

SEMESTER ACTION PLAN

Zone: 1

School: Woodland Middle School

The Semester Action Plan

serves as a road map that provides clarity to specific priorities and actions that will drive student achievement over the next semester. The plan will help ensure the focus of all stakeholders toward an aligned understanding of the implementation and progress of our school's initiatives. This plan will be presented to SGC for input. School Leadership teams should submit the following Semester Plan to their Zone Superintendent for final and approval. It should be posted on the school website upon approval.

STEP ONE: Complete table below.

1. Establish SMART goals in each of the three focus areas: Relationships and Routines, Tier I, or Interventions, and the high-level actions/practices the school will employ to achieve those goals.
2. Schools may identify one/two additional focus areas and goals for the Semester period (i.e., drop-out, continuous achievement, attendance, discipline, targeted sub-group, college readiness, etc.) as well as related high-level actions/practices.

	Focus Areas	Semester Goal	Two High Level Actions/Practices
1	Relationships and Routines	<p>Strive to obtain a PBIS level of Distinguished through meeting state criteria and establishing a community where at least 70% of students feel a sense of belonging, know what is expected of them, and have the tools to be able to meet those expectations.</p> <p>Decrease: By 20% each semester (MOY and EOY)</p> <p>Overall:</p> <ul style="list-style-type: none"> Office Discipline Referrals (ODR=620), Out of School Suspension (OSS=2,081) <p>Semester 1:</p> <ul style="list-style-type: none"> Office Discipline Referrals (ODR=289)--- 232 Out of School Suspension (OSS=1,042)--- 834 <p>Semester 2:</p> <ul style="list-style-type: none"> Office Discipline Referrals (ODR=331)---265 Out of School Suspension (OSS=1,039)--- 830 	<ol style="list-style-type: none"> 1. Each stakeholder will implement the PBIS climate playbook techniques to create a sense of belonging with for all scholars. 2. The discipline team will engage in protocols to evaluate our monthly culture and discipline needs.

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2a	Tier I Math	<p>By the end of Semester I, at least 50% of students in grade 6-8 who scored one grade level below or higher will show mastery on all unit assessments at 70%, and at least 25% of students who score 2 or more grade levels below will meet mastery at 70% on all unit assessments.</p> <p>25% SWD students will meet mastery at 70% on all unit assessments.</p>	<p>1. During PLC teachers will implement discussion protocols, data chats, and feedback with intentional monitoring.</p> <p>2. Teachers will use the PLC to plan for and implement standards-aligned lessons and practice providing high quality Tier 1 instruction, leveraging the FCS curriculum resources and PLC look for tool.</p>
2b	Tier I ELA	<p>By the end of Semester I, at least 50% of students in grade 6-8 who scored one grade level or higher per the iReady assessment will show mastery on all unit assessments at 70% and at least 25% of students who score 2 or more grade levels below will meet mastery at 70% on all unit assessments.</p> <p>25% of all SWD students will meet mastery at 70% on all unit assessments.</p>	
2C	Tier I Science	<p>By December 2023, 50% of 8th students who scored one grade level or above on the fall I-Ready Reading diagnostic assessment will show 70% mastery or above on their fall interim assessment.</p> <p>By December 2023, 25% of 8th grade students who scored two or more grade levels below on the fall I-Ready Reading diagnostic assessment will show 70% mastery or above on their fall interim assessment.</p>	
2D	Social Studies	<p>By December 2023, 50% of 8th students who scored one grade level or above on the fall I-Ready Reading diagnostic assessment will show 70% mastery or above on their fall interim assessment.</p> <p>By December 2023, 25% of 8th grade students who scored two or more grade levels below on the fall I-Ready Reading</p>	

