



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630

FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482

SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971

FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900

STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

March 7, 2024 – 4:30 P.M.

FCPS Business Office Boardroom

8928 B Sunland Blvd.

Sun Valley, CA 91352

and

via Zoom: <https://us02web.zoom.us/j/87479668758>

Meeting ID: 874 7966 8758

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate in meetings remotely during “emergency circumstances” or for “just cause.” Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: www.fentoncharter.net). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a “Request to Address the Board” (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker’s Zoom profile will be mute

I. PRELIMINARY

- A. Call to Order** – Chairperson of the Board – Joe Lucente
- B. Roll Call** – Secretary of the Board – Irene Sumida
- C. Flag Salute** – Chair Lucente
- D. Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- E. Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the January 25, 2024 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. Committee/Council Reports**

1. **Finance Committee:** *Sarah Ananta, Maria Patrón (FPC); Jennifer Nishimoto, Isabella Rodriguez (SMBCCS); Jennifer Hines (FCLA); Christian Fuentes (STEM)*
Budget, Facilities and Safety Council: *Martin Penner (FACS)*
2. **Instruction Committee:** *Brianna Ellis, Jackie Penner (FPC); Carmen Solis, Zoe Weiss (SMBCCS); Stephanie Garcia (FCLA); Elisa Vallejo (STEM)*
Curriculum and Assessment Council: *Christopher Torres (FACS)*
3. **Personnel Committee:** *Karen Knapp, Laura Vasquez (FPC); Megan Rol, Marie Kirakossian (SMBCCS); Kate Marrelli (FCLA); Priscilla Gentry (STEM)*
Human Resource and Personnel Council: *Ann Velasco (FACS)*
4. **Parent/Community Advocacy Committee:** *Gurpreet Gill, Bridget Ruiz (FPC); Christian Hidalgo, Aaron Veals (SMBCCS); Brennan Mack (FCLA); Melissa Katchen (STEM)*

School-Community Relations Council: Tony Peña (FACS)

- a. **School Site Council:** Paige Piper (FACS); (FPC); Jaslyne Garcia (SMBCCS); (FCLA/STEM)
- b. **English Learner Advisory Committee:** Juan Gomez (FACS); (FPC); Cary Rabinowitz (SMBCCS); (FCLA/STEM)

C. Financial Business Manager's Report:

Erik Okazaki, Financial Business Manager of the FCPS, will present the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2023-2024 budgets for all sites.

D. Directors' Reports

Directors' Reports will be distributed to Board members 72 hours prior to the regular meeting. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

- 1. Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda
- 2. Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz
- 3. Fenton Primary Center (FPC) – Mrs. Sirui Thomassian
- 4. Fenton STEM Academy (STEM) – Mrs. Jennifer Miller
- 5. Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller

E. Director of Special Education Update - Mrs. Kristine Khachian

F. Director of Community Schools Update – Mr. Richard Parra

G. Chief Operating Officer's Report – Mr. Jason Gonzalez

H. Chief Executive Officer's Report: Dr. David Riddick

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are no items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION

- A. [Recommendation to certify Second Interim Report](#)
- B. [Recommendation to approve expenditures for items above spending authority of the Chief Executive Officer](#)
- C. [Recommendation to approve the addition of one more Illness Day for a total of 12 Illness Days](#)
- D. [Recommendation to approve hiring of Director for the Fenton Academies](#)
- E. [Recommendation to approve hiring of Administrative Coordinator at Santa Monica Boulevard Community Charter School](#)

V. [ITEMS SCHEDULED FOR INFORMATION](#)

- A. [LCAP Update and Instructional Report](#)
- B. [Proposition 28 - Arts and Music in Schools](#)
- C. [Fenton Collective Commitments - Building Consensus](#)

VI. **CLOSED SESSION**

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

- A. **Government Code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYEE APPOINTMENT**

VII. **RETURN TO OPEN SESSION**

Reconvene to open session

Chair Lucente will announce any action taken in Closed Session.

VIII. [ANNOUNCEMENTS](#)

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, April 11, 2024 in the FCPS Business Office Boardroom and via Zoom.

IX. [FUTURE MEETINGS](#)

April 11, 2024
 May 23, 2024 - *Please note change of date*
 June 13, 2024

X. [ADJOURNMENT](#)

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

January 25, 2024

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 25, 2024, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:35 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Walter Wallace, *Community Representative*

Board Members Not Present

Carrie Wagner, *Community Representative*

C. Flag Salute

Chair Lucente led the Board and public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as revised with Item V.B. to follow Item I.E.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the December 7, 2023 Regular Meeting (Item I.E.) were approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

As per Chair Lucente's request and as approved by the Board, Item V.B. - Brown Act Training Presentation by Janelle Ruley (Young, Minney & Corr, LLP) followed Item I.E.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Financial Business Manager of the FCPS, presented the following information:

2022-2023 Audit Recap

Clean audit and strong financials:

- Revenue: \$61.3M total audited revenue
- Expenses: \$60.7M total audited expenses
- Net Income: \$624K total audited net income
- Fund Balance: \$31.8M or 52.4% of annual budget
- Conclusion:
 - o No weaknesses identified in internal controls, compliance or other matters
 - o No findings

2023-2024 Forecast Update as of November 2023

Operating Income vs. Theoretical Forecast: (Most one-time funds are used on one-time expenses):

- FACS: \$384,867 operating income; \$384,867 theoretical forecast
- FPC: \$538 operating income; <\$686,568> theoretical forecast (net difference is <\$686,106>)
- SMBCCS: \$238,710 operating income; \$238,710 theoretical forecast

- STEM: \$123,912 operating income; \$123,912 theoretical forecast
- FCLA: \$11,043 operating income; \$11,043 theoretical forecast

Balance Sheet Mechanics:

- Reserves (often referred to as a Fund Balance) are an accumulation of all annual operating incomes since the first year of operation.
- “Dipping into reserves” means that if a school has a negative operating income for any given fiscal year, the reserves/fund balance would be reduced accordingly – similar to using a savings account.
- Reserves **cannot** be used to show additional revenue or balance a budget since by definition, it already takes into account all revenues and expenses.

Previous vs. Current Forecast:

- FACS: Operating income decreased by \$17K since previous update
- FPC: Leveraging one-time funds (\$547K) to balance budget
- SMBCCS: Operating income decreased by \$44K since previous update primarily due to decreased enrollment and increased CMO fee expense
- STEM: Operating income remained stable since previous update
- FCLA: Operating income decreased by \$18K since previous update primarily due to increased contracted expenses for special education services

Cash balances remain positive across the organization although FPC, STEM and FCLA are not at 4 months cash on hand as per board policy:

- FACS: 208 days cash on hand (6.9 months)
- FPC: 80 days cash on hand (2.7 months)
- SMBCCS: 136 days cash on hand (4.5 months)
- STEM: 95 days cash on hand (3.2 months)
- FCLA: 32 days cash on hand (1.1 months)

Bond Covenants:

- Liquidity: (Minimum requirement is 45 days of cash on hand)
2023-2024 forecast – 138 days (STEM and FCLA only – 93 days)
- Debt Service: (Minimum requirement is 1.10)
2023-2024 forecast is 1.99 (STEM and FCLA only – 1.22)

State Budget Update

January Budget Proposal:

- 0.76% COLA driven by \$38B projected state budget deficit
- Withdrawals from Prop 98 rainy day fund required to satisfy funding mandates
- COLA extends to Special Education, Nutrition, Mandated Block Grant, Equity Multiplier, and other programs
- Proposal does not cut programming, but no new funding sources

State Budget Process:

- Governor’s January proposal is released
- Legislative hearings follow
- Governor releases “May Revision” to January proposal

- Legislators adopt budget by midnight June 15th (if deadline is not met, legislators receive no salary or reimbursement for travel or living expenses)
- Governor signs final budget

D. Directors' Reports

Directors' reports were received as written and published prior to the Board meeting.

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian, Director

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director

E. Director of Special Education Update

Fenton Charter Public Schools (FCPS) – Director of Special Education, Mrs. Kristine Khachian's report was received as written and published prior to the Board meeting.

F. Director of Community Schools Report

Fenton Charter Public Schools (FCPS) – Mr. Richard Parra, Director of Community Schools, reported.

G. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

H. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

- A. Recommendation to receive and file 2022-2023 School Accountability Report Cards (SARCs) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy**
- B. Recommendation to approve 2024-2025 Instructional Calendar**
- C. Recommendation to approve the revised conference attendance for the 2023-2024 school year**

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., B. and C.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve hiring of Director of Instruction

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the hiring of a Director of Instruction (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve the 2023-2024 California Community Schools Partnership Program (CCSPP): Implementation Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the 2023-2024 California Community Schools Partnership Program (CCSPP): Implementation Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to receive and file June 30, 2023 consolidated audit for FCPS

On **MOTION** of Walter Wallace, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to receive and file June 30, 2023 consolidated audit for FCPS (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

D. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

Specific expenditures approved:

- Strategies 360 (\$91,000)
- Deveau Group LLC (\$30,600)
- CDW (\$57,487.50)
- Mathnasium (\$75,880)
- Solution Tree (\$224,000)
- Lakeshore (\$51,494.80)
- R.E. Schultz (\$37,795)
- Robertson Recreational Surface (\$106,250)

Details of each approved expenditure are included below:

Strategies 360 (\$91,000) and Deveau Group LLC (\$30,600) (FCPS) - The original plan was to have all services that were with Strategies 360 resume with the Deveau Burr Group. After further discussion with both Strategies 360 and Deveau Group LLC, the most prudent path moving forward is to pay for services for the consultants remaining with Strategies 360 directly as opposed to redirecting their payments through the Deveau Burr Group. The board originally approved \$181,000 for this project through Strategies 360. The payments will be directed as follows for the remaining balance:

Strategies 360: (\$91,000)

Branding: Creative & Design - \$51,000
Digital Marketing - \$10,000
Communications - \$30,000

Deveau Burr Group LLC: (\$30,600)

Community Schools - \$21,600
Project Management - \$9,000

The above items for Strategies 360 and Deveau Burr Group LLC will be funded in the same manner as previously approved (70% ELO-P; 30% ESSER III).

CDW: \$57,487.50 (FCPS) - The Fenton schools will upgrade phones throughout the campuses with Yealink SIP-T54W - VoIP phones with Bluetooth interface.

Mathnasium (\$75,880) (SMBCCS) - Santa Monica Boulevard Community Charter School will expand the number of students receiving after school math tutoring through Mathnasium. The Board originally approved \$135,000 for Mathnasium. This approval increases the amount by \$75,880. SMBCCS will use ELO-P funds to cover this expense.

Solution Tree (Paula Maeker) (\$224,000) (SMBCCS and FACS) - Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School will use ESSER III funds to pay for 16 days of consulting services with Paula Maeker for the next two years (2024-2025) and (2025-2026). The quote is for 8 days in 2024-2025 and 2025-2026 for both FACS and SMBCCS.

The following items are for Santa Monica Boulevard Community Charter School and will be using ESSER III funds already allocated for campus upgrades.

Lakeshore (\$59,668.57) (SMBCCS Family Center) – This approval is for Family Center upgrades for Expanded Learning Opportunities Program and Community Schools events. Furniture will be upgraded for a variety of dynamic uses for the 2024-2025 school year. Community Schools funds (\$3,988.29) will be used for manipulatives and realia related to the California Community Schools Partnership Program (CCSPP) Grant.

R.E. Schultz (Synthetic Grass Demolition and Preparation) (\$37,795) (SMBCCS) - This proposal is for the removal and disposal of existing synthetic turf, playground equipment, decking, and wrought iron fencing.

Robertson Recreational Surface (Synthetic Grass Installation) (\$106,250) (SMBCCS) - This proposal is for new synthetic grass in the Kinder Yard, Main Yard and at Gate B. This is the same company used to install the Pour in Place surfacing in the Kinder Yard for the Head Start program.

E. Recommendation to approve the employment of Abraham Zubia on a Provisional Internship Permit

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the employment of Abraham Zubia on a Provisional Internship Permit (Item IV.E.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Form 700 Filers

B. Brown Act Training Presentation – Janelle Ruley (Young, Minney & Corr, LLP) –
This item was presented after Item I.E. as requested by Chair Lucente and approved by the Board.

C. Update on FCPS OPEB Trust and FCPS Investment Account

D. Mid-Year LCAP Report

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 7, 2024 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

VII. FUTURE MEETINGS

March 7, 2024
April 11, 2024
May 16, 2024
June 13, 2024

VIII. ADJOURNMENT

The meeting was adjourned at 6:12 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Finance Committee

January 12, 2024

Call to Order: Christian Fuentes, STEM Chairperson

The Fenton STEM Academy Finance Committee was called to order at 7:20 am by the chair, Christian Fuentes.

Roll Call: Megan Harvey, STEM Secretary

Present Members: Jennifer Hines, Faith Coleman, Megan Harvey, Ana Soto Gutierrez, Christian Fuentes, Sienna Wescott, Jennifer Miller and Cecilia Quijano

Absent Members: None

Excused Members: Romelia Lagunas, Cecilia Quijano

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Item #1 **Minutes from the September 26, 2023 meeting of the Finance Committee -**
Christian Fuentes, Chair

On **MOTION** of Ana Soto Gutierrez, **SECONDED** by Faith Coleman, and **CARRIED**, the committee minutes from September 26, 2023 was approved as submitted.

Presentations from the Public: Christian Fuentes, Chairperson

Item #2 **Any person/s desiring to address the STEM Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Budget Update, (LCAP Goal 3) - Jennifer Miller, FCLA/STEM Director**
(Informational Item)

Mrs. Miller presented a review of the board financial update from the December 2023 board meeting.

Every June the Fenton board approves the budget for the upcoming year. The budget is based on assumptions for enrollment, staffing, etc. As the year progresses, the budget is revisited monthly to track spending and make adjustments.

Mrs. Miller reviewed several critical slides including the 23-24 Forecast Update by Site, Current vs. Theoretical Forecast for One-Time Funds, and the Previous vs. Current Forecast. The committee discussed the importance of ADA on the budget and the fiscal status of the schools.

Item #4 **Enrollment Update (LCAP Goal 3, AMO 3) - Jennifer Miller, FCLA/STEM Director** *(Informational Item)*

The current enrollment for Fenton STEM Academy is at 329 students. Each grade level has slight differences in enrollment with several upper grade classes having a higher than average enrollment. Currently, the school is still enrolling.

Item #5 **ADA Update (LCAP Goal 2, AMO 3) - Jennifer Miller, FCLA/STEM Director** *(Informational Item)*

Mrs. Miller reported discussions were being held to possibly bring back the Hundreds Club as an attendance incentive. Currently, the goal of 98 percent attendance rate is being met by the majority of classes at Fenton STEM Academy. Mrs. Miller discusses several strategies to help support teachers that are below the 98 percent ADA threshold.

Item #6 **School Accountability Report Card (SARC) (LCAP Goals 1-3) - Jennifer Miller, FCLA/STEM Director** *(Informational Item)*

SARC is the School Accountability Report Card. All schools are on the platform and it gives updates in areas such as staffing, facilities, and programs. By the next board meeting, Mrs. Miller's report for last school year will be available.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Faith Colman, **SECONDED** by Sienna Wescott, and **CARRIED**, the Finance Committee adjourned at 8:03 am.

Minutes respectfully submitted by: Megan Harvey

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee Meeting

Friday, January 12, 2024

A meeting of the Finance Committee was held on Friday, January 12th, 2024 at 7:18 AM in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Jennifer Hines, Chairperson

Roll Call: Fong Chau and Nikole De La Rosa, Secretaries

Additions/Corrections to the Agenda: Jennifer Hines, Chairperson

Approval of Minutes from September 26, 2023: Jennifer Hines, Chairperson

Finance Committee Members Present: Adriana Baez, Fong Chau, Nikole De La Rosa, Jennifer Hines, Leticia Padilla-Parra, and Jennifer Miller

Non-committee Members: Faith Coleman, Megan Harvey, Ana Soto Guitierrez, Christian Fuentes, Sienna Wescott, and Romelia Lagunas

Members Excused: Daniel Pineiro, Cecilia Quijano

Additions or Corrections to the Agenda:

There were no additions or corrections to the agenda.

Item #1 **Minutes from the September 26, 2023 meeting of the Finance Committee -**
Jennifer Hines, Chair (*Motion to Approve*)

On **MOTION** of Fong Chau, **SECONDED** by Leticia Padilla Parra, and **CARRIED**, the minutes from the September 26th, 2023 meeting of the Finance Committee were **APPROVED** as submitted.

Presentations from the Public: Jennifer Hines, Chairperson

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Budget Update (LCAP Goal 3) - Jennifer Miller, FCLA/STEM Director**
(Informational Item)

Mrs. Miller presented a review of the board financial update from the December 2023 board meeting. The funds available for the Arts/Music Instruction total \$198,155 for FCLA. The Academies will look to implement an Arts/Music Program or instructors in the upcoming school years. Mrs. Miller updated the committee on remaining funds for ELO-P with Fenton Charter Leadership Academy having a remaining balance of \$364,613 for ELO-P activities. Mrs. Miller highlighted the importance of Average Daily Attendance (ADA) for school revenue.

Item #4 **Enrollment Update (LCAP Goal 3, AMO 3) - Jennifer Miller, FCLA/STEM Director**
(Informational Item)

Mrs. Miller presented an update on FCLA's current enrollment. In total, FCLA has 330 students ranging from transitional kindergarten (TK) - 6th grade. Students are enrolled at each school based on preference and class size. TK continues to show an influx of enrollment.

Item #5 **ADA Update (LCAP Goal 2, AMO 3) - Jennifer Miller, FCLA/STEM Director**
(Informational Item)

Mrs. Miller provided the spreadsheets with shared data from the 4th Reporting Period (RP). The reporting period affects the current Average Daily Attendance (ADA). Based on current ADA reports, FCLA is currently at an average of 97.95% for attendance. For both Fenton Charter Leadership Academy and Fenton STEM Academy, the schools are committed to reaching the board set average attendance rate of 98.5%. The meeting emphasized a collective effort to meet this goal. For the teachers who are not reaching the average, Mrs. Miller will be meeting with them to collaborate on a plan to build ADA. Some recommendations to help with ADA include: restoring the 100's club (for students who attend in-person every day of a month) and personalized teacher strategies to share with the faculty.

Item #6 **School Accountability Report Card (SARC) (LCAP Goals 1-3) - Jennifer Miller, FCLA/STEM Director**
(Informational Item)

Mrs. Miller shared that every school in California must complete a School Accountability Report Card (SARC) by February 1st. This will be based on data from the previous school year. Information included in the SARC for the Fenton Academies will allow parents and community members to search for student achievement, environment, resources, and demographics. During this item, Mrs. Miller walked through the steps stakeholders may follow to view the SARC through the California Department of Education website (<https://sarconline.org/public/findASarc>).

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Leticia Padilla Parra, **SECONDED** by Fong Chau, and **CARRIED**, the Finance Committee adjourned at 8:03 AM.

Minutes respectfully submitted by: Nikole De La Rosa, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

January 25, 2024

Call to Order: Isabella Rodriguez, Co-Chair

Meeting was called to order at 7:19 am.

Roll Call: Isabella Rodriguez, Co-Chair

Present Members: Emily Aaronson, Holly Putnam, Isabella Rodriguez, Jennifer Nishimoto, Brittney Duquette, Patience Reinicke, Richardo Castro, Fanny Adnitt, Lizette Adkisson, Alexis Zeldin, Kimberlee Eggly, Cary Rabinowitz

Absent Members: Juliet Leman

Excused: Erick Lazo and Jazmin Luna

Non-Members: Walter Gomez and Beth Henschel

Additions/Corrections to the Agenda: Isabella Rodriguez, Co-Chair

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from the October 18, 2023 meeting of the Finance Committee** - Isabella Rodriguez, Co-Chair (*Motion to Approve*)

On **MOTION** from Holly Putnam, **SECONDED** by Fanny Adnitt, and **CARRIED**, the minutes from the October 18, 2023 meeting of the Finance Committee were **APPROVED** as submitted.

Presentations from the Public: Isabella Rodriguez, Co-Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **Enrollment and Attendance Update (LCAP Goal 3)** - Cary Rabinowitz, Director (*Informational Item*)

Our daily attendance with independent studies continues to be above 99%, due to the hard work of our staff. Thank you to Mr. Vazquez, Mr. Gomez and staff. Very few independent studies have become absences. In Seat Attendance continues to be around 94%. We are averaging around 37% to 40% positive change from last year's independent study days. 767 students are enrolled at the school. Our school's capacity is 950.

Item #4 Facilities & Technology Update (LCAP Goal 3, AMO 5) - Cary Rabinowitz, Director (*Informational Item*)

We are working with Robertson Recreational Surfaces to add upgrades to the Kinder yard. They will redo all synthetic grass.

Solution Tree will be coming next year and the following year for 8 days each year for training.

Another contractor will be redoing the apparatus in the kindergarten yard.

We are working with Clear Tech to update the sound system in the auditorium and update the sound system on the yard.

Item #5 Review of Financials (LCAP Goal 3) - Cary Rabinowitz, Director (*Informational Item*)

Mr. Rabinowitz shared the financial report to be shared with the Board of Directors. Santa Monica is in good financial standing with an operating income between \$200,000 to \$300,000.

Item #6 Lakeshore Campus Renovations Update (LCAP Goal 3, AMO 5), Cary Rabinowitz, Director (*Discussion Item*)

We have funding to renovate the school. We will have two pilot rooms (rooms 42 and 43) outfitted with Lakeshore teacher desks, student desks and chairs to view in person the potential layout. Teachers are encouraged to visit these rooms to help them visualize what their classrooms would look like.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Finance Committee meeting will be held on February 28, 2024

Adjournment:

On **MOTION** from Holly Putnam, **SECONDED** by Lizette Adkisson, and **CARRIED**, the January 25, 2024 meeting of the Finance Committee was **ADJOURNED** at 7:45 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

February 28, 2024

Call to Order: Isabella Rodriguez, Co-Chair

The meeting was called to order at 7:16 am.

Roll Call: Jennifer Nishimoto, Co-Chair

Present Members: Emily Aaronson, Holly Putnam, Isabella Rodriguez, Jennifer Nishimoto, Richardo Castro, Fanny Adnitt, Lizette Adkisson, Cary Rabinowitz, Juliet Leman

Absent Members: N/A

Excused: Patience Reinicke, Erick Lazo, Jazmin Luna, Brittney Duquette and Kimberlee Eggly

Non-Members: Beth Henschel and Ariana Gomez

Additions/Corrections to the Agenda: Isabella Rodriguez, Co-Chair

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from the January 25, 2024 meeting of the Finance Committee** - Isabella Rodriguez, Co-Chair (*Motion to Approve*)

On **MOTION** from Holly Putnam, **SECONDED** by Emily Aaronson, and **CARRIED**, the minutes from the October 18, 2023 meeting of the Finance Committee were approved as submitted.

Presentations from the Public: Isabella Rodriguez, Co-Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment and Attendance Update (LCAP Goal 3)** - Cary Rabinowitz, Director (*Informational Item*)

For the 2024-2025 school year, the following is projected: TK unfunded - 5 students, funded - 50 students; Kindergarten 90 students; 1st grade 95 students; 2nd grade 100 students; 3rd grade 82 students; 4th grade 122 students; 5th grade 115 students; and 6th grade 75 students. Enrollment is projected to be slightly lower than this year at 746 students.

Attendance remains strong and the completion of independent studies remains consistent. Our ADA percentage for Month 5 was our second strongest of the year at approximately 99.26%. This was an increase from the 22-23 school year of 1.15% for Month 5. Our attendance target for next year will remain 98.5%.

Item #4 Facilities & Technology Update (LCAP Goal 3, AMO 5) - Cary Rabinowitz, Director (*Informational Item*)

Facilities update:

We are actively interviewing candidates to fulfill the position of an additional custodian, aiming to address our current shortfall of one team member. Other facilities updates will be covered in items #6: Artificial Grass Installation; #7: Auditorium Installation; and #8: Campus Re-Keying.

Technology update:

We are collaborating with Clear Tech to install outdoor speakers. In the interim, portable speakers have been deployed for assemblies until a permanent solution is finalized.

Item #5 Review of Financials (LCAP Goal 3), Cary Rabinowitz, Director (*Informational Item*)

Currently our financial position remains strong. We anticipate a reduction in federal funding next year with ESSER funding ending. We are projecting an operating income of \$469,042 for the 23-24 school year. Several large expenditures are planned to take advantage of remaining COVID funding such as those in items 6-8 as well as our Lakeshore order which will be confirmed soon.

Item #6 Artificial Grass Installation (LCAP Goal 3, AMO 5) - Cary Rabinowitz, Director (*Discussion Item*)

Mr. Rabinowitz shared that artificial grass will be installed by Robertson Recreational Surfaces in the kindergarten yard, B gate area and the main yard. The installation will occur during a break period. In the past, various methods of grass placement have been employed but resulted in the development of divots underneath the surface. This concern has been addressed with the installation company, and measures are being taken to prevent a recurrence of this issue.

Item #7 Auditorium Chair Installation (LCAP Goal 3, AMO 5) - Cary Rabinowitz, Director (*Discussion Item*)

Mr. Rabinowitz shared that the auditorium chairs will be installed by Herk Edwards. These chairs will feature black stanchions to complement the existing tables. Additionally, we will ask for approval to replace the tables, as their condition reflects significant wear and tear. This proactive approach aims to enhance the overall aesthetic and functionality of the auditorium space.

Item #8 Campus Re-Keying (LCAP Goal 3, AMO 5) - Cary Rabinowitz, Director (*Discussion Item*)

Mr. Rabinowitz shared that the campus will undergo re-keying using Precision, a company with a history of working with various Fenton schools. New keys will be crafted for classrooms, offices and gates. Keys will access classroom doors as well as adjoining doors, including those of room partners. This transition will begin over the next few weeks. The new keys won't grant access to the bins or the hallway doors, as they'll require a separate key. Additionally, all keys will provide access to the bathrooms.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Finance Committee meeting will be held on May 1, 2024.

Adjournment:

On **MOTION** from Fanny Adnitt, **SECONDED** by Holly Putnam, and **CARRIED**, the February 28, 2024 meeting of the Finance Committee was adjourned at 7:44 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Budget, Facilities and Safety Council

March 1, 2024

Call to Order: Martin Penner, Chair, at 7:16 A.M.

Roll Call: Elena Durghalli, Jann Manorothkul – Secretaries

Members Present: Jose Aceves, Jann Manorothkul, Martin Penner, Monica Castañeda, Juan Gomez, Elena Durghalli, Bridget Moreno, Patricia Aparicio, DeeAnne Drake Ferraro, Araceli Caro, Elijah Lee

Non-members Present: Tony Peña

Members Excused: Belen Santiago

Additions/Corrections to the Agenda: Martin Penner, Chair

Addition of Item #6 - Updated Locksmith Quote (LCAP Goal 3, AMO 6) – Jose Aceves, Plant Manager (*Informational Item*)

Approval of Minutes from January 19, 2024, Martin Penner, Chair

Item #1 **Minutes from the January 19, 2024, meeting of the Budget, Facilities, and Safety Council** - Martin Penner, Chair (*Motion to Approve*)

On **MOTION** of Bridget Morena, **SECONDED** by DeeAnne Drake Ferraro, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Martin Penner, Chair

Item #2 **Any persons desiring to address the Budget, Facilities, and Safety Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Spring WFC Fundraiser (LCAP Goal 2, AMO 1)** - Tony Peña, Family Center Director (*Informational Item*)

Mr. Peña informed the council of the outcome of the WFC fundraiser. The fundraiser invoice was \$8,874, resulting in a profit of \$6,671. The top-selling class, Mrs. Williamson's class, received a Happy Meal party the week of February 27, 2024, as their prize. The top selling student from Mr. Torres' class received a \$100 gift card. Mr. Peña is looking into other fundraisers for next year. We are reconsidering the Popcornopolis fundraiser again since it had greater profit margins and interest.

Item #4 **Installation of Safety Door (LCAP Goal 3, AMO 6)** – Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda shared an update regarding the safety door, camera, and buzzer installed by LAUSD. These systems are being installed at all LAUSD campuses, starting with elementary schools. Fenton Avenue was toward the bottom of the list and was finally selected for the work to be completed. The system includes an automatic lock with a doorbell and camera. This adds an additional layer of security to access our campus since the school already has a glass door requiring an access code. Families were made aware of this new change and are grateful for the additional security. The door will remain unlocked during heavy traffic hours before and after school.

Item #5 **Enrollment Update (LCAP Goal 2, AMO 3)** – Monica Castañeda, Director (*Informational item*)

Ms. Castañeda stated she is in the process of completing projections for the 2024-2025 school budget. Last school year, she projected 652 students to be enrolled at FACS, but this projection was exceeded with the current enrollment of 720 students. Ms. Castañeda thanked teachers for working hard to maintain ADA, which helps sustain our budget as well as the work they do on a daily basis that families are sharing with their friends which in turn increases enrollment. Banners around the school with QR codes are helping with promoting Fenton. These codes are being scanned, and parents are often picking up packets to enroll students. FACS has also been hosting parent visits to showcase the amazing things that FACS has to offer. Next year, an additional 2nd grade class will be opened for the current 1st grade classes to matriculate into. The forecasted projections should allow for two primary grade classes in each grade (TK-2nd), and eight of each for upper grade (3rd-5th).

Item #6 **Updated Locksmith Quote (LCAP Goal 3, AMO 6)** – Jose Aceves, Plant Manager (*Informational Item*)

FACS has been working with the locksmith to update all of the keys on the campus. The entire project will be completed in two phases. The first phase consisted of the following: Main Office, Classrooms, Gates Access, Maintenance, and Buildings TK-4th. The first phase started on December 16, 2024 and has already been completed. The second phase will consist of the following: 5th Grade Building, Bathrooms, Technology Room, Elevator, Studio, Conference Room, and removal and replacement of any keypad locks on campus. The locksmith will begin this second phase beginning the week of February 27, 2024.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

By general consensus, the Budget, Facilities and Safety council meeting adjourned at 7:33 A.M.

Minutes respectfully submitted by: Elena Durghalli

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

February 21, 2024

Call to Order: Elisa Vallejo, Chairperson

Roll Call: Joanna Tepper, Secretary

Members Present: Bianca Bell-Reed, Alyssa Marygold, Elizabeth Marquez, Elisa Vallejo, Jennifer Miller, Jennifer Pimentel

Members Excused: Alejandra Munoz

Non-committee Members: Melissa Andrade, Stephanie Garcia, Martha May, Alexis Sheppard, Lindsey Western

Additions/Corrections to the Agenda: Elisa Vallejo, Chairperson

There were no additions or corrections to the agenda.

Item #1 **Minutes from the December 12, 2023 meeting of the Instruction Committee**
- Elisa Vallejo, Chairperson (*Motion to Approve*)

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Alyssa Marygold, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chairperson

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Jester & Pharley Read-a-thon (LCAP Goal 1, AMO 1-4) - Lindsey Western,**
FCLA Focus Lead Teacher (*Informational Item*)

Ms. Western discussed the Jester and Pharley Read-a-thon. Both FCLA and STEM have completed the Jester and Pharley Read-a-thon, and the recognition assemblies will be held on Friday, 2/23/24. The top readers from each class have been selected, and photo release letters have been sent home to those who

will be recognized. The total pages read were STEM at 96,625 pages and FCLA at 112,458 pages. It was a very successful 3 weeks of reading! We will continue to donate to Miller Children's Hospital.

