

Meeting Title:	REGION IV HELP ME GROW IEIC COMMITTEE MEETING Tuesday, June 17 th 2014
Meeting Date:	9:00-11:30 a.m.
Meeting Location:	Lakes Country Service Cooperative 1001 E Mount Faith Ave, Fergus Falls, MN 56537

Attendees:	Mary Rolf, Mindy DeGeer, Melisa Brever, Carolyn Strnad, Marie Fouquette, Deb Henry, Lynette Klein, Michelle Steele, Carol Meissner, Terri Swenson, Todd Travis, Denny Ceminski
Note taker:	Cami Uhrich

Agenda	Notes
-Introductions	Travis called the meeting to order. Introductions made.
-Review, modify and approve agenda	Travis amended the agenda to include 1. Review Operating Procedures 2. Vote on 2014-2015 Work Plan <ul style="list-style-type: none"> • Motioned to approve agenda with additions –Rolf • Seconded motion -DeGeer
-Review and approve March 17, 2014 mtg. minutes	<ul style="list-style-type: none"> • Motioned to approve March 17, 2014 meeting minutes –Steele (attached) • Seconded motion -Meissner
-Budget Update –Denny Ceminski <ul style="list-style-type: none"> • Remainder of 2013-2014 Budget spending –brochures in Spanish and Somalia • Review budget for 2014-2015 	-Ceminski presented the budget for 2013-2014. The remainder funds are calculated at \$1233.10 It was proposed to use the remaining funds for Help Me Grow brochures and Developmental Wheels in Somalia, Spanish and Hmong. <ul style="list-style-type: none"> • Motioned to approve final budget with proposed expenditures of remaining funds –Meissner • Seconded motion –Steele -2014-2015 budget will be reviewed under New Business –2014-2015 Work Plan below.
-Old Business <ul style="list-style-type: none"> • Distribution of Behavior Wheels & HMG brochures 	-Strnad agreed to take Clay County’s distribution of Behavior Wheels and HMG brochures.
-New Business <ul style="list-style-type: none"> • Schedule Meeting dates for 2014-2015 year. • Transition of board members 	-Meeting dates for 2014-2015 will be the 3 rd Tuesday of each quarterly from 1:00-3:00 PM at Lakes Country Service Cooperative –Fergus Falls, MN. -Deb Henry of West Central MN Community Action, Inc. will be replacing Mary Rolf’s membership on the board starting July 1 st , 2014 -Jim Stratton, Douglas County Commissioner will be replacing Bev Bales’ membership on the board as of April 1 st , 2014 -Will take volunteers or nominations at next meeting for a vice chair for facilitation of meetings in the event of chair’s absence.

Agenda	Notes
<ul style="list-style-type: none"> • Representative for the homeless suggestions • Review Operating Procedures • 2014-2015 Work Plan 	<p>-Marie Fougnette of Lakes and Prairies Community Action agreed to join the board as a representative for the homeless population as of June 17, 2014.</p> <p>The Region IV Operating Procedures document was review and modifications were suggested. Members are to review modification and be prepared to vote on changes at the next scheduled IEIC meeting. Cami will send Operating Procedures out to members with modifications. <i>(attached)</i></p> <p>Travis presented the 2014-2015 draft Work Plan to the board for review. <i>(attached)</i></p> <ul style="list-style-type: none"> • Motioned to approve 2014-2015 Work Plan –Rolf • Seconded motion –Klein <p>-Travis will submit 2014-2015 Work Plan by June 27, 2014 to MDE.</p>
<ul style="list-style-type: none"> • Reporting/Sharing/Communications-<i>All (As per our previous discussion we will use this portion of our meeting as our Professional Development Council activity as well.)</i> 	<ul style="list-style-type: none"> • Travis reported that the National HMG Model will be moving forward in Minnesota. The focus of change will be in the referral process. A national call center will be utilized with trained personnel that will take the referrals, investigated appropriate referral resources and will make contact with referred family regarding services and providers available and appropriate for that child. • Rolf reported that West Central Minnesota Communities Action, Inc. will be providing Early Head Start in Pelican Rapids and Wadena County serving pregnant women to children age 3. This will be a year round home visiting service. WCMCA Head Start and Early Head Start serve families with children in a 7 county area who meet age and income guidelines set by the federal government. Mary Rolf will be retiring this summer. Deb Henry will be taking over the position. • Strnad reports that her position will be changing at MN Organization on Fetal Alcohol Syndrome. Her position will focus on utilizing time to complete early screening and diagnostic work.
<p>-Adjourn</p>	<ul style="list-style-type: none"> • Motioned to adjourn –Rolf • Seconded motion -Steele

Next Meeting:

September 16, 2014

1:00 -3:00 PM

Lakes Country Service Cooperative