

**New Hartford Public Schools  
Board of Education Regular Meeting  
Antolini School  
Library  
March 5, 2024 @ 7:00 p.m.**

New Hartford BOE meetings are accessible live via the following:

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- A. Chair to Open Meeting
- B. Pledge of Allegiance
- C. Communications to the Board of Education/Public Comment
- D. Board of Education Chair's Report
- E. Superintendent's Report
  - Student representatives
  - Revised Capital Expenditure
  - ASO update
- F. Routine Business
  - Approval of Minutes - February 21, 2024
  - Expenditure Report
- G. Old Business
  - 2024-2025 Budget Workshop #1
- H. New Business
  - Healthy Food Certification Application Process 2024-2025
- I. Executive Session
  - Financial Matter re: Teacher Retirement Board
- J. Adjournment

Recorded Reg. & Special BOE meetings will be posted to:

[https://www.youtube.com/channel/UCX-ZlomWmjG81dc\\_QM3rfg](https://www.youtube.com/channel/UCX-ZlomWmjG81dc_QM3rfg)

New Hartford Public Schools		
Capital Expenditure Requests (rev. 2.21.2024)		
2023-2024		
School	Request	Amount
District-Wide	Technology (remainder \$20,675 for security grant local match)	\$49,000.00
	40 Chromebooks / 3 Promethean Boards / Server Hardware @ all 3 schools	
	Asbestos Abatement Project Step I (Inspection & Testing)	\$17,000
	Security Infrastructure	\$50,000
Antolini	<del>Paving walkway</del> Indoor Air Quality Inspection (\$15,675) Remainder applied to security grant local match (\$4,325)	\$20,000.00
	Security Upgrades	\$15,000.00
Bakerville	<del>Replace rotting trim</del> (Security grant local match)	\$10,000.00
New Hartford	Security upgrades	\$10,000.00
	New roof w/Dan J. (ARPA)	
Total		\$171,000.00

**New Hartford Public Schools  
Board of Education Special Meeting (In-Person)  
Ann Antolini Elementary School – Library  
February 21, 2024 @ 6:00PM**

**PRESENT:** Superintendent Jeffrey Sousa; Chairman Timothy Klepps; Vice Chairman Thomas Buzzzi; Members: Meagan Albert; Timothy Russell; Deirdre Tindall; Kristin Young, Frank Rodenberg; Board Secretary Penny Miller and Recording Secretary Elizabeth Domas.

**Also present:** Michael Lynch, Amy Kennedy, Kelly Carroll, Heather Mathes and members of the public Jay Bailey.

**ABSENT:** Kelly O'Dell Longhi

**A. Chair to Open Meeting:** @ 6:00PM the meeting was called to order by Chairman Timothy Klepps.

**B. Pledge of Allegiance**

**C. Communications to the Board of Education/Public Comment:**

Two emails were received by Superintendent Jeffrey Sousa, the first from Sue Lundin, regarding an armed officer, she served on this Board (Education) for 15 years. Sue Lundin is opposed to having armed personnel in the schools. The second email is a thank you from Laura Shears, referencing what she referred to as "mail delivery" for staff efforts to exchange the wrong items sent between her children in different schools.

Jay Bailey (575 Main Street) said he feels the three schools need to be consolidated, he states a process should be started now, to get grants to build a "state of the art school" in order and create a committee. Mr. Bailey thinks the Board needs to consider consolidation; the armed security officer also needs a monitor in addition, as one person cannot protect the entire school.

**D. Board of Education Chair's Report:** First, Mr. Timothy Klepps thanked everybody for coming to the meeting and being flexible with the change in time since the regular meeting was rescheduled. Secondly, Mr. Klepps stated an item was added to tonight's agenda, and reminded everyone that the Board has a policy in place to allow items to be added to the agenda that were not posted as long as there is a 2/3 vote at a regular meeting. As the Board enters the budget, he appreciates everybody's effort and attention to the needs of the schools.

**E. Superintendents Report:**

1. School Security Grant Updates: The Board of Finance supported/permitted the recommendations at the last Board of Finance meeting (Tuesday February 13, 2024), to

move funds to meet the local security grant match. This reallocation consisted of \$20,000 from paving of the walkway, which was changed over to Indoor Air Quality, IAQ costs \$15,675 and left \$4,325. In addition, rotting trim for \$10,000 and the remainder of the technology budget under Capital for \$35,000. Mr. Jeff Sousa will provide a revised capital expenditures sheet.

2. **Amendment to Non Lapsing Account:** The Board of Finance had approved a transfer of \$100,000 in September of 2023 into the non-lapsing account. The Board of Education fiscal office had calculated that there was \$25,000 in savings at the end of the fiscal year. Upon further review during the audit, it was discovered there was only \$14,898 in this account, because tuition checks received by the Board of Education were used to pay staff salaries, Mr. Sousa noted that the has learned revenues cannot be used to pay expenses. The Board of Finance amended their recommendation to move \$14,898 to the non-lapsing account, allowing for the audit to be completed.
3. **2024-2025 Budget Presentation:** Superintendent Jeff Sousa completed a budget snapshot timeline of important dates, please see attachments for further details. Important budget drivers this year consist of a 11.6 % increase in healthcare, \$100,000 (less) pandemic relief funding, contractual increases, Special Education costs increasing, contracted transportation costs, Governors proposed education cuts, and the contingency with MERA unions. The overall 2024-2025 proposed Superintendents budget contains an 8.17% increase which equates to an increase of \$769,364.

Michael Lynch (Director of Student Services) did a presentation on the Special Education needs within this new proposed budget, Special Education Services has seen a 27% increase in the number of students receiving special education, 28 additional students since March 2023. Mr. Lynch stated speech services has had a caseload increase of 57%, Mike Lynch is suggesting increasing a speech pathologist who is already an employee from 3 to 4 days a week due to increased caseload. She had a 24% increase in IEP hours serviced and went from 14 to 23 students. Mr. Lynch stated the budget proposes the Occupational Therapist be increase from 4 days a week to be a full-time employee, since September 2023 the caseload increased by about 42%. For the 2022-2023 school year, she started with roughly 13 students and now has over 50. The next position discussed was a school counselor. A school counselor position was hired using temporary grant funding which expires this year. Since she was hired in September, she has completed 350 student sessions. In order to keep this position, it would need to be added to the budget. Student enrollment has increased from last year, which is currently at 456, Mr. Sousa noted the accurate projection of the number of students is difficult to determine who will enroll and who will not, it is projected that there will be a decrease to 438 students next year, move ins and homeschool number have changed, some magnet students' parents changing their mind to come back to public schools. Penny Miller asked if the new birth date requirement of September 1<sup>st</sup> to attend kindergarten will have an increase or decrease on the enrollment? Mr. Sousa did not think we would see a change in enrollment this year, but possibly next year there may be a change in numbers depending on legislation in the next year.

Mr. Sousa began presenting the Regular Education budget. Mr. Sousa noted under Regular Education Professional Salaries an increase of \$163,377.37 which is 6.6% is to maintain small class sizes and cover the overages due to an expiring Behavioral Health Grant. Additionally, because of an increase in kindergarten enrollment and to maintain small class sizes, another teacher was added. The number of substitute teachers is slightly increasing. Mr. Sousa noted small changes in teacher stipends. Regarding CREC Magnet Schools, the original proposal was to have a cap on what the district pays to magnet schools for tuition, however that cap has been proposed to be removed by the state and the magnet schools can increase their tuition, which the Town is liable to pay 100% of. Mr. Sousa noted under textbooks and resources substantial savings thanks to a Right to Read Grant. The main driver in the Regular Education budget, which has an overall 2.7% increase, is salaries including the additional hiring of another employee (school counselor).

Mr. Sousa continued presenting the Special Education budget, the Special Education Professional Staff Salaries is proposed to increase \$200,731.80 which is 23%. A registered behavior tech was hired and fully funded by grants which are the IDEA 611, IDEA 619 and ARPA School Mental Health Specialist. Moving a staff member to full time has created an increase in the Occupational Therapy line. Testing supplies have increased to meet the needs of the students. Outplacements tuition is projected to increase \$26,000. The Special Education proposed budget increases by \$410,035.37 or 20.9%. Special Education contains about 25% of the student population, about 110 students. Frank Rodenberg noted the number of students receiving special education has tripled, there's a sense that this is a problem that will need to be addressed because the amount will continue to grow. The increase in Special Education is more than half of the proposed budget increase. Mr. Rodenberg has seen more testing and feels more and more students do not grow out of Special Education, meaning students who enter Special Education are less likely to graduate out of the program. Mr. Sousa noted New Hartford does the best to provide for the students. Thomas Buzzi asked how many individuals are included in the salaries in the Special Education budget, and what are their roles? Mr. Sousa stated he did not have a number and would need to get back to the Board. Mr. Buzzi inquired about the deciding factors on how many Special Educators are actually needed and how they go about deciding this number. Every student has an annual meeting and then evaluated for Special Education every three years. Deirde Tindall noted her positive thoughts using her knowledge based on a personal experience with Special Education. Mr. Timothy Klepps noted the Board requests a staff breakdown in the Special Education section with an alternative look at if they were to be out placed what is the cost versus the two options. Mr. Sousa noted the average cost of outplacement is \$170,000 per student.

Adult Education noted a small increase of \$200 through EdAdvance.

Mr. Sousa then went through Health Services, which is nurse's salaries and nurse substitutes, that have seen small increases, overtime has been added to the health services \$500, for an "end of the day" need. Sousa noted the total increase in Health Services is \$2,978 or a 2.1% increase, Mr. Sousa stated that nurses provide a lot of care and support beyond just medical needs.

Improvement of Instruction was next, it was stated the name of Innovative Teaching was changed to Curriculum Software, innovated teaching will be removed from the technology line and rather be part of the curriculum. Mr. Klepps verified the \$28,000 is a transfer and being

placed where necessary, which will be seen later on deducted from technology. The grand total for Improvement of Instruction is a \$24,500 increase or 64.1%.

Library Media Centers, noted specifically online subscriptions that pertain to library media centers, are proposed to see slight increase of \$4,350 or 37.5%.

Under technology the circular online resources were moved to curriculum support, noting the transfer of funds to Improvements of Instruction.

The Board of Education 2310 section, an addition of \$1,000 for Recognition and Hospitality which is a 100% and did not calculate correctly therefore the final total at the bottom should say \$41,225 instead of \$40,225, leading to a \$900 increase overall.

In the Central Office proposed budget, Superintendent Jeff Sousa noted the increase in salaries, please see spreadsheet for a breakdown and the removal of line 593 printing, which will be done internally.

Under School Offices section 2410 it was noted the increase in salaries for Principals and Secretaries according to contracted language. Travel has been added as administrators travel, it was stated this should be its own line item rather than embedded in another line item.

Plant Operations covers any purchases, building maintenance and custodial salaries, Sousa noted that we used over 35,000 gallons of heating oil approximately. Purchasing oil in bulk leads to a .10 cent per gallon savings overall. Four full-time custodians and part-time custodians make up the salaries in this section. Emergency repairs consists of funds needed for instances like broken windows, dishwashers that need replacement, or any other unanticipated building repairs, this line item in one that is difficult to project. In this proposed budget the increase is 32.1%, which is \$17,000. Mr. Sousa briefly went through the list of Service Contracts. Property and Liability Insurance is listed, numbers given to the Town by CIRMA, the increase is 3.0% or \$1,290. By partnering with EdAvance there is a \$5,000 savings in heating oil. The total increase in Plant Operations is \$30,789.40 or 3.7%.

One of the main increases in employee benefits is Medical/Dental Insurance, that is contracted with Brown & Brown, who has notified the Town of a 11.6% increase in the dollar amount of \$151,017. There were increases in the Social Security and Medicare lines, but there were pleasant savings in the Pensions Funds line in the amount of \$51,328, this information was provided to Mr. Sousa by the First Selectman. The admin travel line was transferred to the admin section and removed from the employee benefits section. The grand total dollar variance for employee benefits was an increase of \$131,672.59 or 7.5%.

Pupil Transportation is contracted rates, with Dattco, this is how the students get to and from school and are based on two to three year contracts also working with region 7, there is a 11.4% increase with a dollar variance of \$86,804.

No major changes are seen under Communications in the two lines of Postage and Job Postings, which are done electronically.

Mr. Sousa discussed the Preliminary Capital Expenditure Requests for the 2024-2025 budget, which totals \$285,515, some examples include replacement of outdated equipment such staff laptops, Security grant local matching, IAQ (conducted every year)/HVAC (conducted every 5 years), painting (removed from previous budget) and walkway repair. Mr. Sousa noted the suggestion made by Penny Miller to include more dates in the budget timeline. He will address these dates and re-send the timeline in addition to posting publicly. Penny Miller inquired to Mr. Sousa about Computer Labs within the schools. Mr. Sousa noted the technology is more mobile, that there is no computer lab as there once was, currently kids can have their Chrome

Books wherever they are instead of a singular room. Frank Rodenberg brought to the Boards attention the "Armed Security Officer" was not listed within the proposed budget. Mr. Sousa noted the position is not included in the budget until the policy is completed and a job description is created. Mr. Klepps noted the major budget pressure and his request of the Board to go through this budget again before the next meeting on Tuesday March 5, 2024, where major concerns can be addressed to Superintendent Jeff Sousa.

**F. Routine Business:**

Approval of Minutes: February 6, 2024 (Regular Meeting)

**MOTION** by Penny Miller to approve the minutes from the February 6, 2024, Regular Meeting as presented. Second by Kristin Young.

**UNANIMOUS**  
*Motion passes*

**G. Old Business:**

**1. Policy and Regulation 5142.2 Armed Security Officer – 2ND READING**

**MOTION** by Tim Russell to approve Policy and Regulation 5142.2 Armed Security Officer. Second by Frank Rodenberg.

**Aye:** Timothy Klepps; Thomas Buzzi; Meagan Albert; Penny Miller; Timothy Russell; Deirdre Tindall; and Frank Rodenberg

**Naye:** Kristin Young

*Motion Passes (7-1)*

**2. Policy 4117.6 Personnel - Certified – Exit Survey/Interviews – 2ND READING**

**MOTION** by Tim Russell to approve Policy 4117.6 Personnel – Exit Survey/Interviews. Second by Frank Rodenberg.

**UNANIMOUS**  
*Motion Passes*

**3. Bylaw 9323 – Construction of the Agenda – 2ND READING**

**MOTION** by Thomas Buzzi to approve Bylaw 9323 – Construction of the Agenda. Second by Deirdre Tindall.

**UNANIMOUS**  
*Motion Passes*

**4. Bylaw 9324 – Advanced Delivery of Meeting Materials – 2ND READING**

**MOTION** by Timothy Klepps to approve Bylaw 9324 – Advanced Delivery of Meeting Materials. Second by Deirdre Tindall.

**UNANIMOUS**  
*Motion Passes*

**H. New Business:**

- 1. Discussion & Possible Action on ASO:** Next steps regarding the policy would be to create a job description, created by the security sub-committee, discussed under Executive Session. Kristin Young is not in favor of the Armed Security Officer, feels the ASO is premature and

would add too much to the budget. Deirdre Tindall states the Board has been working on the ASO for a year and a half now and feels this process should move forward, noting the budget is not going down and is aware Special Education will continue to increase. Deirdre Tindall is in favor of no further delay in this process and strongly feels now is the time to act, she stated "at what point do we not put money in place to protect our children?"

Kristin Young wants to understand that if this is actually necessary, was every avenue explored? Was the possibility of unarmed security explored as a way to keep the liability of a firearm out of the school. Tim Russell states he feels the point of an armed security officer is to deter individuals from bringing weapons into the schools.

**MOTION** by Tim Russell to move forward with hiring an armed security officer. Second by Deirdre Tindall.

**MOTION-AMENDED** by Tim Russell to move forward with armed security officer, get through to posting this for employment and whatever steps need to be taken to do that. Second by Deirdre Tindall.

**MOTION-AMENDED(3rd)** by Tim Russell to move forward through the next steps up to and including creating a job description, posting, interviewing and hiring. Second Deirdre Tindall.

After discussion, both Tim Russell and Deirdre Tindall rescind their motion and second.

Penny Miller clarified Mr. Sousa stated a job description needed to be completed as the next step in hiring an armed security officer. Frank Rodenberg feels we are going out of order and bundling three different steps. There are too many unknowns, such as hours and benefits in order to vote. Penny Miller inquires as to what the next step should be instead of bundling and also stated concern that prior to hiring an armed security officer, it should be known to the Board why a majority of the teachers who are in the buildings with the students say no, that they do not want an armed security officer. Did we ever get the answer to why? Thomas Buzzi stated it is unlikely there will be someone in the building by the end of the school year. Deirdre Tindall agrees with Thomas Buzzi that the proper steps need to be taken as the goal is to move forward. Penny Miller notes that if an armed security officer is hired, this position would need to be added to the budget therefore increasing the budget to more than the projected 8.17%. The next step would be to schedule a meeting with the security subcommittee prior to the budget presentation to the Board of Finance on Saturday March 16, 2024.

