

JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES
REGULAR MEETING
Friday, July 28, 2023

The Jefferson Township Local School Board of Education met for a Regular meeting on Friday, July 28, 2023 at the Administration Office, 2625 South Union Road, Dayton, OH 45417. President Vilma Helms, Ph.D. called the meeting to order at 1:15 p.m.

The President requested all present stand and recite the Pledge of Allegiance.

Roll Call:

Rev. Cuttino Dargan, absent; Mr. Rodell Guest, present; Dr. Vilma Helms, present; Mr. Rodney Taylor, absent; Mr. Oscar Young, present. Three members present.

Superintendent Dr. Richard Gates and Treasurer/CFO Craig A. Jones were also in attendance.

(Resolution #23.069) ADOPTION OF AGENDA

The adoption of the July 28, 2023 agenda was moved by Dr. Helms and seconded by Mr. Guest.

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

BOARD RECOMMENDATIONS

(Resolution #23.070) APPROVE MINUTES

Mr. Young moved and Dr. Helms seconded the approval of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the minutes for the June 26, 2023 Special meeting."

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

BOARD MEMBER REPORTS:

None

PUBLIC PARTICIPATION:

None.

TREASURER'S REPORT AND RECOMMENDATIONS:

Treasurer/CFO Jones presented the 2023-2027 Five-Year Forecast Overview highlighting the revenue, expenditures, cash balance June 30 and the notes and analysis.

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(Resolution #23.071) TREASURER'S REPORT AND RECOMMENDATIONS
The approval of the following Treasurer/CFO recommendations was moved by Mr. Young and seconded by Dr. Helms:

➤ APPROVE FINANCIAL REPORTS

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the June 2023 Financial Reports."

➤ ADVANCES

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the following Return Advances."

<u>From</u>	<u>To</u>	<u>Amount</u>
507-9022 ESSER II	001-0000 General Fund	\$559,115.35
507-9122 ARP ESSER	001-0000 General Fund	\$173,284.72
572-9023 Title I-A	001-0000 General Fund	\$ 15,321.39
572-9723 Title I-D	001-0000 General Fund	<u>\$ 6,361.31</u>
		\$754,082.77

➤ APPROVE FISCAL SUPPORT SERVICES AGREEMENT

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the Fiscal Support Services Agreement for payroll services with Shared Resource Center for the period July 1, 2023 thru December 31, 2023."

➤ 2022-2023 APPROPRIATIONS

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the 2022-2023 Appropriations."

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Jefferson Township Local School District FY2023 Permanent Appropriations							
		Original 6/22/2022	Amend #1 11/22/2022	Amend #2 3/23/2023	Amend #3 6/26/2023	Amend #4 7/10/2023	Amended Total
001	General Fund	\$5,453,779.00	\$107,090.00	\$0.00	\$1,250,000.00	\$700,000.00	\$7,510,869.00
031	Underground Storage Tank	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00
300	District Managed Activity	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
439	Early Childhood Education	\$100,000.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$102,800.00
451	Public School Connectivity	\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00
507	ESEER	\$3,131,587.55	\$89,997.77	\$432.54	-\$2,314,357.03	\$0.00	\$907,660.83
516	IDEA - Part B Special Education	\$95,411.92	\$0.00	\$2,849.49	-\$10,043.36	\$0.00	\$88,218.05
536	Title I - School Improvement Supp	\$71,877.62	\$0.00	\$0.00	-\$71,877.62	\$0.00	\$0.00
572	Title I - Disadvantaged Children	\$702,956.94	\$24,516.69	-\$3,490.42	-\$293,058.98	\$0.00	\$430,924.23
584	Title IV-A - Student Support and Academic	\$23,864.78	\$0.00	\$0.00	-\$1,295.80	\$0.00	\$22,568.98
587	IDEA Early Childhood Special Education	\$1,953.69	-\$433.59	\$12.91	-\$1,533.01	\$0.00	\$0.00
590	Title II-A Improving Teacher Quality	\$37,465.06	\$0.00	\$647.07	-\$38,112.13	\$0.00	\$0.00
599	Title V-B Rural and Low-Income	\$8,902.00	\$0.00	-\$1,878.00	\$74,750.00	\$0.00	\$81,774.00
		\$4,188,619.56	\$131,880.87	-\$1,426.41	-\$2,655,527.93	\$0.00	\$1,663,546.09
003	Permanent Improvement	\$125,460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,460.00
006	Food Service	\$200,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$275,000.00
007	Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
200	Student Managed Activity	\$0.00	\$500.00	\$0.00	-\$200.00	\$0.00	\$300.00
		\$0.00	\$500.00	\$0.00	-\$200.00	\$0.00	\$300.00
		\$9,967,858.56	\$239,470.87	-\$1,426.41	-\$1,330,727.93	\$700,000.00	\$9,575,175.09

