



Greetings to the Riverwood Graduating Class of 2024 and their families!

On behalf of the faculty and staff of Riverwood International Charter School, **we want to congratulate you on nearly completing your successful high school career.** We truly hope that your time at Riverwood has been personally fulfilling and academically rewarding and that you are well-prepared for the next steps in your life.

The purpose of this letter is to inform you of upcoming events and information. It is very important that you read this letter and thoroughly understand what is expected of you in the months ahead.

Coordinating senior events is a large undertaking that requires the support of the entire Riverwood community. Thank you for taking the time to familiarize yourself with the content of this letter so that graduation can be an enjoyable experience for all. If you have any questions, please get in touch with Lucy R Harrold [harrold@fultonschools.org](mailto:harrold@fultonschools.org).

Congratulations!

Kindra Smith, Ed. S.  
 Principal  
 Riverwood International  
 Charter School

Date	Activity	Important Information
February 2024-May 21, 2024	<b>Verified College Acceptances Reported</b>	<b>Beginning now</b> , students should report college and career acceptances using the <a href="https://forms.office.com/r/Vw3TcA0g7H">College, Career, Program Acceptance Form</a> ( <a href="https://forms.office.com/r/Vw3TcA0g7H">https://forms.office.com/r/Vw3TcA0g7H</a> ). Seniors are asked to upload a copy of all official acceptance notifications, emails, and letters when completing the acceptance form, and they must be logged into your Fulton Office 365 account to complete the form. Continue to report acceptances through graduation May 21, 2024. For questions contact Roxie Garber at <a href="mailto:garber@fultonschools.org">garber@fultonschools.org</a>
February 2024	<b>Senior Outstanding Debts Shared with Families</b>	<b>Seniors will receive a list of outstanding debts in late February.</b> All graduating seniors must clear outstanding debts and obligations before being allowed to receive their official copy of their high school diploma. This includes returning books, laptops, equipment/technology, and paying any fines/fees (ex. Club/activity fees, late fees, AP exam fees). Please note that all payments must be made using Online School Payments (OSP).  Seniors <b>cannot</b> receive an official high school diploma until all debts and obligations to the school are cleared. For questions contact Erica Joiner at <a href="mailto:joinere@fultonschools.org">joinere@fultonschools.org</a>
Thursday, February 15 – Friday, March 15	<b>Senior Yard Signs Sponsored by PTSA</b>	Senior Yard Signs available for purchase (funds help support senior events). Here is the link to order: <a href="https://www.riverwoodptsa.org/senior-yard-signs">https://www.riverwoodptsa.org/senior-yard-signs</a> For questions contact Melinda Katz at <a href="mailto:melkatz98@gmail.com">melkatz98@gmail.com</a> .