**MOTION** by Tim Russell to move forward to the next step in the hiring of an armed security officer which will include creation of the job description, the job description will include a salary range and benefits it will also establish the process for interviewing, write down the process. Second by Deirdre Tindall.

**Aye:** Timothy Klepps; Thomas Buzzi; Meagan Albert; Timothy Russell; Deirdre Tindall; and Frank Rodenberg

**Naye:** Penny Miller and Kristin Young



***Motion Passes (6-2)***

***Everyone in attendance left the meeting.***

***The Board and Superintendent Sousa remained for executive session.***

**I. Executive Session**

**1. Personnel Matter**

**MOTION** by Penny Miller to enter executive session at 8:08PM to discuss a personnel matter and to invite Superintendent Jeff Sousa to join the Board of Education.

**UNANIMOUS**  
***Motion Passes***

Executive Session ended at 8:20PM.

**MOTION** by Penny Miller to approve the request for an extended unpaid leave and to cover the cost share for medical and dental insurance for the remainder of the unpaid leave. Second by Tim Russell.

**UNANIMOUS**  
***Motion Passes***

**J. Adjournment**

**MOTION** by Penny Miller to adjourn the meeting at 8:21PM. Second by Deirdre Tindall.

**UNANIMOUS**  
***Motion Passes***

***Motions following executive session were provided by Penny Miller to the recording secretary.***

Respectfully submitted by,  
Elizabeth Domas, Recording Secretary

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*Attachments:*

*Sue Lundin Email*

*Laura Shears Email*

*2024-2025 Superintendent's Proposed Budget*

# Town of New Hartford Board of Education

## GENERAL FUND EXPENDITURE RUN

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.1000.111.001.117	SALARIES, REGULAR CLASS TCHR	\$2,478,400.63	\$0.00	\$2,478,400.63	\$299,551.62	\$1,386,147.56	\$1,092,253.07	\$1,076,013.93	\$16,239.14	0.66%
100.1000.112.001.117	SALARIES, REGULAR CLASS PARAS	\$164,195.14	\$0.00	\$164,195.14	\$11,912.49	\$70,349.11	\$93,846.03	\$41,893.35	\$51,952.68	31.64%
100.1000.114.001.100	SALARIES, TCHR SUBSTITUTES	\$59,000.00	\$10,000.00	\$69,000.00	\$10,691.79	\$62,417.04	\$6,582.96	\$0.00	\$6,582.96	9.54%
100.1000.116.000.100	SALARIES, MISC STIPENDS	\$26,525.00	\$0.00	\$26,525.00	\$0.00	\$9,850.00	\$16,675.00	\$0.00	\$16,675.00	62.87%
100.1000.313.000.100	CURRICULUM ASSESSMENTS	\$6,100.00	\$0.00	\$6,100.00	\$0.00	\$0.00	\$6,100.00	\$0.00	\$6,100.00	100.00%
100.1000.320.000.100	PURCHASED SERVICES- Extra Curr.	\$14,200.00	\$0.00	\$14,200.00	\$4,214.00	\$4,244.33	\$9,955.67	\$0.00	\$9,955.67	70.11%
100.1000.560.603.120	CREC Magnet School Tuition	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$50,680.00	(\$5,680.00)	\$0.00	(\$5,680.00)	-12.62%
100.1000.591.000.100	TRAVEL- All Dept.	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$561.33	\$1,438.67	\$0.00	\$1,438.67	71.93%
100.1000.616.000.101	GIFTED & TALENTED SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
100.1000.616.001.102	ART SUPPLIES	\$4,700.00	\$0.00	\$4,700.00	\$1,034.19	\$1,180.18	\$3,519.82	\$3,067.80	\$452.02	9.62%
100.1000.616.001.112	MUSIC - K - 6	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$368.76	\$1,131.24	\$470.39	\$660.85	44.06%
100.1000.616.001.117	CLASSROOM/TEACHER	\$2,500.00	\$0.00	\$2,500.00	\$200.00	\$2,071.67	\$428.33	\$0.00	\$428.33	17.13%
100.1000.616.001.118	PHYSICAL EDUCATION	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$672.29	\$1,127.71	\$0.00	\$1,127.71	62.65%
100.1000.616.001.119	GENERAL SUPPLIES - BAK	\$1,055.00	\$0.00	\$1,055.00	\$0.00	\$1,239.91	(\$184.91)	\$0.00	(\$184.91)	-17.53%
100.1000.616.001.120	CENTRAL SUPPLIES -BAK	\$1,055.00	\$0.00	\$1,055.00	\$0.00	\$980.72	\$74.28	\$105.85	(\$31.57)	-2.99%
100.1000.616.002.112	MUSIC - INSTRUMENTAL	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$490.00	\$710.00	\$626.22	\$83.78	6.98%
100.1000.616.002.119	GENERAL SUPPLIES- NHES	\$1,005.00	\$0.00	\$1,005.00	\$0.00	\$1,377.83	(\$372.83)	\$0.00	(\$372.83)	-37.10%
100.1000.616.002.120	CENTRAL SUPPLIES- NHES	\$1,005.00	\$0.00	\$1,005.00	\$0.00	\$705.83	\$299.17	\$40.54	\$258.63	25.73%
100.1000.616.003.119	GENERAL SUPPLIES- ANT	\$2,440.00	\$0.00	\$2,440.00	\$705.47	\$2,273.55	\$166.45	\$0.00	\$166.45	6.82%
100.1000.616.003.120	CENTRAL SUPPLIES- ANT	\$2,440.00	\$0.00	\$2,440.00	\$210.53	\$2,368.33	\$71.67	\$0.00	\$71.67	2.94%
100.1000.641.000.110	SCIENCE	\$2,000.00	\$0.00	\$2,000.00	\$43.90	\$381.67	\$1,618.33	\$148.22	\$1,470.11	73.51%
100.1000.641.003.106	SPANISH	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.1000.641.003.109	LANGUAGE ARTS	\$20,000.00	(\$10,000.00)	\$10,000.00	\$0.00	\$2,519.88	\$7,480.12	\$0.00	\$7,480.12	74.80%
100.1000.641.100.114	SOCIAL STUDIES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$129.63	\$2,870.37	\$0.00	\$2,870.37	95.68%
100.1000.641.200.109	READING	\$20,000.00	(\$10,000.00)	\$10,000.00	\$0.00	\$1,535.76	\$8,464.24	\$0.00	\$8,464.24	84.64%
100.1000.641.200.111	MATH	\$19,000.00	\$0.00	\$19,000.00	\$0.00	\$336.38	\$18,663.62	\$0.00	\$18,663.62	98.23%
100.1000.642.001.100	PERIODICALS	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$553.48	\$2,446.52	\$0.00	\$2,446.52	81.55%
100.1000.730.000.119	EQUIPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Regular Education - 1000	\$2,886,120.77	(\$10,000.00)	\$2,876,120.77	\$328,563.99	\$1,603,435.24	\$1,272,685.53	\$1,122,366.30	\$150,319.23	5.23%
100.1200.111.000.120	SALARIES, CERTIFIED	\$840,750.60	\$44,265.00	\$885,015.60	\$125,964.04	\$571,518.18	\$313,497.42	\$425,582.89	(\$112,085.47)	-12.66%
100.1200.111.001.120	SALARIES, Director -Student Services	\$120,600.00	\$0.00	\$120,600.00	\$13,915.38	\$83,492.28	\$37,107.72	\$37,107.72	\$0.00	0.00%
100.1200.112.000.120	SALARIES, SECRETARY SPED	\$45,887.04	\$0.00	\$45,887.04	\$5,076.00	\$28,831.68	\$17,055.36	\$16,040.16	\$1,015.20	2.21%
100.1200.112.001.120	SALARIES, PARAS	\$475,730.49	\$0.00	\$475,730.49	\$63,128.55	\$212,439.56	\$263,290.93	\$188,752.64	\$74,538.29	15.67%
100.1200.114.001.120	SALARIES, PARA SUBSTITUTES	\$6,000.00	\$10,000.00	\$16,000.00	\$6,173.20	\$20,741.24	(\$4,741.24)	\$0.00	(\$4,741.24)	-29.63%

# Town of New Hartford Board of Education

## GENERAL FUND EXPENDITURE RUN

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.1200.311.000.120	HOMEBOUND	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.1200.312.000.120	PUPIL SERVICES-THERAPIES	\$30,000.00	\$0.00	\$30,000.00	\$1,540.00	\$13,980.70	\$16,019.30	\$0.00	\$16,019.30	53.40%
100.1200.313.000.120	EVALUATIONS & CONSULTS	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$7,876.75	\$18,123.25	\$0.00	\$18,123.25	69.70%
100.1200.314.000.120	TESTING SUPPLIES	\$10,000.00	\$0.00	\$10,000.00	\$702.39	\$11,341.63	(\$1,341.63)	\$0.00	(\$1,341.63)	-13.42%
100.1200.324.000.120	INSERVICE	\$10,200.00	\$0.00	\$10,200.00	\$199.00	\$7,046.50	\$3,153.50	\$349.00	\$2,804.50	27.50%
100.1200.560.603.120	TUITION	\$394,000.00	\$0.00	\$394,000.00	\$32,579.57	\$233,233.29	\$160,766.71	\$0.00	\$160,766.71	40.80%
100.1200.616.000.120	TEACHING SUPPLIES - SPED	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$445.87	\$554.13	\$399.99	\$154.14	15.41%
100.1200.730.000.120	EQUIPMENT - SPED	\$3,000.00	\$0.00	\$3,000.00	\$143.99	\$767.19	\$2,232.81	\$0.00	\$2,232.81	74.43%
100.1200.890.000.120	DUES & FEES	\$435.00	\$0.00	\$435.00	\$0.00	\$250.00	\$185.00	\$0.00	\$185.00	42.53%
	Func: Special Education - 1200	\$1,964,603.13	\$54,265.00	\$2,018,868.13	\$249,422.12	\$1,191,964.87	\$826,903.26	\$668,232.40	\$158,670.86	7.86%
100.1300.560.603.127	ADULT EDUCATION	\$6,800.00	\$0.00	\$6,800.00	\$0.00	\$6,880.00	(\$80.00)	\$0.00	(\$80.00)	-1.18%
	Func: Adult Education - 1300	\$6,800.00	\$0.00	\$6,800.00	\$0.00	\$6,880.00	(\$80.00)	\$0.00	(\$80.00)	-1.18%
100.2130.112.000.129	SALARIES, NURSE	\$133,165.00	\$0.00	\$133,165.00	\$17,689.89	\$83,619.14	\$49,545.86	\$47,173.18	\$2,372.68	1.78%
100.2130.114.000.129	SALARIES, NURSES SUBSTITUTE	\$2,000.00	\$0.00	\$2,000.00	\$440.00	\$1,720.00	\$280.00	\$0.00	\$280.00	14.00%
100.2130.320.000.129	MEDICAL ADVISOR	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.2130.690.000.129	HEALTH SUPPLIES	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$1,848.21	\$1,651.79	\$0.00	\$1,651.79	47.19%
100.2130.730.000.129	EQUIPMENT - NURSES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Health Services - 2130	\$142,165.00	\$0.00	\$142,165.00	\$18,129.89	\$90,187.35	\$51,977.65	\$47,173.18	\$4,804.47	3.38%
100.2210.322.000.130	PARTIAL TUITION REIM.	\$10,000.00	\$0.00	\$10,000.00	\$454.00	\$3,512.80	\$6,487.20	\$0.00	\$6,487.20	64.87%
100.2210.324.000.130	STAFF DEVELOPMENT	\$5,000.00	\$0.00	\$5,000.00	\$567.90	\$4,857.74	\$142.26	\$0.00	\$142.26	2.85%
100.2210.325.000.130	CURRICULUM WORK	\$15,000.00	\$0.00	\$15,000.00	(\$1,210.32)	\$5,333.66	\$9,666.34	\$0.00	\$9,666.34	64.44%
100.2210.590.000.130	PURCHASED SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$187.50	\$1,312.50	\$0.00	\$1,312.50	87.50%
100.2210.593.000.130	PRINTING	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
100.2210.617.000.130	CURRICULUM MATERIALS	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,189.81	\$3,310.19	\$0.00	\$3,310.19	73.56%
100.2210.618.000.130	INNOVATIVE TEACHING	\$500.00	\$0.00	\$500.00	\$415.09	\$497.23	\$2.77	\$0.00	\$2.77	0.55%
100.2210.619.000.130	PROF. DEVELOP. LIBRARY	\$800.00	\$0.00	\$800.00	\$0.00	\$526.49	\$273.51	\$0.00	\$273.51	34.19%
100.2210.890.000.130	DUES & FEES	\$650.00	\$0.00	\$650.00	\$0.00	\$0.00	\$650.00	\$0.00	\$650.00	100.00%
	Func: Improvement of Instruction - 2210	\$38,250.00	\$0.00	\$38,250.00	\$226.67	\$16,105.23	\$22,144.77	\$0.00	\$22,144.77	57.89%
100.2220.612.001.131	MEDIA SERVICES & SUPPLIES - BAK	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.2220.612.002.131	MEDIA SERVICES & SUPPLIES - NHES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.2220.612.003.131	MEDIA SERVICES & SUPPLIES - ANT	\$1,500.00	\$0.00	\$1,500.00	\$374.93	\$374.93	\$1,125.07	\$0.00	\$1,125.07	75.00%
100.2220.619.000.131	INSTRUCTIONAL SUPPLIES-ANT	\$200.00	\$0.00	\$200.00	\$0.00	\$71.50	\$128.50	\$0.00	\$128.50	64.25%
100.2220.619.001.131	INSTRUCTIONAL SUPPLIES-BAK	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%