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

(Resolution #23.072) APPROVE STAFF EMPLOYMENT AT THE JR./SR. HIGH SCHOOL

Mr. Young moved and Mr. Guest seconded the approval of the following employment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Step</u>
Chris Caldwell	Jr./Sr. High Principal	3
Zequoia Zachary	Dean of Students	3
Brandi Delph	Social Studies Grades 7-12	MA/24
William Mitchell	Athletic Director	11
Bobby Leigh	Jr. High Teacher	MA/26
Kevin Stepp	ELA Teacher Grades 7-12	MA+15/27
Tim Erhart	Social Studies Grades 7-12	BA+150/7

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.073) APPROVE STAFF EMPLOYMENT AT THE BLAIRWOOD ELEMENTARY SCHOOL

Mr. Young moved and Mr. Guest seconded the approval of the following employment for the 2023-2024 school year:

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<u>Name</u>	<u>Position</u>	<u>Degree/Step</u>
Anne Watson	Elementary Principal	3
Christina Rogers	Principal's Secretary	6
Jeff McKenzie	<i>Intervention Specialist</i>	MA+15/13
Gilford Potter	Academic Instructional Coach	10
Maxine Rogers	Head Cook	6
Tishawna Wilborn	Regular Cook	6
Lorraine Skinner	Para Professional	6 (+ 25 years Longevity)
Marianne Cooley	Para Professional	6 (+ 20 years Longevity)
Whitlee Rutland	Kindergarten Teacher	BA/8
Leona Ware	First Grade Teacher	BA/3
Ashlyn Smith	Second Grade Teacher	BA+150/8
Jordan Staley	Third Grade Teacher	BA/1
Sharanda Hatch	Fourth Grade Teacher	BA+150/24
Tonya Bradford	Fifth Grade Teacher	BA/10
Kara Bennington	Sixth Grade Teacher	MA/8
Graysen Schaney	Music Teacher	BA/6
Teresa Durham	Intervention Specialist	MA+15/15

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.074) APPROVE CLASSIFIED STAFF EMPLOYMENT
Mr. Young moved and Mr. Guest seconded the approval of the following employment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Step</u>
Marcus Gamblin	Custodian	6
Marcia Clark	Custodian	6
Vincent Cross	Custodian	6
Clyde Rogers	Maintenance Supervisor	2
Kim Duncan	Regular Cook	6

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.075) APPROVE SUBSTITUTES
Mr. Young moved and Mr. Guest seconded the approval of the following employment for the 2023-2024 school year:

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<u>Name</u>	<u>Position</u>	<u>Degree/Step</u>
Ann Eversole	Substitute Secretary	N/A
Bertha Dargan	Substitute Receptionist	N/A
Shalonda Harden	Substitute Jr./Sr. High Secretary	N/A
Ronald Skinner	Substitute Teacher Blairwood	N/A
Lizzy Gleason	Substitute Teacher Blairwood	N/A
D'Arriona Calahan	Substitute Teacher	N/A
Lewis Butler	Substitute Teacher	N/A

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.076) APPROVE SUPPLEMENTAL CONTRACT
Mr. Young moved and Mr. Guest seconded the approval of the following employment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Step</u>
Ronnesha Murphy	Varsity Volleyball Head Coach	1

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.077) APPROVE SALARY SCHEDULES
Mr. Young moved and Mr. Guest seconded the approval of the following Salary Schedules as presented:

- Elementary Principal
- Counselor/Student Services Coordinator

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.078) APPROVE JOB DESCRIPTION
Mr. Young moved and Mr. Guest seconded the approval of the following Salary Schedules as presented:

- Counselor/Student Services Coordinator

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.079) APPROVE RESIGNATIONS
Mr. Young moved and Mr. Guest seconded the approval of the following employment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Maria McGinnis	Art Teacher	07/06/2023
Robert Engle	ELA Teacher	07/06/2023

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(Resolution #23.080) APPROVE PAYMENT IN LIEU OF TRANSPORTATION
Mr. Guest moved and Mr. Young seconded the approval of the following Payment in Lieu of Transportation contracts for the 2022-2023 school year:

<u>Name</u>	<u>School</u>	<u>Students</u>
Brandon Quigley	Summit Academy	3
Shawnteona Hagler	?	2
Karen Lanos	Bishop Leibold	1
Carl Schaefer	St. Peter's	2
Amber Smith	Salem Christian	3

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.081) APPROVE DISPOSITION OF PERSONAL PROPERTY UNDER \$10,000

Mr. Guest moved and Mr. Young seconded the approval of the disposition of personal property under \$10,000 as follows:

Broken Tables=2	Broken Cabinets=3	Broken Desks=4
Broken Charis=9	Broken Light Fixtures=25	Air Conditioners=6

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.082) APPROVE STAFF EMPLOYMENT

Mr. Young moved and Mr. Guest seconded the approval of the following employment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Step</u>
Stacey Cavanaugh	Counselor/Student Services Coordinator	Specialist/ 20

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

(Resolution #23.083) ADJOURNMENT

It was moved by Mr. Guest and seconded by Mr. Young that the meeting be adjourned.

Roll call: Rev. Dargan, absent; Dr. Helms, aye; Mr. Guest, aye; Mr. Taylor, absent; Mr. Young, aye. Motion carried.

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The Treasurer/CFO declared the meeting adjourned at 1:52 p.m.

Dr. Vilma Helms, Ph. D
President

Craig Jones
Treasurer/CFO