Item #4 **STEM Focus Update (LCAP Goal 1, AMO 1-4)** - Bianca Bell-Reed, STEM Focus Lead Teacher (*Informational Item*)

Mrs. Bell-Reed discussed that STEM students will begin their EXPO Project during the weeks of March 11th through the 22nd. The focus of the Expo will be Robotics. The goal of the STEM Expo is to try and create a bridge between the Robotics Team led by Elisa Vallejo and Faith Coleman, and the general education classrooms. Students participating in the Spring STEM Expo projects will help introduce them to robotics and mechanical engineering. TK through 1st-grade students will be using what they learn about body parts and joints to build a robot out of cardstock, string, and metal fasteners. 2nd through 6th grade students will build a mechanical face using popsicle sticks, metal fasteners, and masking tape. This will challenge all students to work cooperatively in teams and give them the opportunity to use simple machines, such as levers. During this time, students will also have the opportunity to participate in different math activities for Pi Day on March 14th. Teachers and students will have time to celebrate the mathematical constant, and even pie can be involved for fun!

Item #5 **CAASPP 2024 Training & Testing Dates (LCAP Goal 1, AMO 1-4)** - Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel presented information related to CAASPP Training and Test Dates. The staff training will take place on Wednesday, 4/17. During the training, teachers will find the security affidavit, testing sessions, practice tests, and more. The staff will review accommodations and supports offered for students. From April 22-23, students can use practice and training tests on the TOMS platform. Something that is new this year is that everyone has a one-on-one device, so the testing window will be shorter in that all the grades can take SBAC at the same time beginning on May 7 through May 16. There will be six days of testing. Four of those testing days will be dedicated to ELA (2 days for CAT and 2 for the Performance Task). Math will start on 5/15, and the Math Performance Task will be on 5/16. There are two days of make-up testing embedded in the schedule. 5th grade will continue with CAST testing during the following week on Tuesday, 5/21. Twelve days of SBAC will begin on 5/19, and these 12 days will lead up to the schoolwide cheering on 5/7. This year, cheering will only include the primary grades because grades 3-6 will be testing at the same time. If grade levels need to make any adjustments to the schedule, please reach out to Mrs. Pimentel.

Item #6 **Results of MOY iReady Diagnostic Assessments (LCAP Goal 1, AMO 1-4)** - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller presented the results of the MOY iReady Diagnostic Assessments. The diagnostic growth and status quadrant was displayed. The quadrant shows all of the Fenton schools, and all schools are at a 50% or higher growth rate. For ELA, all Fenton schools are between 30-48% proficiency (status) rate. For Math, all Fenton schools are at a 50% or higher growth rate, and all Fenton schools have between 24-30% proficiency (status) rate. BOY Reading data compared to MOY Reading data for K-6 at FCLA increased from 21% to 39% for students on or above grade level, and decreased from 31% to 23% for students 2+ grade levels below. BOY Reading data compared to MOY Reading Data for STEM increased from 24% to 38% for students on or above grade level and decreased from 39% to 26%. The Math data for FCLA increased from 9% to 24% for students on or above grade level and decreased from 34% to 21% for students 2+ grade levels below. Math data for STEM increased from 15% to 30% for students on or above grade level and decreased from 32% to 23% for students 2+ grade levels below. The typical growth for FCLA Reading is 63%, and the typical growth for STEM reading is 65%.

The typical growth for FCLA Math is 54%, and the typical growth for STEM Math is 58%. The recommendation moving forward is for everyone to keep doing what they're doing to continue seeing growth. Our big focus on Literacy in a PLC at work, SMART goals, AIM, and other strategies in place target specific students not only for reading but for math as well.

Item #7 **Literacy in a PLC at Work (LCAP Goal 1, AMO 1-4)** - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller discussed the updated schedule for Literacy in a PLC at work. On March 7 and March 8, each grade-level team will have data chats facilitated by Jacquie Heller. It is recommended that a SpEd specialist should join each PLT closest to their grade level band. Each team will have an hour for their data chat. On the second day, Mrs. Heller asked for a staff meeting because she has an activity she wants to share with all of the teams. She will work with the teams on how to revise our essential standards. Specifically, she will explain Essential Standards Mapping with Vertical Articulation. Grade levels will communicate with the grade level below them and discuss the standards that have to be in place for students to be successful. That grade will tell the grade below, and so on. Because we will only have a limited amount of time for this staff meeting and activity, the next step will be that each grade level talks to the grade level above them to get that same perspective. She will model one direction for us, and then we can do the next part on our own.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Alyssa Marygold, **SECONDED** by Joanna Tepper, and **CARRIED**, the Instruction Committee meeting adjourned at 8:01 a.m.

Minutes respectfully submitted by: Joanna Tepper

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee

February 21, 2024

The meeting of the Instruction Committee was held on Wednesday, February 21, 2024, at 7:18 a.m. in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Stephanie Garcia, Chairperson

Roll Call: Stephanie Garcia, Chairperson

Members Present: Stephanie Garcia, Melissa Andrade, Lindsey Western, Martha May, Cecilia Quijano, Jennifer Miller, Alexis Sheppard, and Jennifer Pimentel

Members Excused: Susana Orozco

Non-committee Members: Elisa Vallejo, Alyssa Marygold, Elizabeth Marquez, Bianca Bell-Reed

Additions/Corrections to the Agenda: Stephanie Garcia, Chairperson

There were no additions or corrections to the agenda.

Item #1 **Minutes from the December 12, 2023, meeting of the Instruction Committee - Stephanie Garcia, Chairperson** (*Motion to Approve*)

On **MOTION** of Martha May, **SECONDED** by Lindsey Western, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Stephanie Garcia, Chairperson

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Jester & Pharley Read-a-thon (LCAP Goal 1, AMO 1-4) - Lindsey Western, FCLA Focus Lead Teacher** (*Informational Item*)

The Academies completed their participation in this year's Jester and Pharley Phund read-a-thon. Over the course of three weeks, students participated by reading as many pages as they could. Jester and Pharley Phund Read-a-thon resulted in 112,458 pages read by Fenton Academy students this academic year. The top reading classes in each grade level and the top 2 readers in each class were recognized in an assembly in front of their peers. The read-a-thon benefits the Miller Children's Hospital in Long Beach.

Item #4 **FCLA Focus Update (LCAP Goal 1, AMO 1-4) - Lindsey Western, FCLA Focus Lead Teacher** *(Informational Item)*

Ms. Western provided an update on current and upcoming FCLA projects. Currently, classes are working on completing their Class Books, which will be published and displayed at Open House on April 12th, 2024. The students have been working hard and will soon be published authors. Students should be very proud of this achievement. Ms. Western is also looking for potential leadership projects that will be displayed at Open House for students.

Mutt-i-grees Madness Week commenced with an assembly with a Burbank Animal Shelter officer on Monday, 2/12. Our school-wide Jog-a-thon followed this on Tuesday, where students fundraised at home with either flat donations or per-lap totals, and these donations will be awarded to the Burbank Animal Shelters. The total is TBD. Additionally, DIY kitten toys were created by Fenton Charter Leadership students who used an assortment of supplies to create these toys, which will be donated as well.

Once funds are available from the Scholastic Book Fair, book orders will be placed for all FCLA classrooms to begin building a Mutt-i-grees library.

Ms. Western is planning to have a dog trainer assembly for FCLA students. Our student leaders will learn the importance of consistency, patience, communication, and building positive relationships. Drawing parallels between dog training and leadership, students can learn valuable lessons about effective and practical leadership skills.

Item #5 **CAASPP 2024 Training & Testing Dates (LCAP Goal 1, AMO 1-4) - Jennifer Pimentel, Assistant Director** *(Informational Item)*

During the April 17th staff meeting, third through sixth-grade teachers and Education Specialists will begin practicing testing procedures, log-ins, and check student accommodations. The testing windows for CAASPP this year will be four days for ELA, two days for Math, and six days of make-up sessions for a total of twelve days of SBAC. On May 7th, Fenton transitional kindergarten through second grade will be cheering all third through sixth-grade students that will be taking the SBAC that day.

Item #6 **Results of MOY i-Ready Diagnostic Assessments (LCAP Goal 1, AMO 1-4) - Jennifer Miller, Director** *(Informational Item)*

i-Ready data discussions took place on February 20th by Fenton Directors, including Mrs. Miller, with i-Ready representatives. They discussed that historically typical growth should be 50% at the middle of the year which allows students to remain where they need to be with one year of academic learning. Stretch growth is where gaps are closed, and students who go beyond 100% on the typical growth close learning gaps. Overall, we are seeing more growth in math than in the 2022-2023 academic school year. With literacy, we are maintaining our results.

With FCLA, with school-wide ELA growth for all students K-6, we started at 21% and now are 39% for students on or above grade level, which is significant growth. Students below grade level at the BOY (beginning of year) were at 31% and now are at 23% for students two grade levels below. FCLA students achieved 63% typical growth for MOY (middle of year) ELA assessments. 36% of all students have met their end-of-year goals by the middle of the year. Current instructional practices (AIM, grade level alignment, small group instruction) are working and are evident in these results.

With FCLA school-wide Math growth for all students K-6, we started at 9% and now are 24% for students on or above grade level, which is significant growth. Students below grade level at the BOY were at 34% and now are at 21% for students two grade levels below. FCLA students achieved 54% typical growth for MOY Math assessments. 19% of all students have already met their end-of-year goals by the middle of the year.

Students at FCLA are on track to exceed their Typical Growth expectations with all grade levels showing comparable growth from BOY to MOY.

Mrs. Miller is appreciative of all the efforts of the FCLA staff to make these results possible.

Item #7 **Literacy in a PLC at Work (LCAP Goal 1, AMO 1-4)** - Jennifer Miller, Director (*Informational Item*)

On March 7th, common formative assessment data chats will take place with Jacqueline Heller. Education Specialists will be included in the data chats so their input and expertise are included. On March 8th, staff will have a professional learning team staff meeting on essential standard mapping, vertical articulation, and feedback on CFA data chats. Vertical articulation allows for standard alignment over all grade levels and will benefit all educators at Fenton Charter Leadership Academy.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Martha May, **SECONDED** by Lindsey Western, and **CARRIED**, the Instruction Committee meeting adjourned at 8:00 a.m.

Minutes respectfully submitted by: Melissa Andrade

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Instruction Committee

February 21, 2024

Call to Order: Carmen Solis and Zoe Weiss, Co-Chairs

The Instruction Committee Meeting was called to order at 7:17 a.m.

Roll Call: Sophie Bauer and Jocelyn Condo, Co-Secretaries

Members Present: Carmen Solis, Zoe Weiss, Angela Boyd, Beth Henschel, Jordan Jones, Sophie Bauer, David Levinson, Cary Rabinowitz, Tidarart Lot, Sarah Zeleznick, Jocelyn Condo, Charity Omowole

Non-members: Walter Gomez

Excused: Diana Ramos, Bunny Wolfer, Jennifer Flynn, Sandra Hernandez

Additions/Corrections to the Agenda: Carmen Solis and Zoe Weiss, Co-Chairs

There were no corrections or additions to the agenda.

Item #1 **Approval of Minutes from the January 10, 2024 meeting of the Instruction Committee** - Carmen Solis and Zoe Weiss, Co-Chairs (*Motion to Approve*)

On **MOTION** of Angela Boyd, **SECONDED** by Sarah Zeleznick, and **CARRIED**, the minutes of the Instruction Committee from January 10th, 2024, were approved as submitted.

Presentations from the Public: Carmen Solis and Zoe Weiss, Co-Chairs

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **FCPS i-Ready Mid Year Data Review (LCAP Goal 3, AMO 2)** - Cary Rabinowitz, Director (*Discussion Item*)

This was a discussion item. Directors of all the Fenton schools met on February 20th to review district level iReady data. Mr. Rabinowitz will share the data at the staff meeting. The placement distribution of

iReady scores of all Fenton schools showed that students' placements increased. The data across all schools showed that there is an increase in students who are at grade level and a decrease in students who are 2-3 grade levels below. The data shows the distribution of scores from fall 2023 to winter 2024. Between math and reading, students are scoring higher and showing more proficiency in reading. Students are scoring lower in math across the state. Students who are struggling the most (3 grade levels below) have strong progress medians in math and reading. Students should be getting at least 30 minutes of iReady math and reading a week, but should strive for 45 minutes on iReady a week. The data showed that students who get 30+ minutes and more than 70% of lessons passed have a progress median of 61% in math. The data showed that students who get 30+ minutes and more than 70% of lessons passed have a progress median of 74% in reading.

Item #4 **PLT Mid Year Data Chats (LCAP Goal 3, AMO 2)** - Cary Rabinowitz, Director (*Discussion Item*)

Discussion item only. Mr. Rabinowitz wants to schedule data chats with grade levels in the next week or two if he hasn't met with you already. Teachers should reach out to Mr. Rabinowitz to schedule a meeting. Mr. Rabinowitz will also be reaching out to teachers.

Item #5 **PLC Coaching Series, Day 1 Follow Up and Next Steps (LCAP Goal 3, AMO 2)** - Cary Rabinowitz, Director (*Discussion Item*)

The first couple of PLC Coaching Days with Paula Maeker were a success. The big focus that she is helping teachers work on are essential standards and literacy and phonics. Different grade levels will attack phonics and literacy instruction in different ways. In March, Ms. Maeker will be back on the 6th, 7th, and 8th to discuss essential standards before creating CFAs and assessing them. When Ms. Maeker returns in April her visit will be a follow up to February. We'll look at what progress we have made since our discussions in February such as targeting phonics in grade levels. Ms. Maeker's visit in May will be focused on instructional planning for the next year and reflecting on what went well this year and what we want to work on next year.

Item #6 **Follow Up COST Meetings (LCAP Goal 1)** - Cary Rabinowitz, Director (*Informational Item*)

Information item only. Mr. Rabinowitz will follow up with teachers who have students who had an initial COST meeting. They will review mid-year data and follow up with specific students who they have a concern about so next steps can be taken. Mr. Rabinowitz will reach out to grade levels about follow-up students. Teachers should not be COST-ing any new students, just students that were already discussed.

Item #7 **STEAM Minimum Day, March 1 (LCAP Goal 3, AMO 2)** - Cary Rabinowitz, Director (*Informational Item*)

March 1st will be a STEAM minimum day. We will have a workshop provided by LA Promise Fund's Arts Matter program. This will be a Professional Development with the Animated Young Minds workshop who work with Paramount. They will hold a 2-hour PD for teachers focused on stop motion animation that teachers can learn and then integrate in their classroom and teach students.

Announcements:

Congratulations to Beth Henschel for her new position as Director of the Academies! We are so proud of her and know that she will be an incredible Director.

Next Regular Meeting:

April 24, 2024

Adjournment:

On **MOTION** of Sarah Zeleznick, **SECONDED** by Jordan Jones, and **CARRIED**, the Instruction Committee was adjourned at 7:39 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

February 27, 2024

A meeting of the Curriculum and Assessment Council was held on Tuesday, February 27, 2024 at 7:15 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Christopher Torres, Chair

The Curriculum and Assessment Council meeting was called to order at 7:18 A.M. by Chair, Christopher Torres.

Roll Call: Leanna Hendrix, Co-Secretary

Council Members Present: Myriam Arechiga, Feather Gentry, Leanna Hendrix, Evelyn Martinez, Lisa Morales, Elsie Orellana, Lorena Sanchez, Christopher Torres, Rebecca Williamson, Monica Castañeda, Paige Piper

Excused Members: Wendy Kaufman, Christina Melkonian

Non-Council Members: Juan Gomez

Additions/Corrections to the Agenda: Christopher Torres, Chair

The following item was corrected on the agenda: Item #4 was corrected from Summative LCAP to Summative ELPAC Assessment. Item #9, 5th Grade Physical Fitness Test, was added to the agenda.

Item #1 **Minutes from the January 12, 2024 meeting of the Curriculum and Assessment Council - Christopher Torres, Chair** (*Motion to Approve*)

On **MOTION** of Myriam Arechiga, **SECONDED** by Lorena Sanchez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Christopher Torres, Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Spring Coaching with Paula Maeker (LCAP Goal 3, AMO 2) - Monica Castañeda, FACS Director (Informational Item)**

Ms. Castaneda reviewed the PLC timeline for our upcoming coaching sessions with Paula Maeker on February 29th and March 1st. On February 29th, Mrs. Maeker will meet with each grade level for 75 minutes to work on deconstructing an essential standard. The following day, she will meet with the leadership team to go over data from recent CFA's and begin working with the team to map out a unit. This work will lead into our April 2nd and 3rd sessions with Mrs. Maeker as grade levels take a look at a model PLT meeting, and dive deeper into mapping out a unit for the upcoming school year.

Item #4 **Summative ELPAC Assessment (LCAP Goal 1, AMO 3) - Juan Gomez, Administrative Coordinator (Informational Item)**

Mr. Gomez informed the council of our current progress towards completing the Summative ELPAC Assessment. We began testing 3rd-5th grade English Language Learners on February 8th. Testing in the domains of listening, reading, and writing has been completed, with the exception of make-up testing for absent students. Ms. Contreras is currently working on assessing the final domain of Speaking on a one-to-one basis. Mr. Gomez and his team will be transitioning to assessing TK – 2nd graders beginning next week. We are on schedule to complete all portions of the Summative ELPAC Assessment by the deadline of May 1, 2024.

Item #5 **District Validation Review (LCAP Goal 1, AMO 3) - Paige Piper, Administrative Coordinator (Informational Item)**

Ms. Piper shared with the council the details of our recent District Validation Review on February 13th, 2024. Three members of the LAUSD Charter School Division of Special Education visited us to conduct the on-site District Validation Review. The Records Review portion of the DVR was conducted virtually on January 29, 2024. As part of the on-site visit, visitors met with parents of special education students, staff, and administrators. Based on the findings, the Division of Special Education has identified several corrective actions to improve our Special Education program. Members of the FACS SPED Team will attend the corrective actions training on Friday, March 1st in order to implement the corrective actions. The FACS SPED Team will be meeting on Monday, March 4th, 2024 to implement the identified corrective actions.

Item #6 **Explicit Direct Instruction Professional Development (LCAP Goal 3, AMO 2) - Monica Castañeda, Director (Informational Item)**

Ms. Castaneda updated the council on the Explicit Direct Instruction professional development sessions hosted at FACS on January 25th and 26th for the primary and 3rd-5th grade teachers. First and second year teachers from both Fenton Ave. and the Fenton Academies were trained in Explicit Direct Instruction. Feedback from the training has been positive, and many teachers have begun implementing the strategies in their classrooms. Next month, teachers will continue their training by co-teaching an EDI lesson in their respective classrooms. Teachers will be able to receive immediate feedback to further refine their craft.

Item #7 **Mid-Year Goal Setting (LCAP Goal 1, AMO 5) - Monica Castañeda, Director (Informational Item)**

Beginning February 26th, each grade level team will have a day to review and refine their pacing plan and assessments for the third reporting period, as well as meet collectively with Ms. Castaneda to go

over the PLT's Middle of the Year iReady data. Throughout the day, teachers will also meet individually with Ms. Castaneda to review their MOY iReady data and develop instructional goals for their respective students.

Item #8 Parent Teacher Conferences (LCAP Goal 2, AMO 2) - Paige Piper, Administrative Coordinator (*Informational Item*)

Ms. Piper shared with the council that spring parent-teacher conferences will take place the week of March 18-22, 2024. To facilitate conferences, each day will follow a minimum day schedule. Mrs. Meeks will be sending out conference forms, including requests for translation soon. Teachers were asked to invite the Education Specialists to the conferences of students whom they support. If teachers would like an administrator to attend the conference, they are asked to invite all administrators as soon as possible.

Item #9 5th Grade Physical Fitness Test (LCAP Goal 1, AMO 3) - Juan Gomez, Administrative Coordinator (*Informational Item*)

Mr. Gomez informed the council that the 5th grade Physical Fitness Test will be administered the week of April 8 – 12, 2024. Fifth graders will be tested in the following areas: aerobic capacity, abdominal strength and endurance, trunk extensor strength and flexibility, upper body strength and endurance, and flexibility. Throughout that week, 5th graders will be completing the mile run in the morning, while the remaining tests will occur in the afternoon. The other grade levels will not have psycho-motor that week as all aides will be assisting with the fitness testing.

Announcements:

Ms. Castañeda announced that our Open House date has been scheduled for April 17, 2024.

Next Regular Meeting:

TBA

Adjournment:

On **MOTION** of Elsie Orellana, **SECONDED** by Paige Piper, and **CARRIED**, the Curriculum and Assessment meeting adjourned at 7:54 a.m.

Minutes respectfully submitted by: Leanna Hendrix

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

February 27, 2024

Call to Order: Brianna Ellis and Jacqueline Penner, Co-Chair

The Instruction Committee meeting was called to order at 7:17 a.m.

Roll Call: Michelle Shaghoian, Secretary

Members Present: Brianna Ellis, Jaqueline Penner, Michelle Shaghoian, Krystal Rodriguez, Coco Salazar, Lisa Ibarra, Laura Holmes, Judy Lee, Nitima Angus, Gloria Rangel, Gina Garcia, Maria Cardenas, Sirui Thomassian, Nicole Langlois

Members Absent: Sarah Ananta, Nina Ferman, Jessi Tello, Max Young

Members Excused: Maria Reyes

Item #1 **Minutes from the September 12, 2023 meeting of the Instruction Committee**
- Jacqueline Penner, Co-Chair (*Motion to Approve*)

On **MOTION** of Coco Salazar, **SECONDED** by Nitima Angus, and **CARRIED**, the Minutes of the Instruction Committee Meeting of November 30, 2021 were approved as submitted.

Presentations from the Public: Jacqueline Penner, Co-Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Results of MOY iReady Diagnostic Assessments (LCAP Goal 1, AMO 1-4) -**
Sirui Thomassian, Director (*Informational Item*)

For the diagnostic reading growth report, we are in the “low performance high growth” quadrant, but we are the closest to “high performance high growth”. 47% of the students are “early on grade level or above”. We have shown great progress in reading overall. In Math, we are close to the “high performance high growth” quadrant, but are still scoring in the “low performance high growth” quadrant. Our percent towards progress is 72%, exceeding the expected 50% towards progress. Teachers were excited about the fact that math scores are higher on iReady than in previous years,

which teachers feel is because of the way they have been able to supplement the current iReady curriculum.

Item #4 **Mid-Year Goal Setting (LCAP Goal 1, AMO 1-4) - Sirui Thomassian, Director**
(Informational Item)

All of the goal setting meetings have been completed. During goal setting, teachers reviewed data, discussed the evaluation cycle, and created a plan for students who are struggling. Teacher burnout was also discussed and practical tips were given on how to manage burnout. The current data does show that FPC is close to becoming a high performance high growth school, and with the help of Jaqueline Heller in guiding us through the PLC process, we will achieve good results on the end of year iReady diagnostic.

Item #5 **Literacy in a PLC Day 2 Follow Up and Next Steps (LCAP Goal 3, AMO 2)**
- Sirui Thomassian, Director (Informational Item)

Our next visit from Jaqueline Heller is March 6th. She will be meeting with grade levels during that time to review goals and tier 1 instructional practices. She will meet with us again on April 3rd. The collective responsibility she focused on is creating learning targets, deciding on a SMART goal to collectively work towards. Every student every hour every day should be asked to think-pair-share, and materials utilized in the classroom should be utilized for students to practice the essential standard. Teams reviewed what they would like to work on with Jaqueline Heller at her next visit to FPC.

Item #6 **ELPAC Summative Assessments (LCAP Goal 1, AMO 3-4) - Sirui**
Thomassian Director (Informational Item)

195 students are eligible for the ELPAC Assessment. Second grade is about 50% completed, and kindergarten is around 43% completed. First grade has not started yet. The goal is to be completed by the time we go to Spring Break.

Announcements:

There were no announcements.

Next Regular Meeting:

TBA

Adjournment:

On **MOTION** of Sirui Thomassian, **SECONDED** by Jaqueline Penner, and **CARRIED**, the Instruction Committee Meeting was adjourned at 7:52 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

January 22, 2024

Call to Order: Karen Knapp, Co-Chair

Roll Call: Caitlin McMabell, Secretary

The Personnel Committee meeting on January 22, 2024 was called to order at 7:18 A.M.

Members Present: Karen Knapp, Laura Vasquez, Nicole Langlois, Caitlin McMabell, Shirley Saetang, Sirui Thomassian, Krystal Rodriguez, Jeanette Hernandez

Excused: Jessi Tello, Nitima Angus, Cristina Moran, Angie Salceda, Sandra Valle

Additions/Corrections to the Agenda: Laura Vasquez, Co-Chair

There was one addition to the agenda: Item #6: Mid-Year Goal Setting Meetings (*Informational Item*).

Item #1 **Approval of Minutes from the November 30, 2023 meeting of the Personnel Committee - Karen Knapp, Co-Chair (*Motion to Approve*)**

On **MOTION** of Jeanette Hernandez, **SECONDED** by Krystal Rodriguez, and **CARRIED**, the Minutes of the FPC Personnel Committee Meeting on November 30, 2023 were approved as submitted.

Presentations from the Public: Laura Vasquez, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2023-2024 Staffing Updates (LCAP 3) - Sirui Thomassian, Director and Nicole Langlois, Assistant Director (*Informational Item*)**

Brief meetings were held with paraprofessionals so they could participate in the DVR staff survey. DVR information was reviewed and the survey was completed.

There are two new adult assistants since returning from break. One adult assistant has an RBT certificate. A current adult assistant is going on maternity leave February 1st, with another currently on maternity leave.

A psychomotor meeting was held. Added structure and direction was provided to enhance student participation and safety during psychomotor.

Ms. Thomassian shared that the hours of the cafeteria clerk have increased from 3.5 to 8 hours. Cynthia Flores has increased from part-time to full-time to help cover all the meals served to students. This increase now ensures the school remains in compliance. She now works from 7-3:30 on the 224 day calendar. This position is being paid for through cafeteria funds.

Ms. Thomassian informed the committee that the new Director of Instruction position has been opened. This position will oversee instruction at all Fenton schools. Dr. Riddick sent the application to all Fenton employees on January 12, 2024. The new director will be announced at the January 25, 2024 Board meeting. The filling of this position will create 2 open positions: a Director and Administrative Coordinator.

Item #4 **2nd Semester Earned Increase Walkthroughs (LCAP 3)** - Sirui Thomassian, Director (*Informational Item*)

Earned Increase Walkthroughs will take place the week of January 29th – February 2nd. These will follow the same format as the fall 2023 walkthroughs. An email was sent to staff including information, and a schedule for individuals performing observations was created. Ms. Thomassian will speak to those individuals about scheduling their observations. The checklist used is the same as years prior and includes the 9 components to observe. The observation team consists of 5 individuals: 2 administrators, 2 lead teachers, and 1 faculty representative. Feedback will be shared with teachers after observations are complete.

Item #5 **FCPS Letter of Intent** - Sirui Thomassian, Director (*Informational Item*)

Dr. Riddick emailed the Letter of Intent to staff on Tuesday, January 16th. It is due on Wednesday, January 31st. Completion of this task is important given that open positions will need to be filled with the creation of Director of Instruction.

Item #6 **Middle of the Year Goal Setting Meetings (Goal 3, AMO 2)** - Sirui Thomassian, Director (*Informational Item*)

Ms. Thomassian has emailed the sign-up sheet for Middle-of-the-Year Goal Setting meetings to be held February 12-23. The next goal setting meeting will focus on i-Ready, student growth, ADA data, instructional strategies for specific students, and the evaluation cycle. The beginning of the year smart goal will be revisited and midcourse corrections will be considered to prepare for the end of year targets. A floater sub will circulate to provide coverage to teachers for the 30 minute meeting.

Announcements:

This year's Open House theme is "Under the Sea". Open houses will be held:

TK-K: 4/25

1st: 5/8

2nd: 5/9

Ms. Thomassian shared the discussion held at the Ad Hoc Committee meeting on the topic of illness/vacation policy for calendars other than the 249-day calendar. More clarification will be provided as to how to use illness and vacation days. Illness days can be used for self or as a provider of care. They are also used for preventative medical care. Staff are encouraged to please read the handbook for additional information on Fenton policies. The memo will update staff and provide clarification.

Next Regular Meeting:

The next meeting is to be determined.

Adjournment:

On **MOTION** of Krystal Rodriguez, **SECONDED** by Sirui Thomassian, and **CARRIED**, the Personnel Committee Meeting of 1/22/24 was adjourned at 7:33am.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Personnel Committee

February 20, 2024

Call to Order: Marie Kirakossian and Megan Rol, Co-Chairs

The Personnel Committee was called to order at 7:19 am by Co-chairs Megan Rol and Marie Kirakossian

Roll Call: Marie Kirakossian and Megan Rol, Co-Chairs

Members Present: Aleeya Culhane, Alexis Ribakoff, Megan Rol, Marie Kirakossian, Shanjana Hossain, Laura Gerow, Amanda Hill, Cary Rabinowitz, and Ariana Gomez

Members Excused: Fabiola Vega, Gabriela Arroyo, and Vanessa Ettleman

Non-Members in Attendance: Beth Henschel

Additions/Corrections to the Agenda: Marie Kirakossian and Megan Rol, Co-Chairs

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from the January 11, 2024 meeting of the Personnel Committee - Marie Kirakossian and Megan Rol, Co-Chairs** (*Motion to Approve*)

On **MOTION** of Alexis Ribakoff, **SECONDED** by Laura Gerow, and **CARRIED**, the minutes of the SMBCCS Personnel Committee Meeting of January 11, 2024 were approved as submitted.

Presentations from the Public: Marie Kirakossian and Megan Rol, Co-Chairs

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **2023-2024 Staffing Updates (LCAP Goal 3) - Cary Rabinowitz, Director & Ariana Gomez, Administrative Coordinator** (*Informational Item*)

Cary Rabinowitz presented current staffing updates. There have been changes to our current teaching staff. There is an opening in Kindergarten room 14 and there is currently a long-term substitute in room 14. There are

currently 16 students in the room. We have posted on EdJoin for a new classroom teacher in room 14, however, there has been no interest yet after a week and a half of being posted. There has also been a long-term substitute in room 27 for the entirety of the school year thus far. Current long-term substitutes have a 30-day permit with a waiver allowing them to work for 60 total days. After 60 days, they cannot continue to work in the classroom. Office administration has been tracking how long substitutes have been in necessary classrooms. Ms. Williams is on a temporary county certificate. She has yet to receive her permit from the state. The school is looking at next steps. We currently still have an opening for an Education Specialist. We are currently conducting interviews and hiring more staff. We have started processing for a new WIN TA and a one-on-one to fill open positions. We are also currently looking to fill positions for another custodian. Additionally, one more supervision staff is still needed for the afternoon.

Item #4 Staff Reorganization Process (LCAP Goal 3) - Cary Rabinowitz, Director
(Informational Item)

Cary Rabinowitz presented information on upcoming staff reorganization. Staff reorganization packets will be sent out this Friday, February 23, 2024. Every full-time staff member will complete a personal teaching history. Staff will list their top choices for what grade level they want to teach and any interest in being a Lead Teacher. During round one, staff members will be preliminarily placed on a roster. During round 2, staff can submit a change request and move into a new open position. During round 3 and in previous rounds, teachers from other school sites can submit a change request to come from a different Fenton school to SMBCCS. The reorganization committee will meet between each round. The end of round 3 will decide our final staff roster for the 2024-2025 school year.

Item #5 “Active Year” Staff Participation and Planning (LCAP Goal 3, AMO 2) -
Cary Rabinowitz, Director *(Informational Item)*

Cary Rabinowitz presented information on “Active Year” staff participation and planning. There are several staff members on their active cycle right now. Annie Hai is working towards National Board Certification to become a board-certified teacher. Carmen Solis is in the process of getting her master's degree, and Amanda Hill, Megan Rol, and Evelia Manzo are working on a cognitive coaching project with Cary Rabinowitz to develop lessons through iReady math, teach it, review, and reflect.

Item #6 Leave of Absence (Fabiola Vega) - Cary Rabinowitz, Director *(Informational Item)*

Second grade teacher Fabiola Vega has asked for a leave of absence. There is no formal return date yet. There will be a long-term substitute in her classroom.

Announcements:

There were no announcements

Next Regular Meeting:

The next Personnel Committee meeting will be held on April 23, 2024.