# Town of New Hartford Board of Education

## GENERAL FUND EXPENDITURE RUN

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2220.619.002.131	INSTRUCTIONAL SUPPLIES-NHES	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
100.2220.641.001.131	ON-LINE SUBSCRIPTIONS	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	\$0.00	\$11,000.00	100.00%
100.2220.642.001.131	PERIODICALS - BAK	\$300.00	\$0.00	\$300.00	\$0.00	\$122.90	\$177.10	\$0.00	\$177.10	59.03%
100.2220.642.002.131	PERIODICALS - NHES	\$325.00	\$0.00	\$325.00	\$0.00	\$152.90	\$172.10	\$0.00	\$172.10	52.95%
100.2220.642.003.131	PERIODICALS - ANT	\$800.00	\$0.00	\$800.00	\$0.00	\$373.95	\$426.05	\$0.00	\$426.05	53.26%
100.2220.643.001.131	LIBRARY BOOKS - BAK	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
100.2220.643.002.131	LIBRARY BOOKS - NHES	\$400.00	\$0.00	\$400.00	\$0.00	\$147.98	\$252.02	\$0.00	\$252.02	63.01%
100.2220.643.003.131	LIBRARY BOOKS - ANT	\$2,250.00	\$0.00	\$2,250.00	\$0.00	\$33.90	\$2,216.10	\$1,920.03	\$296.07	13.16%
100.2220.730.001.131	EQUIPMENT/ AV SUPPLIES - BAK	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
100.2220.730.002.131	EQUIPMENT/ AV SUPPLIES - NHES	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
100.2220.730.003.131	EQUIPMENT/ AV SUPPLIES - ANT	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	\$49.98	\$750.02	93.75%
100.2220.890.001.131	DUES AND FEES	\$679.00	\$0.00	\$679.00	\$0.00	\$295.00	\$384.00	\$0.00	\$384.00	56.55%
	Func: Library Media Centers - 2220	\$20,854.00	\$0.00	\$20,854.00	\$374.93	\$1,573.06	\$19,280.94	\$1,970.01	\$17,310.93	83.01%
100.2230.112.000.134	SALARIES, SUPPORTIVE	\$70,458.00	\$0.00	\$70,458.00	\$8,129.76	\$48,778.56	\$21,679.44	\$21,679.44	\$0.00	0.00%
100.2230.321.000.134	TECHNICAL/LICENSES	\$14,000.00	\$0.00	\$14,000.00	\$869.88	\$9,889.52	\$4,110.48	\$0.00	\$4,110.48	29.36%
100.2230.324.000.134	PROFESSIONAL DEVELOPMENT	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	100.00%
100.2230.407.000.134	REPAIRS/MAINTENANCE	\$26,000.00	\$0.00	\$26,000.00	\$1,480.48	\$14,416.69	\$11,583.31	\$1,280.38	\$10,302.93	39.63%
100.2230.617.000.134	CURRICULUM SOFTWARE	\$33,000.00	\$0.00	\$33,000.00	\$0.00	\$3,061.00	\$29,939.00	\$0.00	\$29,939.00	90.72%
100.2230.690.000.134	SUPPLIES	\$200.00	\$0.00	\$200.00	\$0.00	\$68.99	\$131.01	\$0.00	\$131.01	65.51%
100.2230.730.000.134	EQUIPMENT	\$8,000.00	\$0.00	\$8,000.00	\$7,990.00	\$7,990.00	\$10.00	\$0.00	\$10.00	0.13%
100.2230.890.000.134	DUES AND FEES	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
	Func: Technology - 2230	\$153,858.00	\$0.00	\$153,858.00	\$18,470.12	\$84,204.76	\$69,653.24	\$22,959.82	\$46,693.42	30.35%
100.2310.112.005.132	SALARIES, BOARD SECRETARY	\$1,625.00	\$0.00	\$1,625.00	\$250.00	\$375.00	\$1,250.00	\$0.00	\$1,250.00	76.92%
100.2310.690.005.132	OFFICE SUPPLIES - BOE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$962.35	\$37.65	\$0.00	\$37.65	3.77%
100.2310.890.005.132	DUES & FEES - BOE	\$7,700.00	\$0.00	\$7,700.00	\$85.05	\$2,424.24	\$5,275.76	\$593.92	\$4,681.84	60.80%
100.2310.891.005.132	LEGAL	\$30,000.00	\$0.00	\$30,000.00	\$5,503.00	\$5,503.00	\$24,497.00	\$0.00	\$24,497.00	81.66%
	Func: Board of Education - 2310	\$40,325.00	\$0.00	\$40,325.00	\$5,838.05	\$9,264.59	\$31,060.41	\$593.92	\$30,466.49	75.55%
100.2320.111.004.133	SALARIES, SUPERINTENDENT	\$180,250.00	\$0.00	\$180,250.00	\$20,798.07	\$127,288.42	\$52,961.58	\$55,461.58	(\$2,500.00)	-1.39%
100.2320.112.002.133	SALARIES, ADMINISTRATIVE ASST	\$68,265.60	\$0.00	\$68,265.60	\$7,876.80	\$46,210.56	\$22,055.04	\$21,004.80	\$1,050.24	1.54%
100.2320.112.003.133	BOOKKEEPER	\$32,678.40	\$0.00	\$32,678.40	\$3,880.56	\$22,428.11	\$10,250.29	\$9,803.52	\$446.77	1.37%
100.2320.112.004.133	SALARIES, FISCAL SERVICES	\$63,086.40	\$0.00	\$63,086.40	\$7,279.20	\$43,675.20	\$19,411.20	\$19,411.20	\$0.00	0.00%
100.2320.113.004.133	SALARIES, OT-ADM ASST	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$61.05	\$938.95	\$0.00	\$938.95	93.90%
100.2320.320.004.133	PROF/TECH SERVICES	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$630.00	\$5,370.00	\$0.00	\$5,370.00	89.50%

# Town of New Hartford Board of Education

## GENERAL FUND EXPENDITURE RUN

From Date: 2/1/2024

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☐ Print accounts with zero balance

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☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2320.324.004.133	WORKSHOPS/CONFERENCES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,865.96	\$1,134.04	\$0.00	\$1,134.04	37.80%
100.2320.593.004.133	PRINTING	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
100.2320.642.004.133	PERIODICALS	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
100.2320.690.004.133	OFFICE SUPPLIES - C.O.	\$3,000.00	\$0.00	\$3,000.00	\$87.41	\$1,199.25	\$1,800.75	\$83.01	\$1,717.74	57.26%
100.2320.693.004.133	DATA PROCESSING	\$2,500.00	\$718.79	\$3,218.79	\$0.00	\$168.88	\$3,049.91	\$0.00	\$3,049.91	94.75%
100.2320.730.004.133	EQUIPMENT - C.O.	\$400.00	\$0.00	\$400.00	\$0.00	\$313.18	\$86.82	\$0.00	\$86.82	21.71%
100.2320.890.004.133	DUES & FEES - C.O.	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$383.00	\$3,217.00	\$0.00	\$3,217.00	89.36%
	Func: Central Office - 2320	\$364,230.40	\$718.79	\$364,949.19	\$39,922.04	\$244,223.61	\$120,725.58	\$105,764.11	\$14,961.47	4.10%
100.2410.111.001.141	SALARIES, ADMINISTRATORS	\$266,441.00	\$0.00	\$266,441.00	\$30,512.43	\$185,074.58	\$81,366.42	\$81,366.42	\$0.00	0.00%
100.2410.112.001.141	SALARIES, ADMINISTRATIVE ASST	\$165,096.92	\$0.00	\$165,096.92	\$18,948.06	\$99,607.27	\$65,489.65	\$55,790.58	\$9,699.07	5.87%
100.2410.114.001.141	SALARIES, ADMIN ASST SUBS	\$3,500.00	\$0.00	\$3,500.00	\$1,207.51	\$4,006.83	(\$506.83)	\$0.00	(\$506.83)	-14.48%
100.2410.690.001.141	OFFICE SUPPLIES-BAK	\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$1,062.97	\$87.03	\$0.00	\$87.03	7.57%
100.2410.690.002.141	OFFICE SUPPLIES-NHES	\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$177.22	\$972.78	\$0.00	\$972.78	84.59%
100.2410.690.003.141	OFFICE SUPPLIES-ANT	\$2,700.00	\$0.00	\$2,700.00	\$0.00	\$757.74	\$1,942.26	\$0.00	\$1,942.26	71.94%
100.2410.730.001.141	EQUIPMENT-BAK	\$575.00	\$0.00	\$575.00	\$0.00	\$526.09	\$48.91	\$0.00	\$48.91	8.51%
100.2410.730.002.141	EQUIPMENT-NHES	\$575.00	\$0.00	\$575.00	\$0.00	\$796.21	(\$221.21)	\$0.00	(\$221.21)	-38.47%
100.2410.730.003.141	EQUIPMENT-ANT	\$1,350.00	\$0.00	\$1,350.00	\$0.00	\$459.06	\$890.94	\$0.00	\$890.94	66.00%
100.2410.890.001.141	DUES AND FEES	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
	Func: School Offices - 2410	\$443,787.92	\$0.00	\$443,787.92	\$50,668.00	\$292,467.97	\$151,319.95	\$137,157.00	\$14,162.95	3.19%
100.2600.112.001.154	SALARIES, CUSTODIANS	\$264,249.60	\$0.00	\$264,249.60	\$29,660.31	\$185,123.74	\$79,125.86	\$79,024.00	\$101.86	0.04%
100.2600.112.002.154	SALARIES, CUSTODIAN PART-TIME	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$6,930.00	\$1,070.00	\$0.00	\$1,070.00	13.38%
100.2600.113.001.154	SALARIES, OVERTIME	\$8,500.00	\$1,115.73	\$9,615.73	\$1,365.76	\$5,492.36	\$4,123.37	\$0.00	\$4,123.37	42.88%
100.2600.114.001.154	SALARIES, SUBSTITUTES	\$1,000.00	\$0.00	\$1,000.00	\$289.41	\$1,539.14	(\$539.14)	\$0.00	(\$539.14)	-53.91%
100.2600.402.000.154	UTILITIES, REFUSE	\$114,000.00	\$0.00	\$114,000.00	\$13,876.14	\$65,828.40	\$48,171.60	\$0.00	\$48,171.60	42.26%
100.2600.406.000.154	EMERGENCY REPAIRS/MAINTENANCE	\$53,000.00	\$0.00	\$53,000.00	\$5,106.31	\$42,211.31	\$10,788.69	\$9,478.26	\$1,310.43	2.47%
100.2600.408.000.154	SERVICE CONTRACTS	\$119,265.00	\$0.00	\$119,265.00	\$7,177.00	\$61,970.47	\$57,294.53	\$6,000.00	\$51,294.53	43.01%
100.2600.431.000.154	REPAIRS, NON-INSTR EQUIPMENT	\$4,000.00	\$0.00	\$4,000.00	\$56.21	\$2,865.38	\$1,134.62	\$0.00	\$1,134.62	28.37%
100.2600.532.001.154	COMMUNICATIONS	\$12,000.00	\$0.00	\$12,000.00	\$1,177.18	\$11,880.18	\$119.82	\$0.00	\$119.82	1.00%
100.2600.533.000.154	INTERNET SERVICE PROVIDER	\$13,000.00	\$10,975.46	\$23,975.46	\$2,178.51	\$10,731.89	\$13,243.57	\$0.00	\$13,243.57	55.24%
100.2600.592.000.154	PROP & LIABILITY INSURANCE	\$43,000.00	\$0.00	\$43,000.00	\$101.00	\$24,098.00	\$18,902.00	\$0.00	\$18,902.00	43.96%
100.2600.691.001.154	MAINTENANCE SUPPLIES - BAK	\$8,250.00	\$0.00	\$8,250.00	\$314.65	\$6,333.18	\$1,916.82	\$0.00	\$1,916.82	23.23%
100.2600.691.002.154	MAINTENANCE SUPPLIES - NHE	\$8,250.00	\$0.00	\$8,250.00	\$115.00	\$2,391.83	\$5,858.17	\$0.00	\$5,858.17	71.01%
100.2600.691.003.154	MAINTENANCE SUPPLIES - ANT	\$13,500.00	\$0.00	\$13,500.00	\$1,342.95	\$9,241.14	\$4,258.86	\$0.00	\$4,258.86	31.55%
100.2600.692.001.154	FUEL ENERGY SUPPLIES	\$110,000.00	\$0.00	\$110,000.00	\$0.00	\$0.00	\$110,000.00	\$0.00	\$110,000.00	100.00%

# Town of New Hartford Board of Education

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2600.694.000.154	PROPANE	\$9,000.00	\$0.00	\$9,000.00	\$1,181.69	\$4,659.94	\$4,340.06	\$0.00	\$4,340.06	48.22%
100.2600.731.000.154	EQUIPMENT, LEASED	\$45,000.00	\$0.00	\$45,000.00	\$3,658.04	\$21,822.92	\$23,177.08	\$0.00	\$23,177.08	51.50%
	Func: Plant Operations - 2600	\$834,014.60	\$12,091.19	\$846,105.79	\$67,600.16	\$463,119.88	\$382,985.91	\$94,502.26	\$288,483.65	34.10%
100.2700.510.000.155	PUPIL TRANS.	\$580,032.00	\$0.00	\$580,032.00	\$59,203.20	\$297,781.00	\$282,251.00	\$0.00	\$282,251.00	48.66%
100.2700.511.603.155	TRANS SPEC ED	\$108,000.00	\$0.00	\$108,000.00	\$15,759.75	\$80,157.00	\$27,843.00	\$0.00	\$27,843.00	25.78%
100.2700.511.604.155	TRANSPORTATION SUMMER	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$12,339.93	(\$1,339.93)	\$0.00	(\$1,339.93)	-12.18%
100.2700.512.000.155	FUEL	\$60,000.00	\$10,255.37	\$70,255.37	\$8,996.44	\$39,717.85	\$30,537.52	\$0.00	\$30,537.52	43.47%
	Func: Pupil Transportation - 2700	\$759,032.00	\$10,255.37	\$769,287.37	\$83,959.39	\$429,995.78	\$339,291.59	\$0.00	\$339,291.59	44.10%
100.2800.530.000.156	POSTAGE	\$5,000.00	\$0.00	\$5,000.00	\$364.00	\$4,282.32	\$717.68	\$0.00	\$717.68	14.35%
100.2800.531.000.156	Advertising	\$600.00	\$0.00	\$600.00	\$0.00	\$1,343.97	(\$743.97)	\$0.00	(\$743.97)	-124.00%
	Func: Communication - 2800	\$5,600.00	\$0.00	\$5,600.00	\$364.00	\$5,626.29	(\$26.29)	\$0.00	(\$26.29)	-0.47%
100.6100.201.000.161	MEDICAL & DENTAL INSURANCE	\$1,301,878.00	\$45,572.02	\$1,347,450.02	\$63,447.33	\$957,537.46	\$389,912.56	\$0.00	\$389,912.56	28.94%
100.6100.204.000.161	LIFE INSURANCE	\$18,029.50	\$0.00	\$18,029.50	\$1,205.34	\$15,563.31	\$2,466.19	\$0.00	\$2,466.19	13.68%
100.6100.205.000.161	SOCIAL SECURITY	\$98,700.00	\$0.00	\$98,700.00	\$11,347.38	\$59,418.10	\$39,281.90	\$28,855.62	\$10,426.28	10.56%
100.6100.206.000.161	MEDICARE	\$76,458.00	\$0.00	\$76,458.00	\$9,382.34	\$46,881.23	\$29,576.77	\$30,241.08	(\$664.31)	-0.87%
100.6100.209.000.161	TOWN PENSION FUND	\$152,473.00	\$0.00	\$152,473.00	\$0.00	\$150,073.00	\$2,400.00	\$0.00	\$2,400.00	1.57%
100.6100.209.001.161	DEFERRED COMP EXPENSE 457	\$46,371.00	\$0.00	\$46,371.00	\$5,769.13	\$29,407.79	\$16,963.21	\$15,766.41	\$1,196.80	2.58%
100.6100.211.000.161	TSA	\$11,000.00	\$0.00	\$11,000.00	\$1,320.00	\$12,920.00	(\$1,920.00)	\$3,080.00	(\$5,000.00)	-45.45%
100.6100.214.000.161	UNEMPLOYMENT COMP.	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$4,040.00	(\$540.00)	\$0.00	(\$540.00)	-15.43%
100.6100.215.000.161	WORKMENS COMP	\$48,500.00	\$0.00	\$48,500.00	\$0.00	\$31,291.86	\$17,208.14	\$0.00	\$17,208.14	35.48%
100.6100.591.000.161	ADMIN. TRAVEL	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$457.31	\$1,042.69	\$0.00	\$1,042.69	69.51%
	Func: Employee Benefits - 6100	\$1,758,409.50	\$45,572.02	\$1,803,981.52	\$92,471.52	\$1,307,590.06	\$496,391.46	\$77,943.11	\$418,448.35	23.20%
	Fund: General Fund - 100	\$9,418,050.32	\$112,902.37	\$9,530,952.69	\$956,010.88	\$5,746,638.69	\$3,784,314.00	\$2,278,662.11	\$1,505,651.89	15.80%
300.1205.322.001.120	IDEA 619 TUTOR INSTRUCT Pre K 6/30/2024	\$17.96	\$0.00	\$17.96	\$0.00	\$17.96	\$0.00	\$0.00	\$0.00	0.00%
	Func: - 1205	\$17.96	\$0.00	\$17.96	\$0.00	\$17.96	\$0.00	\$0.00	\$0.00	0.00%
	Fund: IDEA 619 - 300	\$17.96	\$0.00	\$17.96	\$0.00	\$17.96	\$0.00	\$0.00	\$0.00	0.00%
301.1205.730.003.120	ARP IDEA 619 PRE-K & K EQUIP expires 6/30/2023	\$66.79	\$0.00	\$66.79	\$0.00	\$66.79	\$0.00	\$0.00	\$0.00	0.00%
	Func: - 1205	\$66.79	\$0.00	\$66.79	\$0.00	\$66.79	\$0.00	\$0.00	\$0.00	0.00%
	Fund: ARP 619 - 301	\$66.79	\$0.00	\$66.79	\$0.00	\$66.79	\$0.00	\$0.00	\$0.00	0.00%
400.1200.112.611.025	IDEA 611- Salaries 6/30/25	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$11,470.00	\$38,530.00	77.06%
400.1200.112.619.025	IDEA 619- Salaries 6/30/25	\$0.00	\$5,949.00	\$5,949.00	\$0.00	\$0.00	\$5,949.00	\$0.00	\$5,949.00	100.00%

# Town of New Hartford Board of Education

## GENERAL FUND EXPENDITURE RUN

Fiscal Year: 2023-2024

☐ Include pre encumbrance  
☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 2/1/2024

