



Administrative Offices

Minutes of the SWCCCASE Board of Directors Meeting October 18, 2023

CALL TO ORDER/ROLL CALL A meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 9:00 a.m. on Wednesday, October 18, 2023.

On roll call, the following members were found to be present: Dr. McConnell, Mr. Bunn (D117), Dr. Scarsella, Dr. Sala, Dr. Brunson (9:07 a.m.), Mr. Johnson (D160) (9:07 a.m.), Mr. Parchem (D210), Dr. Sikora, and Dr. Nolting (9:10 a.m.). Absent: Dr. Roth and Dr. Stawick

Also present: Dr. O'Neil and Mr. Shumway, Business Manager.

RECOGNITION OF PUBLIC Karyn Kempke, Union President, and Brandon Wigboldy, Union Vice President

MOTION TO APPOINT SECRETARY A motion was made by Dr. Scarsella and seconded by Mr. Parchem to appoint Dr. Sikora as board secretary.

Upon roll call, the following voted aye: Dr. McConnell, Mr. Bunn, Dr. Scarsella, Dr. Sala, Mr. Parchem, and Dr. Sikora. Nays, none, whereupon the chairman declared the motion carried.

PLACEMENT OF ITEMS ON THE CONSENT AGENDA A motion was made by Dr. Scarsella and seconded by Dr. Sikora, that upon the recommendation of Dr. O'Neil, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the open and closed session minutes of the September 13, 2023, Board of Directors Meeting, Invoices and Payroll, Employment of Professional Personnel, Employment of Educational Support Personnel, Resignation of Professional Personnel, Resignation of Educational Support Personnel, Request for Leave of Absence, Request for Teacher - Braun, Vehicles Purchases, and School Maintenance Grant.

Upon roll call, the following voted aye: Dr. McConnell, Mr. Bunn, Dr. Scarsella, Dr. Sala, Mr. Parchem, and Dr. Sikora. Nays, none, whereupon the chairman declared the motion carried.

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CLOSED SESSION

A motion was made by Mr. Bunn and seconded by Mr. Parchem to enter into a closed session at 9:01 a.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Upon roll call, the following voted aye: Dr. McConnell, Mr. Bunn, Dr. Scarsella, Dr. Sala, Mr. Parchem, and Dr. Sikora. Nays, none, whereupon the chairman declared the motion carried.

A motion was made by Dr. Scarsella and seconded by Dr. Sikora to return from closed session at 9:11 a.m.

Upon roll call, the following voted aye: Dr. McConnell, Mr. Bunn, Dr. Scarsella, Dr. Sala, Dr. Brunson, Mr. Johnson, Mr. Parchem, Dr. Sikora, and Dr. Nolting. Nays, none, whereupon the chairman declared the motion carried.

REPORT OF THE
BUSINESS MANAGER

STATEMENT OF
POSITION AND
REVENUE

Mr. Shumway presented the statement of position, revenue and expenditures for the period ending September 30, 2023.

STUDENT
TRANSPORTATION

Mr. Shumway reported that member district business managers and transportation coordinators met on October 17, 2023, to discuss the Cooperative providing transportation for students attending Cooperative programs.

REPORT OF THE
EXECUTIVE DIRECTOR

COOPERATIVE
HIGHLIGHTS

Dr. O'Neil shared various cooperative highlights from each program. Dr. O'Neil also shared a presentation from the Deaf and Hard of Hearing Program, where staff shared their name sign in sign language.

DISTRICT
COMPLIANCE WITH
THE ILLINOIS STATE
PERFORMANCE PLAN

Dr. O'Neil reported that all states are required to develop a State Performance Plan (SPP) to monitor state and school district compliance with the Individuals with Disabilities Education Act (IDEA). Annually, ISBE provides "LEA Determinations" based upon each district's ability to meet predetermined state

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targets, or indicators, as outlined in the SPP. These reports were shared with district special education administrators. Copies of district reports were shared at the meeting.

