



## Weymouth High School Weymouth Public Schools

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### Medical Emergency Response Plan

All staff shall have access to phoning the main office for assistance. When taking students out on the campus for physical education or outside education, a radio must accompany the staff member in order to be able to contact the offices for help. When leaving the campus with students, a staff member must have a cellphone.

In the event of a medical emergency at Weymouth High School, staff will contact the gold/maroon office. The office will radio the health office, security and administration.

The nurse, security and administrator will respond to the location, first responders may make the determination to call 911, if injured or ill party is responding wait for nurse to evaluate before calling 911.

Security will respond to scene with the AED as indicated. One AED is located outside the Humanities building in the maroon building; a second AED is by the security desk in the gold building, during school hours a portable AED is maintained outside the athletic office. The AEDs are housed in unlocked alarmed cabinets. In addition, a portable AED is maintained in the health office and the other portable AED is carried to athletic events by the WPS sports staff.

Emergency medical service response time to any location on the WHS campus is less than 5 minutes.

When 911 are called they will be directed to the closest door to the incident, all exterior doors are numbered for this reason. A map of those doors will be located in both offices and the health office. Each classroom will have the closest door posted by the phone. A staff member will be directed to the door to wait for the ambulance to arrive and direct EMS to the scene. Once EMS arrives staff will assist as directed.

Emergencies taking place during extracurricular events on and away from the high school campus, staff in charge must have access to cellphones to dial 911. The athletic trainer is available and will have AED with her while working. When the school nurse is not available after school and there is any doubt about calling 911-CALL 911

Debriefing should occur within twenty four hours of the incident. If it is determined that post-emergency emotional support is required **Brynn Cooper LICSW 781-337-7500 X: 25242** will provide guidance. The high school maintains an up to date crisis team list in the main office

CPR classes will be held monthly at Weymouth High School and can be accessed by emailing Elizabeth Harris at [betsy.harris@weymouthschools.org](mailto:betsy.harris@weymouthschools.org) The schedule will be determined annually in September. A list of trained staff members will be maintained by the school nurse in each building.

Teachers will review safety education with students at the beginning of each year and as needed. Each student and staff member in the school has access to the Weymouth Public Schools Handbook containing written policies and procedures for safety and injury prevention.

This response plan will be practiced once during each semester. It will be evaluated and modified as needed, at least every year.