To Date: 2/29/2024

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
400.1200.312.611.025	IDEA 611- Pupil Ser. 6/30/25	\$0.00	\$67,025.00	\$67,025.00	\$6,530.75	\$37,252.27	\$29,772.73	\$0.00	\$29,772.73	44.42%
400.1200.312.619.025	IDEA 619- Pupil Ser. 6/30/25	\$0.00	\$3,615.00	\$3,615.00	\$0.00	\$3,615.00	\$0.00	\$0.00	\$0.00	0.00%
400.1200.616.611.025	IDEA 611- Supplies, Tech, Inst. 6/30/25	\$0.00	\$3,499.00	\$3,499.00	\$0.00	\$780.70	\$2,718.30	\$0.00	\$2,718.30	77.69%
	Func: Special Education - 1200	\$0.00	\$130,088.00	\$130,088.00	\$6,530.75	\$41,647.97	\$88,440.03	\$11,470.00	\$76,970.03	59.17%
400.1208.111.001.120	IDEA 611- Salaries SPED CERTIFIED 6/30/2024	\$9,615.32	\$0.00	\$9,615.32	\$2,056.24	\$9,615.32	\$0.00	\$0.00	\$0.00	0.00%
	Func: - 1208	\$9,615.32	\$0.00	\$9,615.32	\$2,056.24	\$9,615.32	\$0.00	\$0.00	\$0.00	0.00%
400.1209.112.004.120	IDEA 611 Pupil Serv- OT 6/30/2024	\$0.00	\$8,934.00	\$8,934.00	\$0.00	\$0.00	\$8,934.00	\$0.00	\$8,934.00	100.00%
400.1209.112.005.120	IDEA 611 Pupil Serv- PT 6/30/2024	\$2,476.81	\$0.00	\$2,476.81	\$0.00	\$2,476.81	\$0.00	\$0.00	\$0.00	0.00%
400.1209.112.006.120	IDEA 611 Pupil Serv- BCBA costs 6/30/2024	\$4,379.00	(\$4,379.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
400.1209.112.007.120	IDEA 611- Contracted Speech & Lang Costs 6/30/2024	\$4,555.00	(\$4,555.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
400.1209.112.009.120	IDEA 611- Multisen literacy, math suppl 6/30/2024	\$3,359.06	\$0.00	\$3,359.06	\$388.02	\$814.43	\$2,544.63	\$0.00	\$2,544.63	75.75%
	Func: - 1209	\$14,769.87	\$0.00	\$14,769.87	\$388.02	\$3,291.24	\$11,478.63	\$0.00	\$11,478.63	77.72%
	Fund: IDEA - 400	\$24,385.19	\$130,088.00	\$154,473.19	\$8,975.01	\$54,554.53	\$99,918.66	\$11,470.00	\$88,448.66	57.26%
410.1201.001.103.120	REAP Grant 1/30/2025 #358A220641	\$44,310.00	\$0.00	\$44,310.00	\$0.00	\$27,491.31	\$16,818.69	\$0.00	\$16,818.69	37.96%
	Func: - 1201	\$44,310.00	\$0.00	\$44,310.00	\$0.00	\$27,491.31	\$16,818.69	\$0.00	\$16,818.69	37.96%
410.2210.325.000.026	REAP- #S358A230645 1/30/26	\$0.00	\$48,277.00	\$48,277.00	\$0.00	\$0.00	\$48,277.00	\$0.00	\$48,277.00	100.00%
	Func: Improvement of Instruction - 2210	\$0.00	\$48,277.00	\$48,277.00	\$0.00	\$0.00	\$48,277.00	\$0.00	\$48,277.00	100.00%
	Fund: REAP Grant - 410	\$44,310.00	\$48,277.00	\$92,587.00	\$0.00	\$27,491.31	\$65,095.69	\$0.00	\$65,095.69	70.31%
414.1201.001.100.120	Esser II Bonus Tutor SALARIES expires 6/30/2023	\$7,991.59	\$0.00	\$7,991.59	\$0.00	\$7,991.59	\$0.00	\$0.00	\$0.00	0.00%
	Func: - 1201	\$7,991.59	\$0.00	\$7,991.59	\$0.00	\$7,991.59	\$0.00	\$0.00	\$0.00	0.00%
	Fund: Esser II Bonus - 414	\$7,991.59	\$0.00	\$7,991.59	\$0.00	\$7,991.59	\$0.00	\$0.00	\$0.00	0.00%
415.1201.002.105.120	ARP ESSER 9/30/2024 Tutor Salaries	\$52,505.69	\$0.00	\$52,505.69	\$7,794.82	\$24,150.02	\$28,355.67	\$28,396.50	(\$40.83)	-0.08%
	Func: - 1201	\$52,505.69	\$0.00	\$52,505.69	\$7,794.82	\$24,150.02	\$28,355.67	\$28,396.50	(\$40.83)	-0.08%
415.2210.617.000.000	ARP ESSER- small Town Right to Read 9/30/24	\$0.00	\$78,000.00	\$78,000.00	\$0.00	\$0.00	\$78,000.00	\$0.00	\$78,000.00	100.00%
	Func: Improvement of Instruction - 2210	\$0.00	\$78,000.00	\$78,000.00	\$0.00	\$0.00	\$78,000.00	\$0.00	\$78,000.00	100.00%
	Fund: Esser Fund - 415	\$52,505.69	\$78,000.00	\$130,505.69	\$7,794.82	\$24,150.02	\$106,355.67	\$28,396.50	\$77,959.17	59.74%
418.1201.001.105.120	CT SEDS Instr. Salary 9/30/23	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
418.1201.001.106.120	CT SEDS Emp. Training 9/30/23	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
418.1201.001.107.120	CT SEDS Tech Hardware 9/30/23	\$682.15	\$0.00	\$682.15	\$0.00	\$615.75	\$66.40	\$0.00	\$66.40	9.73%
	Func: - 1201	\$1,082.15	\$0.00	\$1,082.15	\$0.00	\$1,015.75	\$66.40	\$0.00	\$66.40	6.14%



# Town of New Hartford Board of Education

## GENERAL FUND EXPENDITURE RUN

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
	Fund: CT SEDS Stipend - 418	\$1,082.15	\$0.00	\$1,082.15	\$0.00	\$1,015.75	\$66.40	\$0.00	\$66.40	6.14%
419.1200.112.000.000	Behavioral Health Grant- Payroll 1/1/24	\$147,695.00	(\$14,658.08)	\$133,036.92	\$100.00	\$85,078.28	\$47,958.64	\$0.00	\$47,958.64	36.05%
419.1200.112.001.024	Behav. Health REV- Payroll 9/30/24	\$84,605.00	\$0.00	\$84,605.00	\$8,633.69	\$52,317.30	\$32,287.70	\$18,978.66	\$13,309.04	15.73%
419.1200.312.000.000	Behavioral Health- Non-Payroll 1/1/24	\$13,500.00	\$14,000.00	\$27,500.00	(\$4,628.25)	\$16,789.00	\$10,711.00	\$0.00	\$10,711.00	38.95%
419.1200.312.001.024	Behav. Health REV- Non-Payroll 9/30/24	\$74,500.00	\$0.00	\$74,500.00	\$9,639.00	\$16,639.00	\$57,861.00	\$0.00	\$57,861.00	77.67%
419.1200.313.000.000	Behavioral Health- Purch. & Tech. Serv. 1/1/24	\$6,000.00	\$658.08	\$6,658.08	\$0.00	\$6,658.08	\$0.00	\$0.00	\$0.00	0.00%
419.1200.313.001.024	Behav. Health REV- Purch. & Tech. Serv. 9/30/24	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
419.1200.324.000.000	Behavioral Health- In Service 1/1/24	\$3,100.00	\$0.00	\$3,100.00	\$0.00	\$2,046.37	\$1,053.63	\$0.00	\$1,053.63	33.99%
419.1200.324.001.024	Behav. Health REV- In Service 9/30/24	\$2,400.00	\$0.00	\$2,400.00	\$161.58	\$807.33	\$1,592.67	\$0.00	\$1,592.67	66.36%
	Func: Special Education - 1200	\$335,800.00	\$0.00	\$335,800.00	\$13,906.02	\$180,335.36	\$155,464.64	\$18,978.66	\$136,485.98	40.65%
	Fund: Behavior Health Grant - 419	\$335,800.00	\$0.00	\$335,800.00	\$13,906.02	\$180,335.36	\$155,464.64	\$18,978.66	\$136,485.98	40.65%
421.1200.312.000.026	ARPA- School Mental Health Spec. 6/30/26	\$60,000.00	\$0.00	\$60,000.00	\$4,294.50	\$21,427.00	\$38,573.00	\$0.00	\$38,573.00	64.29%
	Func: Special Education - 1200	\$60,000.00	\$0.00	\$60,000.00	\$4,294.50	\$21,427.00	\$38,573.00	\$0.00	\$38,573.00	64.29%
421.2210.324.000.024	ARPA- Right to Read 12/31/24	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$13,000.00	\$13,000.00	\$0.00	\$13,000.00	50.00%
	Func: Improvement of Instruction - 2210	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$13,000.00	\$13,000.00	\$0.00	\$13,000.00	50.00%
	Fund: ARPA - 421	\$86,000.00	\$0.00	\$86,000.00	\$4,294.50	\$34,427.00	\$51,573.00	\$0.00	\$51,573.00	59.97%
430.2600.406.000.026	COPS/ DOJ 9/30/23	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$2,250.00	\$497,750.00	\$0.00	\$497,750.00	99.55%
	Func: Plant Operations - 2600	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$2,250.00	\$497,750.00	\$0.00	\$497,750.00	99.55%
	Fund: DOJ Grant - 430	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$2,250.00	\$497,750.00	\$0.00	\$497,750.00	99.55%
441.1000.112.000.000	Title I-A- Salaries 6/30/24	\$18,906.00	\$0.00	\$18,906.00	\$7,270.49	\$11,843.02	\$7,062.98	\$15,246.00	(\$8,183.02)	-43.28%
441.1000.112.000.025	Title I-A-Salaries 6/30/25	\$39,250.00	(\$7,770.00)	\$31,480.00	\$0.00	\$0.00	\$31,480.00	\$0.00	\$31,480.00	100.00%
	Func: Regular Education - 1000	\$58,156.00	(\$7,770.00)	\$50,386.00	\$7,270.49	\$11,843.02	\$38,542.98	\$15,246.00	\$23,296.98	46.24%
441.2210.617.000.000	Title I-A- Supplies 6/30/24	\$295.00	\$0.00	\$295.00	\$0.00	\$0.00	\$295.00	\$0.00	\$295.00	100.00%
441.2210.617.000.025	Title I-A-Supplies 6/30/25	\$295.00	\$0.00	\$295.00	\$0.00	\$0.00	\$295.00	\$0.00	\$295.00	100.00%
	Func: Improvement of Instruction - 2210	\$590.00	\$0.00	\$590.00	\$0.00	\$0.00	\$590.00	\$0.00	\$590.00	100.00%
	Fund: Title I Part A - 441	\$58,746.00	(\$7,770.00)	\$50,976.00	\$7,270.49	\$11,843.02	\$39,132.98	\$15,246.00	\$23,886.98	46.86%
442.1000.112.000.025	Title II-A-Salaries 6/30/25	\$0.00	\$7,770.00	\$7,770.00	\$0.00	\$0.00	\$7,770.00	\$0.00	\$7,770.00	100.00%
	Func: Regular Education - 1000	\$0.00	\$7,770.00	\$7,770.00	\$0.00	\$0.00	\$7,770.00	\$0.00	\$7,770.00	100.00%
442.2210.590.000.000	Title II-A- Purchased Services 6/30/24	\$7,246.00	\$0.00	\$7,246.00	\$0.00	\$0.00	\$7,246.00	\$0.00	\$7,246.00	100.00%
442.2210.617.000.000	Title II-A- Supplies 6/30/24	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%



# Town of New Hartford Board of Education

## GENERAL FUND EXPENDITURE RUN

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
442.2210.617.000.025	Title II-A-Supplies 6/30/25	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Func: Improvement of Instruction - 2210	\$7,746.00	\$0.00	\$7,746.00	\$0.00	\$0.00	\$7,746.00	\$0.00	\$7,746.00	100.00%
	Fund: Title II Part A - 442	\$7,746.00	\$7,770.00	\$15,516.00	\$0.00	\$0.00	\$15,516.00	\$0.00	\$15,516.00	100.00%
444.1004.300.010.144	Title IV Part A 6/30/24	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
	Func: - 1004	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
	Fund: TITLE IV - 444	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
600.9000.001.401.199	RETIREMENT 1%	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,076.41)	\$17,076.41	\$0.00	\$17,076.41	0.00%
	Func: - 9000	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,076.41)	\$17,076.41	\$0.00	\$17,076.41	0.00%
	Fund: Payroll Deductions - 600	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,076.41)	\$17,076.41	\$0.00	\$17,076.41	0.00%
<b>Grand Total:</b>		<b>\$10,542,701.69</b>	<b>\$369,267.37</b>	<b>\$10,911,969.06</b>	<b>\$998,251.72</b>	<b>\$6,073,705.61</b>	<b>\$4,838,263.45</b>	<b>\$2,352,753.27</b>	<b>\$2,485,510.18</b>	<b>22.78%</b>

End of Report

# ***New Hartford Public Schools***

## ***2024-2025 Superintendent's Proposed Budget***

### **Board of Education**

**Timothy Klepps, Chairman**

**Tom Buzzi, Vice Chairman**

**Penny Miller, Secretary**

**Meagan Albert**

**Kelly O'Dell Longhi**

**Frank Rodenberg**

**Timothy Russell**

**Deirdre Tindall**

**Kristin Young**

**Jeffrey Sousa**

**Superintendent of Schools**

## New Hartford Public Schools Capital History

<b>2024-2025</b>	<b>\$285,515.00 (proposed)</b>
<b>2023-2024</b>	<b>\$171,000.00</b>
<b>2022-2023</b>	<b>\$250,000.00</b>
<b>2021-2022</b>	<b>\$163,000.00</b>
<b>2020-2021</b>	<b>\$71,500.00</b>
<b>2019-2020</b>	<b>\$110,500.00</b>
<b>2018-2019</b>	<b>\$113,000.00</b>
<b>2017-2018</b>	<b>\$33,000.00</b>
<b>2016-2017</b>	<b>\$89,000.00</b>
<b>2015-2016</b>	<b>\$95,461.42</b>
<b>2014-2015</b>	<b>\$80,600.00</b>
<b>2013-2014</b>	<b>\$30,800.00</b>
<b>2012-2013</b>	<b>\$139,399.00</b>
<b>2011-2012</b>	<b>\$85,000.00</b>
<b>2010-2011</b>	<b>\$150,000.00</b>
<b>2009-2010</b>	<b>\$88,038.00</b>
<b>2008-2009</b>	<b>\$331,318.00</b>
<b>2007-2008</b>	<b>\$165,995.00</b>
<b>2006-2007</b>	<b>\$138,194.00</b>

**New Hartford Public Schools  
Historical Budget Data**

<b>2024-2025</b>	<b>8.17% (proposed)</b>
<b>2023-2024</b>	<b>4.12%</b>
<b>2022-2023</b>	<b>1.99%</b>
<b>2021-2022</b>	<b>3.89%</b>
<b>2020-2021</b>	<b>2.25%</b>
<b>2019-2020</b>	<b>4.86%</b>
<b>2018-2019</b>	<b>1.60%</b>
<b>2017-2018</b>	<b>-1.84%</b>
<b>2016-2017</b>	<b>-0.08%</b>
<b>2015-2016</b>	<b>0.77%</b>
<b>2014-2015</b>	<b>-0.08%</b>
<b>2013-2014</b>	<b>1.00%</b>
<b>2012-2013</b>	<b>1.98%</b>
<b>2011-2012</b>	<b>1.71%</b>
<b>2010-2011</b>	<b>3.00%</b>
<b>2009-2010</b>	<b>2.07%</b>
<b>2008-2009</b>	<b>3.19%</b>
<b>2007-2008</b>	<b>3.29%</b>
<b>2006-2007</b>	<b>5.27%</b>

## 2024-2025 Superintendent's Proposed Budget Overarching Summary of Increases and Decreases

<b>Total Budget Increase</b>	<b>\$ 769,364.27</b>	<b>8.17%</b>
<b>Employee Salaries</b>		
Contractual increase + step	\$163,000.00	
<b>Employee Benefits</b>		
Health Insurance 11.6%	\$151,000.00	
<b>Improvement of Instruction</b>		
New literacy curriculum (resources, professional development and implementation)	\$35,000.00	
<b>Plant Operations</b>		
Maintenance, Supplies and Heating Oil	\$30,000.00	
<b>Pupil Transportation</b>		
Bus Contract for Reg Ed and Special Ed	\$86,800.00	
<b>Pupil Services</b>		
Staff salaries	\$323,000.00	
<b>Remaining Decreases</b>		
Grants - (projected)	-\$300,000.00	

