

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Wednesday, February 15, 2023**

The Jefferson Township Local School Board of Education met for a Regular meeting on Wednesday, February 15, 2023 at the Administration Office, 2625 South Union Road, Dayton, OH 45417. Treasurer/CFO Jones called the meeting to order at 12:30 p.m.

All stood and recited the Pledge of Allegiance.

Roll Call:

Rev. Cuttino Dargan, present; Dr. Vilma Helms, present; Ms. Angela McCleskey, absent; Mr. C. V. Mitchell, III, absent; Mr. Harley Schmidt, present. Three members present.

Superintendent Gates and Treasurer/CFO Jones were in attendance.

(Resolution #23.010) ADOPTION OF AGENDA

The adoption of the February 15, 2023 agenda was moved by Rev. Dargan and seconded by Dr. Helms.

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

BOARD RECOMMENDATIONS

(Resolution #23.011) APPROVE MINUTES

Mr. Schmidt moved and Rev. Dargan seconded the approval of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the minutes for the January 11, 2023 Regular meeting."

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

Ohio School Boards Association Board Member Recognition Month

Board members were recognized for their service by the Ohio School Boards Association (OSBA) for Board Member Recognition Month. Certificates of Appreciation were presented to them by Superintendent Gates.

PUBLIC PARTICIPATION:

None.

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TREASURER'S REPORT AND RECOMMENDATIONS:

(Resolution #23.012) TREASURER'S REPORT AND RECOMMENDATIONS  
The approval of the following Treasurer/CFO recommendations was moved by Rev. Dargan and seconded by Dr. Helms:

➤ APPROVE FINANCIAL REPORTS

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the January 2023 Financial Reports."

➤ APPROVE THEN AND NOW CERTIFICATION

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the following Then and Now Certification."

<u>Vendor</u>	<u>PO#</u>	<u>Date</u>	<u>Amount</u>
Buck Run	201919	02/02/2023	\$ 4,316.00
Woodhull LLC	201913	01/25/2023	\$ 5,000.00
Catapult Learning LLC	201833	10/28/2022	\$28,017.40

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

(Resolution #23.013) APPROVE EMPLOYEE STEP  
Rev. Dargan moved and Dr. Helms seconded the approval of the step for the following for two years (2023-2024 and 2024-2025):

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Step</u>
Rochester Dixon	Building & Grounds Supervisor	07/01/2023	7
Rochester Dixon	Building & Grounds Supervisor	07/01/2024	7

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

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(Resolution #23.014) APPROVE EMPLOYEE STEP

Rev. Dargan moved and Mr. Schmidt seconded the approval of the step for the following for two years (2023-2024 and 2024-2025):

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Step</u>
Desiree Mitchell	EMIS Coordinator	07/01/2023	9
Desiree Mitchell	EMIS Coordinator	07/01/2024	9
Kim Potter	Executive Assistant to the Superintendent	07/01/2023	10
Kim Potter	Executive Assistant to the Superintendent	07/01/2024	10

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

(Resolution #23.015) APPROVE SUBSTITUTE

Mr. Schmidt moved and Rev. Dargan seconded the approval of the following individuals' employment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Elizabeth Gleason	Substitute Teacher	02/15/2023

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

(Resolution #23.016) APPROVE PAYMENT IN LIEU OF TRANSPORTATION

Rev. Dargan moved and Mr. Schmidt seconded the approval of the following for the 2022-2023 school year:

<u>Parent Name</u>	<u>School</u>	<u># of Children</u>
Mishi A. Andrews	Germantown Christian	1

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

(Resolution #23.017) APPROVE ITEMS FOR DISPOSITION

Rev. Dargan moved and Mr. Schmidt seconded the approval of the following items for disposition:

Dispose of lighting fixtures in the Board Office  
Whiteboard in Dr. Gates' conference room

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

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(Resolution #23.018) APPROVE OHSAA RESOLUTION

Mr. Schmidt moved and Rev. Dargan seconded the approval of the Ohio High School Athletic Association (OHSAA) resolution for the 2023-2024 school year.

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

(Resolution #23.019) APPROVE POLIICES

Rev. Dargan moved and Mr. Schmidt seconded the approval of the following policies:

1439	Holidays
4439	Holidays
1617	Weapons
3217	Weapons
4217	Weapons
7217	Weapons
2413	Career Advising
2430	District-Sponsored Clubs and Activities
2431	Interscholastic Athletics
3120.8	Employment of Personnel for Co-curricular Activities
5111	Eligibility of Residents/Non-Resident Students
5335	Care of Students with Chronic Diseases
5460.01	Diploma Deferral
6700	Fair Labor Standards Act
7440	Plant Security
7440.03	Small Unmanned Aircraft Systems
8210	School Calendar
8320	Personnel Files
8600	Transportation


Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

(Resolution #23.020) ADJOURNMENT

It was moved by Rev. Dargan and seconded by Mr. Schmidt that the meeting be adjourned.

Roll call: Rev. Dargan, aye; Dr. Helms, aye; Ms. McCleskey, absent; Mr. Mitchell, absent; Mr. Schmidt, aye. Motion carried.

The Treasurer/CFO declared the meeting adjourned at 1:08 p.m.

  
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President

  
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Treasurer/CFO