



# TOWN OF GREENWICH

Old Greenwich School Building Committee

Tuesday, February 20, 2024

7:00am

Old Greenwich School Media Center and via Zoom

**Meeting Notes**

Committee Roster

Name	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Jason Brown	Zoom	
Cristina Dawson	Zoom	
Leigh Erin Izzo	P	
Leander Krueger	P	
Stephen Selbst (BET Rep)	Zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)		A
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	P	
Peter Robinson (DPW)	Zoom	
Peter Lowe (P&Z)	P	
<b>Liaisons</b>		
Peter Schweinfurth (Liaison, EMAC)	P	
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
<b>Project Team</b>		
David Stein (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Steve Croteau (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)		A
Anthony DiMauro (Downes Construction Company)	Zoom	
<b>Guests</b>		
Dan Watson (GPS Facilities Director)	Zoom	
Leslie Moriarty (BET member)	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to order at 7:06am.</li> </ul>
2.00	Housekeeping	<ul style="list-style-type: none"> <li>Chair advised: next meeting is February 27.</li> </ul>
3.00	Approve minutes from February 6 meeting	<ul style="list-style-type: none"> <li>Motion to approve minutes by Leander Krueger, second Leigh Izzo, Vote 8-0-0.</li> </ul>
4.00	Project Team Update <ol style="list-style-type: none"> <li>a. Design Development &amp; Final Site Plan update               <ol style="list-style-type: none"> <li>i. Input on DD Drawings</li> <li>ii. DD estimate update</li> <li>iii. Initial comparison of DD drawings vs. Ed Specs</li> <li>iv. Initial list of potential items for private funding</li> <li>v. Update on final site plan open items</li> </ol> </li> </ol>	<ul style="list-style-type: none"> <li><u>Input on DD Drawings</u>: Vice Chair noted comments have been provided by most reviewers and a design meeting would be scheduled to review comments. SPA reported that most comments have been answered and rest will be done shortly. Morganti noted that security, telecom, IT contacts with the town have yet to provide comments; Chair to follow up with these contacts. Meeting with Building Official and Fire Marshal will happen when phasing plan complete. Downes expects phasing plan will be available in March. SPA, Peter R and Principal Bencivengo to review egress from the school.</li> <li><u>DD Estimate update</u>: Downes has completed an early draft of the estimate, with reconciliation scheduled for February 21. Downes will keep running list of scope questions and potential areas for cost management. Downes to aim to present final estimate to committee on March 5, heading to the BOE later that week, and the BET the week of March 10, assuming committee is comfortable with all information.</li> <li><u>DD Drawings vs. Ed Specs</u>: Committee members are working on a chart that compares drawings to the Ed Specs. List should be done in the coming week, for presentation to the committee, which would be followed by mark-up of EdSpecs by SPA. If there are recommended changes to the Ed Specs, based on the advanced drawings and diligence, those will then be brought to the BOE.</li> <li><u>Potential items for private funding</u>: List is still being compiled and will be shared in the near future. Alan Gunzburg offered to attend community block grant meeting later this week to see if there may be any potential areas of funding to consider.</li> <li><u>Update Final Site Plan items</u>: SPA noted that progress is being made on all 13 items. Sewer and stormwater decisions are needed by the committee; chair meeting with DPW leadership on Thursday. SPA to reach out to security &amp; IT group to meet, provide memorandum for final submission. SPA to write energy management narrative required for submission.</li> </ul>
5.00	Financial & Consultant Selection Update <ol style="list-style-type: none"> <li>a. Discuss and vote on Langan proposal #5 for \$21,250 (drainage)</li> <li>b. Discuss and vote on Langan proposal #6 for \$7,500 (sewer)</li> <li>c. Discuss and vote on Langan proposal #7 for \$6,000 (landscaping)</li> </ol>	<ul style="list-style-type: none"> <li><u>Langan proposal #5 (drainage)</u>: Item not discussed, pending conversation with DPW leadership.</li> <li><u>Langan proposal #6 (sewer)</u>: Item not discussed, pending conversation with DPW leadership.</li> <li><u>Langan proposal #7 (landscaping)</u>: Item was previously discussed, Chair reported that response has been received by GPS Admin and Langan. Motion by Leander Krueger to approve proposal as listed, second Stephen Selbst, Vote 8-0-0.</li> </ul>
6.00	Public Relations Update <ol style="list-style-type: none"> <li>a. FY 2024-2025 Budget update</li> </ol>	<ul style="list-style-type: none"> <li>Chair to provide update to BET Chair on expected timeline for OGS DD estimate.</li> </ul>
7.00	Adjourn	<ul style="list-style-type: none"> <li>8:16am Motion to Adjourn Leander Krueger, second Stephen Selbst.</li> </ul>