



**Minutes of the SWCCCASE  
Board of Directors Meeting  
August 16, 2023**

**CALL TO  
ORDER/ROLL CALL**

A meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 9:14 a.m. on Wednesday, August 16, 2023.

On roll call, the following members were found to be present: Ms. Germany (D113A), Mr. Bunn (D117), Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens (D159), Mr. Parchem (D210), Dr. Sikora, Mr. Lavelle (D230). Absent: Dr. Scarsella and Dr. Meighan.

Also present: Mr. Shumway, Business Manager.

**RECOGNITION OF  
PUBLIC**

None

**MOTION TO APPOINT  
RECORDING  
SECRETARY**

A motion was made by Dr. Sala and seconded by Mr. Bunn and Mr. Lavelle to appoint Gloria Powers as recording secretary.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

**MOTION TO APPOINT  
BOARD SECRETARY**

A motion was made by Mr. Bunn and seconded by Dr. Stawick to appoint Dr. Sikora as board secretary.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

**PLACEMENT OF  
ITEMS ON THE  
CONSENT AGENDA**

A motion was made by Dr. Sikora and seconded by Dr. Roth, that upon the recommendation of Mr. Shumway, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the open and closed session minutes of the June 14, 2023 Board of Directors Meeting, Invoices and Payroll, Employment of Professional Personnel, Employment of Educational Support Personnel, Resignation of Professional Personnel, Resignation of Educational Support Personnel, Request for Leave of Absence, Board Policies - Second Reading, and Multi Function Copier Contract.

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Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

**CLOSED SESSION**

A motion was made by Dr. Stawick and seconded by Mr. Parchem to enter into a closed session at 9:14 a.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

A motion was made by Dr. Roth and seconded by Dr. Sikora to return from closed session at 9:17 a.m.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

**REPORT OF THE  
BUSINESS MANAGER**

**STATEMENT OF  
POSITION AND  
REVENUE**

Mr. Shumway presented the statement of position, revenue, and expenditures for the period ending June 30, 2023 and July 31, 2023.

**REPORT OF THE  
EXECUTIVE  
DIRECTOR**

Mr. Shumway presented highlights from ESY and orientation, including the SWCCCASE core values, and listed institute days substitutions.

**CONSENT AGENDA**

**APPROVAL OF  
MINUTES**

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the open and closed session minutes from the June 30, 2023 Board of Directors Meeting.

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APPROVAL OF  
INVOICES AND  
PAYROLL

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the June/July invoices in the amount of \$2,571,089.12. The June/July payroll in the amount of \$4,679,502.17, the FY24 July payroll of \$1,376,226.43 and the estimated amount of \$1,100,000 for the August payroll.

EMPLOYMENT OF  
PROFESSIONAL  
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Clarida, Cari	Teacher	Transition	8/7/2023	14/MA +30	\$73,922.00
Fudacz, Jeanne	Teacher	Transition	8/7/2023	10/MA	\$64,237.00
Gemmell, Courtney	Teacher	DHH	8/7/2023	1/BA	\$48,083.00
Halloran, Elizabeth	Social Worker	Transition	8/7/2023	8/MA	\$65,772.00
Kalas, Amy	Supervisor	CD Satellite	8/28/2023		\$95,000.00
Kill, Lara	Teacher	CD Satellite	8/7/2023	8/BA+15	\$58,074.00
Majewski, Katherine	Teacher	CD at MGW	8/7/2023	6/MA	\$58,916.00
McCarthy, Colin	Voc. Teacher	Transition	8/7/2023	16/MA +30	\$76,840.00
Miller, Elissa	Social Worker	Braun	8/7/2023	16/MA	\$77,386.00
Opsal, Chrisy	Teacher	CD Satellite	8/7/2023	16/MA	\$72,429.00
Pechtold, Alyse	Social Worker	CD Satellite	8/7/2023	3/MA	\$58,795.00
Powell, Megan	SLP	CD Satellite	8/7/2023	14/MA	\$74,447.00
Reade,	Teacher	CD at	8/7/2023	16/MA +30	\$76,840.00

