

Advisory Board Meeting 2/27/24

Time: 6PM

In Attendance: RaeAnna Ashton, Tanya Aguirre, Katie Kerr, Peter Densmore, Tim Worthington

AGENDA ITEMS

Working with Deacon Richard Simpson on Strategic Plan Consulting

- Through the Bishops Office, Deacon was introduced to ND in support of our Strategic Plan. Deacon is also a consultant to the Bishop on the Diocese's advancement. We have a good jump start to the SP that will guide us into/after WASC.
- February 27th Meeting Notes with Mr. Simpson:
 - Public school STEM options, what is out there and offered?
 - St. Edwards, St. George and OLPH have STEM programs and our need to invest as students advance to NDHS
 - Ministry Formation Institute - contact for teaching on campus course for Eucharistic Ministry training
 - Nolte - Altar Server training?
 - Bussing option for partner schools to increase enrollment (suggested by Mr. Arnold-St. Edwards)
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- **Investing in Oxilium, a Marketing and Educational Service (using state funding/see attached)**
 - This company created a free promo video for us (shared on social media during Catholic Schools Week) and as we developed a great working partnership. They will help support our faculty/staff prepare for our upcoming WASC visit and continue for a year to keep us accountable.
 - Will help in the areas of:
 - Strategic Planning
 - Funding & Fundraising
 - Curriculum & Accreditation
- **Notre Dame Global Online Courses**
 - Viewed St. John Bosco Global Online Academy to develop the next move of academics for our school. We have invested in Apex Learning Online Platform for students who need remedial and get ahead courses. Now we are exploring Hybrid and Online courses for our students in the upcoming years. Will utilize Oxilium for further consultant needs.
- **SHEA Family**
 - Shea Family Charities will be funding the requested improvements at Notre Dame.
 - The cost of the improvements are \$133,956 and Shea has asked that the school contribute \$15,000 towards the project.
 - \$5,000 was raised from Giving Tuesday

- The scope of the work will include all new lighting and flooring in both C and D buildings, The chapel improvements, mirrors in the performing arts room and fixing plumbing fixtures in the boys restroom.
- Most of this work will take place over the summer.
- **WSAC Final Draft**
 - Members have a copy of the WASC Document. Please be familiar with the document (especially pages 36-43) as the visiting committee will be asking about your involvement in this process. Domain 2 and Domain 4 would be the Advisory Boards primary sections. Save the date for Sunday, March 24, 4PM-6PM at Notre Dame for meeting/social.
- **School Boards**
 - *Principal Advisory Board*
 - Established in 2016 as Board of Regents, Changed to Endowment Board in 2019. Currently Principal Advisory Board since Fall of 2023.
 - Will review current bylaws. Action item for committee to review and ensure each school's board is not overlapping in responsibilities. [Bylaws](#)
 - [Principal Advisory Board Webpage](#)
 - *School Board*
 - Re-established in Fall of 2023.
 - Bylaws were revised by the former school board in April 2022. [Constitution](#)
 - [School Board Webpage](#)

ACTION ITEMS

- **Review/Revisit School's board bylaws/constitutions**
- **Meeting before WASC visit**
- **Pageant of the Arts**
- **Shea Family remaining funds needs**