

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*February 14, 2024*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on February 14, 2024, at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Strickland called the meeting to order at 5:30 p.m. Trustee Garcia, Garner, Hernandez and Revious were present.

**HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Cristy Goins, David Endo, Lucy Gomez, Lindsay Hastings, Robert Heugly, Jaime Martinez, William Potter, Cynthia Pursell, Jill Rubalcava, and Jay Strickland.

**CLOSED SESSION**

**Closed Session** Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Public Employee Discipline/Dismissal/Release (GC 54957)

**Open Session** Trustees returned to open session at 6:00 p.m.

**Case# 24-16; 24-17** Trustee Garcia moved to accept the Findings of Facts and expel Case #24-16 and #24-17 for the remainder of the 2023-2024 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on February 13, 2024. Trustee Garcia further moved that the expulsion order be immediately suspended, and students may return to regular school in probationary status on a Behavior Conditions plan through June 7, 2024. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Case# 24-18** No action was taken on Case #24-18.

**Personnel** No action was taken by the Board.

**PRESENTATION, REPORTS AND COMMUNICATIONS**

**Public Comments** None

**Board and Staff** None  
**Comments**

**Requests to Address the Board** None  
**Dates to Remember**

President Strickland reviewed dates to remember: Regular Board Meeting – February 12<sup>th</sup>; Holiday – February 19.

**CONSENT ITEMS**

Trustee Garcia made a motion to take consent items “a” through “g” together. Trustee Revious seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Trustee Garcia then made a motion to approve consent items “a” through “g”. Trustee Revious seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated January 19, 2024; January 24, 2024; January 26, 2024; January 31, 2024 and February 2, 2024.
- b) Minutes of the Regular Board Meeting held on January 24, 2024.
- c) Interdistrict transfers as recommended.
- d) Donation of \$5,654.20 from Jefferson Academy PTC.
- e) Donation of 55 Emergency Trauma Kits from Officer Carrillo from Hanford Police Department.
- f) Donation of \$67.53 from Box Tops to MLK.
- g) Donation of \$2,208.71 from MLK PTC.

Jay Strickland, Assistant Superintendent of Student Services, acknowledge and thanked Hanford Police Department for donation of trauma kits.

**INFORMATION ITEMS**

- Comprehensive Safety Plan** a) Jay Strickland, Assistant Superintendent of Student Services, presented for information the Comprehensive Safety Plan. He mentioned it is reviewed and updated every year and he has gone through it and has updated any changes needed.

- Financial Reports**      b) David Endo, Chief Business Official, presented for information the monthly financial report for the period of 07/01/2023-12/31/2023. He mentioned everything is going according to plan.
- BP 5020**              c) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information the revised Board Policy:
- 5020 – Intervention in Underperforming Schools
- BP 5131.9**          d) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information the revised Board Policy:
- 5131.9 – Academic Honesty
- BP 6154**              e) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information the revised Board Policy:
- 6154 – Homework/Makeup Work
- BP/AR 0460**        f) Robert Heugly, Director of Program Development, Assessment & Accountability, presented for information the revised Board Policy and Administrative Regulation:
- 0460 – Local Control Accountability Plan
- BP 0500**              g) Robert Heugly, Director of Program Development, Assessment & Accountability, presented for information the revised Board Policy:
- 0500 – Accountability
- BP 0520**              h) Robert Heugly, Director of Program Development, Assessment & Accountability, presented for information the revised Board Policy:
- 0520 – Intervention in Underperforming Schools
- AR 1312.3**          i) Robert Heugly, Director of Program Development, Assessment & Accountability, presented for information the new Administrative Regulation:
- 1312.3 – Uniform Complaint Procedures
- BP/AR 6020**        j) Robert Heugly, Director of Program Development, Assessment & Accountability, presented for information the revised Board Policy and Administrative Regulation:
- 6020 – Parent Involvement
- BP/AR 1330**        k) William Potter, Director of Facilities and Operations, presented for information the revised Board Policy and Administrative Regulation:
- 1330 – Use of School Facilities
- AR 7140**              l) William Potter, Director of Facilities and Operations, presented for information the revised Administrative Regulation:
- 7140 – Architectural and Engineering Services

