



MEETING MINUTES

Sweet Apple Elementary School Governance Council

Date | time August 30, 2023 | 8:00am Location Wolfie's Den

SGC Member Attendance

Andy Allison, Principal	x	Heidi Sawyer, Parent	x
Cindy Sulkowski, Appointed School Employee	x	Laura LaHara, Parent	x
Katie Faucett, Teacher	x	Kristin Kneeland, Parent	x
Cassie Moses, Teacher	x	Krystian Morales, Community Member	x
Laura Butler, Appointed School Employee	x	Open Position, Community Member	

Guest Attendance:

Agenda Items

Approve August Agenda & July Meeting Minutes	Discussion Item: Nominate Representative for Superintendent's Parent/Community Advisory Council
Action Item: Introductions of Members & Elect New Officers (Chair, Vice Chair, Parliamentarian)	Discussion Item: Determine Meeting Schedule for SY23-24
Action Items: Staff Standing Committees (Budget & Finance, Outreach & Communications, Principal Selection)	

Meeting Minutes

Action Items

Motion	Time	By Whom	Second By	Voting Results
Call to Order	8:02	Krystian Morales	Kristen Kneeland	All approved
Approve August Agenda	8:03	Krystian Morales	Kristen Kneeland	All approved
Approve July Meeting Minutes	8:05	Krystian Morales	Cassie Moses	All approved
Approve New Officers	8:18	Katie Faucett	Heidi Sawyer	All approved

Approve Staff Standing Committees	8:23	Krystian Morales	Laura Butler	All approved
Approve Superintendent's Parent/Community Advisory Council	8:25	Heidi Sawyer	Laura Butler	All approved
Adjourn Meeting	8:58	Krystian Morales	Cindy Sulkowski	All approved

*Introductions of all SGC Members

*Description of Officer Roles

*Nominations of Roles-

Cassie Moses- Parliamentarian

Laura Butler- Chair

Cindy Sulkowski- Vice Chair

*Staff Standing Committees:

Budget: Sulkowski, Faucett, Moses, Butler, Morales

Communication: Kneeland, Sawyer, LaHara, Butler

Principal: Sulkowski, Sawyer, LaHara, Faucett

Superintendent's Parent/Community Advisory Council: Laura LaHara

*Meeting Schedule for

Sept 27- virtual 2:50 p.m.

Oct. 25- in person 8:00 a.m.

Nov. 29- virtual 2:50 p.m.

Jan. 31- in person 8:00 a.m.

Feb. 28- virtual 2:50 p.m.

March- 27- in person 8:00 a.m.

April 24- virtual 2:50 p.m.

May 15- in person 8:00 a.m.

Principal's Update: Contract Cleaning is going well.

Field trips- 4th and 5th grade met after curriculum night to give an overnight field trip to these grade levels. 5th is going to Jekyll Island and 4th grade is going to Rock Eagle. The cost of field trips is high with charter busses, so we are trying it out this year to see how these go. PTO is giving some funding toward the field trip and looking into options of fund raising for 5th graders to get involved in. Goal is inclusion and having all students have the ability to go.

10 Day Seat Count: our enrollment is up. We are allotted to get another staff member but not sure what this will look like. We are not going to make another home room class but would be a teacher to support a grade level.

iReady- Technology is not going home anymore countywide. 45 minutes of iReady still needs to be completed each week. The goal is to have students maximize time with teachers in the school day, so dialogue is being had about completing for homework.

Vacancies: We had a custodian resign. A .5 counselor will be joining us in September and will take over some of the MTSS process. A floater Special Education Paraprofessional position still needs to be filled.

All employees have a Satisfaction Survey at the bottom of their emails. If you fill out the survey, please include at least the teacher's name and parent/student name so Mr. Allison can follow up.

SGC Focus for the Year:

Safety was focus from last year.

This week the Leadership Team looked at the Action Plan for the school on Narrative Writing.

Math Focus- New Standards, the shift is Numerical Reasoning. Will be do Vertical teams to discuss this.

In the past, our SGC funding has purchased a .5 EIP teacher to support students.

Agenda Items for Next Item:

Officer Training:

Charter Dollar Ideas:

Discuss Focus for SGC for Year:

SGC Events Discussion:

*Kristin Kneeland from Outreach & Communication Committee will write a blurb for Mr. Allison to include in the Friday email to find a new Community Member for SGC.