

REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– MARCH 13, 2024
FREEPORT HIGH SCHOOL - LIBRARY
6:30 P.M. REGULAR SESSION
AGENDA

1. Call to Order:

The meeting was called to order at _____p.m. by Chair Michelle Ritcheson

2. Attendance:

___ Colin Cheney
___ Candace deCsipkes
___ Malik Farlow
___ Cheyenne Farrell
___ Danielle George
___ Carolyn Jensen

___ Kara Kaikini
___ Elisabeth Munsen
___ Maura Pillsbury
___ Michelle Ritcheson
___ Kelly Sink
___ Phoebe Williamson, Student Representative
___ Lily West, Student Representative

3. Pledge of Allegiance:

4. Consideration of Minutes:

- A. Consideration and approval of the Minutes of February 28, 2024 as presented barring any errors or omissions.

Motion: _____ 2nd: _____ Vote: _____

5. Adjustments to the Agenda:

6. Good News & Recognition:

- A. Report from Board's Student Representative (10 Minutes)

7. Public Comments: (10 Minutes)

8. Reports from Superintendent:

- A. Region 10 Technical High School Budget Update - Shawn Chabot (20 Minutes)
B. Review of FY25 Superintendent's Proposed Budget (10 Minutes)

9. Administrator Reports:

None

10. Board Comments and Committee Reports:

None

11. Policy Review:

None

12. Unfinished Business:

- A. Board Deliberations on the FY25 Superintendent's Proposed Budget (120 Minutes)

13. New Business: (5 Minutes)

- A. Consideration and approval to adjust the 2023-2024 school calendar by changing Monday, April 8, 2024 to an early release day for students and Wednesday, May 8, 2024 to a full student day.

Motion: _____ 2nd: _____ Vote: _____

14. Personnel:

None

15. Public Comments: (10 Minutes)

16. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

**RSU No. 5 Board of Directors Meeting
Wednesday, February 28, 2024 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the March 13, 2024 meeting).

1. CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:30 p.m.

- 2. MEMBERS PRESENT:** Colin Cheney, Malik Farlow, Cheyenne Farrell, Danielle George, Carolyn Jensen, Kara Kaikini, Elisabeth Munsen, Maura Pillsbury, Michelle Ritcheson, Kelly Sink and Phoebe Williamson Student Representative
MEMBERS ABSENT: Candace deCsipkes

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

A. **VOTED:** To approve the Minutes of February 7, 2024 and February 14, 2024.
(Farrell – George) (10 – 0) The Student Representative voted with the majority.

5. ADJUSTMENTS TO THE AGENDA:

Additional Resignation Item #8.B.

6. GOOD NEWS AND RECOGNITION:

A. Report from Board's Student Representative - Phoebe Williamson

7. PUBLIC COMMENT:

Alicia Snow, Freeport
Janice Flynn, Freeport

8. REPORTS FROM SUPERINTENDENT:

A. Superintendent's Report
B. Resignations - Jody Freeman, Bus Driver
Rodney Richard, FMS Educational Technician

9. ADMINISTRATOR REPORTS:

A. Finance - Kelly Wentworth
B. Mental Health Support for Students - June Sellers

10. BOARD COMMENTS AND COMMITTEE REPORTS:

A. Board Information Exchange and Agenda Requests
B. Finance Committee
C. Strategic Communications
D. Policy Committee

11. POLICY REVIEW:

None

12. UNFINISHED BUSINESS:

A. **VOTED:** To approve 2nd Read of the 2024-2025 School Calendar.
(Farrell – Munsen) (10 – 0) The Student Representative voted with the majority.

B. Budget Review

1. Athletics - Eric Hall
2. Transportation - Jeremy Arsenault
3. Facilities - Glen Reynolds
4. Technology - Sam Rigby
5. Nutrition - Erin Dow
6. Community Programs - Peter Wagner
7. Instructional Support - June Sellers

13. NEW BUSINESS:

A. **VOTED:** That the resolution entitled, “Resolution to Accept Stetson Scholarship Gift,” be approved in form presented to this meeting, and that the Secretary file an attested copy of said resolution with the minutes of this meeting.
(Kaikini – Munsen) (10 – 0) The Student Representative voted with the majority.