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		diagnostic assessment will show 70% mastery or above on their fall interim assessment.	
3	Interventions	<p>Literacy:</p> <p>By January 2024, 50% (519 students) of 6th -8th grade students will meet 100% of their annual typical growth as measured by the Middle of the Year iReady Diagnostic.</p> <p>By January 2024, 25% (260 students) of 6th -8th grade students will meet 100% of annual stretch growth as measured by the Middle of the Year iReady Diagnostic.</p> <p>Numeracy:</p> <p>By January 2024, 50% (519 students) of 6th -8th grade students scoring one grade level below as measured by the Middle of the Year iReady Math diagnostic, will meet 100% of their annual typical growth.</p> <p>By January 2024, 25% (260 students) of 6th -8th grade students will meet 100% of annual stretch growth as measured by the Middle of the Year iReady Diagnostic.</p>	<p>Literacy & Numeracy</p> <ol style="list-style-type: none">1. High dosage small groups will be created to receive prescriptive strategies during the intervention block.2. iReady and additional formative assessments will be used to support with the development flexible of small groups.

STEP TWO: Complete attached detailed task tables for each Goal.

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1. Determine how the school will measure progress toward the successful achievement of the Semester Goal for each focus area and record progress during the Semester period.
2. Complete the Detailed Task list needed to implement each of the high-level actions to achieve the goal in each focus area.

Principal Signature

Date

Zone Superintendent Signature

Date

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Priority #1 Relationships and Routines

Theory of Action: If the Woodland Middle School staff and students implement the PBIS Rewards system and protocol with fidelity, Woodland Middle School will improve student sense of belonging during the 2023-2024 school year as measured by the sense of belonging survey.

Semester Goal:

- Strive to obtain a [PBIS level of Distinguished](#) through meeting state criteria and establishing a community where at **least 70%** of students feel a sense of belonging, know what is expected of them, and have the tools to be able to meet those expectations.

Overall:

- **Decrease: By 20% each semester (MOY/EOY)**

Office Discipline Referrals (ODR=600),

Out of School Suspension (OSS=2,043)

Semester 1:

- **Office Discipline Referrals (ODR=240)** Total of 480 end of the year
- **Out of School Suspension (OSS=817)** Total of 1634 end of the year

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Theory of Action: If the Woodland Middle School staff implements the FC attendance policy with fidelity, Woodland Middle School will improve the recording of student daily attendance and motivate students to attend school daily during the 2023-2024 school year.

Semester Goal:

- **By May 2024, at least 40% (415) of students in grades 6-8 will improve their daily attendance by 30% in comparison to 2022.**
- **Increase Student Daily Attendance: Satisfactory status by 30%**
2022=33%
2023=49%

PROGRESS INDICATORS			
What will be measured?	What tools will be used to measure?	Date of Measurement	Record Actual Results Here
Students' sense of belonging, awareness of school-wide expectations, and if they have the tools, they need to be successful and meet expectations.	Sense of Belonging Survey	August 2023-December 2023	
Management of PEAK students and newly rezoned students' SOB.	Check and Connect notes	August 2023-December 2023	
Students that have accumulated 5-7 unexcused absences during the 2022 school year will be monitored and encouraged to attend school daily.	Absentee Reports, Attendance Plans, Address verification and McKinney Vento audits	August 2023-December 2023	

High Level Action One:

- Each stakeholder will implement the PBIS climate playbook techniques to create a sense of belonging with for all scholars and to motivate scholars to attend school daily.

DETAILED TASKS

Task	Person Completing Task	Resources Needed / Source	Start and Completion Dates
PBIS Team(s) will ensure Tier I responsibilities are operating at 100% to include implementing PLCs and maintaining the PBIS Playbook.	PBIS Coach & PBIS Admin	Meeting Agendas Roles Timeline	Aug 2023-May 2024
Team will create a schedule for PBIS reward events.	PBIS Coach & Admin	Calendar of Events	August 2023
Conduct PBIS Classroom walkthroughs and Observations to provide real time feedback.	PBIS Coach & PBIS Admin	PBIS Walkthrough Tool	August 2023-December 2023
Review, deliver and observe complete and prepare for Rethink Ed teacher lessons prior to delivery of instruction	Rethink Ed Personnel	Rethink Ed. Platform	August 2023-December 2023
Complete the Fall Self-Assessment Survey (SAS) and Tiered Fidelity Inventory (TFI) surveys when opened by the district.	PBIS Team, admin & Teachers	Self-Assessment Survey (SAS) Tiered Fidelity Inventory (TFI)	August 2023-September 2023
Create & conduct a weekly student SOB survey that will assess the weekly topic.			August 2023-May 2024
The PBIS will collect evidence throughout the year for the PBIS Product Book .	The PBIS Product Book checklist.	PBIS Product Book (Metro Resa)	August 2023-May 2024
All stakeholders will implement the PBIS expectations daily (PBIS Matrix, Expectations, Rewards earned etc...).	PBIS Walkthrough Tool	Knowledge of PBIS in the building (PBIS	August 2023-December 2023