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Stephen		MGW			
Robinson, Tricia	Teacher	CD Satellite	8/7/2023	16/BA+15	\$68,329.00
Stuckert, Tina	SLP	CD Satellite	8/7/2023	19/MA	\$81,814.00
Vail, Caroline	Teacher	CD Satellite	8/7/2023	5/MA	\$57,609.00
Wicks, Stacey	Social Worker	Braun	8/7/2023	5/MA	\$61,552.00

EMPLOYMENT OF  
EDUCATIONAL  
SUPPORT  
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Alvarez-Diaz, Daniel	Paraeducator	Transition	8/14/2023	2/License	\$24,629.00
Beesley, Katrina	Interpreter	DHH	8/7/2023	5/BA +15	\$40,728.00
Bouch, Kayla	Interpreter	Transition	8/7/2023	4/Base	\$38,644.00
Brown, Patrick	Paraeducator	Transition	8/7/2023	3/License	\$25,055.00
Caldwell, Konnor	Paraeducator	Transition	8/7/2023	1/+90 hrs	\$26,684.00
Campbell, Amanda	OT	Itinerant	8/7/2023	P-T Hourly	\$68/Hour
Cherry, Sarah	Paraeducator	Transition	8/7/2023	1/BA Type 39	\$28,018.00
Chew, Christine	OT	Itinerant	8/7/2023	2/MA	\$60,248.00
Dorian, Meghan	Paraeducator	CD at MGW	8/7/2023	5/BA Type-39	\$29,985.00
Dorsch, Deborah	Paraeducator	Transition	8/7/2023	10/+60 hrs	\$29,389.00
Ellington, Patrice	Paraeducator	Transition	8/7/2023	15/+60 hrs	\$31,500.00
Faouri, Ratiba	Paraeducator	Transition	8/7/2023	8/+60 hrs	\$28,520.00
Fratto, Antonia	Paraeducator	CD Satellite	8/7/2023	16/License	\$30,389.00

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Fulwiley, Freeman	Paraeducator	Transition	8/7/2023	1/+60 hrs	\$25,413.00
Gorman, Darlene	Paraeducator	DESTINY	8/7/2023	10/BA Type-39	\$32,401.00
Green, Serena	Paraeducator	Transition	8/7/2023	2/License	\$24,629.00
Guerrero, Ryan	Paraeducator	Transition	8/7/2023	6/License	\$26,324.00
Johnson, Tanya	Paraeducator	Transition	8/7/2023	10/+90 hrs	\$30,858.00
Kwiatt, Julie	Paraeducator	DESTINY	8/7/2023	5/License	\$25,902.00
Leer, Carolyn	Paraeducator	DESTINY	8/7/2023	26/License	\$33,958.00
Lesniak, Emilie	Paraeducator	Braun	8/7/2023	1/90+ hrs	\$26,684.00
Lindsey, Spring	Paraeducator	Transition	8/7/2023	1/BA Type-39	\$28,018.00
Pallay, Susan	Paraeducator	Transition	8/7/2023	24/BA Type-39	\$38,547.00
Rowe, Kathryn	Nurse	DESTINY	8/7/2023	15/RN	\$65,168.00
Saadi, Hiba	Paraeducator	Transition	8/14/2023	7/BA Type-39	\$30,959.00
Spigner, Edward	Paraeducator	Transition	8/7/2023	1/License	\$24,203.00
Sturges, Sylandrea	Paraeducator	Transition	8/14/2023	6/+90 hrs	\$29,022.00
Sweis, Diana	Paraeducator	Transition	8/7/2023	4/BA Type-39	\$29,495.00
Taylor, Dominique	Paraeducator	CD at MGW	8/7/2023	5/BA Type-39	\$29,985.00
Villagomez, Elizabeth	Nurse	CD at MGW	8/7/2023	13/RN w/BA	\$64,533.00
White, Rhonda	Paraeducator	Transition	8/7/2023	21/+60 hrs	\$33,868.00
Williamson, Anna	Paraeducator	CD at MGW	8/7/2023	2/License	\$24,629.00

