



**Mountain Lakes School District**  
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[www.mlschools.org](http://www.mlschools.org)

**MINUTES OF REGULAR MEETING**

January 22, 2024

The meeting was called to order at 6:31pm by Mrs. Barkauskas

**STATEMENT OF ADEQUATE NOTICE**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record*, *The Citizen*, and the District Website ([www.mlschools.org](http://www.mlschools.org)).

**PLEDGE OF ALLEGIANCE**

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

**ROLL CALL**

Board Member	Present	Absent
Mr. Chiang, Jr.	X	
Dr. Don	X (arrived at 6:42pm)	
Mrs. Forman	X (arrived at 6:35pm)	
Mrs. Hermey	X	
Dr. Hirschfeld	X (arrived at 6:35pm)	
Ms. Leininger	X	
Dr. McIntyre	X	
Mrs. Parker ( <i>Vice President</i> )	X (arrived at 6:43pm)	
Mrs. Tucker	X	
Mrs. Barkauskas ( <i>President</i> )	X	

Also present: Mr. Michael Fetherman, Mr. Alex Ferreira, Mrs. Ivonne Ciresi

EXECUTIVE SESSION I

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by Ms. Leininger and seconded by Mrs. Herney, that the Board of Education adopt the following resolution.

The motion was approved 6-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 22<sup>nd</sup> day of January, 2024 at 6:32pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion are matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically: privacy, negotiations and legal matters.

6:35pm – Mrs. Forman and Dr. Hirschfeld entered

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

6:42pm – Dr. Don entered

6:43pm – Mrs. Parker entered

3. This resolution shall take effect immediately.

MOTION, to leave executive session at 7:35pm was made by Mrs. Forman and seconded by Mrs. Parker.

The motion was approved 10-0-0 and the Board returned to public session at 7:35pm.

STUDENT GOVERNMENT REPORT – Mr. Lalani reviewed:

Briarcliff

- 11/22: 8th grade Nyaka fundraising party
- 11/27 - 12/5: winter door decorating contest
- 12/8: Mr. Leshnowar chosen as Governor's Educator of the Year Award
- 12/22:
  - Robotics Teams qualify for State Championship in March
  - Upstanders Club collected over 200 toys & gift cards to be donated to many children spending their holidays at Goryeb Children's Hospital in Morristown
- 1/5 - 1/23: Ms. Lawrey's class is holding a t-shirt fundraiser to support students who are participating in RIT/NTID's National Math Competition for the Deaf. Please consider showing your support for our students as they prepare for this exciting opportunity - January 23, 2024 is the last day to order.
- 1/27: Boys Basketball begin county tournament
- Go Red for Women Day is Friday, February 2<sup>nd</sup>. We encourage students and staff to wear red on this day to bring awareness and education to the # 1 killer of women which is heart disease.

Lake Drive

- December 22 - school-wide hot chocolate, popcorn, movie day
- January 5 - New Year's Day celebration for the entire school
- January 22 - To celebrate learning about the letter "L", Ms. Valvano's preschool class had a free lemonade stand for all the students and staff to enjoy

- Students in grades 2 - 5 will begin the Dance to Learn Dance Residency program in February
- Many classrooms are preparing for their 100 Day events
- Other special events that we will celebrate include Black History month and Valentine's Day

#### MLHS

- Today begins marking period 3. Grades for marking period 2 will be visible on our Genesis parent portal on Friday.
- Congratulations to Senior Emily Samay who received the NJSIAA/Rutgers National Girls and Women in Sports Day Award. Emily was recognized at the Rutgers Women's Basketball game on Sunday.
- Congratulations to the MLHS Robotics teams that competed at Pingry HS on January 19th. Our team of Aarya Chandnani, Rohith Nallapothula, and Christian Lim made it to the finals. The robotics team made a clean sweep in the semifinals - and in the finals, forced a rubber match that they unfortunately lost 144-147 coming in second place by just three points. Congratulations to all the robotics members on a great competition!
- MLHS DECA competed in the regionals on Friday, January 12th and represented quite well. We had 35 students qualify and 24 student presenters move into the March State Conference competition in Atlantic City.
- The Swim team is hosting a fundraising event at Seoul Food at the Parsippany-Troy Hills location on Wednesday, January 24, and Saturday, January 27 from 11:30am-8pm. When ordering, mention "ML SWIM" to help support the team.
- This year's Winter Formal will take place on Saturday, January 27<sup>th</sup> from 7:00pm-9:00 pm at the high school. This event is open to all Mountain Lakes students in grades 9-12 (no outside guests) and the cost is \$30 per attendee. All students must arrive no later than 7:30 pm and are not permitted to leave prior to 9:00pm.
- The annual Senior Bowling Night event will take place on February 4th from 7:00pm-9:00pm at Boonton Lanes.

#### Wildwood

- Spelling Bee Results:
  - On January 11th, several of our students participated in the NJCGTP Spelling Bee. Of our fifteen spellers, nine students made the top twenty (out of over eighty students). We also had seven students in the top twelve. Three of our students finished in the top five!
  - We had representation from each of our three grade levels bringing home trophies and finishing in the top five spots. We are so proud of our spellers:
    - 2nd place Nathaniel Wong (5th grade)
    - 3rd place Arnav Gajera (4th grade)
    - 4th place Makenna Jackson (3rd grade)
- This week, our staff will work with our students in K-5 on The Great Kindness Challenge where students will be asked to participate in activities during their lunch and recess time that show them the value of being kind to one another. Each day will be a "Spirit Day" in which students can dress according to the theme of the day. Here is a copy of the schedule for the week:
  - Monday: Kick it into gear and start the week off helping someone near! Wear your favorite sneakers to school
  - Siren of Kindness Day: Dress up like a first responder
  - Secret Kindness Agent Day: Dress up as undercover kindness agents by wearing all black
  - Hats off to Kindness: Wear your favorite hat to school
  - Kindness Athlete Day: Wear a jersey or athletic wear to show good sportsmanship and teamwork
- Paint-a-Block on 1/31:

- Unleash your creativity at Paint-a-Block on January 31st. This artistic event promises fun and imagination as students express themselves through colorful creations. Please reach out to the HSA for more information and to reserve your spot.

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT - None

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS

- Mike Alves addressed:
  - MLEA Scholarship Fundraiser
  - Congrats to Governor's Educator of the Year recipients

PRESENTATIONS

Governor's Educator of the Year Recognitions

- Mr. Fetherman introduced the building Principals to recognize nominees and recipients
  - Ms. Lazeration recognized:
    - Sandra Rossi
    - MaKaila Buriak
  - Mr. Higgins recognized:
    - Tammy Schmidt
    - Dominique D'Addezio
  - Mr. Carlson recognized:
    - Dave Leshnower
  - Mr. Mangili recognized:
    - Betsy Sullivan
    - Effie Kraus

8:05pm – Recess for 25 minutes

BOARD PRESIDENT REPORT - None

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

- Mr. Fetherman congratulated the Governor's Educator of the Year recipients

SCHOOL BUSINESS ADMINISTRATOR UPDATE

- Mr. Ferreira reviewed:
  - Superintendent Search
  - Food Services Survey

APPROVAL OF MINUTES - None

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS - None

COMMUNICATIONS - None

BOONTON TOWNSHIP REPORT

- Mrs. Hermey reviewed
  - Referendum update
  - Thanks to the HS staff for coordinating talk with Tony award winner and Broadway star, Christian Borle
  - Ed Foundation fundraiser
  - Eight grade open house at MLHS



COMMITTEE REPORTS - None

LIAISON AND CONFERENCE REPORTS

- Recreation Committee – Mrs. Forman reviewed:
  - Re-stripping of basketball courts
  - Ski Club
  - Junior Laker Wrestling
  - Trout Derby
  - 2024 USA Sports offerings
  - Recycling schedule
- Laker Sports Club – Mrs. Forman reviewed:
  - Membership
  - HUDL fundraising
  - Grant programs
  - Jersey Sports like stream
  - Scholarship program
  - Golf outing May 17<sup>th</sup>
- NJ School Boards Delegate – Mrs. Forman reviewed:
  - School Ethics decision updates
- Representative to the County SBA – Mr. Chiang, Jr. Reviewed:
  - Upcoming virtual meeting regarding PILOT programs
- MLEF – Mrs. Tucker reviewed:
  - MLEF Fundraiser April 27<sup>th</sup>
- H&SA – Ms. Leininger reviewed:
  - Fundraising efforts
- FOTA – Ms. Leininger reviewed:
  - Holiday concerts
  - Spring musicals at Wildwood, Briarcliff and MLHS
  - Grant opportunities

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

**A. FINANCE**

- Mr. Ferreira reviewed:
  - Finance / Miscellaneous agenda resolutions
  - Board discussion on approval of attorney and committee appointments

Motion by Mr. Chiang, Jr. and seconded by Mrs. Parker motions #1 - #12

**1. Presentation of Bills**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of November 2, 2023 – January 19, 2024, as recommended by the Superintendent.\*

<b>Fund</b>	<b>Amount</b>
General Fund (10)	\$2,025,251.44
Special Revenue Fund (20)	\$111,120.79
Capital Project Fund (30)	\$7,800.00
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	\$152,031.64
Payroll (November & December)	\$5,157,099.53
Total	\$7,453,303.40

District Roll call vote 10-0-0

**2. Budget Transfers**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and authorize the School Business Administrator / Board Secretary's action of making budgetary transfers pursuant to the October and November Transfer Reports, as recommended by the Superintendent.\*

District Roll call vote 10-0-0

**3. Treasurer's Report**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Treasurer's Reports for the months ending October and November, as recommended by the Superintendent.\*

District Roll call vote 10-0-0

**4. Board Secretary's Report**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Board Secretary's Reports for the months ending October and November, as recommended by the Superintendent.\*

District Roll call vote 10-0-0

**5. Nonresident Tuition**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment changes, as recommended by the Superintendent:

<b>Action</b>	<b>Student ID</b>	<b>School-Program</b>	<b>Start Date</b>	<b>End Date</b>	<b>Tuition</b>	<b>Extra Services</b>
New	TEMP-6	Lake Drive Regular	1/2/24	6/30/24	\$47,713.36	
New	TEECs-2	Lake Drive Itinerant	12/1/23	6/30/24	\$720.00	
New	ISparta-1	Lake Drive Itinerant	12/1/23	6/30/24	\$720.00	
Change	IF-1	Lake Drive Itinerant	11/1/23	6/30/24	\$1,800	
Change	IBY-1	Lake Drive Itinerant	1/2/24	6/30/24	\$5,616	

District Roll call vote 10-0-0

**6. Professional Services**

WHEREAS, the Mountain Lakes Board of Education (“Board”) has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent:

Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
Fogarty & Hara, Esqs.	1/1/24	12/31/24	Law Firm	\$175/partner \$155/associate \$125/law clerk	\$80,000
LearnWell Education	12/20/23	02/20/24	Home Instruction SID #: 7792	\$54.50/ hr	\$4,905

District Roll call vote 10-0-0

**7. Travel / Conferences Expenditures 4**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent.

Name / ID	Location	Date	Event Name	Cost
<b>DISTRICT</b>				
Anderson-Urriola, Alexis	Virtual	12/18/23	Required AP Score Training for AP Seminar & AP Research	\$0
Ciresi, Ivonne	Edison, NJ	2/7/24	2024 School Law Conference	\$280
Ciresi, Ivonne	Virtual	1/17-3/6/24 (5 Sessions)	Aspiring Leaders Program	\$1,000
Hogan, Lisa	Virtual	1/11 & 1/12/24	SHRM Knowledge Item Writing Workshop (SME for CP Test Development)	\$0
Kasper, Karin	Virtual	12/7/23	Tricks of the Trade (Interpreting)	\$45
Lazeration, Julie	Trenton, NJ	2/8/24	Being the Best Instructional Coach to your Staff	\$0
Seibert, Tania	Virtual	12/15/23	Eng 10: AP Sem- Scoring Training	\$0
<b>IVY H/WW/BC</b>				
Ciulla, Kristina	Virtual	8/13/23	4th Grade Social Studies Curriculum Revisions	\$0
Cottone, Margo	Virtual	1/9/24	What Happened to My IEP? Transitioning to College with Accommodations & Modifications	\$0
D'Addezio, Dominique	Virtual	1/17/24	New Jersey Department of Education Human Trafficking Awareness and Prevention in Schools (Part I)	\$0
D'Addezio, Dominique	Virtual	1/24/24	Human Trafficking: Supporting Prevention and Awareness within Schools (Part II)	\$0
Doolittle, Christina	Montclair, NJ	3/12-3/13/24	2024 NJECC Annual Educational Technology Conference	\$232
Higgins, Patrick	Virtual	11/20/23	NJL2L Resident Orientation	\$0
Hussein, Amal	Pompton Plains, NJ	3/18/24	Gr. 5 Geometry CCCS (Conquer Math)	\$192
Klein, Lauren	Morristown, NJ	12/6/23	Steam Adventures for the New Jersey Consortium for Gifted and Talented Programs - Presenter	\$0

Miele-Motyka, Susan	Virtual	1/7/24	Exam for Recertification of Google Certified Educator, Level 2	\$0
Posner, Dennis	Montclair, NJ	3/13/24	2024 NJECC Annual Educational Technology Conference	\$145
Roth, Brianna	Mountain Lakes, NJ	11/8/2023	Epic Reading Program	\$0
Schwartz, Jobi	Virtual	10/5/23	Pediatric Oticon Fall Symposium	\$0
Schwartz, Jobi	Virtual	9/12/23	Phonak Pediatric Event	\$0
Shaffer, Deliriz	Morristown, NJ	12/6/2023	Steam Adventures for the New Jersey Consortium for Gifted and Talented Programs - Presenter	\$0

District Roll call vote 10-0-0

IH/WW/BC Roll call vote 9-0-0

### 8. Fundraising *1*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following District Fundraisers for the 2023-2024 school year, as recommended by the Superintendent:

School	Fundraising Activity	Beneficiary/Purpose
<b>DISTRICT</b>		
MLHS	Key Club Volleyball fundraiser – 1/28/24	nourish.NJ
<b>IVY H/WW/BC</b>		
BC	Candy Sale (April 2024)	Spring Musical
BC	Buffalo Wild Wings – Parsippany 1/19/24	Deaf Math Team
BC	Chipotle – Parsippany – 1/6/24	Deaf Math Team
BC	Birdies – Parsippany – 2/1 – 2/3/24	Deaf Math Team

District Roll call vote 10-0-0

IH/WW/BC Roll call vote 9-0-0

### 9. Disposition of Property

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following disposition of property, as recommended by the Superintendent:

Property	Amount	Department / Location
<b>DISTRICT</b>		
Toner no longer needed (Brother, Canon, HP, Konica Minolta, Lexmark, Xerox)	\$500	Information Technology

District Roll call vote 10-0-0

**B. MISCELLANEOUS****10. Board Policies**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and adopt the below policies for presentation, as recommended by the Superintendent:\*

Action	Policy Number	Policy Alert	Title	First Reading	Second Reading
Revised	2431.9	N/A	Mountain Lakes High School Athletic Training Rules	1/ 4/2024	1/22/2024
Abolished	P 1524	231	School Leadership Councils	1/ 4/2024	1/22/2024
Revised	P 2270	231	Religion in the Schools	1/ 4/2024	1/22/2024
Revised	P 3161	231	Examination for Cause	1/ 4/2024	1/22/2024
Revised	P & R 3212	231	Attendance (M)	1/ 4/2024	1/22/2024
Revised	P 3324	231	Right of Privacy	1/ 4/2024	1/22/2024
Abolished	P & R 3432	231	Sick Leave	1/ 4/2024	1/22/2024
Revised	P 4161	231	Examination for Cause	1/ 4/2024	1/22/2024
Revised	P & R 4212	231	Attendance (M)	1/ 4/2024	1/22/2024
Revised	P 4324	231	Right of Privacy	1/ 4/2024	1/22/2024
Abolished	P & R 4432	231	Sick Leave	1/ 4/2024	1/22/2024
Revised	P & R 5111	231	Eligibility of Resident/Nonresident Students (M)	1/ 4/2024	1/22/2024
Revised	P & R 5116	231	Education of Homeless Children and Youths	1/ 4/2024	1/22/2024
Abolished	P & R 5460.02	231	Bridge Year Pilot Program (M)	1/ 4/2024	1/22/2024
Abolished	P 6361	231	Relations With Vendors for Abbott Districts	1/ 4/2024	1/22/2024
Revised	P 8500	231	Food Services (M)	1/ 4/2024	1/22/2024
Abolished	P 8540	231	School Nutrition Programs (M)	1/ 4/2024	1/22/2024
Abolished	P 8550	231	Meal Charges/Outstanding Food Service Bill (M)	1/ 4/2024	1/22/2024

District Roll call vote 10-0-0

**11. NJ High Impact Tutoring Grant**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the acceptance of the NJ High Impact Tutoring Grant, also known as NJ Learning Accel Program, as recommended by the Superintendent.