14. PERSONNEL:

None

15. PUBLIC COMMENT:

None

16. EXECUTIVE SESSION:

VOTED: To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing a personnel matter.
(Farrell – Kaikini) (10 – 0) The Student Representative voted with the majority.

Time In: 9:09 p.m.

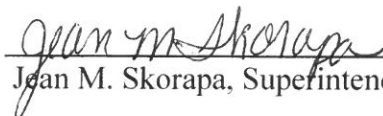
Time Out: 9:35 p.m.

17. ACTION AS A RESULT OF EXECUTIVE SESSION:

None

16. ADJOURNMENT:

VOTED: To adjourn at 9:36 p.m. (Sink – Cheney) (10 – 0)


Jean M. Skorapa, Superintendent of Schools

R10 FY25 Proposed Budget WITHOUT SRRF loan

		FY24	FY25	Difference	%	NOTES
FY25 PROPOSED BUDGET TOTALS		\$ 3,729,065	\$ 4,010,929	\$ 281,864	7.56%	DOES NOT INCLUDE SRRF loan debt
Local, State, & Miscellaneous Revenues						
Interest Earned		\$ 4,000	\$ 8,000	\$ 4,000		
Miscellaneous Revenue		\$ 4,000	\$ 4,000	\$ -		
State Subsidy-ESTIMATED FY25		\$ 2,449,709	\$ 2,718,473	\$ 268,764		
Undesignated Fund Balance		\$ 200,000	\$ 175,000	\$ (25,000)		
Total Estimated Revenues		\$ 2,657,709	\$ 2,905,473	\$ 247,764	9.32%	
	Assessment					
Additional Local Share Assessment Breakdown	Percentage			Increase		
Brunswick Participation	38.17%	\$ 408,937	\$ 421,953	\$ 13,016	3.18%	
MSAD 75 Participation	36.44%	\$ 390,402	\$ 402,828	\$ 12,426	3.18%	
RSU5 Participation	25.39%	\$ 272,017	\$ 280,675	\$ 8,658	3.18%	
Total Unit Assessments		\$ 1,071,356	\$ 1,105,456	\$ 34,100	3.18%	

R10 FY25 Proposed Budget WITH SRRF loan

		FY24	FY25	Difference	%	NOTES
FY25 PROPOSED BUDGET TOTALS		\$ 3,729,065	\$ 4,046,346	\$ 317,281	8.51%	INCLUDES SRRF loan debt
Local, State, & Miscellaneous Revenues						
Interest Earned		\$ 4,000	\$ 8,000	\$ 4,000		
Miscellaneous Revenue		\$ 4,000	\$ 4,000	\$ -		
State Subsidy-ESTIMATED FY25		\$ 2,449,709	\$ 2,718,473	\$ 268,764		
Undesignated Fund Balance		\$ 200,000	\$ 175,000	\$ (25,000)		
Total Estimated Revenues		\$ 2,657,709	\$ 2,905,473	\$ 247,764	9.32%	
Additional Local Share Assessment Breakdown	Assessment Percentage			Increase		
Brunswick Participation	38.17%	\$ 408,937	\$ 435,471	\$ 26,535	6.49%	
MSAD 75 Participation	36.44%	\$ 390,402	\$ 415,734	\$ 25,332	6.49%	
RSU5 Participation	25.39%	\$ 272,017	\$ 289,668	\$ 17,650	6.49%	
Total Unit Assessments		\$ 1,071,356	\$ 1,140,873	\$ 69,517	6.49%	
SRRF LOAN PAYMENT - total \$354,166						
10 years non-interest loan	\$35,417					
Brunswick Participation	38.17%	\$ 13,519				
MSAD 75 Participation	36.44%	\$ 12,906				
RSU5 Participation	25.39%	\$ 8,992				

