



GISD COLLEGE VISITATION FORM

Juniors and seniors are allowed a maximum of two days for college/university/institute visits per school year. These days must be used for the day of the visit, not for travel. In order for your absence to be approved, you must complete the following process.

- Schedule your visit with the college/university/institute.
- Talk with your teachers of the classes that you will miss PRIOR to the college visit and ask about any assignments you may miss.
- Complete this form and attach valid proof of the visit. Valid proof of a visit is a letter from the university or college on school letterhead, an email from the university, or a signature with an official seal. Flyers and school brochures are NOT accepted.
- Return this form to your campus attendance office within two days of returning.

Student Name _____ ID# _____

Name of Institution _____

Date of Visit _____

School Official's Signature _____ Seal:

I understand that I will need to submit this form and attach a letter on college or organization letterhead to turn in to the attendance office within at least two days of my visit. This cannot be an email, flyer, or brochure. The letter must list the date of my visit and a signature from a university official.

Student's Signature

Date



507 E. University Avenue
Georgetown, TX 78626



P: 512-943-5000
F: 512-943-5004



www.georgetownisd.org