## BOARD POLICIES AND ADMINISTRATION

- Isom Advisors** a) Trustee Garcia made a motion to approve having Isom Advisors conduct a Bond Measure Survey. Trustee Revious seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- MOU – Hanford Fire Department** b) Trustee Garcia made a motion to approve the Memorandum of Understanding with City of Hanford Fire Department to provide experience opportunities for READY Program. Trustee Revious seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- Categorical Aid Programs** c) Trustee Garcia made a motion to approve the Consolidated Application for Funding Categorical Aid Programs (Winter Release). Trustee Garner seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- 2023-24 School Plans** d) Trustee Garner made a motion to approve the updated 2023-2024 School Plans for Student Achievement. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- WW Admin Building Project** e) Trustee Revious made a motion to approve the ratification of agreement with Forensic Analytical for environmental health consulting for the Woodrow Wilson Admin Building Project. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- Surplus Property** f) Trustee Garcia made a motion to approve the declaration of surplus property. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**AR 5125.2**

g) Trustee Garcia made a motion to approve the revised Administrative Regulation 5125.2 – Withholding Grades, Diploma, or Transcripts. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**PERSONNEL**

Trustee Garcia made a motion to take Personnel items “a” through “d” together. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items “a” through “d”. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

***Item “a” –  
Employment***

The following items were approved:

Classified

- Karina Mendez Solorio, Bus Driver – 4.5 hrs., Transportation, effective 1/23/24
- Adilene Ochoa, Yard Supervisor – 3.5 hrs., Lincoln, effective 1/8/24
- Jasmine Reyes Hernandez, Special Circumstance Aide – 5.75 hrs., Washington, effective 2/20/24
- Kierra Silveira, Yard Supervisor – 2.5 hrs., Washington, effective 1/22/24

Classified Temps/Subs

- Mary Davila, Substitute Clerk Typist II, effective 1/30/24
- Shelby Poole, Substitute Bus Driver, effective 1/23/24
- Rebecca Quiñones, Substitute Special Circumstance Aide, effective 1/19/24
- Yahir Martin Sigala, Substitute Custodian I and Groundskeeper I, effective 1/19/24
- Maribel Solorzano Medel, Substitute Yard Supervisor, effective 1/23/24
- Stephanie Treviño, Substitute READY Program Tutor, effective 1/17/24

- Elizabeth Villa, Substitute Special Education Aide and Yard Supervisor, effective 1/18/24

Short Term Classified

- Dulce Ambrocio, Short-Term Yard Supervisor – 2.75 hrs., Wilson, effective 1/29/24 – 3/22/24
- Luis Botello, Short-Term Yard Supervisor – 3.5 hrs., Kennedy, effective 2/5/24 – 3/22/24

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Luis Botello, 4-6th Boys Track, King, effective 3/1/24 – 5/2/24
- Veronica Godinez, 4-6th Girls Track, Hamilton, effective 3/1/24 – 5/2/24
- Alison Vidal, 4-6th Girls Track, Monroe, effective 3/1/24 – 5/2/24

**Item "b" – Resignations**

Classified

- Hailey Belton, READY Program Tutor – 4.5 hrs., Lincoln, effective 2/16/24
- Jessica Castro, Substitute Telephone Clerk – 8.0 hrs., Human Resources, effective 1/19/24
- Baylee Chrisman, Educational Tutor, K-8 – 4.5 hrs., Simas, effective 1/25/24
- Ariana De Soto, READY Program Tutor – 4.5 hrs., Richmond, effective 2/16/24
- LeAnna Mattos, Yard Supervisor – 3.0 hrs., Wilson, effective 2/16/24
- Maya Mendez, READY Program Tutor – 4.5 hrs., Washington, effective 2/9/24

Certificated

- Nicole Cartledge, Teacher, Washington, effective 6/7/24
- Serena Dill, Teacher, King, effective 6/7/24