District Roll call vote 10-0-0

**12. Committees and Liaisons**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following committees and liaisons for the 2024 calendar year, as recommended by the Superintendent:

**2024 COMMITTEES**

<b><u>Curriculum, Instruction &amp; Assessment</u></b> James Hirschfeld (Chair) Aruni Don Meghan Leininger Lauren Silva McIntyre	<b><u>Facilities</u></b> Sara Forman (Chair) Tom Chiang, Jr. Meghan Leininger Lauren Silva McIntyre	<b><u>Finance</u></b> Lauren Silva McIntyre (Chair) Sara Forman James Hirschfeld Erinn Tucker
<b><u>Personnel</u></b> Aruni Don (Chair) James Hirschfeld Jennifer Parker Erinn Tucker	<b><u>Policy</u></b> Jennifer Parker (Chair) Tom Chiang, Jr. Sara Forman Meghan Leininger	<b><u>Special Education</u></b> Meghan Leininger (Chair) Tom Chiang, Jr. Aruni Don Erinn Tucker
<b><u>Negotiations (Special Committee)</u></b> Erinn Tucker (Chair) Jennifer Parker	<b><u>Long Range Planning (Special Committee)</u></b> Lauren Silva McIntyre (Chair) Joanne Barkauskas Aruni Don Leigh Hermey	

**2024 LIAISON AND CONFERENCE REPORTS**

<b><u>Home and School</u></b> Jennifer Parker	<b><u>Recreation Commission</u></b> Sara Forman
<b><u>ML Education Foundation (MLEF)</u></b> Erinn Tucker	<b><u>Traffic &amp; Safety (Borough)</u></b> Tom Chiang, Jr.
<b><u>ML Friends of the Arts (FOTA)</u></b> Meghan Leininger	<b><u>Sound Start Babies Foundation</u></b> Meghan Leininger
<b><u>Safety and Security</u></b> Aruni Don	<b><u>ML Alumni Association (MLAA)</u></b> Tom Chiang, Jr.
<b><u>Laker Sports Club</u></b> Sara Forman	<b><u>NJ School Boards Delegate</u></b> Sara Forman
	<b><u>Representative to the County SBA</u></b> Tom Chiang, Jr.

District Roll call vote 10-0-0

**REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT****A. PERSONNEL**

- Mr. Fetherman reviewed
  - Personnel and miscellaneous agenda resolutions
  - Board discussion on resolution #18

Motion by Mr. Chiang, Jr. and seconded by Mrs. Tucker for motions #13 - #24

**13. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:\*

Name	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
Fetherman, Michael	Revise - Retirement	ADM-DIST-SUP-01	Superintendent	BOE	1.0	N/A	\$228,160	7/20/20	6/30/24
Romano, Maria	Appointment	SPS-LR-AID-U29-35	Paraprofessional P/T	LD	.97	Step 8	\$24,855 (pro-rated)	1/24/24 (or sooner pending paperwork)	6/30/24
Sabato, Pamela	Retirement	SPT-LR-SLS-07	Speech Correction/ Language Specialist	LD	1.0	BA+30/ Step 15	\$100,367	9/1/86	6/30/24
<b>IVY H/WW/BC</b>									
Hewitt, Diane	Retirement	TCH-LR-TCH-21	Teacher	BC	1.0	MA 60/ Step 15	\$114,188	9/1/99	6/30/24
Hudson, Gregory	Appointment		Teacher- LTR (5394)	WW	1.0	BA/ Step 1	\$62,765 (pro-rated)	1/5/24	6/30/24
Wizner, Shira	Appointment	SPS-CST-AID-U29-14	Paraprofessional - P/T	WW	.97	Step 9	\$25,805 (pro-rated)	1/31/24 (or sooner, pending paperwork)	6/30/24

District Roll call vote 10-0-0

IVY H/WW/BC Roll call vote 9-0-0

**14. Leaves of Absence**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

ID#	Action	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
<b>IVY H/WW/BC</b>								
5394	Revise MLOA (FMLA unpaid w/benefits)	Teacher	WW	1.0			10/30/23	1/26/24
5394	Unpaid MLOA (no benefits)	Teacher	WW	1.0			2/1/24	6/30/24

IVY H/WW/BC Roll call vote 9-0-0

**15. Athletics / Extra Services (Schedule B Appointments) 4**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for all extra earnings under the contract, as recommended by the Superintendent:

Name	Action	Position	Location	Degree/Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>							
Chandra, Mukta	Appointment	Indian Culture Club	MLHS	N/A	N/A	12/12/23	6/30/24
Feltmann, Steven	Appointment	Cricket Club	MLHS	N/A	N/A	12/12/23	6/30/24
Fucarino, Samantha	Appointment	LETS Club	MLHS	N/A	N/A	12/12/23	6/30/24
Kemp, Theresa	Appointment	Instrumental Director (Music)	MLHS	Step 1	\$2,805	1/2/24	6/30/24
Kenyon-Warren, Julie (OD)	Appointment	Co-Choreographer, Spring Musical	MLHS	Step 1	\$1,020	1/23/24	6/30/24
Kohere, Matthew (OD)	Appointment	Set Design	MLHS	Step 1	\$2,040	1/31/24 (or sooner, pending paperwork)	6/30/24
Preston, Kathleen (OD)	Appointment	Athletic Events Worker	MLHS	N/A	Board Approved Rate	1/31/24 (or sooner pending paperwork)	6/30/24
Stys, Alexandra (OD)	Appointment	Co-Choreographer, Spring Musical	MLHS	Step 1	\$1,020	1/31/24 (or sooner, pending paperwork)	6/30/24
<b>IVY H/WW/BC</b>							
Baier, Stephanie	Appointment	Robotics Club	BC	Step 1	\$1,836.00 (pro-rated)	1/15/24	6/30/24
DeWalt, Bethany	Revise	7 <sup>th</sup> Gr. Team Leader	BC	N/A	\$500 (pro-rated)	8/28/23	12/14/24
Dunn, Melissa	Revise	5th Grade Show Co-Advisor	WW	Step 3	\$1,785	8/30/23	6/30/24
Karcher, Dana	Revise	Upstanders Club (shared)	BC	Step 3	\$714 (pro-rated)	12/15/23	6/30/24
Karcher, Dana	Revise	7 <sup>th</sup> Gr. Team Leader	BC	N/A	\$500 (pro-rated)	12/15/23	6/30/24
Karcher, Dana	Revise	End of Year Slide Show	BC	Step 3	\$612 (pro-rated)	12/15/23	6/30/24
Karcher, Dana	Revise	Multimedia	BC	Step 3	\$2,550 (pro-rated)	12/15/23	6/30/24
Lombardi, Deirdre	Revise	6 <sup>th</sup> Gr. Team Leader	BC	N/A	\$500.00 (pro-rated)	8/30/23	12/22/23
Martini, Danielle	Revise	Upstanders Club	BC	Step 3	\$1,428 (pro-rated)	8/30/23	12/14/23
Martini, Danielle	Appointment	Upstanders Club (shared)	BC	Step 3	\$714 (pro-rated)	12/15/23	6/30/24
Olearchik, Nicole	Revise	5th Grade Show Co-Advisor	WW	Step 3	\$1,785	8/30/23	6/30/24
Peifly, Jennifer	Appointment	6 <sup>th</sup> Gr. Team Leader	BC	N/A	\$500 (pro-rated)	1/2/24	6/30/24
Perez, Ryan	Rescind	5th Grade Show Co-Advisor	WW	Step 2	\$1,054	8/30/23	6/30/24
Peterson, Danielle	Revise	Multimedia	BC	Step 1	\$1,836.00 (pro-rated)	8/30/23	12/14/23
Platt, Kaitlin	Revise	End of Year Slide Show	BC	Step 1	\$408 (pro-rated)	8/30/23	12/14/23



District Roll call vote 10-0-0

IVY H/WW/BC Roll call vote 9-0-0

**16. Additional Compensation 4**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

Name	Action	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>								
Adams, Sarah	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Anderson-Urriola, Alexis	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Ayhan, Emrah	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Degnaars, Gioia	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
DeTrollo, Alyssa	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Garate-Gomez, Pia	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Gonzalez, Maria	Appointment	Mentor (5636)	DW	N/A	N/A	\$1,000 prorated (27 of 30 weeks)	11/17/23	6/30/24
Humphreys, Ryan	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Hussein, Amal	Appointment	NJ High Impact Tutoring Data Manager	DW	N/A	N/A	\$3,000	1/15/24	6/30/24
Kemp, Theresa	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Lindsay, Maria	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Novachevska, Diana	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Pastor, Elise	Appointment	Spring Musical-Interpreter	MLHS	N/A	N/A	\$900 Flat Rate	1/5/24	3/2/24
Pelchat, Cara	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Perry, Deanna	Appointment	Spring Musical - Interpreter	MLHS	N/A	N/A	\$900 Flat Rate	1/5/24	3/2/24
Piasecki, Mary	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Price, Ryan	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Restrepo, Carly	Appointment	Spring Musical - Interpreter	MLHS	N/A	N/A	\$900 Flat Rate	1/5/24	3/2/24
Rodriguez, Begonia	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Sidhu, Paul	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Stolarczuk, Kayla	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Suarez, Jennifer	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Sullivan, Betsy	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24

*MINUTES OF BOARD OF EDUCATION MEETING*

*January 22, 2024*

*BOE Approved: March 4, 2024*

Terzis, Patrick	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Vallies, Austin	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
Weinroth, Gail	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
White, Kenneth	Appointment	8th Grade Open House	MLHS	N/A	N/A	\$50/hr- not to exceed 2 hrs	1/11/24	1/11/24
<b>IVY H/WW/BC</b>								
Buzzelli, Vincent	Appointment	Spring Concert (Evening Event)	BC	N/A	N/A	\$100	5/14/24	5/14/24
Buzzelli, Vincent	Appointment	Winter Concert (Evening Event)	BC	N/A	N/A	\$100	12/12/23	12/12/23
D'Addezio, Dominique	Appointment	Workshop Presenter	WW	N/A	N/A	\$50	1/29/24	1/29/24
Hughes, Melissa	Appointment	Spring Concert (Evening Event)	BC	N/A	N/A	\$100	5/14/24	5/14/24
Karcher, Dana	Appointment	Curriculum Migration – Language Arts 7	BC	N/A	N/A	\$300	1/23/24	6/30/24
Kemp, Theresa	Appointment	Spring Concert (Evening Event)	BC	N/A	N/A	\$100	5/14/24	5/14/24
Kemp, Theresa	Appointment	Winter Concert (Evening Event)	BC	N/A	N/A	\$100	12/12/23	12/12/23
Kolek, Judy	Appointment	Winter Concert (Evening Event)	BC	N/A	N/A	\$100	12/12/23	12/12/23
McNeill, Nicole	Appointment	Workshop Presenter	WW	N/A	N/A	\$50	1/29/24	1/29/24
O'Boyle, Christa	Appointment	Workshop Presenter	WW	N/A	N/A	\$50	1/29/24	1/29/24
Perry, Deanna	Appointment	Play- Interpreter	BC	N/A	N/A	\$600 flat rate	1/5/24	4/13/24
Posner, Denis	Rescind	Curriculum Migration – Physical Education 6-8	BC	N/A	N/A	\$300	10/1/23	10/1/23
Restrepo, Carly	Appointment	Play- Interpreter	BC	N/A	N/A	\$600 flat rate	1/5/24	4/13/24
Selinger, Emma	Appointment	Spring Concert (Evening Event)	BC	N/A	N/A	\$100	5/14/24	5/14/24
Selinger, Emma	Appointment	Winter Concert (Evening Event)	BC	N/A	N/A	\$100	12/12/23	12/12/23
Suarez, Jennifer	Appointment	Curriculum Migration – Health 6	BC	N/A	N/A	\$300	1/23/24	6/30/24
Suarez, Jennifer	Appointment	Curriculum Migration – Health 7	BC	N/A	N/A	\$300	1/23/24	6/30/24
Suarez, Jennifer	Appointment	Curriculum Migration – Health 8	BC	N/A	N/A	\$300	1/23/24	6/30/24
Suarez, Jennifer	Appointment	Curriculum Migration – Physical Education 6-8	BC	N/A	N/A	\$300	1/23/24	6/30/24

District Roll call vote 10-0-0

IVY H/WW/BC Roll call vote 9-0-0

**17. Substitutes, Volunteers and Intern Appointments A**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>						
Caso, Joshua	Appointment	Substitute	DW	Board Approved Rate	1/23/24	6/30/24
Djobo, Koko	Appointment	Substitute	DW	Board Approved Rate	1/23/24	6/30/24
Lord, Roberta	Appointment	Substitute	DW	Board Approved Rate	1/23/24	6/30/24
<b>IVY H/WW/BC</b>						
Rebuli, Craig	Appointment	Volunteer - Destination Imagination Team Manager	BC	N/A	1/22/24	6/30/24
Stuss, Laura	Appointment	Volunteer - Destination Imagination Team Manager	BC	N/A	1/22/24	6/30/24
Van Allen, Mia	Appointment	Volunteer - Destination Imagination Team Manager	BC	N/A	1/22/24	6/30/24

District Roll call vote 10-0-0

IVY H/WW/BC Roll call vote 9-0-0

**18. Field Trips A**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2022-2023 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
<b>DISTRICT</b>			
MLHS	Red Bank, NJ	PXL Trip – Scarlet Letter	2/15/24
MLHS	Jersey City, NJ	Live from Surgery - Kidney Transplant	4/9/24
<b>IVY H/WW/BC</b>			
BC	Teaneck, NJ	Bergen Winter Classic - Quiz Bowl	1/20/24
WW	Morristown, NJ	NJ Consortium for Gifted & Talented Programs (NJCGTP) Spelling Bee	1/11/24

District Roll call vote 10-0-0

IVY H/WW/BC Roll call vote 9-0-0

**19. Tuition Reimbursement ▲**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent's office, as recommended by the Superintendent:

Name	Location	College/University	Course Title / #	Credits
<b>DISTRICT</b>				
Doniloski, Jason	MLHS	University of California/San Diego	Building Empathy & Community in Middle & High School/EDUC42445	5.0
Doniloski, Jason	MLHS	University of California/San Diego	21st Century Thinking Skills That Promote College & Career Readiness/ EDUC40293	5.0
Doniloski, Jason	MLHS	University of California/San Diego	Technology Tools to Amplify Learning (Grades K-12) / Flex Course/ EDUC42310	5.0
Eklund, Keriann	MLHS	Fairleigh Dickinson University	Writing & Critiquing Fiction/ CWLT-8101-91	4.0
Eklund, Keriann	MLHS	Fairleigh Dickinson University	Writing & Critiquing Poetry/ CWLT-8102-91	4.0
Feltmann, Steven	MLHS	Walden University	Teacher as a Professional/ EDUC 6610	3.0
Suarez, Jennifer	MLHS	University of California/San Diego	Technology Tools to Amplify Learning (Grades K-12) / Flex Course/ EDUC42310	5.0
Suarez, Jennifer	MLHS	University of California/San Diego	21st Century Thinking Skills That Promote College & Career Readiness/ EDUC40293	5.0
Suarez, Jennifer	MLHS	University of California/San Diego	Building Empathy & Community in Middle & High School/EDUC42445	5.0
Valvano, Sarah	LD	Rider University	Professional Seminar in Special Education/(Grades K-12) / Flex Course/ EDUC42310	3.0
Valvano, Sarah	LD	Rider University	Literacy & Students with Special Needs/SPED 542	3.0
<b>IVY H/WW/BC</b>				
Ludlow, Amy	BC	William Paterson University	Instructional Health Education K-12 Nursing/ 5021	3.0
Pruser, Danielle	WW	Walden University	Action Research for Educators/ EDUC 6733	3.0

District Roll call vote 10-0-0

IVY H/WW/BC Roll call vote 9-0-0

**B. CURRICULUM / SPECIAL SERVICES****C. MISCELLANEOUS****20. Mountain Lakes School District Summer Academy**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the 2024 Mountain Lakes School District Summer Academy program dates of Monday, June 24, 2024 through Friday, July 26, 2024, as recommended by the Superintendent.

District Roll call vote 10-0-0

**21. Lake Drive Summer School Program**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the 2024 Lake Drive Summer School program dates of Monday, July 1, 2024 through Friday, July 26, 2024, as recommended by the Superintendent.

District Roll call vote 10-0-0

**22. Harassment, Intimidation and Bullying Incident**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent's decision and findings for the Harassment, Intimidation and Bullying incident #005-2324-MLHS reported the Board of Education on January 4, 2024, and discussed in Executive Session, as recommended by the Superintendent.

District Roll call vote 10-0-0

**23. Harassment, Intimidation and Bullying Incident**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent's decision and findings for the Harassment, Intimidation and Bullying incident #006-2324-MLHS reported the Board of Education on January 4, 2024, and discussed in Executive Session, as recommended by the Superintendent.

District Roll call vote 10-0-0

**24. Harassment, Intimidation and Bullying Incident**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent's decision and findings for the Harassment, Intimidation and Bullying incident #007-2324-MLHS reported the Board of Education on January 4, 2024, and discussed in Executive Session, as recommended by the Superintendent.

District Roll call vote 10-0-0

UNFINISHED BUSINESS - None

NEW BUSINESS

Board discussion on BT bus company issue due to early dismissal and difficulty to make call on dismissals

PENDING LEGISLATION - None

COMMENTS AND REQUESTS FROM THE PUBLIC – None

EXECUTIVE SESSION II

MOTION to enter into Executive Session was made by Mrs. Tucker and seconded by Dr. Hirschfeld, that the Board of Education adopt the following resolution.

The motion was approved 10-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 22<sup>nd</sup> day of January, 2024 at 9:00pm as follows:

9:04pm - Mrs. Hermey & Ms. Leininger left

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion are matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically: negotiations privacy, and personnel.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

9:13pm – Mrs. Leininger entered

9:35pm – Mr. Fetherman left

9:41pm – Mrs. Forman left

3. This resolution shall take effect immediately.

MOTION, to leave executive session at 10:03pm was made by Dr. Hirschfeld and seconded by Mr. Chiang, Jr. The motion was approved 8-0-0 and the Board returned to public session at 10:03pm.