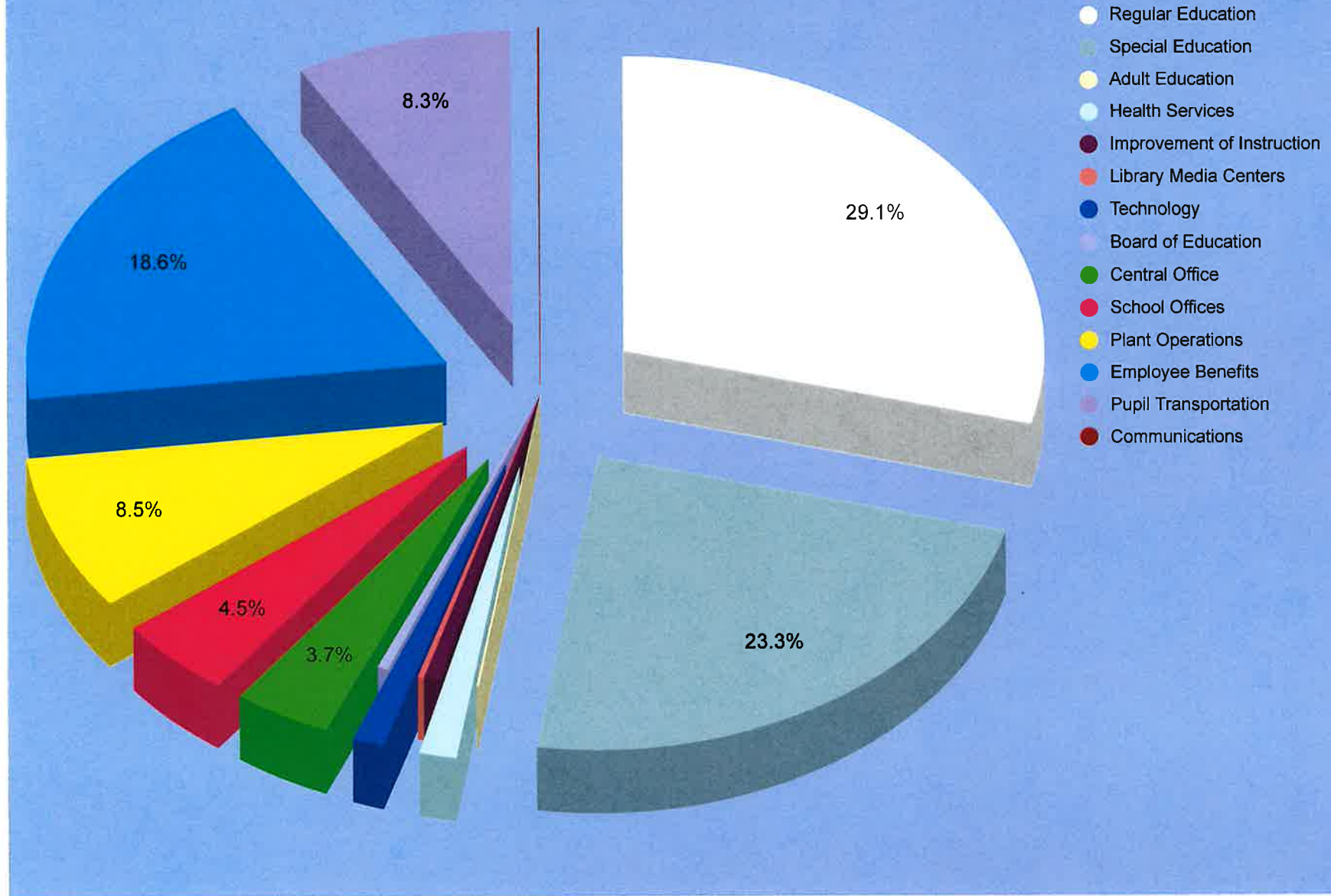
## 2024-2025 Superintendent's Proposed Budget Overarching Summary of Increases and Decreases

<b>Total Budget Increase</b>	<b><u>\$ 769,364.27</u></b>	<b>8.17%</b>
Employee benefits	-\$51,000.00	

## Budget Summary

		<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<u>Regular Education</u>	\$	2,886,120.77	\$2,961,653.00	\$ 75,532.23	2.6%
<u>Special Education</u>	\$	1,964,603.13	\$2,374,638.50	\$ 410,035.37	20.9%
<u>Adult Education</u>	\$	6,800.00	\$7,086.00	\$ 286.00	4.2%
<u>Health Services</u>	\$	142,165.00	\$145,143.00	\$ 2,978.00	2.1%
<u>Improvement of Instruction</u>	\$	38,250.00	\$62,750.00	\$ 24,500.00	64.1%
<u>Library Media Centers</u>	\$	20,854.00	\$25,002.00	\$ 4,148.00	19.9%
<u>Technology</u>	\$	153,858.00	\$123,672.00	\$ (30,186.00)	-19.6%
<u>Board of Education</u>	\$	40,325.00	\$41,225.00	\$ 900.00	2.2%
<u>Central Office</u>	\$	364,230.40	\$381,618.00	\$ 17,387.60	4.8%
<u>School Offices</u>	\$	443,787.92	\$457,741.00	\$ 13,953.08	3.1%
<u>Plant Operations</u>	\$	834,014.60	\$864,804.00	\$ 30,789.40	3.7%
<u>Employee Benefits</u>	\$	1,758,409.50	\$1,890,082.09	\$ 131,672.59	7.5%
<u>Pupil Transportation</u>	\$	759,032.00	\$845,836.00	\$ 86,804.00	11.4%
<u>Communications</u>	\$	5,600.00	\$6,250.00	\$ 650.00	11.6%
<u>Total</u>	\$	<u>9,418,050.32</u>	<u>\$10,187,500.59</u>	<u>\$ 769,450.27</u>	<u>8.17%</u>

What Percentage of the Entire Budget Does Each Account Represent?





## Enrollment and Class Sizes

	<u>2023-2024</u>	<u>Sections</u>	<u>FTE</u>	<u>Class Size</u>	<u>Projected 2024-2025</u>	<u>Sections</u>	<u>FTE</u>	<u>Class Size</u>
<b>Pre-School Program</b>	28	2	2.0	<u>14.0</u>	26	2	2.0	<u>13.0</u>
<b>Kindergarten</b>	62	4	4.0	<u>15.5</u>	60	4	4.0	<u>15.0</u>
<b>Grade 1</b>	54	3	3.0	<u>18.0</u>	62	4	4.0	<u>15.5</u>
<b>Grade 2</b>	64	4	4.0	<u>16.0</u>	54	3	3.0	<u>18.0</u>
<b>Grade 3</b>	51	3	3.0	<u>17.0</u>	64	4	4.0	<u>16.0</u>
<b>Grade 4</b>	63	3	3.0	<u>21.0</u>	51	3	3.0	<u>17.0</u>
<b>Grade 5</b>	58	3	3.0	<u>19.3</u>	63	3	3.0	<u>21.0</u>
<b>Grade 6</b>	76	4	4.0	<u>19.0</u>	58	3	3.0	<u>19.3</u>
<b><u>FTE Totals</u></b>	<b><u>456.0</u></b>	<b><u>26.0</u></b>	<b><u>26.0</u></b>	<b><u>17.5</u></b>	<b><u>438.0</u></b>	<b><u>26.0</u></b>	<b><u>26.0</u></b>	<b><u>16.8</u></b>

Per Pupil Expenditure:	2022-2023	2021-2022	2020-2021	2019-2020
Norfolk	\$31,691	\$30,452	\$26,562	\$25,974
Hartland	\$27,543	\$23,960	\$23,002	\$22,530
Colebrook	\$27,449	\$25,564	\$24,431	\$22,143
Region 7	\$25,453	\$24,360	\$22,648	\$20,443
Barkhamsted	\$23,978	\$23,370	\$21,904	\$19,778
<b>New Hartford</b>	<b>\$22,776</b>	<b>\$22,002</b>	<b>\$21,105</b>	<b>\$19,268</b>
Winchester	\$20,231	\$21,947	\$21,328	\$20,821

Enrollment		Avg. Class Size
2024-2025	438	16.8
2023-2024	455	17.5
2022-2023	442	17.6
2021-2022	438	17.2
2020-2021	421	16.8

## **Regular Education 1000**

### **111 Regular Education Professional Staff**

Contracted salaries for all classroom and special subject teachers such as media specialists, art, music, physical education, and Spanish.

### **112 Instructional Assistants**

Salaries for regular education instructional assistants, interventionists, and our Data Manager.

### **114 Substitutes**

Substitutes are needed for curriculum work, sick days, and professional days.

### **116 Teacher Stipends**

Additional contracted amounts paid to teachers for additional professional work done for the district. Such positions include: Faculty Chaperones at White Memorial, Teacher in Charge, Band Director, SRBI Member, Mentors, Climate Committee, Unified Sports, and Professional Development Presenters. The increase is due to contractual increases for paid teacher stipends per the 2023-2026 Teachers' Contract.

### **313 Curriculum Assessments**

DIBELS Reading Assessment and materials for universal screening K-3 (Dyslexia). STAR Assessments for Reading and Math.

**320 Extra Curricular Activities**

Expenses related to curriculum enrichment programs and includes contracted presentations.

**560 Tuitions**

Cost for our regular education students attending CREC Magnet Schools.

**591 Travel**

Mileage reimbursement to staff who travel between buildings and out of District.

**616 Teaching Supplies**

Supplies for all teachers including copy paper, all specials classes supplies, laminating materials, student whiteboards, etc.

**641 Textbooks/Resources**

Textbooks and consumable workbooks for all academic areas.

**642 Periodicals**

Students use a number of news periodicals across all subject areas.

**730 Equipment**

Cost of equipment needed in all subject areas and building resources. (Rugs, easels, recess equip)

Regular Education 1000

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>Under/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>%</u> <u>Variance</u>
<b><u>111 Regular Education Professional</u></b>							
Salaries	\$ 2,334,570.00	\$ 2,365,326.80	(\$30,756.80)	\$ 2,478,400.63	\$ 2,633,180.00	\$ 163,377.37	6.6%
Behavioral Health Grant					\$ 2,641,778.00		
					\$ (8,598.00)		
<b><u>112 Instructional Assistants</u></b>							
Salaries	\$ 136,899.00	\$ 136,657.50	\$241.50	\$ 164,195.14	\$ 125,058.00	\$ (39,137.14)	-23.8%
Projected Title I Grant				\$ 183,195.14	\$ 162,558.00		
Projected Title II Grant				\$ (14,000.00)	\$ (30,000.00)		
				\$ (5,000.00)	\$ (7,500.00)		
<b><u>114 Substitute Teachers</u></b>							
	\$ 57,400.00	\$ 85,573.80	(\$28,173.80)	\$ 59,000.00	\$ 62,360.00	\$ 3,360.00	5.7%
<b><u>115 Teacher in charge</u></b>							
	\$ 3,900.00	\$ 3,900.00	\$0.00	\$ 3,900.00		\$ (3,900.00)	-100.0%
<b><u>116 Teacher Stipends</u></b>							
	\$ 23,500.00	\$ 24,275.00	(\$775.00)	\$ 22,625.00	\$ 23,655.00	\$ 1,030.00	4.6%
Mentors	\$ 4,500.00			\$ 4,500.00	\$ 1,050.00		
SRBI	\$ 5,850.00			\$ 4,225.00	\$ 4,225.00		
White Memorial Faculty	\$ 4,200.00			\$ 4,200.00	\$ 5,250.00		
Band	\$ 1,650.00			\$ 1,650.00	\$ -		
Talented and Gifted	\$ 3,000.00			\$ 3,000.00	\$ 3,000.00		
Climate Committee	\$ 3,500.00			\$ 4,250.00	\$ 4,750.00		
Unified Sports	\$ 400.00			\$ 400.00	\$ 200.00		
Transfer Mentor					\$ 400.00		
Teacher in Charge					\$ 3,900.00		
PD presenter					\$ 300.00		
Toileting				\$ 400.00	\$ -		
Long Term Mentor Sub					\$ 80.00		
Yearbook					\$ 500.00		
<b><u>313 Curriculum Assessments</u></b>							
	\$ 6,525.00	11,444.00	(\$4,919.00)	\$ 6,100.00	\$ 6,500.00	\$ 400.00	6.6%
DIBELS (Reading)	\$ 4,825.00			\$ 4,200.00	\$ 4,350.00		
STAR (Reading & Math)	\$ 1,700.00	\$ 1,700.00		\$ -	\$ 6,500.00		
NWEA Map Growth				\$ 1,900.00	\$ -		

Regular Education 1000

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>Under/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b>Projected Small Town Right to Read Grant</b>					<b>\$ (4,350.00)</b>		
<b><u>320 Purchased Services</u></b>							
	\$ 13,300.00	\$ 10,795.04	\$2,504.96	\$ 14,200.00	\$ 12,500.00	\$ (1,700.00)	-12.0%
White Memorial Contract	\$ 2,600.00			\$ 3,400.00	\$ 3,200.00		
White Memorial Nurses	\$ 1,500.00			\$ 1,600.00	\$ 1,100.00		
Field Trips Extracurricular Programming	\$ 4,700.00			\$ 4,700.00	\$ 4,700.00		
Math Olympiad	\$ 500.00			\$ 500.00	\$ 500.00		
Grade 6 Musical	\$ 4,000.00			\$ 4,000.00	\$ 3,000.00		
<b><u>560 Tuitions</u></b>							
CREC Magnet Schools	\$ 75,000.00	\$ 75,663.00	(\$663.00)	\$ 45,000.00	\$ 45,000.00	\$ -	0.0%
<b><u>591 Travel</u></b>							
District Travel	\$ 2,500.00	\$ 1,380.36	\$1,119.64	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
<b><u>616 Teaching Supplies</u></b>							
	\$ 22,650.00	\$ 24,819.37	(\$2,169.37)	\$ 22,700.00	\$ 24,400.00	\$ 1,700.00	7.5%
Copy Paper/Laminating	\$ 4,350.00	\$ 6,614.07		\$ 4,500.00	\$ 4,600.00		
Art Supplies K-6	\$ 4,760.00	\$ 4,764.75		\$ 4,700.00	\$ 4,800.00		
Vocal Music Supplies K-6	\$ 1,700.00	\$ 1,691.30		\$ 1,500.00	\$ 1,600.00		
Instrumental Music Supplies	\$ 1,000.00	\$ 957.38		\$ 1,200.00	\$ 1,300.00		
Physical Education Supplies K-6	\$ 1,700.00	\$ 1,796.98		\$ 1,800.00	\$ 1,900.00		
Classroom Supplies	\$ 2,400.00	\$ 2,590.69		\$ 2,500.00	\$ 2,700.00		
Central Supplies	\$ 4,740.00	\$ 5,099.63		\$ 4,500.00	\$ 5,500.00		
Talented & Gifted Program Teaching	\$ 2,000.00	\$ 1,304.57		\$ 2,000.00	\$ 2,000.00		
<b><u>641 Textbooks/Resources</u></b>							
	\$ 26,583.00	\$ 98,134.56	(\$71,551.56)	\$ 64,500.00	\$ 23,100.00	\$ (41,400.00)	-64.2%
Spanish	\$ 500.00	\$ 469.11		\$ 500.00	\$ 600.00		
Language Arts	\$ 2,752.00	\$ 65,501.39		\$ 20,000.00	\$ 40,000.00		
Social Studies	\$ 2,500.00	\$ 1,841.89		\$ 3,000.00	\$ 3,000.00		
Reading (combined)	\$ 7,831.00	\$ 8,010.57		\$ 20,000.00			
Math	\$ 10,000.00	\$ 18,890.68		\$ 19,000.00	\$ 17,000.00		
Science	\$ 3,000.00	\$ 3,420.92		\$ 2,000.00	\$ 2,500.00		
<b>Projected Small Town Right to Read Grant</b>					<b>\$ (40,000.00)</b>		

Regular Education 1000

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>Under/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>642 Periodicals</u></b>							
Scholastic (Science & Social	\$ 3,200.00	\$ 2,793.94	\$406.06	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%
<b><u>730 Equipment</u></b>							
	\$ 1,200.00	\$ 1,137.50	\$62.50	\$ 500.00	\$ 900.00	\$ 400.00	80.0%
<b><u>Grand Total</u></b>	<b><u>\$ 2,707,227.00</u></b>	<b><u>\$ 2,841,900.87</u></b>	<b><u>\$ (134,673.87)</u></b>	<b><u>\$ 2,886,120.77</u></b>	<b><u>\$ 2,961,653.00</u></b>	<b><u>\$ 75,532.23</u></b>	<b><u>2.6%</u></b>

# Special Education 1200

## **111 Special Education Professional Staff**

Contracted salaries and increases for all special education teachers including speech language therapists, school psychologists, and social workers.

## **111 Director of Student Services**

Salary for the Director of Special Education who supervises and supports resources for all aspects of Special Education compliance, training, academic supports and related services. This role also supervises nursing staff, Section 504, Title IX, English Language Learners, Preschool, and McKinney Vento Liaison.

## **112 Special Education Paraeducators**

Paraprofessionals work directly with our students with special needs requiring individualized academic and behavioral support. Stipends are provided for toileting responsibilities, attending professional development, Crisis Team Intervention, and obtaining a Bachelor's Degree or higher as per the Paraprofessional Contract.