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		Matrix, Expectations, Rewards earned etc...).	
New Wolverine Student & Families Orientation	Support Staff & Parent Liaison	Student Culture Expectations Toolkit (PPT, iReady, and contracts)	August 2023- May 2024

High Level Action Two:

- The discipline team will engage in protocols to evaluate our monthly culture and discipline needs.

DETAILED TASKS

Task	Person Completing Task	Resources Needed / Source	Start and Completion Dates
Use Sense of Belonging (SOB) data and Self-Assessment Survey (SAS) data to make necessary changes to improve the culture of the school.	Admin Team	Release Dates	August 2023
Ensure Champion Chats are aligned to SOB and observed daily.	All Admin, Staff & students	Champion Chat Daily Topics	August 2023- December 2023
Create Student to Staff Relationship Challenge Calendar focusing on building relationships.	PBIS Admin & Coach	Calendar of Activities	August 2023- October 2023
Establish and implement discipline teams with staff and students to include student leaders and PEAK returnees.	PBIS Admin & Coach	Poll Agenda Data	September 2023 – December 2023
Create systems of communications for teachers to parents to build a sense of belonging. <ul style="list-style-type: none"> Weekly Parent Newsletters. These letters should include: ✓ What was covered this week in class? ✓ What will be covered in the upcoming week in class and/or school? 	Admin & Instructional Coaches	Blackboard Woodland Twitter Page Woodland Website	August 2023- December 2023

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✓ How they can help or contribute to the upcoming week?			
Ensure completion of the Sense of Belonging (SOB) survey when opened by the district to develop our PBIS goals and plan of action.	Faculty	Calendar of dates for completion	December 2023
Conduct orientation and monthly meetings for returning PEAK students to ensure they are practicing the daily PBIS expectations and providing insight on student culture needs.	Admin, Counselors, Graduation Coach	Check and Connect	August 2023- December 2023 January 2024
Conduct school climate and culture observations weekly.	PBI Team & District Lead	Observation Calendar and Observation Tool	September 2023- December 2023

Priority #2 Tier 1

Theory of Action: If Woodland Middle School’s staff implements the use of the PLC and data analysis protocols during PLCs, create standards aligned formatives then our student mastery will increase to 70%.

Semester Goal: By the end of Semester I, at least 50% of students in grade 6-8 who scored one grade level below or higher will show mastery on all unit assessments at 70%. By the end of Semester I, at least 25% of students who score 2 or more grade levels below will meet mastery at 70% on all unit assessments. 25% SWD students will meet mastery at 70% on all unit assessments.

PROGRESS INDICATORS			
What will be measured?	What tools will be used to measure?	Date of Measurement	Record Actual Results Here
Unit Assessments	Data Analysis Protocol	August 2023-December 2023	
Math Blue Tickets	Data Analysis Protocol	August 2023-December 2023	
Science and Social Studies Interim Assessment Data	Data Analysis Protocol	August 2023-December 2023	

High Level Action One: Teachers will implement discussion protocols, data chats, and feedback with intentional monitoring during the class period.