#### ADJOURNMENT

MOTION to adjourn the meeting at 10:04pm was made by Mrs. Parker and seconded by Mrs. Tucker.

Roll call vote 8-0-0

Respectfully Submitted,

Alex Ferreira

School Business Administrator / Board Secretary

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*A Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.*

*\* Indicates a motion/resolution will have supporting documentation*

**2023-2024 District Goals**

Goal Area	Goal Statement
Ensuring the Success of All Students	Diversify academic programming that reaches all learners, emphasizing literacy instruction and programming in K-5.
Ensuring the Success of All Staff	Revise the teacher evaluation system by exploring alternative models and engaging with all stakeholders.  Building a culture of communication, collaboration, and problem-solving by using resources like Jimmy Casas coaching and peer discussion.
Supporting the Whole Child	Develop a Social Emotional Learning framework for effective behavioral interventions for all students, emphasizing the entrenchment of the Wingman Program across the district.
Finance/Infrastructure/Technology	Update and prioritize the district's Long Range Facilities Plan (LRFP), conduct a demographic study, develop a safety and security plan, as well as design, migrate, build, and launch a new district website.
Strong Family/School/Community Partnerships	Collaborate with community groups for opportunities to support and show appreciation for teachers, staff, coaches, advisors, and others who engage our students throughout the year, emphasizing a process of awarding NJ Governor Educator of the Year recognition.

**2023-2024 Board Goals**

Board Goal	Committee Support
Development of a sustainable comprehensive budget that supports the district's goals/priorities, short and long-term facility needs, strengthens the district's financial position and works to increase revenue and manage costs.	Finance, Facilities
To support and provide for the implementation of the districtwide five-year strategic plan.	Will assign to align with Strategic Plan action steps
To enhance the support, celebration, and recognition of the contributions and accomplishments of district staff and students.	Curriculum, Personnel, Special Services
To enhance the accountability and transparency of the accomplishment of Board goals through the development/monitoring of action plans and a quarterly reporting of progress.	Full Board

va\_chkr3.040423  
12/21/2023

# Mountain Lakes Board of Education

## Check Register By Check Number

1

for Batch 60 and UnPosted Checks : Check Date is from 01/01/2024 to 01/19/2024

Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>								
99296 24-0961		11-000-213-330-CS-0431A- -	6913/ABLE SHRED BUSINESS PRODUCTS LLC	60	50.00	Inv. 5197	01/19/2024	C
24-0483		11-000-251-500-AD- - -	6913/ABLE SHRED BUSINESS PRODUCTS LLC	60	25.00	Inv. 5294	01/19/2024	C
24-0442		11-190-100-500-HS- - -	6913/ABLE SHRED BUSINESS PRODUCTS LLC	60	75.00	Inv. 5293	01/19/2024	C
24-0631		11-190-100-500-LR-0720C- -	6913/ABLE SHRED BUSINESS PRODUCTS LLC	60	100.00	Inv. 5292	01/19/2024	C
<b>Total For Check Number 99296</b>					<b>\$250.00</b>			
99297 24-0802		11-000-251-500-AD- - -	6086/ACCESS	60	1,054.46	Inv. 10645719 Dec.'23	01/19/2024	C
<b>Total For Check Number 99297</b>					<b>\$1,054.46</b>			
99298 24-0768		11-190-100-610-HS-0240A-F -	8624/ALBERTSON/SAFEWAY	60	63.85	(2)Dec'23, (3)Jan'24 Receipts	01/19/2024	C
<b>Total For Check Number 99298</b>					<b>\$63.85</b>			
99299 24-1017		11-000-261-610-DW-0730B- -	1123/MORRIS COUNTY HARDWARE & PAINT	60	1,976.39	Dec.'23 Invoices	01/19/2024	C
<b>Total For Check Number 99299</b>					<b>\$1,976.39</b>			
99300 24-0308		11-000-261-420-DW-0750 - -	5261/ARROW ELEVATOR INC.	60	425.00	Inv. 115397	01/19/2024	C
<b>Total For Check Number 99300</b>					<b>\$425.00</b>			
99301 24-1208		11-000-240-890-BC-0250D-BE-	4904/ASCD	60	59.00	ID#000002120781 Renewal-EC	01/19/2024	C
24-1217		11-000-240-890-CS-0250D-BE-	4904/ASCD	60	89.00	ID#000002234541 Renewal-KD	01/19/2024	C
<b>Total For Check Number 99301</b>					<b>\$148.00</b>			
99302 24-1195		11-190-100-610-TD-0730A- -	6282/B&H PHOTO	60	392.29	Inv. 219979368	01/19/2024	C
24-1195		11-190-100-610-TD-0730B- -	6282/B&H PHOTO	60	333.72	Inv. 219979368	01/19/2024	C
<b>Total For Check Number 99302</b>					<b>\$726.01</b>			
99303 24-1196		11-190-100-610-BC-0250D-BR-	1334/BARNES & NOBLE INC	60	314.84	Inv 4500720, CM 4502273	01/19/2024	C
<b>Total For Check Number 99303</b>					<b>\$314.84</b>			
99304 24-0303		11-000-262-441-DW- - -	6140/BOROUGH OF MOUNTAIN LAKES	60	3,750.00	Jan.'24	01/19/2024	C
<b>Total For Check Number 99304</b>					<b>\$3,750.00</b>			
99305 24-1159		11-000-262-420-DW-0620A- -	1293/BOROUGH MOUNTAIN LAKES	60	8,333.00	Jan.'24	01/19/2024	C
<b>Total For Check Number 99305</b>					<b>\$8,333.00</b>			
99306 24-1087		11-402-100-610-HS-1020A-54-	1342/BSN SPORTS, LLC	60	129.17	Inv. 924385880	01/19/2024	C
<b>Total For Check Number 99306</b>					<b>\$129.17</b>			
99307 24-0235		11-190-100-500-TD-0720C- -	8745/CABLEVISION LIGHTPATH, INC.	60	4,648.05	Inv. 101177874 Jan.'24	01/19/2024	C
<b>Total For Check Number 99307</b>					<b>\$4,648.05</b>			
99308 24-1136		11-402-100-610-HS-1020A-54-	1008/CALIFORNIA BEACH HUT INC.	60	3,434.00	Inv. 9428	01/19/2024	C



# Mountain Lakes Board of Education

## Check Register By Check Number

1

for Batch 60 and UnPosted Checks : Check Date is from 01/01/2024 to 01/19/2024

Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Ba- tch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>								
<b>Total For Check Number 99308</b>					<b>\$3,434.00</b>			
99309 24-0240		11-000-252-500-TD- - -	8659/CANON FINANCIAL SERVICES, INC	60	929.18	Inv. 31822978 12/20/23-1/19/24	01/19/2024	C
24-0240		11-190-100-440-TD- - -	8659/CANON FINANCIAL SERVICES, INC	60	2,168.08	Inv. 31822978 12/20/23-1/19/24	01/19/2024	C
<b>Total For Check Number 99309</b>					<b>\$3,097.26</b>			
99310 24-0369		11-000-100-566-CS-0870F- -	8377/CELEBRATE THE CHILDREN	60	3,675.00	Inv. 2401066 Jan.'24	01/19/2024	C
24-0322		11-000-100-566-CS-0870F- -	8377/CELEBRATE THE CHILDREN	60	3,675.00	Inv. 2401065 Jan.'24	01/19/2024	C
24-0369		20-250-100-560-CS-1411T- -	8377/CELEBRATE THE CHILDREN	60	8,993.25	Inv. 2401066 Jan.'24	01/19/2024	C
24-0322		20-250-100-560-CS-1411T- -	8377/CELEBRATE THE CHILDREN	60	8,993.25	Inv. 2401065 Jan.'24	01/19/2024	C
<b>Total For Check Number 99310</b>					<b>\$25,336.50</b>			
99311 24-0885		11-000-213-300-DW- - -	9194/CHANGEBRIDGE MEDICAL ASSOCIATES PA	60	1,666.67	Dec. '23	01/19/2024	C
<b>Total For Check Number 99311</b>					<b>\$1,666.67</b>			
99312 24-1244		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP.	60	1,030.00	Inv. 9562	01/19/2024	C
<b>Total For Check Number 99312</b>					<b>\$1,030.00</b>			
99313 24-0789		20-272-200-500-CS- - -	9330/NANCY SCHULTZ	60	1,620.00	Invs 231214-08, 231206-01	01/19/2024	C
<b>Total For Check Number 99313</b>					<b>\$1,620.00</b>			
99314 24-0319		11-000-100-566-CS-0870F- -	8376/CORNERSTONE DAY SCHOOL, LLC	60	9,638.58	Inv. 1034219 Jan.'24	01/19/2024	C
<b>Total For Check Number 99314</b>					<b>\$9,638.58</b>			
99315 24-1270		11-402-100-890-HS-1020A-21-	5203/DAANJ, INC.	60	450.00	NIAAAA#71750310 Inv. dated 1/9	01/19/2024	C
<b>Total For Check Number 99315</b>					<b>\$450.00</b>			
99316 24-0857		11-190-100-500-WW- - -	9102/DAN BUCHANAN	60	185.00	Inv. 4651	01/19/2024	C
<b>Total For Check Number 99316</b>					<b>\$185.00</b>			
99317 24-1055		11-000-222-610-HS-0230A-E -	8920/DECKER INC. SCHOOL FIX	60	90.00	Inv. 558194A	01/19/2024	C
24-1055		11-000-222-610-HS-0230A-Q -	8920/DECKER INC. SCHOOL FIX	60	10.26	Inv. 558194A	01/19/2024	C
24-1055		11-000-222-610-HS-0230B- -	8920/DECKER INC. SCHOOL FIX	60	338.24	Inv. 558194A	01/19/2024	C
24-1055		11-000-222-610-HS-0230D- -	8920/DECKER INC. SCHOOL FIX	60	715.94	Inv. 558194A	01/19/2024	C
24-1055		11-000-240-610-HS-0250A- -	8920/DECKER INC. SCHOOL FIX	60	187.45	Inv. 558194A	01/19/2024	C
<b>Total For Check Number 99317</b>					<b>\$1,341.89</b>			
99318 24-0301		11-000-291-270-DW-0820C- -	4676/DELTA DENTAL OF N J *	60	14,573.60	Dental Ins Premium Dec.'23	01/19/2024	C
<b>Total For Check Number 99318</b>					<b>\$14,573.60</b>			
99319 24-1272		11-000-223-800-CI- - -	8226/DESTINATION IMAGINATION, INC.	60	300.00	Inv. Order # 103799	01/19/2024	C
24-0856		11-190-100-610-CI- - -	8226/DESTINATION IMAGINATION,	60	275.00	Inv. Order #101771	01/19/2024	C

# Mountain Lakes Board of Education

## Check Register By Check Number

1

for Batch 60 and UnPosted Checks : Check Date is from 01/01/2024 to 01/19/2024

va\_chkr3.040423  
12/21/2023

Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>								
99319			INC.					
<b>Total For Check Number 99319</b>					<b>\$575.00</b>			
99320 24-0799		11-000-262-622-BC-0640B- -	9391/DIRECT ENERGY BUSINESS	60	1,866.04	AC 1820842 11/29-12/28	01/19/2024	C
24-0799		11-000-262-622-HS-0640B- -	9391/DIRECT ENERGY BUSINESS	60	8,602.39	AC 1820841 11/29-12/28	01/19/2024	C
24-0799		11-000-262-622-LR-0640B- -	9391/DIRECT ENERGY BUSINESS	60	1,224.15	AC 1820838 11/22-12/21	01/19/2024	C
24-0799		11-000-262-622-WW-0640B- -	9391/DIRECT ENERGY BUSINESS	60	2,320.01	AC 1820839&1820840 11/29-12/28	01/19/2024	C
<b>Total For Check Number 99320</b>					<b>\$14,012.59</b>			
99321 24-0685		11-000-262-621-HS-0630 - -	8741/DIXON BROTHERS INC.	60	351.68	Inv. 553117	01/19/2024	C
<b>Total For Check Number 99321</b>					<b>\$351.68</b>			
99322 24-0444		11-000-261-610-DW-0730B- -	4312/FERGUSON ENTERPRISES, INC. #501	60	232.52	Inv. 0056962	01/19/2024	C
24-0444		11-000-261-610-DW-0730B- -	4312/FERGUSON ENTERPRISES, INC. #501	60	46.60	Inv. 0069278	01/19/2024	C
24-0444		11-000-261-610-DW-0730B- -	4312/FERGUSON ENTERPRISES, INC. #501	60	53.01	Inv. 0066504	01/19/2024	C
24-0444		11-000-261-610-DW-0730B- -	4312/FERGUSON ENTERPRISES, INC. #501	60	110.52	Inv. 0036057	01/19/2024	C
<b>Total For Check Number 99322</b>					<b>\$442.65</b>			
99323 24-0732		30-002-401-334-DW- - -	8598/FKA ARCHITECTS	60	4,875.00	Inv 1 Proj 2341.00	01/19/2024	C
24-0732		30-002-401-334-DW- - -	8598/FKA ARCHITECTS	60	2,925.00	Inv. 2 Proj 2341-00	01/19/2024	C
<b>Total For Check Number 99323</b>					<b>\$7,800.00</b>			
99324 24-0833		11-000-261-610-DW-0730B- -	6073/FLEMINGTON DEPARTMENT STORE	60	1,725.50	INV7090	01/19/2024	C
24-0833		11-000-262-610-DW-0620C- -	6073/FLEMINGTON DEPARTMENT STORE	60	8,924.50	INV7090	01/19/2024	C
24-0833		11-000-263-610-DW- - -	6073/FLEMINGTON DEPARTMENT STORE	60	1,434.00	INV7090	01/19/2024	C
<b>Total For Check Number 99324</b>					<b>\$12,084.00</b>			
99325 24-1104		11-000-223-890-BC-0130B- -	6189/FLENJ	60	40.00	Membership Renew-M. Alves	01/19/2024	C
<b>Total For Check Number 99325</b>					<b>\$40.00</b>			
99326 Non A/P Chk		DB10-499- , CR10-101-	9425/FLORHAM PARK SCHOOL DISTRICT	60	90.00	23-24 SY Ovrpmt-B.B.	01/19/2024	C
<b>Total For Check Number 99326</b>					<b>\$90.00</b>			
99327 24-0317		20-250-100-560-CS-1411T- -	9175/GLENVIEW ACADEMY	60	9,026.01	GL30653 Jan.'24	01/19/2024	C
<b>Total For Check Number 99327</b>					<b>\$9,026.01</b>			
99328 24-1141		11-402-100-610-HS-1020A-54-	1968/GOPHER SPORTS EQUIPMENT	60	447.72	IN337748	01/19/2024	C

# Mountain Lakes Board of Education

## Check Register By Check Number

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for Batch 60 and UnPosted Checks : Check Date is from 01/01/2024 to 01/19/2024

Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>								
<b>Total For Check Number 99328</b>					<b>\$447.72</b>			
99329 24-0458		11-000-262-610-DW-0620C- -	2005/GRAINGER	60	32.46	Inv. 9942723520	01/19/2024	C
24-0458		11-000-262-610-DW-0620C- -	2005/GRAINGER	60	96.24	Inv. 9926742249	01/19/2024	C
<b>Total For Check Number 99329</b>					<b>\$128.70</b>			
99330 24-1077		11-402-100-890-HS-1020A-21-	9211/HACKETTSTOWN BOARD OF EDUCATION	60	450.00	23-24 Holiday Tournament	01/19/2024	C
<b>Total For Check Number 99330</b>					<b>\$450.00</b>			
99331 24-0457		11-000-261-610-DW-0730B- -	2059/HOME DEPOT USA, INC	60	1,157.71	AC 6035 3225 3191 4384	01/19/2024	C
<b>Total For Check Number 99331</b>					<b>\$1,157.71</b>			
99332 24-1204		11-000-100-566-CS-0870F- -	8758/HUNTERDON PREPARATORY SCHOOL	60	4,754.92	Inv. 020	01/19/2024	C
<b>Total For Check Number 99332</b>					<b>\$4,754.92</b>			
99333 24-1057		11-190-100-500-BC- - -	7805/INFOBASE LEARNING	60	590.77	INV451218	01/19/2024	C
<b>Total For Check Number 99333</b>					<b>\$590.77</b>			
99334 24-1219		11-000-223-500-CI- - -	9293/IVONNE CIRESI	60	489.34	NJSBA Annual Workshop Exps	01/19/2024	C
<b>Total For Check Number 99334</b>					<b>\$489.34</b>			
99335 24-0447		11-000-261-610-DW-0730B- -	8743/JOHNSTONE SUPPLY	60	97.24	S5957351.001	01/19/2024	C
<b>Total For Check Number 99335</b>					<b>\$97.24</b>			
99336 24-1050		11-190-100-500-TD-0720D- -	7854/JOURNEYED.COM, INC.	60	16,155.10	Inv. 10532115	01/19/2024	C
<b>Total For Check Number 99336</b>					<b>\$16,155.10</b>			
99337 24-1205		11-000-213-330-CS-0431A- -	9212/KAREN J NOBLE	60	800.00	Inv. dated 10/23/23	01/19/2024	C
<b>Total For Check Number 99337</b>					<b>\$800.00</b>			
99338 24-0949		11-000-263-610-DW- - -	7530/LAKELAND AUTO PARTS	60	119.42	S321 0755, 7294, 8666	01/19/2024	C
24-0996		11-000-263-610-DW- - -	7530/LAKELAND AUTO PARTS	60	543.94	Inv. S3185933	01/19/2024	C
24-1266		11-000-263-610-DW- - -	7530/LAKELAND AUTO PARTS	60	47.94	Inv. S3228137	01/19/2024	C
24-1266		11-000-263-610-DW- - -	7530/LAKELAND AUTO PARTS	60	159.96	Inv. S3231862	01/19/2024	C
24-1266		11-000-263-610-DW- - -	7530/LAKELAND AUTO PARTS	60	26.46	Inv. S3228654	01/19/2024	C
<b>Total For Check Number 99338</b>					<b>\$897.72</b>			
99339 24-1206		11-219-100-320-CS- - -	8777/EI US, LLC	60	507.40	INV159435, INV165176	01/19/2024	C
<b>Total For Check Number 99339</b>					<b>\$507.40</b>			
99340 24-0421		11-000-213-330-LR-0430A- -	4428/MARY OSBORNE	60	4,860.00	Inv. 1413 Dec.'23	01/19/2024	C
<b>Total For Check Number 99340</b>					<b>\$4,860.00</b>			
99341 24-0419		11-207-100-610-LR-0240- -	7334/MED-EL CORPORATION	60	1,649.00	Inv. PSI455020	01/19/2024	C
<b>Total For Check Number 99341</b>					<b>\$1,649.00</b>			
99342 24-1188		11-000-100-566-CS-0870F- -	9416/MEGAN DUFFY	60	9,793.05	Reimb. Dep,ESY,Sept,Oct	01/19/2024	C

