



District English Learner Advisory Committee (DELAC)

October, 11, 2023

9 a.m. to 11 a.m.

Meeting Minutes

Agenda Item	Responsible
<p>I. Call to Order</p>	<p>At 9:06 AM the meeting was called to order by Steve Johnson the Director of Consolidated Programs. Steve reminded everyone that the agenda was posted on ParentSquare.</p>
<p>II. Welcome Opening and Attendance</p> <p style="margin-left: 20px;">A. Strategic Plan Priorities</p> <p style="margin-left: 20px;">B. Meeting Norms</p>	<p>A. Grace Vega(ELPS) began introducing our district pillars. She then continued to introduce our meeting norms. In attendance at the start of the meeting was Kathy Josephson the principal- Old River, Trina Lovio-Director of ACT, Katherine Pine-Reagan, Michelle Young, EL Program Specialist, Susana Ayon-Director of Community and Family Engagement, Crispina Ayala of Berkshire, Palmira Godinez-Stonecreek, Jacqueline Cortez-EL Secretary Genesis Contreras-EL Program Specialist, Grace Vega -EL Program Specialist, Steve Johnson- Director of Consolidated Programs</p> <p>B. Steve Johnson stated that our pillars are a priority in our DELAC meetings. DELAC is such an important group. Mr. Johnson stated that if there were any questions anyone had they could ask at any time. Grace Vega added began to describe, and remind everyone of our norms.</p> <p>Suzana Montoya from Laurelglenn entered the meeting at 9:12 AM.</p>
<p>III. Public Comment</p> <p>Comments related to agenda items, per Greene Act and must be submitted by email to delac@pbvUSD.k12.ca.us 24 hours in advance of the meeting.</p>	<p>Grace Vega stated that there was no public comment at this time. However, she reminded everyone that any public comments wished to be spoken on could be sent to the email address delac@pbvUSD.k12.ca.us</p>
<p>IV. District Report: Susie Ayon</p>	<p>A. Steve Johnson introduced Susie Ayon. He explained that Susie is the Director of Community and Family Engagement here at the District Office. Susie described that she is the Director of Community and Family Engagement, she explained that yesterday she posted on ParentSquare about Parent University Courses. She described that the classes will take place Mondays and Wednesdays, as well as Tuesdays and Thursdays. Registration can be done through a link on the flier, and then parents will be registered and classes will be held via Zoom. She stated that she will also be hosting Family Engagement Nights this year. The first one will be next Thursday, October 19th. This event will be formally announced on ParentSquare with more information. Susie stated that space is limited for this event, but they will be providing families with children ages 1-5 children's books. She</p>

	<p>encouraged parents to sign up when they see that registration is available because they are anticipating a lot of families to sign up. Susie Ayon stated she is very excited to work with the parents because her job role is to work directly with our families in our district. Steve Johnson reminded parents of our parent opportunities such as Project 2 Inspire, Parent University, Family Stories, and Family Nights.</p> <p>Michelle Young began introducing her classes for families. The classes are called Family Stories, Michelle Young mentioned they are at Berkshire, Old River, Actis and at the District Office. She stated these are classes for parents and students, so students are developing their language as well. Steve Johnson stated that these are some ways for parents to get involved within our districts, as well as ELAC. He encouraged the parents to get involved at their child's school, and to ask questions on how they can get involved.</p>
<p>V. Approval of Minutes - Motion, Second, and Vote</p>	<p>A. Steve Johnson began discussing the meeting minutes. Crispina Ayala, motioned to approve the minutes, Palmira second the motion, all members approved the minutes from the previous meeting in September.</p>
<p>VI. Old Business A. 2023 LCAP Federal Addendum</p>	<p>A. Steve Johnson began introducing the LCAP. He stated that LCAP are our goals as a district, and how we plan on spending funds for 3 years. We are in our last year for this current plan. Martha Mayorga entered at 9:24 AM from Miller. Steve Johnson continued on about how in regard to LCAP, it is very important for parents to speak up about ideas, instruction, or books for their child's library. Parent voices will be heard when the district makes decisions on LCAP funds. Steve stated that if parents see something on ParentSquare in regard to LCAP they attend a meeting or participate.</p> <p>Martha Mayorga stated she is a part of the LCAP group. Martha stated that LCAP has a person who is involved at each school, and at the school they focus on students who are learning English, and how they can help them. She stated how her daughter reclassified within one year while being at Miller. Martha continued to state how at Miller the school has a library dedicated to students' learning a second language, and how it is beneficial. Steve Johnson stated at the LCAP meetings it is good to have parent input because parents can have input on ELD instruction within the schools. Martha stated that at the LCAP meetings they also give information in regard to communicating with parents and students.</p>

Palmira mentioned how Martha stated at Miller, they have a ceremony, but at her school that her child attends, they do not have a ceremony for reclassification.

