

Onslow County Schools Checklist for Student Enrollment/School Moves

What needs to be provided by the parent/legal guardian:

- Student's Birth Certificate (certified copy)
- Student's Immunization Record (original)
- Student's Social Security Number (if available)
- Proof of Residence
 - Current water bill, gas bill or electric bill

The proof of residence must be in the name of the parent or legal guardian or in the name of the friend or relative with whom you are residing.

- A notarized statement signed by the friend or relative with whom you and your children are residing. The friend or relative's address must be provided (if applicable)
- Photo Identification of the Parent or Legal Guardian
- Custody Papers (if applicable)

Previous School Information:

- Name, Address and Phone Numbers
- School Handbook
- School Web Page (www.onslow.k12.nc.us)

Previous School Records:

- Official copy of the Cumulative Folder (previous school must mail copy)
- Student's Current Schedule (Middle and High School Students)
- Copy of the latest Report Card / Transcript
- Test Scores

Special Programs:

- IEP (Individual Education Plan)
- AIG (Academically Intellectually Gifted)
- 504 (Individual Accommodation Plan)
- ESL/LEP (English as a Second Language/Limited English Proficiency)