## **114 Special Education Para Substitutes**

Special Education Tutor Substitutes are paid \$115/day.

## **112 Special Education Administrative Assistant**

Ensures the smooth and efficient operation of the planning, organization, coordination, administration/state reporting, and the management of IEPs and 504s.

## **311 Homebound Instruction**

Homebound instruction is a special education placement designed to ensure the continuity of a student's education. At times, a student with a disability may present with a condition that will cause an absence from school for at least 10 consecutive school days, or the child's condition is such that he/she may be absent for short repeated periods of time. This placement determination is made in collaboration with a doctor and is a planning and placement team (PPT) decision.

## **312 Pupil Services--Therapies**

Individualized student needs may require therapeutic services such as occupational therapy, physical therapy, speech and language, counseling, audiological supports, and behavioral consultation. Providing comprehensive supports enables the district to meet student needs in their home school and may decrease the need to place students outside of the district. This line also accounts for related services of special education students attending magnet schools and extended school year program. The District does receive IDEA grant funding to supplement these therapeutic costs.



### **313 Pupil Services—Evaluations and Other Services**

At times, students with disabilities may require other outside services such as Independent Educational Evaluations. These types of evaluations could include: neuropsychological, central auditory processing, achievement, and functional/environmental behavior assessments. Depending on the scope of individualized need, these evaluations are often provided by specialists inside and outside of the district.

### **314 Testing Supplies**

In order to determine eligibility for special education, the planning and placement team conducts a comprehensive evaluation. A comprehensive evaluation may include: cognitive, academic, language, behavioral, and motor evaluations. Eligibility is reviewed and determined every three years via the planning and placement team process. Evaluations must be updated as new versions come out. This ensures that the district is able to meet student needs using testing that is considered both valid and reliable.

### **324 In-Service**

Training in research based best practices in both math and literacy. Additionally, some of our students require additional outside support and/or consultation services throughout the year. This may include behavioral consultation, training in assistive technology and use in the educational environment, or in the development of safety plans. Certified and non-certified staff members are provided with de-escalation and crisis intervention training.

### **560 Outside Tuitions**

Reflects increased costs for our special education students participating in necessary programs to maintain progress and prevent substantial regression. The line also includes those costs associated with outplacements for children with severe special education needs. The Town of New Hartford receives reimbursement for a portion of high cost outplacements, not the BOE.

### **616 Teaching Supplies**

Specific supplies needed for our students with special needs. This includes structured literacy workbooks, math/reading manipulatives, visual and auditory supports. Pre-K screening costs and supplies.

### **690 Office Supplies**

Supplies needed by the office of Student Services.

**730 Equipment**

Students with special needs may require adaptive equipment and assistive technology as determined by the PPT process.

**890 Professional Dues**

Costs associated with membership dues in regional and national organizations that support special educational personnel.

Special Education 1200

		<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b>Personnel</b>								
<b>111 Special Education Professional Staff</b>								
Salaries	\$	812,292.00	\$ 803,629.91	\$8,662.09	\$ 840,750.60	\$ 1,041,482.40	\$ 200,731.80	23.9%
IDEA 611 Grant	\$	(51,000.00)			\$ (53,000.00)	\$ (54,000.00)		
<b>111 Director of Student Services</b>								
Salary	\$	118,235.00	\$ 108,182.50	\$10,052.50	\$ 120,600.00	\$ 123,012.00	\$ 2,412.00	2.0%
<b>112 Special Education Paraeducator</b>								
Salaries	\$	464,827.00	\$ 475,339.83	(\$10,512.83)	\$ 475,730.49	\$ 599,155.10	\$ 123,424.61	25.9%
Stipends	\$	462,377.00			\$ 561,353.68	\$ 597,405.10		
Projected IDEA 619 Grant	\$	6,450.00			\$ 4,750.00	\$ 6,750.00		
ARP ESSER Exp 9/30/24	\$	(4,000.00)			\$ (4,000.00)	\$ (5,000.00)		
ESSER II Exp 6/30/23					\$ (84,107.87)	\$ -		
					\$ (2,265.32)	\$ -		
<b>114 Special Education Paraeducator Substitutes</b>								
Salaries	\$	4,500.00	\$ 9,301.10	(\$4,801.10)	\$ 6,000.00	\$ 7,500.00	\$ 1,500.00	25.0%
<b>112 Special Education Administrative Assistant</b>								
Salary	\$	44,983.00	\$ 41,864.02	\$3,118.98	\$ 45,887.04	\$ 47,264.00	\$ 1,376.96	3.0%
<b>311 Homebound Instruction</b>								
Academic Instruction	\$	1,000.00	\$ -	\$1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
<b>312 Pupil Services--Therapies</b>								
Assistive Technology Consultation	\$	65,000.00	\$ 83,896.50	(\$18,896.50)	\$ 30,000.00	\$ 81,000.00	\$ 51,000.00	170.0%
CREC Regio Magnet Services	\$	6,000.00			\$ 6,000.00	\$ 6,000.00		
Occupational Therapy	\$	55,000.00			\$ 25,000.00	\$ 25,000.00		
BCBA	\$	39,000.00			\$ 41,000.00	\$ 83,500.00		
Physical Therapy	\$	15,000.00			\$ 16,000.00	\$ 15,000.00		
Registered Behavior Tech						\$ 10,000.00		
ARPA School Mental Health Specialist						\$ 54,000.00		
Projected IDEA 611 Grant	\$	(52,584.00)			\$ (53,000.00)	\$ (54,500.00)		
Projected IDEA 619 Grant	\$	(4,955.00)			\$ (5,000.00)	\$ (4,000.00)		

Special Education 1200

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>313 Pupil Services--Evaluations and Other Services</u></b>							
	\$ 20,000.00	\$ 17,042.75	\$2,957.25	\$ 26,000.00	\$ 26,000.00	\$ -	0.0%
Private Independent Evals	\$ 10,500.00			\$ 25,000.00	\$ 25,000.00		
IEP Direct	\$ 8,500.00			\$ -			
Gifted & Talented Testing	\$ 1,000.00			\$ 1,000.00	\$ 1,000.00		
<b><u>314 Testing Supplies</u></b>							
Evaluation Materials	\$ 5,000.00	\$ 10,749.85	(\$5,749.85)	\$ 10,000.00	\$ 17,500.00	\$ 7,500.00	75.0%
<b><u>324 Inservice</u></b>							
	\$ 7,950.00	\$ 2,622.63	\$5,327.37	\$ 10,200.00	\$ 2,500.00	\$ (7,700.00)	-75.5%
Behavior & Academic Consulting	\$ 3,000.00			\$ 3,000.00	-		
Crisis Prevention Institute (CPI)	\$ 2,500.00			\$ 4,200.00	\$ 2,500.00		
CT-SEDS-New IEP Integration with Powersch	\$ 2,450.00			\$ 3,000.00	\$ -		
<b><u>560 Tuitions</u></b>							
	\$ 395,028.00	\$ 328,042.80	\$66,985.20	\$ 394,000.00	\$ 420,000.00	\$ 26,000.00	6.6%
Outplacements	\$ 380,028.00			\$ 374,000.00	\$ 388,000.00		
Extended School Year (ESY)	\$ 20,000.00			\$ 20,000.00	\$ 32,000.00		
<b><u>616 Teaching Supplies</u></b>							
	\$ 500.00	\$ 3,860.83	(\$3,360.83)	\$ 1,000.00	\$ 4,000.00	\$ 3,000.00	300.0%
<b><u>690 Office Supplies</u></b>							
	\$ 500.00	\$ 504.47	(\$4.47)	\$ -	\$ 550.00	\$ 550.00	100.0%
<b><u>730 Equipment</u></b>							
	\$ 3,000.00	\$ 3,934.71	(\$934.71)	\$ 3,000.00	\$ 3,200.00	\$ 200.00	6.7%
Assistive Equipment							

Special Education 1200

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>890 Professional Dues</u></b>							
	\$ 435.00	\$ 450.00	(\$15.00)	\$ 435.00	\$ 475.00	\$ 40.00	9.2%
ConnCASE	\$ 250.00			\$ 250.00	\$ 275.00		
Litchfield County Director of Special Educatic	\$ 185.00			\$ 185.00	\$ 200.00		
<b><u>Grand Total</u></b>	<b>\$ 1,943,250.00</b>	<b>\$ 1,889,421.90</b>	<b>\$ 53,828.10</b>	<b>\$ 1,964,603.13</b>	<b>\$ 2,374,638.50</b>	<b>\$ 410,035.37</b>	<b>20.9%</b>

## **Adult Education 1300**

### **560 Adult Education**

New Hartford's contribution toward regional adult education costs delivered through EdAdvance.

Adult Education

		<u>2022-2023</u>	<u>2022-2023</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>				
<u>560 Adult Education</u>												
<u>Grand Total</u>	\$	<u>6,615.00</u>	\$	<u>6,680.00</u>	<u>(\$65.00)</u>	\$	<u>6,800.00</u>	\$	<u>7,086.00</u>	\$	<u>286.00</u>	<u>4.2%</u>

## **Health Services 2130**

### **112 Nurses' Salaries**

Each of our schools employs a full time nurse.

### **113 Overtime**

Student needs that arise after the school day.

### **114 Nurse Substitutes**

Nurse substitutes are paid \$160.00/day.

### **316 School Medical Advisor**

Each school district must employ a medical advisor. School nurses regularly consult with this doctor regarding medical questions and emergencies that may arise.

### **690 Health Supplies**

General medical supplies for all schools.

### **730 Equipment**

The cost of equipment needed in the nurses' offices.



Health Services

2130

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>112 Nurses' Salaries</u></b>	\$ 129,626.00	\$ 132,774.25	(\$3,148.25)	\$ 133,165.00	\$ 135,168.00	\$ 2,003.00	1.5%
				\$ 132,165.00	\$ 133,168.00		
Lead Nurse Stipend	\$ 1,000.00			\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	100.0%
<b><u>113 Overtime</u></b>					\$ 500.00	\$ 500.00	
<b><u>114 Nurse Substitutes</u></b>	\$ 2,000.00	\$ 3,600.00	(\$1,600.00)	\$ 2,000.00	\$ 3,500.00	\$ 1,500.00	75.0%
<b><u>316 School Medical Advisor</u></b>	\$ 3,000.00	\$ 3,000.00	\$0.00	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%
<b><u>690 Health Supplies</u></b>	\$ 2,800.00	\$ 1,769.34	\$1,030.66	\$ 3,500.00	\$ 2,500.00	\$ (1,000.00)	-28.6%
<b><u>730 Equipment</u></b>	\$ 550.00	\$ 256.00	\$294.00	\$ 500.00	\$ 475.00	\$ (25.00)	-5.0%
<b><u>Grand Total</u></b>	<b><u>\$ 137,976.00</u></b>	<b><u>\$ 141,399.59</u></b>	<b><u>(\$3,423.59)</u></b>	<b><u>\$ 142,165.00</u></b>	<b><u>\$ 145,143.00</u></b>	<b><u>\$ 2,978.00</u></b>	<b><u>2.1%</u></b>

## **Improvement of Instruction 2210**

### **322 Tuition Reimbursement Program**

The teachers' contract requires that \$10,000 be placed in this account annually for costs associated with teachers seeking additional education at the graduate and post-graduate level.

### **324 Professional Development**

Staff participate in district-wide collaborative professional learning sessions that focus on curriculum, instruction and assessment throughout the school year. This also covers registration costs for all out-of-district conferences and professional learning experiences.

### **325 Curriculum Work**

As outlined in our 5 year curriculum plan, our curriculum is continuously updated to reflect the state standards and the implementation high quality instructional resources. This line covers the cost for staff to participate in curriculum meetings/work throughout the year and the cost of summer work for staff, including the curriculum coach.

### **590 Purchased Services/Student Recognition**

Costs associated with the Litchfield County Superintendents' Student Recognition Dinner. Other expenses include the costs for the DARE Program/Awards and Teacher/Student Recognition.

### **593 Printing**

The cost of producing booklets or brochures.

### **617 Curriculum Materials**

Materials are needed to facilitate our planned professional development, curriculum revision work, and implementation of high quality instructional materials to support all learners.

### **618 Innovative Teaching (replaced by 618 Curriculum Based Online Resources)**

Innovative teaching moved to Curriculum Materials. Annual online subscriptions and software to support our curriculum.

### **619 Professional Development Library**

Resources are purchased for the professional development libraries at each of the three schools based on teacher and curriculum needs.

### **890 Professional Dues**

Our Curriculum Coach holds professional memberships in educational organizations focused on instructional and curriculum change (Connecticut Reading Association).

Improvement of Instruction      2210

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>322 Tuition Reimbursement Program</u></b>							
	\$ 10,000.00	\$ 2,000.00	\$8,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	0.0%
<b><u>324 Professional Development</u></b>							
	\$ 12,000.00	\$ 16,357.08	(\$4,357.08)	\$ 5,000.00	\$ 5,000.00	\$ -	0.0%
				\$ 25,000.00	\$30,000.00		
Projected REAP Grant				\$ (10,000.00)	\$ (10,000.00)		
Projected Title IV Grant				\$ (10,000.00)	\$ (2,000.00)		
ARP Right to Read Grant					\$ (13,000.00)		
<b><u>325 Curriculum Work</u></b>							
	\$ 10,000.00	\$ 13,002.76	(\$3,002.76)	\$ 15,000.00	\$ 12,000.00	\$ (3,000.00)	-20.0%
				\$ 25,000.00	\$ 23,000.00		
Projected REAP Grant				\$ (10,000.00)	\$ (10,000.00)		
Projected Title IV Grant					\$ (1,000.00)		
<b><u>590 Purchased Services/Teacher &amp; Student Recognition</u></b>							
	\$ 1,000.00	\$ 1,000.00	\$0.00	\$ 1,500.00	\$ 1,000.00	\$ (500.00)	-33.3%
<b><u>593 Printing</u></b>							
	\$ 250.00	\$ 241.26	\$8.74	\$ 300.00	\$ 250.00	\$ (50.00)	-16.7%
<b><u>617 Curriculum Materials</u></b>							
	\$ 4,500.00	\$ 8,145.12	(\$3,645.12)	\$ 4,500.00	\$ 5,000.00	\$ 500.00	11.1%
<b><u>618 Innovative Teaching -&gt; Curriculum Software</u></b>							
	\$ 500.00	\$ 349.23	\$150.77	\$ 500.00	\$ 28,500.00	\$ 28,000.00	5600.0%
					\$30,000.00		
Projected REAP Grant					-\$1,500.00		
<b><u>619 Professional Development Library</u></b>							
	\$ 1,000.00	\$ 839.07	\$160.93	\$ 800.00	\$ 900.00	\$ 100.00	12.5%
<b><u>890 Professional Dues</u></b>							
	\$ 624.00	\$ 35.00		\$ 650.00	\$ 100.00	\$ (550.00)	-84.6%
<b><u>Grand Total</u></b>	<b><u>\$ 39,874.00</u></b>	<b><u>\$ 41,969.52</u></b>	<b><u>(\$2,095.52)</u></b>	<b><u>\$ 38,250.00</u></b>	<b><u>\$ 62,750.00</u></b>	<b><u>\$ 24,500.00</u></b>	<b><u>64.1%</u></b>

## **Library Media Centers 2220**

### **611 Audio Visual Repairs**

Annual maintenance and repairs for library equipment.

### **612 Media Services and Supplies**

Materials for book repairs, barcode covers, spine labels, curriculum supplies, STEM Materials, and book processing needs.

### **730 Audio Visual Supplies**

Supplies for audio-visual equipment.

### **619 Instructional Supplies**

Supplies such as markers, paper, pencils, glue, construction paper, and folders, etc.

### **641 Online Subscriptions**

Annual subscription costs for online software (Alexandria, Tynker, Capstone, Typing Club).

**642 Library Periodicals**

Annual subscription costs for periodicals.

**643 Library and Reference Books**

Update, replace and add to library collection. This is an area where we must continue to make an effort to improve to meet curriculum demands as well as to provide up-to-date resources for our students and staff.

**730 Library Equipment**

Purchasing costs for new audio-visual equipment such as projectors, headphones, listening centers, book carts, and display shelving.

**890 Professional Dues**

Membership in a number of professional organizations for our Library Media Specialist. It also covers the cost for their attendance at a children's literature conference, annual conferences for state professional organizations, and other professional development opportunities needed to support our information literacy services.

