

Meeting Title:	REGION IV HELP ME GROW IEIC COMMITTEE MEETING
Meeting Date:	Tuesday, April 16, 2019 9:00-10:30 a.m.
Meeting Location:	Lakes Country Service Cooperative 1001 E Mount Faith Ave, Fergus Falls, MN 56537

Attendees:	Andrea Miller, Stacy Haugen-McAllister, Josh Nelson, Shonna Gnahn, Melisa Brever, Emily Warner, Michelle Scherbenske and Mindy DeGeer at LCSC. Deb Hengel, Michelle Steele, Tiffany Haugen and Kiera Sannes via Go to Meeting.
Note taker:	Jolene King

Agenda	Notes
-Introductions	Andrea called the meeting to order at 9:03 AM. Introductions were made.
-Review, modify and approve agenda	Motion to approve by Mindy DeGeer, seconded by Melisa Brever.
-Review and approve January 15, 2019 Minutes	Motion to approve by Mindy DeGeer, seconded by Melisa Brever.
-Budget Update	Josh reported that this year's budget was \$31,402.72 plus \$9748.08 carryover for a total of \$41,150.76. All of the carryover has been spent plus \$23,237.74 of this year's allocations leaving \$7,165 left to spend. This may be able to carryover. Risdall has been paid in full and \$9,720 went to Help me Grow Materials.
-Old Business	Help Me Grow materials for ECI. Becker Country did not receive Help Me Grow Materials. Shonna approved and Deb seconded allowing Fran from Becker County to place an order not to exceed \$900. Deb will contact Fran and have her email the order to Jolene.
-New Business	<p>New Co-Chair. Andrea has moved up to chair. Shonna Gnahn, Michelle Steele and Mindy DeGeer have indicated an interest in being Co-Chair. Michelle asked to withdraw her name. Deb approved and Stacy seconded having Shonna as the new Co-Chair.</p> <p>There will be an online meeting with Risdall on April 26th at 10:30. Anyone interested should email Jolene for the meeting link.</p> <p>Mindy brought developmental charts that she purchased from Pro Ed and had laminated. Mindy motioned and Stacy seconded to approve the purchase of 4 boxes of the Early Childhood Development Chart and 4 boxes of the Speech and Language Development Chart. Each box contains 25 charts and costs \$40. Jolene will order the charts and LCSC will laminate them.</p>

Agenda	Notes
Future Meetings:	June 18th 9:00 – 10:30 at LCSC
-Adjourn	Motion made by Stacy at 9:31, seconded by Melisa.