CONSENT AGENDA

APPROVAL OF MINUTES

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the open and closed minutes from the September 13, 2023 Board of Directors Meeting.

APPROVAL OF INVOICES AND PAYROLL

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the September/October invoices in the amount of \$1,245,008.59. The September payroll in the amount of \$2,331,882.75, and the estimated amount of \$2,200,000 for the October payroll.

EMPLOYMENT OF PROFESSIONAL PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Bartgen, Kathleen	SLP	CD at MGW	10/2/2023	18/MA +15	\$81,943.00
Bergman, Kelsey	Teacher	Braun	9/25/2023	3/BA	\$50,402.00

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Burns, Linda	Van Driver	Transition	9/18/2023	\$15.50/hourly	n/a
Harris, Lutricia	Paraeducator	Braun	9/25/2023	6/+60 hrs	\$29,002.00
O'Connor, Karen	BCBA	Itinerant	9/25/2023	\$90/hourly	n/a
Patton, Kimberlee	Paraeducator	DHH	9/25/2023	1/License	\$24,203.00
Powers, Nathan	Custodian	Admin	9/12/2023	\$15/hourly	n/a

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RESIGNATION OF
PROFESSIONAL
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Aardsma, Kristin	Teacher	DESTINY	9/18/2023
Apostolopoulos, Helen	SLP	CD MGW	9/11/2023

RESIGNATION OF ESPs

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Ahmed, Nahla	Paraeducator	CD Satellite	9/25/2023
Briggs, Chantel	Paraeducator	CD at MGW	9/1/2023
Bumber, Robin	Paraeducator	DESTINY	11/22/2023
Pakosz, Phyllis	Paraeducator	CD Satellite	10/18/2023
Vega, Madeline	Paraeducator	CD at MGW	9/29/2023

REQUEST FOR
LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Effective Dates</u>
Brown, Chihiro	Paraeducator	Braun	Intermittent FMLA	9/1/2023 - 5/30/2023
Casebeer, Maria	Secretary	Transition	LOA	10/11/2023 - 6/30/2024
Dorsch, Deborah	Paraeducator	Transition	LOA	9/11/2023 - 5/31/202
Kmiecik, Erin	Nurse	Transition	Intermittent FMLA	9/1/2023 - 5/30/2024

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ACTION ITEMS

REQUEST FOR TEACHER - BRAUN

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education, upon the recommendation of the Executive Director, authorized the addition of a teacher at the Braun Educational Center.

VEHICLE PURCHASES

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education, upon the recommendation of the Business Manager, authorized the purchase of three 2015 Ford Transit Wagon T-150 vans including a \$500 trade-in allowance for a grand total of \$92,094.78.

SCHOOL MAINTENANCE GRANT

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education, upon the recommendation of the Business Manager, approved the 2024 School Maintenance Project Grant application to tuckpoint the brick exteriors at the Braun and Transition buildings.

APPROVAL OF CONSENT AGENDA

A motion was made by Dr. McConnell and seconded by Dr. Brunson to approve the consent agenda.


Upon roll call, the following voted aye: Dr. McConnell, Mr. Bunn, Dr. Scarsella, Dr. Sala, Dr. Brunson, Mr. Johnson, Mr. Parchem, Dr. Sikora, and Dr. Nolting. Nays, none, whereupon the chairman declared the motion carried.

ADJOURNMENT

A motion was made by Dr. Scarsella and seconded by Dr. Sikora to adjourn the meeting at 9:30 a.m.

Upon roll call, the following voted aye: Dr. McConnell, Mr. Bunn, Dr. Scarsella, Dr. Sala, Dr. Brunson, Mr. Johnson, Mr. Parchem, Dr. Sikora, and Dr. Nolting. Nays, none, whereupon the chairman declared the motion carried.

Respectfully Submitted,

DocuSigned by:

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Dr. Brad Sikora
Board Secretary