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for Batch 60 and UnPosted Checks : Check Date is from 01/01/2024 to 01/19/2024

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>								
<b>Total For Check Number 99342</b>					<b>\$9,793.05</b>			
99343 24-1167		11-000-251-600-AD-0130I- -	2453/MGL PRINTING SOLUTIONS	60	719.00	Inv. 203455	01/19/2024	C
<b>Total For Check Number 99343</b>					<b>\$719.00</b>			
99344 24-1220		11-000-251-580-AD-0130K- -	9105/MICHAEL FETHERMAN	60	415.00	NJSBA Annual Worksho Exps	01/19/2024	C
<b>Total For Check Number 99344</b>					<b>\$415.00</b>			
99345 24-0837		11-000-100-566-CS-0870F- -	8891/MONTVILLE TWP BOARD OF EDUCATION	60	3,808.20	Jan.'24	01/19/2024	C
<b>Total For Check Number 99345</b>					<b>\$3,808.20</b>			
99346 24-0307		11-000-263-420-DW-0720A- -	9052/MOORE CONTROL EXTERMINATING CO	60	248.55	Invs 83556-83559 Jan.'24	01/19/2024	C
<b>Total For Check Number 99346</b>					<b>\$248.55</b>			
99347 24-1228		11-402-100-890-HS-1020A-21-	8850/MORRIS COUNTY TRACK COACHES ASSOC.	60	216.00	Inv. 1689366	01/19/2024	C
<b>Total For Check Number 99347</b>					<b>\$216.00</b>			
99348 24-1162		11-000-291-260-DW-0820B- -	7204/MORRIS ESSEX INSURANCE GROUP	60	101,604.00	2nd Installment 2023-2024	01/19/2024	C
<b>Total For Check Number 99348</b>					<b>\$101,604.00</b>			
99349 24-1211		11-000-213-330-CS-0431A- -	8471/MORRIS PSYCHOLOGICAL GROUP, P.A.	60	4,300.00	ck-12/20	01/19/2024	C
<b>Total For Check Number 99349</b>					<b>\$4,300.00</b>			
99350 24-1256		11-190-100-610-HS-0240A-G -	2563/THE MUSIC SHOP, LLC	60	93.95	iNV. 12905462	01/19/2024	C
<b>Total For Check Number 99350</b>					<b>\$93.95</b>			
99351 24-1212		11-000-223-580-HS-0250B- -	9400/NATIONAL ART EDUCATION ASSOCIATION	60	300.00	Order #1345580, 1345570	01/19/2024	C
<b>Total For Check Number 99351</b>					<b>\$300.00</b>			
99352 24-0917		11-190-100-610-HS-0240A-L -	2591/NASCO	60	1,667.76	Invs 545436,547890,549405	01/19/2024	C
<b>Total For Check Number 99352</b>					<b>\$1,667.76</b>			
99353 24-1245		11-000-223-890-BC-0130B- -	5120/NATIONAL ASSOCIATION FOR MUSIC	60	133.00	Inv. dated 1/8/2024	01/19/2024	C
<b>Total For Check Number 99353</b>					<b>\$133.00</b>			
99354 24-0980		11-000-251-890-AD-0130L- -	9327/NEW JERSEY HILLS MEDIA GROUP, INC	60	89.35	Inv. 345989-22076	01/19/2024	C
<b>Total For Check Number 99354</b>					<b>\$89.35</b>			
99355 24-1157		11-401-100-890-HS-1020A-05-	8861/NJ SCIENCE OLYMPIAD INC	60	300.00	Inv. 2924-064C	01/19/2024	C
<b>Total For Check Number 99355</b>					<b>\$300.00</b>			

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>								
99356 24-0384		11-402-100-890-HS-1020A-21-	4919/NJSIAA	60	375.00	Inv. 1689379	01/19/2024	C
		<b>Total For Check Number 99356</b>			<b>\$375.00</b>			
99357 24-0773		11-000-270-511-DW-0520A- -	8993/O'DOWD TRANSPORTATION	60	9,612.20	Jan.'24	01/19/2024	C
		<b>Total For Check Number 99357</b>			<b>\$9,612.20</b>			
99358 24-1165		11-207-100-610-LR-0240 - -	4359/OTICON INC.	60	619.99	INV10374862	01/19/2024	C
		<b>Total For Check Number 99358</b>			<b>\$619.99</b>			
99359 24-1291		11-000-213-330-LR-0430A- -	9290/PATRICIA FILIACI	60	700.00	Eval 2324-10	01/19/2024	C
		<b>Total For Check Number 99359</b>			<b>\$700.00</b>			
99360 24-0985		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE	60	88,522.31	(4) Dec.'23 Invoices	01/19/2024	C
		<b>Total For Check Number 99360</b>			<b>\$88,522.31</b>			
99361 24-1014		11-000-263-610-DW- - -	2911/POWER PLACE, INC	60	56.72	Inv. 1169399	01/19/2024	C
		<b>Total For Check Number 99361</b>			<b>\$56.72</b>			
99362 24-1250		11-190-100-500-TD-0720D- -	2798/PRINCIPALS/SUPERVISORS/DI RECTORS	60	203.88	David Santos	01/19/2024	C
		<b>Total For Check Number 99362</b>			<b>\$203.88</b>			
99363 24-1227		11-000-219-610-CS-1101A- -	2937/PRO-ED, INC	60	510.00	Inv. 3023660	01/19/2024	C
		<b>Total For Check Number 99363</b>			<b>\$510.00</b>			
99364 24-0580		11-000-251-500-AD- - -	2881/READY REFRESH BY NESTLE	60	4.69	AC 0015629652 12/13/23-1/12/24	01/19/2024	C
		<b>Total For Check Number 99364</b>			<b>\$4.69</b>			
99365 24-0318		11-000-100-566-CS-0870F- -	9298/REED ACADEMY	60	12,884.55	INV7484 Jan.'24	01/19/2024	C
		<b>Total For Check Number 99365</b>			<b>\$12,884.55</b>			
99366 23-1132		11-000-261-420-DW-0750 - -	8888/ROBERT GRIGGS PLUMBING & HEATING LLC	60	14,250.00	Inv. 11216	01/19/2024	C
		<b>Total For Check Number 99366</b>			<b>\$14,250.00</b>			
99367 24-0316		11-000-100-566-CS-0870F- -	9005/SAGE ALLIANCE	60	8,359.68	INV77996 Jan.'24	01/19/2024	C
		<b>Total For Check Number 99367</b>			<b>\$8,359.68</b>			
99368 24-1009		11-000-213-330-CS-0431A- -	6766/SAGE THRIVE INC	60	9,588.00	INV72406 Oct.'23	01/19/2024	C
24-1009		11-000-213-330-CS-0431A- -	6766/SAGE THRIVE INC	60	8,211.00	Inv. 2180 Sept.'23	01/19/2024	C
		<b>Total For Check Number 99368</b>			<b>\$17,799.00</b>			
99369 24-1133		11-190-100-610-BC-0240A- -	9170/SCHOOL SPECIALTY, LLC	60	485.26	#308104453258	01/19/2024	C
24-0205		11-190-100-610-WW-0240A-U -	9170/SCHOOL SPECIALTY, LLC	60	160.11	#208133513512	01/19/2024	C
		<b>Total For Check Number 99369</b>			<b>\$645.37</b>			
99370 24-1134		11-000-240-610-BC-0250A- -	3087/SECRETARIES	60	37.91	Sharon Shortt	01/19/2024	C
		<b>Total For Check Number 99370</b>			<b>\$37.91</b>			
99371 24-1134		11-190-100-610-BC-0240A- -	3087/SECRETARIES	60	36.20	Sharon Shortt	01/19/2024	C

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<b>UNPOSTED CHECKS</b>								
<b>Total For Check Number 99371</b>					<b>\$36.20</b>			
99372 24-1213		11-000-219-610-CS-1101A- -	3087/SECRETARIES	60	49.90	Rose Dunn	01/19/2024	C
<b>Total For Check Number 99372</b>					<b>\$49.90</b>			
99373 24-1221		11-000-218-610-HS-0250A-G -	3087/SECRETARIES	60	137.95	Zorica Alcott	01/19/2024	C
<b>Total For Check Number 99373</b>					<b>\$137.95</b>			
99374 24-1247		11-000-218-610-HS-0250A-G -	3087/SECRETARIES	60	25.39	Zorica Alcott	01/19/2024	C
<b>Total For Check Number 99374</b>					<b>\$25.39</b>			
99375 Non A/P Chk		DB20-499- , CR20-101-	9111/SOUND START BABIES PROGRAM	60	40,559.87	Dec.'23 EDI & Tuition Pmts	01/19/2024	C
<b>Total For Check Number 99375</b>					<b>\$40,559.87</b>			
99376 24-1225		11-000-219-610-CS-1101A- -	7945/STAPLES BUSINESS CREDIT	60	596.89	#8072860388, #8072940785	01/19/2024	C
24-1199		11-000-240-610-WW-0250A- -	7945/STAPLES BUSINESS CREDIT	60	135.47	#8072879351	01/19/2024	C
24-1216		11-000-240-610-WW-0250A- -	7945/STAPLES BUSINESS CREDIT	60	28.50	#8072879351	01/19/2024	C
24-1268		11-190-100-610-WW-0240A-U -	7945/STAPLES BUSINESS CREDIT	60	33.87	#8072879351	01/19/2024	C
24-1038		11-213-100-610-CS-1106A-64-	7945/STAPLES BUSINESS CREDIT	60	1,029.75	#8072412975, #8072444502	01/19/2024	C
24-1225		11-213-100-610-CS-1106A-64-	7945/STAPLES BUSINESS CREDIT	60	47.38	#8072860388, #8072940785	01/19/2024	C
<b>Total For Check Number 99376</b>					<b>\$1,871.86</b>			
99377 24-1240		20-231-200-300-DW- - -	9420/STEVEN KORNER, PHD	60	1,200.00	Invoice dated 10/4/2023	01/19/2024	C
<b>Total For Check Number 99377</b>					<b>\$1,200.00</b>			
99378 24-1183		11-000-240-610-BC-0250A- -	9192/SUPREME SCHOOL SUPPLY CO.	60	160.83	Inv. 169710	01/19/2024	C
<b>Total For Check Number 99378</b>					<b>\$160.83</b>			
99379 24-1135		11-000-270-512-HS-0520D- -	7680/SUSSEX COUNTY REGIONAL COOPERATIVE	60	722.80	Inv. T08-000436	01/19/2024	C
<b>Total For Check Number 99379</b>					<b>\$722.80</b>			
99380 24-0237		11-190-100-500-TD-0720C- -	9239/T-MOBILE	60	60.00	AC 977316580 Dec.'23	01/19/2024	C
<b>Total For Check Number 99380</b>					<b>\$60.00</b>			
99381 24-1202		11-219-100-580-LI-0250 - -	3320/TEACHER	60	58.28	Jobi Schwartz	01/19/2024	C
<b>Total For Check Number 99381</b>					<b>\$58.28</b>			
99382 24-1215		11-219-100-530-LI-0641 - -	3320/TEACHER	60	40.00	Jennifer Becht	01/19/2024	C
<b>Total For Check Number 99382</b>					<b>\$40.00</b>			
99383 24-1231		11-219-100-580-LI-0250 - -	3320/TEACHER	60	185.18	Jennifer Becht	01/19/2024	C
<b>Total For Check Number 99383</b>					<b>\$185.18</b>			
99384 24-1232		11-219-100-580-LI-0250 - -	3320/TEACHER	60	196.93	Kelly Oravec	01/19/2024	C
<b>Total For Check Number 99384</b>					<b>\$196.93</b>			

# Mountain Lakes Board of Education

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for Batch 60 and UnPosted Checks : Check Date is from 01/01/2024 to 01/19/2024

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>								
99385 24-1233		11-219-100-580-LI-0250 - -	3320/TEACHER	60	144.29	Meredith Perkins	01/19/2024	C
		<b>Total For Check Number 99385</b>			<b>\$144.29</b>			
99386 24-1234		11-219-100-530-LI-0641 - -	3320/TEACHER	60	40.00	Kelly Oravec	01/19/2024	C
		<b>Total For Check Number 99386</b>			<b>\$40.00</b>			
99387 24-1235		11-219-100-530-LI-0641 - -	3320/TEACHER	60	80.00	Meredith Perkins	01/19/2024	C
		<b>Total For Check Number 99387</b>			<b>\$80.00</b>			
99388 24-1278		11-219-100-580-LI-0250 - -	3320/TEACHER	60	238.71	Alana Polanco	01/19/2024	C
		<b>Total For Check Number 99388</b>			<b>\$238.71</b>			
99389 24-1280		11-219-100-530-LI-0641 - -	3320/TEACHER	60	40.00	Alana Polanco	01/19/2024	C
		<b>Total For Check Number 99389</b>			<b>\$40.00</b>			
99390 24-1166		11-000-240-610-LR-0250E- -	9006/TEACHER INNOVATIONS, INC	60	236.25	Inv. 937109	01/19/2024	C
		<b>Total For Check Number 99390</b>			<b>\$236.25</b>			
99391 24-1274		11-190-100-890-BC-0250A- -	9218/TEANECK COMMUNITY CHARTER SCHOOL	60	170.00	Invoice dated 1/9/24	01/19/2024	C
		<b>Total For Check Number 99391</b>			<b>\$170.00</b>			
99392 24-0652		11-000-262-622-HS-0640B- -	8054/TIOGA SOLAR MORRIS COUNTY 1, LLC	60	192.16	Dec.'23	01/19/2024	C
		<b>Total For Check Number 99392</b>			<b>\$192.16</b>			
99393 24-0818		11-000-213-330-CS-0431A- -	8630/TRINITAS CHILDREN'S THERAPY SERVICES	60	8,726.25	1123	01/19/2024	C
		<b>Total For Check Number 99393</b>			<b>\$8,726.25</b>			
99394 24-0239		11-190-100-500-TD-0720C- -	7754/UNITED BUSINESS SYSTEMS	60	6,323.84	Inv. 547637 10/1 - 12/31/23	01/19/2024	C
24-0239		11-190-100-500-TD-0720C- -	7754/UNITED BUSINESS SYSTEMS	60	4,236.58	Inv. 540377 7/1 - 9/30/23	01/19/2024	C
		<b>Total For Check Number 99394</b>			<b>\$10,560.42</b>			
99395 24-1253		11-000-261-420-DW-0750 - -	9422/VEL CONSTRUCTION, LLC	60	1,800.00	Inv. 160	01/19/2024	C
		<b>Total For Check Number 99395</b>			<b>\$1,800.00</b>			
99396 24-0238		11-190-100-500-TD-0720C- -	9144/VERIZON	60	495.67	AC 356-779-984-0001-81 Jan.'24	01/19/2024	C
		<b>Total For Check Number 99396</b>			<b>\$495.67</b>			
99397 24-0236		11-190-100-500-TD-0720C- -	9188/VERIZON	60	1,522.89	Inv. Z9398471 Jan.'24	01/19/2024	C
		<b>Total For Check Number 99397</b>			<b>\$1,522.89</b>			
99398 24-1193		11-000-218-610-HS-0250A-G -	6480/W.B. MASON CO., INC.	60	222.93	Inv. 243513656	01/19/2024	C
24-1190		11-000-240-610-WW-0250A- -	6480/W.B. MASON CO., INC.	60	2,340.80	Inv. 243513557	01/19/2024	C
24-1193		11-190-100-610-HS-0240A-B -	6480/W.B. MASON CO., INC.	60	222.93	Inv. 243513656	01/19/2024	C
24-1193		11-190-100-610-HS-0240A-C -	6480/W.B. MASON CO., INC.	60	222.93	Inv. 243513656	01/19/2024	C
24-1193		11-190-100-610-HS-0240A-D -	6480/W.B. MASON CO., INC.	60	222.93	Inv. 243513656	01/19/2024	C
24-1193		11-190-100-610-HS-0240A-E -	6480/W.B. MASON CO., INC.	60	222.93	Inv. 243513656	01/19/2024	C

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## Check Register By Check Number

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for Batch 60 and UnPosted Checks : Check Date is from 01/01/2024 to 01/19/2024