Adjournment:

On **MOTION** of Alexis Ribakoff, **SECONDED** by Shanjana Hossain, and **CARRIED**, the SMBCCS Personnel Committee Meeting was adjourned at 7:36 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

February 26, 2024

Call to Order: Karen Knapp, Co-Chair

Roll Call: Caitlin McMabell, Secretary

The Personnel Committee meeting on February 26, 2024 was called to order at 7:20 A.M.

Members Present: Karen Knapp, Laura Vasquez, Nicole Langlois, Caitlin McMabell, Shirley Saetang, Krystal Rodriguez, Jeanette Hernandez, Nitima Angus, Angie Salceda, Sandra Valle

Members Excused: Sirui Thomassian, Jessie Tello, Christina Moran

Additions/Corrections to the Agenda: Laura Vasquez, Co-Chair

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 22, 2024 meeting of the Personnel Committee -**
Karen Knapp, Co-Chair (*Motion to Approve*)

On **MOTION** of Sandra Valle, **SECONDED** by Angie Salceda, and **CARRIED**, the Minutes of the FPC Personnel Committee Meeting on January 22, 2024 were approved as submitted.

Presentations from the Public: Laura Vasquez, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2023-2024 Staffing Updates (LCAP Goal 3) -** Sirui Thomassian, Director
(*Informational Item*)

Ms. Langlois presented notes from Ms. Thomassian regarding staffing updates. Next year's TK students will have to turn 5 by June 2, 2025. We will need to recruit 80-100 TK students and 60-70 Kindergarten students for the 2024-2025 school year.

A sign-up will be circulated for teachers to engage in enrollment opportunities. Mailers will be sent to families in the area. Tours of our campus have already been conducted and will continue to be given. Some enrollment packets have been accepted. Raffles will be held for parents who refer our school to new families.

FPC will be hiring a new art teacher. This position can be certificated or classified. The opening will be posted once it is approved by the board.

Next year, we would like to have 100 fully funded for TK resulting in 5 classes. We would like to have 144 enrolled for Kindergarten, 1st, and 2nd grades with 6 classes in each grade level.

Item #4 **2024-2025 Leave of Absence for Karen Knapp (LCAP Goal 3, AMO 1) - Sirui Thomassian, Director (*Motion to Approve*)**

Karen Knapp has turned in her letter of intent to request a leave of absence. We wish her great success in her new endeavors and the FPC Family is thankful for her dedication to our students and community. We hope she will return to FPC in the future.

On **MOTION** of Krystal Rodriguez, **SECONDED** by Laura Vazquez, and **CARRIED**, the 2024-2025 Leave of Absence for Karen Knapp was approved.

Item #5 **Staff Reorganization Process (LCAP Goal 3) - Sirui Thomassian, Director (*Informational Item*)**

An email was sent by Dr. Riddick on Friday, February 23rd. This will be the reorganization for every certificated position. Staff can request a change in assignment during round 1 or 2. If interested, staff would fill out the change of request and send it to the Director of the school for which they would like to transfer.

The Personal Teaching History Survey is due March 1st. You may contact Ms. Thomassian or the faculty reps with any questions.

Item #6 **Middle of the Year Goal Setting Meetings (Goal 3, AMO 2) - Sirui Thomassian, Director (*Informational Item*)**

Mid-year goal setting meetings have been completed. These included a welcome and check in, review and discussion of iReady data, staff professional development cycle, discussion of professional responsibilities, and a way to create a plan for teacher self-care.

FPC is very close to becoming a high performing, high achieving school based on iReady data.

Announcements:

There were no announcements.

Next Regular Meeting:
TBD

Adjournment:

On **MOTION** of Jeanette Hernandez, **SECONDED** by Krystal Rodriguez, and **CARRIED**, the Personnel Committee Meeting of 2/26/24 was adjourned at 7:31am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Human Resource and Personnel Council

February 28, 2024

A meeting of the Human Resource and Personnel Council was held on Wednesday, February 28, 2024, at 7:15 a.m., in the conference room at Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Ann M. Velasco – Chairperson

The Human Resource and Personnel Council meeting was called to order at 7:17 a.m. by Chair, Ann M. Velasco.

Roll Call: Monet Hendricks – Co-Secretary

Personnel Committee Members Present: Monica Castañeda, Paige Piper, Juan Gomez, Barbara Aragón, Monet Hendricks, Tiffany Walker, Gladys Ramirez, Lainey Yanez, Bernite Oandasan, Lillian De La Torre, Vivian Matute, Veronica Ramos.

Excused Members: Katherine Sheppard.

Additions/Corrections to the Agenda: Ann M. Velasco – Chairperson

Instructional Coach for Fenton Avenue (Item #9)

Item #1 **Minutes from the January 17, 2023 meeting of the Human Resource and Personnel Council** - Ann M. Velasco, Chairperson (*Motion to Approve*)

On **MOTION** of Barbara Aragón, **SECONDED** by Juan Gomez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Ann M. Velasco - Chairperson

There were no presentations from the public.

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no persons who wished to address the council.

New Business:

Item #3 **Hiring of Leann Chapman (LCAP Goal 3, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda reported that Ms. Leann Chapman was hired as the new fourth grade teacher for Room 31. She is fully credentialed, but is currently working through Scoot as a substitute teacher. She will be

processed on Friday, March 1, 2024 through the business office and then working as a full-time probationary teacher here at FACS.

Item #4 **Paraprofessional Update (LCAP Goal 3, AMO 6)** - Juan Gomez, Administrative Coordinator (*Informational Item*)

Mr. Gomez updated the committee on the successful hiring and onboarding of two new paraprofessionals for the lunch shift, Jasmine Samayoa and Emerson Sigaran. Both new employees were onboarded the week of 2/22/2024. FACS is currently interviewing more candidates to fill paraprofessional roles. He also reported that psychomotor grades will be delivered to teacher boxes by Friday 3/1/2024 for the second reporting period. Mr. Gomez said that FACS plans to have more training for the paraprofessionals, but it's been challenging to find available time due to constraints in hours worked. However, Mr. Gomez is diligently putting together a plan and working on providing additional training and planning time for paraprofessionals.

Item #5 **Earned Increase Walkthroughs (LCAP Goal 3, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda reported that the administrative team and school leadership completed all Earned Increase Walkthroughs last week. Notification forms were distributed to teacher mailboxes. Ms. Velasco reported that it was enjoyable to complete the walkthrough and see the good work that all teachers and staff were doing in the classroom.

Item #6 **Approval of PIP for Abraham Zubia (LCAP Goal 3, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda updated the committee that per the last FCPS board meeting, Mr. Abraham Zubia was approved to receive a Provisional Intern Permit (PIP) and the school is currently awaiting approval from the CTC. Mr. Zubia currently holds a temporary permit offered by LACOE. Because this is a new process to FACS, Ms. Piper thanked Ms. Castañeda for completing the time-consuming process of getting the PIP officially approved.

Item #7 **Spring Formal Observation Lessons (LCAP Goal 3, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda reported that spring observations will conclude next week. Some second-year teachers will be recommended to the FCPS Board of Directors for regular status. First year teachers will continue on probationary status.

Item #8 **Staff Reorganization (LCAP Goal 3, AMO 2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda reported that Friday, March 1, 2024 is the due date for current staff to submit their reorganization packets. She also overviewed the current enrollment for the school. Because of the high enrollment numbers at FACS, next year the school is anticipating adding an additional second-grade classroom, additional fourth-grade classroom, and a fifth-grade classroom. Based on these projections, FACS will need to hire new teaching staff. Ms. Castañeda shared that the administrative team is actively hiring and looking for candidates. Mr. Gomez and Ms. Piper will be attending job fairs at CSUN, Cal State Dominguez Hills, and College of the Canyons.

Ms. Piper reported that there has been an influx of interest in campus tours, both for primary grades and upper-level grades. Ms. Castañeda also reviewed the QR code of interest from the banner outside school and reported that she gets daily emails about interest for enrollment for next year. Open house will be held on April 17, 2024 and will also serve as a recruitment opportunity for prospective families.

Item #9 **Instructional Coach for Fenton Avenue Charter School (LCAP Goal 1, AMO 1) – Monica Castañeda, Director (*Informational Item*)**

Ms. Castañeda reported that due to the need for support of new school staff, and the adoption of Ready Classroom Mathematics, it has been proposed and a discussion is being had with the FCPS Executives about hiring an Instructional Coach solely for FACS. Ms. Teresa Elvira is currently working here at FACS as a Beginning Teacher Mentor, but is limited on how many hours she can work within a year.

This item will be on the FCPS board agenda for next week's meeting on March 7, 2024. Ms. Castañeda said that FACS would ideally hire from within the Fenton network. If approved by the board, the job would be posted on Friday, March 8, 2024.

Announcements:

There were no announcements.

Next Regular Meeting:

TBA

Adjournment:

On **MOTION** of Veronica Ramos, **SECONDED** by Lilian De La Torre, and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:47 A.M.

Minutes respectfully submitted by: Monet Hendricks

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Personnel Committee

February 28, 2024

A meeting of the Personnel Committee was held on Wednesday, February 28, 2024 at 7:20 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Priscilla Gentry, Chair

Roll Call: Julie Nguyen & Kelley Christenson, Co-Secretary

The Personnel Committee meeting was called to order at 7:20 a.m. by Chair, Priscilla Gentry.

Personnel Committee Members Present: Jennifer Miller, Jennifer Pimentel, Priscilla Gentry, Deborah Allan, Lilia Padilla Zuñiga, and Julie Nguyen.

Excused Members: Cedric Ramirez

Non-Committee Members: Cecilia Quijano, Veronica McCaughin, Abigail Gillmore, and Kalea Wright.

Additions/Corrections to the Agenda: Priscilla Gentry, Chair

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 11, 2024 meeting of the Personnel Committee -**
Priscilla Gentry, Chair (*Motion to Approve*)

On **MOTION** of Deborah Allan, **SECONDED** by Kelley Christenson, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Priscilla Gentry, Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Leave of Absence for Megan Harvey effective 24-25 - Jennifer Miller, Director,**
(Informational Item)

Megan Harvey submitted a request for a leave of absence for one year to pursue other goals. She loves Fenton and plans to be back after the 2024-2025 school year.

Item #4 **Staff Reorganization for 2024-2025, (LCAP Goal 1, AMO 1-2)** - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller shared the FCPS reorganization process with the committee. This was sent out February 23rd through email by Dr. Riddick. Mrs. Miller reminded the committee that deadlines for reorganization are very important and asked the committee to remind other staff of the deadlines as well. The Personal Teaching History is due Friday, March 1st. Mrs. Miller reminded the committee that the choices selected must be different and cannot repeat. This means that staff should not be marking the same school for all three choices nor should the same grade be selected as their top three grade levels. This is to ensure that everyone can be placed in one of their top three choices when the reorganization committee meets. Mrs. Miller also shared the enrollment predictions for the 2024-2025 school year. All grades are expected to have 2 classes with the exception of TK, which will have one class. March 15th is when the roster will be finalized before being shared for approval. The Reorganization Committee consists of the Chairs of the Personnel and Instruction Committees, Faculty Reps., and administrators.

Item #5 **Hiring Committee for Open Positions, (LCAP Goal 1, AMO 1-2)** - Jennifer Miller, Director (*Informational Item*)

Hiring will not take place until all rounds of reorganization have been completed. The school will know if we need to hire for any open positions once the final roster is finalized. Hiring typically takes place in April. Mrs. Quijano and Mrs. Pimentel will be attending the CSUN Educational Expo on April 10th and there are two open slots for interested teachers from the committee to attend. Interviews will take place and a pool of candidates will be kept in case more openings become available. Hiring will go on for as long as needed to fill open spots. The Hiring Committee will consist of the Reorganization Committee and any interested Personnel Committee members or Lead Teachers from the grade levels in need.

Item #6 **Hiring of Beth Henschel/FCLA STEM Director** - Jennifer Miller, Director (*Informational Item*)

Pending board approval, Fenton STEM welcomes Beth Henschel as our new Director. Mrs. Miller shared many wonderful things about Ms. Henschel and her career history. Mrs. Miller reassured the committee that her role for the 2024-2025 school year will allow her to work closely with Ms. Henschel to help her adjust to the role of Director. We are excited to see the amazing things Ms. Henschel will do at the Academies.

Announcements:

There are no announcements.

Next Regular Meeting:

Friday, March 22nd

Adjournment:

On **MOTION** of Kelley Christenson, **SECONDED** by Deborah Allan, and **CARRIED**, the Personnel Committee was adjourned at 7:55 a.m.

Minutes respectfully submitted by: Julie Nguyen

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Personnel Committee

February 28, 2024

A meeting of the Personnel Committee was held on Wednesday, February 28, 2024 at 7:18 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Veronica McCaughin, Interim Chair

The Personnel Committee meeting was called to order at 7:18 a.m. by Interim Chair, Veronica McCaughin

Roll Call: Abigail Gillmore, Secretary

Personnel Committee Members Present Veronica McCaughin, Abigail Gillmore, Kalea Wright, Jennifer Miller, Jennifer Pimentel

Excused Members: Kate Marrelli, Cedric Ramirez

Non-Committee Members: Priscilla Gentry, Julie Nguyen, Lilia Padilla Zuniga, Kelley Christenson, Deborah Allan

Additions/Corrections to the Agenda: Veronica McCaughin, Interim Chair

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 11, 2024 meeting of the Personnel Committee -**
Veronica McCaughin, Interim Chair (*Motion to Approve*)

On **MOTION** of Kalea Wright, **SECONDED** by Jennifer Pimentel, and **CARRIED**, the minutes were approved as corrected.

Presentations from the Public: Veronica McCaughin, Interim Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Resignation of Vanessa Dwyer Effective 2024-2025 - Jennifer Miller, Director
(Informational Item)

Mrs. Miller notified the committee of Vanessa Dwyer's resignation for the '24-25 school year. The committee wishes Mrs. Dwyer the very best on her future endeavors.

Item #4 Leave of Absence for Fong Chau Effective '24-25 - Jennifer Miller, Director
(Informational Item)

Mrs. Chau has submitted a Request for Leave of Absence for two years. She has been a part of Fenton for over 20 years, and the committee wishes her the best as she takes this time.

Item #5 Staff Reorganization 2024-2025, (LCAP Goal 1, AMO 1-2) - Jennifer Miller,
Director (Informational Item)

Mrs. Miller updated the committee on the FCPS Reorganization Packet shared on February 23rd by Dr. Riddick. Mrs. Miller advises all staff to be proactive and timely with all deadlines. The Personal Teaching History was due on Friday March 1st. The Reorganization Committee will use the submitted information from staff to make placements for Round 1. Mrs. Miller also shared the projected enrollment for the 24-25 school year. At this time, all grade levels TK-6th are projected to have 2 classes each. The Round 1 Roster will be finalized on March 15th, and then shared out to staff. The entire Staff Reorganization process is planned to conclude with a final meeting on March 22nd. The Reorganization Committee will consist of the Chairs of the Personnel and Instruction Committees,— Faculty Representatives, and Administration.

Item #6 Hiring Committee for Open Positions, (LCAP Goal 1, AMO 1-2) - Jennifer
Miller, Director (Informational Item)

Mrs. Miller discussed the Hiring Committee's plans for future open positions following the completion of the entire reorganization process. Mrs. Quijano and Mrs. Pimentel will be attending the CSUN Educational Expo on April 10th. Attending this event will help collect a pool of candidates for future job openings and interviews. The Hiring Committee will consist of the same members of the Reorganization Committee, plus any interested Personnel Committee members and/or lead teachers from grade levels with openings.

Item #7 Hiring of Loren Caballero/Kindergarten FCLA Teacher (Replacement of
Long-Term Substitute) - Jennifer Miller, Director *(Informational Item)*

Loren Caballero has been hired as an FCLA Kindergarten teacher and the replacement for the Long-Term Substitute that was covering the class left when Mrs. Mack moved to open the TK classroom. The Academies are happy to have Loren back in the Fenton family!

Item #8 Hiring of Beth Henschel/FCLA STEM Director - Jennifer Miller, Director
(Informational Item)

Pending board approval on March 7th, Beth Henschel is set to become the Director of the Academies for the '24-25 school year. Her vast experience in different educational roles throughout her career, and her background in Special Education, are new and exciting perspectives for the Academies. Mrs. Miller will be present through the transition, and the two will be working closely through the next school year to ensure a smooth adjustment for all. Mrs. Miller shared that Mrs. Henschel is a well-rounded

individual, whose broad knowledge will be appreciated at the Academies. The schools will miss Mrs. Miller dearly, but are excited to see her in her new position as Director of Instruction, as well as have the opportunity to work with Mrs. Henschel.

Announcements:

There were no announcements.

Next Regular Meeting:

March 22nd 2024

Adjournment:

On **MOTION** of Kalea Wright, **SECONDED** by Veronica McCaughin, and **CARRIED**, the Personnel Committee adjourned at 7:55 am.

Minutes respectfully submitted by: Abigail Gillmore

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

January 23, 2024

Call to Order: Aaron Veals and Christian Hidalgo, Co-Chairs

A meeting of the Parent Advocacy Committee was held on January 23rd, 2024 at 7:17 a.m. in the auditorium at Santa Monica Boulevard Community Charter School.

Roll Call: Viviana Fonseca and Johana Juarez, Committee Secretaries

Present Members: Aaron Veals, Christian Hidalgo, Amanda Dodson, Janet Reyes, Cary Rabinowitz, Walter Gomez, Annie Hai, Maria DeFrancesco, Christy Namkung, Johana Juarez, Viviana Fonseca

Absent Members: Sarah Zeleznick

Excused: Sandra Campos

Non-Members: Ariana Gomez

Additions/Corrections to the Agenda: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #9: Multicultural Festival Update - Christy Namkung, Teacher (*Informational Item*)

Item #1 **Approval of Minutes from the October 17, 2023 meeting of the Parent Advocacy Committee** - Aaron Veals and Christian Hidalgo, Co-Chairs (*Motion to Approve*)

On **MOTION** of Evelia Manzo, **SECONDED** by Walter Gomez, and **CARRIED**, the minutes from the October 17, 2023 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Family Center Update (LCAP Goal 2, AMO 1-2) - Johana Juarez, Family Center Director** (*Informational Item*)

The previous schedule of adult/parent classes continues, as well as the addition of new classes at the Family Center. Beginning Tuesday, February 6th, from 12:00 to 2:00 PM, the Family Center will have new ESL classes and parenting workshops, such as mathematics, and computer skills for parents to support their children's education. The themes are currently academic strategies for students and working with their parents/guardians at home. PEBSAF is the company who is in charge of offering support to our families through these classes and workshops. These classes/workshops have been announced on ClassDojo and a flier with the detailed information will be sent home this week.

The Family Center is also collaborating with the school to help with the preparation of the Spring Show 2024 and the Multicultural Festival event that will happen on April 19, 2024. More information will be shared soon.

A link has been shared with parents to enroll and participate in the robotics events that will take place in the Valley. The following dates were shared: Saturday, February 3rd Scrimmage and Saturday and May 18th is the main event. Ms. Juarez is hopeful that at least 6 parent volunteers will sign up to collaborate with this robotic event.

Item #4 **Expanded Learning Program Update (LCAP Goal 2, AMO 2) - Cary Rabinowitz, Director** (*Informational Item*)

Mr. Rabinowitz provided an update on new teacher clubs and vendor classes that will begin in January. These clubs include: Arts & Crafts w/Ms. Hill, American Sign Language w/Mrs. Eggly, Board Game Club w/Ms. Reinicke, Hands on Art w/Mrs. Hai, Homework Help & Foundational Skills w/Ms. Ribakoff, Reading Intervention w/Mrs. Wirthwein, and Tutoring Help w/Ms. Dodson. Some continuing teacher clubs include: Robotics w/Ms. Nishimoto and Mrs. Arroyo, and Mr. Hidalgo's Green Thumb's Club in the morning and afternoon. Marty the Robot Club w/Ms. Nishimoto and Mrs. Arroyo will also take place in the morning. For both morning clubs, the teachers recruit their students.

Mr. Rabinowitz also discussed the field trips that ELOP held last school semester which included: "Early California and Old West" Workshop at Knott's Berry Farm, December 8th (1st Grade), "Early California and Old West" Workshop at Knott's Berry Farm, December 15th (2nd Grade), "Revenge of the Mummy: Digsite Detective" Workshop at Universal Studios, December 9th (5th Grade), "Studio Tour Strategy" Workshop at Universal Studios, January 13th (6th Grade).

There will be a new bulletin that will provide all of the additional information and will go out later this week. Upcoming field trips will be held right after school versus over the weekend. More information will be provided as the sessions begin.

Item #5 **Student Council Update (LCAP Goal 2, AMO 2) - Amanda Dodson, Teacher** (*Informational Item*)

Ms. Dodson offered an update about how the student council continues to meet monthly. The student council committee is helping with the dance that is being held this Friday, as well as collaborating with Ms. Robledo to implement bulletins and activities for great kindness week.

Item #6 **Attendance Period 3 and 4 Update (LCAP Goal 2, AMO 3) - Walter Gomez, Assistant Director** (*Informational Item*)

Mr. Gomez provided an update on attendance for the first semester of the school year. In-seat attendance has progressed every month with the new student and family incentives that are being implemented. In-seat attendance from October (420), November (436), and December (451) has progressed gradually over the course of the school year. Last year's attendance period also improved from Period 3 - 99.03% to 99.06% and Period 4 - 98.63% to 99.06%. Mr. Gomez shared that he is hopeful the numbers will continue to grow as the school year progresses.

Item #7 **SMBCCS Reading Garden (LCAP Goal 2, AMO 1)** - Cary Rabinowitz, Director (*Discussion Item*)

Mr. Rabinowitz presented a discussion item about the reading garden behind the kindergarten yard. The committee discussed various options for renovations that included a tropical theme. Different classrooms would be in charge of taking care of different planters. A prospective date to renovate the garden would be on Earth Day, April 22nd. This would give the students, staff, and families an opportunity to beautify the plants all around campus. The garden located on Santa Monica and Ridgewood by the bungalows will also be available for the teachers in the bungalows to have an opportunity to take the students to observe and read in an open space.

Item #8 **SMBCCS Handball Court Murals (LCAP Goal 3, AMO 5)** - Cary Rabinowitz, Director (*Discussion Item*)

Mr. Rabinowitz presented a discussion item about having murals painted on the handball courts. In the past, murals have been painted on the handball courts by professionals. The handball courts are currently blank and are only painted in a solid turquoise color. Some ideas were discussed and the “ROAR” acronym was presented. The handball courts would display the students expectations to further implement the importance of the student’s accountability and culture of our school environment. Committee members also discussed holding art contests in order to involve our students. This idea will be further discussed in our next meeting.

Item #9 **Multicultural Festival Update** - Christy Namkung, Teacher (*Informational Item*)

Ms. Namkung shared that the vendors for the Multicultural Festival are now confirmed. The MCF committee is currently working on getting performers and having booths readily available for different cultural experiences. They are also working on having an art installation booth that will include students' art work from their cultural backgrounds and having them displayed during the festival. They are still working on having additional activities, but have not finalized them yet. More information to be presented soon.

Announcements:

There were no announcements.

Next Regular Meeting:

February 27, 2024

Adjournment:

On **MOTION** of Johana Juarez, **SECONDED** by Walter Gomez, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:57 a.m.

Minutes respectfully submitted by: Viviana Fonseca and Johana Juarez, Committee Secretaries

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

February 23, 2024

A meeting of the Parent Advocacy Committee was held on Friday, February 23, 2024 at 7:17 am.

Call to Order: Brennan Mack, Chair

Roll Call: Bridget Badro, Secretary

Parent Advocacy Committee Members Present: Bridget Badro, Brennan Mack, Jennifer Miller, Cecilia Quijano, Alex Muñoz, Siranush Akopyan, Vanessa Dwyer

Non-committee Members: Sofia Carias, Melissa Allender, Robin McNutt, Michelle Menjivar, Virginia Palma

Members Excused: Raquel Contreras

Additions/Corrections to the Agenda: Brennan Mack, Chair

There were no additions or corrections to the agenda.

Item #1 **Minutes from the December 11, 2023 meeting of the Parent Advocacy Committee - Brennan Mack, Chair** (*Motion to Approve*)

On **MOTION** of Bridget Badro, **SECONDED** by Jennifer Miller, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Brennan Mack, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Spring School Tours (LCAP 2, AMO 1) - Jennifer Miller, Director**
(Informational Item)

Enrollment for the 2024-2025 school year opened on Monday, February 12. The Academies will offer tours to families interested in enrolling. Tour dates can be found on the Google calendar. Tours will try to be limited to 10 families. There are four upcoming tours offered:

- Friday, March 1 from 1:00 – 2:00 PM
- Friday, March 15 from 10:00 – 11:00 AM
- Tuesday, April 2 from 10:00 – 11:00 AM
- Monday, April 15 from 1:00 – 2:00 PM

Item #4 **Spring Postcard Mailing (LCAP 2, AMO 1)** - Jennifer Miller, Director
(Informational Item)

Postcard Mailing is a great strategy to recruit students. A mailing list was generated based on nearby cities. The postcard includes a QR code, which directs families to an enrollment interest survey. Once families complete the survey, they receive a call from the Academies within 24 to 48 hours. Close to 26,000 households that have children between the ages of 5 and 12 will receive our postcards in the mail. We are hoping for a positive outcome.

Item #5 **Enrollment for 2024-2025 (LCAP 2, AMO 1)** - Jennifer Miller, Director,
(Informational Item)

Enrollment for the 2024-2025 school year began on Monday, February 12. FCLA has approximately 338 students enrolled for the next school year. Each grade level will have two classes. STEM has a total of 342 students enrolled. Each grade level will have two classes, with the exception of TK and ILC, which will have one class each.

Item #6 **Spring Parent Teacher Conferences (LCAP 2, AMO 2)** - Cecilia Quijano,
Assistant Director *(Informational Item)*

Parent Teacher Conferences will take place from Monday, March 18 to Friday, March 22. Parents will be given the option to participate in their conference either in person or via zoom, with in person being the preferred option. Packets and materials to help teachers prepare for conferences have been shared and sent out on February 12. Translators are available each day from 7:15 – 8:00 am and 1:30 – 2:40 pm, in 20-minute blocks. Thank you to the office staff and our SPED team for offering and making themselves available to assist with translation. Also, thank you to Rolando Gutierrez and Oscar Contreras from the business office for always offering and ready to assist with translation as well. The Fenton Academies will follow a minimum day schedule for the week. TK-2nd grade will be dismissed at 11:45 am and 3rd-6th will be dismissed at 12:05 pm.

Item #7 **Expanded Learning Update (LCAP 2, AMO 1)** - Alex Muñoz, Expanded
Learning Coordinator *(Informational Item)*

Session two of ELOP has begun and will run until March 14. In total, over 370 students are signed up and participating in one or more clubs. Popular clubs are still being offered, such as Cooking, Ballet, Music, Visual Arts, and Animal Encounters. New clubs include Podcasting, K-Pop Dance, Drama, and Dino Robotics/SEAL Robotics. A huge thank you to all participating teachers, several of whom have committed to year-long clubs. We had two outstanding assemblies during our minimum days. On January 19, we welcomed the high-energy and incredibly exciting Ballet Folclorico do Brasil. On February 16, we welcomed Futa Toro West African Dance ensemble, who brought colorful, vibrant, and upbeat rhythms from West Africa.

This past weekend, 2/16 – 2/18, our 6th grade students set sail on a trip of a lifetime to Catalina Island. They spent the weekend learning all about marine biology while kayaking, squid dissecting, and participating in nature hikes. The trip also served as a wonderful opportunity for camaraderie and team-building. A special thank you to our 6th grade team: Ms. May, Ms. De La Rosa, Ms. Coleman, Mrs. McNutt and Ms. Perez. We also want to thank our parent chaperones for embarking on this trip. Additionally, thank you to Ms. Palma for always assisting with parent chaperones, and to Sal Morales and his team for being available to open the school.

We are beginning to plan for Session 3, which will begin the week of April 8th. Teacher interest surveys for participation in the final session will be sent out next week, as well as parent interest surveys. Sign-ups for Session 3 will go out before Spring Break. Lastly, while staff may be on Spring Break, ELOP continues. Think Together will be providing a Spring Break opportunity for students. We have collaborated on the theme, Camp THINK! Students will participate in a week-long, camp-style program. Field trips and activities will focus on getting students in tune with nature. Informational flyers will be sent home soon.

Item #8 **Family Center Update (LCAP 2, AMO 2)** - Virginia Palma, Family Center Director (*Informational Item*)

Parent Workshops began the week of February 12th and there are numerous topics being covered. Families have an opportunity to take workshops about disciplining with love, financial education, and money management. ELA Level 1 for Spanish speakers, which gives families an opportunity to learn English as a second language, is another workshop being offered. Ms. Andrade is offering a special education workshop. The LA Department of Mental Health workshops will continue until May. Some workshops are offered on Zoom and families are welcome to visit the Family Center in person and use the Promethean Board to join Zoom sessions. There will be raffles for workshops provided by Parent Education Bridge for Student Achievement Foundation and families will have an opportunity to win a \$50 gift card.

The World's Finest Chocolate fundraiser is returning to the Academies. The fundraiser will begin on Friday, March 1st. Chocolates will come in four flavors: almond, caramel, crisps, and dark, and cost \$1. In the upcoming week, Ms. Palma will email teachers with additional information about the fundraiser and order forms.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Bridget Badro, **SECONDED** by Siranush Akopyan, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:55 am.

Minutes respectfully submitted by: Bridget Badro, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

February 23, 2024

A meeting of the Parent Advocacy Committee was held on Friday, February 23, 2024 at 7:19 am.

Call to Order: Melissa Allender, Chair

Roll Call: Sofia Carias, Secretary

Parent Advocacy Committee Members Present: Sofia Carias, Melissa Allender, Michelle Menjivar, Virginia Palma, Robin McNutt, Jennifer Miller, Cecilia Quijano, Alejandra Munoz

Non-committee Members: Bridget Badro, Brennan Mack, Vanessa Dwyer, Siranush Akopyan, Lindsey Western, Jennifer Pimentel

Members Excused: Laurie Perez, Deanna Weiss

Additions/Corrections to the Agenda: Melissa Allender, Chair

There are no additions or corrections to the current agenda

Item #1 **Minutes from the December 11, 2023 meeting of the Parent Advocacy Committee - Melissa Allender, Chair** (*Motion to Approve*)

On **MOTION** of Sofia Carias, **SECONDED** by Robin McNutt, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Melissa Allender, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Spring School Tours (LCAP 2, AMO 1) - Jennifer Miller, Director**
(*Informational Item*)

On February 12, 2024 enrollment officially began for the next school year. There have been many requests made for school tours. The Academies will hold such tours for potential students and their parents on March 1st and 15th, and again on April 2nd and 15th. There will be both morning and afternoon options. There is a limit of 10 students with their accompanying adults, however accommodations can be made if there are a greater number of adults joining. These tours have proved to be an effective way to recruit and retain families.

Item #4 Spring Postcard Mailing (LCAP 2, AMO 1) - Jennifer Miller, Director
(Informational Item)

In addition to school tours, the Academies engage in other outreach for the recruitment of students. We currently have a total of 670 students. Word of mouth and personal testimonies are very effective selling points. We have two mailings going out. We are working with a company that generates a mailing list of 26,000 households with children between the ages of 5-12 years. Staff are encouraged to take fliers to libraries, parks, local business, Mommy-and-Me meetings, etc. There is a QR-code on the flier that takes you to school information and an interest survey. We aim to respond within 24-48 hours.

Item #5 Enrollment for 2024-2025 (LCAP 2, AMO 1) - Jennifer Miller, Director
(Informational Item)

The current projections for next year are: Fenton Leadership Academy with a total of 338 students, 2 classes per grade (TK – 6th); Fenton STEM Academy with a total of 342 students, 2 classes per grade, except TK and the ILC.

