

WISEBURN UNIFIED SCHOOL DISTRICT

Business Services Department

APPEALS PROCESS FOR WISEBURN UNIFIED SCHOOL DISTRICT FEES ON
DEVELOPMENT PROJECTS IMPOSED PURSUANT TO GOVERNMENT CODE SECTION
65995 AND EDUCATION CODE SECTION 17620

Adopted Pursuant to Board Policy 7211

1. Within ten (10) calendar days of being notified in writing of the imposition of the school impact fees (“Fees”), a party shall file a written request for a hearing regarding the imposition of the Fees. The party shall state in the written request the grounds for opposing the imposition of Fees and said written request shall be served by personal delivery or certified or registered mail to the Superintendent of the District.
2. Within ten (10) calendar days of receipt of the written request for a hearing regarding the imposition of Fees, the Superintendent of the District, or his designee, shall give notice in writing of the date, place and time of the hearing to the party appealing the imposition of Fees. The Superintendent, or his designee, shall schedule and conduct said hearing within thirty (30) calendar days of receipt of the written request. The Superintendent, or his designee, shall render a written decision within ten (10) days following the hearing on the party’s appeal and serve it by certified or registered mail to the last known address of the party.
3. The party against whom the Fees are imposed may appeal the Superintendent’s, or his designee’s, decision to the Board of the District.
4. The party appealing the Superintendent’s, or his designee’s decision, shall state in the written appeal the grounds for opposing the imposition of the Fees and said written appeal shall be served by personal delivery or certified or registered mail to the Superintendent of the District.
5. Within ten (10) calendar days of receipt of the written request for a hearing regarding the imposition of the Fees, the Superintendent of the District, or his designee, shall give notice in writing of the date, place and time of the hearing to the party appealing the imposition of the Fees. The Board of the District shall schedule and conduct said hearing at the next regular meeting of the Board, provided that the appealing party is given notice at least five (5) working days prior to the regular meeting of the Board. The Board shall render a written decision within ten (10) days following the hearing on the party’s appeal

and serve the decision by certified or registered mail to the last known address of the party.

6. The party appealing the imposition of the Fees shall bear the burden of establishing that the Fees are improper.