Palmira Godinez stated she wanted to make a comment in regard to Martha's. Palmira stated that they do not get results immediately after students are tested for ELPAC, and that sometimes students do not get to be celebrated. Palmira continued on stating that she feels schools should communicate such information about the importance of reclassification dates, information, and what reclassification entails.

Crispina Ayala added to the comment stating that she believes some schools try harder than others to get parents involved and about sharing information in regard to reclassification. Crispina stated that when sending flyers and putting out more information, schools should try different strategies to get parents involved.

Next, Crispina stated that testing results do come very late. She asked if there is a way for parents to get their students data sooner? Crispina continued to state if possible, could schools provide for parents such as flyers, or other forms of communications that inform on how to get involved in school, know what type of ELD instruction is occurring in the classroom, and strategies they can use at home to help their child with their learning of English.

Palmira Godinez mentioned that she has 3 children. She stated she has been already a part of the district for a long time. She said she was most satisfied to see that one of her children graduated with a Seal of Biliteracy, and seeing her children be so involved in school. Mrs. Godinez continued to state that parents should be involved in ELAC, it is a great program. She stated that sometimes at these meetings there are only up to 2 parents. Steve stated currently, we have a total of 5 parents involved and a representative from Old River. Mr. Johnson agreed with Palmira's comment about hoping to have more parents attend our following meeting.

Mr. Johnson mentioned that we do have a new team, but we are going to be communicating with the school site. This Friday, October 13th, our department will have a meeting with our school sites and we will communicate with our school sites about information that the parents had shared with us today.

Suzana Montoya stated she has 4 children, 2 of them have been reclassified, and one of her children received their certificate in the mail, Suzana was not sure what it was. She explained they almost threw the certificate away because they were not made aware of the relevance of it. She stated that her son who is in the 3rd grade, also reclassified. Her son in third grade did receive his certificate during a student of the month award, and that perhaps if more students saw a celebration more students would put in effort. She also stated that in some schools she sees discrimination, because sometimes the students speak two languages instead of the one. Martha Mayorga commented that at times she would not want to list her children as EL's because she did not want her child to be looked down upon. But the school her daughter attends explained to her that as an EL, the school is working with her more, and she is going to benefit from ELD services.

Steve Johnson stated that what traditionally happens in our department is that when students are reclassified, a certificate is sent to school sites. Steve stated that what he is hearing from parents is how important the reclassification is and parents would like to be able to monitor their status. He continued that he spoke to Grace(EL Program Specialist) and Genesis(EL Program Specialist), about promoting more recognition for reclassification at all the school sites. Martha Mayorga stated that her daughter was very excited for her reclassification ceremony at her school. Mr. Johnson stated that if parents attended LCAP meetings, parents could voice their concern in regard to LCAP meetings, and that perhaps more money could be budgeted for the ceremonies. Mr. Johnson stated that these ceremonies could be costly for schools to buy plaques, or medals, but if we incorporated funding through LCAP, that could help with ceremonies. Palmira Godinez mentioned, she does not think the money is necessary, she stated each school has ceremonies per quarter, so perhaps schools could incorporate the reclassification awards in those awards. Mr. Johnson explained when he was a principal at Highgate, they would give out their reclassification awards at their quarterly awards. But that was how he did it at his schools. Then, Palmira stated how a paper is a big deal for her, her and her family celebrate their children even with just the certificate recognition. She stated her son was her last child to be reclassified and that he just came home with his certificate. Mrs. Godinez continued to state

her children are done with the process, however she would like to see a change for other students and families. Mr. Johnson mentioned this will definitely be brought up at our staff meeting this Friday, and how important reclassification is. Palmira continued on that this is to ultimately celebrate these students, and so the students know this was worth their time and effort. More recognition could also encourage more students to work hard and get an award as well.

Kathy Josephson from Old River, asked that the parents, when messages come from the district office, do not resend from the school, what would parents prefer for school sites to reshare that information with them although the district puts it out? Do parents prefer to hear from the district and the school or just the district? Martha Mayorga stated that as a parent she likes to be involved and see all the messages but she knows other parents have stated they get overwhelmed with the parent messages. Grace Vega commented that with our ParentSquare access we only reach certain groups such as our DELAC members group. Suzana stated that in her experience sometimes she receives a lot of information and sometimes the information is not always in Spanish. She stated that she knows that ParentSquare can be put in Spanish but perhaps not all parents know that, and may not understand the information given to them.

Suzana continued stating that her son's former teacher explained to her that her son was ready to be reclassified but that he only responded in one word responses on the ELPAC, and that was setting him back. The teacher continued to explain that during the exams, he needs to be using the entire language. With the help of the teacher, he was reclassified. Palmira Godinez stated that in regard to the topic of the ELAC group, that the academic coach is in charge of the group. But, perhaps the chairperson of ELAC can be the one to communicate information regarding parent input, and the coach can share that information on ParentSquare. Palmira continued to suggest that perhaps the school's chairperson can help the academic coach more in regard to ELAC. Palmira stated that ParentSquare posts are mainly from the district and parents do not have time to constantly read district messages. She had the idea to post videos instead or perhaps TikTok. This could help communicate to parents.