Item #6 Spring Parent Teacher Conferences (LCAP 2, AMO 2) - Cecilia Quijano,
Assistant Director (Informational Item)

The Spring Parent Teacher Conferences will be held in person or via Zoom from Monday, March 18th through Friday, March 22nd, on a Minimum Day Schedule. TK-2nd students will be dismissed at 11:45 a.m. and 3rd - 6th students will be dismissed at 12:05 p.m. Parents will be given the option to participate in conferences either in person or via zoom. In-person is the preferred option, however, we want to ensure all families can attend so we are providing another option as well.

Packets and materials to help teachers prepare for conferences have been shared and sent out on February 12. Lead teachers are encouraged to go over the procedures, protocol and deadlines with their grade level. The administrators are also available to answer any questions and to provide support.

Translators will be available each day in the morning between 7:15 a.m. - 8:00 a.m., in 20-minute blocks, and also in the afternoon between 1:30 p.m. – 2:40 p.m. Spanish translation conferences should not be scheduled outside of this window. Thank you to the office staff and our SPED team for offering and making themselves available to assist with translation. Also, thank you to Rolando Gutierrez and Oscar Contreras from the business office for always offering and being ready to assist as well.

Item #7 Expanded Learning Update (LCAP 2, AMO 1) - Alex Muñoz, Expanded
Learning Coordinator (Informational Item)

Session 2 continues from now until March 14th. In total, over 370 are signed up and participating in one or more clubs. 55% of the student population is participating. We have been able to offer some continuously popular clubs: Cooking, Ballet, Music, Visual Arts, Animal Encounters. We have brand new and well-received clubs, such as Podcasting, K-Pop Dance, Drama and Dino Robotics/SEAL

Robotics. A huge thank you to all participating teachers, several of whom have committed to year-long clubs.

Since our last Parent Advocacy Committee meeting, we have had two wonderful ELOP Assemblies take place on our Minimum Days: On 1/19, we welcomed the high-energy and incredibly exciting Ballet Folclórico do Brasil. Students were amazed by the stunts. On 2/16, we welcomed Futa Toro West African Dance ensemble, who brought colorful, vibrant, and upbeat rhythms from West Africa. Students and staff, (even Mrs. Muñoz) were up on the stage dancing.

This past weekend, 2/16 – 2/18, our 6th grade students set sail on a trip of a lifetime to Catalina Island. They spent the weekend learning all about marine biology while kayaking, squid dissecting, and participating in nature hikes. The trip also served as a wonderful opportunity for camaraderie and team-building. A special thank you to our 6th grade team: Ms. May, Ms. De La Rosa, Ms. Coleman, Ms. McNutt, Ms. Perez, and our parent chaperones for embarking on this trip. Additionally, thank you to Ms. Palma for always assisting with parent chaperones, and to Sal Morales and team for being available to open the school early and come on the weekends to send off and receive students. More field trips await in the coming months, as we wrap up with our final session of ELOP. Our year-long clubs will be embarking on additional off-site opportunities.

We are beginning to plan for Session 3, which will begin the week of April 8th. Teacher interest surveys for participation in the final session will be sent out next week as well as parent interest surveys to confirm which club families would like to see continue. Sign-ups for Session 3 will go out before Spring Break. Lastly, while staff may be on Spring Break, ELOP continues. Think Together will be providing a Spring Break opportunity for students. We have collaborated on the theme, Camp THINK! Students will participate in a week-long, camp-style program. Field trips and activities will focus on getting students in tune with nature. Informational flyers will be sent home soon.

Item #8 **Family Center Update (LCAP 2, AMO 1)** - Virginia Palma, Family Center Director (*Informational Item*)

Parent workshops began the week of February 12th and cover different topics, including EL Level 1 for Spanish speakers who want to start learning English as a second language, a workshop that discusses how to discipline with love at home, a workshop that goes over financial education and money management, and an informative special education workshop presented by Ms. Andrade. The LA Department of Mental Health workshops will continue until May. Some workshops are on Zoom to make them more accessible, but families are welcome to visit the family center in person. Those who may not have internet access, or those that prefer to come on campus, can view the Zoom meeting on the promethean board for the sessions occurring during school hours. Ms. Palma will be raffling off a \$50 gift card for each workshop class presented by Parent Education Bridge for Student Achievement Foundation (PEBSAF). The goal is to increase participation. The raffle is not open to Fenton employees.

Our Spring fundraiser will begin on March 1st and will run for two weeks. Students, families and staff will have the opportunity to sell products from World's Finest Chocolate to support our schools. Posters have been put at the entrances of the STEM/FCLA hallways, facing the playground, and in the main office. All chocolates will be \$1 and come in four options - Almond, Caramel, Crisp and Dark Chocolate. Next week, Ms. Palma will be sending an email to teachers with further information and placing order forms in their boxes.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Sofia Carias, **SECONDED** by Virginia Palma, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:55 am.

Minutes respectfully submitted by: Sofia Carias, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

February 27, 2024

Call to Order: Aaron Veals and Christian Hidalgo, Co-Chairs

A meeting of the Parent Advocacy Committee was held on February 27, 2024 at 7:17 a.m. in the auditorium at Santa Monica Boulevard Community Charter School.

Roll Call: Johana Juarez, Committee Secretary

Present Members: Aaron Veals, Christian Hidalgo, Amanda Dodson, Janet Reyes, Cary Rabinowitz, Walter Gomez, Annie Hai, Maria DeFrancesco, Christy Namkung, Johana Juarez

Absent Members: N/A

Excused: Sandra Campos, Viviana Fonseca, Evelia Manzo

Non-Members: Beth Hentchel, Ariana Gomez.

Additions/Corrections to the Agenda: Aaron Veals and Christian Hidalgo, Co-Chairs

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from the January 23, 2024 meeting of the Parent Advocacy Committee - Aaron Veals and Christian Hidalgo, Co-Chairs** (*Motion to Approve*)

On **MOTION** of Christy Namkung, **SECONDED** by Walter Gomez, and **CARRIED**, the minutes from the **January 23, 2024** meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **Family Center Update (LCAP Goal 2, AMO 1-2)** - Johana Juarez, Family Center Director (*Informational Item*)

The SMBCCS Family Center is working actively to engage our community of parents as much as possible. The educational workshops that are currently being presented include PEBSAF, ESL classes, family nutrition fitness, and community connections with Pacific Clinics (Holly Grove), which will soon open a new program created for parents with children within 0-8 years old named “Make Parenting a Pleasure” (more information to come). We continue our partnership with Saban Free Clinic and the Los Angeles County Mental Health Division weekly.

The Family Center parents are currently preparing to present at the Spring Show and collaborate with the Multicultural Community Event at our school that will be held on April 19th. The Family Center will also host the Mobile Dental Facility on Tuesday March 5th, 2024 in collaboration with Ms. Luna’s ELOP program to further provide health services to the students of SMBCCS.

Item #4 **Expanded Learning Program Update (LCAP Goal 2, AMO 2)** - Cary Rabinowitz, Director (*Informational Item*)

Mr. Rabinowitz shared the following information regarding ELOP activities:

Staffing

Keily Marroquin, a former SMBCCS student, started working this week with the ELOP program. We currently have three Fenton ELOP supervision aides and that includes Ms. Marroquin. Interviews will continue on Wednesday to fill the current open position.

Classes

Attendance has improved greatly. It is very important that teachers are aware of which students have a P2 class in order to ensure their engagement during all meetings. The new Quarter 3 Outside Vendor Classes have been posted on Class Dojo, these classes start the week of April 15th. Parents have until March 8th to fill out the interest form. Current semester classes will continue until the week of June 3rd. Teachers interested in teaching during the last session of Teacher Clubs should expect an email by the end of this week.

Upcoming Assemblies

- * Friday, March 8 in the auditorium: Stop, Think, Act.
- * Friday, March 15: Music Center performance in the auditorium - Center Ballet Folclórico do Brasil.

Completed Field Trips

- * Saturday, February 3rd: Disney 7:00 am-7:00 pm - Immersive Storytelling for 40 students (3rd Grade only)
- * Saturday, February 10th: Disney 7:00 am-7:00 pm - Immersive Storytelling for 40 students (4th Grade only)
- * Saturday, February 17th: Disney 7:00 am-7:00 pm - Immersive Storytelling for 40 students (4th Grade Only)

Upcoming Field Trips

- * Saturday, March 2nd Disney 7:00 am-7:00 pm 40 students Theme Park Design (3rd Grade only)
- * Saturday, March 9th Disney 7:00 am-7:00 pm 40 students Physics of Disney (4th Grade only)
- * Saturday, March 16th Disney 7:00 am-7:00 pm 40 students Physics of Disney (5th Grade only)

These opportunities in the after school program serve between 450-500 students, which is equivalent to more students enrolled than some surrounding schools.

Item #5 Student Council Update (LCAP Goal 2, AMO 2) - Amanda Dodson, Teacher *(Informational Item)*

The next school assembly will be held in March and the new speakers will be utilized. The next school dance will be held in April. The new speakers will now be available for our next school yard events.

Item #6 Attendance Period 5 and 6 Update (LCAP Goal 2, AMO 3) - Walter Gomez, *Assistant Director (Informational Item)*

Period 5 attendance has improved with a 1.15% increase to 99.26 %. Period 6 was affected due to the rain and it varied from 459 students out of 720 in attendance. In February, we had 268 students with perfect attendance for the month which is an improvement to last year's numbers. Independent study contracts have also lowered in comparison to last school year. We have done a great job with all the teachers in regards to attendance.

Item #7 SMBCCS Spring Parent Conference Week (LCAP Goal 2, AMO 1) - Cary *Rabinowitz, Director (Informational Item)*

Packets have been placed in teacher mailboxes in regards to parent conferences by Ariana Gomez, who will soon be on pregnancy leave. Our conferences will be held on March 18th to the 22nd; these will be minimum days so be aware of deadlines in regards to translators. Please make sure to submit your parent conference request schedules so they can be prepared in the office. It is recommended to teachers to review the iReady platform to share students' growth and target for the remainder of the year with our families during conferences.

Item #8 Big Smiles Mobile Dentist Services (LCAP Goal 2, AMO 2) - Cary *Rabinowitz, Director (Informational Item)*

This event will take place at the family center on Tuesday March 5th from 8:00 am to 2:10 pm. Forms were sent out by Ms. Luna to families. Even though the deadline for this event has passed, we can still refer these students to Ms. Luna, Mr. Rabinowitz, and Ms. Juarez for more information. This dental service will provide service to those students who may not have access to dental services without medical insurance or other sources to guarantee access to this essential medical service.

Announcements:

Our Multicultural Event is set for April 19th, 2024, as well as our Open House on February 29th, 2024 and the snake event will not take place this year due to the minimum day schedule.

Next Regular Meeting:

April 30, 2024

Adjournment:

On **MOTION** of Amanda Dodson, **SECONDED** by Walter Gomez, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:32 a.m.

Minutes respectfully submitted by: Viviana Fonseca and Johana Juarez, Committee Secretaries

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School-Community Relations Council

February 29, 2024

A meeting of the School-Community Relations Council was held on Thursday, February 29, 2024, at 7:15 a.m. in the Conference Room of Fenton Avenue Charter School, located at 11828 Gain Street, Lakeview Terrace, CA 91342.

Call to Order: Tony Pena, Chair

The School-Community Relations Council Meeting was called to order at 7:21 am by Chair, Tony Pena.

Roll Call: Tiffany Fisher, Secretary

Members Present: Tony Peña, Tiffany Fisher, Gricelda Mares, Hayley Martin, Daisy Perez, Kristin Tzintzun, Saul Ulloa, Monica Castañeda, Illeana Venegas, Mercedes Cordoba Meeks, Ivan Hernandez, and Juan Gomez.

Members Excused: Christopher Howell and Gricelda Mares

Members Absent: None

Non-Members Present: Paige Piper

Additions/Corrections to the Agenda: Tony Peña, Chair

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 18th meeting of the School, Community Relations Council - Tony Peña, Chair** (*Motion to Approve*)

On **MOTION** of Kristin Tzintzun, **SECONDED** by Hayley Martin, and **CARRIED**, the Minutes of the School-Community Relations Council Meeting of January 18, 2024 were approved as submitted.

Presentations from the Public: Tony Peña, Chair

Item #2 **Any persons desiring to address the School, Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 College and Career Week (LCAP Goal 2, AMO 1) - Ivan Hernandez, Counselor (*Informational Item*)

FACS School Counselor, Mr. Ivan Hernandez, presented the council with information regarding College and Career Week 2024. As part of College and Career Week, FACS students had the opportunity to learn from individuals in a variety of career fields. Students in grades 3-5 attended presentations from a Librarian, a Probation Officer, and a Nursing Scientist. Students in grades TK-2 participated in a walking field trip to the Lake View Terrace Library. There they met with the Children's Librarian, and learned about the resources available to them through this community resource. College and Career Week 2024 was a great success!

Item #4 Family Center Classes (LCAP Goal 2, AMO 1) - Tony Peña, Family Center Director (*Informational Item*)

Family Center Director, Mr. Tony Peña, presented the council with information regarding the current class offerings at the Fenton Avenue Family Center. Mr. Peña reports that the Family Center hosts an ESL class every Tuesday. He shared that this class is attended by about 10 parents each week. Attendees are learning a variety of concepts, including: the alphabet, consonants, shapes, the calendar, and how to fill out forms. Additionally, a technology class is hosted in the Family Center each Thursday. Content covered in this class includes: cyber safety, resumé help, how to conduct internet searches, and help students conduct internet research. This class is attended by 12 stakeholders, most of whom are parents that also attended the technology class offered during Fall 2023. Finally, Providence Health hosts a FEAST class each Friday. Mr. Peña reports that the acronym FEAST stands for Food Education Access Support Together. Participants are learning about nutrition and cooking in this class. During the inaugural class, attendees learned how to make a salad and how to understand the nutritional content of food. Fenton Avenue is proud to be offering a variety of classes to parents and community members.

Item #5 Kindness Week (LCAP Goal 2, AMO 2) - Ivan Hernandez, Counselor (*Informational Item*)

Mr. Hernandez presented the council with information regarding Kindness Week 2024. The Great Kindness Challenge took place January 22-26, 2024. This year's theme was "Creating Kindness." FACS students demonstrated their commitment to this theme by completing a daily kindness 'challenge,' and participating in a Spirit Week. Additionally, students were invited to create posters during their recess time as a way of sharing what kindness 'looks like' or means to them. These posters will serve as reminders of the importance of being kind.

Item #6 ELOP Field Trips/Updates (LCAP Goal 3, AMO 2) - Mercedes Cordoba-Meeks, ELOP Coordinator (*Informational Item*)

Ms. Castañeda presented on behalf of Mercedes Cordoba-Meeks. She reports that ELOP will host a Middle School Information fair from 4:30 - 5:30 pm on Thursday, February 29, 2024. The Middle School Fair will provide attendees with an opportunity to meet representatives from a variety of middle schools in the local community. This will help families learn more about available school options for 6th grade and beyond. Additionally, the FACS Expanded Learning Program will be hosting an overnight event at the Discovery Cube, on March 9-10, 2024. Students will participate in special activities, watch movies, and have a chance to explore the museum after-hours.

Item #7 **Spring WFC Fundraiser (LCAP Goal 2, AMO 1) - Tony Peña, Family Center Director** *(Informational Item)*

Tony Peña presented the council with information about the Spring WFC Fundraiser. He reports that a total of \$15,675 dollars of chocolate was sold, with a final invoice of \$8,874. This resulted in a profit of \$6,801. The top-selling class was Mrs. Williamson's 4th grade class. As a reward, Mrs. Williamson's class received a Happy Meal party on February 27, 2024. The top selling student was from Mr. Torres' class. She received a \$100 gift card. Mr. Peña is looking into other fundraiser options for next year.

Item #8 **Parent Teacher Conferences (LCAP Goal 2, AMO 2) - Mercedes Cordoba-Meeks, ELOP Coordinator** *(Informational Item)*

Juan Gomez presented on behalf of Mercedes Cordoba-Meeks. He shared that Spring Parent-Teacher Conferences will take place the week of March 18-22, 2024. To facilitate conferences, FACS will follow a minimum day schedule each day of conference week. Mrs. Meeks will be sending out conference forms, including requests for translation soon. Teachers were asked to invite the Education Specialists to the conferences of students whom they support. Additionally, if teachers would like an administrator to be present for a conference, they are asked to invite all administrators as soon as possible.

Item #9 **i-Ready Family Reports (LCAP Goal 2, AMO 1) - Monica Castañeda, Director** *(Informational Item)*

Monica Castañeda presented that during Parent Conferences, families will be provided with the i-Ready Family Report. This report will show families their students' growth from the beginning of the year to the middle of the year. This report is a useful tool in helping families understand their child's progress. To help ensure these reports are a meaningful tool for families, Fenton Avenue is looking into hosting a workshop to help parents better utilize these reports.

Announcements:

Open House is scheduled for Wednesday April, 17th. April 17th will be a minimum day for students. Mrs. Meeks will be inviting Food Trucks to the event.

Next Regular Meeting:

April 4, 2024

Adjournment:

On **MOTION** of Hayley Martin, **SECONDED** by Ivan Hernandez, and **CARRIED**, the School-Community Relations Council Meeting was adjourned at 7:34 am.

Minutes respectfully submitted by: Tiffany Fisher, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the School Site Council Meeting

January 26, 2024

Call to Order: Jaslyne Garcia, Chair

Roll Call: Cary Rabinowitz, Secretary

Members Present: Johana Juarez, Cary Rabinowitz, Ariana Gomez, Jaslyne Garcia, Sandy Hernandez, Jazmin Luna

Members Excused: None

Members Absent: Carmen Pineda, Cecilia Camarillo, Dina Monzon, Erlinda Gomez

Additions/Corrections to the Agenda: Jaslyne Garcia, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Not Applicable

Presentations from the Public: Jaslyne Garcia, Chair

Item #1 **Any persons desiring to address the School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 **Review of School Financials: State and Federal Funding (LCAP Goal 3) -**
Cary Rabinowitz, SMBCCS Director (*Informational Item*)

Mr. Rabinowitz reviewed the school's financial report shared with the Board of Directors on Thursday, January 25th. He reviewed Santa Monica's overall budget, specifically State and Federal funding. Mr. Rabinowitz referred to various sources of funds that the school receives. School Site Council members did not have any questions.

Item #3 **Review of Schoolwide Plans and LCAP Goals (LCAP Goal 3) -** Cary
Rabinowitz, SMBCCS Director (*Informational Item*)

Mr. Rabinowitz reviewed the school's Local Control Accountability Plan, including its three overarching goals and Annual Measurable Objectives. Mr. Rabinowitz also discussed the school's Charter Petition and the many programs embedded that are reviewed every 5 years by the Los Angeles Unified School District.

Item #4 **State and Local Student Achievement Data (LCAP Goal 1, AMO 1-4) - Cary Rabinowitz, SMBCCS Director** *(Informational Item)*

Mr. Rabinowitz reviewed the school's progress on the Statewide Assessment utilizing the State's CAASPP Reporting site. Mr. Rabinowitz also discussed the school's progress in accordance with measures depicted on the California School Dashboard, specifically the growth the school has seen across student groups in achievement and change

Announcements:

There were no announcements.

Next Regular Meeting:

February 9, 2023

Adjournment:

This meeting of the SMBCCS School Site Council was adjourned at 4:00 pm.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the School Site Council Meeting

February 9, 2024

Call to Order: Cary Rabinowitz, Interim Chair

Roll Call: Cary Rabinowitz, Secretary

Members Present: Johana Juarez, Cary Rabinowitz, Ariana Gomez, Sandy Hernandez, Jazmin Luna

Members Excused: None

Members Absent: Carmen Pineda, Cecilia Camarillo, Dina Monzon, Erlinda Gomez, Jaslyne Garcia

Additions/Corrections to the Agenda: Cary Rabinowitz, Interim Chair

There were no additions or corrections to the agenda.

Presentations from the Public: Cary Rabinowitz, Interim Chair

Item #1 **Any persons desiring to address the School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 **Review of Mid-Year i-Ready Reading and Math Student Data (i-Ready) (LCAP Goal 1, AMO 1-3) - Cary Rabinowitz, SMBCCS Director (*Discussion Item*)**

Mr. Rabinowitz reviewed the i-Ready Diagnostic Growth Report in both Reading and Math for the School Site Council. The school is seeing stable growth across the school. All grade levels are currently on track to reach 50% of their Annual Typical Growth by end of year.

Item #3 **Review and Discussion of Expanded Learning Opportunities - Program (LCAP Goal 2, AMO 1-2) - Jazmin Luna, SMBCCS ELOP Coordinator (*Discussion Item*)**

Ms. Luna reported on the various programs currently in place at Santa Monica Blvd. Community Charter School. Student opportunities include teacher clubs, participating in Think Together and LAs Best, and enrollment in new innovative programming this year including Jazz Band, Piano, Bucket Drumming, Science of Sport, and Mathnasium Math Tutoring. Over 400 students are participating in the expanded learning program which spans mornings before school, afternoons after school, school vacations, and weekends.

Item #4 Review of LCAP Goal 2: Increase Meaningful and Purposeful Student, Teacher, and Parent Engagement - Cary Rabinowitz, SMBCCS Director (*Discussion Item*)

Mr. Rabinowitz took time to review LCAP Goal 2: Increase Meaningful and Purposeful Student, Teacher, and Parent Engagement as well as it's Annual Measurable Objectives that include providing multiple opportunities for stakeholders to participate in various school events and maintaining a 94% ADA. Mr. Rabinowitz reviewed and pointed to events at the school that evidence SMB meeting this goal as well as efforts this year around increasing student attendance.

Announcements:

There were no announcements.

Next Regular Meeting:

March 22, 2024

Adjournment:

This meeting of the SMBCCS School Site Council was adjourned at 4:00 pm.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the English Learner Advisory Council Meeting

January 26, 2024

Call to Order: Juan Gomez, Chair

The School Site Council Meeting was called to order at 7:19 a.m.. by Chair, Juan Gomez.

Roll Call: Juan Gomez, Chair

Members Present: Monica Castañeda, Juan Gomez, Paige Piper, Ivan Hernandez, Laney Yanez, Veronica Ramos, Cindy Soto, Gregoria Marcos

Members Absent: None

Members Excused: Araceli Caro and Tony Peña

Non-Members in Attendance: Lisa Morales

Additions/Corrections to the Agenda: Juan Gomez, Chair

There were no additions or corrections to the agenda.

Item #1 **Minutes from the November 13, 2023 meeting of the English Language Advisory Council - Juan Gomez, Chairperson (*Motion to Approve*)**

On **MOTION** of Paige Piper, **SECONDED** by Veronica Ramos, and **CARRIED**, the minutes of the FACS English Language Advisory Council Meeting of November 13, 2023 were approved as submitted.

Presentations from the Public: Juan Gomez, Chair

Item #2 **Any person desiring to address the English Learner Advisory Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Summative ELPAC Administration (LCAP Goal 1, AMO 3) - Juan Gomez,**
Administrative Coordinator (*Informational Item*)

Mr. Gomez reported that the Summative English Language Proficiency Assessments for California (ELPAC) will be administered between February 1, 2024 and May 31, 2024. This year, Fenton Avenue has 227 students classified as English Learners who will need to take the ELPAC. The ELPAC will be administered via a computer-based test delivery platform. Domains assessed are: listening, speaking, reading, and writing. Depending on the age of the student, the listening, reading, and writing domains will be assessed in either a small-group setting or individually. All students will complete the speaking domain independently. This year, test administrators will be Mr. Gomez, FACS Compliance Assistant, Veronica Ramos, and Jade Sarnecki. All test administrators have completed the state-required certification. Parent/Guardian notification letters were sent home to all students who will be taking the ELPAC earlier this month.

Item #4 **English Learner Supports (LCAP Goal 1, AMO 3) - Juan Gomez,**
Administrative Coordinator (*Informational Item*)

Mr. Gomez informed the committee that Fenton Avenue Charter School is currently providing synchronous and asynchronous support to English Learners. Currently, 27 students with minimal English proficiency have been provided Rosetta Stone on their iPads. These students have Technology Use agreements which allow them to take their iPad home so that they can use the program after school hours. Additionally, Mr. Gomez shared that all students are receiving explicit tier 2 and tier 3 instruction during their grade level GLOW time. He explained that this time is protected, and no new concepts are introduced during this time. Finally, our Acceleration Specialist, Ms. Kaufman meets with newcomer students once a week to focus on foundational English skills. Progress monitoring shows that English Learners are making great progress with these supports in place.

Item #5 **Mid-Year Diagnostic (LCAP Goal 1, AMP 5) - Monica Castañeda, Director**
(*Informational Item*)

Ms. Castañeda presented information related to the i-Ready Mid-Year Diagnostic assessment. She shared that this diagnostic assessment is the most pivotal of the year, as it provides teachers with information regarding what areas students are needing more support in and if students are likely to meet their growth projections for the year. Additionally, student achievement on this assessment will be used when Ms. Castañeda meets with each teacher for their mid-year goal setting meeting in February. The Guiding Coalition decided that all third through fifth grade students will take this assessment in their classroom during GLOW time. The coalition also decided to start with the math assessment for this diagnostic administration to see if there is a difference in student performance due to testing fatigue. All students will complete their diagnostic assessments by February 9, 2024. We look forward to reviewing this data and developing strategies to support all learners.

Item #6 **California Dashboard Results (LCAP Goal 1, AMO 3) - Monica**
Castañeda, Director (*Informational Item*)

Ms. Castañeda shared that the California Dashboard has been updated to reflect the 2022-2023 school year. She explained that the California Dashboard is a free website accessible to the public, and that it contains information regarding school performance in several different areas. Ms. Castañeda explained that Dashboard ratings are determined using a combination of comparing student achievement to the state average and measuring annual growth. Ms. Castañeda shared that FACS English Learner Progress

is currently in the “green” which is the second highest category. She shared that this one metric that assures school staff that the English Learner supports being offered are supporting the needs of this student subgroup. Other indicators reviewed include: chronic absenteeism, suspensions, Math, and English Language Arts. Ms. Castañeda is very pleased with the ratings FACS has received, and is hopeful that FACS will continue to make growth as measured by this metric.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Cindy Soto, and seconded by Veronica Ramos, and **CARRIED**, the meeting was adjourned at 7:39 a.m.

Minutes respectfully submitted by: Paige Piper

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

English Learner Advisory Council Meeting

January 26, 2024

Call to Order: Cary Rabinowitz, Interim Chair

Roll Call: Cary Rabinowitz, Interim Chair

Members Present: Cary Rabinowitz, Bunny Wolfer, Beth Henschel, Karla Lara

Members Excused: None

Members Absent: Olga Camey, Ferner Uzias Lopez

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes: Not Applicable

Presentations from the Public: Cary Rabinowitz, Interim Chair

Item #1 **Any persons desiring to address the English Learner Advisory Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 **English Learner Advisory Council Bylaws** - Cary Rabinowitz, SMBCCS Director (*Motion to Approve*)

Mr. Rabinowitz presented the committee with the English Learner Advisory Council By Laws and reviewed them. The Laws discussed such items as council membership, composition, and requirements.

On **MOTION** of Beth Henschel, **SECONDED** by Bunny Wolfer, the English Learner Advisory Council by laws are approved as discussed.

Item #3 **English Learner Advisory Council Responsibilities** - Cary Rabinowitz, SMBCCS Director (*Informational Item*)

The English Learner Advisory Council is responsible for reviewing and advising the School Site Council on its plan to support English Learner students at the school. The ELAC also assists in the development of the schoolwide needs assessment and ways to make parents aware of student attendance.

Item #4 English Learner Advisory Council Members Terms of Office - Cary Rabinowitz, SMBCCS Director (*Motion to Approve*)

All members of the English Learner Advisory Council agree to a 1-year term.

On **MOTION** of Bunny Wolfer, **SECONDED** by Beth Henschel, the English Learner Advisory Council Terms of Office are approved as discussed.

Item #5 Selection of English Learner Advisory Council Officers - Cary Rabinowitz, SMBCCS Director (*Motion to Approve*)

Mr. Rabinowitz will continue to serve as Chair and Secretary of the Council for the time being.

On **MOTION** of Bunny Wolfer, **SECONDED** by Beth Henschel, the English Learner Advisory Council Officers are approved as discussed.

Item #6 SMBCCS EL Master Plan, Cary Rabinowitz, SMBCCS Director (*Informational Item*)

Mr. Rabinowitz reviewed the SMBCCS EL Master Plan with the Council. The plan goes into detail on everything from identification of ELs to reclassification. Over half of Santa Monica's student population are English Learner students. In further meetings, Mr. Rabinowitz will discuss strategies that are used to support these students in the classroom as well as information that has been and can be provided to families.

Announcements:

There were no announcements.

Next Regular Meeting:

February 9, 2024

Adjournment:

The English Learner Advisory Council meeting was adjourned at 3:30pm.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the English Learner Advisory Council Meeting

February 9, 2024

Call to Order: Cary Rabinowitz, Chair

Roll Call: Cary Rabinowitz, Secretary

Members Present: Cary Rabinowitz, Bunny Wolfer, Beth Henschel, Karla Lara

Members Excused: None

Members Absent: Olga Camey, Ferner Uzias Lopez

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes: Not Applicable

Presentations from the Public: Cary Rabinowitz, Chair

Item #1 **Any persons desiring to address the English Learner Advisory Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 **Review of Mid Year English Learner Verified Data (LCAP Goal 1, AMO 3-4) - Cary Rabinowitz, SMBCCS Director (*Informational Item*)**

Mr. Rabinowitz reviewed Mid-Year i-Ready English Learner Data with the ELAC. He discussed the purpose of the i-Ready Diagnostic and the historical performance of English Learners on both the i-Ready Diagnostic as well as the State Assessment over time. English learner students in 2nd-6th grade are on track to meet 50% of their annual typical growth by the end of the 23-24 school year in Reading. Students in Kindergarten and 1st grade are slightly less than typical progress at this point in the school year. In contrast, English learners in 1st and 3rd grade are performing slightly less than typical progress in Math.

Item #3 **Review of Programs to Support EL Population (LCAP Goal 1, AMO 3-4) -**
Cary Rabinowitz, SMBCCS Director *(Informational Item)*

Mr. Rabinowitz spent time reviewing the various programs to support English learner students at Santa Monica Blvd. Community Charter School. He reviewed the EL Master Plan as well and described how students become an EL and can become redesignated an English learner student.

Item #4 **Attendance Policies and Programs at Santa Monica Blvd. Community**
Charter (LCAP Goal 2, AMO 3-4) - Cary Rabinowitz, SMBCCS Director
(Informational Item)

Mr. Rabinowitz reviewed the various attendance policies and programs at SMBCCS. This included the school's independent study policy, the school's progress toward increasing in seat attendance and lowering the amount of independent studies developed this school year, and the various classroom and school wide attendance incentives offered to students.

Announcements:

There were no announcements.

Next Regular Meeting:

March 22, 2024

Adjournment:

The English Learner Advisory Council meeting was adjourned at 3:30pm.

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy
Fenton Charter Leadership Academy

Unapproved Minutes of the English Learner Advisory Committee (ELAC)

February 13, 2024

A meeting of the English Learner Advisory Committee (ELAC) was held on Tuesday, February 13, 2024 at 8:30 a.m. in the Family Center of the Fenton Academies at 8926 Sunland Boulevard Sun Valley, California 91352.

Call to Order: Jennifer Miller, FCLA/STEM Director

The English Learner Advisory Committee meeting was called to order at 8:30 a.m. by Jennifer Miller.

Roll Call: Jennifer Miller, FCLA/STEM Director

Members Present: Jennifer Miller, Virginia Palma, Cecilia Quijano, Kenia Grillo, and Imelda Magaña

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes: Not Applicable

Presentations from the Public

Item #1 Any persons desiring to address the English Learner Advisory Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 Overview of English Language Advisory Council (ELAC) - Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller provided an overview of the composition, function, and responsibilities of the English Language Advisory Council (ELAC). She reviewed our schools' percentage of English Learners and EL Master Plan. The council will meet several times during the 2023-2024 school year to review programs and services for English Learners and advise the School Site Council on the development of the LCAP. The ELAC will also review the school's needs assessment, annual language census, and identify ways to make parents aware of the importance of regular school attendance.