Check #	PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Ba- tch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>UNPOSTED CHECKS</b>									
99398	24-1193		11-190-100-610-HS-0240A-G -	6480/W.B. MASON CO., INC.	60	222.93	Inv. 243513656	01/19/2024	C
	24-1193		11-190-100-610-HS-0240A-GG-	6480/W.B. MASON CO., INC.	60	222.96	Inv. 243513656	01/19/2024	C
	24-1193		11-190-100-610-HS-0240A-I -	6480/W.B. MASON CO., INC.	60	445.86	Inv. 243513656	01/19/2024	C
<b>Total For Check Number 99398</b>						<b>\$4,347.20</b>			
99399	24-1173		11-402-100-500-HS- - -	5890/WEIGHTS & MEASURES FUND	60	50.00	Reg. #15-096370-24	01/19/2024	C
<b>Total For Check Number 99399</b>						<b>\$50.00</b>			
99400	24-1068		11-190-100-610-HS-0240A-GG-	4247/WENGER CORPORATION	60	1,146.96	Inv. 863277	01/19/2024	C
<b>Total For Check Number 99400</b>						<b>\$1,146.96</b>			
<b>Total Unposted Checks</b>						<b>\$514,964.97</b>			



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Vendor No./ Vendor Name/Remit to Vendor							
Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10		\$90.00			\$90.00
	10	11	\$348,160.28				\$348,160.28
	Fund 10	TOTAL	\$348,160.28	\$90.00			\$348,250.28
	20	20	\$29,832.51	\$40,559.87			\$70,392.38
	30	30	\$7,800.00				\$7,800.00
	60	60	\$88,522.31				\$88,522.31
	GRAND	TOTAL	\$474,315.10	\$40,649.87	\$0.00	\$0.00	\$514,964.97

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00

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for Batches 0,50,51 and Posted Checks : Current Cycle : December

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Check #	PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Ba- tch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>									
99218	24-0705		11-000-261-420-DW-0750 - -	4813/AC DAUGHTRY, INC	0	2,855.25	Inv. 3805002	12/18/2023	C
	24-0894		11-000-261-420-DW-0750 - -	4813/AC DAUGHTRY, INC	0	3,253.44	Inv. 3884080	12/18/2023	C
	24-0899		11-000-261-420-DW-0750 - -	4813/AC DAUGHTRY, INC	0	282.98	Inv. 3954535	12/18/2023	C
	24-0461		11-000-261-420-DW-0750 - -	4813/AC DAUGHTRY, INC	0	419.85	Inv. 4069863	12/18/2023	C
<b>Total For Check Number 99218</b>						<b>\$6,811.52</b>			
99219	24-0672		11-000-261-610-DW-0730B- -	8011/ACKERSON DRAPERY & DECORATOR SVCS INC.	0	2,770.88	Inv. 24-001	12/18/2023	C
<b>Total For Check Number 99219</b>						<b>\$2,770.88</b>			
99220	24-0768		11-190-100-610-HS-0240A-F -	8624/ALBERTSON/SAFEWAY	0	49.35	AC 187342 (2) Nov.'23 Receipts	12/18/2023	C
<b>Total For Check Number 99220</b>						<b>\$49.35</b>			
99221	24-1017		11-000-261-610-DW-0730B- -	1123/MORRIS COUNTY HARDWARE & PAINT	0	571.27	Nov.'23 Invoices	12/18/2023	C
<b>Total For Check Number 99221</b>						<b>\$571.27</b>			
99222	24-1163		11-000-230-339-AD-0120D- -	7916/BAKER TILLY VANTAGEN, LLC	0	602.15	#46327 Jul'23	12/18/2023	C
	24-1163		11-000-230-339-AD-0120D- -	7916/BAKER TILLY VANTAGEN, LLC	0	145.44	#46590 Aug.'23	12/18/2023	C
	24-1163		11-000-230-339-AD-0120D- -	7916/BAKER TILLY VANTAGEN, LLC	0	1,139.59	#46850 Sept.'23	12/18/2023	C
	24-1163		11-000-230-339-AD-0120D- -	7916/BAKER TILLY VANTAGEN, LLC	0	99.01	#47055 Oct.'23	12/18/2023	C
<b>Total For Check Number 99222</b>						<b>\$1,986.19</b>			
99223	24-1069		11-190-100-610-HS-0240A-L -	1273/BLICK ART MATERIALS	0	304.41	Inv. 1901810	12/18/2023	C
<b>Total For Check Number 99223</b>						<b>\$304.41</b>			
99224	24-0235		11-190-100-500-TD-0720C- -	8745/CABLEVISION LIGHTPATH, INC.	0	4,647.95	Inv. 101161400 Dec.'23	12/18/2023	C
<b>Total For Check Number 99224</b>						<b>\$4,647.95</b>			
99225	24-1123		11-000-218-890-HS-0250D-BD-	1385/COLLEGE BOARD	0	400.00	Inv. EA214100	12/18/2023	C
<b>Total For Check Number 99225</b>						<b>\$400.00</b>			
99226	24-0323		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP.	0	14,460.00	Inv. 9509	12/18/2023	C
	24-0324		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP.	0	2,510.00	Inv. 9510	12/18/2023	C
<b>Total For Check Number 99226</b>						<b>\$16,970.00</b>			
99227	24-1078		11-190-100-610-TD-0730E- -	9274/COMPUTER DESIGN & INTEGRATION LLC	0	210.48	Inv. CDI0543228-IN	12/18/2023	C
<b>Total For Check Number 99227</b>						<b>\$210.48</b>			
99228	24-1061		11-000-263-610-DW- - -	8158/DAN COMO & SONS, INC.	0	640.00	Invs 0002311, 0002363, 0002397	12/18/2023	C
<b>Total For Check Number 99228</b>						<b>\$640.00</b>			
99229	24-0889		11-000-223-600-CI- - -	9398/DAVE BURGESS CONSULTING, INC	0	2,250.00	Inv. 10431	12/18/2023	C
<b>Total For Check Number 99229</b>						<b>\$2,250.00</b>			
99230	24-0301		11-000-291-270-DW-0820C- -	4676/DELTA DENTAL OF N J *	0	16,182.15	Dental Ins. Nov.'23	12/18/2023	C

Run on 01/19/2024 at 11:21:41 AM

\* Break in Chk. # Sequence

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
<b>Total For Check Number 99230</b>					<b>\$16,182.15</b>			
99231 24-0799		11-000-262-622-BC-0640B- -	9391/DIRECT ENERGY BUSINESS	0	1,837.98	AC 1820842 10/28-11/28	12/18/2023	C
24-0799		11-000-262-622-HS-0640B- -	9391/DIRECT ENERGY BUSINESS	0	7,260.73	AC1820841 10/27-11/28	12/18/2023	C
24-0799		11-000-262-622-LR-0640B- -	9391/DIRECT ENERGY BUSINESS	0	1,111.91	AC 1820838 10/24-11/21	12/18/2023	C
24-0799		11-000-262-622-WW-0640B- -	9391/DIRECT ENERGY BUSINESS	0	3,213.66	ACs1820839&1820840 10/27-11/28	12/18/2023	C
<b>Total For Check Number 99231</b>					<b>\$13,424.28</b>			
99232 24-0685		11-000-262-621-HS-0630 - -	8741/DIXON BROTHERS INC.	0	354.48	Inv. 551836	12/18/2023	C
<b>Total For Check Number 99232</b>					<b>\$354.48</b>			
99233 24-1070		11-000-263-610-DW- - -	8609/ESSEX FENCE COMPANY LLC	0	75.00	Inv. 24383	12/18/2023	C
<b>Total For Check Number 99233</b>					<b>\$75.00</b>			
99234 24-0444		11-000-261-610-DW-0730B- -	4312/FERGUSON ENTERPRISES, INC. #501	0	442.21	Invs 9902829, 9917270	12/18/2023	C
<b>Total For Check Number 99234</b>					<b>\$442.21</b>			
99235 24-1058		11-000-230-895-AD-0130A- -	6341/FINGERPRINT REIMB	0	68.98	Ralph Giampietro	12/18/2023	C
<b>Total For Check Number 99235</b>					<b>\$68.98</b>			
99236 24-0458		11-000-262-610-DW-0620C- -	2005/GRAINGER	0	115.96	Inv. 9912852267	12/18/2023	C
<b>Total For Check Number 99236</b>					<b>\$115.96</b>			
99237 24-1086		11-000-261-420-DW-0750 - -	8764/HONEYWELL INTERNATIONAL INC	0	29,596.50	Inv. 5265430109 1/1-3/31/24	12/18/2023	C
<b>Total For Check Number 99237</b>					<b>\$29,596.50</b>			
99238 24-0651		11-000-262-622-BC-0640B- -	2181/J C P & L	0	948.86	10/28-11/28	12/18/2023	C
24-0651		11-000-262-622-HS-0640B- -	2181/J C P & L	0	3,451.22	10/19-11/16; 10/27-11/28	12/18/2023	C
24-0651		11-000-262-622-LR-0640B- -	2181/J C P & L	0	828.37	10/24-11/21	12/18/2023	C
24-0651		11-000-262-622-WW-0640B- -	2181/J C P & L	0	2,302.93	10/27-11/28, 10/27-11/28	12/18/2023	C
<b>Total For Check Number 99238</b>					<b>\$7,531.38</b>			
99239 24-0447		11-000-261-610-DW-0730B- -	8743/JOHNSTONE SUPPLY	0	2,176.96	(10) Sept,Oct&Nov Invoices	12/18/2023	C
24-1148		11-000-261-610-DW-0730B- -	8743/JOHNSTONE SUPPLY	0	1,891.69	Inv. S5955931.002	12/18/2023	C
24-1124		12-000-261-732-DW- - -	8743/JOHNSTONE SUPPLY	0	4,389.19	Inv. S5947571.001	12/18/2023	C
<b>Total For Check Number 99239</b>					<b>\$8,457.84</b>			
99240 24-0949		11-000-263-610-DW- - -	7530/LAKELAND AUTO PARTS	0	182.88	S3191721, S3196170	12/18/2023	C
<b>Total For Check Number 99240</b>					<b>\$182.88</b>			
99241 24-0639		11-401-100-890-WW- - -	5462/MATH OLYMPIADS	0	200.00	INV1756	12/18/2023	C
<b>Total For Check Number 99241</b>					<b>\$200.00</b>			
99242 24-1092		11-402-100-890-HS-1020A-21-	8839/MCSSIHL INC.	0	9,230.00	Inv. 2324-15	12/18/2023	C
<b>Total For Check Number 99242</b>					<b>\$9,230.00</b>			

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Ba- tch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
99243 24-0307		11-000-263-420-DW-0720A- -	9052/MOORE CONTROL EXTERMINATING CO	0	248.55	Invs 83354-83357 Dec.'23	12/18/2023	C
24-0964		11-000-263-420-DW-0720A- -	9052/MOORE CONTROL EXTERMINATING CO	0	264.00	Invs. 82491 & 82492	12/18/2023	C
<b>Total For Check Number 99243</b>					<b>\$512.55</b>			
99244 24-1162		11-000-291-260-DW-0820B- -	7204/MORRIS ESSEX INSURANCE GROUP	0	101,604.00	Inv. dated 6/22/23-1st Install	12/18/2023	C
<b>Total For Check Number 99244</b>					<b>\$101,604.00</b>			
99245 24-1016		11-402-100-890-HS-1020A-21-	8889/MORRISTOWN BEARD SCHOOL	0	75.00	2024 League Dues - Girls	12/18/2023	C
<b>Total For Check Number 99245</b>					<b>\$75.00</b>			
99246 24-0859		11-000-262-890-DW-0660A-14-	9277/NAETI SERVICES, LLC	0	1,575.00	Inv. 1491	12/18/2023	C
24-0860		11-000-262-890-DW-0660A-14-	9277/NAETI SERVICES, LLC	0	1,090.00	Inv. 1491	12/18/2023	C
<b>Total For Check Number 99246</b>					<b>\$2,665.00</b>			
99247 24-0971		11-000-221-800-CI- - -	2579/NJASA	0	2,347.00	Inv dated 10/17/23 I Ciresi	12/18/2023	C
<b>Total For Check Number 99247</b>					<b>\$2,347.00</b>			
99248 24-0912		11-190-100-890-WW-0250B- -	4494/NJ CONSORTIUM-GIFTED TALENTED PROGRAM	0	705.00	Inv. dated 12/14/23	12/18/2023	C
24-1079		11-190-100-890-WW-0250B- -	4494/NJ CONSORTIUM-GIFTED TALENTED PROGRAM	0	675.00	Inv. dated 12/13/23	12/18/2023	C
<b>Total For Check Number 99248</b>					<b>\$1,380.00</b>			
99249 24-1097		11-000-263-610-DW- - -	2911/POWER PLACE, INC	0	39.44	Inv. 1166326	12/18/2023	C
<b>Total For Check Number 99249</b>					<b>\$39.44</b>			
99250 24-0354		11-000-240-500-BC- - -	2881/READY REFRESH BY NESTLE	0	37.15	AC 0015576978 11/13-12/12/23	12/18/2023	C
24-0580		11-000-251-500-AD- - -	2881/READY REFRESH BY NESTLE	0	68.02	AC 0015629652 11/13-12/12/23	12/18/2023	C
24-0903		11-190-100-500-HS- - -	2881/READY REFRESH BY NESTLE	0	176.59	AC 0014813828 11/13-12/12/23	12/18/2023	C
<b>Total For Check Number 99250</b>					<b>\$281.76</b>			
99251 24-1080		11-190-100-890-BC-0250A- -	8431/ROBOT REVOLUTION LLC	0	975.00	Inv. 1165	12/18/2023	C
<b>Total For Check Number 99251</b>					<b>\$975.00</b>			
99252 24-1084		60-910-310-500-DW- - -	6158/RUSSELL REID	0	384.00	Inv. 6856219	12/18/2023	C
<b>Total For Check Number 99252</b>					<b>\$384.00</b>			
99253 24-0562		11-000-263-420-DW-0720A- -	9247/SCHUMACHER CHEVY-BUICK	0	647.06	RO#6019158	12/18/2023	C
<b>Total For Check Number 99253</b>					<b>\$647.06</b>			
99254 Non A/P Chk		DB20-499- , CR20-101-	9111/SOUND START BABIES PROGRAM	0	40,368.41	Nov.'23 EDI & Tuition Pmts	12/18/2023	C
<b>Total For Check Number 99254</b>					<b>\$40,368.41</b>			

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount Multi	Check Description or Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
99255 24-0930		11-000-230-610-AD-0130E- -	7945/STAPLES BUSINESS CREDIT	0	920.58	#8071960845, #8072034306	12/18/2023	C
24-0930		11-000-252-610-TD-0130A- -	7945/STAPLES BUSINESS CREDIT	0	64.41	#8071960845, #8072034306	12/18/2023	C
<b>Total For Check Number 99255</b>					<b>\$984.99</b>			
99256 24-0890		11-000-270-512-DW-0520E- -	7680/SUSSEX COUNTY REGIONAL COOPERATIVE	0	1,813.05	T08-000398	12/18/2023	C
24-0890		11-000-270-512-DW-0520E- -	7680/SUSSEX COUNTY REGIONAL COOPERATIVE	0	13,593.05	T08-000397	12/18/2023	C
<b>Total For Check Number 99256</b>					<b>\$15,406.10</b>			
99257 24-0237		11-190-100-500-TD-0720C- -	9239/T-MOBILE	0	60.00	AC 977316580 Nov.'23	12/18/2023	C
<b>Total For Check Number 99257</b>					<b>\$60.00</b>			
99258 24-0652		11-000-262-622-HS-0640B- -	8054/TIOGA SOLAR MORRIS COUNTY 1, LLC	0	318.78	Nov.'23	12/18/2023	C
<b>Total For Check Number 99258</b>					<b>\$318.78</b>			
99259 24-0238		11-190-100-500-TD-0720C- -	9144/VERIZON	0	495.79	AC 356-779-984-0001-81 Dec.'23	12/18/2023	C
<b>Total For Check Number 99259</b>					<b>\$495.79</b>			
99260 24-0236		11-190-100-500-TD-0720C- -	9188/VERIZON	0	1,544.79	Inv. Z9337727 Dec.'23	12/18/2023	C
<b>Total For Check Number 99260</b>					<b>\$1,544.79</b>			
99261 24-0445		11-000-261-610-DW-0730B- -	8187/WARSHAUER ELECTRIC SUPPLY CO.	0	170.15	Inv. S100693764.001	12/18/2023	C
<b>Total For Check Number 99261</b>					<b>\$170.15</b>			
99262 24-0956		11-000-223-580-HS-0250B- -	1240/BUREAU OF EDUCATION & RESEARCH	50	279.00	Inv. 5149569	12/21/2023	C
<b>Total For Check Number 99262</b>					<b>\$279.00</b>			
99263 24-0257		11-190-100-610-HS-0240A-C -	1885/FLINN SCIENTIFIC, INC.	50	1,707.64	Invs. 2904304, 2913870	12/21/2023	C
24-0587		11-190-100-610-HS-0240A-U -	1885/FLINN SCIENTIFIC, INC.	50	1,021.66	Inv. 2904861	12/21/2023	C
<b>Total For Check Number 99263</b>					<b>\$2,729.30</b>			
99264 24-1149		11-000-213-330-LR-0430A- -	9212/KAREN J NOBLE	50	800.00	Eval 2324-3	12/21/2023	C
24-1150		11-000-213-330-LR-0430A- -	9212/KAREN J NOBLE	50	800.00	Eval 2324-5	12/21/2023	C
24-1151		11-000-213-330-LR-0430A- -	9212/KAREN J NOBLE	50	800.00	Eval 2324-6	12/21/2023	C
<b>Total For Check Number 99264</b>					<b>\$2,400.00</b>			
99265 24-0983		11-000-263-420-DW-0720A- -	6240/KENVIL POWER MOWER	50	1,063.72	Inv. 228525	12/21/2023	C
24-1085		11-000-263-610-DW- - -	6240/KENVIL POWER MOWER	50	477.32	Inv. 230002	12/21/2023	C
24-1089		11-000-263-610-DW- - -	6240/KENVIL POWER MOWER	50	435.84	Inv. 223589	12/21/2023	C
<b>Total For Check Number 99265</b>					<b>\$1,976.88</b>			
99266 24-1155		11-000-310-930-LR-0920 - -	7019/MOUNTAIN LAKES BD-CAFE ACCT	50	4,407.10	574-4538, 574-4539	12/21/2023	C