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RESIGNATION OF  
PROFESSIONAL  
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Alba, Dana	Teacher	CD	July 1, 2023
Bergman, Kelsey	Teacher	Braun	June 30, 2023
Brenner, Kelly	Teacher	Braun	July 1, 2023
Cello, Kelsey	Teacher	DESTINY	May 26, 2023
Flynn, Colleen	SLP	CD	May 26, 2023
Harvey, Alexi	Teacher	DHH	August 4, 2023
McElligott, Brian	Teacher	CD Satellite	June 9, 2023
Weber, Kayla	SLP	CD Satellite	June 7, 2023

RESIGNATION OF  
ESPs

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Graham, Olivia	Para	Transition	6/1/2023
Lamberth, Kimberly	Para	CD Satellite	7/5/2023
Lundy, Kathleen	Para	Braun	6/30/2023
Meyers, Sara	Para	CD at MGW	7/5/2023
Miller, Elizabeth	Interpreter	Transition	6/1/2023
Toland, Elizabeth	OT	Itinerant	7/24/2023

REQUEST FOR  
LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Effective Dates</u>
Anderson, Kara	Interpreter	DHH	FMLA	Intermittent 8/2023-5/2024
Casebeer, Maria	Secretary	Transition	FMLA	7/3-10/10/2023
Meyer, Gina	APE Teacher	Itinerant	FMLA	8/21-9/1/2023
Misheck, Jack	Paraeducator	Braun	LOA	8/7-12/1/2023

**BOARD POLICIES -  
SECOND READING**

The Board of Directors, upon the recommendation of the Mr. Shumway, approved the second reading of the following policies: 2:170 - Procurement of Architectural, Engineering, and Land Surveying Services, 4:100 - Insurance Management, 5:230 - Maintaining Student Discipline, 7:305 - Student Athlete Concussions and Head Injuries, 6:190 - Extracurricular and Co-Curricular Activities, 6:240 - Field Trips and Recreational Trips, and 8:25 - Advertising and Distributing Materials in Cooperative Programs by Non-Cooperative Related Entities.

**MULTI FUNCTION  
COPIER CONTRACT**

The Board of Directors, upon the recommendation of Mr. Shumway, approved the purchase of nine copiers and five year maintenance contract with Canon Solutions America.

**ACTION ITEMS**

**APPROVAL OF FY24  
BUDGET**

A motion was made by Ms. Owens and seconded by Dr. Stawick that the Board of Directors, upon the recommendation of Mr. Shumway, adopt the FY24 budget as presented.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

**APPROVAL OF  
CONSENT AGENDA**

A motion was made by Dr. Roth and seconded by Dr. Sikora to approve the consent agenda.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

**ACTION AS THE  
RESULT OF CLOSED  
SESSION**

A motion was made by Dr. Roth and seconded by Dr. Sikora to approve the hiring of Amy Kalas as the CD Satellite supervisor at a salary of \$95,000 prorated based on start date.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none, whereupon the chairman declared the motion carried.

**ADJOURNMENT**

A motion was made by Mr. Bunn and seconded by Ms. Owens to adjourn the meeting at 10:05 a.m.

Upon roll call, the following voted aye: Ms. Germany, Mr. Bunn, Dr. Roth, Dr. Sala, Dr. Stawick, Ms. Owens, Mr. Parchem, Dr. Sikora, and Mr. Lavelle. Nays, none,

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whereupon the chairman declared the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "B. Sikora", written over the printed name.

Dr. Brad Sikora  
Board Secretary