Item #3 **Review of English Language Learner Supports** - Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller reviewed the various supports our school offers for English Learners including the following:

- ELA and Math Curriculum with EL components
- Acceleration Specialist & AIM Blocks
- Instructional Coaches
- Expanded Learning Programming
- Family Center Workshops

Mrs. Miller discussed how each support benefits all students, specifically those learning English as a second language.

Item #4 **Review of EL Progress** - Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller reviewed the CA Dashboard EL Progress indicator. She explained how to read the performance band colors, points from standard, and how our schools compare to the district and state of California. Mrs. Miller shared students will begin their Summative ELPAC during March and results will be shared with families.

Announcements:

Mrs. Miller thanked the parents for attending this committee, along with the ESL parent workshop. She commended them for modeling lifelong learning for their children and invited them to stop by the office if there are any questions.

Next Regular Meeting:

Tuesday, March 12, 2024

II. C.

Financial Business Manager's Report
(See presentation slides)

II.D.

Directors' Reports

Directors' Reports are presented here. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

FENTON AVENUE CHARTER SCHOOL (FACS) DIRECTOR'S REPORT

March 7, 2024

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.45%

Cumulative ADA - 99.06%

Date	TK Unfunded	TK Funded	K	1st	2nd	3rd	4th	5th	Total Funded	Total w/ Unfunded
03/7/2024	11	29	49	48	25	187	186	185	709	720

Enrollment at FACS continues to steadily increase as the year progresses. Since September 2023, FACS has enrolled an additional 22 students, bringing the total funded enrollment to 709 from the original funded enrollment of 687. Enrollment packets for the 24-25 school year are being distributed on a daily basis in addition to tours of the campus being scheduled and given weekly. As of recently, approximately 20 enrollment packets have been picked up for the school. Families are also completing the enrollment interest form located on the website. This form can be accessed through the QR code on the enrollment banners, mailers, and social media posts. The office staff follows up with these inquiries on a regular basis to ensure we maintain interest in the enrollment process. Fenton Avenue will continue its marketing efforts as we approach the spring season.

CURRICULUM AND INSTRUCTION

Middle-of-Year Professional Goal-Setting Meetings and iReady Diagnostic Assessment Results

Fenton Avenue teachers participated in the Middle of Year (MOY) Professional Goal Setting Meetings that included an in-depth review and discussion of iReady data. During the meetings, teachers were asked to share best practices that led to their student's overall growth. Furthermore, teachers identified individualized goals for their class and students to be met by the end of the school year.

The table below indicates Fenton's growth towards the annual typical growth compared to the state for both reading and math, as well as the growth percentage met.

	GROWTH (MOY)			STATUS (MOY)				
ELA	i-Ready % Typical Growth Met			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23
FACS	47	43	32	34	41	36	42	49
LAUSD	-	-	-	-	-	-	42	41
State	25	25	25	39	41	40	47	47

	GROWTH (MOY)			STATUS (MOY)				
Math	i-Ready % Typical Growth Met			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23
FACS	28	25	16	18	28	26	32	35
LAUSD	-	-	-	-	-	-	29	31
State	25	25	25	30	30	29	33	35

Compared to previous years, the percent of typical growth met is less for reading and math. However, this can be attributed to students' baseline scores being higher at the beginning of the year compared to previous years. This may indicate that the achievement gap is slowly closing as the years progress, lessening the growth needed to meet proficiency. Although this may be the case, after careful analysis during goal setting and leadership team meetings, the staff agreed that math will need to be an area of focus for the remainder of the school year. In working with the PLC coach, Paula Maeker, a plan of action was developed to support the staff's needs in math.

Fenton Avenue Math Coach

To strengthen the overall pedagogy in math, Fenton Avenue has welcomed Christine Davis, a Solution Tree math coach, to guide and support the staff in its efforts to increase overall math achievement across all grade levels. Christine has provided instructional coaching support to high-priority Texas schools. She firmly believes that collective efficacy can transform learning for students. She specializes in utilizing data to guide instruction through the PLC model, response to intervention, guided math, numeracy and math fluency, formative and summative assessment writing, curriculum development, and closing learning gaps for all students. Christine's first coaching sessions are scheduled for Wednesday, March 6th, and Thursday, March 7th, working with each grade level for a half day.

PLC at Work with Paula Maeker

Fenton Avenue welcomed its PLC coach, Paula Maeker, on Thursday, February 29th, and Friday, March 1st. During Thursday's coaching session, Paula met with grade-level teams to discuss the purpose of essential standards, explaining that they are the minimum outcomes teams collectively ensure all students must learn. These collaborative team times provided clarity around essential standards, providing the ability to effectively begin deconstructing standards to establish a viable and guaranteed curriculum.

The following day, March 1st, Paula and the leadership team spent the morning debriefing the previous day's meetings, including a discussion of trends within the "Glows, Grows, and Gos." The team actively brainstormed ways to address the areas for growth with consideration of the PLC process and the progress that has been made thus far. That afternoon, the lead teachers led their teams to create two-minute presentations synthesizing the information learned from the previous day. The presentations

were incredible; some included raps, others skits, songs, and memes. You can access videos of presentations [here](#). The upcoming coaching sessions are scheduled for April 1st-3rd, where the staff will finalize the identification of essential standards and participate in unit mapping.

HUMAN RESOURCE AND PERSONNEL

Staffing Updates

Fenton Avenue is excited to welcome Leann Chapman to the school community. Leann recently graduated from CSUN, where she completed the ITEP credential program. She has joined the 4th grade team, teaching Room 31, currently Ms. Guerrero's class. She has already proven to be a great addition to the team, working collaboratively with her grade level to prepare and plan for the remainder of the school year. Her strong classroom management and engagement skills will truly benefit her students as they prepare for the upcoming state test in May.

Staff Reorganization

Fenton Avenue staff will participate in the FCPS Reorganization process beginning March 1st. There is anticipated movement and openings with the departure of Mrs. Ann Velasco, who will retire at the end of the school year. A second 2nd-grade class and an eighth 4th and 5th-grade classroom will also be opening. This will require Fenton Avenue to hire additional teachers for these classes. FACS is registered to join the Cal State Dominguez Hills and Cal State Northridge recruitment fairs over the next several months. These openings have also been advertised on Edjoin and Indeed. The school will continue to seek recruitment opportunities to ensure it is fully staffed by the beginning of the 24-25 school year.

BUDGET, FACILITIES, AND SAFETY

Installation of Safety Door

Due to the recent increase in school shootings across the country, LAUSD has responded by installing safety doors across all its school campuses, starting with the elementary schools. Fenton Avenue was included as part of this project, and the work has been completed. The system includes a video doorbell camera and a buzzer system. Visitors are required to ring the doorbell, where they will be seen by the office staff through a phone monitoring system and electronically buzzed in with an automatic locking system. This has provided an additional layer of security at Fenton Avenue with the already existing bulletproof window and security door system within the main office. Families have been notified of this new system and are thankful for the security measures the school has implemented.

SCHOOL-COMMUNITY RELATIONS

Fenton Avenue Middle School Fair

On Thursday, February 29, Fenton families and students participated in our Middle School Information Fair. This outreach program aimed to help Fenton students, specifically 5th-grade students, meet with representatives from neighboring schools. Several schools in our neighborhood joined us to meet with parents and share information about programs offered in our community. It was great to have so many schools in our community join us in preparing our students for middle school and beyond!

Some of the representatives plan to join us again for our upcoming Open House. FACS looks forward to building and maintaining positive relationships with all of its community partners. Please take a look at the photos from the event. [2024 Middle School Information Fair](#)

Upcoming Events:

3/18-22	Parent Conference Week - Minimum Days
3/24-29	Spring Break
4/1	FCPS PD Day #6
4/11	FCPS Board of Directors Meeting
4/12	FACS Oversight Visit

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

March 7, 2024

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ENROLLMENT AND ATTENDANCE

Cumulative Average Daily Attendance (ADA) – 99.11%

Average Daily Attendance by Attendance Period (ADA):

Period 1 – 99.59%; Period 2– 99.14%; Period 3 – 99.05%; Period 4 – 99.13%; Period 5 – 99.28%; Period 6 - 98.48%

Date	TK		K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
	Funded	Unfunded								
Mar. 2024	39	11	90	106	82	127	122	114	77	768*
<i>Jan. 2024</i>	<i>39</i>	<i>11</i>	<i>90</i>	<i>106</i>	<i>82</i>	<i>125</i>	<i>121</i>	<i>116</i>	<i>77</i>	<i>767*</i>

*Totals include unfunded TK students

Independent Study Agreement Tracking - # of Days

Attendance Periods	2022-2023 # of Independent Study Days	2023-2024 # of Independent Study Days	% Change
1	859	518	40%
2	1,144	737	36%
3	1,124	673	40%
4	1,198	745	38%
5	1,097	877	20%
6	1,400	1,303	.06%

The school continues to see decreases in the amount of independent study days per Attendance Period as compared to the 2022-2023 school year. A significant amount of rain during Period 6 showed a sharp increase in the amount of independent study days.

In-Seat Attendance Tracking

Attendance Periods	% of In-Seat Attendance
1	94.77
2	93.80

3	94.18
4	91.87
5	92.08
6	89.17

In-seat attendance is calculated using daily attendance numbers reported to School Nutrition Plus by 9:30 am. The school's in-seat attendance average in Attendance Period 6 was 89.17%. Several significant inclement weather days during this period had a significant effect on the school's average in seat attendance.

INSTRUCTION

LA Promise Fund, ArtsMatter – Stop Motion Animation Professional Development, March 1st

The Animating Young Minds (AYM) workshop provided by LA Promise Fund's ArtsMatter program was a professional development workshop modeling animation and media arts projects for Los Angeles K-12 educators. The purpose of AYM is to train educators in integrating animation into their classroom content in order to increase engagement and expose students to careers in the animation industry.

Santa Monica teachers participated in a two-hour professional development from ArtsMatter's trained Teaching Artists. The workshop began with ArtsMatter Artists training teachers on how to use the Stop Motion application and tools, then shifted into a hands-on workshop where teachers animated a project guided by two questions:

What does it feel like to teach?
What does it feel like to learn?

[Click Here for the Presentation](#)
[See Teachers Hard at Work Here](#)

Each teacher group created an original stop motion animation project which was then presented to the group. Thank you to Jennifer Nishimoto and Gaby Arroyo for continuing to cultivate our partnership with ArtsMatter and providing the opportunity for teachers to collaborate and share ideas for integrating animation into their lessons.

LA Promise Fund-ArtsMatter-Paramount Animation Partnership, February 29th

Mrs. Arroyo, Mr. Hidalgo, Ms. Nishimoto and SMB students joined students from surrounding schools at Paramount on February 29th to participate in this Spring's collaborative project. Students created and pitched their Tiger's Apprentice character and their hidden strength revealed by UV light! After meeting with Paramount Marketing Team members, student accomplishments were rewarded with a screening of the new Tiger's Apprentice movie.

Paula Maeker Coaching Series, February 12th and 13th

On Monday, February 12th and Tuesday, February 13th, the school welcomed Paula Maeker for the first of 8 days of professional development this year.

February 12-13, March 6-8, April 4-5, May 6

Paula met with leadership team members, student support team members, our special education team, and spent 40 minutes with 1st-6th grade professional learning teams (PLTs) to get to know the successes

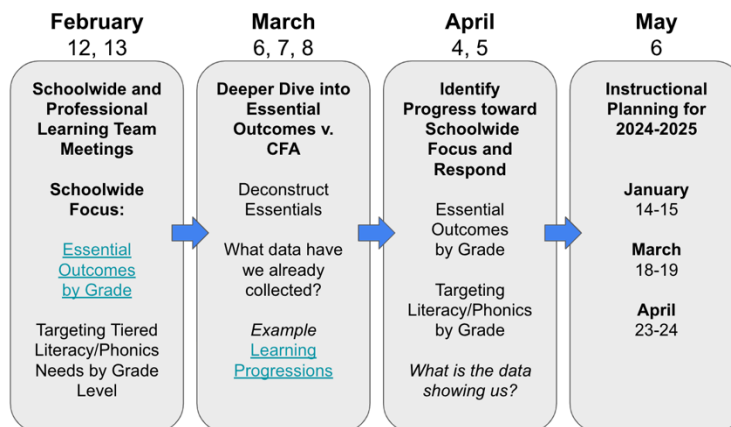
and leverage points across the campus. Paula also led a staff meeting to survey PLTs on the [Six Tightly Held Tenets of the PLC Process](#) to further survey needs.

Many found Paula's guidance clear and refreshing. During PLT meetings, Paula reviewed the [Literacy Essential Outcomes](#), that identifies the minimum essentials that must be guaranteed by the end of the year in each grade level.

Some common themes across all grade levels included:

- **Targeting and guaranteeing phonics mastery** to slow the amount of students that are amassed by grade 6 without phonics proficiency ([assessment tool](#))
- Identifying the most comprehensive of text/content within units and across subject matter to make the best and most efficient use of our approved curriculum
- **Students** (specifically in the upper grades) **understanding and articulating their learning targets** and why they are important

Next Steps:



Paula returns to the school on March 6th, 7th, and 8th. On these days she will dive deeper into the conversations shared in February. Teams were encouraged to review the essential outcomes and ask...

- What data have we collected on our essentials? (Know)
- What resources can we use to break down and clearly understand how to best support our students in meeting grade level expectations on our essential outcomes? (Know)
- What does the data tell us about our students? (Show)

In April, Paula will follow up with teams to review progress in assessing students' phonological awareness proficiency, and in the upper grades, progress toward further focus on essential outcomes.

Mid-Year i-Ready Diagnostic Achievement and Growth in ELA and Math

The table below compares the school to LAUSD and the State of CA across growth and status (achievement) measures. Growth is expressed as the median (middle) percentage among a data set of student annual typical growth percentages at the school. Status is expressed as the percentage of students that are *on or above* grade level by the Mid-Year i-Ready Diagnostic.

	GROWTH (MOY)			STATUS (MOY)				
ELA	i-Ready % Progress to Annual Typical Growth (median)			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23
School	69	73	65	26	31	30	33	39
LAUSD	-	-	-	-	-	-	42	41
State	50	50	50	39	41	38	47	47

	GROWTH (MOY)			STATUS (MOY)				
Math	i-Ready % Progress to Annual Typical Growth (median)			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23
School	66	62	62	18	22	24	27	35
LAUSD	-	-	-	-	-	-	29	31
State	50	50	50	30	30	29	33	35

Growth

Students at Santa Monica are progressing toward meeting their annual typical growth at a higher rate than the State's norm of 50% in both ELA (65%) and Math (62%).

Status

30% of students at the school and 38% of students at the State level are *on or above grade level* in ELA. Students at the school have decreased their distance from the State by 2% as compared to the 22-23 school year.

24% of students at the school and 29% of students at the State level are *on or above grade level* in Math. Students at the school have decreased their distance from the State by 3% as compared to the 22-23 school year.

CAASPP Projections: i-Ready Results as a Predictor of CAASPP Performance

In comparison to 22-23 results, the i-Ready Mid-Year Diagnostic shows 3% less students at the State-level and only 1% less students at the school meeting grade level expectations in ELA. Given this data, students at the school meeting or exceeding the standard on the CAASPP Summative Assessment are expected to show similar or stronger performance in 23-24 as compared to the achievement of the State.

Students at the school equaled the achievement of the State on the CAASPP Assessment in 22-23. In 23-24, the i-Ready Mid-Year Diagnostic shows an increase of 2% at the school and a decrease of 1% at the State-level. Given this data, students at the school are projected to show stronger performance than the State on CAASPP Math Summative Assessment.

Professional Development

Santa Monica staff attended various trainings in January and February to support the school's focus on learning:

- ❖ Title IX Training with Procopio, January 30th, FCPS Business Office
Presenters: Greta Proctor; Participants: SMBCCS Administrators
- ❖ California Principals' Support Network, February 2nd, Sonoma County Office of Education
Presenters: Eric Twadell, Debra Kubin; Participants: Cary Rabinowitz, Bunny Wolfer
- ❖ i-Ready Middle of Year Data Review, February 20th, FCPS Business Office
Presenters: Anna Rica, Kristin McGinty; Participants: Cary Rabinowitz, Bunny Wolfer
- ❖ LA Promise Fund, ArtsMatter Program – Stop Motion Animation (Minimum Day Professional Development); *Presenters: ArtsMatter Teaching Artists, Participants: SMBCCS Certificated Staff*

Expanded Learning Opportunities Program Update (ELOP)

The school's Expanded Learning Program consists of morning and after school Think Together and afterschool LAs Best. Santa Monica continues to work with various outside vendors on Monday – Thursday and hold teacher clubs on Tuesday and Thursday. Students not assigned to any particular program are hosted on campus by Fenton afterschool staff. Supervision is open to families across all programs until 6:00pm.

Attendance has improved greatly. The school averages approximately 400 students daily in before and after school programming at the school. The program saw a high of 488 on February 13th.

Staffing Update: Santa Monica has hired three Expanded Learning staff members to support afterschool programming.

Upcoming Assemblies

- Friday, March 8th – Stop, Think, Act
- Friday, March 15th – Music Center: Ballet Folclorico do Brasil

Upcoming Field Trips

- Saturday, March 9th – Disney, Physics of Disney (4th Grade)
- Saturday, March 16th – Disney, Physics of Disney (5th Grade)

PERSONNEL

23-24 Staff Reorganization Begins

The school has begun following our annual staff reorganization process as laid out in the FCPS Reorganization Packet. Santa Monica's Reorganization Committee will meet on the following days at the following times to review and prepare the roster for posting at the end of Round 1, 2, and 3:

- March 11th at 7:15am
- March 13th at 3:00pm
- March 15th at 7:15am

Thank you to Megan Rol, Marie Kirakossian, Zoe Weiss, Carmen Solis, Gaby Arroyo, Xareni Robledo, Walter Gomez, Beth Henschel, and Jazmin Luna for joining us on the committee this year.

COMMUNITY RELATIONS

Parent Forum: Summative ELPAC Assessment, February 15th (Beth Henschel and Bunny Wolfer)

Thank you to Beth Henschel and Bunny Wolfer for leading our Parent Forum on February 15th which provided families information on the ELPAC Summative Assessment. With close to a 60% English learner population at Santa Monica, providing this training to families is vital to the success of students.

Student of the Month Assembly, February 16th

Santa Monica holds monthly assemblies on our main yard to celebrate student excellence. Families are welcomed onto our yard during each assembly to celebrate alongside the school. During these assemblies, we also take time to celebrate student accomplishments in attendance and share communications from student council committees.

Thrive, “Portrait of a Graduate” – SMBCCS Staff and Family Center Participation

After a conversation on the guaranteed outcomes all students should receive by the end of their SMBCCS career, school staff participated in Thrive’s “Portrait of a Graduate” Workshop during our staff meeting on February 21st. The workshop focused on the crucial competencies needed for students to find success in life, work and community. [Click here for staff feedback during our staff meeting.](#)

The “Portrait of a Graduate” Workshop was also presented in the Family Center at February’s Coffee with the Director Meeting on February 23rd. During the meeting, families received information on the school’s PLC implementation as well as growth data on the i-Ready Diagnostic. Given student growth coupled with the school’s expectation of all students learning at high levels, families worked together to share their aspirations for their students as they graduate from Santa Monica.

2024 SMBCCS Open House, February 29th

It was a joy to celebrate Santa Monica alongside our wonderful staff at Open House on February 29th. This was the first time Santa Monica conducted our Open House in February. Overall feedback has been positive with staff expressing the general idea that holding Open House earlier in the year, allows the school to focus entirely on testing at the end of the year. Teachers did an exceptional job preparing their rooms and activities to engage parents and celebrate students. We had a strong turnout from families.

FACILITIES AND SAFETY

Campus Re-Keying

Santa Monica is working with Precision Locksmith to rekey all classrooms and offices on campus as well as all points of ingress and egress. Teachers and staff members assigned a key will have access to their individual work space as well as all gates to ensure the ability to exit campus in the case of an emergency. Work will be completed throughout March and April and should be complete by the Summer and the 24-25 school year.

Lakeshore Learning Furniture Upgrades

With Board approval, the school would like to purchase new tables, classroom desks, chairs, kidney tables, teacher desks, cubbies, and other furniture for the 24-25 school year. We will seek additional

upgrades for classrooms as well including classroom cabinets and bookshelves in upcoming Board meetings. Furniture donations to remove current furniture will take place at the end of year. The school is seeking interest from various surrounding Charter and private schools and institutions.

Upcoming Events:

3/10-3/12	Behavior Solutions Conference
3/11	Staff Reorganization Round 1 Posted (4:00)
3/12	Staff Reorganization Round 2 Lockdown Drill
3/13	Reorganization Committee Meeting (3:00) Staff Reorganization Round 2 Posted (4:00) Spring Show 6th Grade Panoramic and Graduation Pictures
3/14	Spring Show ELOP Quarter 2 Ends Pi Day Staff Reorganization Round 3

FENTON PRIMARY CENTER (FPC)
DIRECTOR'S REPORT

March 7, 2024

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

Unfunded TK	TK	K	1 st Grade	2 nd Grade	Funded Total	Monthly ADA	Cumulative ADA
23	57	137	138	171	503	99.76%	99.78%

Enrollment and Recruitment

FPC has started to recruit students for the 2024-2025 school year since January 2024.

Additional Efforts to boost FPC's enrollment for the 2024-2025 school year:

Marketing FPC - PIP:

We will be mailing out a total of 7200 + additional 1000 cards, for office use to pass out at events and businesses. These postcards will be reaching our nearby communities via mail, email, and in person. Please see the linked [report](#) for an overview of what is offered and the impact it will have.

The company assisting us with our marketing efforts:

PIP Marketing Signs Print
16525 Sherman Way
Van Nuys CA 91406

Marketing FPC - Staff Efforts:

Lead Teachers will share this [Recruitment Efforts Link](#) with their teams during the next PLT meeting starting the week of March 4, 2024 (check out the various tabs on the bottom/ addresses for locations are included). Thank you to Ms. Vasquez for helping set up this sign-up.

Teachers will sign up in the next two weeks, and we will also discuss our recruitments efforts at the next staff meeting on March 6th.

FAQs:

What will staff do after they sign up?

- Visit the location(s) and post our informational postcards
- Pass out postcards at community events
- Ask vendors and businesses to display our postcards and leave some at a visible and accessible areas
- Teachers can and should sign up in teams of two or more, so that nobody visits locations alone.

When will staff do this?

- We will wait to conduct visits until after the March 5th election, because postcards are being thrown out given that election mailers have been so numerous.
- The visits can be done whenever it is convenient for staff, but we can also use some of our staff meeting times (shorten the meetings to allow for these recruitment efforts) or our shortened days.

Marketing FPC - Communication Lead (Mrs. Ferman):

As part of our enrollment efforts, Mrs. Ferman has created an updated enrollment flier (see below). This is intended for Class Dojo and Instagram.

Staff is asked to share this with FPC families. The flier will be added to Report Card Conference slideshows and will be displayed during Zoom conferences; it will be shared during in-person conferences as well. Fliers will be posted on Class Dojo School Stories and on individual Class Stories as well. Finally, staff can also help recruit on their personal IG accounts.

Instruction

Second Step:

The Second Step Elementary digital program is a research-based, Tier 1 SEL program for Kindergarten through Grade 5. The classroom-based lessons and activities are designed to strengthen students' social-emotional skills, such as managing strong emotions, setting and working toward goals, building friendships, having empathy for others, and solving conflicts with peers.

Our newly purchased Second Step Elementary Digital Program serves to supplement our existing behavior and SEL tools available at FPC. Many teachers have used it in the past and were interested in the new digital tools which have enhanced the program.

Teacher Training: Teachers were provided a [link](#) to the program training for teaching and using the Second Step Elementary digital program schoolwide.

Family Engagement: Teachers were also provided a [link](#) to ways to keep the families informed about and involved in the program.

MOY Professional Goal Setting Meetings:

The FPC MOY Professional Goal Setting Meetings were completed between February 13, 2024 - February 23, 2024. Our main focus was data, and the consideration of any mid-course corrections, now that informed decisions can be made with confidence. It was quite valuable to meet with each teacher and discuss the following items in detail:

Goal Setting Meeting Agenda

- Welcome and Check-In
- [Review and Discussion of Internal iReady Data](#)
- [Review of Staff Evaluation Cycles \(Continuous Professional Growth and Development Cycle Memo\)](#)

- Discussion of Professional Responsibilities and Professional Goals for the Year
- Create a plan to take care of YOU in the midst of all the demands on your time, attention, and energy: [How to Beat Teacher Burnout: Practical Tips to Try Today](#)

PLC at FPC: Solution Tree Training: Literacy in a PLC at Work® with Jacqueline Heller

Ms. Jacquie Heller will be returning on March 6th to guide us through our PLC journey. We are honored to work with her and feel lucky to have this opportunity!

Jan 17 PD with Jacquie Heller: [Literacy Coaching Resources](#)

Feb 7 PD with Jacquie Heller: [Fenton Primary Proficiency Map](#)

Reflections from our January 17, 2024 training with Ms. Heller:

- Ms. Heller is completely teacher-centered and thus entirely effective.
- Ms. Heller helped teams create useful action plans.
- Ms. Heller approached the tasks compassionately and really understood teacher challenges.
- Teachers felt empowered to truly figure out what will work for our site and our students.

Reflections from our February 7, 2024 training with Ms. Heller:

- We appreciate having teams experiencing the training together.
- The PLC process is becoming clearer. It helps to all be hearing the same training at the same time while collaborating.
- Taking in the information step by step and answering all of our questions is making all the difference.
- Ms. Heller has helped us attain a collective responsibility to become intentional in our choices and our learning.

Future goals:

- Guidance as we refine the chosen essential standards (unit by unit)
- Identifying learning targets and planning out the progression
- Creating common formative assessments
- Use data to set, share, monitor student literacy goals

Future PD Dates:

March 6, 2024 (Wed)

April 3, 2024 (Wed)

Professional Development with BOOM Learning:

A follow-up PD was scheduled for February 28th for our Boom Cards Program. Kyle Savchuk, our presenter, worked through a more detailed presentation with members of our second grade team to review creating and sharing BOOM Card decks.

Anything teachers create can be quickly shared with the entire School through the Private Store feature: [Using the School Store Feature](#).

Earned Increase Walkthroughs:

Our second round of walkthroughs were held 1/29/24-2/2/24. Walkthroughs followed the same format as they did for Fall 2023. The checklist used was the same as years prior including the 9 components to be observed. At the end of the Earned Increase Walkthroughs, teachers received feedback.

i-Ready Middle of Year Results:

We are inching over to the high performance and high growth quadrant of our school wide i-Ready results. In ELA, our percent growth towards progress is 65%, meeting the expected 50% towards progress after the middle of the year assessments. In Math, our percent growth towards progress is 72%, exceeding the expected 50% towards progress after the middle of the year assessments. We are excited about the fact that math scores are higher on i-Ready than in previous years, which we know is due in part to our ability to supplement the current i-Ready curriculum. The PLC training often points out that there is not one perfect curriculum, it is the focus on essential standards and the creation of a guaranteed and viable curriculum that will propel us towards high levels of achievement.

	GROWTH (MOY)			STATUS (MOY)				
ELA	i-Ready % Progress to Annual Typical Growth (median)			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-2 2	22-2 3	23-2 4	21-2 2	22-2 3
School	57	59	65	39	41	48		
LAUSD	-	-	-	-	-	-	42	41
State	50	50	50	39	41	38	47	47

	GROWTH (MOY)			STATUS (MOY)				
Math	i-Ready % Progress to Annual Typical Growth (median)			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-2 2	22-2 3	23-2 4	21-2 2	22-2 3
School	63	61	72	22	26	28		
LAUSD	-	-	-	-	-	-	29	31
State	50	50	50	30	30	29	33	35

District Validation Review (DVR):

I am thrilled to share that FPC successfully completed our District Validation Review. Our school shined and our SPED Team did a tremendous job preparing for this visit. During the staff interviews we worked as an interdependent team, literally finishing each other's sentences. It was an honor to

represent FPC. We received scores of 100% on nine out of the ten sections reviewed by the DVR team. Our FPC students are so fortunate to have such a dedicated and professional team who expertly and consistently advocates for them.

Please join me in thanking the entire Special Education Team:

Maria Cardenas, Gloria Rangel, Gina Garcia, Carla Carr, Max Young, Paola Ramirez, Brianne Beeman, and Kristine Khachian. We also must acknowledge our general education teachers for submitting digital artifacts: Jennifer Daugherty, Krystal Rodriguez (who also participated in the staff interviews).

A special thank you to Ms. Khachian, our Director of Special Education. We achieved great results due to her guidance and support. She helped keep us focused and the team was well prepared for all possible requests or questions.

Community Relations

Student of the Month Assemblies:

We were so proud of the February award winners, who we celebrated on February 29th. We have had full parent attendance for each ceremony. Parents have approached me to thank the school for the acknowledgement of their child's progress. It is always a pleasure to observe the parents and teachers taking photos and relishing in the rewards of their hard work.

Read Across America:

Literacy Awareness: FPC will celebrate Read Across America the week of March 4th-March 8th. The school has been decorated with an under the sea theme: "Dive into Reading!". The school plans on having various activities which will propel students to explore literacy and enhance their love of reading. In addition, students will be receiving books from Reading is Fundamental on the last day of Read Across America week. Students will self-select their book and a book marker.

The thematic days will be as follows:

Monday, March 4, 2024 - A [House for Hermit Crab](#) (wear red or dress like a crab)

Tuesday, March 5, 2024 - [How to Catch a Mermaid](#) (dress like a mermaid or a character from The Little Mermaid)

Wednesday, March 6, 2024 - [Fish is Fish](#) (Dress like a fish or wear clothing with fish)

Thursday, March 7, 2024 - [The Rainbow Fish](#) (wear rainbow colors)

Friday, March 8, 2024 - [Moana and the Sea](#) (wear Hawaiian attire)

Expanded Learning Opportunities Program (ELOP):

The teacher interest survey for the third and final session of ELOP was sent out. Prior to the beginning of a new session, a teacher interest survey is sent out to see how many teachers are interested in teaching an after school ELOP club. Although we have seven teachers that won't be returning for the third session, our ELOP program will continue to offer four ELOP clubs of up to twenty students in each grade level (four days a week). Mr. Tello will meet with vendors to discuss different classes we could offer like photography, violin, and other such engaging classes.

We'd like to thank all the ELOP teachers for their contribution and commitment to providing a quality after school enrichment program for our students.

Below is the **tentative timeline for session 3:**

Session 3 Timeline:

March 11 - Session 3 sign-ups open

March 22 - Session 3 sign-ups close

April 11 - Confirmation letters go home

April 15 - Session 3 begins

ELOP enrichment at Hope Gardens! A big thank you to Mr. Tello and Mrs. Ramirez for leading the way in this new extension of our ELOP program. We had a very successful start bringing ELOP to Hope Gardens. Our students really shined in new ways as they learned about cuddly animals and participated in science exploration. We are excited to continue to see the growth and curiosity build up in our students.

Personnel

Reorganization for 2024-2025:

The FPC Reorganization Committee will meet during the week of March 4th to discuss requests and options for Round 1.

FPC Enrollment and Staffing 2024-2025		
Grade	# of students	# of Classes
TK	100	5
K	144	6
1	144	6
2	144	6
Total	532	23

Attendance and Independent Studies:

The FPC teachers continue offering excellent completion rates of independent studies following the revised guidelines. The goal is for the school to have above 98.5% all year. The fifth month was recorded as 99.76%. We will continue our great work on attendance and independent studies.

Facilities

Campus:

Our facility has been impacted by the many recent rainstorms. Thank you to Mr. Jaime Osornia and Mr. Tommy Ramirez for helping take care of the instances of roof leaks. We have taken steps to make sure no additional leaks take place and no mold damage occurs.

