

Twin Valley School District

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A Learning Community

VACANCY NOTICE

<u>PLEASE POST</u> 3/6/2024

Primary Function

- Work closely with the head coach in scheduling intramural and interscholastic contests.
- Plan, schedule and attend a regular program of practice, in season.
- Maintain necessary attendance forms, insurance records, and similar paperwork.
- Work with the head coach to oversee the safety conditions of the facilities or areas in which assigned sport is conducted, at all times that students are present.
- Help students achieve greatest possible understanding of themselves and their worthiness as a member of society.
- Help students achieve habits and attitudes associated with responsible citizenship.
- Help students achieve a positive attitude toward the whole learning process.
- Coach individual participants in the skills necessary for excellent achievement in the sport involved.

Job Qualifications

- Appropriate criminal history documentation.
- Ability to speak and hear on telephone.
- Able to enter all building and field areas for the purpose of observation and supervision of student athletes.
- Able to communicate verbally.
- Able to communicate in writing.
- Able to move between and among buildings.

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