Library Media Centers      2220

		<u>2022-2023</u>	<u>2022-2023 Actual</u>	<u>Under/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>611 Audio Visual Repairs</u></b>	\$	100.00	\$ -	\$100.00	\$ 100.00	\$ 100.00	\$ -	0.0%
<b><u>612 Media Services and Supplies</u></b>	\$	4,000.00	\$ 3,476.55	\$523.45	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00	40.0%
<b><u>613 Audio Visual Supplies</u></b> combined w/612	\$	1,100.00		\$1,100.00	\$ 1,000.00		\$ (1,000.00)	-100.0%
<b><u>619 Instructional Supplies</u></b>	\$	400.00	\$ 200.00	\$200.00	\$ 400.00	\$ 550.00	\$ 150.00	37.5%
<b><u>641 Online Subscriptions</u></b>	\$	12,500.00	\$ 2,399.00	\$10,101.00	\$ 11,000.00	\$ 15,350.00	\$ 4,350.00	39.5%
<b><u>642 Library Periodicals</u></b>	\$	1,675.00	\$ 1,171.72	\$503.28	\$ 1,425.00	\$ 1,375.00	\$ (50.00)	-3.5%
<b><u>643 Library and Reference Books</u></b>	\$	4,750.00	\$ 1,140.34	\$3,609.66	\$ 3,250.00	\$ 2,600.00	\$ (650.00)	-20.0%
<b><u>730 Library Equipment</u></b>	\$	500.00	\$ 604.93	(\$104.93)	\$ 500.00	\$ 700.00	\$ 200.00	40.0%
<b><u>890 Professional Dues</u></b>	\$	679.00	\$ 130.00	\$549.00	\$ 679.00	\$ 827.00	\$ 148.00	21.8%
BER Children's Lit. Conf.	\$	229.00			\$ 229.00	\$ 295.00		
ALA/AASL Membership & C	\$	180.00			\$ 180.00	\$ 227.00		
CASL	\$	140.00			\$ 140.00	\$ 175.00		

**Library Media Centers      2220**

		<u>2022-2023</u>	<u>2022-2023 Actual</u>	<u>Under/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
CT Lib. Consort. Dist. Mem.	\$	130.00			\$ 130.00	\$ 130.00		
						\$ 25,002.00		
<b><u>Grand Total</u></b>	<b>\$</b>	<b><u>25,704.00</u></b>	<b>\$ <u>9,122.54</u></b>	<b>\$ <u>16,581.46</u></b>	<b>\$ <u>20,854.00</u></b>	<b><u>\$ 25,002.00</u></b>	<b>\$ <u>4,148.00</u></b>	<b><u>19.9%</u></b>



## **Technology 2230**

### **112 Technical Systems Support**

The salary of our technical support specialist who manages each of the infrastructure of our network systems for the school district and performs regular updates on our servers.

### **321 Technical Licenses**

The cost of our annual support agreements, antivirus subscriptions, additional operating system licensing and upgrades.

### **324 Professional Development**

Professional workshops for technical support.

### **407 Technical Supplies, Maintenance, and Repairs**

Ink, toner, and printing supplies for day-to-day needs, as well as maintenance supplies and repair parts for computers.

### **617 Curriculum Based On-Line Resources**

Moved to Improvement of Instruction (Curriculum Software).

### **690 Instructional Supplies**

Supplies for teachers and computer lab instruction such as batteries, headsets, mouse pads, etc.

### **730 Technical Equipment**

Updating technology equipment for students and teachers (laptops, document cameras, etc).

### **890 Professional Dues**

Ongoing membership in a number of professional organizations for our technology staff, in addition to expenses for attendance at annual conferences for state professional organizations.

**Technology 2230**

	<u>2022-2023</u>	<u>2022-2023</u>	<u>(Under)/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<u>Technical Systems</u>							
<u>112 Support</u>	\$ 69,076.00	\$ 69,076.00	\$0.00	\$ 70,458.00	\$ 72,572.00	\$ 2,114.00	3.0%
<u>321 Technical Licenses</u>	\$ 13,200.00	\$ 12,947.21	\$252.79	\$ 14,000.00	\$ 14,500.00	\$ 500.00	3.6%
<u>324 Professional</u>	\$ 1,500.00	\$ 1,491.20	\$8.80	\$ 1,800.00	\$ 1,500.00	\$ (300.00)	-16.7%
<u>Technical Supplies, Maintenance, and</u>							
<u>407 Repairs</u>	\$ 25,750.00	\$ 24,195.19	\$1,554.81	\$ 26,000.00	\$ 26,500.00	\$ 500.00	1.9%
<u>617 Curriculum Based Online Resources</u>	\$ 35,312.00	\$ 39,788.33	(\$4,476.33)	\$ 33,000.00	\$ -	\$ (33,000.00)	-100.0%
<u>690 Instructional Supplies</u>	\$ 300.00	\$ 18.07	\$281.93	\$ 200.00	\$ 200.00	\$ -	0.0%
<u>730 Technical Equipment</u>	\$ 6,825.00	\$ 6,615.75	\$209.25	\$ 8,000.00	\$ 8,000.00	\$ -	0.0%
<u>890 Professional Dues</u>	\$ 400.00	\$ -	\$400.00	\$ 400.00	\$ 400.00	\$ -	0.0%
<u>Grand Total</u>	<u>\$ 152,363.00</u>	<u>\$ 154,131.75</u>	<u>(\$2,267.00)</u>	<u>\$ 153,858.00</u>	<u>\$ 123,672.00</u>	<u>\$ (30,186.00)</u>	<u>-19.6%</u>

## **Board of Education 2310**

### **112 Board of Education Meeting Minutes**

Paid position to record the Board of Education meeting minutes.

### **314 Legal Fees**

Legal consultation is necessary throughout the year on various educational matters such as contract negotiations (3 upcoming).

### **689 Recognition and Hospitality for the District**

Recognition that demonstrates individual value. Leverages culture, service and products (celebration of life, offering sympathy, honoring staff, etc.)

### **690 Supplies and Materials**

Costs associated with Board of Education meetings/materials.

### **890 Professional Dues**

The New Hartford Board of Education holds memberships in several statewide and national organizations. This allows for important networking and shared services.

## Board of Education

2310

	<u>2022-2023</u>	<u>2022-2023</u>	<u>(Under)/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<u>Board of Education</u>							
<u>112 Meeting Minutes</u>							
	\$ 1,200.00	\$ 1,200.00	\$0.00	\$ 1,625.00	\$ 1,625.00	\$ -	0.0%
<u>314 Legal Fees</u>							
	\$ 28,000.00	\$ 44,078.00	(\$16,078.00)	\$ 30,000.00	\$ 30,000.00	\$ -	0.0%
<u>689 Recongition and Hospitality</u>					\$ 1,000.00	\$ 1,000.00	100%
<u>690 Supplies and Materials</u>							
	\$ 1,000.00	\$ 1,042.19	(\$42.19)	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
<u>890 Professional Dues</u>							
	\$ 8,500.00	\$ 11,770.47	(\$3,270.47)	\$ 7,700.00	\$ 7,600.00	\$ (100.00)	-1.3%
CABE	\$ 5,850.00			\$ 6,000.00	\$ 6,500.00		
Edavance	\$ 650.00			\$ 700.00	\$ 600.00		
Fingerprinting	\$ 2,000.00			\$ 1,000.00	\$ 500.00		
<u>Grand Total</u>	<u>\$ 38,700.00</u>	<u>\$ 58,090.66</u>	<u>(\$19,390.66)</u>	<u>\$ 40,325.00</u>	<u>\$ 41,225.00</u>	<u>\$ 900.00</u>	<u>2.2%</u>

## **Central Office 2320**

### **111 Superintendent of Schools**

The salary of the district's Superintendent of Schools.

### **112 Fiscal Services Administrative Assistant**

The Fiscal Services Administrative Assistant works with the Superintendent of Schools to plan, direct, organize, coordinate and manage a broad range of financial and business management services for the New Hartford Public Schools.

### **112 Administrative Assistant**

In addition to being the Administrative Assistant for the Superintendent, the Administrative Assistant coordinates many of the required state reports. This role also manages district grants with district Directors.

### **112 Bookkeeper**

The Bookkeeper works with the Superintendent and the Fiscal Services Administrator to coordinate and manage a broad range of fiscal services and accounting tasks including: accounts payable, accounts receivable, and reconciliations.

### **113 Overtime**

Overtime is paid to the Central Office staff, as needed, for extra hours worked each year.

### **320 Purchased Professional Services**

Cost for an outside source to prepare the EFS (Formerly the ED001), the end of the year state report, and work with the town's independent accountant.

### **324 Professional Development**

Professional workshops and conferences for the Central Office.

**642 Educational Periodicals**

Subscriptions to educational reading materials.

**690 Office Supplies**

General supplies for the Central Office.

**693 Data Processing Services and Supplies**

Data processing supplies and services.

**730 Equipment**

Office equipment purchased or replaced.

**890 Professional Dues**

The Superintendent holds memberships in several statewide and national organizations. This also allows for important networking and shared services. CAPSS, LCSA, CASBO, AASA.

Central  
Office

2320

		<u>2022-2023</u>	<u>2022-2023 Actual</u>	<u>(Under) /Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<u>111 Superintendent of Schools</u>	\$	170,254.00	\$ 189,404.03	(\$19,150.03)	\$ 180,250.00	\$ 185,657.00	\$ 5,407.00	3.0%
<u>112 Fiscal Services Assistant</u>	\$	61,859.00	\$ 65,190.08	(\$3,331.08)	\$ 63,086.40	\$ 67,000.00	\$ 3,913.60	6.2%
<u>112 Administrative Assistant</u>	\$	58,261.00	\$ 55,223.73	\$3,037.27	\$ 68,265.60	\$ 73,257.00	\$ 4,991.40	7.3%
<u>112 Bookkeeper</u>	\$	32,038.00	\$ 31,481.49	\$556.51	\$ 32,678.40	\$ 33,659.00	\$ 980.60	3.0%
<u>113 Overtime</u>	\$	1,000.00	\$ 3,311.23	(\$2,311.23)	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	100.0%
<u>320 Purchased Professional Services</u>	\$	5,500.00	\$ 6,615.56	(\$1,115.56)	\$ 6,000.00	\$ 5,000.00	\$ (1,000.00)	-16.7%
<u>324 Professional Development</u>	\$	1,000.00	\$ 1,350.00	(\$350.00)	\$ 3,000.00	\$ 3,500.00	\$ 500.00	16.7%
<u>593 Printing</u>	\$	250.00	\$ 250.00	\$0.00	\$ 250.00		\$ (250.00)	-100.0%
<u>642 Educational Periodicals</u>	\$	250.00	\$ 97.00	\$153.00	\$ 200.00	\$ 200.00	\$ -	0.0%
<u>690 Office Supplies</u>	\$	2,560.00	\$ 2,953.78	(\$393.78)	\$ 3,000.00	\$ 3,500.00	\$ 500.00	16.7%

Central  
Office

2320

	<u>2022-2023</u>	<u>2022-2023 Actual</u>	<u>(Under) /Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<u>693 Data Processing Services and Supplies</u>	\$ 2,000.00	\$ 1,964.38	\$35.62	\$ 2,500.00	\$ 2,000.00	\$ (500.00)	-20.0%
<u>730 Equipment</u>	\$ 325.00	\$ 647.77	(\$322.77)	\$ 400.00	\$ 500.00	\$ 100.00	25.0%
<u>890 Professional Dues</u>	\$ 3,500.00	\$ 6,498.00	(\$2,998.00)	\$ 3,600.00	\$ 5,345.00	\$ 1,745.00	48.5%
<u>Grand Total</u>	<u>\$ 338,797.00</u>	<u>\$ 364,987.05</u>	<u>\$ (26,190.05)</u>	<u>\$ 364,230.40</u>	<u>\$ 381,618.00</u>	<u>\$ 17,387.60</u>	<u>4.8%</u>



## **School Offices 2410**

### **111 Salaries**

Salaries of our two (2) building principals inclusive of stipends.

### **112 School Secretaries**

Salaries for the three Administrative Assistants at ANT, BAK, and NHE and part time Clerical Aide at Antolini.

### **113 Secretary Substitutes**

Secretary substitutes are needed when our secretaries are out due to sickness or training.

### **114 Substitute Coordinator**

Stipend for the coordination of substitutes for all three schools.

### **591 Travel Reimbursement**

Mileage reimbursement to Administrators.

### **690 Office Supplies**

All general supplies for school buildings.

### **730 Equipment**

Equipment for our school offices to be purchased or replaced. (Walkies, etc)

**890 Professional Dues**

Our administration holds memberships in several statewide and national organizations for professional growth, education, and networking (Association for Supervision Curriculum and Development, Connecticut Association of Superintendents, National Association of Elementary School Principals, National School Development Council).

School Offices 2410

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>111 Administrators' Salaries</u></b>							
	\$ 261,256.00	\$ 267,554.70	(\$6,298.70)	\$ 266,441.00	\$ 273,729.00	\$ 7,288.00	2.7%
Principals	\$ 259,256.00			\$ 264,441.00	\$ 269,729.00		
Team Facilitator	\$ 1,000.00			\$ 1,000.00	\$ 1,000.00		
Stipend - Superintendent-in-Charge	\$ 1,000.00			\$ 1,000.00	\$ 1,000.00		
Stipend- Doctorate					\$ 2,000.00		
<b><u>112 Administrative Assistants'/Secretaries' Salaries</u></b>							
	\$ 153,481.00	\$ 158,223.35	(\$4,742.35)	\$ 165,096.92	\$ 167,112.00	\$ 2,015.08	1.2%
				\$ 160,271.92	\$ 162,289.00		
Substitute Coordinator Stipend				\$ 4,825.00	\$ 4,823.00		
<b><u>113 Secretary Substitutes</u></b>							
	\$ 1,500.00	\$ 3,108.18	(\$1,608.18)	\$ 3,500.00	\$ 3,500.00	\$ -	0.0%
<b><u>591 Travel</u></b>					\$ 1,500.00	\$ 1,500.00	100%
<b><u>690 Office Supplies</u></b>							
	\$ 5,000.00	\$ 4,662.07	\$337.93	\$ 5,000.00	\$ 5,700.00	\$ 700.00	14.0%
<b><u>730 Equipment</u></b>							
	\$ 2,000.00	\$ 5,450.68	(\$3,450.68)	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	100.0%
<b><u>890 Professional Dues</u></b>							
	\$ 1,230.00	\$ 600.00	\$630.00	\$ 1,250.00	\$ 1,200.00	\$ (50.00)	-4.0%
<b><u>Grand Total</u></b>	<b>\$ 424,467.00</b>	<b>\$ 439,598.98</b>	<b>\$ (15,131.98)</b>	<b>\$ 443,787.92</b>	<b>\$ 457,741.00</b>	<b>\$ 13,953.08</b>	<b>3.1%</b>

## **Plant Operations 2600**

### **112 Custodian Salaries**

Salaries and contracted increases of four (4) building custodians and one part time custodian, inclusive of stipends for Lead Custodian and longevity.

### **113 Overtime**

Our custodians are paid for all overtime services, i.e., snow removal, school & community events. During the winter, one custodian is paid to inspect all the buildings each weekend.

### **114 Part-Time Summer Custodians**

Summertime assistance for thorough cleaning to prepare our buildings for fall opening.

### **115 Substitute Custodians**

Custodial substitutes are needed when our custodians are out due to sickness or additional training.

### **402 Utilities**

Pays for waste removal and electricity at each of our buildings. Includes city water at NHE.

### **406 Emergency Repairs**

Plumbing, HVAC, security, and all unanticipated repairs throughout the year at each of our buildings.

**407 Building Maintenance**

Multiple maintenance projects/replacements necessary at each building as requested by each principal. (Doors, locks, fixtures, furntiure)

**408 Service Contracts**

Multiple services necessary districtwide.

**431 Equipment Repair**

Lawn mowers, snow blowers, floor machines, and other heavy duty equipment.

**532 Communications**

Cost for phone service in our buildings and Central Office.

**533 Internet Service Provider**

Internet service provider and our website service providers and fees for CEN (Connecticut Education Network) for use of their network.

**590 Property and Liability Insurance**

Multiple insurances.

**691 Maintenance Supplies**

Maintenance supplies for all three schools. The lead custodian prepares a comprehensive list of necessary supplies.

**692 Heating Oil**

Our three buildings use approximately 35,000 gallons of oil each year at an approximate price of \$3.00 a gallon. Purchased via multi-district consortium.

**694 Propane Fuel**

Our school kitchens and the modular classrooms at Bakerville Consolidated School use propane fuel. NHE utilizes propane for heating certain areas of the school.

**731 Leases and Copying**

Maintenance agreements for four (4) copy machines and the Pitney Bowes Mail Meter.

