Meeting Summary

Project Name:	Boulder Valley School District – Boulder TEC
Project No.:	23-0207
Subject:	DAT 01
Location:	Boulder TEC Admin Office
Meeting Date:	February 1, 2024
Issue Date:	March 5, 2024
From:	Jackie Squires / Cuningham
Attendees:	Charles Zachemsky, Ming Scheid, Arlie Huffman, Kris Stoppenhagen, Amy Buss, McEwen Johnson, Aubree Ellis, Darrin Rasmussen, Dan Rosseau, Ash Collins, Susan Cousins, Dylan Licknosky, JT Alexander, Felix Rojas, Justin Clark, Aaron Peterson, Nadine Abell, Jackie Squires, Alyssa Maristela
Copy To:	File, Charles, JT, Felix, Nadine, Alyssa, Kari-elin Mock, Brian Rogers

The following notes summarize our first Design Advisory Team (DAT) meeting on February 1st. The intent was to introduce the DAT to the project and process as well as engage the team in design activities for project input.

1. **Welcome**
    a. Ming welcomed the group and introduced the DAT process for the project.
    b. Jackie introduced the team and reviewed the agenda for the meeting.

2. **DAT Guidelines / Communications**
    a. Susan provided an overview of the DAT Guidelines and the group's role in the process.
    b. She emphasized the importance of their voice and involvement as representatives of the Boulder TEC community in providing the design team with input during design.
    c. The DAT should serve as an informal liaison with the school and community by sharing progress and communication.

3. **Sustainability**
    a. Susan spoke about BVSD's commitment to sustainability using the Green Building Guiding Principles.
    b. She highlighted that some of the greatest potential impacts of this project might be material selection, indoor air quality and waste diversion.
    c. Jackie added that sustainable design is inherent in Cuningham's design thinking and process whether or not the project is pursuing a green certification.

4. **Parameters**
    a. Charles reviewed the high level parameters of the project budget and schedule. Design will be through Fall 2024 with construction beginning Spring 2025 and complete Fall of 2026.
    b. The construction team hopes to start fire suppression and some abatement early during the summer.
    c. The construction budget is ~$19M. Most of this will be focused on CTE programs, but some funding is required to go towards deferred maintenance needs per the bond.

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5. **Overview of the CTE**
    a. Arlie provided an overview of the CTE approach within the District and the recent district wide master plan update.
    b. BVSD has a goal to showcase these opportunities and promote visibility of CTE programs within and across schools through a unified District approach and identity. CTE programs and exploration can begin as early as elementary school at BVSD.
    c. New branding for CTE district-wide was released. The program will be known as “Accelerate”. Rebranding of TEC is in progress.
    d. BVSD has many great partnerships within the community to leverage to help guide TEC and elevate the pathway experience.

6. **Vision of Boulder TEC**
    a. Ming provided more detail about the CTE program at Boulder TEC and the school’s vision.
    b. A consultant provided BVSD with workforce data that identified 6 areas that the CTE programs intend to align with. They are:
        1. Aerospace // Transportation (Automotive and Aviation)
        2. Health // Biotech and Pharmacy
        3. Infrastructure // Clean Energy
        4. IT // Advanced Manufacturing
        5. Outdoor Rec // Natural Products
        6. Immersive Tech and AI // Hospitality and Tourism
    c. The Boulder TEC Program Expansion Timeline reflects alignment within these 6 areas.
    d. Ming expressed the potential for this project to not only improve the facilities of TEC but to also improve perceptions and remove stereotypes of students who attend vocational schools.

7. **Group Activities**
    a. <u>Co-Creative Mindset:</u> Jackie led the group through some principles that will help release creative thinking.

    b. <u>Highest Hopes:</u> Nadine led the group through an activity asking each DAT member to introduce themselves, their role, and highest hope for the project. See attached photos for the full report out. Some common ground highest hopes were:
        1. Creating a place where students and staff are proud to be
        2. Making Boulder TEC the “Crown Jewel” of the District
        3. Providing students with dynamic and flexible learning spaces

    c. <u>Packing for the Future:</u> Alyssa led the group through an activity asking each DAT member what they would bring along, leave behind, and add to the future of Boulder TEC. See attached photos for the full report out. Some common ground items were:
        1. Bring:
            a. Industry specific and current/cutting edge equipment
            b. Student responsibility and passion

c. Large spaces, doors and windows

2. Leave:
    a. Sad, maze-like hallways
    b. Isolated programs
    c. Poor signage/wayfinding
3. Add:
    a. Connection with the exterior, natural light
    b. Visibility and branding for each program
    c. Flexible collaboration space and common areas

8. Next Steps

a. DAT 02: Thursday, February 29
b. DAT 03: Thursday, March 21
c. DAT 04: Thursday, April 25

Attachments

A. PDF of the DAT 01 presentation
B. PDF of the Sign in Sheet and Activity Report Out Photos

The foregoing is believed by the author to be an accurate and materially complete reflection of the discussions described. Requests for any corrections or additions to this document should be forwarded to the author within five business days. Thereafter, this document shall be deemed the official record of the discussions described herein.