Tuesday, February 27, 2024 During SSS	<b>Student Senior Class Meeting</b> <i>Riverwood Auditorium 11:00am-11:30am</i>	All seniors will report to the Auditorium during SSS to receive an update regarding Senior activities. Dual-Enrollment students should make plans to attend as well.										
Friday, April 19, 2024	<b>Caps and Gowns Distributed</b>	Caps and Gowns will be distributed during all four lunches. The remaining will be in the Front Office. Also please consider donating for students not able to purchase a cap and gown using the OSP link: <a href="https://osp.osmsinc.com/p/EN709-VAR60">https://osp.osmsinc.com/p/EN709-VAR60</a>  For questions contact Che' Mack at <a href="mailto:mackcm@fultonschools.org">mackcm@fultonschools.org</a> .										
Friday, April 19, 2024	<b>Report Verified College Scholarships</b>	Students who have been offered any scholarship awards should submit all offers to the form below which will be added to our grand total announcement at graduation. <a href="#">Scholarships Offered Form</a> ( <a href="https://forms.office.com/r/YAGdMX4Mw1">https://forms.office.com/r/YAGdMX4Mw1</a> ). Please note that official scholarship award letters/notices must be loaded when completing this form for a student's scholarship information to be included in the graduation program. HOPE and Zell Miller scholarship awards cannot be included as this scholarship eligibility is determined after graduation.  To complete the scholarship form, students will need to access their Fulton Office 365 account. All verified scholarships reported prior to <b>April 19, 2024</b> , will be included in the graduation program. For questions contact Roxie Garber at <a href="mailto:garber@fultonschools.org">garber@fultonschools.org</a> .										
Friday, April 19, 2024	<b>Mandatory Senior Exit Survey</b>	It is mandatory that each senior complete the Fulton County Senior Exit Survey. Students will complete this survey during the week of April 15 <sup>th</sup> , in their social studies class. If your student is not enrolled in a social studies class at Riverwood or previously completed senior social studies (Personal Finance & Economics), please have them reach out to their counselor of record to arrange their participation in the exit survey classroom lesson prior to April 19 <sup>th</sup> . Students that are not present for the activity will be pulled by counselors to complete the survey.  <b>All surveys must be completed by April 19<sup>th</sup>.</b> Additional information about this process will be provided to students in the senior town hall on February 20, 2024. For questions contact Jonathan Altidor at <a href="mailto:altidorj@fultonschools.org">altidorj@fultonschools.org</a> .										
Wednesday, May 1, 2024	<b>Deadline to inform Riverwood if students will not participate in Graduation.</b>	Graduates who choose not to participate in the graduation ceremony at GA State Convocation Center are requested to report this to their counselor of record by submitting this form. <a href="https://forms.office.com/r/sbymHKQgcS">https://forms.office.com/r/sbymHKQgcS</a>										
Friday, May 3, 2024	<b>National Decision Day</b>	Seniors wear shirts or paraphernalia which highlight their post-graduation plans including military service, college selection, and career decisions.										
Thursday, May 9 <sup>th</sup> , 2024	<b>Last Day of Classes for Seniors</b>	This will be the last day of normal classes for Seniors. See below for the final exam schedule.										
Friday, May 10 <sup>th</sup> , 2024 - Thursday, May 16, 2024	<b>Senior Final Exams</b> <table border="1" data-bbox="360 1789 784 1902"> <tr> <td>Friday, May 10, 2024</td> <td>Periods A3 and A4 (Full Day)</td> </tr> <tr> <td>Monday, May 13, 2024</td> <td>Periods B3 and B4 (Full Day)</td> </tr> <tr> <td>Tuesday, May 14, 2024</td> <td>Periods A1 and A2 (½ Day)</td> </tr> <tr> <td>Wednesday, May 15, 2024</td> <td>Periods B1 and B2 (½ Day)</td> </tr> <tr> <td>Thursday, May 16, 2024</td> <td>Recovery Day (½ Day)</td> </tr> </table>	Friday, May 10, 2024	Periods A3 and A4 (Full Day)	Monday, May 13, 2024	Periods B3 and B4 (Full Day)	Tuesday, May 14, 2024	Periods A1 and A2 (½ Day)	Wednesday, May 15, 2024	Periods B1 and B2 (½ Day)	Thursday, May 16, 2024	Recovery Day (½ Day)	The Policy for Senior Exam Exemptions is below: <ul style="list-style-type: none"><li>An average of 85 or higher in that class (without quality points)</li></ul> If a senior is exempting a final exam, that student should <b>not</b> be on campus when the final is administered. For questions contact Lucy Harrold at <a href="mailto:harrold@fultonschools.org">harrold@fultonschools.org</a> .
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Thursday, May 9, 2024 -	<b>Senior Laptop Collection</b>	All seniors will drop off their Fulton County laptop in the										

Tuesday May 14, 2024		Media Center. The times are 8:00 am – 8:30 am, During ALL lunches, and 3:00 pm – 3:30 pm.										
Wednesday, May 15, 2024	<b>Senior Grades will Close</b>	Teachers will finalize and submit all senior grades by that afternoon.  <i>All requirements for a Fulton County High School diploma must be completed by that time.</i>										
Friday, May 17, 2024  Auxiliary Gym	<b>Mandatory Senior Clearance</b> <table border="1"> <thead> <tr> <th>Report Time</th> <th>Last Name</th> </tr> </thead> <tbody> <tr> <td>9:00 AM</td> <td>A-H</td> </tr> <tr> <td>9:40 AM</td> <td>I - Q</td> </tr> <tr> <td>10:20 AM</td> <td>R - Z</td> </tr> <tr> <td>11:00 AM</td> <td>Students with IB/AP Testing Conflicts</td> </tr> </tbody> </table> <small>Senior Clearance will close at Noon</small>	Report Time	Last Name	9:00 AM	A-H	9:40 AM	I - Q	10:20 AM	R - Z	11:00 AM	Students with IB/AP Testing Conflicts	<b>Senior Clearance is a required activity for all students that are projected to graduate.</b> All graduating seniors must clear outstanding debts and obligations before being allowed to receive an official copy of their high school diploma. Students will report to the auxiliary gym using the schedule to the left. This includes returning books, laptops, equipment, technology, and paying any fines/fees (ex. Club/activity fees, late fees, AP exam fees). Please note that <i>all payments must be made using Online School Payments (OSP)</i> . During Senior Clearance, seniors will complete several items needed to prepare for graduation including: <ul style="list-style-type: none"> <li>Pay any fines or fees owed to the school. This includes parking fines, lost or damaged books, and other fees.</li> <li>Account for school-issued property, especially athletic gear and uniforms.</li> <li>Finalize name pronunciation for graduation ceremony.</li> </ul> <i>Seniors <b>cannot</b> receive an official high school diploma until all debts and obligations to the school are cleared. For questions contact Erica Joiner at <a href="mailto:joinere@fultonschools.org">joinere@fultonschools.org</a></i>
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11:00 AM	Students with IB/AP Testing Conflicts											
Date: TBD	<b>Senior Celebration Sponsored by PTSA</b>	Food & Fun event for seniors. More details forth coming.  Students will pick-up their blue envelopes during this time.										
Sunday, May 19, 2024	<b>Senior Prelude Sponsored by the PTSA</b>	A PTSA sponsored Senior class event to send our students on to future endeavors feeling inspired and proud of their accomplishments. The event will include a guest speaker, senior presentation, and a celebration.  Location: Riverwood International Charter School Auditorium (Entrance Door #9) Time: 5:00 pm Date: Sunday, May 19, 2024  Please follow PTSA on Instagram <a href="https://www.instagram.com/riverwood_ptsa/">https://www.instagram.com/riverwood_ptsa/</a> for all volunteer opportunities via our linktr.ee/ricsptsa in the bio and on the Class of 2024 GroupMe.										
Monday, May 20, 2024	<b>Mandatory Graduation Practice</b>  <b>CADY Picture "24" on the Football Field</b>  <b>Students will receive 10 Graduation Tickets at the close of Graduation activities.</b>	All students need to arrive at Riverwood by 8:00am in the <b>Auditorium Lobby at Door #9</b> . Attendance at Graduation Practice for the entire time is <b>mandatory</b> for participation in the Graduation ceremony. <b>Students are required to use transportation provided by and departing from Riverwood International Charter School.</b> Please do not schedule appointments or other activities during the graduation practice time. Only students taking an IB or AP test during graduation practice time are exempt from attending graduation practice.  Dress code for the graduation practice is as follows: Casual Attire- No Pajamas, No Short shorts, No ripped clothing .										