Termination due to Failure to Complete Mandatory Training

- Manal Ahmed, Substitute Paraprofessional (TK/K), effective 11/27/23

Retirement

- Julia Lofy, Teacher, King, effective 6/7/24

**Item "c" - Volunteers**

<u>Name</u>	<u>School</u>
Jazmin Becerra	Jefferson
Gloria Castaneda	Jefferson
Naldy Clothier	Jefferson
Jacob Fauntleroy	Monroe
Shandon Harter	Monroe
Danielle Hawkins	Monroe
John Passmore	Monroe
Richard Soto	Monroe
Roxana Vasquez (HESD Employee)	Monroe
Carmen Martinez Yopez	Richmond
Betsaida Ruiz Medina	Richmond
Anastasia Prisaznik (HESD Employee)	Simas
Vanessa Salinas Hernandez	Simas
Wendy Avila (HESD Employee)	Washington
Korin Lopez (HESD Employee)	Washington
Kristal Ramirez	Washington

**Item "d" – MOU**

- Approval of an Internship Memorandum of Understanding between Fresno Pacific University and Hanford Elementary School District

## FINANCIAL

**School Works** a) Trustee Garcia made a motion to ratify contract for services with School Works to conduct a Developer Fee Justification Study. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution #15-24** b) Trustee Garcia made a motion to adopt Resolution #15-24 allowing for the purchase of Apple products utilizing a piggyback bid issued by Downey Unified School District. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

### 2<sup>nd</sup> Interim Report

David Endo, Chief Business Official, presented the 2<sup>nd</sup> Interim Report in a PowerPoint Presentation. He reviewed the budget reporting timeline and the two major factors for the Local Control Funding Formula. Funding from Average Daily Attendance (ADA) and ADA for free and reduced students, foster students and English learner students. David reviewed the enrollment and attendance trends by month and by year. We have been slowly losing attendance and we want to keep an eye on it. Currently we are being funded on the prior three year's ADA. This year does not play a role but next year it will. There is a difference of \$1.6 million if we were to be funded based on prior year's ADA. David then reviewed the general fund budget comparison showing an increase in SELPA ADA, over \$808k in ESSER funds, and \$40k in ELOP funding. The expenditures are \$52k in Title III, \$48k in Ed Tutor salaries, \$1,400k in LCAP supplies, and \$126k in SELPA transfer. The total general fund layout between unrestricted and restricted was shared, showing over \$20 million in restricted ending fund balance. David stated this will help offset the ESSER funds we will no longer get. He then reviewed the other HESD funds stating not much has changed. The multi-year projection assumptions were reviewed. David highlighted: 5,375 in ADA, 0.76% for COLA in 2024-25 (calculation from the State), ADA and unduplicated percentage remain static, HVIP electric bus grant will go away, \$7 million restoration in ELOP funding, and \$12million ESSER funding will come off. The step-in column increase was reviewed and the multiyear projections for 23/24, 24/25 and 25/26. Lastly, David reviewed what to look forward too: enrollment was up 42 students from prior year, ADA rate was at 92.9% through month 5, funded COLA is projected to drop to 0.76% in 2024-25 from 3.76%, restrictions to the Learning Recovery Block Grant are proposed and it appears to become less discretionary, Transitional Kindergarten adds an additional two months of eligibility for students next year, projected Step/Column increases, and over \$13 million in one-time grants in 2023-24.

- c) Trustee Garcia made a motion to approval the 2<sup>nd</sup> Interim Report. Trustee Garner seconded; motion carried 5-0:
  - Garcia – Yes
  - Garner – Yes
  - Hernandez – Yes
  - Revious – Yes
  - Strickland – Yes

**Resolution #17-24** Trustee Garcia made a motion to adopt Resolution#17-24: 2023-2024 Budget Revisions – 2<sup>nd</sup> Interim. Trustee Hernandez seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

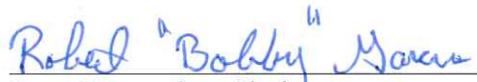
**Adjournment** There being no further business, President Strickland adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

  
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Greg Strickland, President

  
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~~Lupe Hernandez, Clerk~~  
Robert Garcia, Vice-President