



Menifee County High School
STUDENT ASSIGNMENT POLICY

POLICY NUMBER 0016

CRITERIA FOR STUDENT ASSIGNMENT TO CLASSES AND PROGRAMS

The principal (or designee) will assign students to classes and programs in a manner that will:

1. Take each student's developmental and academic needs into account.
2. Facilitate the implementation of our School Improvement Plan.
3. Prepare all students to be ready for college level work during their high school careers.
4. Implement each student's Individual Learning Plan (ILP).
5. Involve parents and students in a process for class/program assignment that involves choice including but not limited to choices in music/dance/drama and/or visual arts, practical living and/or career studies, and world languages and/or global competencies.
6. Support the goal of not exceeding the state class size cap except temporarily to accommodate a newly enrolled student or for the current school year with the approval of the SBDM Council.

PRIVACY RIGHTS

Information about students under the Rights to Privacy Act shall be held in confidence by the administration and staff during the assignment process.

PARENTAL REQUESTS

Parent/guardian requests should only be submitted if there are unusual academic, social, or emotional circumstances. In these cases, the request must be in writing and returned personally by the parent to the office. *The requests will be considered on a case-by-case basis by the principal and counselor, and decisions will be final.*

SCHOOL SAFETY PLAN

Our school will maintain a School Safety Plan addressing procedures to provide a supportive, safe, healthy, orderly, and equitable learning environment for both students and staff. This plan will also address any issues identified by our stakeholders and issues required by state law. A copy of our current Safety Plan is on file.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our school improvement planning process.

ADOPTED/APPROVED:

1st Reading = February 18, 2016

2nd Reading = March 8, 2016

Adopted = March 8, 2016

Date Reviewed or Revised: 8/8/2017; 1/14/2020; 12/08/2020; 12/14/2021; **2/14/2023**



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Principal

Council Member

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