FY25 Budget Drivers					
	FY24 Adopted Budget (revised)	FY25 Proposed Budget	Difference	% change	Notes
Teacher & Nurse Salaries	\$ 1,086,644.00	\$ 1,271,126.00	\$ 184,482.00	16.98%	contractual increases/2 new program salaries (higher step placement to attract staffing)
Summer Camp Salaries	\$ 15,000.00	\$ -	\$ (15,000.00)	-100.00%	decreased summer camp salaries due to grant
Ed Tech Salaries	\$ 144,895.00	\$ 158,052.00	\$ 13,157.00	9.08%	contractual increases-estimated 5%/Ed Techs placed on correct steps (new staff)
Admin Salaries	\$ 407,486.00	\$ 418,488.00	\$ 11,002.00	2.70%	4% increase in salaries for FY25/decreased budgeted annuity
Non Contract Salaries	\$ 134,455.00	\$ 139,829.00	\$ 5,374.00	4.00%	4% increase in salaries for FY25
Custodial Salaries	\$ 153,614.00	\$ 161,759.00	\$ 8,145.00	5.30%	estimated 5% for custodians - 4% increase Maintenance Foreman for FY25
TOTALS	\$ 1,942,094.00	\$ 2,149,254.00	\$ 207,160.00	10.67%	
	FY24 Adopted Budget (revised)	FY25 Proposed Budget	Difference	% change	Notes
Health/Dental Benefits	\$ 454,008.00	\$ 454,841.00	\$ 833.00	0.18%	8% increase built in/adjustments in staff benefit needs
JMG - contracted services	\$ -	\$ 13,500.00	\$ 13,500.00		1st year of contributions
Unemployment Maine Paid Family Leave	\$ 5,593.00	\$ 16,821.00	\$ 11,228.00	200.75%	still ongoing discussions at State/added under Unemployment at this time 1% of salaries for 6 months-currently under Maine Unemployment tax
Techonology Repairs/Maint	\$ 6,068.00	\$ 24,945.00	\$ 18,877.00	311.09%	telephone server/wireless network buyout
Supplies	\$ 196,150.00	\$ 229,580.00	\$ 33,430.00	17.04%	\$18,500 for new program start/increases in supply requests

RSU5 School Calendar 2023-2024

AUGUST/SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
21	PLD	PLD	PLD	25															1					
28	29	30	31	1	2	3	4	5	PLD			1	2	3	4	5	6	7	8	11	12	13	14	15
4	5	6	7	8	9	10	11	12	13	6	7	8	PLD	10	18	19	20	21	22	8	9	10	11	12
11	12	13	14	15	16	17	18	19	20	13	14	15	16	17	25	26	27	28	29	15	16	17	18	19
18	19	20	21	22	23	24	25	26	27	20	21	PC	23	24						22	23	24	25	26
25	26	27	28	29	30	31				27	28	29	30							29	30	31		
23 8/22,23,24 Professional Learning Days 8/28 First Student Day PreK-9 8/29 All PreK-12 Students 9/1 & 9/4 No School (Labor Day)					20 6 Professional Learning Day 9 Indigenous People's Day					17 9 Professional Learning Day (1/2) 10 Veterans Day (Observed) 22 Professional Compensation Day 23-24 Thanksgiving Break					15 22-29 December Vacation					21 1 New Years Day 15 Martin Luther King, Jr. Day				
FEBRUARY					MARCH					APRIL					MAY					JUNE				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
			1	ER					1	1	2	3	4	5			1	2	3	3	4	5	6	7
5	6	7	8	9	4	5	6	7	8	8	9	10	11	PC	6	7	ER	9	10	10*	11*	12*	13*	14*
12	13	14	15	16	11	12	13	14	PLD	15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
19	20	21	22	23	18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
26	27	28	29		25	26	27	28	29	29	30				27	28	29	30	31					
16 2 Early Release - Half Day 19 Presidents' Day 19-23 February Vacation					20 15 Professional Learning Day					16 12 Professional Compensation Day 15 Patriots' Day 15-19 April Vacation					22 8 Early Release - Half Day 27 Memorial Day					5 7 Last 1/2 Day If No Snow Days 9 Graduation * Storm Make up Days (10-14) 19 Juneteenth Natl. Independence Day				



NO SCHOOL - Holiday/Vacation



PROFESSIONAL LEARNING DAY - No Students (5 1/2)



PROFESSIONAL COMPENSATION DAY - No Students (2)



EARLY RELEASE FOR STUDENTS - Half Day Schedule (2)



LAST DAY OF SCHOOL-(if no snow days)-PK-12 HALF DAY Storm Make-up days if needed: 6/10-6/14.