

JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES
ORGANIZATIONAL MEETING
Wednesday January 11, 2023

The Jefferson Township Local School Board of Education met for an Organizational meeting on Wednesday, January 11, 2023 at the Administration Office, 2625 South Union Road, Dayton, OH. President Mitchell called the meeting to order at 12:09 p.m.

The President Tempore C. V. Mitchell, III requested all present stand and recite the Pledge of Allegiance.

Roll Call:

Rev. Dargan, present; Dr. Helms, absent; Ms. McCleskey, *absent*; Mr. Mitchell, present; Mr. Schmidt, present.

Three members present.

(Resolution #23.001) ADOPTION OF AGENDA

The adoption of the January 11, 2023 agenda was moved by Rev. Dargan and seconded by Mr. Schmidt.

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

The Ohio Department of Education State Improvement Group made a presentation to the board regarding the Ohio Improvement Process and the supports that are available to the District.

(Resolution #23.002) APPROVAL OF MINUTES

The approval of the December 21, 2022 minutes was moved by Mr. Schmidt and seconded by Mr. Mitchell.

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

(Resolution #23.003) ELECTION OF OFFICERS

Rev. Dargan moved and Mr. Schmidt seconded the motion to approve the 2023 officers; Mr. Mitchell as President and Dr. Helms as Vice-President.

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

President Mitchell made the following appointments:

- Parliamentarian - Rev. Dargan
- OSBA Legislative Liaison - Ms. McCleskey
- OSBA Student Achievement Liaison - Mr. Schmidt

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(Resolution #23.004) RESOLUTIONS

Rev. Dargan moved and Mr. Schmidt seconded the motion to approve the 2023 resolutions as follows:

Regular Meetings

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, that the regular meetings for 2023 be held on the second Monday of each month at 6:00 p.m. in the Board of Education Room.

Pay Warrants and Bills

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, in accordance with Ohio Revised Code Section 3313.18, that the Treasurer/CFO of this Board be authorized to pay, without concurrent Board approval, warrants (bills) issued for payment of any claim from school funds if the expenditure for which such warrants are provided for in the annual appropriations and approved by the appropriate administrative authorities.

Tax Advances

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, that the Treasurer/CFO of this Board be authorized to request and receive advance payment of taxes collected and held by the county treasurer pending final settlement. The Auditor of Montgomery County be and hereby requested to draw his warrants to the Treasurer/CFO of this Board.

Waive Reading of the Minutes

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, in accordance with Ohio Revised Code Section 3313.26, the reading of Board Minutes for approval be waived since the Minutes are distributed to Board Members in advance of the regular meetings.

Board Service Fund

WHEREAS, Revised Code 3315.15 provides for the setting aside from General Fund a sum not to exceed two dollars (\$2.00) for each child enrolled or twenty thousand dollars (\$20,000.00), whichever is greater, such sum of money to be known as the "Service Fund" to be used in paying the expense of members of the board actually incurred in the performance of their duties, or of their official representatives when sent out of the school district.

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Emergency Employment Authorization

WHEREAS, it is the normal procedure of the Jefferson Township Local School District for the Superintendent to recommend that the Board of Education vote to hire applicants for employment to the Board of Education and it is the duty of the Board of Education to vote to approve or disapprove each recommended applicant;

WHEREAS, because the Board of Education may only have one or two formal meetings per month, there are certain limited circumstances when an applicant for employment must be hired on an emergency or immediate basis prior to Board approval;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE JEFFERSON TOWNSHIP LOCAL SCHOOL DISTRICT:

Section 1. The Board of Education hereby authorizes the Superintendent of the Jefferson Township Local School District to hire an applicant for employment on an emergency basis prior to the approval by the Board of Education provided that such employment is approved at the next regular meeting of the Board of Education.

Section 2. This resolution shall be effective upon passage.

Legal Counsel

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, that the following law firm be retained on an as needed basis:

Subashi, Wildermuth & Justice
The Greene Town Center
50 Chestnut Street, Suite 230
Dayton, OH 45440

Ohio School Boards Association (OSBA) Membership

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, to approve membership in the Ohio School Boards Association (OSBA) for calendar year 2023.

Federal Grant Participation

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, to authorize the District to participate in Federal Grants, including but not limited to Title I, I-A, I-D, II-A, VI-B, and Early Childhood Special

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Education-IDEA and the Superintendent act as the authorized representative of the District in connection with these grants.

Public Records Training Designee

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, to designate the Treasurer/CFO as their public records training designee in accordance with ORC 109.43(B).

APPROVE SUPERINTENDENT VACATION PAYMENT

BE IT RESOLVED, by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, payment to the Superintendent of ten (10) additional unused vacation days.

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

BOARD MEMBER REPORTS:

None.

PUBLIC PARTICIPATION:

None.

(Resolution #23.005) **TREASURER/CFO REPORT**

The approval of the following Treasurer/CFO recommendations was moved by Mr. Mitchell and seconded by Rev. Dargan:

- "Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the December 2022 Financial Reports as presented."
- "Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approves, the Financial Pathways Agreement with Montgomery County ESC, as presented."

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

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SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

(Resolution #23.006) APPROVE SUBSTITUTE TEACHER
Rev. Dargan moved and Mr. Schmidt seconded the approval of the following employment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Robert Potter	Substitute Teacher	N/A

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

(Resolution #23.007) APPROVE CLASSIFIED EMPLOYMENT
Mr. Mitchell moved and Mr. Schmidt seconded the approval of the following supplement employment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Vincent Cross	Custodian	6

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

(Resolution #23.008) APPROVE MOU ADDENDUM-ROLES AND RESPONSIBILITIES

Rev. Dargan moved and Mr. Mitchell seconded the approval of the MOU Addendum which states the roles and responsibilities for the SROs from the Montgomery County Sheriff's Office.

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

(Resolution #23.009) ADJOURNMENT

It was moved by Rev. Dargan and seconded by Mr. Mitchell that the meeting be adjourned.

Roll call: Rev. Dargan, aye; Dr. Helms, absent; Ms. McCleskey, absent; Mr. Mitchell, aye; Mr. Schmidt, aye. Motion carried.

The Treasurer/CFO declared the meeting adjourned at 12:49 p.m.

C.V. Mitchell III
President

Craig Jones
Treasurer/CFO