Upcoming Events:

Looking Ahead:

March

- 3/4 Staff Reorganization Round 1
- 3/6 DUE: Grades to Lead Teachers
[PLC at Work with Jacqueline Heller](#)
- 3/7 7:15 Reorganization Committee Meeting_Round 1
FCPS Board Meeting (4:30-6:30)
- 3/8 DUE: Reorganization Packet
DUE: Report Card Grades in Infinite Campus
Spring Picture Day
- 3/10 Daylight Saving Time starts
- 3/11 Staff Reorganization Round 1 Posted
- 3/12 Staff Reorganization Round 2
FPC Lead Teacher Meeting
- 3/14 Staff Reorganization Round 3
5:00 PM PAC Night Meeting
- 3/15 2nd Reporting Period Ends
Lead Teacher Packet Sent
Shortened Day #13
Staff Reorganization Round 3 Posted
- 3/18-3/22 Parent Conference Week- Shortened Days All Week (#18-22)
- 3/18 3rd Reporting Period Begins
- 3/19 LAUSD Charter Division Visit
DUE: Lead Teacher Nominations
- 3/20 Student of the Month Assemblies:
 - 8:10am - 8:40am (TK-76 students)
 - 8:50am - 9:20am (K-136 students)
 - 9:30am - 10:00am (2nd grade -173 students)
 - 10:10am - 10:40am (1st grade -141 students)
- 3/22 Birthday Breakfast Celebration
DUE: Lead Teacher Applications
- 3/25-3/29 Spring Break (No School)

April

- 4/1 Professional Development #6
- 4/2 Students Return to School
- 4/3 [PLC at Work with Jacqueline Heller](#)
- 4/5 Shortened Day #23

FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

March 7, 2024

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

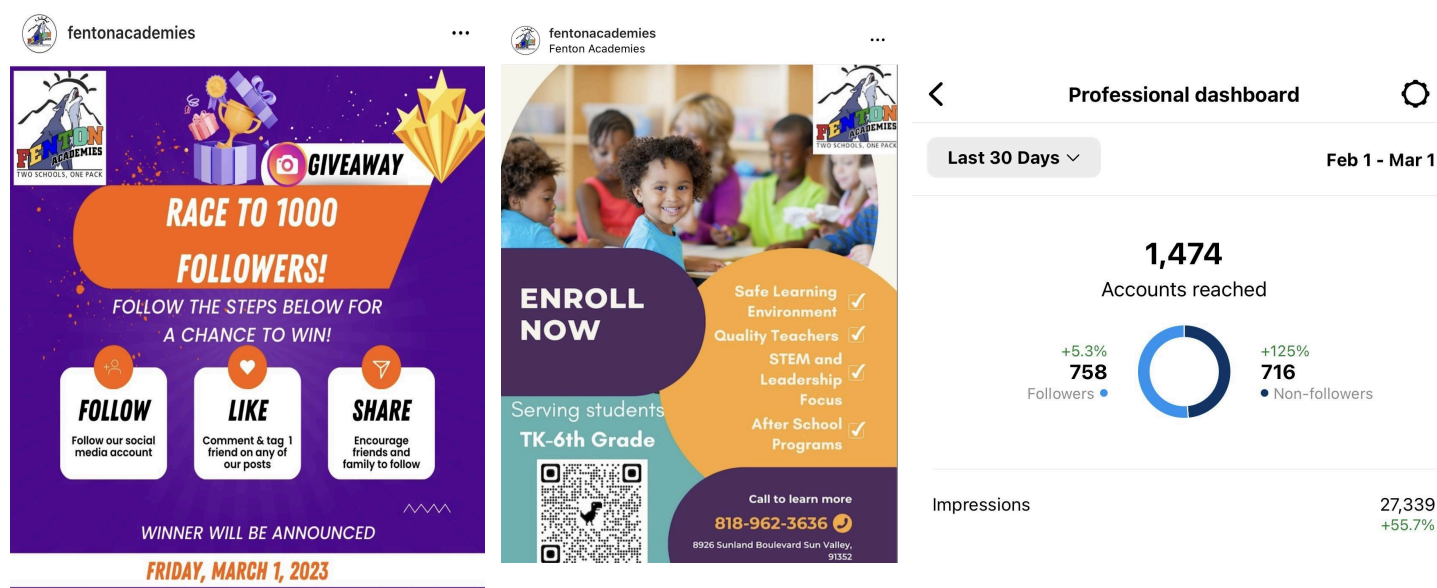
State Charter Number: 1605

ENROLLMENT

	TK Unfunded	TK Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
03/072024	0	18	32	34	42	49	45	71	39	330	99.35%	98.79%

Enrolling for the 2024-2025 School Year: The Fenton Academies began enrolling students for the 2024-2025 school year on Monday, February 12, 2024. The office continues to distribute and receive enrollment packets daily. Preliminary numbers estimate an increase in enrollment for both FCLA and STEM. The greatest interest continues to be for Transitional Kindergarten, specifically students on the younger side (birth dates January – June 2025).

Throughout February, the Fenton Academies led a Social Media campaign aimed at increasing Instagram followers, paired with open enrollment messaging. The campaign proved successful with increasing account followers to over 1,000 and promoting enrollment for the new year.



Instagram posts @fentonacademies & account metrics

Instruction

Literacy in a PLC at Work® with Jacqueline Heller – The Fenton Academies continues to partner with Jacqueline Heller for literacy coaching. During February, grade level teams met with Mrs. Heller and identified SMART goals linked to grade level Common Formative Assessments (CFA), as well as committed to enhanced assessment practices.

Click to view: [Fenton Academies Literacy Coaching Resources](#).

On March 7-8, 2024, teams will meet with Mrs. Heller for one hour each. Coaching will be dedicated to grade level data chats facilitated by Mrs. Heller. March 8th will be a continuation of these meetings, paired with a staff meeting focused on refining schoolwide ELA essential standards. Teams will come prepared with student data derived from the recent Common Formative Assessment (CFA). Thank you to Mrs. Vallejo for designing an incredible tool to guide this collaborative conversation.

Click to view: [Grade Level Data Tracker Template](#).

Additional coaching with Ms. Heller will take place the following dates during the 2023-2024 school year.

Grade Level Workshops

April 4-5, 2024 (TK-6)

May 14, 2024 (TK-2)

Results of the 2023-2024 iReady Middle of Year Diagnostic Assessments:

	GROWTH (MOY)			STATUS (MOY)				
ELA	i-Ready % Progress to Annual Typical Growth (median)			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23
School	65	84	65	37	39	38	49	48
<i>LAUSD</i>	-	-	-	-	-	-	42	41
<i>State</i>	50	50	50	39	41	38	47	47

	GROWTH (MOY)			STATUS (MOY)				
Math	i-Ready % Progress to Annual Typical Growth (median)			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23
School	67	66	54	28	29	30	40	44
<i>LAUSD</i>	-	-	-	-	-	-	29	31
<i>State</i>	50	50	50	30	30	29	33	35

During February 2024, K-6 students participated in iReady Diagnostic Assessments for both Reading and Mathematics at Fenton STEM Academy. Students in Kindergarten – 6th grade were tested across multiple domains in an effort to identify student growth and determine individualized goals.

For Reading, 65% of Fenton STEM Academy students have made progress towards Annual Typical Growth. This is higher than the 50% benchmark expected of students at this point of the year. For Mathematics, 54% of Fenton STEM Academy students have made progress towards Annual Typical Growth. This is higher than the 50% benchmark expected of students at this point of the year. The school continues to utilize Acceleration and iReady Personalized Instruction to increase achievement of all students in both ELA and Math.

Acceleration/RTI Implementation: Throughout January and February, the grade level teams have been working to analyze and respond to data from the Middle of Year iReady Diagnostic Assessment. After significant growth from many students receiving tier 3 interventions, Elisa Vallejo, the Acceleration Specialist, was able to restructure the groups to fit current learning targets and needs. In response to the data, she has also begun seeing students in kindergarten in need of intensive support in the area of letter identification and letter sound fluency. This group of kindergarten students is serviced 20 minutes per day for 4 days each week. Throughout March, the kindergarten team will begin their AIM time support so that all students will receive tier 2 support 3 times per week. In addition, the Acceleration Specialist will begin seeing 4th-grade students at Fenton Charter Leadership Academy for reading vocabulary and comprehension support. We are optimistic that this extra support will help students one grade level behind feel successful with upcoming Spring state assessments.

The Acceleration Program has also been working to increase communication and transparency with tier 3 intensive support with the grade-level teams. The Acceleration Specialist has created communication and collaboration logs that will allow grade-level teams to be aware of each group's reading SMART goals, as well as each student's progress toward specific learning targets. It will also create a place for teachers to give input on learning in the general education setting. This will ensure that all stakeholders will be aware and involved in each student's learning and will be able to support the learning more collaboratively. This data will also be available for teams to use for COST, SST, and IEP meetings. Through the Acceleration Program, students have become involved in their learning. Goal-setting sheets for students receiving intensive interventions are in development to provide a collaborative conversation with students. We are confident that when students and all stakeholders that are supporting these students work together on targeting learning goals, they will be successful in reaching their stretch growth.

Click to view: [Fenton Academies Acceleration Program Website \(Instruction Cycle\)](#) - Prezi created by Elisa Vallejo

STEM Focus Implementation: Throughout March 2024, K-6 students will begin their schoolwide STEM project with a focus on Robotics. Focus Lead Teacher, Bianca Bell-Reed, has the goal to create a bridge between the STEM Robotics Club, led by Elisa Vallejo, and the general education classrooms. By engaging in these Spring STEM challenges, students will be able to engage in an engineering challenge that introduces the basics of robotics and mechanical engineering. During the weeks of March 11-22, students in TK-1st grade will integrate what they learn about body parts and joints to build an articulated robot out of cardstock, string, and metal fasteners. Students in 2-6th grade will build a mechanical face, using primarily popsicle sticks, metal fasteners, and masking tape. This will challenge students to work cooperatively in teams, and apply the mechanics of simple machines, such as levers.

During that time span, students will also have the opportunity to engage in fun mathematical activities for Pi Day, on March 14, 2024. Pi Day is celebrated every year around the world. Pi is used to represent a mathematical constant. Not only is it the ratio of a circle's circumference to its diameter, but it's also the 16th letter in the Greek alphabet (π).

ELO-P/Expanded Learning at the Fenton Academies: Session 2 of Expanded Learning at the Academies continues from now until March 14th. In total, we have over 370 students who are signed up and participating in one or more clubs, which is 55% of our total student population. We have been able to offer some continuously popular clubs, such as Cooking, Ballet, Music, Visual Arts, and Animal Encounters. We also have brand new and well-received clubs, such as Podcasting, K-Pop Dance Club, Drama and Dino Robotics/SEAL Robotics.

Aside from engaging clubs, we have had some wonderful ELOP Assemblies take place on our Minimum Days. On January 19th, we welcomed the high-energy and incredibly exciting Ballet Folclorico do Brasil. Students were amazed by the dancing and the stunts! On February 16th, we welcomed Futa Toro West African Dance ensemble, who brought colorful, vibrant, and upbeat rhythms from West Africa. Students and staff (even Mrs. Muñoz) were up on stage dancing! As far as field trips, our 6th grade students set sail on a trip of a lifetime to Catalina Island from February 16th - 18th! They spent the weekend learning all about marine biology while kayaking, squid dissecting, and participating in nature hikes. The trip also served as a wonderful opportunity for camaraderie and team-building. A special thank you to our 6th grade team: Martha May, Nikole De La Rosa, Faith Coleman, Robin McNutt, and Laurie Perez, as well as our parent chaperones for embarking on this trip. Additionally, thank you to Ms. Palma for always assisting with parent chaperones, and to Sal Morales and his team for being available to open the school early and come on the weekends to send off and receive students. More field trips await in the coming months, as we wrap up our final session of ELOP.

We are beginning to plan for our final session, Session 3, which will begin the week of April 8th. Teacher interest surveys for participation in the final session have been sent out, as well as parent feedback surveys. Asking for parent feedback is an important piece in a successful program, as it ensures that we continue to offer the types of opportunities our families want to see. Sign-ups for Session 3 will go out before Spring Break. Speaking of Spring Break, while staff may be off, ELOP continues. In partnership with Think Together, we will be offering a Camp Think! Spring break special. Students will participate in a week-long, camp-style program, which will feature field trips and activities that will focus on getting students in tune with nature. Sign-up forms have been sent home to families, and confirmation letters will be sent home on March 15th. Stay tuned for more exciting updates from the world of ELOP!

Click to View: [Expanded Learning at the Fenton Academies Website](#)

Compliance

LAUSD Charter Schools Division Oversight Review Visit: Fenton STEM Academy will host the LAUSD Charter Schools Division (CSD) for our annual oversight visit on April 9, 2024. The school will be reviewed across the areas of governance, organizational management, and student achievement. Fenton STEM Academy looks forward to showcasing the STEM integrated program, Accelerated Instruction Model (AIM), Professional Learning Community (PLC), and positive school culture.

Personnel

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School Community

Family Center Update: The Spring Parent Workshops started the week of February 12th offering a variety of topics. Parents who have attended the sessions have expressed that they walk away learning at least one new thing and appreciate that these workshops are offered. Ms. Palma has left workshop flyers in local libraries in order to encourage individuals from the community to join. In order to attract interest, Ms. Palma is offering a \$50 Target gift card raffle for each workshop for those that participate in 4 or more class sessions presented by [PEBSAF](#). Ms. Andrade will provide an informational Special Education workshop and is offering her own separate raffle for those that attend her classes.

Our World's Finest Chocolate fundraiser began on March 1st and will run until March 15th. We are confident that we will reach our profit goal of \$7,000 and are excited to celebrate everyone's participation. The prizes being offered include a game truck party, a happy meal party, a \$100 for the top seller, a Starbucks gift card for the teacher of the class with the highest daily sales and a raffle to win a 5lb chocolate bar.

Click to View: [Fenton Academies Family Center Website](#)

Upcoming Events:

- March 7-8 – Literacy in a PLC at Work Coaching Sessions
- March 18-22 - Parent Teacher Conference Week
- March 25-29 – Spring Break
- April 1 – Professional Development Day 6
- April 4-5 - Literacy in a PLC at Work Coaching Sessions
- April 9 – LAUSD CSD Oversight Visit
- May 6-10 – Teacher Appreciation Week
- May 7 -22– CAASPP/CAST Testing
- May 14 - Literacy in a PLC at Work Coaching Sessions (TK-2)

FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

March 7, 2024

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

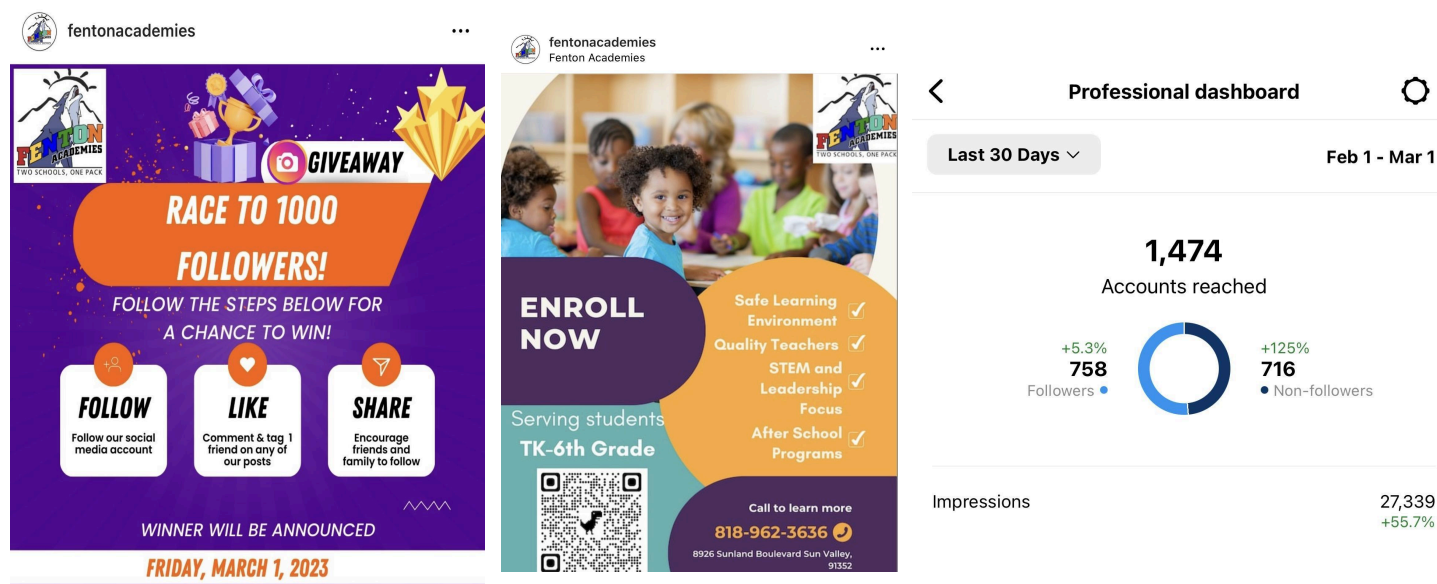
State Charter Number: 1613

ENROLLMENT

	TK Unfunded	TK Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
03/07/2024	12	23	34	38	42	48	41	49	40	327	99.36%	98.87%

Enrolling for the 2024-2025 School Year: The Fenton Academies began enrolling students for the 2024-2025 school year on Monday, February 12, 2024. The office continues to distribute and receive enrollment packets daily. Preliminary numbers estimate an increase in enrollment for both FCLA and STEM. The greatest interest continues to be for Transitional Kindergarten, specifically students on the younger side (birth dates January – June 2025).

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Instruction

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School	75	78	63	35	41	39	47	43
<i>LAUSD</i>	-	-	-	-	-	-	42	41
<i>State</i>	50	50	50	39	41	38	47	47

	GROWTH (MOY)			STATUS (MOY)				
Math	i-Ready % Progress to Annual Typical Growth (median)			i-Ready % Met			CAASPP % Met	
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23
School	63	67	58	23	27	25	29	31
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([Instruction Cycle](#)) - Prezi created by Elisa Vallejo

Leadership/SEL Focus Implementation: FCLA Focus Lead Teacher, Lindsey Western continues to design and oversee the implementation of FCLA's Leadership/SEL focus. During Mutt-i-grees Madness Week, the FCLA students were joined by STEM for an animal control officer assembly, emphasizing responsible pet care. The FCLA and STEM students also teamed up for a successful jog-a-thon fundraiser. Together, they raised an impressive \$2,295 to support the Burbank Animal Shelter's initiatives! FCLA students engaged in hands-on activities where they crafted homemade cat toys, generously donating them to the shelter as well.

In a remarkable display of creativity and compassion, FCLA classes have completed collaborative classbooks. These books are currently in the process of being professionally printed and bound,

transforming student work into published books. The students' dedication to exploring the theme of shelter animals reflects their teamwork and empathy throughout this project. Their achievement is truly commendable and highlights their commitment to making a positive impact.

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School Community

Family Center Update: The Spring Parent Workshops started the week of February 12th offering a variety of topics. Parents who have attended the sessions have expressed that they walk away learning at least one new thing and appreciate that these workshops are offered. Ms. Palma has left workshop flyers in local libraries in order to encourage individuals from the community to join. In order to attract interest, Ms. Palma is offering a \$50 Target gift card raffle for each workshop for those that participate in 4 or more class sessions presented by [PEBSAF](#). Ms. Andrade will provide an informational Special Education workshop and is offering her own separate raffle for those that attend her classes.

Our World's Finest Chocolate fundraiser began on March 1st and will run until March 15th. We are confident that we will reach our profit goal of \$7,000 and are excited to celebrate everyone's participation. The prizes being offered include a game truck party, a happy meal party, a \$100 for the top seller, a Starbucks gift card for the teacher of the class with the highest daily sales and a raffle to win a 5lb chocolate bar.

Click to View: [Fenton Academies Family Center Website](#)

Upcoming Events:

- March 7-8 – Literacy in a PLC at Work Coaching Sessions
- March 18-22 - Parent Teacher Conference Week
- March 25-29 – Spring Break
- April 1 – Professional Development Day 6
- April 4-5 - Literacy in a PLC at Work Coaching Sessions
- April 24 – LAUSD CSD Oversight Visit
- May 6-10 – Teacher Appreciation Week
- May 7 -22– CAASPP/CAST Testing
- May 14 - Literacy in a PLC at Work Coaching Sessions (TK-2)

II.E.

Director of Special Education Update

FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF SPECIAL EDUCATION

March 7, 2024

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to Compliance, Professional Development and Research and Knowledge

COMPLIANCE

Enrollment of students with disabilities

The following displays the enrollment of students with an Individualized Education Program (IEP) as of March 1, 2024.

	# of Students with Disabilities Enrolled	# of Students with Disabilities Enrolled	# of Students with Disabilities Enrolled	# of Students with Disabilities Enrolled	# of Students with Disabilities Enrolled
	September 2023	October 2023	November 2023	January 2024	March 2024
FACS	99	103	102	105	109
FPC	63	67	72	72	67
SMBCCS	129	130	135	135	138
STEM	49	49	51	51	51
FCLA	39	42	41	43	45

The following is the percentage of students identified as having a Low Incidence disability, which includes hearing loss, visual impairment and orthopedic impairment.

School	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence
	September 2023	October 2023	November 2023	January 2024	March 2024
FACS	<1% (MD-H)	<1% (MD-H, MD-O)	<1% (MD-H, MD-O)	<1% (MD-H, MD-O)	<1% (MD-H, MD-O)
FPC	-	-	-	-	-
SMBCCS	<1% (HOH)	<1% (HOH)	<1% (HOH)	<1% (HOH)	<1% (HOH)
STEM	<1% (VI, MD-O)	<1% (VI, MD-O)	<1% (VI, MD-O)	<1% (MD-O)	<1% (MD-O,

					EMD)
FCLA	-	-	-	<1% (VI)	<1% (VI)

The following is the percentage of students identified as having a High Incidence disability.

School	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence
	September 2023	October 2023	November 2023	January 2024	March 2024
FACS	14%	14%	14%	14%	15%
FPC	11%	13%	13%	13%	12%
SMBCCS	17%	17%	17%	17%	17%
STEM	15%	15%	15%	15%	15%
FCLA	12%	13%	12%	12%	13%

The chart below reveals the number of students with an Individualized Education Program (IEP) by eligibility status.

September 2023

	#AUT	#ED	#HOH	# MD	# OHI	#SLD	#SLI	#VI	# ID
FACS	16	-	-	1	26	39	15	-	2
FPC	20	-	-	-	5	6	27	-	5
SMBCCS	31	-	1	-	15	44	38	-	-
STEM	10			1	15	14	8	1	
FCLA	9	1	-	-	10	9	10	-	-

October 2023

	#AUT	#ED	#HOH	# MD	# OHI	#SLD	#SLI	#VI	# ID
FACS	17	-	-	2	25	39	18	-	2
FPC	22	-	-	-	5	6	29	-	5
SMBCCS	32	-	1	-	15	43	39	-	1
STEM	10	-	-	1	16	13	8	1	-
FCLA	9	1	-	-	10	10	12	-	-

November 2023

	#AUT	#ED	#HOH	# MD	# OHI	#SLD	#SLI	#VI	# ID
FACS	17	-	-	2	25	40	16	-	2
FPC	26	-	-	-	5	7	29	-	5
SMBCCS	33	-	1	-	15	46	39	-	1
STEM	13	-	-	1	15	13	8	1	-
FCLA	9	1	-	-	9	10	12	-	-

January 2024

	#AUT	#ED	#HOH	# MD	# OHI	#SLD	#SLI	#VI	# ID	EMD
FACS	18	-	-	2	25	43	15	-	2	-
FPC	26	-	-	-	5	7	29	-	5	-
SMBCCS	33	-	1	-	15	46	39	-	1	-
STEM	13	-	-	1	15	13	8	-	-	1
FCLA	9	1	-	-	9	10	12	-	-	-

March 2024

	#AUT	#ED	#HOH	# MD	# OHI	#SLD	#SLI	#VI	# ID	EMD
FACS	18	1	-	1	26	44	16	-	2	-
FPC	25	-	-	-	5	9	23	-	5	-
SMBCCS	32	-	1	-	16	46	41	-	1	-
STEM	13	-	-	1	15	12	8	-	1	1
FCLA	12	1	-	-	10	9	12	1	-	-

AUT - Autism

DEA - Deafness

DBL - Deaf Blindness

ED - Emotional Disturbance

HOH - Hard of Hearing

ID - Intellectual Disability

MD - Multiple Disabilities

OI - Orthopedic Impairment

OHI - Other Health Impairment

SLD - Specific Learning Disability

SLI - Speech or Language Impairment

TBI - Traumatic Brain Injury

VI - Visual Impairment

EMD - Established Medical Disability
(ages 3-5 only)

Outside Vendors

The following is information on services provided to Fenton schools by outside vendors.

Vendor	Services
The Cruz Center	Occupational Therapy related services; Deaf and Hard of Hearing teacher
Pride Learning	Orton Gillingham based reading specialists
Dynamic Education Services, Inc.	Supplemental Academic Supports/Academic Instruction
Speech Improvement Center	Speech and Language Therapy services
Cross Country	Educational Services (APE, LAS, Case Management)
Total Education Solutions	Educational Services (Case Management)

Behavior Services-Outside Vendors

Vendor	Services
STAR (Stepping Stones Group)	Behavioral Services (BII-Behavior Implementation Intervention, BID-Behavior Intervention Development services)
Nurture & Nature	Behavioral Services (BII-Behavior Implementation Intervention, BID-Behavior Intervention Development services)
New Growth	Behavioral Services; Consultations with RBTs-Registered Behavior Technicians; BCBA-Board Certified Behavior Analyst supervision for RBTs; NCI-Nonviolent Crisis Intervention training for staff; SPED paraprofessional training
Scoot	Providing adult assistants to work with students with significant behaviors

The following are the number of staff for BII, BID and adult assistants.

	Nurture and Nature	STAR	New Growth	Cross Country	Scoot
FACS					
FPC		1 (BID); 1			

		(BII)			
SMBCCS				1 (Adult Assistant)	
STEM	1 (BII) 1 (BID)		1 (BID) supporting 1 student		
FCLA		1 (BID) supporting 3 students; 3 (BII)			

COMPLIANCE MONITORING

The Fenton Charter schools including Fenton Primary Center, Fenton Charter Leadership Academy, Fenton STEM Academy and Fenton Avenue Charter participated in District Validation Review (DVR) in February. The DVR process ensures schools are in compliance with District, state, and federal mandates by providing effective education programs and services to students with disabilities. All four schools have received positive feedback from the Charter Operated Programs DVR leads with minimal corrections that will be due in the upcoming months. The special education teams at each school work tirelessly to ensure our students receive the services as prescribed by their IEPs. Their dedication and commitment was recognized by the COP team. We are very proud!

PROFESSIONAL DEVELOPMENT

[My Professional Learning Network](#)

My Professional Learning Network (MyPLN) is developed to offer district and charter school employees access to a myriad of training opportunities on various topics. The sessions include in-person, virtual and blended learning professional development. All special education staff are encouraged to browse the site regularly for upcoming professional development opportunities. Welligent login credentials are required to access the platform.

Unique Learning Systems 2.0 provides an in-depth look at updates to Unique Learning System and L3 Skills. Participants will learn successful instructional strategies to incorporate into their instructional practice. This training is offered on March 13, 2024 8:00-3:00 PM at Northridge Middle School.

2023-2024 Section 504 Procedures Training

This training must be completed only during work hours. It provides updates and clarifies the guidelines to be used in serving students and other individuals with disabilities under Section 504.

RESEARCH AND KNOWLEDGE

[Updates on Larry P. v Riles](#)

The Larry P. v Riles case in 1979 limited the use of IQ tests in California for African American students for the eligibility of EMR (Educably Mentally Retarded), which is currently known as Intellectual Disability (ID) and EMR classes because it was determined to be biased. The current memorandum states that the Larry P. ruling is to apply toward ID eligibility and special education placement decisions in ID classes only. Unless ID is a suspected area of disability, it is at the discretion of the school psychologist to select assessment tools (IQ tests) to use in assessments with African American students.

SPOTLIGHTING Ms. Andrade's Intensive Learning Classroom (ILC) at the Academies

Ms. Andrade teaches the Intensive Learning Classroom at the Fenton academies. She began her career at the academies three years ago as an Education Specialist serving students in the Resource Program. Ms. Andrade developed and began the ILC beginning of the 2023-2024 school year. What inspired the origination of the ILC is the change in the community with an influx of students enrolling with significant needs. Ms. Andrade's superpower is working with students on the spectrum. She explains that she understands them and they understand her. The ILC is a labor of passion to provide a different learning environment for those that need it.

Class Size: 12 students (3 Kinders; 1 first grader; 4 second graders; 1 third grader; 1 fourth grader; 2 fifth graders)

Adult to student ratio: 7 adults (4 one-on-ones; 3 floaters) to 12 students. *This does not include the teacher.*

Abilities of the students: The students in the class have various disabilities.

Classroom atmosphere: Ms. Andrade describes the classroom atmosphere to be structured and very eventful. It gets loud with twelve students and eight adults. There are expectations in place and repetitions are part of the classroom routine. There are social emotional aspects embedded into the curriculum throughout the day. She teaches according to the mood of the students. Often things are not taught as planned. Language is a huge piece of the day-to-day activities as it is constantly facilitated amongst the students.

What is the curriculum implemented and what supplementals are utilized? Ms. Andrade utilizes Benchmark curriculum as well as Unique Learning Systems for students on the alternate curriculum to address the core academic subjects. For social emotional learning, Ms. Andrade refers to A Little Spot of Feeling & Emotions by Diane Alber. For phonics and writing, Orton Gillingham is utilized. The beauty of the ILC is that Ms. Andrade regularly collaborates with Dr. Cruz, Occupational Therapist, Ms. Allender, the School Counselor and Ms. Carias, the Speech Language Pathologist.

How is progress monitored? Ms. Andrade monitors the progress of the students every two weeks through iReady data, which leads to data chats with the students and also known as 'business meetings'. Additionally, the progress of the students' IEP goals are monitored.

What challenges do you face in your role? The challenge is the grade span, which is from kindergarten to fifth grade. Ms. Andrade attempts to reach every student to meet their needs. Additionally, it can be difficult navigating the needs of the students as well as the needs of the adults in the classroom. Lastly, addressing the toileting needs of the students.

What is your goal for the students? Ms. Andrade's number one goal is for her students to become as independent individuals as possible. She likes to see her students happy and for them to know that they are cared for. She strives for the day that her students will no longer need her assistance as well as the assistance of the other adults in the classroom. Ms. Andrade teaches the students life skills and how to care for their needs. Ms. Andrade is appreciative and thankful to her team of specialists that help support her students.

II. F.

Director of Community Schools Update

FENTON CHARTER PUBLIC SCHOOLS (FCPS) DIRECTOR OF COMMUNITY SCHOOLS REPORT

March 7, 2024

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Pillar 1 - Integrated Student Supports

During the first year of planning for the California Community Schools Partnership several milestones that put us on path to becoming strong community schools have been accomplished. A Community Advisory Committee was established and was tasked with investigating the possibility of applying for the implementation grant. Within a few months into our planning grant, the committee decided each of our schools had enough community projects in place to submit an implementation grant separately for each school. The committee created surveys, communicated with community partners, and gathered sufficient data to create the necessary documentation for submission of the implementation grant documents. On February 29, 2024, the final grant documentation was submitted as a cohort of five LEAs, with Fenton Avenue Charter School being the lead petitioner. The documents are available in this [folder](#).

The next task is to continue to build strong and intentional community partnerships to ensure that student learning and understanding of the development of the whole child are addressed with all stakeholders. The first step in this process is to provide targeted informational meetings for parents that address integrated student supports as needed in our community. Three sessions have been offered this year that have addressed the following topics:

What is the Los Angeles Regional Center?

