



## **Student Phone Policy & Guidelines**

*The use of any cell phone or electronic device at school can be detrimental to the well-being of students and academic climate of our classrooms. These devices can create a disruption to the learning environment and take valuable time away from instruction.*

### **Policy**

This policy is intended to ensure that personal electronic devices on district and school property do not interfere with the learning, safety and well-being of students and staff. For the purposes of this policy, a personal electronic device is any device that emits an audible signal, vibrates, displays any message or video image, or is otherwise capable of sending, receiving, emitting, photographing, recording, storing or displaying any type of audio or visual communication, files or data. This includes, but is not limited to cellular phones, smartphones, earphones, headphones, camera phones, camera devices, digital recording devices, scanning devices, personal digital assistants (PDAs), MP3 players, iPods, iPads, tablets, smart watches, computers, radios, pagers or any device that allows the possessor to access the internet or any similar device, or any accessories to such devices such as earphones and Bluetooth devices.

**Phones are not to be used during school hours. FWCS will allow students to possess, inside a Yondr Pouch, cell phones or electronic communication devices provided the following rules are *strictly* followed:**

- All cell phones or electronic communication devices must be turned off and placed in their provided Yondr Pouch upon entering the building. This includes smart watches, earbuds, Airpods and wireless headphones. A student caught wearing/having these devices will result in a cell phone violation. Wired headphones may be used with prior approval from administration for instructional purposes.
- Using a cell phone or electronic communication device as a clock or that it “fell out of my pocket/purse/bag” is not an excuse to have one of these devices turned on or visible.
- FWCS students who have an Individual Health Plan (IHP) or Individual Education Plan (IEP) with appropriate documentation will be allowed to use their device as necessary.
- FWCS acknowledges there are specific educational circumstances a student will need to use their cell phone for multi-factor authentication. In those instances, students will be allowed to use their device.
- Yondr Pouches with cell phones or electronic communication devices must be kept in the classroom, locker or bookbag when visiting the restroom.
- Students may use their electronic devices after the school day has ended as signaled by the dismissal bell.

**There is no reason a student should need to use a cell phone during the regular school day.**

Student safety is always a priority. In any instance requiring emergency communication, school staff will immediately assist the student, parent or other responsible adult with that situation by using a school telephone. Emergencies will be determined by school staff and will not include giving students messages or delivering or retrieving items to/from students. This policy does not apply to communicating using school-issued laptop computers or chrome books.

# Student Phone Policy & Guidelines

## Yondr Usage:

Each student is assigned a personal Yondr Pouch and is responsible for bringing the pouch to school daily and maintaining it. Yondr Pouches are FWCS property and should not be damaged in any way. If a student is using a cell phone or electronic communication device or any of its functions for any reason during FWCS school hours, the following consequences will be imposed:

<p><b>1st Offense:</b> Device will be confiscated until the end of day when it will be returned to the student. School personnel must contact the parent/guardian to notify them of the incident and steps for subsequent violations.</p>
<p><b>2nd Offense:</b> Device will be confiscated. Parent/guardian must pick up the cell phone/electronic device during school hours.</p>
<p><b>3rd Offense:</b> Device will be confiscated and must be stored in the office at the start of the day until the end of the day for the next 5 days.</p>
<p><b>4th Offense:</b> An intervention plan will be developed for the student, who will be required to check in with an administrator daily based on the plan.</p>
<p><b>Refusing to Comply:</b> If a student violates this policy and refused to turn over his/her electronic device, further disciplinary action will follow.</p>
<p><b>Damage to Pouch:</b> If a pouch has been intentionally damaged, further disciplinary actions will follow.</p>

**Forgotten Pouch:** If a student forgets their pouch, their phone and other electronic devices will be collected. A school administrator will call home to remind the parent/guardian of the policy. The phone will be returned to the student at dismissal. If a student forgets their pouch for two consecutive days or more, the pouch is considered lost. Please refer to the FWCS Lost/Damaged Pouch section for additional information.

## Lost/Damaged Pouch:

Yondr Pouches are FWCS property. Students are prohibited from damaging a Yondr Pouch in any way. Damage could include, but is not limited to, deep scratches on the black globe or green ring; intentional pen marks on the inside of the pouch; bent pin; pin and button not fully recessing because of pin damage.



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If a student using a Yondr Pouch is causing any damage to the pouch, the following consequences will be imposed:

**1st Offense:**

- The student's family will be billed \$30 to replace the pouch.
- The student's family will be called about the damage the student caused and steps for subsequent violations.

**2nd Offense:**

- The student's family will be called about the damage the student caused.
- The student's family will be billed \$30 to replace the pouch.
- For 3 days, the student will be required to store their electronic device(s) in the office from the start of the day until the end of the day.

**3rd Offense:**

- The student's family will be called about the damage the student caused.
- The student's family will be billed \$30 to replace the pouch.
- For 5 days, the student will be required to store their electronic device(s) in the office from the start of the day until the end of the day.

**4th Offense:**

- The student's family will be billed \$30 to replace the pouch.
- The student's electronic device(s) will be stored in the office daily from the beginning of the day until the end of the day. The student will follow this procedure until the school, family and student meet to discuss the student's behavior.

**Unapproved Magnet:**

Yondr Pouches require a specific magnet to unlock. Yondr is the sole provider of this magnet. If FWCS discovers students with a non-Yondr magnet or using such a magnet on pouches, the following consequences will be imposed:

- The student's family will be financially responsible for any damage caused to devices.
- The student's electronic device(s) will be stored in the office daily from the beginning of the day until the end of the day for the rest of the academic quarter.