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Check #	PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>									
<b>Total For Check Number 99266</b>						<b>\$4,407.10</b>			
99267	Non A/P Chk		DB10-499- , CR10-101-	1140/MOUNTAIN LAKES HIGH SCHOOL	50	685.00	Parsippany Wrest Tourn Fee	12/21/2023	C
<b>Total For Check Number 99267</b>						<b>\$685.00</b>			
99268	24-0650		11-000-262-621-BC-0640C- -	2592/N.J. NATURAL GAS CO.	50	7,164.29	11/6-12/8	12/21/2023	C
	24-0650		11-000-262-621-HS-0630 - -	2592/N.J. NATURAL GAS CO.	50	17,481.43	11/3-12/11; 11/3-12/11	12/21/2023	C
	24-0650		11-000-262-621-LR-0640C- -	2592/N.J. NATURAL GAS CO.	50	4,396.23	11/2-12/8	12/21/2023	C
	24-0650		11-000-262-621-WW-0640C- -	2592/N.J. NATURAL GAS CO.	50	9,193.96	11/9-12/11	12/21/2023	C
<b>Total For Check Number 99268</b>						<b>\$38,235.91</b>			
99269	24-1161		11-000-213-330-LR-0430A- -	9290/PATRICIA FILIACI	50	700.00	Eval 2324-7	12/21/2023	C
<b>Total For Check Number 99269</b>						<b>\$700.00</b>			
99270	24-1042		11-000-251-500-AD- - -	9408/QUADIENT LEASING USA, INC	50	434.97	Inv. Q1106224 1/13/24-4/12/24	12/21/2023	C
<b>Total For Check Number 99270</b>						<b>\$434.97</b>			
99271	24-0401		11-190-100-610-BC-0240A- -	9170/SCHOOL SPECIALTY, LLC	50	152.89	#208132489998	12/21/2023	C
	24-0414		11-190-100-610-BC-0240A- -	9170/SCHOOL SPECIALTY, LLC	50	232.38	#208132489061	12/21/2023	C
	24-0418		11-190-100-610-BC-0240A- -	9170/SCHOOL SPECIALTY, LLC	50	99.13	#208132494532	12/21/2023	C
	24-0371		11-401-100-610-BC-1020A-A -	9170/SCHOOL SPECIALTY, LLC	50	316.97	#308104277001	12/21/2023	C
<b>Total For Check Number 99271</b>						<b>\$801.37</b>			
99272	24-0006		11-000-291-270-DW-0820C- -	9015/TEACHERS' PENSION & ANNUITY FUND	50	456.76	Location #00434 dated 12/13/23	12/21/2023	C
<b>Total For Check Number 99272</b>						<b>\$456.76</b>			
99273	24-1075		11-190-100-610-BC-0240A- -	6480/W.B. MASON CO., INC.	50	1,337.60	Inv. 243265924	12/21/2023	C
<b>Total For Check Number 99273</b>						<b>\$1,337.60</b>			
99274	24-1063		11-000-261-420-DW-0750 - -	8684/WEATHERTITE SOLUTIONS LLC	50	23,700.00	Inv. 1223-025	12/21/2023	C
<b>Total For Check Number 99274</b>						<b>\$23,700.00</b>			
99275	24-1153		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP.	51	949.00	Inv. 9504	12/28/2023	C
	24-1154		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP.	51	1,245.00	Inv. 9488	12/28/2023	C
<b>Total For Check Number 99275</b>						<b>\$2,194.00</b>			
99276	24-0789		20-272-200-500-CS- - -	9330/NANCY SCHULTZ	51	360.00	Inv. 231103-01	12/28/2023	C
<b>Total For Check Number 99276</b>						<b>\$360.00</b>			
99277	24-1175		11-190-100-500-HS- - -	9102/DAN BUCHANAN	51	330.00	Inv. 4585	12/28/2023	C
<b>Total For Check Number 99277</b>						<b>\$330.00</b>			
99278	24-0423		11-000-213-330-LR-0430A- -	8994/HEATHER LYN BLACKWELL LONG	51	5,588.75	Dec.'23	12/28/2023	C
<b>Total For Check Number 99278</b>						<b>\$5,588.75</b>			

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<b>POSTED CHECKS</b>									
99279	24-0625		11-000-221-600-CI- - -	2037/HEINEMANN	51	163.55	Inv. 9325013	12/28/2023	C
<b>Total For Check Number 99279</b>						<b>\$163.55</b>			
99280	24-0651		11-000-262-622-BC-0640B- -	2181/J C P & L	51	857.72	11/29-12/28	12/28/2023	C
	24-0651		11-000-262-622-HS-0640B- -	2181/J C P & L	51	3,850.78	11/17-12/18, 11/29-12-28	12/28/2023	C
	24-0651		11-000-262-622-LR-0640B- -	2181/J C P & L	51	606.90	11/22-12/21	12/28/2023	C
	24-0651		11-000-262-622-WW-0640B- -	2181/J C P & L	51	1,884.28	11/29-12/28, 11/29-12/28	12/28/2023	C
<b>Total For Check Number 99280</b>						<b>\$7,199.68</b>			
99281	24-1041		11-213-100-610-CS-1106A-64-	1345/LAKESHORE LEARNING MATERIALS	51	224.65	Inv. 592361112523	12/28/2023	C
<b>Total For Check Number 99281</b>						<b>\$224.65</b>			
99282	24-0564		11-000-213-330-CS-0431A- -	8960/MARILYN A. KUBICHEK, MD, FAAP	51	675.00	Bill #675	12/28/2023	C
<b>Total For Check Number 99282</b>						<b>\$675.00</b>			
99283	24-0486		11-402-100-610-HS-1020A-54-	8278/MATGUARD USA, LLC	51	215.92	Inv. dated 10/24/23	12/28/2023	C
<b>Total For Check Number 99283</b>						<b>\$215.92</b>			
99284	24-0959		11-190-100-610-BC-0240A- -	5605/MFAC, LLC	51	207.45	INV263747	12/28/2023	C
	24-1109		11-190-100-610-BC-0240A- -	5605/MFAC, LLC	51	296.00	INV267060	12/28/2023	C
<b>Total For Check Number 99284</b>						<b>\$503.45</b>			
99285	24-1177		11-000-230-585-AD-0130F- -	7019/MOUNTAIN LAKES BD-CAFE ACCT	51	78.00	Jul'23 BOE Mtg	12/28/2023	C
	24-1177		11-000-230-585-AD-0130F- -	7019/MOUNTAIN LAKES BD-CAFE ACCT	51	156.00	Sept.'23 BOE Mtgs	12/28/2023	C
	24-1177		11-000-230-585-AD-0130F- -	7019/MOUNTAIN LAKES BD-CAFE ACCT	51	246.00	Oct.'23 BOE Mtgs	12/28/2023	C
	24-1177		11-000-230-585-AD-0130F- -	7019/MOUNTAIN LAKES BD-CAFE ACCT	51	156.00	Nov.'23 BOE Mtgs	12/28/2023	C
<b>Total For Check Number 99285</b>						<b>\$636.00</b>			
99286	24-1081		11-190-100-500-WW- - -	2563/THE MUSIC SHOP, LLC	51	1,251.15	Invs 182700-706, 709-182710	12/28/2023	C
	24-0436		11-207-100-610-LR-0240 - -	2563/THE MUSIC SHOP, LLC	51	805.00	Invs. 182711-182715	12/28/2023	C
<b>Total For Check Number 99286</b>						<b>\$2,056.15</b>			
99287	24-1179		11-000-270-800-DW-O55A - -	7674/N.J. MOTOR VEHICLE COMMISSION	51	150.00	AC# OL007230	12/28/2023	C
<b>Total For Check Number 99287</b>						<b>\$150.00</b>			
99288	24-1198		11-000-223-580-HS-0250B- -	9226/NJ ASSOC HEALTH, PE, RECREATION & DANCE	51	198.00	Inv. CR202003281	12/28/2023	C
<b>Total For Check Number 99288</b>						<b>\$198.00</b>			

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<b>POSTED CHECKS</b>								
99289 24-0773		11-000-270-511-DW-0520A- -	8993/O'DOWD TRANSPORTATION	51	9,612.20	Dec.'23	12/28/2023	C
		<b>Total For Check Number 99289</b>			<b>\$9,612.20</b>			
99290 24-0985		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE	51	63,125.33	(3) Nov.'23 Invoices	12/28/2023	C
		<b>Total For Check Number 99290</b>			<b>\$63,125.33</b>			
99291 24-0982		11-000-100-566-CS-0870F- -	9353/SANJEEV MUNJAL & SONA MURGAJ	51	5,865.00	Reimb. Jul-Oct'23	12/28/2023	C
		<b>Total For Check Number 99291</b>			<b>\$5,865.00</b>			
99292 24-1184		11-190-100-610-WW-0240A-U -	3320/TEACHER	51	43.18	Joao Goncalves	12/28/2023	C
		<b>Total For Check Number 99292</b>			<b>\$43.18</b>			
99293 24-1197		11-000-223-580-HS-0250B- -	3320/TEACHER	51	150.00	Stephanie Baier	12/28/2023	C
		<b>Total For Check Number 99293</b>			<b>\$150.00</b>			
99294 24-0818		11-000-213-330-CS-0431A- -	8630/TRINITAS CHILDREN'S THERAPY SERVICES	51	8,345.88	1023	12/28/2023	C
		<b>Total For Check Number 99294</b>			<b>\$8,345.88</b>			
99295 24-0901		11-401-100-610-BC-1020A-A -	8760/VEX ROBOTICS, INC	51	228.43	Inv. 694937	12/28/2023	C
		<b>Total For Check Number 99295</b>			<b>\$228.43</b>			
		<b>Total Posted Checks</b>			<b>\$479,742.59</b>			



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Vendor No./ Vendor Name/Remit to Vendor							
Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10		\$685.00			\$685.00
	10	11	\$370,430.66				\$370,430.66
	10	12	\$4,389.19				\$4,389.19
	Fund 10	TOTAL	\$374,819.85	\$685.00			\$375,504.85
	20	20	\$360.00	\$40,368.41			\$40,728.41
	60	60	\$63,509.33				\$63,509.33
	GRAND	TOTAL	\$438,689.18	\$41,053.41	\$0.00	\$0.00	\$479,742.59

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount Multi	Check Description or Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
1148143 Non A/P Chk		DB10-141- , CR10-101-	3688/PAYROLL AGENCY ACCOUNT	55	68,580.69	FICA	12/15/2023	H
24-0004		11-000-291-220-DW-0810B- -	3688/PAYROLL AGENCY ACCOUNT	55	20,982.74	EMP BENEFITS-SS/FICA/MED	12/15/2023	H
24-0003		11-000-291-249-DW- - -	3688/PAYROLL AGENCY ACCOUNT	55	1,847.80	EMP BENEFITS-DCRP 12/1-12/15	12/15/2023	H
<b>Total For Check Number 1148143</b>					<b>\$91,411.23</b>			
* 1156128 Non A/P Chk		DB10-141- , CR10-101-	3688/PAYROLL AGENCY ACCOUNT	55	66,573.26	FICA	12/22/2023	H
24-0004		11-000-291-220-DW-0810B- -	3688/PAYROLL AGENCY ACCOUNT	55	30,666.08	EMP BENEFITS-SS/FICA/MED	12/22/2023	H
24-0003		11-000-291-249-DW- - -	3688/PAYROLL AGENCY ACCOUNT	55	1,882.69	EMP BENEFITS-DCRP	12/22/2023	H
					12/16/12/31			
<b>Total For Check Number 1156128</b>					<b>\$99,122.03</b>			
* 12142023 24-1103		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	55	1,707.25	Ref Pay 12-14-23	12/14/2023	H
<b>Total For Check Number 12142023</b>					<b>\$1,707.25</b>			
* 12202023 24-1103		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	55	-133.00	Adj Ref Pay 12-20-23	12/20/2023	H
<b>Total For Check Number 12202023</b>					<b>\$-133.00</b>			
* 12282023 24-1103		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	55	5,806.80	Ref Pay 12-28-23	12/28/2023	H
<b>Total For Check Number 12282023</b>					<b>\$5,806.80</b>			
* 34511980 24-0300		11-000-291-270-DW-0820C- -	8877/NJSHBP	55	449,578.17	Health Ins Premium Dec.'23	12/12/2023	H
<b>Total For Check Number 34511980</b>					<b>\$449,578.17</b>			
<b>Total Posted Checks</b>					<b>\$647,492.48</b>			

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Vendor No./ Vendor Name/Remit to Vendor							
Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10				\$135,153.95	\$135,153.95
	10	11			\$512,338.53		\$512,338.53
	Fund 10	TOTAL			\$512,338.53	\$135,153.95	\$647,492.48
	GRAND	TOTAL	\$0.00	\$0.00	\$512,338.53	\$135,153.95	\$647,492.48

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
1148138 24-2324		11-000-211-100-DW- - -	2813/PAYROLL ACCOUNT	79	1,364.58	ATTENDANCE-SAL	12/15/2023	H
24-2324		11-000-213-104-BC-0410C- -	2813/PAYROLL ACCOUNT	79	4,500.25	HEALTH-SAL	12/15/2023	H
24-2324		11-000-213-104-HS-0410C- -	2813/PAYROLL ACCOUNT	79	5,709.40	HEALTH-SAL	12/15/2023	H
24-2324		11-000-213-104-LR-0410 - -	2813/PAYROLL ACCOUNT	79	19,943.15	HEALTH-SAL	12/15/2023	H
24-2324		11-000-213-104-WW-0410C- -	2813/PAYROLL ACCOUNT	79	4,148.75	HEALTH-SAL	12/15/2023	H
24-2324		11-000-216-101-CS-1101A-67-	2813/PAYROLL ACCOUNT	79	8,564.10	SPEECH/OT/PT-SAL	12/15/2023	H
24-2324		11-000-217-100-CS-0216A- -	2813/PAYROLL ACCOUNT	79	14,620.28	EXTRA SRV-SAL	12/15/2023	H
24-2324		11-000-217-106-DW-0219A- -	2813/PAYROLL ACCOUNT	79	420.00	EXTRA SRV-SAL	12/15/2023	H
24-2324		11-000-218-104-BC-0214B- -	2813/PAYROLL ACCOUNT	79	4,905.25	GUIDANCE-SAL	12/15/2023	H
24-2324		11-000-218-104-HS-0214B- -	2813/PAYROLL ACCOUNT	79	28,926.43	GUIDANCE-SAL	12/15/2023	H
24-2324		11-000-218-104-LR-0214B- -	2813/PAYROLL ACCOUNT	79	1,015.63	GUIDANCE-SAL	12/15/2023	H
24-2324		11-000-218-104-WW-0214B- -	2813/PAYROLL ACCOUNT	79	3,718.75	GUIDANCE-SAL	12/15/2023	H
24-2324		11-000-218-105-HS-0215B- -	2813/PAYROLL ACCOUNT	79	3,067.50	GUIDANCE-SAL CLERICAL	12/15/2023	H
24-2324		11-000-219-104-CS-0001 - -	2813/PAYROLL ACCOUNT	79	709.50	CST-SAL NON PENS	12/15/2023	H
24-2324		11-000-219-104-CS-0214C- -	2813/PAYROLL ACCOUNT	79	42,475.23	CST-SAL	12/15/2023	H
24-2324		11-000-219-105-CS-0215C- -	2813/PAYROLL ACCOUNT	79	4,601.93	CST-SAL CLERICAL	12/15/2023	H
24-2324		11-000-221-102-HS-0212 - -	2813/PAYROLL ACCOUNT	79	34,240.91	IMPROV INSTR-SAL SUPERV	12/15/2023	H
24-2324		11-000-221-104-DW-0250E-2 -	2813/PAYROLL ACCOUNT	79	2,100.00	IMPROV INSTR-SAL OTH PRO	12/15/2023	H
24-2324		11-000-222-100-BC-0214A- -	2813/PAYROLL ACCOUNT	79	5,221.00	MEDIA-SAL	12/15/2023	H
24-2324		11-000-222-100-WW-0214A- -	2813/PAYROLL ACCOUNT	79	3,072.72	MEDIA-SAL	12/15/2023	H
24-2324		11-000-222-110-HS-0215D- -	2813/PAYROLL ACCOUNT	79	2,103.43	MEDIA-SAL OTH	12/15/2023	H
24-2324		11-000-230-100-AD-0110C- -	2813/PAYROLL ACCOUNT	79	204.00	GEN ADMIN-SAL	12/15/2023	H
24-2324		11-000-230-100-AD-0110D- -	2813/PAYROLL ACCOUNT	79	7,129.99	GEN ADMIN-SAL	12/15/2023	H
24-2324		11-000-230-100-AD-0110E- -	2813/PAYROLL ACCOUNT	79	5,677.27	GEN ADMIN-SAL	12/15/2023	H
24-2324		11-000-230-100-LR-0000 - -	2813/PAYROLL ACCOUNT	79	1,892.43	GEN ADMIN-SAL	12/15/2023	H
24-2324		11-000-230-100-LR-0110 - -	2813/PAYROLL ACCOUNT	79	96.00	GEN ADMIN-SAL	12/15/2023	H
24-2324		11-000-230-100-LR-0110D- -	2813/PAYROLL ACCOUNT	79	2,376.67	GEN ADMIN-SAL	12/15/2023	H
24-2324		11-000-240-103-BC-0211 - -	2813/PAYROLL ACCOUNT	79	9,167.73	SCH ADMIN-SAL	12/15/2023	H
24-2324		11-000-240-103-HS-0211 - -	2813/PAYROLL ACCOUNT	79	17,905.18	SCH ADMIN-SAL	12/15/2023	H
24-2324		11-000-240-103-LR-0211 - -	2813/PAYROLL ACCOUNT	79	11,157.16	SCH ADMIN-SAL	12/15/2023	H
24-2324		11-000-240-103-WW-0211 - -	2813/PAYROLL ACCOUNT	79	7,180.40	SCH ADMIN-SAL	12/15/2023	H
24-2324		11-000-240-104-HS-0212 - -	2813/PAYROLL ACCOUNT	79	7,705.55	SCH ADMIN-SAL OTH PROF	12/15/2023	H
24-2324		11-000-240-105-BC-0215A- -	2813/PAYROLL ACCOUNT	79	5,784.75	SCH ADMIN-SAL CLERICAL	12/15/2023	H
24-2324		11-000-240-105-HS-0215A- -	2813/PAYROLL ACCOUNT	79	6,214.16	SCH ADMIN-SAL CLERICAL	12/15/2023	H
24-2324		11-000-240-105-LR-0215A- -	2813/PAYROLL ACCOUNT	79	3,833.95	SCH ADMIN-SAL CLERICAL	12/15/2023	H
24-2324		11-000-240-105-WW-0215A- -	2813/PAYROLL ACCOUNT	79	5,703.33	SCH ADMIN-SAL CLERICAL	12/15/2023	H
24-2324		11-000-251-100-AD-0110A- -	2813/PAYROLL ACCOUNT	79	5,331.56	CENTRAL SERV-SAL	12/15/2023	H