What is Mental Health?

What is Social Emotional Learning?

These sessions will continue with the two remaining topics being *How to Support Behavior at Home?* and *What is Trauma-informed Health?* Please find a sample of the flier that was sent to invite parents and community members below:

An on-going task of the community schools initiative is to grow and strengthen our partnerships with agencies that support our schools' communities. We are continuously growing our current [list of support providers](#). The next step is to measure the action of each of the supporters and link the support to the [needs assessment](#) created during the planning grant.

Pillar 2 – Extended Learning Time & Opportunities

Think Together Support: Dr. Riddick and I were asked to support Think Together in their audit finding from the Department of Education (CDE). As part of our support, we participated in Zoom meetings and Dr. Riddick provided a support letter that was submitted to the CDE. The audit finding was due to a misunderstanding of the transition between Youth Policy Institute and Think Together in late 2019. We are pleased to announce that Think Together was granted permission to continue to provide support to all schools and the audit finding was cleared.

30 Extra Days Beyond the 184 Day Calendar: Part of the Community Schools initiative is to provide students an opportunity to expand or extend their learning beyond school hours or days. Our students have benefitted from before and after school programs provided by Think Together and or L.A.s Best. In 2022, an ELO-P program was added at each school to enhance and increase after school opportunities for our students. All schools have at least 50% of the student population participating in beyond school support. Each school also provides at least 30 extra days of school beyond the 184 designated in the school calendar. These extra days fall during winter, spring, or summer break. Some schools also provide beyond school hour support during the seven professional development days.

ELO-P Program: The Fenton ELO-P coordinators coordinate a variety of enriching learning activities monthly for students. In addition to providing enriching classes and in-school activities, each coordinator has scheduled captivating field trips. Sixth grade students at Fenton Leadership Academy and Fenton STEM Academy took part in an overnight stay at Catalina Island, where they learned about marine life. All schools are also visiting theme parks such as Disneyland, LA Zoo, and Universal Studios to learn about how theme parks are developed and imbedded in the community. The ELO-P coordinators are always discussing ways to improve their programs and improve the enrollment process and attendance tracking of their programs. The ELO-P team will continue to meet to discuss and collaborate on the following topics: best practices, ELO-P enrollment, preparations for a possible audit of the ELO-P funds, calendar, budget, new programs, and monitoring expenses. The following links are used by all ELO-P coordinators:

ELO-P Calendar: The ELO-P calendar of activities is updated monthly and discussed with the ELO-P coordinators. Please find the calendar [HERE](#).

ELO-P Budget and Expenditures: ELO-P expenses are documented using spreadsheets. Please find the budget for the ELO-P programs [HERE](#). The expenditures spreadsheet can be found [HERE](#).

ELO-P Attendance Tracker: This year's goal is to meet a minimum of 50% of the student enrollment participating in ELO-P programing. Please find the attendance tracker used to document attendance progress [HERE](#).

FCPS ELO-P Master Memo: The FCPS ELO-P Master Memo, which is reviewed frequently by ELO-P coordinators and updated by Dr. Riddick and Mr. Gonzalez can be found [HERE](#).

Pillar 3 - Family & Community Engagement

Parent Workshops: The family center directors have planned for spring parent workshops at each campus. Each of the school sites will offer parent workshops as listed on the following [spreadsheet](#). All campuses are adding additional pop-up in-person sessions such as finance and cooking. Below are some images from the past few weeks:

Rally in The Valley hosted by Fenton Academies: The Fenton Academies hosted the scrimmage event for Rally in The Valley Robotics on February 3, 2024. Mrs. Muñoz and the Academies staff did a fabulous job of hosting the scrimmage event. Volunteers were recruited by Virginia Palma and Johana Juarez from families at Fenton Leadership Academy, Fenton STEM Academy and SMBCCS. Fenton wishes to recognize Jennifer Nishimoto for being a board member of [RIV Robotics Challenge](#) and Gaby Arroyo for being a part of the coordinating team of the Rally in The Valley. A special thanks to the teachers who have been working with students and preparing them for the competition. The

academies will also host the main event on Saturday, May 18, 2024.

Fundraisers: Family center directors are currently working with World's Finest Chocolates. Each family center has several parent volunteers assisting with the collection and distribution of chocolate. This fundraiser has been very successful in raising significant funds for student activities such as field trips.

Pillar 4 - Collaborative Leadership & Practices

A goal for the community school initiative is to support the implementation of professional development in the areas of school culture and climate that supports student learning by addressing mental and behavioral health, trauma-informed care, social emotional learning, restorative justice, and the key areas of whole child development. All of our directors are working on professional development for teachers and staff to address these topics at each Fenton school. During the spring semester the Community Schools Advisory Committee will review the Multi-Tiered System of Support (MTSS) implementation at each of our schools. The goal is to see the alignment and build collaboration among schools in each of the following categories; PBIS and RTI. All of our schools have partnered with Solution Tree for specific professional development in areas that support MTSS. With the addition of Behavior Solutions this year, Fenton schools are continuing to improve their PBIS and RTI models.

As part of the first year of the CCSPP planning grant, LACOE has established mandatory grantee meetings for grantees in Los Angeles through their Community Schools Initiative Regional Transformational Assistance Center (R-TAC). These meetings are held monthly. As a participant, I have had the opportunity to learn about various opportunities and available partnerships in our school communities. Most importantly, the support provided is very helpful in preparing for implementation and topics discussed are proven to transform communities. I will continue to participate to gain knowledge and build relationships to help our schools prepare for implementation.

Upcoming Events:

- 3/18 CCSA Conference thru 3/20
- 3/18 FCPS Parent Conference Week
- 3/19 LAUSD Oversight Visit (FPC)
- 3/21 Behavior Solutions for Parents – 6:00 p.m.
- 3/25 Spring Break
- 4/1 FCPS Professional Development Day
- 4/1 FCPS Community Schools Advisory Committee 3:00 p.m.
- 4/2 LAUSD Oversight Visit (SMBCCS)
- 4/9 LAUSD Oversight Visit (STEM)
- 4/11 FCPS Board Meeting
- 4/12 LAUSD Oversight Visit (FACS)
- 4/24 LAUSD Oversight Visit (FCLA)

II. G.

Chief Operating Officer's Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
CHIEF OPERATING OFFICER'S REPORT**

March 7, 2024

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [State](#), [Technology](#)

[State](#) ([Back to Top](#))

LAO to Legislature: Deteriorating Budget Condition Ahead

From School Services of California

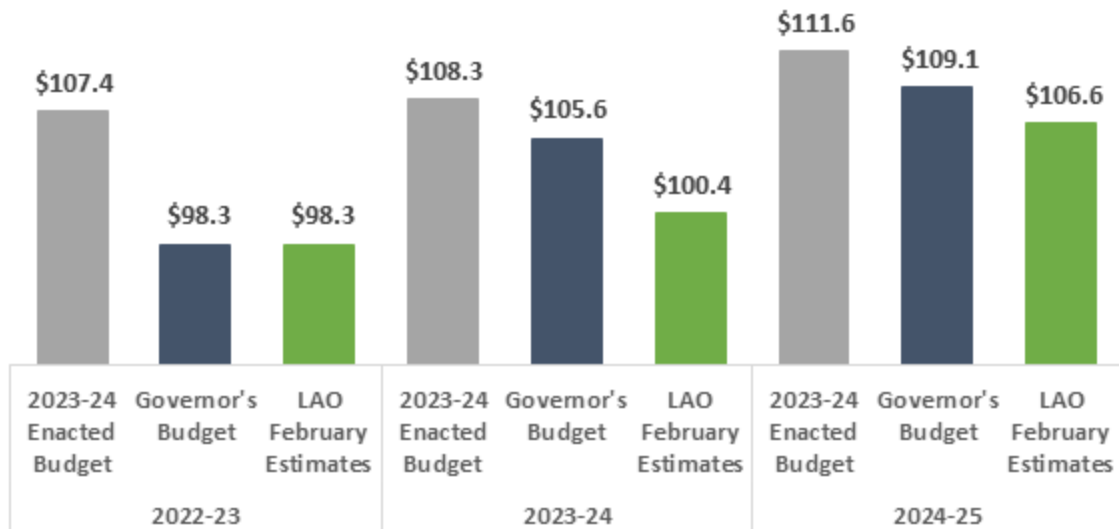
Posted February 21, 2024

The Legislative Analyst's Office (LAO) issued two separate reports on February 15, 2024, analyzing Proposition 98 and Governor Gavin Newsom's education budget proposal within the context of a deteriorating budget condition. The analyses acknowledge that when the Governor issued his 2024-25 Governor's Budget on January 10, 2024, he was:

- Solving an estimated \$58 billion State Budget deficit (for comparison, during the height of the COVID-19 recession, the 2020-21 Enacted Budget addressed a \$54 billion deficit)
- Addressing unanticipated reductions in available revenues to K-12 school and community college agencies in the prior and current year with \$13.7 billion in spending solutions—\$8 billion of which is attributable to a funding maneuver the LAO strongly recommends the Legislature reject
- Proposing an additional \$1.4 billion in new K-12 one-time and ongoing spending, with the largest share attributable to funding a 0.76% cost-of-living adjustment (COLA) (\$628 million)

The LAO evaluates the Governor's January fiscal policy and spending proposals highlighting that, under its most recent revenue estimates, the State Budget and Proposition 98 deficits are likely to grow by May. Specifically, they estimate that the Proposition 98 minimum guarantee could drop by another \$7.7 billion from the Governor's Budget estimates in 2023-24 and 2024-25 (see Figure 1).

Figure 1. Changes in the Proposition 98 Minimum Guarantee (in billions)



Addressing the 2022-23 Proposition 98 Reduction

Perhaps the most problematic proposal included in the Governor's Budget from the LAO's perspective is how the Administration intends to protect school and community college agencies from a \$9.1 billion decrease in the 2022-23 (or prior year) minimum guarantee through an unprecedented interest-free internal borrowing of state cash resources that would exacerbate out-year State Budget deficits by accounting for the payback of the "loan" over five years beginning in 2025-26. In a separate [analysis](#), the LAO highlights multiple fiscal policy concerns with the proposal, including that it would create a binding future budget obligation for the Legislature and would require non-education government programs and services to bear the cost of the borrowing.

Evaluating the Governor's K-12 Spending Plan

The LAO's fiscal concerns about the Governor's education spending plan are not limited to the treatment of the 2022-23 minimum guarantee. Its concerns extend to the Administration's new ongoing and one-time investments that amount to \$1.4 billion in new spending. To this point, the LAO highlights that if the Legislature were to reject the Governor's above-mentioned funding maneuver and state and Proposition 98 resources were to decline by the LAO's February estimates, it would need to solve a \$14 billion Proposition 98 problem across the budget window. The LAO identifies several alternatives for the Legislature to consider, including:

- Using the Proposition 98 reserve to allow K-12 and community college agencies to retain the cash resources the state provided in 2022-23 (in lieu of the Governor's funding maneuver)
- Providing no COLA for 2024-25
- Rejecting most of the Governor's new spending proposals
- Reducing spending in existing programs through policy adjustments
- Sweeping some unallocated education funds

Analysis of Key Education Policy Proposals

Finally, the LAO analyzes several education policy proposals proffered by the Governor in January, including the proposals related to school meals, the education workforce, and the attendance recovery and instructional continuity programs. Below is a brief summary of a few key analyses and recommendations.

- **School Meals:** Since the inception of the universal school meals program, state costs have increased significantly. Current estimates would bring program costs to approximately \$2 billion by the end of 2024-25. The LAO offers several ways to contain program expenditures by establishing lower rates, suspending the automatic COLA for the program and make inflationary adjustments annually as part of the budget process, eliminate or suspend the budgetary provision that requires the state to automatically backfill any projected program shortfalls, and revisit the policy for community eligibility schools.
- **Educator Workforce:** The Governor's Budget includes several proposals related to the educator workforce; however, relative to the proposal to eliminate the requirement for aspiring educators to pass the basic skills proficiency exam, the LAO recommends the Legislature approve it while also finding and addressing other barriers to entry into the profession.
- **Attendance Recovery and Instructional Continuity Programs:** The Governor's Budget contains three proposals to address student attendance and learning opportunities: (1) the attendance recovery proposal, (2) the instructional continuity in the event of emergencies proposal, and (3) the instructional continuity proposal for classroom-based students needing short-term remote learning options. The LAO highlights the complications with each proposal while acknowledging the intent to improve student attendance and, relative to the attendance recovery proposal, to allow for average daily attendance recovery and reduce local chronic absenteeism rates. Overall, the LAO suggests that, under existing budget conditions, the state likely cannot support the costs of the attendance recovery proposal and that it would be logistically challenging for local agencies to implement in the near-term. For the instructional continuity program, the LAO argues that the exemptions to the 15-day participation limit is too broad and that it may not be reasonable to expect local agencies experiencing unexpected emergency events to provide instruction within five calendar days.

Technology [*\(Back to Top\)*](#)

E-rate Form 470

On January 26, 2024, Fenton Charter Public Schools received certification for Form 470 and associated Request for Proposal (RFP) documents recently posted for E-Rate funding year 2024-2025. The Form 470 initiates the organization's FY2024 competitive bidding process for products/services. In general, an RFP is a formal bidding document that describes the project and requested services in detail so potential bidders can understand the scope, location, and any other requirements. Prospective vendors can bid on the entire RFP or specific items. The proposal due date for bids ended on March 3, 2024. IT Manager Richard Pearson will meet with Chief Operating Officer Jason Gonzalez to review valid proposals.

Each responsive proposal meeting the minimum qualifications will be evaluated using weighted criteria including price of the eligible products and services as the highest weighted factor. In the best interest of the applicant, the following secondary factors may be considered, as further described below:

Category 2 Evaluation Criteria
Price of eligible products/services
Functionality/completeness/specifications of proposed solution
Unit price of the eligible products/services
Low cost of ineligible products and services
Projected implementation timeline based on prior performance
Vendor qualifications
Contract terms and conditions
Extent to which a single-provider, turnkey solution is provided
Quality of proposal document

For any given solution following the elimination of proposals that are disqualified, the proposal that meets the stated applicant requirements in the most cost effective manner, and is structured in the best interest of the applicant, is selected.

Fenton Charter Public Schools seeks to obtain funding for the following products/services for FY 2024:

Category 2- Internal Connections: UPS Backup Battery Units for eligible equipment in networking closets located at Fenton Avenue Charter School, Fenton Primary Center, and Fenton Charter Leadership and STEM Academies.

Category 1 services were awarded to Spectrum services on a multi-year, 36-month contract (with an option to renew for 60 months) on March 16, 2023.

II. H.

Chief Executive Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF EXECUTIVE OFFICER'S REPORT

March 7, 2024

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to the following: **Enrollment; ADA Rates; Budget Review;**

Enrollment ([Back to Top](#))

The following is an overview of our enrollment from FY2019 to FY2024. The following numbers are based on financial presentations in June for each year. The chart compares enrollment prior to the COVID-19 pandemic to the current school year.

	FY2019 PrePande mic	FY2022 1st Year In-Person	FY2023 2nd Year In-Person	FY2024 (Budget)	September 2023	January 2024	March 2024
FACS	722	552	638*	674*	687*	706*	709*
FPC	710	610	537*	552*	530*	497*	503*
SMBCCS	890	779	776*	768*	746*	756*	757*
STEM	320	347	313*	334*	335*	331*	330*
FCLA	330	329	314*	326*	321*	318*	315*

*Does not include Unfunded TK.

	FACS		FPC		SMBCCS		STEM		FCLA		FCPS	
	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24
UTK*	6	11	35	23	13	11	0	0	9	12	63	57
TK	12	29	61	57	43	39	21	18	11	23	148	166
K	38	49	140	137	98	90	23	32	37	34	336	342
1st	24	48	161	138	88	106	40	34	41	38	354	364
2nd	25	25	175	171	122	82	47	42	40	42	409	362
3rd	168	187			122	127	44	49	39	48	373	411
4th	186	186			110	122	71	45	48	41	415	394
5th	185	185			114	114	43	71	51	49	393	419
6th					79	77	24	39	47	40	150	156
TOTAL	644	720	572	526	789	768	313	330	323	327	2641	2671
+/-		76		-46		-21		17		4		30

The above chart compares 22-23 and 23-24 total enrollment (including Unfunded TK). Overall, enrollment for 2023-2024 is above the previous year. FPC and SMBCCS are facing declines from the previous year.

Resources: ([FCPS Enrollment & Staffing Trends](#))
([Enrollment Numbers and Percentage Increase/Decrease](#))

ADA Rates ([Back to Top](#))

The following is an overview of our ADA rates from FY2019 to FY2024. The following numbers are based on Financials presentations in June for each year. The chart compares enrollment prior to the COVID-19 pandemic to the current school year.

	FY2019 <i>PrePandemic</i>	FY2022 <i>1st Year In-Person</i>	FY2023 <i>2nd Year In-Person</i>	<i>FY2024</i> <i>Month #1 ADA Rate</i>	<i>FY2024</i> <i>Month #4 ADA Rate</i>	<i>FY2024</i> <i>Month #5 ADA Rate</i>
FACS	97.1%	95.5%	97.75%	99.5%	98.91%	98.45%
FPC	96.2%	94.8%	99.39%	99.86%	99.82%	99.76%
SMBCCS	97.6%	94.3%	98.82%	99.59%	99.13%	99.28%
STEM	95.9%	92.7%	98.75%	98.98%	99.02%	99.35%
FCLA	96%	93.8%	98.14%	99.5%	98.55%	99.36%

Budget Review ([Back to Top](#))

The following is an update on the operating income for the Fenton schools based on the Unaudited Actuals for each year and current year forecasts.

	FY2019 <i>PrePandemic Unaudited Actuals</i>	FY2021 <i>August Remote April Hybrid Unaudited Actuals</i>	FY2022 <i>1st Year In-Person Unaudited Actuals</i>	FY2023 <i>2nd Year In-Person Forecast</i>	FY2024 <i>(Budget) January Forecast</i>	FY2024 <i>(Budget) March Forecast</i>
FACS	\$193,187	\$1,469,595	\$658,150	\$408,442	\$384,867	\$456,180
FPC	\$285,115	\$2,140,257	\$323,753	\$100,000	\$538	\$54,835
SMBCCS	\$1,024,492	\$2,123,799	\$1,621,028	\$886,211	\$238,710	\$286,866
STEM	\$238,871	\$816,254	\$219	\$73,714	\$123,912	\$2,171
FCLA	\$69,524	\$644,664	\$650	\$74,529	\$11,043	\$935

Please see the [Financial Business Manager's Report](#) for additional information. An item we will need to follow is the unexpected rise in costs associated with contractors and substitute expenses associated with one-time professional development opportunities.

Summer School Academy ([Back to Top](#))

Fenton is currently scheduled to operate Summer School from June 17, 2024 to June 28, 2024. Every Fenton Charter Public School has a strong commitment to offer an array of extracurricular activities to deepen each student's overall school experience that compliment classroom learning. These options include, but are not limited to, before and after school programs and summer programs. The Fenton

schools received \$8.5 million in Expanded Learning funds that have enabled us to expand the school day by three hours, and extend schooling into holidays and the spring and summer breaks for interested families. Fenton has offered a Summer School Academy for the past three years. This [link](#) shows attendance from FY2021 to FY2023.

The Expanded Learning Opportunities program is run by Fenton teachers and reputable vendors with a history serving our community. Students are able to attend after school assemblies and field trips. Each Fenton school has an administrator assigned to the afterschool program. The following are programs that have been offered using the Expanded Learning funds.

Classes Offered by Fenton Teachers:

Crafting, Knitting, Art Projects, Art Projects Around the World, Foundational Skills, Tutoring, Crazy 8's Math, Multiplication Fluency, Muay Thai & Fitness, Robotics, Dream A World, Indi Robot, Thinking Strategically, Cursive, Physical Fitness, Drill Team, Animation, Cooking Academy, Drone Flight Academy, Hula Class, Origami, Photography, Zumba, Book Club, Theater & Acting Workshop.

Classes Offered by Reputable Vendors:

Think Together, Read, Set, Go!, LA's Best, Jazz Empowers, Gabriella Dance Foundation, Science of Sports, Parker Anderson Enrichment, Great Knights Chess, Building Equity, Aspiration, Resilience, Mad Science, Reptacular Animals, Marine Biology, Music Adventures, Photography, Pokemon Art Academy, Recorder Music Class, Science Surprise, Ukulele, Tech Kids: Game Design, Cheer and Fitness, Jewelry Making, Clay Sculpting, Choral Singing, Gymnastics, Mathnasium, Sylvan Learning.

After School Assemblies:

Los Angeles School of Music, Animal Encounters, Mad Science, Magic Academy, L.A. Troupe Theater, Music Center.

Field Trips:

Aquarium of the Pacific, LA Zoo, Santa Barbara Zoo, Underwood Family Farms, Discovery Cube, Kids Space, El Capitan Theater, La Brea Tar Pits, Universal Studios STEM Lab, Disneyland Imagination Campus Workshops, Field Day, Camp CIMI.

Pending a review of the ELO-P Budget and remaining funds, each Fenton school will offer the following components for the Summer School Academy. Schools may add additional days, but the following minimum requirements will be implemented across all schools.

- Summer school will be 9 days, 5 hours a day 7:30 - 12:30 (staff time);
- Summer school will take place June 17 - June 28, 2024 (8am-12pm)
- Certificated Teachers (General Education and Special Education) will make \$75 an hour;
- Paraprofessional rate will be remain the same as their hourly rate;
- Think Together will provide an additional five (5) hours to ensure students receive nine (9) hours for the day.

Expanded Learning ([Back to Top](#))

The Expanded Learning Opportunities Program (ELO-P) provides funding for after school and summer school enrichment programs for transitional kindergarten (TK) through sixth grade. "Expanded learning" means before school, after school, summer, or intersession learning programs that focus on

developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. Expanded learning programs are pupil-centered; results-driven; include community partners; and complement, but do not replicate, learning activities in the regular school day and school year.

The following is an update on the [budget for ELO-P](#) across the schools.

ELO-P	FACS	FPC	SMB	STEM	FCLA	Total
ELO-P Revenue	3,221,351	3,035,049	4,603,322	1,591,555	1,560,272	14,011,549
ELO-P Expenses	(2,295,653)	(1,929,058)	(2,539,580)	(809,968)	(1,281,829)	(8,856,087)
Total Remaining	925,698	1,105,991	2,063,742	781,587	278,443	5,155,462
Total % Remaining	29%	36%	45%	49%	18%	37%

The proposed legislation contains dozens of other changes. Most are technical in nature, but some more substantive ones of interest to charter schools include the following:

- Clarifies penalties for not offering Expanded Learning under the state’s new Expanded Learning Opportunities Program (ELOP).
- It would clarify the interaction of penalties for (1) failing to serve eligible students and (2) penalties for failing to operate the program for all the required hours or days.

The law would call for pro-rata penalties based on the proportion of eligible students not served. Any additional penalties for failing to operate the program for the required number of hours or days would be assessed after the first type of penalty is assessed (if any) and would reduce funding by 0.0049 times the number of days a charter school failed to meet the daily/hourly offering requirement.

The Fenton Charter Public Schools are providing students a variety of engaging vendors, field trips, assemblies, and special events. We are excited to provide our students with a variety of possibilities and engaging opportunities.

Health Care ([Back to Top](#))

On January 30, 2024, Fenton attended a School Employee Benefits Pre-Renewal meeting with Gallagher. Attending on behalf of Fenton was the CEO, COO, and Executive Advisor. This was a meeting prior to the annual Open Enrollment meeting open to all employees that typically takes place the first week of May. An area we are exploring is to offer a Health Net option that focuses on Facey Medical Group as this is the largest request of those with Health Net. Health Net rates will likely increase 12.9% and Kaiser is expected to increase by about 13.37%.

Charter Renewals ([Back to Top](#))

Pursuant to [Education Code Section 47607.4](#), all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, shall have their term extended by two years. Given this extension, three (3) of the Fenton Schools are up for the renewal of their petitions.

Fenton Avenue Charter School
Fenton Primary Center
Santa Monica Boulevard Community Charter School

Fenton is working with Janelle Ruley of Young, Minney & Corr to ensure our charter petitions are in compliance and ready for submission in July.

Continuing Disclosure Quarterly Report (FY23 Q2) ([Back to Top](#))

The [Continuing Disclosure Quarterly Report](#) is a required report to satisfy conditions of the California School Finance Authority Charter School Revenue Bonds. Pursuant to the Continuing Disclosure section of the Official Statement and Continuing Disclosure Agreement/Certificate for the Affected Issuance(s), the Quarterly Report is provided for distribution to the MSRB's EMMA document repository.

There are two key aspects that the S&P and bond investors are trying to ascertain, enrollment and cash reserves. Enrollment is key to ensuring the long term success of our schools. The quarterly report always includes a table showing the enrollment of each grade level along with the enrollment of the prior year for comparison. The questionnaire ends with many questions pertaining to the finances of only the obligated 3 schools as there are covenants they are required to meet. The quarterly report always includes questions regarding those covenants (debt ratio and cash reserves percentage). If either of these two areas becomes questionable (enrollment and cash reserve), our S&P rating will go down. If we do well in all areas, including achievement, our S&P rating could increase. Student achievement data is always a part of the S&P questionnaire.

Proposed Changes to Learning Recovery Emergency Block Grant ([Back to Top](#))

The following information is from School services on February 13, 2024.

The 2024-25 Governor's Budget released on January 10, 2024 mentions changes to the Learning Recovery Emergency Block Grant (LREBG). Details are now available in the proposed legislative language that accompanies the budget proposal, also known as the trailer bill language. Local educational agencies (LEAs) originally received \$7.9 billion in one-time funds for the LREBG as part of the 2022-23 Enacted Budget, which must be expended by the end of the 2027-28 school year. The 2023-24 Enacted Budget reduced the grant by \$1.1 billion. The funds may be used to "establish learning recovery initiatives . . . that, at a minimum, support academic learning recovery and staff and pupil social and emotional well-being" (Education Code Section 32526 [c][1]).

Under Governor Gavin Newsom's current proposal, LEAs must develop a needs assessment for the use of any unencumbered block grant funds starting July 1, 2024. The needs assessment must identify students in the greatest need of learning recovery support based on chronic absenteeism and performance on state standardized English language arts and mathematics assessments. The needs assessment also must include the interventions, aligned with the allowable uses of the LREBG, that the LEA will pursue to address the needs of the identified students. The California Department of Education will provide assistance for developing the needs assessment. In addition, school districts that are identified for differentiated assistance may also receive support from their county office of education in conducting the needs assessment.

To ensure accountability for how LEAs use LREBG funds that are unencumbered as of July 1, 2024, expenditures for these funds will be included in Local Control and Accountability Plans for the 2025-26 through 2027-28 fiscal years. LEAs will be required to include at least one metric to monitor the impact of actions or services utilizing LREBG funds. LEAs also must explain the rationale for implementing these actions or services which must be supported by research.

While the proposal seeks to focus the use of unencumbered LREBG funds on students in the greatest need of learning recovery support, the allowable uses for the LREBG have not been narrowed. In fact,

the proposal would allow the grant to also be used for professional development on the 2023 Mathematics Framework. However, many questions have been raised about the intent and the mechanics for the July 1, 2024, cut off for encumbered funds. Furthermore, the settlement calls for at least \$2 billion in unencumbered funds to be captured by the proposal. The Department of Finance has admitted that it does not currently have an estimate for how much of the LREBG funds are unencumbered, but in March, it expects to have an estimate of unencumbered funds as of June 30, 2023. Additional details to define what “encumbered” means will require consultation with the attorneys that crafted the settlement.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are no items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to certify Second Interim Report

BACKGROUND

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify at least twice a year the district's ability to meet its financial obligations for the remainder of the fiscal year and for the two subsequent fiscal years.

The interim reports are submitted with a *positive, qualified, or negative* certification:

- A *positive certification* is assigned when the District projects that it will meet its financial obligations for the current and two subsequent fiscal years.
- A *qualified certification* is assigned when the District may not meet its financial obligations for the current or two subsequent fiscal years.
- Finally, a *negative certification* is assigned when the District projects that it will not meet its financial obligations for the remainder of the current year or the subsequent fiscal year.

The First Interim Financial Report was filed with the Los Angeles County Office of Education (LACOE) in December 2023. The Second Interim Financial Report is due to LACOE by March 15, 2024 and was submitted to the authorizing district, LAUSD, in February. County superintendents are to report the certification of all districts in their respective counties to the Superintendent of Public Instruction and the State Controller within 75 days after the close of the reporting period.

ANALYSIS

The Second Interim Report for the five Fenton schools is presented here for the Board's review. All five schools are in good financial standing.

RECOMMENDATION

It is recommended that the Board of Directors certify the Second Interim Financial Reports for the five Fenton schools as received.

Copies of the Second Interim Reports for each of the Fenton schools are included in the *Fenton Charter Public Schools Board Financial Update for March 2023* (Item II.C. - Financial Business Manager's Report).

Attachment: [*Second Interim Reports for each of the Fenton schools*](#)



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve expenditures for items above spending authority of Chief Executive Officer

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$50,000. All expenditures over \$50,000 must be approved by the Board of Directors.

ANALYSIS

The following expenditures exceed the Chief Executive Officer's spending authority, and the Board is asked to review and approve the items.

Mathnasium: \$124,608 (FCLA/STEM) - Fenton Charter Leadership Academy and Fenton STEM Academy would like to offer students after school tutoring in math through Mathnasium. Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School currently use Mathnasium for after school tutoring. Expanded Learning Opportunities Program (ELO-P) funds would be used exclusively to fund this program.

Lakeshore: \$726,515.28 (SMBCCS) - On June 15, 2023 and August 17, 2023, the Board of Directors approved Lakeshore to redesign classrooms at Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School. This action item seeks approval for SMBCCS to redesign the remaining classrooms using ESSER III funds.

RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures for **Mathnasium** (\$124,608) and **Lakeshore** (\$726,515.28).

Attachments: [Expenditures Above the Spending Authority of Chief Executive Officer](#)



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the addition of one more Illness Day for a total of 12 Illness Days

BACKGROUND

On May 25, 2023, the Board of Directors approved the acknowledgement of teachers who meet or exceed ADA rate of 98.5% by adding illness hours to their bank of hours on a monthly basis.

- 100%: 3 hours of illness time added to the teacher's bank of hours
- 99.9% - 99.5%: 2 hours added
- 99.4% - 98.5%: 0.5 hours

The acknowledgement approved by the board was also due to the flexibility the State of California allowed through AB 130, which enables a child to participate in an Independent Study on the day the absence occurs. Like nearly all states in the nation, after the pandemic, public schools have experienced an unprecedented level of "chronic absenteeism" which the California legislature sought to mitigate. Allowing families, and schools, to decrease the number of absences recorded for each student each year, thereby reducing the number of students labeled as "chronically absent" (absent 10% or more during the school year), reduces the chronic absenteeism percentage for the state. Fenton's chronic absenteeism is remarkably low due to the hard work of our teachers. Please see this [memo](#) for additional information related to the [Acknowledgement of Teachers who Meet or Exceed the ADA rate of 98.5%](#).

On January 24, 2024, Classified and Certificated staff members participated in an Ad Hoc Committee meeting and held a discussion on Illness Days. The following individuals were in attendance.

Meeting Attendees:

FPC: Nitima Angus, Krystal Rodriguez, Laura Vasquez, Sirui Thomassian

FACS: Evelyn Neglia, Ann Velasco, Veronica Ramos, Vivian Matute, Monica Castañeda

SMBCCS: Gaby Arroyo, Xareni Robledo, Gemini Guadamuz, Cary Rabinowitz

STEM/FCLA: Kelley Christenson, Veronica Palazzola, Virginia Palma, Jennifer Miller

FCPS: David Riddick, Jason Gonzalez, Yesenia Fuentes, Angie Castellana Ferri, Irene Sumida

The Ad Hoc Committee discussed adding one more day to the current 11 Illness Days for a total of 12 Illness Days in a year.

