

## ATTENDANCE

### OFFICE HOURS – 7:50am-3:30pm

For more information, please contact the school Attendance Clerk, Mrs. Avraham at 470.254.1851.

Please note:

Compulsory Education

OCGA 20-2-690.1

Every parent, guardian or another person who has control of any child between the ages of 6 and 16 must enroll and send their child to school. Any parent, guardian or other person having control of a child that misses more than 5 unexcused absences\*, after being notified by school personnel, will be guilty of a misdemeanor and subject to the following penalties: Fine – not less than \$25.00 and not greater than \$100.00; Imprisonment – not to exceed 30 days; Community Service – or any combination of such; penalties at the discretion of the courts; Each day absent after 5 unexcused absences will constitute a separate offense.

Parents should email or send a note in to the child's school letting them know why their child was absent.

The following must be included in the note/email:

- ✓ Student Name
- ✓ Student FCS ID Number (Lunch Number)
- ✓ Parent/Guardian Name
- ✓ Parent/Guardian Email & Phone Number
- ✓ Reason for Excuse

A school may request additional documentation if a student has reached the following benchmarks.

**After 3 consecutive ill absences, a doctor's note will be required**

**7 or more days for any reason (not including assigned remote)**

**10 or more late arrivals or early checkouts**

**Excused Absences** – A hold harmless absence that has been documented, and relates to one of the following circumstances in accordance with State Board of Education Rule 160-5-1.10 and Georgia State Code, O.C.G.A. 20-2-690.1:

Personal illness or when attendance in school would be detrimental to the health of the student or others

A serious illness in the student's immediate family necessitating absence from school [1]

A death in the student's family necessitating absence from school

Observance of religious holidays necessitating absence from school

Compliance with a court order or an order issued by a governmental agency mandating an absence from school

Visitation with an immediate family member who is on leave from or is being deployed to military service

Important family events/celebrations for an immediate family member (graduation, wedding, religious ceremony, etc.)

Compliance with an order for a pre-induction physical examination for service in the armed forces

An absence for registering to vote or participating as an active voter in a local, state, or federal election

A verified interview for college admission or a documented college visit

A specialized, supplemental, or extracurricular program/event

Other absences pre-approved by the principal [2]

**Unexcused Absence** – Any absence not accompanied with a note or documentation or any absence that does not relate to the circumstances listed above is considered unexcused. The following non-exhaustive list includes examples of unexcused absences [3]:

Bad weather, Missing the school bus, Car trouble, Shopping, Babysitting, Oversleeping

**THERE ARE NO CHECK OUTS AFTER 3:00PM**

\*\*For additional information on attendance policies please refer to FCS website click the student/parent resources menu and click on attendance policy.