DETAILED TASKS			
Task	Person Completing Task	Resources Needed / Source	Start and Completion Dates
APs and District Support will collaborate to review Coaching Calendar to ensure alignment with instructional delivery goal and exit ticket or blue ticket goals.	APs and District Specialist	Coaching Calendar	August 2023—May 2024

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Implement effective AVID note taking techniques using interactive notebooks to support students with a reference guide while engaging in discussion rounds with peers.	Teachers Instructional Coaches Department Lead	Professional Development	August 2023—May 2024
Instructional coaches will guide the adoption and practice of standards-aligned strategies, and the use of the intentional monitoring tracker before implementation occurs.	Instructional Coaches	Lesson Plan Template Modeling (Instructional Coaches)	August 2023—May 2024
Instructional coaches will conduct 12 walkthroughs per week to monitor check for understanding techniques, student discourse, and the impact on instruction.	Instructional Coaches	Observation Calendar Observation Tool	August 2023—December 2023
Teachers will teach the use of the M.A.C. student engagement strategies to increase student collaboration opportunities.	Teachers	Modeling (Instructional Coach)	August 2023—October 2023
Provide data trackers for teachers to monitor student mastery.	Instructional Coaches ILT	Data Tracker Forms	August 2023-May 2024
APs and District support will model the use of closely monitoring strategies and the implementation of the Zone 1 data protocols to support teachers and coaches.	AP District Program Specialist	Monthly Check-ins (calendar)	August 2023-May 2024
One-on-one data chats with teachers and students every 9 weeks to discuss student progress (iReady, Blue Exit Tickets, Interims, and Unit Assessments) and the students' preferred learning approach.	Principal, APs, AAs, Coaches & Teachers	Data Chat Protocol	August 2023-May 2024
Celebrating student success on unit assessments, exit/blue exit tickets or mid-unit formatives.	Teachers Instructional Coaches ILT	Calendar of dates and events	August 2023-May 2024
The Social Studies Department will track their students' weekly exit ticket performance and celebrate student success weekly on the morning announcements.	Social Studies Coach	Weekly W.I.G. Scoreboard	August—October 2023
Collect Do Now data and independent work data to guide small group just-in time supports.	Teachers	Intentional Monitoring Tracker	August 2023-May 2024

High Level Action Two: Teachers will use the PLC to plan for and implement standards-aligned lessons and practice providing high quality Tier 1 instruction, leveraging the FCS curriculum resources and Zone 1 [PLC look for tool](#).

DETAILED TASKS			
Task	Person Completing Task	Resources Needed / Source	Start and Completion Dates
Instructional Coaches will prepare pre-planning tools, agenda, and protocols to deliver to the PLC weekly.	Instructional Coaches	Instructional Planning Toolkit (district)	August 2023-May 2024
Develop and implement structures and processes for new math standards, math modeling, student discourse, and teacher clarity.	Coach/Program Specialist	Framework Standards Cross-Walk	August 2023
Teachers will prepare deliverables/non-negotiables for PLC meeting sessions.	Coaches and Teachers	PLC Agendas & Roles	August 2023-May 2024
Establish routines and GMAS aligned rubrics to guide the development of writing activities for students.	Literacy Coach and Teachers	Write Score Tools Quick writes	August 2023-November 2023
Math Coach will provide ALEKS training to Math Department to ensure the appropriate instructional tools are modeled within the framework.	Math Coach and Department Lead	Professional Development	August 2023
The PLC will utilize the data cycle methods to understand misconceptions, reteaching, and extension opportunities for all learners.	Instructional Coaches	Instructional Pacing Calendar (Standards, Targets, assessments and PLC foci)	August 2023-May 2024
PLCs will analyze daily/blue exit tickets to make adjustments to LPs, identify misconceptions, error analysis, develop small group instruction, and plan for reteaching opportunities.	Teachers and Coaches	Zone 1 Data Analysis Protocol	August 2023-May 2024
Develop inquiry level questions during PLC, that will support with the check for understanding process and student discourse collaborative sessions.	Instructional Coaches Teachers	M.A.C. Strategies Learning Map District Tools	August 2023-May 2024
The Social Studies Department will establish a bi-weekly goal aligned to the PLC Look-for tool and reflect on their progress bi-weekly.	Instructional Coaches Teachers AP	PLC Look-for Tool W.I.G.	August-November 2023
PLC members will engage in the internalization protocol for predesigned LPs and receive peer feedback.	Instructional Coaches Teachers	Lesson Plan Template and Feedback Protocol	August 2023—May 2024