ANALYSIS

The Finance Committee of the Board of Directors agreed to the increase in Illness Days. We will add one additional day of paid illness that may be earned for accrual by those on the 191-day calendar (classroom teachers). This policy will help ensure Fenton remains competitive in terms of offerings to staff for retention and recruitment.

Fenton's paid illness leave policy as posted in the Employee Handbook is aligned with state law, updated regularly as the law changes, and has been in place for nearly 9 years. For a full version of the organization's policy, refer to the Fenton Charter Public Schools Employee Handbook. A revised version of the Employee Handbook, which included specific language defining illness and vacation days, was approved by the board of directors and came into effect July 1, 2015.

RECOMMENDATION

It is recommended that the Board of Directors approve the addition of one more Illness Day for a total of 12 Illness Days.



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve hiring of Director for the Fenton Academies

BACKGROUND

On January 25, 2024, Jennifer Miller was selected to serve as the Director of Instruction for the Fenton Charter Public Schools. The Fenton Academies have an opening for a Director position. On January 26, 2024, the application for the Director position was posted internally across the five (5) Fenton schools for the 2024-2025 school year.

ANALYSIS

On February 16, 2024, the FCPS Hiring Committee selected **Mary E. (Beth) Henschel** to serve as the Director of Fenton STEM Academy and Fenton Charter Leadership Academy beginning in the 2024-2025 school year.

Mary E. (Beth) Henschel: Ms. Henschel is currently an Assistant Director at Santa Monica Boulevard Community Charter School. She began her teaching career in 1997. In 2007, Beth was hired to serve as the Instructional Coach at Santa Monica to create, develop, and maintain a Response to Intervention program. In 2012, Beth became an Educational Specialist at Santa Monica and a Special Education Lead Teacher in 2017. She possesses a Multiple Subject Teaching Credential, Education Specialist Credential, Preliminary Administrative Services Credential, and has National Board Certification. She will have her Doctorate of Education in Organizational Leadership in May 2024.

Additional Information

Director Job Description

Daily Hours: 8 hours

Salary: Salary Range - \$125,385 - \$146,364

Calendar: 224 Days

RECOMMENDATION

It is recommended that the Board of Directors approve Mary E. (Beth) Henschel to serve as the Director of Fenton STEM Academy and Fenton Charter Leadership Academy.

Attachment: [Mary \(Beth\) E. Henschel - Resume](#)



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve hiring of Administrative Coordinator at Santa Monica Boulevard Community Charter School

BACKGROUND

Pending Board approval of Action Item IV.D - [Recommendation to approve hiring of Director of the Fenton Academies](#), Mary E. (Beth) Henschel will serve as the Director of Fenton STEM Academy and Fenton Charter Leadership Academy, and Santa Monica Boulevard Community Charter School will have an opening for an Administrative Coordinator position for the 2024-2025 school year.

On February 16, 2024, the application for an open Administrative Coordinator position was posted internally across the five (5) Fenton schools for the 2024-2025 school year. New to the job description for Administrative Coordinator is an understanding and awareness that the individual selected to serve as Administrative Coordinator will accept a promotion to a higher administrative role, including position of Director, as designated by the Board of Directors in the future.

On February 29, 2024, the FCPS Hiring Committee selected **Carmen Solis** to serve as the Administrative Coordinator at Santa Monica Boulevard Community Charter School beginning in the 2024-2025 school year.

Carmen Solis: Ms. Solis has been at Santa Monica Boulevard Community Charter School (SMBCCS) since 2016. Carmen is currently the upper grade Acceleration Specialist at SMBCCS. She has a Masters in Elementary Education and is in the process of obtaining her Masters in Educational Leadership. Carmen served SMBCCS as a 3rd and 4th grade teacher. She is fluent in Spanish and has led ELD Intervention in the Lennox Unified School District prior to serving at SMBCCS. Carmen has served SMBCCS overseeing the Student Council, as a Third Grade Lead Teacher, STEAM Lead Teacher, Secretary for the Personnel Committee, Secretary for the Instruction Committee, and Co-Chair of the Instruction Committee. Carmen has led presentations for staff across Fenton on a number of occasions including the FCPS Symposium on November 1, 2019. She is in the process of receiving her Preliminary Administrative Credential.

Additional Information

Administrative Coordinator Job Description

Daily Hours: 8 hours

Salary: Salary Range - \$99,161 - \$120,141

Calendar: 224 Days

RECOMMENDATION

It is recommended that the Board of Directors approve Carmen Solis to serve as an Administrative Coordinator at Santa Monica Boulevard Community Charter School.

Attachment: **Carmen Solis - Resume**

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for LEAs (county office of education [COE], school districts and charter schools) to share their stories of how, what, and why programs and services are selected to meet their local needs.

The components of the LCAP for the 2023–2024 LCAP year must be posted as one document assembled in the following order:

- LCFF Budget Overview for Parents
- Plan Summary
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables
- Instructions

The Mid-Year LCAP Update

Senate Bill 114 (2023) added Education Code 52062 (a)(6) requiring the district to present a report on the annual update to the Local Control and Accountability Plan (LCAP) and the local control funding formula Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA.

The report includes both of the following:

- all available mid-year outcome data related to metrics identified in the current year's LCAP, and
- all available mid-year expenditure and implementation data on all actions identified in the current year's LCAP. (EC sections 47606.5, 52062, and 52068)

ANALYSIS

Although there is no "official" template from CDE, Fenton uses software from Document Tracking Services (DTS) to create our LCAP documents. The attached templates are based on work that DTS has done with San Diego COE to prepare a 2024 Mid-Year Review for the 2023 LCAP template that meets the new requirements, pre-populates content from the 2023 LCAP where appropriate and streamlines the process of providing a thorough mid-year LCAP review.

The following is a detailed analysis of LCAP assessment data through a variety of lenses as reported for FY2023.

[FY23 CA Dashboard Overview](#); [LCAP Metric Data](#); [LCAP Combo Data](#); [CAASPP Data](#)

[LCAP Documents Board Approved - June 15, 2023](#) [Board Presentation](#)

All schools have met the Typical Growth Target rate of 50% and are showing gains in ELA and Mathematics. The following charts compare the “growth” of students as well as their “status”. The California Dashboard measures both and is a key indicator for the renewal of the charter petitions. We anticipate California Dashboard measures will be made available in December.

RECOMMENDATION

Attachment: [2023-2024 Mid Year LCAP Documents for FACS, FPC, SMBCCS, STEM and FCLA](#)



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Proposition 28 - Arts and Music in Schools

BACKGROUND

On November 8, 2022, California voters approved Proposition 28: The Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act. The measure required the state to establish a new, ongoing program supporting arts instruction in schools beginning in 2023–24. The Proposition 28: Arts and Music in Schools funding program provides funding to K-12 public schools, including charter schools, to supplement arts education programs.

The legislation allocates 1 percent of the kindergarten through grade twelve (K–12) portion of the Proposition 98 funding guarantee provided in the prior fiscal year, excluding funding appropriated for the AMS education program. Local educational agencies (LEAs) with 500 or more students are required to ensure that at least 80 percent of AMS funds to be expended are used to employ certificated or classified employees to provide arts education program instruction. The remaining funds must be used for training, supplies and materials, and arts educational partnership programs, with no more than 1 percent of funds received to be used for an LEA's administrative expenses.

"Arts education program" includes (but is not limited to) instruction and training, supplies, materials, and arts educational partnership programs for instruction in dance, media arts, music, theatre, and visual arts including folk art, painting, sculpture, photography, craft arts, creative expression including graphic arts and design, computer coding, animation, music composition, ensembles, script writing, costume design, film, and video.

Each school can determine which program or programs it will offer. School administrators—in collaboration with teachers, families, and students—should together make the choice that best serves students in their local school community. LEAs that use AMS funds for arts program instruction as part of the regular school day should keep in mind that statute requires that students be under the immediate supervision and control of a certificated employee of the LEA in order to generate attendance for apportionment and receive instructional time credit.

As a condition of receipt of funds, a LEA shall annually

1. Certify that all AMS funds will be used to provide arts education programs and that AMS funds expended in the prior fiscal year were, in fact, used for those purposes;
2. For LEAs with an enrollment of 500 or more pupils, the certification shall also ensure that at least 80 percent of AMS funds to be expended will be used to employ certificated or classified employees to provide arts education program instruction and that the remaining funds will be used for training, supplies and materials, and arts educational partnership programs—unless a waiver has been granted (see FAQs 23 and 24 for information on waivers);
3. Certify that AMS funds received will be used to supplement funding for arts education programs and that AMS funds expended in the prior fiscal year were, in fact, used to supplement arts education programs;
4. Certify that no more than 1 percent of AMS funds received will be used for a LEA's administrative expenses to implement this chapter and that AMS funds received in the prior fiscal year were, in fact, used within that limit; and
5. Submit an annual board- or body-approved report in a manner determined by the Superintendent, that shall be posted on the LEA's and the CDE's internet websites and that details the type of arts education programs funded by the program, the number of full-time equivalent teachers, classified personnel, and teaching aides, the number of pupils served, and the number of school sites providing arts education programs with those funds.

ANALYSIS

LEAs have three fiscal years to spend their annual allocations before unused funds must be reverted to the state. EC Section 8820 indicates that allocated funds are available for use for up to three fiscal years. At the end of the third year, the amount of unexpended funds shall be reported to the CDE by October 1st. Unexpended funds will be collected by the CDE and allocated to all LEAs in the following fiscal year.

The Fenton Charter Public Schools did not use any Proposition 28 funds for the 2023-2024 school year. These funds will need to be distributed among the following two years. The following are available for funds for either certificate or classified staff members to provide an art instructor.

	2023-2024	2024-2025 <i>(estimate)</i>	2025-2026 <i>(estimate)</i>
FPC	\$94,468	\$94,468	\$94,468
FACS	\$113,424	\$113,424	\$113,424
SMBCCS	\$145,084	\$145,084	\$145,084
FCLA	\$53,861	\$53,861	\$53,861
STEM	\$51,561	\$51,561	\$51,561

LEAs do not need to apply for AMS funds. Funding will be automatically allocated by the CDE to each K–12 LEA using the methodology outlined in subdivision (c) of Education Code Section 8820¹, which is based on the share of statewide total enrollment and the share of enrollment of economically disadvantaged pupils, as defined in Education Code Section 8821², at each eligible schoolsite of the K–12 LEA. Funding will be calculated at the school site level and allocated to the LEA, which is required to allocate funds to eligible school sites in the amounts calculated by the CDE.

Each of the Fenton schools will discuss a plan for their "Arts Education program" to be shared with the Board of Directors for the 2024-2025 school year.



FENTON CHARTER PUBLIC SCHOOLS

March 7, 2024

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Fenton Collective Commitments - Building Consensus

BACKGROUND

The following is an overview of our collective commitments across the Fenton schools to meet the dynamic needs of our students. The Fenton schools measure the effectiveness of our instructional program through the implementation of formative assessments that inform and drive our instruction and summative assessments to evaluate the overall effectiveness of the program. The PLC model allows us to respond when some of our students do not meet the measurable learning goals. During the 2022-2023 and 2023-2024 school years, Fenton staff have engaged in a variety of [professional development](#) activities in preparation of implementation of the new model¹. Our model is based on Solution Tree resources including [Learning By Doing](#), [RTI at Work](#), and [Time for Change](#).

The following protocols are in place across the Fenton schools.

All Fenton schools have a 40 minute block of time 3-4 days a week for the acceleration model to take place. All Fenton schools have committed 45 minutes of planning time at least once a week for collaboration to take place among grade levels. Lead Teachers all have an available six (6) hours of planning time through a sub day available to them for planning purposes. Lead Teacher meetings before/after school vary from 1 to 4 hours a month with the Director meeting directly with Lead Teachers. Planning time for teachers through available sub time varies across the schools from three (3) hours of sub time to six (6) hours of sub time during the school day to implement the program. Available substitute time is pre-planned and involves a collaborative approach for an entire grade level. In addition, each school has six (6) minimum days for planning time for the implementation of the program in a collaborative format. All Fenton schools are in the final stages of identifying schoolwide and grade level collective commitment statements that reflect their vision for high levels of student achievement and engagement. All Fenton schools have identified essential standards, common formative assessments, and summative assessments to measure learning goals.

¹ [Conferences and Professional Development available to FCPS Staff for Acceleration Model](#) - September 16, 2022

Currently, the Fenton Acceleration Model consists of a combination of intervention strategies and acceleration strategies. Our goal is to transition over from intervention instruction to acceleration instruction. This will take some time to fully grasp the nuances and differences between traditional intervention (remediation) and acceleration. The acceleration instructional approach can be applied to any subject at any time of the day. At the core of acceleration is building student self-confidence by introducing them to hand-picked basic skills that are connected to the core class instruction ahead of time.

ANALYSIS

The implementation of the actual program will vary based on site specific needs. However, the organization will follow the PLC three (3) big ideas, four (4) pillars, and five (5) tights.

Team Essentials

Three Big Ideas

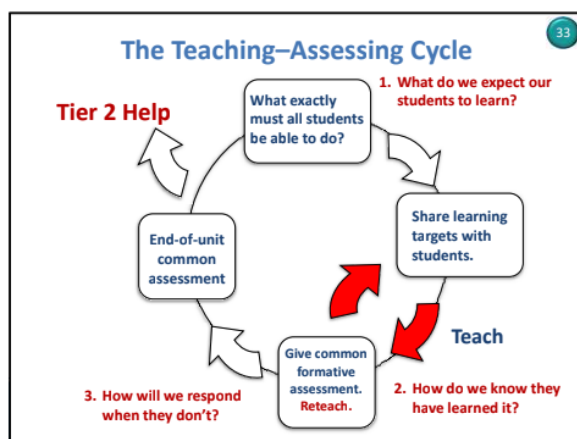
1. Focus on Learning
2. Collaborative Culture and Collective Responsibility
3. Results Orientation

Four Pillars

1. Mission - Why do we exist?
2. Vision - What do we want to become?
3. Values/Collective Commitments - How must we behave?
4. Goals - How will we mark our progress?

Four Critical Questions that Drive a PLC

1. What is it we want our students to know and be able to do?
2. How will we know if each student has learned it?
3. How will we respond when some students do not learn it?
4. How will we extend the learning for students who have demonstrated proficiency?



Five Tights

1. Educators will work in collaborative teams and take collective responsibility for student learning.
2. Collaborative teacher teams will implement a guaranteed and viable curriculum.

3. Collaborative teams monitor student learning through an ongoing assessment process that includes frequent, team-developed common formative assessments.
4. Educators use the results of common assessments to improve individual practice and build teams' capacities to achieve their goals.
5. The school provides a systematic process for intervention and enrichment.

Our approach to implementing the Acceleration Program is to break it down as recommended in the [RTI At Work Handbook](#). The following is how the program will be broken down. The goal is to work as a team through a horizontal and vertical approach. The following [checklist](#) is an excellent visual for the implementation of the program.

The program is delineated among four (4) teams working at the site level, but working in harmony with group members across the organization. The following are the four (4) teams and the facilitator for each team.

[Team 1: Site Leadership](#): Directors and Selected Administrators (Culture, Tiers 1, 2, and 3) Facilitator: *David Riddick, Chief Executive Officer*

[Team 2: Teachers](#): Lead Teachers (Tiers 1 and 2) (Emphasis on Tier 1)
Facilitator: *Angie Castellana Ferri, Instructional Coach*

[Team 3: Acceleration Specialists](#): (Tiers 1, 2, and 3) (Emphasis on Tier 2)
Facilitator: *Angie Castellana Ferri, Instructional Coach*

[Team 4: Intervention Team](#): Special Education Staff (Tier 1, 2, and 3)
(Emphasis on Tier 3) Facilitator: *Kristine Khachian, Director of Special Education*

Sample Checklist for Each Team

Team 1: Site Leadership ([Back to Essentials](#))

Essential Actions	Culture of Collective Responsibility	Rank 1-No; 5-Partial; 10-Yes
1	Frequent Leadership Meetings	
2	Frequent Grade Level Meetings	
3	Build a Culture of Collective Responsibility	
4	Form Collaborative Teacher Norms	
5	Commit to Team Norms	
Essential Actions	Tier 1 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Ensure Access to Essential Grade-Level Curriculum	

2	Identify and Teach Essential Academic and Social Behaviors	
3	Provide Preventions to Proactively Support Student Success	
Essential Actions	Tier 2 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Schedule Time for Supplemental Interventions	
2	Establish a Process for Schoolwide Student Intervention Identification	
3	Plan and Implement Supplemental Interventions for Essential Social and Academic Behaviors	
4	Coordinate Interventions for Students Needing Skill and Will Supports	
Essential Actions	Tier 3 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Identify Students Needing Intensive Support	
2	Create a Dynamic, Problem-Solving Site Intervention Team	
3	Prioritize Resources Based on Greatest Student Needs	
4	Create a Systematic and Timely Process to Refer Students to the Site Intervention Team	
5	Assess Intervention Effectiveness	

Team 2: Teachers ([Back to Essentials](#))

Essential Actions	Tier 1 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Identify Essential Standards for Each Grade Level or Course	
2	Create an Essential Standards Unit Plan	
3	Implement the Team Teaching-Assessing Cycle	
4	Give Common End-of-Unit Assessment for Essential Standards	
5	Identify Students for Tier 2 Support by Student, Standard, and Learning Target	

Team 3: Acceleration Specialists ([Back to Essentials](#))

Essential Actions	Tier 2 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Design and Lead Supplemental Interventions for Academic Essential Standards	
2	Consider Screening in Immediate Prerequisite Skills	
3	Monitor the Progress of Students Receiving Supplemental Supports	
4	Extend Student Learning	

Team 4: Intervention Team ([Back to Essentials](#))

Essential Actions	Tier 3 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Diagnose, Treat, Prioritize, and Monitor Tier 3 Interventions	
2	Ensure Proper Intervention Intensity	
3	Determine If Special Education Is Needed and Justifiable	

Instructional Approach

Currently, the Fenton Acceleration Model consists of a combination of intervention strategies and acceleration strategies. Our goal is to transition over from intervention instruction to acceleration instruction. This will take some time to fully grasp the nuances and differences between traditional intervention (remediation) and acceleration. The following is a comparison of typical intervention practices compared to acceleration. The acceleration instructional approach can be applied to any subject at any time of the day. At the core of acceleration is building student self-confidence by introducing them to hand-picked basic skills that are connected to the core class instruction ahead of time.

Acceleration is compared to remediation in the research done by Suzy Pepper Rollins in [Learning in the Fast Lane: Eight Ways to Put All Students On the Road to Academic Success](#).

FIGURE 1.1. Acceleration and Remediation: A Comparison

	Acceleration	Remediation
Self-efficacy	<ul style="list-style-type: none"> Self-confidence and engagement increase. Academic progress is evident. 	<ul style="list-style-type: none"> <i>Students perceive they're in the "slow class," and self-confidence and engagement decrease. Backward movement leads to a sense of futility and lack of progress.</i>
Basic skills	<ul style="list-style-type: none"> Skills are hand-picked just in time for new concepts. Students apply skills immediately. 	<ul style="list-style-type: none"> <i>Instruction attempts to reteach every missing skill. Skills are taught in isolation and not applied to current learning.</i>
Prior knowledge	<ul style="list-style-type: none"> Key prior knowledge is provided ahead of time, enabling students to connect to new information. 	<ul style="list-style-type: none"> <i>Typically does not introduce prior knowledge that connects to new learning.</i>
Relevance	<ul style="list-style-type: none"> Treats relevance as a critical component to student motivation and memory. 	<ul style="list-style-type: none"> <i>Typically does not introduce prior knowledge that connects to new learning.</i>
Connection to core class	<ul style="list-style-type: none"> Instruction is connected to core class; ongoing collaboration is emphasized. 	<ul style="list-style-type: none"> <i>Instruction is typically isolated from core class.</i>
Pacing and direction	<ul style="list-style-type: none"> Active, fast-paced, hands-on. Forward movement; goal is for students to learn on time with peers. 	<ul style="list-style-type: none"> <i>Passive, with focus on worksheets or basic software programs. Backward movement; goal is for students to "catch up" to peers.</i>

Acceleration Model

There are some variations of the model that are being implemented under the discretion of the leadership teams across the Fenton schools as they move toward full implementation of the acceleration model. The following is a current update on the implementation of the program.

School	Program Name	Delivery of Instruction Model	% Intervention	% Acceleration
FPC	B.E.E. B ecause E veryone E xcel	Homogenous by Grade (Skill Based) (<i>Through December</i>) Tier 1 - Extension Tier 2 - Intervention Tier 3 - Intervention	Tier 2 - 30% Tier 3 - 70%	Tier 2 - 70% Tier 3 - 30%
FACS	G.L.O.W. G rowth and L earning O ppportunity W indow	Individualized Class w/ Tiered Differentiated (Small Group) Self Contained Classes (Acceleration) Tier 1 - Extension Tier 2 - 30/70 Tier 3 - 70/30	Tier 2 - 30% Tier 3 - 70%	Tier 2 - 70% Tier 3 - 30%
SMBCCS	W.I.N. W hat I N eed	Tiered/Differentiated Small Group Instruction in Self Contained Classes Tier 1 - Extension w/TA Support Tier 2 - 30/70 Tier 3 - 70/30	Tier 2 - 30% Tier 3 - 70%	Tier 2 - 70% Tier 3 - 30%
FCLA/ STEM	A.I.M. A cceleration I nstructional M odel	Homogenous by Grade (Skill Based) (Acceleration) Tier 1 - Extension Tier 2 - 30/70 Tier 3 - 70/30	Tier 2 - 30% Tier 3 - 70%	Tier 2 - 70% Tier 3 - 30%

Instructional Best Practices

Fenton Charter Public Schools (FCPS) have a thriving program that embodies acceleration, differentiated instruction, and depth and complexity. FCPS educators believe it is essential to take a multifaceted approach to meet the needs of its diverse population. First, the Fenton addresses the social and emotional needs of all students. Second, Fenton's gifted and high achieving students are provided with depth and complexity to differentiate instruction and accelerate learning. Third, FCPS students who are on grade level and approaching proficiency are being targeted in the critical instructional areas that will propel them for advancement in all areas. Finally, students struggling with basic skills are being targeted for support by a wide range of experts including FCPS administrators, resource specialists, school counselor, school psychologist, speech pathologist and our general education and special education teachers.

The instructional program of Fenton Charter Public Schools takes into account the diverse learners who require an educational program that embodies social/emotional learning,

acceleration, differentiated instruction, and depth and complexity. The school's instructional focus is rooted in providing children with the following: 1) Systematic Response; 2) Time on Task; 3) Access to Resources; and 4) Results Measuring Progress.

Systematic Response - Fenton takes on a medical triage approach to screen student need, apply appropriate tiered instruction, monitor student achievement, and revise application of instruction as needed. FCPS educators universally screen all students during the first month of the school year utilizing publisher assessments in language arts and mathematics that measure what students are required to learn at the end of the year. Throughout the year, teachers use formative and summative assessments to identify strengths and deficiencies preventing students from achieving grade level expectations.

Based on the analysis of summative and formative assessments, targeted intervention and acceleration are provided. Targeted instruction is provided to students at their level and address student specific needs, focusing on skills needed to master grade level content in language arts, mathematics, and English language development. This accelerated instruction takes place during the instructional day and enables a wide range of services from our general education teachers, special education teachers, support staff, and administration.

Time on Task – This refers to the amount of time FCPS students are engaged with a lesson. Taken into account for time on task, is wait time, optimal learning time, differentiation, student movement, and the gradual release of guided practice.

Access to Resources - The autonomy and flexibility of FCPS's charter status has enabled the Charter School to provide its students with a plethora of resources unique to most traditional public schools including two full time science teachers, two art teachers, music teachers, and technology integration.

Results Measuring Progress - FCPS routinely utilizes the results of formative and summative assessments to measure student academic progress. Likewise, FCPS maintains records on i-Ready and Illuminate to monitor the academic progress, attendance, language acquisition, and student behavior. Results are measured for progress in alignment with the ESLRs as described above and in Element 2.

Mid-Year Goal Setting Meetings for February

Mid-Year Goal setting meetings are perhaps the most important impact Directors can have on school culture and student achievement. They ensure alignment and prevent obstruction to the flow of student achievement. This is the time of year when Directors are able to provide certificated staff with a time to reflect on the 4 domains of teaching and provide explicit feedback in terms of commendations and recommendations.

Mid-Year Goal Setting Meetings Should Consist of at least the following:

1. Compliments and celebrations of what is working well

2. Review of 4 Domains of Teaching ([Evaluation Checklist](#)) ([Evaluation Matrix](#))
 - 1) Planning and Preparation
 - 2) Classroom Environment
 - 3) Instruction
 - 4) Professional Responsibilities
4. Review of i-Ready (MOY) Data Analysis (i-Ready)
5. Identify Evaluation Status ([Evaluation Handbook](#)) ([Evaluation Flowchart](#)) ([Evaluation Record](#))
Portfolio; Cognitive Coaching Project

Depending on the status of the teachers, Mid-Year Goal setting meetings will tend to be more reflective than developmental. Typically, regular status Goal Setting Meetings tend to be more reflective. Teachers that are on probationary status or on an Assistance Plan tend to be more developmental. As written on page 6-7 of the Evaluation Handbook, our focus includes using formative evaluation to support teacher growth and development is strongly supported by an emerging set of conditions that is shaping the context for the next generation of evaluation practices including the following:

1. Reform and Restructuring Initiatives
2. Increased Understanding of How Adults Grow, Develop, and Learn
3. Increased Awareness of the Importance and Complexity of Teaching
4. Increased Focus on the Development of Teacher Expertise
5. New Understanding About Staff Development
6. The Reappraisal of Traditional Supervision Practices

Professional Development ([2022-2023](#); [2023-2024](#); [Networks](#); [Embedded Coaching](#))

Fenton has used ESSER III funds to provide Fenton staff with a wide range of professional development opportunities to offset the dramatic impacts of the COVID-19 pandemic on student learning. The training we have received over the past couple of years will be the foundation for student growth for years to come.

2022-2023 School Year

[PLC Conference](#) (Sacramento, CA, July 13-15, 2022) (*Prior Board Approval*)

Resources - [PLC Conference](#) - Sacramento, CA

Presentation - [Building Commitment Presentation](#) - [Learning By Doing](#)
(Teachers, Coaches, Administrators, CEO)

PD Day: PLC Presentation at Fenton (August 10, 2022)

(*Solution Tree Presenter: [Casey Ahner](#)*)

Resources - ([Presentation](#)) ([Handouts](#)) ([Critical Issues Survey](#)) ([Google Folder](#))

Administrator Leadership Training with Jeff Bills (Long Beach, CA, July 26-27, 2022)

Resources - [Leadership Disposition Training](#) (Jeff Bills) ([Direct Link](#)) [Leadership Disposition](#)

Presentation - [Leadership Retreat](#)

(Administrators, CEO, COO)

Accelerate to Educate (San Francisco, CA, October 24-25, 2022)

Resources - [Acceleration Conference - Online File - Sacramento](#)

(Teachers, Coaches, Administrators)

Director Leadership Training with Jeff Bills (FCPS Business Office, November 1, 2022)

(Administrators, CEO, COO)

PLC Conference (Long Beach, CA, November 2-4, 2022)

Resources - [PLC Conference](#)

(Teachers, Coaches, Administrators)

Yes We Can! Improve Special Education Outcomes (Salt Lake City, UT, November 7-8, 2022)

Resources - [Presentation](#) (Padlet) ([Google Slide](#))

(Special Education Staff, Administrators)

Response to Intervention at Work Institute (Pasadena, CA, December 6th - 8th)

Resources

Presentation

(Teachers, Coaches, Administrators)

Administrator Leadership Training with Jeff Bills (FCPS Business Office, January 5, 2023)

(Administrators, CEO, COO)

Learning Disabilities Association of America Conference (Las Vegas, NV, February 21-22, 2023)

(Special Education Staff, Administrators)

PD Day: PLC Presentation at Fenton (May 26, 2023)

(*Solution Tree Presenter: **Dr. Luis Cruz***)

Resources: Learning By Doing

Leadership Training with Jeff Bills (Descanso Gardens, CA, June 21, 2023)

(Administrators, CEO, COO)

2023-2024 School Year

PD Day: PLC Presentation at Fenton (*Solution Tree Presenter: Staci Zolkoski*)

Resources: Motivated to ([Presentation](#)) ([Handout](#))

American School Counseling Association (ASCA) (July 15-18, 2023; Atlanta, GA)

(School Counselors)

Simply Coaching Summit Bootcamp (July 19-22, 2023; Indiana)

July 19-22, 2023; Indiana

(Acceleration Specialists, Instructional Coaches)

Administrator and Leadership Training (July 27-28, 2023; Long Beach, CA)

(*Solution Tree Presenter: **Dr. Alexander McNeece***)

Resources: [Time for Change](#)
(Administrators, CEO, COO, Coaches)

Positive Behavioral Interventions and Supports (PBIS) (October 16-18, 2023; Utah)
[Selected PBIS Team Members (Classified, Certificated)]

California Association of School Psychologists (CASP) (October 10-13, 2023; Costa Mesa, CA)
(Selected Special Education Staff Members)

Collaborative Common Assessments Workshop (October 11-12, 2023; Madison, WI)
(Instructional Coaches, Selected Teachers)

Transforming School Culture Institute (October 23-25, 2023; Plano, TX)
(Site Administrators and Senior Leadership)

SEL Solutions (Solution Tree) (October 18-19, 2023; Seattle, WA)
(Selected Lead Teachers and Administrators)

CASC Counseling Conference & Expo (October 19-20, 2023; Riverside, CA)
(Selected TK Teachers)

Time for Change: Four Essential Skills for Transformations (Nov. 13-14, 2023; San Francisco, CA)
(Site Administrators and Senior Leadership)

Coaching Collaborative Teams (Nov. 15-16, 2023; San Francisco, CA)
(Acceleration Specialists, Instructional Coaches)

NAEYC (Early Childhood Education) (Nov. 15-16, 2023; Nashville, TN)
(Selected TK Teachers)

ASHA - American Speech Language Hearing Association (Nov. 15-18, 2023; Boston, MA)
(Speech and Language Specialists)

Administrator and Leadership Training (January 4-5, 2024; Long Beach, CA)
(*Solution Tree Presenter: **Dr. Eric Twadell***)
Resources: [PLC - Exploring the Three Big Ideas](#)
(Administrators, CEO, COO, Coaches)

PD Day: PLC Presentation at Fenton (May 24, 2024)
(*Solution Tree Presenter: **Jessica and John Hannigan***)

PD Day: PLC Presentation at Fenton (August 1-2, 2024)
(*Solution Tree Presenter: **Paula Maeker and Jacqueline Heller***)
(Literacy Training for Teachers over the Summer)

PD Day: PLC Presentation at Fenton (August 16, 2024)
(*Solution Tree Presenter: **Dr. Anthony Muhammad***)

PD Day: PLC Presentation at Fenton (November 1, 2024)

*(Solution Tree Presenter: **Paula Macker**)*

Networks Joined

PLC Principal Meetings (Simi Valley, CA)

(CEO, Directors, Coaches, Guiding Coalition Teams)

CAPS Network Meetings (Sonoma, CA)

(CEO, Directors, Coaches)

Embedded Coaching with Solution Tree

Embedded Coaching: Fenton Charter Public Schools

Team Virtual Coaching with **Dr. Eric Twadell** (10, 1 hour one-on-one meetings)
(CEO and Directors)

Embedded Coaching: Santa Monica Boulevard Community Charter School

8 Days onsite with **Paula Macker** through April 2026

Embedded Coaching: Fenton Avenue Charter School

8 Days onsite with **Paula Macker** through April 2026

Embedded Coaching: Fenton Primary Center; Fenton Academie

4 Days onsite with **Jacqueline Heller** (2024)