 7)

A motion was made by Matt Schiel and seconded by Justin Unser.

The motion passed unanimously.

- I. Approve the recommendation to use Construction Manager at Risk (CMAR) delivery method to complete the renovations of Tomball High School's cafeteria, using Bond 2021 funds. (Priority 7)

A motion was made by Justin Unser and seconded by Mark Lewandowski.

The motion passed unanimously.

- J. Approve the recommendation to use Construction Manager at Risk (CMAR) delivery method to complete the 5th grade addition to Creekside Park Junior High School, using Bond 2021 Proposition A funds. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Justin Unser.

The motion passed unanimously.

- K. Approve the recommendation to amend the contingency budget for the contract of ICI Construction for West Elementary School to add \$400,000 using Bond 2021 funds. (Priority 7)

A motion was made by Lee McLeod and seconded by Tina Salem.

The motion passed unanimously.

- L. Approve Shared Service Arrangement with Northwest Harris County Cooperative for the Deaf and Hard of Hearing (NWHCC). (Priority 3)

A motion was made by Mark Lewandowski and seconded by Justin Unser.

The motion passed unanimously.

5. **RESIGNATIONS AND RETIREMENTS**
6. **ENROLLMENT REPORT**
7. **FINANCE AND TAX REPORTS**
8. **CONSTRUCTION UPDATE**
9. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
10. **CLOSED SESSION**

Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below.

- A. Tex. Gov' t Code § 551.071: Consultation with the Board Attorney regarding all matters as authorized by law.
- B. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property.
- C. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- D. Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices

11. **BOARD COMMENTS**

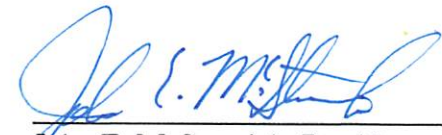
Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

12. **ADJOURNMENT**


A motion was made by Mark Lewandowski and seconded by Tina Salem to adjourn the meeting at 5:50 p.m. The motion passed unanimously.

PRIORITIES

- 1. Future-Ready Learners
- 2. Responsive and Personalized Learning
- 3. Development and Support of the Whole Child
- 4. Technology and Digital Learning
- 5. Family and Community Alliance
- 6. Quality Staffing and Professional Learning
- 7. Finance and Facilities
- 8. Communication and Marketing



John E. McStravick, President
Board of Trustees
Tomball Independent School District



Mark Lewandowski, Secretary
Board of Trustees
Tomball Independent School District