



Hudson City School District

Diversity, Equity, & Inclusion

Fulfilling the District's mission for every child

Cultural Proficiency Advisory Committee Recommendation

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| <input type="checkbox"/> Policies and Procedures | <input type="checkbox"/> Professional Development |
| <input checked="" type="checkbox"/> Curriculum | <input type="checkbox"/> Cultural Programming |
| <input type="checkbox"/> Behavioral Health | |

Curriculum Audit Rubric

Description 1-2 sentence project description
<p>The curriculum subcommittee created a multi-criteria rubric to assist teacher teams along with district administrators to conduct an audit of the current curriculum materials. The rubric will provide consistency across grade levels (vertical articulation) and subjects. The rubric was designed to transcend grade levels, as well, as subject level.</p>
Objective Which objective(s) does this recommendation address?
<p>Conduct curriculum/academic audit focusing on cultural proficiency and identify necessary revisions. Note: The curriculum subcommittee will not conduct the actual audit, however the committee has created the tool for teacher teams to review the current curriculum materials.</p>
Rationale How does this recommendation help advance cultural proficiency in Hudson City Schools?
<p>Curriculum materials are crucial tools in helping to advance cultural proficiency in Hudson City Schools. It is important that we first have a baseline of what it is that we utilize as far as instructional materials. Having a consistent tool in the form of a rubric to measure these instructional materials against will help give teachers an awareness of resources that we have available to help support teaching the standards. Use of this rubric to audit classroom materials will help teachers and administrators to develop a common understanding of the characteristics of culturally proficient instructional materials. Using this rubric across grade and subject levels will make examination of these characteristics more concrete and will help the teacher teams identify opportunities for growth.</p> <p>It is important to note, the curriculum subcommittee nor the CPAC will be choosing books or materials.</p>
Grades Which grade is this recommendation geared toward?
<input checked="" type="checkbox"/> PreK-2 <input checked="" type="checkbox"/> 3-5 <input checked="" type="checkbox"/> 6-8 <input checked="" type="checkbox"/> 9-12

Team

Who are the lead and support people or groups for this recommendation?

Curriculum Director, District Curriculum Coordinators, Grade Level Content Facilitators and Department Chairs, PLC (Professional Learning Communities) teams of teachers including general education teachers and specialists, and building level administrators

Timeline

What is the start and end dates of this project? Include key dates in between. *This section can be general (e.g. fall semester; second quarter; October)*

Spring-Summer 2022- Create a way to keep the materials and findings organized to improve instructional planning.

June 2022- November 2022- K-4-Elementary social studies materials audit utilizing the rubric.

January 2023-Summer 2023 5-8 social studies materials audit utilizing the rubric

Summer 2023-December 2023-High School courses-United States History, World History, and US Government materials audit utilizing the rubric

January 2024- solicit feedback from the teams who conducted the audit before creating ELA timeline

Anticipated Outcomes

What do we hope to gain as a result of this recommendation?

We hope to gain an awareness of resources we have and what is available to use to support the teaching of the standard. Using the rubric will allow us to have a baseline of the culturally proficiency of the materials that we utilize as instructional materials. In addition we hope to gain a common understanding of the characteristics of culturally proficient instructional materials that teacher teams can carry forward as a lens for future instructional materials. Further, we hope that using this tool across grade levels will help us to identify opportunities for growth, resulting in recommendations for instructional material purchases or resources that need to be retired.

Potentially the teachers teams will consider creating a consistent method for communicating the materials used (i.e. Google site/shared Drive) to improve teacher planning and unit development.

Budget

What are the costs associated with this recommendation?

The costs currently associated with the recommendation of this curriculum rubric are related to the time teachers will put into conducting the audit.

- PLC time embedded in the school day or professional development days could potentially be used for the teams conducting the audit.
- Summer curriculum writing rate for teacher teams can be covered by federal grants.

Sustainability/Replicability

Is this recommendation ongoing? If so, what is needed to enable it to continue?

The rubric was designed to be utilized for any subject or grade level. Ideally, as materials are adopted, the rubric would become part of the textbook adoption process and procedure for identifying instructional materials.