**Plant Operations      2600**

		<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>Variance</u>
<b><u>112 Custodian Salaries</u></b>								
	\$	262,052.00	\$ 263,975.06	(\$1,923.06)	\$ 264,249.60	\$ 276,270.00	\$ 12,020.40	4.5%
Salaries	\$	258,752.00			\$ 260,949.60	\$ 272,970.00		
Stipend (Lead Custodian)	\$	3,000.00			\$ 3,000.00	\$ 3,000.00		
Longevity (1 Employee)	\$	300.00			\$ 300.00	\$ 300.00		
<b><u>113 Overtime</u></b>								
	\$	7,500.00	\$ 10,811.72	(\$3,311.72)	\$ 8,500.00	\$ 8,500.00	\$ -	0.0%
<b><u>114 Part-Time Summer Custodians</u></b>								
	\$	5,500.00	\$ 8,172.28	(\$2,672.28)	\$ 8,000.00	\$ 7,845.00	\$ (155.00)	-1.9%
<b><u>115 Substitute Custodians</u></b>								
	\$	1,000.00	\$ 838.18	\$161.82	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	100.0%
<b><u>402 Utilities</u></b>								
	\$	108,000.00	\$ 103,268.00	\$4,732.00	\$ 114,000.00	\$ 116,000.00	\$ 2,000.00	1.8%
Refuse	\$	9,000.00			\$ 9,500.00	\$ 14,000.00		
Electricity	\$	96,000.00			\$ 101,000.00	\$ 97,000.00		
Water	\$	3,000.00			\$ 3,500.00	\$ 5,000.00		
<b><u>406 Emergency Repairs</u></b>								
	\$	38,900.00	\$ 69,339.64	(\$30,439.64)	\$ 53,000.00	\$ 70,000.00	\$ 17,000.00	32.1%
<b><u>407 Building Maintenance</u></b>	\$	24,300.00	\$ 41,608.40	(\$17,308.40)	\$ -	\$ 15,000.00	\$ 15,000.00	100.0%



**Plant Operations      2600**

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>Variance</u>
ANT				\$ 12,500.00	\$ 5,000.00		
				\$ 2,500.00			
				\$ 10,000.00			
BAK				\$ 10,000.00	\$ 5,000.00		
NHES				\$ 10,000.00	\$ 5,000.00		

**408 Service Contracts**

	\$ 112,851.00	\$ 101,113.74	\$11,737.26	\$ 119,265.00	\$ 108,399.00
Alarm Inspection Monitoring and Lights (Johnson Controls)				\$ 4,700.00	\$ 4,570.00
Alert Notification System (PowerSchool, formerly School Messenger)				\$ 1,000.00	\$ 1,250.00
Application Processing for Federal E-Rate Services (E-Rate Services)				\$ 1,300.00	\$ 1,300.00
Asbestos and Radon Inspections (EnviroMed Services)				\$ 12,000.00	\$ 3,000.00
Audit Reporting (Level Data)				\$ 1,068.00	\$ 1,068.00
Boiler Inspections - Biennial (Dept. of Public Safety)				\$ 1,200.00	\$ -
Calibration of Hearing Testing Equipment (Lipin Dietz Audiometer)				\$ 155.00	\$ 155.00
Cooperative Purchasing (CREC Membership)				\$ 130.00	\$ 130.00
Cusotmized Reporting Sequel Reports				\$ 100.00	\$ 100.00
Custom Reports (RAS Technologies)				\$ -	\$ 250.00
Data Management System Software (PowerSchool)				\$ 5,945.00	\$ 6,360.00
District Website (Finalsite, Formerly Blackboard)				\$ 4,635.00	\$ 5,235.00

**Plant Operations      2600**

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>Variance</u>
Drinking Water Inspections (State of CT)				\$ 250.00	\$ 250.00		
Electronic Funds Payment Services (E-Funds)				\$ -	\$ 1,300.00		
Fire Pump Maintenance (Advance Power Services)				\$ 780.00	\$ 780.00		
Handicap Lift for Stage (Handi Lift)				\$ 450.00	\$ 500.00		
Heating Maintenance and Repairs (Urban Engineering)				\$ 3,700.00	\$ 3,700.00		
Instrument Tuning (Piano/Drum Tuning and Repairs)				\$ 625.00	\$ 925.00		
Payroll and Accounting Software (Tyler Technologies)				\$ 7,600.00	\$ 8,000.00		
Performance Matters Data System (PowerSchool)				\$ 8,507.00	\$ 8,775.00		
Pest Inspections and Visits (Yellow Jacket Expert)				\$ 1,500.00	\$ 2,500.00		
Playground Canopies Install and Removal (Ultiplay)				\$ -	\$ 1,200.00		
Remote Heating Maintenance and Repairs (Universal Building Controls)				\$ 5,030.00	\$ 1,390.00		
School Security (Associated Security)				\$ 730.00	\$ 720.00		
Security Document Shredding (Infoshred)				\$ 600.00	\$ 800.00		
Septic Cleaning (B & B Septic, formerly Neher's)				\$ 8,000.00	\$ 6,000.00		
Septic Maintenance (M E Carroll & Sons)				\$ 1,250.00	\$ 1,250.00		
Snow Plowing (Snow Plowing for 3 Schools)				\$ 13,500.00	\$ 13,500.00		
Sprinklers, Smoke Alarms & Extinguishers Inspections (Fire Protection Team)				\$ 6,700.00	\$ 5,698.00		
Student Data Privacy Security (Education Framework)				\$ 1,500.00	\$ 1,500.00		
Survey Software (Survey Monkey)				\$ 305.00	\$ 305.00		
Test/Cloud Server (PowerSchool)					\$ 2,000.00		
Tick Treatment (Natural Lawn)				\$ 1,636.00	\$ 1,718.00		
Underground Storage Tank Inspections (Hughes Mechanical)				\$ 2,200.00	\$ 2,320.00		
Volunteer Fingerprinting (Department of Emergency Management)				\$ 199.00	\$ 250.00		
Water Testing Required by State (Water Systems Solutions)				\$ 13,900.00	\$ 15,500.00		
Window Cleaning (Yearly Window Cleaning)				\$ 3,000.00	\$ 4,100.00		
Expired Contracts (Alexandria,Group Tweet, Project Adventure)				\$ 5,070.00			
<b>431 Equipment Repair</b>	\$ 4,000.00	\$ 3,513.54	\$486.46	\$ 4,000.00	\$ 4,000.00	\$ -	<u>0.0%</u>
<b>532 Communications</b>	\$ 12,000.00	\$ 13,399.72	(\$1,399.72)	\$ 12,000.00	\$ 14,000.00	\$ 2,000.00	<u>16.7%</u>
<b>533 Internet Service Provider</b>	\$ 13,000.00	\$ 21,878.55	(\$8,878.55)	\$ 13,000.00	\$ 13,000.00	\$ -	<u>0.0%</u>
<b>590 Property and Liability Insurance</b>	\$ 42,285.00	\$ 31,799.01	\$10,485.99	\$ 43,000.00	\$ 44,290.00	\$ 1,290.00	<u>3.0%</u>

Plant Operations      2600

		<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>Variance</u>
<u>691 Maintenance Supplies</u>	\$	32,046.00	\$ 28,442.74	\$3,603.26	\$ 30,000.00	\$ 30,000.00	\$ -	<u>0.0%</u>
<u>692 Heating Oil</u>	\$	95,700.00	\$ 207,704.95	(\$112,004.95)	\$ 110,000.00	\$ 105,000.00	\$ (5,000.00)	<u>-4.5%</u>
35,000 Gallons								
<u>694 Propane Fuel</u>	\$	9,000.00	\$ 7,428.46	\$1,571.54	\$ 9,000.00	\$ 8,500.00	\$ (500.00)	<u>-5.6%</u>
<u>731 Leases and Copying</u>	\$	47,000.00	\$ 38,428.25	\$8,571.75	\$ 45,000.00	\$ 42,000.00	\$ (3,000.00)	<u>-6.7%</u>
<u>Grand Total</u>	\$	<u>815,134.00</u>	<u>\$ 951,722.24</u>	<u>\$ (136,588.24)</u>	<u>\$ 834,014.60</u>	<u>\$ 864,804.00</u>	<u>\$ 30,789.40</u>	<u>3.7%</u>

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## **Employee Benefits 6100**

### **201 Medical & Dental Insurance**

Employee health/dental and vision insurance costs.

### **204 Life/Disability Insurance Policy**

Life and disability insurance benefit and Accidental Death & Dismemberment benefits.

### **205 Social Security**

The school district pays an amount based on the salaries (6.2%) of our employees.

### **206 Medicare**

The school district pays an amount based on the salaries (1.45%) of our employees.

### **209 Pension Fund**

The school district contributes towards a pension plan for most non-certified employees.

### **211 Tax Sheltered Annuities**

Contracted annual annuity contribution.

### **212 Personal Day Teacher Payout**

A contractual obligation for teachers grandfathered in from previous contract agreements.

### **214 Unemployment Compensation**

The school district's cost for employees who have left the school district due to loss of employment.

**215 Workers' Compensation**

The cost of insurance if any employee is unable to work due to a work related injury.

**217 Administrators' Travel**

Travel costs incurred by the Administrators between schools.

**Employee Benefits 6100**

		<u>2022-2023</u>	<u>2022-2023 Actual</u>	<u>(Under) /Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>201 Medical/Dental Insurance</u></b>								
	\$	1,199,020.00	\$ 1,148,511.70	\$ 50,508.30	\$ 1,301,878.00	\$ 1,452,895.00	\$ 151,017.00	11.6%
<b><u>204 Life/Disability Insurance</u></b>								
	\$	16,850.00	\$ 16,715.98	\$ 134.02	\$ 18,029.50	\$ 18,390.09	\$ 360.59	2.0%
<b><u>205 Social Security</u></b>								
	\$	92,020.00	\$ 97,187.47	\$ (5,167.47)	\$ 98,700.00	\$ 106,734.00	\$ 8,034.00	8.1%
<b><u>206 Medicare</u></b>								
	\$	70,869.00	\$ 73,896.57	\$ (3,027.57)	\$ 76,458.00	\$ 88,047.00	\$ 11,589.00	15.2%
<b><u>209 Pension Fund (non certified staff)</u></b>								
	\$	167,150.00	\$ 188,648.73	\$ (21,498.73)	\$ 198,844.00	\$ 147,516.00	\$ (51,328.00)	-25.8%
Fund	\$	149,800.00	\$ 139,905.00	\$ 9,895.00	\$ 151,073.00	\$ 96,071.00		
Expenses	\$	2,200.00	\$ 1,000.00	\$ 1,200.00	\$ 1,400.00	\$ 1,485.00		
Defined Contribution 457	\$	15,150.00	\$ 47,743.73	\$ (32,593.73)	\$ 46,371.00	\$ 49,960.00		
<b><u>211 Tax Sheltered Annuities</u></b>								
	\$	10,500.00	\$ 9,280.00	\$ 1,220.00	\$ 11,000.00	\$ 23,000.00	\$ 12,000.00	109.1%
<b><u>214 Unemployment Compensation</u></b>								
	\$	3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 1,500.00	42.9%
<b><u>215 Workers' Compensation</u></b>								
	\$	51,000.00	\$ 41,724.76	\$ 9,275.24	\$ 48,500.00	\$ 48,500.00	\$ -	0.0%
<b><u>217 Administrators' Travel</u></b>								
Moved to Admin	\$	2,000.00	\$ 2,086.98	\$ (86.98)	\$ 1,500.00	\$ -	\$ (1,500.00)	-100.0%

Employee Benefits      6100

	<u>2022-2023</u>	<u>2022-2023 Actual</u>	<u>(Under) /Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b>Grand Total</b>	<b>\$ 1,612,909.00</b>	<b>\$ 1,578,052.19</b>	<b>\$ 34,856.81</b>	<b>\$ 1,758,409.50</b>	<b>\$ 1,890,082.09</b>	<b>\$ 131,672.59</b>	<b>7.5%</b>

# **Pupil Transportation 2700**

## **510 Regular Education Bus Lease**

Contracted price increase for our annual bus service.

## **511 Special Education Bus Leases**

Special education transportation, including out of district transportation. Specialized transportation is part of a special education student's right to a free and appropriate public education.

## **511 Special Education Summer School Transportation**

Contracted bus increase for students requiring summer school transportation.

## **512 Fuel Costs for Pupil Transportation**

The school district is responsible for all fuel costs associated with our school buses. We participate in a regional consortium for the purchase of fuel.



Pupil Transportation 2700

	<u>2022-2023</u>	<u>2022-2023 Actual</u>	<u>(Under) /Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<u>510 Regular Education Bus Lease</u>							
	\$ 560,412.00	\$ 558,412.00	\$2,000.00	\$ 580,032.00	\$ 600,336.00	\$ 20,304.00	3.5%
<u>511 Special Education Bus Leases</u>							
	\$ 170,354.00	\$ 89,618.54	\$80,735.46	\$ 108,000.00	\$ 165,000.00	\$ 57,000.00	52.8%
<u>511 Special Education Summer School Transportation</u>							
	\$ 10,000.00	\$ 14,955.26	(\$4,955.26)	\$ 11,000.00	\$ 20,500.00	\$ 9,500.00	86.4%
<u>512 Fuel Costs for Pupil Transportation</u>							
	\$ 55,000.00	\$ 75,159.91	(\$20,159.91)	\$ 60,000.00	\$ 60,000.00	\$ -	0.0%
<u>Grand Total</u>	<u>\$ 795,766.00</u>	<u>\$ 738,145.71</u>	<u>\$57,620.29</u>	<u>\$ 759,032.00</u>	<u>\$ 845,836.00</u>	<u>\$ 86,804.00</u>	<u>11.4%</u>

## **Communications 2800**

### **530 Postage**

Postage and mailings for the schools and Central Office.

### **533 Job Postings**

The cost of posting district vacancies, Request for Proposals (RFP), Pre-School, free and reduced meals information, etc.

**Communications                      2800**

	<u>2022-2023</u>	<u>2022-2023</u> <u>Actual</u>	<u>(Under)</u> <u>/Overage</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Dollar Variance</u>	<u>% Variance</u>
<b><u>530 Postage</u></b>	\$ 6,000.00	\$ 5,377.48	\$622.52	\$ 5,000.00	\$ 5,500.00	\$ 500.00	<u>10.0%</u>
<b><u>533 Job Postings</u></b>	\$ 1,000.00	\$ -	\$1,000.00	\$ 600.00	\$ 750.00	\$ 150.00	<u>25.0%</u>
<b><u>Grand Total</u></b>	<u>\$ 7,000.00</u>	<u>\$ 5,377.48</u>	<u>\$1,622.52</u>	<u>\$ 5,600.00</u>	<u>\$ 6,250.00</u>	<u>\$ 650.00</u>	<u>11.6%</u>

<b>New Hartford Public Schools</b>
<b>Preliminary Capital Expenditure Requests</b>
<b>2024-2025</b>

School	Request	Amount
<b>District-Wide</b>	Technology (48 port network switches, staff laptops)	\$15,000.00
	Security grants local match	\$157,000.00
	11 Desktop computers (Office staff, nurses and Central Office)	\$11,000.00
	IAQ and HVAC inspections	
	Indoor Air Quality (yearly)	\$15,675
	Heating, Ventilation and Air Conditioning (every 5 years)	\$28,440.00
<b>Antolini</b>	Presentation System, Promethean	\$8,400.00
	Painting	\$10,000.00
	Paving walkway	\$20,000.00
<b>Bakerville</b>	Painting, exterior trim replacement	\$10,000.00
<b>New Hartford</b>	Painting	\$10,000.00
<b>Total</b>		<b>\$285,515.00</b>

### Budget Timeline

<b>Superintendent's Proposal</b>	<b>February 21, 2024</b>	<b>6:00p.m.</b>	<b>Antolini</b>
<b>Budget Workshop #1</b>	<b>March 5, 2024</b>	<b>7:00p.m.</b>	<b>Antolini</b>
<b>Board of Finance</b> (Capital Expenditures)	<b>March 12, 2024</b>	<b>7:00p.m.</b>	<b>Town Hall</b>
<b>Board of Finance</b> (School and Town presentations)	<b>March 16, 2024</b>	<b>9:00a.m.</b>	<b>Town Hall</b>
<b>Budget Workshop #2</b>	<b>March 18, 2024</b>	<b>7:00p.m.</b>	<b>Antolini</b>
<b>Board of Finance</b> (Public Hearing)	<b>April 3, 2024</b>	<b>7:00p.m.</b>	<b>Town Hall Senior Center</b>
<b>Budget Workshop #3</b>	<b>April 4, 2024</b>	<b>7:00p.m.</b>	<b>Antolini</b>
<b>Board of Finance</b> (Budget adjustments)	<b>April 9, 2024</b>	<b>7:00p.m.</b>	<b>Town Hall</b>
<b>Board of Finance</b> (Annual Budget Meeting)	<b>April 23, 2024</b>	<b>7:00p.m.</b>	<b>Town Hall</b>
<b>Town Referendum</b>	<b>May 7, 2024</b>		