<p>Tuesday, May 21, 2024 at 10:00am</p>	<p><b>Graduation Ceremony</b> Georgia State Convocation Center 455 Capitol Avenue, SE, Atlanta, GA 30312</p>	<p><b>Arrival Times</b></p> <ul style="list-style-type: none"> <li>• <b>8:15am:</b> Students must arrive at the Georgia State Convocation Center by 8:15am. Students will be allowed to drive themselves for the Graduation Ceremony.</li> <li>• <b>9:00am:</b> Doors will open for attendees.</li> </ul> <p><b>Graduating Senior Dress Code</b></p> <p><u>Men:</u></p> <ul style="list-style-type: none"> <li>• Blue, black, or khaki color pants or slacks</li> <li>• Comfortable dress shoes or clean tennis shoes</li> <li>• Light button-down shirt with a tie</li> </ul> <p><u>Women:</u></p> <ul style="list-style-type: none"> <li>• Any color of dress, skirt, or pants with any color top. Dress or top must cover shoulders (no strapless attire)</li> <li>• Comfortable dress shoes, sandals, or clean tennis shoes (Remember you will have to go up and down stairs and ramps in front of a very large crowd)</li> </ul> <p><b>Cap Decoration</b></p> <ul style="list-style-type: none"> <li>• For the 2024 school year, Seniors will be permitted to decorate their cap for the graduation ceremony according to specific guidelines. Failure to follow these guidelines will result in the removal of the cap before the ceremony, and the student incurring the cost of being issued a replacement cap to be paid at the time of receipt of the actual diploma the day after graduation.</li> <li>• All decorated caps must be brought to Senior Clearance on <b>Friday, May 17, 2024</b> to receive approval of the cap décor. If it is not cleared during this time, your cap will remain undecorated. <b><u>Administration reserves the right to disallow anything considered inappropriate for the Graduation ceremony.</u></b></li> <li>• Caps cannot contain any advertisement, symbols, abbreviations, initials, words, slogans, patches, or pictures that: Refer to drugs or controlled substances, tobacco, alcohol, weapons, or be sexual.</li> <li>• Caps cannot denote an affiliation with gangs or that advocate drug use, violence, illegal activity, or disruptive behavior that is detrimental to the safety and welfare of another student.</li> <li>• Caps cannot be obscene, profane, vulgar, or lewd.</li> <li>• Caps cannot include numbers other than the graduation year.</li> <li>• Caps cannot threaten the safety and welfare of any person or make noise. No bells, horns, or anything that makes noise.</li> <li>• Only the flat top area of the mortar board may be decorated. There may be nothing standing up or hanging down from any of the sides of the cap.</li> <li>• Students, we highly suggest you trace your cap onto cardboard and decorate the cardboard. In case you make a mistake, you</li> </ul>
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After Graduation	<b>Post-Graduation Details</b>	<p><b>Final Transcript Information</b></p> <ul style="list-style-type: none"> <li>• Colleges, and some career programs, require that students verify high school completion before enrolling as a student and/or registering for classes. In April, seniors will complete a mandatory exit survey. During this time, they will receive guidance on how to request their final transcript through the Common Application or other similar platforms.</li> <li>• After graduation, students will need to use <b>Scriborder</b> to request final transcripts. Please access instructions for completing these requests using the information located on the counseling webpage: <a href="https://www.fultonschools.org/Page/18567">https://www.fultonschools.org/Page/18567</a></li> </ul> <p>For questions contact Erica Joiner at <a href="mailto:joinere@fultonschools.org">joinere@fultonschools.org</a>.</p>