Crispina Ayala added a comment in regard to Grace's comment about the groups we post to. Crispina stated that perhaps if the messages did come directly from the principal the parents would take time to read it. Rather, than only receiving messages from the district. Crispina continued that Mrs. Mensing from Berkshire, will receive district messages and she always reposts it. She stated that if messages came from the school, or their ELAC person, the parents would read the messages. She stated Mrs. Mensing reiterates the importance of the message, when reposting. The messages come off as more important when coming directly from Berkshire.

Mr. Johnson stated that in the next ELAC slides that are shared with schools, we will add different strategies and forms of communication, as well as adding what ceremonies they would like to see.

Grace stated that if parents could write in using the delac@pbvUSD.k12.ca.us parents could tell us their ideas so that we could communicate to all the schools in regard to what we discussed. For the reclassification ceremony, Grace stated that the way ELPAC testing occurs is that our window opens in February, and that testing does take until the end of the year. Our department is working on a plan to hopefully shorten up the testing length to get our results faster. Martha asked for clarification on where to send information in regard to ELAC and other information.

- B. Steve stated that we will revert back to the LCAP addendum. He stated that goal 2 is by the year 2024, 80 percent of our staff who participated in district learning will say they are more equipped to meet the needs of our students, EL students are included. Steve moved onto goal 3 and stated that the district will provide and maintain a safe, and positive school climate that engages all educational partners as measured by our annual survey data, from staff, students, and parents. Under the goal are the strategies and ways to measure how we are successful as a district. Mr. Johnson we will end this part of our meeting at this point, but that we will be creating new LCAP goals for the next 3 years. He informed them that if they do see something in regard to LCAP on ParentSquare that they participate to gather their input for LCAP goals. Mr. Johnson stated that there was a lot of good information that we can take with us.

<p>VII. New Business</p> <ul style="list-style-type: none"> A. ELAC Bylaws B. DELAC Bylaws 	<ul style="list-style-type: none"> A. Grace stated she will discuss the ELAC Bylaws and DELAC Bylaws. She explained that the purpose of ELAC is to advise the development of EL's school plan and student achievement. Information is taken from ELAC and taken to School Site Council meetings to advise on the development of the school plan. B. Grace continued stating that DELAC bylaws are in place to assist in learning information on our students who are EL's, and what is occurring at the district level, and to hear from parents as well.
<p>VIII. New Members</p> <ul style="list-style-type: none"> A. New Officer Nomination and information on officer roles <ul style="list-style-type: none"> a. Chairperson b. Vice Chairperson c. Secretary 	<ul style="list-style-type: none"> A. Steve mentioned that every year we have 3 officers in DELAC. We currently have 3 available positions. Mr. Johnson asked if there was anyone available for the positions of Chairperson, Vice Chairperson, and Secretary. Martha Mayorga nominated herself as Chairperson, Crispina Ayala stated she will continue her role as Secretary from the previous year. Grace explained the roles of each officer. Palmira Godinez stated she nominates herself for Vice Chairperson. All votes in favor of Martha for chairperson are 4-0. All vote for Crispina as secretary 4-0. All votes for Vice Chairperson are 4-0. <p>Crispina asked if all DELAC meetings will be held here? Steve answered yes, all DELAC meetings will be in our board room.</p>
<p>IX. Announcements and Next Meeting Date</p> <ul style="list-style-type: none"> a. Project 2 Inspire Update b. Next Meeting is Nov 8, 2023 	<ul style="list-style-type: none"> A. Genesis Contreras provided information about Project 2 Inspire. She stated that the next meeting will be October 17th, 2023 in the Health, Safety, and Wellness Room. Parents can look for blue balloons outside the room to help locate the room. B. Grace stated that this is the time for parents to request that a certain topic be discussed at the next meeting or if they have any questions they can ask. Steve Johnson stated we could discuss at the next meeting possible reclassification ceremonies. He stated that in addition to emailing DELAC we could add it to our future agenda. Mr. Johnson stated that we could discuss communication, and how sometimes it can be difficult. Mr. Johnson stated that at our next meeting we could discuss ways to improve the communication from the school and the district. Mr. Johnson stated that our department sends slideshow templates to school for ELAC, and this guides what schools discuss at ELAC, and that we also follow a timeline. But if there are things we should include in our ELAC meetings or suggestions provided by parents our department could include that. Mr. Johnson continued on to state that hopefully we can have more parents attend our next meeting, and that we

	could talk about reclassification. Grace stated that our next meeting is November 8th at 9:00 AM in the District Board Room
XI. Adjournment- Motion, Second, and Vote	At 10:37 Martha motioned to adjourn the meeting, Palmira seconded the motion. The meeting was adjourned at 10:37 a.m.