

Dear GCS After School Child Care Families,

March 5, 2024

March is here, and we are all very excited about the possibility of spring and better outside weather. It hasn't been a bad winter, but warm weather and longer days always seem to cheer everyone up.

Spring Break is scheduled for March 25-April 1, so we will not be having After School Care that week. We hope that you will be able to enjoy that extra time off with your children.

Please be sure to let us know of any After School Care change of plans and schedules for your students at GIS, at SME, at NOE, and at the ECC, so we can adjust our daily class rosters. We also ask that you make sure to turn in any phone or address changes to the office, so that we can keep our emergency forms current.

All of the schools have implemented a "no toy or electronics" policy at school, and we enforce that policy here in our child care program as well. We cannot be responsible for lost or broken items, and so we ask that they not be brought out during their time here.

The February bills went out today, so please be sure to let us know if you do not receive yours via email. Payments are due by March 20th, and they are due in full at that time or a \$10 late fee will be applied. This will be strictly enforced. You can pay at MyProcare.com, or with either cash, check, or credit card in the Board office or drop off a check or cash when you pick up your child.

Parents, we do ask that you be as timely as possible in picking up your children, as our program ends at 5:15 p.m. There is a \$10 late pick-up fee that will be applied to your bill if you are late.

If you need to get ahold of our staff after the school offices have closed, please call SME at 989-619-0590, NOE at 989-619-5068, GIS at 989-619-4593, and ECC at 989-370-4046.

We continue to remind you that we have many security protocols in place for our building:

- We keep our buildings locked at all times for your child's safety, so everyone must come to the front of NOE and SME, the Gym entrance at GIS, and the Registrar's entrance at the ECC to sign out your child. We will then bring them to you for pick-up.
- We will continue to check identification and cross reference emergency cards when an individual we do not recognize is picking up a child. So please bring your ID's with you. Again, this is for the safety of the children.

Thanks so much to all of you for partnering with us here at the GCS Child Care program, as we appreciate you choosing us for your childcare needs. Our goal is to provide the best care possible to your children in a safe and caring environment. Have a great month and a wonderful spring!

Most Sincerely,

Karla Hawkins

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