

CUSTODIAL WORKER

DISTINGUISHING FEATURES OF THE CLASS:

This is routine work requiring efficient performance of simple cleaning tasks under general supervision of custodians or senior custodial workers. The work of employees in this class involves the thorough execution of tasks which follow a well established routine.

TYPICAL WORK ACTIVITIES:

1. Dusts chairs, tables, desks and other furniture; moves furniture as required to perform duties;
2. Washes windows, walls, woodwork, bathrooms, tubs and bowls;
3. Sweeps, mops and washes floors;
4. Strips and waxes floors;
5. Cleans and maintains building exteriors;
6. Gathers and disposes of refuse;
7. Cleans and polishes furniture and brass;
8. May be required to perform or assist in minor repairs;
9. May be required to perform maintenance chores such as painting or snow removal;
10. May be required to operate a school bus, if physically fit, qualified and properly licensed;
11. May be required to make deliveries and run errands;
12. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to get along well with others; thoroughness; punctuality; cleanliness; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

No minimum qualifications required.

SV4402

ADOPTED: 08/01/75

REVISED: 03/20/79 07/21/97