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PLCs will adopt and execute instructional strategies shared within SMF and district designed unit plans.	Instructional Coaches Teachers	SMF Framework	August 2022—May 2023
District support and admin. will implement the use of the Zone 1 PLC Look for tool and track the PLC needs within a tracker to determine the implications aligned to instructional strategies.	APs District Support	PLC Look-for Tool PLC Self-Assessment	August 2023—May 2024
Teachers will participate in reflection protocols to gain a deeper understanding of the concept, standards, learning targets, and relevance for student learning to ensure students are aware of the aligned relevance.	Instructional Coaches Teachers	Zone 1 Protocols NSR Protocols	August 2023—May 2024

Priority #3 Interventions

Theory of Action: If Woodland Middle School implements small group instruction for at least three 30 minutes sessions per week during 1st semester, then participating students will exceed their stretch and annual typical growth on i-Ready.

Semester Goal: By January 2023, 95% of students identified to be served in Small Group Instruction will exceed their stretch growth in i-Ready Reading.

By January 2024, 50% (519 students) of 6th -8th grade students will meet 100% of annual typical growth as measured by the Middle of the Year iReady Diagnostic.

By January 2024, 25% (260 students) of 6th -8th grade students will meet 100% of annual stretch growth as measured by the Middle of the Year iReady Diagnostic.

PROGRESS INDICATORS			
What will be measured?	What tools will be used to measure?	Date of Measurement	Record Actual Results Here
Student iReady Lesson participation and mastery	iReady Diagnostic and Personalized Instructional Report	Weekly September 2023- January 2024	
Observation of high dosage tutoring during Intervention Block.	Intervention Observation Tool	Weekly August 2023- January 2024	
Intervention Block weekly exit tickets	Illuminate	Bi-Weekly October 2023- January 2024	
Teachers celebrate students that have met their weekly mastery goals.	iReady student & class trackers	Monthly data chats	

High Level Action One: *Teachers will provide High Dosage tutoring during the intervention block to improve student growth on the MOY/EOY diagnostics.*

DETAILED TASKS			
Task	Person Completing Task	Resources Needed / Source	Start and Completion Dates
Teachers will implement standards aligned strategies within the iReady tool kit.	Teachers	iReady Teacher Toolbox	September 2023- January 2024
During PLCs teachers analyze personal pathway progress towards mastery and usage, inform instruction for small groups, remediation/enrichment action plans, and improve teacher practices during the intervention block.	Teachers and Instructional Coach	Data Analysis of Personalized Instruction Diagnostic Data Analysis for Small Group	September 2023- January 2024
Conduct Observations of the implementation of the Intervention Block Model, High Dosage Model, and Data Chats.	AP, Instructional Coaches, and District Support	Observation Tool	September 2023- January 2024
Monthly student performance campaign will be implemented to motivate students to work towards exceeding the weekly targets and establish personalized performance goals.	Teachers Coaches	Data Checks within dashboard Morning Announcements	September 2023- January 2024

High Level Action Two: iReady and additional formative assessments will be used to support with the development flexible of small groups.

DETAILED TASKS			
Task	Person Completing Task	Resources Needed / Source	Start and Completion Dates
Teachers administer and analyze exit tickets at the item level to monitor student progress, inform instruction during PLC sessions, and improve teacher practices.	Teachers and Instructional Coach	Illuminate Exit Tickets	August- December 2023

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Teachers will reference the iReady instructional grouping report as a tool to accurately identify small group participants.	Teachers and Instructional Coach	iReady Instructional grouping reports	September 2023- January 2024
Teachers will use iReady data to conduct bi-weekly data chats (time on task, mastery, and goal monitoring) with students.	Teachers and Instructional Coach	Data Chat Resource Guide Teacher/Student Student trackers	September 2023- January 2024

Which data are important in Fulton County Schools?

