



Administrative Offices

Minutes of the SWCCCASE Board of Directors Meeting January 17, 2024

CALL TO ORDER/ROLL CALL	<p>A meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 9:03 a.m. on Wednesday, January 17, 2024.</p> <p>On roll call, the following members were found to be present: Dr. Stachowiak, Dr. Scarsella, Dr. Roth (9:12 a.m.), Dr. Sala, Dr. Stawick, Dr. Brunson, Mr. Johnson, Dr. Ticknor, Dr. Sikora, and Dr. Nolting. Also present: Dr. O'Neil, Executive Director and Mr. Shumway, Business Manager. Absent: Dr. McConnell.</p>
RECOGNITION OF PUBLIC	<p>Karyn Kempke, Union President, and Brandon Wigboldy, Union Vice President</p>
PLACEMENT OF ITEMS ON THE CONSENT AGENDA	<p>A motion was made by Dr. Stawick and seconded by Dr. Brunson, that upon the recommendation of Dr. O'Neil, that the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the minutes of the December 13, 2023, Board of Directors Meeting, Invoices and Payroll, Employment of Professional Personnel, Employment of Educational Support Personnel, Resignation of Professional Personnel, Resignation of Educational Support Personnel, Request for Leave of Absence, Board Policies - First Reading, FY25 Budget Calendar, and Intergovernmental Agreement.</p> <p>Upon roll call, the following voted aye: Dr. Stachowiak, Dr. Scarsella, Dr. Sala, Dr. Stawick, Dr. Brunson, Mr. Johnson, Dr. Ticknor, Dr. Sikora, and Dr. Nolting. Nays, none, whereupon the chairperson declared the motion carried.</p>
REPORT OF THE BUSINESS MANAGER	
STATEMENT OF POSITION AND REVENUE	<p>Mr. Shumway presented the statement of position, revenue and expenditures for the period ending December 31, 2023.</p>
FY25 STUDENT TRANSPORTATION	<p>Mr. Shumway reported that the Cooperative will post the bid for transportation in three weeks. If the bids that are received are higher than the current prices</p>

that the districts pay, they will have an option to opt out of using the Cooperative for transportation. Dr. Nolting offered to share their model for communication with bus companies, staff, and students.

REPORT OF THE EXECUTIVE DIRECTOR

COOPERATIVE HIGHLIGHTS

Dr. O'Neil shared several highlights from various programs which included the success of the Braun Holiday store, Morton Gingerwood's OTs' presentation of "A Deep Dive in Sensory Processing" for all staff, and the Winter Family Social sponsored by our CD Satellite Program. Our DHH students at LHS visited Hinsdale South High School where they enjoyed the deaf drama performance, "Short Silly Skits." A group of DESTINY students from OFHS decorated the DESTINY tree at the Oak Forest Village Hall. Dr. O'Neil also shared that Amana Muhammed, OT at Oak Ridge Elementary School in District 117, was awarded two Donors Choose Projects which was used to fund the Handwriting Without Tears program. Our Transition program hosted a Holiday Shoppe for staff, students, and families. Several Transition students earned an opportunity to represent the Cooperative at the Orland Park Job Fair.

TRANSITION PROGRAM GROWTH

Dr. O'Neil reported that on January 9, 2024, the high school superintendents toured the Transition program and observed the impact of hosting a satellite campus at the Braun Educational Center. This indicates a proactive approach to future planning. This kind of foresight is essential for Cooperative programming, especially when addressing growing programs and enrollment.

CONSENT AGENDA

APPROVAL OF MINUTES

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the open and closed session minutes from the December 13, 2023 Board of Directors Meeting.

APPROVAL OF INVOICES AND PAYROLL

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the December/January invoices in the amount of \$810,258.56. The December payroll in the amount of \$2,352,845.20 and the estimated amount of \$2,200,000 for the January payroll.

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EMPLOYMENT OF
PROFESSIONAL
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Esposito, Andrea	Teacher	Braun	1/8/2024	1/BA	\$48,083.00
Fino, Kelly	SLP	CD Satellite	1/8/2024	14/MA+15	\$75,936.00
Michals, Kathy	Itinerant Teacher	Itinerant	12/11/2023	\$75 hourly	n/a
Misheck, Jack	Teacher	Braun	1/8/2024	1/MA	\$52,497.00

EMPLOYMENT OF
EDUCATIONAL
SUPPORT PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Campbell, Amanda	OT	Itinerant	12/22/2023	14/MA +30	\$79,039.00
Kruizenga, Kristina	Paraeducator	DESTINY	1/8/2024	1/License	\$24,203.00
Muhammad, Dominique	Paraeducator	CD at MGW	11/8/2023	4/License	\$25,479.00

RESIGNATION OF
PROFESSIONAL
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Keiken, Karolyn	Teacher	Transition	12/22/2023
Kmicek, Erin	RN	Transition	1/24/2024
Wicks, Stacey	Social Worker	Braun	12/26/2023

RESIGNATION OF
EDUCATIONAL
SUPPORT PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Fimoff, Scott	Paraeducator	CD at MGW	12/22/2023

**REQUEST FOR
LEAVE OF ABSENCE**

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Effective Dates</u>
Gorski, Mary	Social Worker	DHH	LOA	2/19/2024 - 5/24/2024

**BOARD POLICIES -
FIRST READING**

The Board of Directors, upon the recommendation of the Executive Director, approved the first reading of the following policies: 2:20 - Powers and Duties of the Boards, 6:30 - Organization of Instruction, 2:200 - Types of Board Meetings, 2:220 - Board Meeting Procedure, 4:60 - Purchases and Contracts, 4:130 - Free and Reduced-Price Food Services, 4:160 - Environmental Quality of Buildings and Grounds, 5:30 - Hiring Process and Criteria, 5:190 - Teacher Qualifications, 5:200 - Terms and Conditions of Employment and Dismissal, 5:210 - Resignations, 5:220 - Substitute Teachers, 5:250 - Leaves of Absence, 5:330 - Sick Days, Vacation, Holidays and Leaves, 6:50 - School Wellness, 7:60 - Residence, 7:70 - Attendance and Truancy, 7:160 - Student Appearance, 7:190 - Student Behavior, 7:285 - Anaphylaxis Prevention, Response, and Management Program, 7:290 - Suicide and Depression Awareness and Prevention, and 8:30 - Visitors to and Conduct on School Property.

**FY25 BUDGET
CALENDAR**

The Board of Directors, upon the recommendation of the Business Manager, accepted the FY25 budget calendar as presented.

**INTERGOVERNMENTAL
AGREEMENT - NEW
LENOX SCHOOL
DISTRICT 122**

The Board of Directors, upon the recommendation of the Business Manager, approved the intergovernmental agreement to provide hearing itinerant services for New Lenox School District 122.

ACTION ITEMS

**APPROVAL OF
CONSENT AGENDA**

A motion was made by Dr. Scarsella and seconded by Dr. Stachowiak to approve the consent agenda.

Upon roll call, the following voted aye: Dr. Stachowiak, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, Mr. Johnson, Dr. Ticknor, Dr. Sikora, and Dr. Nolting. Nays, none, whereupon the chairperson declared the motion carried.

ADJOURNMENT

A motion was made by Dr. Stawick and seconded by Dr. Roth to adjourn the

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meeting at 9:27 a.m.

Upon roll call, the following voted aye: Dr. Stachowiak, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, Mr. Johnson, Dr. Ticknor, Dr. Sikora, and Dr. Nolting. Nays, none, whereupon the chairperson declared the motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'MT', written over a horizontal line.

Dr. Mary Ticknor
Board Secretary