

# Genesee Jr. /Sr. High School

## PRE-ARRANGED ABSENCE PERMISSION FORM

Today's date: \_\_\_\_\_

Name of Student \_\_\_\_\_ Grade Level: \_\_\_\_\_

Trip Date(s) \_\_\_\_\_

Trip destination or description: \_\_\_\_\_

Period	Class	Recommended	Not Recommended	Approx. Grade in Class. Necessary to makeup work	Teacher Initials
1					
2					
3					
4					
5					
6					
7					

I (parent or legal guardian) am aware of my student's status in the classes listed above and am aware of the Genesee Joint School District School Policies #40.1, 440.2 and 320.4. I give my permission for my child to be absent from school and attend the non-school related activity named above.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

Directions to students: Fill out the top of this form and fill in all of your classes before asking teachers to sign. Collect ALL teacher recommendations and initials BEFORE having your parent(s)/guardian(s) sign the form. When completed, turn form into the office.

Directions to teachers: DO NOT sign the form if the form already has a parent signature. This is your opportunity to inform the parent and student of his/her status in your class. Inform the student how and when you want makeup work done.