# Mountain Lakes Board of Education

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
1148138 24-2324		11-000-251-100-AD-0110B- -	2813/PAYROLL ACCOUNT	79	9,161.82	CENTRAL SERV-SAL	12/15/2023	H
24-2324		11-000-251-100-LR-0110A- -	2813/PAYROLL ACCOUNT	79	4,376.28	CENTRAL SERV-SAL	12/15/2023	H
24-2324		11-000-252-100-DW- - -	2813/PAYROLL ACCOUNT	79	6,236.66	IT-SAL	12/15/2023	H
24-2324		11-000-261-100-DW-0710A- -	2813/PAYROLL ACCOUNT	79	11,085.47	REQ MAINT-SAL	12/15/2023	H
24-2324		11-000-262-100-DW- - -	2813/PAYROLL ACCOUNT	79	47,390.88	CUSTODIAL-SAL	12/15/2023	H
24-2324		11-000-262-100-DW-00000-A -	2813/PAYROLL ACCOUNT	79	2,157.15	CUSTODIAL-SAL LUNCH AIDE	12/15/2023	H
24-2324		11-000-262-100-DW-00000-O -	2813/PAYROLL ACCOUNT	79	388.08	CUSTODIAL-SAL OTHER	12/15/2023	H
24-2324		11-000-263-100-DW- - -	2813/PAYROLL ACCOUNT	79	3,884.29	GROUNDS-SAL	12/15/2023	H
24-2324		11-105-100-101-AD- - -	2813/PAYROLL ACCOUNT	79	7,095.50	PRESCHOOL-SAL	12/15/2023	H
24-2324		11-110-100-101-WW-0213D- -	2813/PAYROLL ACCOUNT	79	15,510.20	KINDERG-SAL	12/15/2023	H
24-2324		11-120-100-101-WW-0213A- -	2813/PAYROLL ACCOUNT	79	127,964.23	GR1-5-SAL	12/15/2023	H
24-2324		11-120-100-101-WW-0213B- -	2813/PAYROLL ACCOUNT	79	4,025.00	GR1-5-SAL	12/15/2023	H
24-2324		11-120-100-101-WW-0213B-LT-	2813/PAYROLL ACCOUNT	79	3,954.25	GR1-5-SAL	12/15/2023	H
24-2324		11-120-100-101-WW-0213C- -	2813/PAYROLL ACCOUNT	79	425.00	GR1-5-SAL	12/15/2023	H
24-2324		11-130-100-101-BC-0213A- -	2813/PAYROLL ACCOUNT	79	112,310.44	GR6-8-SAL	12/15/2023	H
24-2324		11-130-100-101-BC-0213B- -	2813/PAYROLL ACCOUNT	79	3,750.00	GR6-8-SAL	12/15/2023	H
24-2324		11-130-100-101-BC-0213B-LT-	2813/PAYROLL ACCOUNT	79	3,138.25	GR6-8-SAL	12/15/2023	H
24-2324		11-130-100-101-BC-0213C- -	2813/PAYROLL ACCOUNT	79	100.00	GR6-8-SAL	12/15/2023	H
24-2324		11-140-100-101-HS-0213A- -	2813/PAYROLL ACCOUNT	79	213,700.66	GR9-12-SAL	12/15/2023	H
24-2324		11-140-100-101-HS-0213B- -	2813/PAYROLL ACCOUNT	79	1,800.00	GR9-12-SAL	12/15/2023	H
24-2324		11-140-100-101-HS-0213B-LT-	2813/PAYROLL ACCOUNT	79	4,258.50	GR9-12-SAL	12/15/2023	H
24-2324		11-140-100-101-HS-0213C- -	2813/PAYROLL ACCOUNT	79	9,000.00	GR9-12-SAL	12/15/2023	H
24-2324		11-150-100-101-CS-1101A-65-	2813/PAYROLL ACCOUNT	79	300.00	HOME INSTR-SAL	12/15/2023	H
24-2324		11-190-100-106-TD-0216A- -	2813/PAYROLL ACCOUNT	79	8,204.29	REG PROG UND-SAL OTH INS	12/15/2023	H
24-2324		11-206-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	180.00	VISUAL IMP-SAL	12/15/2023	H
24-2324		11-207-100-101-LR-0213A- -	2813/PAYROLL ACCOUNT	79	129,004.88	AUD IMP-SAL	12/15/2023	H
24-2324		11-207-100-101-LR-0213B- -	2813/PAYROLL ACCOUNT	79	4,151.26	AUD IMP-SAL	12/15/2023	H
24-2324		11-207-100-101-LR-0213C- -	2813/PAYROLL ACCOUNT	79	23,746.65	AUD IMP-SAL	12/15/2023	H
24-2324		11-207-100-101-LR-0213E- -	2813/PAYROLL ACCOUNT	79	1,363.32	AUD IMP-SAL	12/15/2023	H
24-2324		11-207-100-101-LR-0214 - -	2813/PAYROLL ACCOUNT	79	9,499.45	AUD IMP-SAL	12/15/2023	H
24-2324		11-207-100-106-LR-0216A- -	2813/PAYROLL ACCOUNT	79	35,364.90	AUD IMP-SAL OTH INSTR	12/15/2023	H
24-2324		11-209-100-101-CS- - -	2813/PAYROLL ACCOUNT	79	8,099.50	EMOTIONAL-SAL	12/15/2023	H
24-2324		11-213-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	98,512.32	RESOURCE RM-SAL	12/15/2023	H
24-2324		11-219-100-101-LI-0213 - -	2813/PAYROLL ACCOUNT	79	25,632.90	SP ED HOME INSTR-SAL	12/15/2023	H
24-2324		11-401-100-100-DW-1010A- -	2813/PAYROLL ACCOUNT	79	16,473.00	EXTRA-CURR-SAL	12/15/2023	H
24-2324		11-402-100-100-DW-1010A-1 -	2813/PAYROLL ACCOUNT	79	666.81	ATHLETICS-SAL	12/15/2023	H
24-2324		11-402-100-100-HS-1010A-20-	2813/PAYROLL ACCOUNT	79	3,067.50	ATHLETICS-SAL	12/15/2023	H

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Check #	PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>									
1148138	24-2324		11-402-100-100-HS-1010A-46-	2813/PAYROLL ACCOUNT	79	4,816.00	ATHLETICS-SAL	12/15/2023	H
	24-2324		13-424-100-101-WW- - -	2813/PAYROLL ACCOUNT	79	7,441.43	BEFORE/AFTER PROG SALARY	12/15/2023	H
<b>Total For Check Number 1148138</b>						<b>\$1,261,025.79</b>			
* 11561126	24-2324		11-000-211-100-DW- - -	2813/PAYROLL ACCOUNT	79	1,364.58	ATTENDANCE-SAL	12/22/2023	H
	24-2324		11-000-213-104-BC-0410C- -	2813/PAYROLL ACCOUNT	79	4,500.25	HEALTH-SAL	12/22/2023	H
	24-2324		11-000-213-104-HS-0410C- -	2813/PAYROLL ACCOUNT	79	5,709.40	HEALTH-SAL	12/22/2023	H
	24-2324		11-000-213-104-LR-0410 - -	2813/PAYROLL ACCOUNT	79	19,943.15	HEALTH-SAL	12/22/2023	H
	24-2324		11-000-213-104-WW-0410C- -	2813/PAYROLL ACCOUNT	79	4,148.75	HEALTH-SAL	12/22/2023	H
	24-2324		11-000-216-101-CS-1101A-67-	2813/PAYROLL ACCOUNT	79	8,564.10	SPEECH/OT/PT-SAL	12/22/2023	H
	24-2324		11-000-217-100-CS-0216A- -	2813/PAYROLL ACCOUNT	79	14,687.01	EXTRA SRV-SAL	12/22/2023	H
	24-2324		11-000-217-106-DW-0219A- -	2813/PAYROLL ACCOUNT	79	60.00	EXTRA SRV-SAL	12/22/2023	H
	24-2324		11-000-218-104-BC-0214B- -	2813/PAYROLL ACCOUNT	79	4,905.25	GUIDANCE-SAL	12/22/2023	H
	24-2324		11-000-218-104-HS-0214B- -	2813/PAYROLL ACCOUNT	79	26,943.03	GUIDANCE-SAL	12/22/2023	H
	24-2324		11-000-218-104-LR-0214B- -	2813/PAYROLL ACCOUNT	79	1,015.63	GUIDANCE-SAL	12/22/2023	H
	24-2324		11-000-218-104-WW-0214B- -	2813/PAYROLL ACCOUNT	79	3,718.75	GUIDANCE-SAL	12/22/2023	H
	24-2324		11-000-218-105-HS-0215B- -	2813/PAYROLL ACCOUNT	79	3,067.50	GUIDANCE-SAL CLERICAL	12/22/2023	H
	24-2324		11-000-219-104-CS-0214C- -	2813/PAYROLL ACCOUNT	79	39,904.43	CST-SAL	12/22/2023	H
	24-2324		11-000-219-105-CS-0215C- -	2813/PAYROLL ACCOUNT	79	4,601.93	CST-SAL CLERICAL	12/22/2023	H
	24-2324		11-000-221-102-HS-0212 - -	2813/PAYROLL ACCOUNT	79	26,659.11	IMPROV INSTR-SAL SUPERV	12/22/2023	H
	24-2324		11-000-221-104-DW-0250E-2 -	2813/PAYROLL ACCOUNT	79	3,500.00	IMPROV INSTR-SAL OTH PRO	12/22/2023	H
	24-2324		11-000-222-100-BC-0214A- -	2813/PAYROLL ACCOUNT	79	5,221.00	MEDIA-SAL	12/22/2023	H
	24-2324		11-000-222-100-WW-0214A- -	2813/PAYROLL ACCOUNT	79	3,072.72	MEDIA-SAL	12/22/2023	H
	24-2324		11-000-222-110-HS-0215D- -	2813/PAYROLL ACCOUNT	79	2,103.43	MEDIA-SAL OTH	12/22/2023	H
	24-2324		11-000-230-100-AD-0110C- -	2813/PAYROLL ACCOUNT	79	204.00	GEN ADMIN-SAL	12/22/2023	H
	24-2324		11-000-230-100-AD-0110D- -	2813/PAYROLL ACCOUNT	79	7,129.99	GEN ADMIN-SAL	12/22/2023	H
	24-2324		11-000-230-100-AD-0110E- -	2813/PAYROLL ACCOUNT	79	5,677.27	GEN ADMIN-SAL	12/22/2023	H
	24-2324		11-000-230-100-LR-0000 - -	2813/PAYROLL ACCOUNT	79	1,892.43	GEN ADMIN-SAL	12/22/2023	H
	24-2324		11-000-230-100-LR-0110 - -	2813/PAYROLL ACCOUNT	79	96.00	GEN ADMIN-SAL	12/22/2023	H
	24-2324		11-000-230-100-LR-0110D- -	2813/PAYROLL ACCOUNT	79	2,376.67	GEN ADMIN-SAL	12/22/2023	H
	24-2324		11-000-240-103-BC-0211 - -	2813/PAYROLL ACCOUNT	79	6,494.83	SCH ADMIN-SAL	12/22/2023	H
	24-2324		11-000-240-103-HS-0211 - -	2813/PAYROLL ACCOUNT	79	13,546.28	SCH ADMIN-SAL	12/22/2023	H
	24-2324		11-000-240-103-LR-0211 - -	2813/PAYROLL ACCOUNT	79	8,064.16	SCH ADMIN-SAL	12/22/2023	H
	24-2324		11-000-240-103-WW-0211 - -	2813/PAYROLL ACCOUNT	79	6,680.54	SCH ADMIN-SAL	12/22/2023	H
	24-2324		11-000-240-104-HS-0212 - -	2813/PAYROLL ACCOUNT	79	5,870.95	SCH ADMIN-SAL OTH PROF	12/22/2023	H
	24-2324		11-000-240-105-BC-0215A- -	2813/PAYROLL ACCOUNT	79	5,784.75	SCH ADMIN-SAL CLERICAL	12/22/2023	H
	24-2324		11-000-240-105-HS-0215A- -	2813/PAYROLL ACCOUNT	79	6,214.16	SCH ADMIN-SAL CLERICAL	12/22/2023	H
	24-2324		11-000-240-105-LR-0215A- -	2813/PAYROLL ACCOUNT	79	3,833.95	SCH ADMIN-SAL CLERICAL	12/22/2023	H

