

CHIMACUM SCHOOL DISTRICT CHILD ABUSE NEGLECT AND EXPLOITATION REPORTING FORM

All staff are responsible for reporting all suspected cases of child abuse, neglect, and exploitation to the proper authorities and/or the appropriate school administrator. Under state law, staff are free from liability for reporting a reasonable suspicion of child abuse, neglect, or exploitation. However, failing to report the incident may result in criminal liability regardless of whether the authorities determine the incident is provable in a subsequent legal proceeding.

Staff need not verify a report that a child has been abused, neglected, or exploited. Any conditions or information that may be reasonably related to child abuse, neglect, or exploitation should be reported. Legal authorities have the responsibility for investigating each case and taking appropriate action under the circumstances.

Today's Date _____

Child's Name:	
Child's Birthdate/Age	Accommodations? (504, Special Ed, Medical etc.)
Primary Guardian Name, Address, Phone	Guardian 2 Name, Address, Phone
Are there any other adults living in the household?	
Name of Possible Abuser (relationship to child):	
List any known siblings or children in the household:	
Specific observation or incident that prompted the referral:	
Nature and extent of abuse (sexual, emotional, physical or neglect):	
Primary informant:	
Date and time reported to the principal:	
Date and time reported to proper law enforcement agency: (360)385-3831	
Report filed by (print name):	

CPS Phone: 1-866-764-2233

CPS CASE ID#: _____

Procedure:

- | | |
|--|--|
| <input type="checkbox"/> Inform Principal | <input type="checkbox"/> Keep a copy for your records |
| <input type="checkbox"/> Call CPS | <input type="checkbox"/> Give a copy to building Administrative Assistant |
| <input type="checkbox"/> Fill out abuse log | |