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<b>POSTED CHECKS</b>									
11561126	24-2324		11-000-240-105-WW-0215A- -	2813/PAYROLL ACCOUNT	79	5,703.33	SCH ADMIN-SAL CLERICAL	12/22/2023	H
	24-2324		11-000-251-100-AD-0110A- -	2813/PAYROLL ACCOUNT	79	5,331.56	CENTRAL SERV-SAL	12/22/2023	H
	24-2324		11-000-251-100-AD-0110B- -	2813/PAYROLL ACCOUNT	79	9,295.88	CENTRAL SERV-SAL	12/22/2023	H
	24-2324		11-000-251-100-LR-0110A- -	2813/PAYROLL ACCOUNT	79	4,420.97	CENTRAL SERV-SAL	12/22/2023	H
	24-2324		11-000-252-100-DW- - -	2813/PAYROLL ACCOUNT	79	6,236.66	IT-SAL	12/22/2023	H
	24-2324		11-000-261-100-DW-0710A- -	2813/PAYROLL ACCOUNT	79	11,085.47	REQ MAINT-SAL	12/22/2023	H
	24-2324		11-000-261-110-DW-0610D- -	2813/PAYROLL ACCOUNT	79	1,200.00	*DNU REQ MAINT-SAL OTHER	12/22/2023	H
	24-2324		11-000-262-100-DW- - -	2813/PAYROLL ACCOUNT	79	47,189.53	CUSTODIAL-SAL	12/22/2023	H
	24-2324		11-000-262-100-DW-00000-A -	2813/PAYROLL ACCOUNT	79	2,157.15	CUSTODIAL-SAL LUNCH AIDE	12/22/2023	H
	24-2324		11-000-262-100-DW-00000-O -	2813/PAYROLL ACCOUNT	79	16,769.85	CUSTODIAL-SAL OTHER	12/22/2023	H
	24-2324		11-000-263-100-DW- - -	2813/PAYROLL ACCOUNT	79	3,884.29	GROUNDS-SAL	12/22/2023	H
	24-2324		11-000-291-290-DW-0214F- -	2813/PAYROLL ACCOUNT	79	61,979.06	EMP BENEFITS-OTH BENEFIT	12/22/2023	H
	24-2324		11-105-100-101-AD- - -	2813/PAYROLL ACCOUNT	79	7,095.50	PRESCHOOL-SAL	12/22/2023	H
	24-2324		11-110-100-101-WW-0213D- -	2813/PAYROLL ACCOUNT	79	15,510.20	KINDERG-SAL	12/22/2023	H
	24-2324		11-120-100-101-WW-0213A- -	2813/PAYROLL ACCOUNT	79	127,964.23	GR1-5-SAL	12/22/2023	H
	24-2324		11-120-100-101-WW-0213B- -	2813/PAYROLL ACCOUNT	79	4,950.00	GR1-5-SAL	12/22/2023	H
	24-2324		11-120-100-101-WW-0213B-LT-	2813/PAYROLL ACCOUNT	79	5,284.25	GR1-5-SAL	12/22/2023	H
	24-2324		11-120-100-101-WW-0213C- -	2813/PAYROLL ACCOUNT	79	400.00	GR1-5-SAL	12/22/2023	H
	24-2324		11-130-100-101-BC-0213A- -	2813/PAYROLL ACCOUNT	79	113,245.19	GR6-8-SAL	12/22/2023	H
	24-2324		11-130-100-101-BC-0213B- -	2813/PAYROLL ACCOUNT	79	5,625.00	GR6-8-SAL	12/22/2023	H
	24-2324		11-130-100-101-BC-0213C- -	2813/PAYROLL ACCOUNT	79	350.00	GR6-8-SAL	12/22/2023	H
	24-2324		11-140-100-101-HS-0213A- -	2813/PAYROLL ACCOUNT	79	213,700.66	GR9-12-SAL	12/22/2023	H
	24-2324		11-140-100-101-HS-0213B- -	2813/PAYROLL ACCOUNT	79	4,800.00	GR9-12-SAL	12/22/2023	H
	24-2324		11-140-100-101-HS-0213B-LT-	2813/PAYROLL ACCOUNT	79	4,258.50	GR9-12-SAL	12/22/2023	H
	24-2324		11-140-100-101-HS-0213C- -	2813/PAYROLL ACCOUNT	79	3,275.00	GR9-12-SAL	12/22/2023	H
	24-2324		11-190-100-106-TD-0216A- -	2813/PAYROLL ACCOUNT	79	8,204.29	REG PROG UND-SAL OTH INS	12/22/2023	H
	24-2324		11-207-100-101-LR-0213A- -	2813/PAYROLL ACCOUNT	79	129,067.38	AUD IMP-SAL	12/22/2023	H
	24-2324		11-207-100-101-LR-0213B- -	2813/PAYROLL ACCOUNT	79	2,520.88	AUD IMP-SAL	12/22/2023	H
	24-2324		11-207-100-101-LR-0213C- -	2813/PAYROLL ACCOUNT	79	23,546.65	AUD IMP-SAL	12/22/2023	H
	24-2324		11-207-100-101-LR-0214 - -	2813/PAYROLL ACCOUNT	79	9,499.45	AUD IMP-SAL	12/22/2023	H
	24-2324		11-207-100-106-LR-0216A- -	2813/PAYROLL ACCOUNT	79	35,364.90	AUD IMP-SAL OTH INSTR	12/22/2023	H
	24-2324		11-209-100-101-CS- - -	2813/PAYROLL ACCOUNT	79	8,099.50	EMOTIONAL-SAL	12/22/2023	H
	24-2324		11-213-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	95,912.35	RESOURCE RM-SAL	12/22/2023	H
	24-2324		11-219-100-101-LI-0213 - -	2813/PAYROLL ACCOUNT	79	26,020.40	SP ED HOME INSTR-SAL	12/22/2023	H
	24-2324		11-401-100-100-DW-1010A- -	2813/PAYROLL ACCOUNT	79	100.00	EXTRA-CURR-SAL	12/22/2023	H
	24-2324		11-402-100-100-DW-1010A-1 -	2813/PAYROLL ACCOUNT	79	62,078.00	ATHLETICS-SAL	12/22/2023	H
	24-2324		11-402-100-100-HS-1010A-20-	2813/PAYROLL ACCOUNT	79	3,067.50	ATHLETICS-SAL	12/22/2023	H

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Ba- tch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
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### POSTED CHECKS

11561126 24-2324	11-402-100-100-HS-1010A-46-	2813/PAYROLL ACCOUNT	79	4,816.00	ATHLETICS-SAL	12/22/2023	H
24-2324	13-424-100-101-WW- - -	2813/PAYROLL ACCOUNT	79	6,351.90	BEFORE/AFTER PROG SALARY	12/22/2023	H
Total For Check Number 11561126				\$1,353,917.48			
Total Posted Checks				\$2,614,943.27			



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Vendor Name/Remit to Vendor

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11			\$2,601,149.94		\$2,601,149.94
	10	13			\$13,793.33		\$13,793.33
	Fund 10	TOTAL			\$2,614,943.27		\$2,614,943.27
	GRAND	TOTAL	\$0.00	\$0.00	\$2,614,943.27	\$0.00	\$2,614,943.27

\* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00  
Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00

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for Batch 65 and Posted Checks : Selected Cycle : November

Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
1114329 Non A/P Chk 24-0004		DB10-141- , CR10-101- 11-000-291-220-DW-0810B- -	3688/PAYROLL AGENCY ACCOUNT 3688/PAYROLL AGENCY ACCOUNT	65 65	68,044.11 29,216.36	FICA EMP BENEFITS-SS/FICA/MED	11/15/2023 11/15/2023	H H
<b>Total For Check Number 1114329</b>					<b>\$97,260.47</b>			
* 1129571 Non A/P Chk 24-0004 24-0003		DB10-141- , CR10-101- 11-000-291-220-DW-0810B- - 11-000-291-249-DW- - -	3688/PAYROLL AGENCY ACCOUNT 3688/PAYROLL AGENCY ACCOUNT 3688/PAYROLL AGENCY ACCOUNT	65 65 65	68,117.99 18,933.82 1,878.93	FICA EMP BENEFITS-SS/FICA/MED EMP BENEFITS-DCRP	11/30/2023 11/30/2023 11/30/2023	H H H
<b>Total For Check Number 1129571</b>					<b>\$88,930.74</b>			
* 11022023 24-0385		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	65	3,341.50	Ref Pay 11-2-23	11/02/2023	H
<b>Total For Check Number 11022023</b>					<b>\$3,341.50</b>			
* 11143291 24-0003		11-000-291-249-DW- - -	3688/PAYROLL AGENCY ACCOUNT	65	1,830.45	EMP BENEFITS-DCRP 11/1-11/15	11/15/2023	H
<b>Total For Check Number 11143291</b>					<b>\$1,830.45</b>			
* 11162023 24-0385		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	65	1,191.50	Ref Pay 11-16-23	11/16/2023	H
<b>Total For Check Number 11162023</b>					<b>\$1,191.50</b>			
* 11302023 24-0385		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	65	365.85	Ref Pay 11-30-23	11/30/2023	H
<b>Total For Check Number 11302023</b>					<b>\$365.85</b>			
* 33390292 24-0300		11-000-291-270-DW-0820C- -	8877/NJSHBP	65	461,083.32	Health Ins Premium Nov.'23	11/30/2023	H
<b>Total For Check Number 33390292</b>					<b>\$461,083.32</b>			
<b>Total Posted Checks</b>					<b>\$654,003.83</b>			

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# Mountain Lakes Board of Education

## Check Register By Check Number

for Batch 65 and Posted Checks : Selected Cycle : November

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Vendor No./  
Vendor Name/Remit to Vendor

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10				\$136,162.10	\$136,162.10
	10	11			\$517,841.73		\$517,841.73
	Fund 10	TOTAL			\$517,841.73	\$136,162.10	\$654,003.83
	GRAND	TOTAL	\$0.00	\$0.00	\$517,841.73	\$136,162.10	\$654,003.83

\* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00  
Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00

# Mountain Lakes Board of Education

## Check Register By Check Number

for Batch 79 and Posted Checks : Selected Cycle : November

1

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12/21/2023

Check #	PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>									
1114325	24-2324		11-000-211-100-DW- - -	2813/PAYROLL ACCOUNT	79	1,364.58	ATTENDANCE-SAL	11/15/2023	H
	24-2324		11-000-213-104-BC-0410C- -	2813/PAYROLL ACCOUNT	79	4,500.25	HEALTH-SAL	11/15/2023	H
	24-2324		11-000-213-104-HS-0410C- -	2813/PAYROLL ACCOUNT	79	5,709.40	HEALTH-SAL	11/15/2023	H
	24-2324		11-000-213-104-LR-0410 - -	2813/PAYROLL ACCOUNT	79	19,943.15	HEALTH-SAL	11/15/2023	H
	24-2324		11-000-213-104-WW-0410C- -	2813/PAYROLL ACCOUNT	79	4,148.75	HEALTH-SAL	11/15/2023	H
	24-2324		11-000-213-110-DW-0410B- -	2813/PAYROLL ACCOUNT	79	240.00	HEALTH-SAL OTHER	11/15/2023	H
	24-2324		11-000-216-101-CS-1101A-67-	2813/PAYROLL ACCOUNT	79	8,564.10	SPEECH/OT/PT-SAL	11/15/2023	H
	24-2324		11-000-217-100-CS-0216A- -	2813/PAYROLL ACCOUNT	79	15,932.76	EXTRA SRV-SAL	11/15/2023	H
	24-2324		11-000-217-106-DW-0219A- -	2813/PAYROLL ACCOUNT	79	120.00	EXTRA SRV-SAL	11/15/2023	H
	24-2324		11-000-218-104-BC-0214B- -	2813/PAYROLL ACCOUNT	79	4,905.25	GUIDANCE-SAL	11/15/2023	H
	24-2324		11-000-218-104-HS-0214B- -	2813/PAYROLL ACCOUNT	79	26,744.70	GUIDANCE-SAL	11/15/2023	H
	24-2324		11-000-218-104-LR-0214B- -	2813/PAYROLL ACCOUNT	79	1,015.63	GUIDANCE-SAL	11/15/2023	H
	24-2324		11-000-218-104-WW-0214B- -	2813/PAYROLL ACCOUNT	79	3,718.75	GUIDANCE-SAL	11/15/2023	H
	24-2324		11-000-218-105-HS-0215B- -	2813/PAYROLL ACCOUNT	79	3,067.50	GUIDANCE-SAL CLERICAL	11/15/2023	H
	24-2324		11-000-219-104-CS-0001 - -	2813/PAYROLL ACCOUNT	79	470.25	CST-SAL NON PENS	11/15/2023	H
	24-2324		11-000-219-104-CS-0214C- -	2813/PAYROLL ACCOUNT	79	39,578.60	CST-SAL	11/15/2023	H
	24-2324		11-000-219-105-CS-0215C- -	2813/PAYROLL ACCOUNT	79	5,844.20	CST-SAL CLERICAL	11/15/2023	H
	24-2324		11-000-221-102-HS-0212 - -	2813/PAYROLL ACCOUNT	79	25,900.95	IMPROV INSTR-SAL SUPERV	11/15/2023	H
	24-2324		11-000-221-104-DW-0250E-2 -	2813/PAYROLL ACCOUNT	79	7,000.00	IMPROV INSTR-SAL OTH PRO	11/15/2023	H
	24-2324		11-000-222-100-BC-0214A- -	2813/PAYROLL ACCOUNT	79	5,221.00	MEDIA-SAL	11/15/2023	H
	24-2324		11-000-222-100-WW-0214A- -	2813/PAYROLL ACCOUNT	79	3,072.72	MEDIA-SAL	11/15/2023	H
	24-2324		11-000-222-110-HS-0215D- -	2813/PAYROLL ACCOUNT	79	2,103.43	MEDIA-SAL OTH	11/15/2023	H
	24-2324		11-000-230-100-AD-0110C- -	2813/PAYROLL ACCOUNT	79	204.00	GEN ADMIN-SAL	11/15/2023	H
	24-2324		11-000-230-100-AD-0110D- -	2813/PAYROLL ACCOUNT	79	7,129.99	GEN ADMIN-SAL	11/15/2023	H
	24-2324		11-000-230-100-AD-0110E- -	2813/PAYROLL ACCOUNT	79	5,677.27	GEN ADMIN-SAL	11/15/2023	H
	24-2324		11-000-230-100-LR-0000 - -	2813/PAYROLL ACCOUNT	79	1,892.43	GEN ADMIN-SAL	11/15/2023	H
	24-2324		11-000-230-100-LR-0110 - -	2813/PAYROLL ACCOUNT	79	96.00	GEN ADMIN-SAL	11/15/2023	H
	24-2324		11-000-230-100-LR-0110D- -	2813/PAYROLL ACCOUNT	79	2,376.67	GEN ADMIN-SAL	11/15/2023	H
	24-2324		11-000-240-103-BC-0211 - -	2813/PAYROLL ACCOUNT	79	6,227.54	SCH ADMIN-SAL	11/15/2023	H
	24-2324		11-000-240-103-HS-0211 - -	2813/PAYROLL ACCOUNT	79	13,110.41	SCH ADMIN-SAL	11/15/2023	H
	24-2324		11-000-240-103-LR-0211 - -	2813/PAYROLL ACCOUNT	79	7,754.87	SCH ADMIN-SAL	11/15/2023	H
	24-2324		11-000-240-103-WW-0211 - -	2813/PAYROLL ACCOUNT	79	6,625.00	SCH ADMIN-SAL	11/15/2023	H
	24-2324		11-000-240-104-HS-0212 - -	2813/PAYROLL ACCOUNT	79	5,687.50	SCH ADMIN-SAL OTH PROF	11/15/2023	H
	24-2324		11-000-240-105-BC-0215A- -	2813/PAYROLL ACCOUNT	79	5,784.75	SCH ADMIN-SAL CLERICAL	11/15/2023	H
	24-2324		11-000-240-105-HS-0215A- -	2813/PAYROLL ACCOUNT	79	6,214.16	SCH ADMIN-SAL CLERICAL	11/15/2023	H
	24-2324		11-000-240-105-LR-0215A- -	2813/PAYROLL ACCOUNT	79	3,833.95	SCH ADMIN-SAL CLERICAL	11/15/2023	H
	24-2324		11-000-240-105-WW-0215A- -	2813/PAYROLL ACCOUNT	79	5,703.33	SCH ADMIN-SAL CLERICAL	11/15/2023	H

# Mountain Lakes Board of Education

## Check Register By Check Number

for Batch 79 and Posted Checks : Selected Cycle : November

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Check #	PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>									
1114325	24-2324		11-000-251-100-AD-0110A- -	2813/PAYROLL ACCOUNT	79	5,331.56	CENTRAL SERV-SAL	11/15/2023	H
	24-2324		11-000-251-100-AD-0110B- -	2813/PAYROLL ACCOUNT	79	8,522.44	CENTRAL SERV-SAL	11/15/2023	H
	24-2324		11-000-251-100-LR-0110A- -	2813/PAYROLL ACCOUNT	79	4,163.16	CENTRAL SERV-SAL	11/15/2023	H
	24-2324		11-000-252-100-DW- - -	2813/PAYROLL ACCOUNT	79	6,236.66	IT-SAL	11/15/2023	H
	24-2324		11-000-261-100-DW-0710A- -	2813/PAYROLL ACCOUNT	79	11,085.47	REQ MAINT-SAL	11/15/2023	H
	24-2324		11-000-262-100-DW- - -	2813/PAYROLL ACCOUNT	79	45,008.28	CUSTODIAL-SAL	11/15/2023	H
	24-2324		11-000-262-100-DW-00000-A -	2813/PAYROLL ACCOUNT	79	2,157.15	CUSTODIAL-SAL LUNCH AIDE	11/15/2023	H
	24-2324		11-000-262-100-DW-00000-O -	2813/PAYROLL ACCOUNT	79	257.11	CUSTODIAL-SAL OTHER	11/15/2023	H
	24-2324		11-000-263-100-DW- - -	2813/PAYROLL ACCOUNT	79	3,884.29	GROUND-SAL	11/15/2023	H
	24-2324		11-105-100-101-AD- - -	2813/PAYROLL ACCOUNT	79	7,095.50	PRESCHOOL-SAL	11/15/2023	H
	24-2324		11-110-100-101-WW-0213D- -	2813/PAYROLL ACCOUNT	79	15,510.20	KINDERG-SAL	11/15/2023	H
	24-2324		11-120-100-101-WW-0213A- -	2813/PAYROLL ACCOUNT	79	127,964.23	GR1-5-SAL	11/15/2023	H
	24-2324		11-120-100-101-WW-0213B- -	2813/PAYROLL ACCOUNT	79	10,575.00	GR1-5-SAL	11/15/2023	H
	24-2324		11-120-100-101-WW-0213B-LT-	2813/PAYROLL ACCOUNT	79	3,194.25	GR1-5-SAL	11/15/2023	H
	24-2324		11-120-100-101-WW-0213C- -	2813/PAYROLL ACCOUNT	79	500.00	GR1-5-SAL	11/15/2023	H
	24-2324		11-130-100-101-BC-0213A- -	2813/PAYROLL ACCOUNT	79	111,864.94	GR6-8-SAL	11/15/2023	H
	24-2324		11-130-100-101-BC-0213B- -	2813/PAYROLL ACCOUNT	79	1,575.00	GR6-8-SAL	11/15/2023	H
	24-2324		11-130-100-101-BC-0213B-LT-	2813/PAYROLL ACCOUNT	79	7,914.75	GR6-8-SAL	11/15/2023	H
	24-2324		11-130-100-101-BC-0213C- -	2813/PAYROLL ACCOUNT	79	225.00	GR6-8-SAL	11/15/2023	H
	24-2324		11-140-100-101-HS-0213A- -	2813/PAYROLL ACCOUNT	79	213,428.41	GR9-12-SAL	11/15/2023	H
	24-2324		11-140-100-101-HS-0213B- -	2813/PAYROLL ACCOUNT	79	4,800.00	GR9-12-SAL	11/15/2023	H
	24-2324		11-140-100-101-HS-0213B-LT-	2813/PAYROLL ACCOUNT	79	2,129.25	GR9-12-SAL	11/15/2023	H
	24-2324		11-140-100-101-HS-0213C- -	2813/PAYROLL ACCOUNT	79	9,700.00	GR9-12-SAL	11/15/2023	H
	24-2324		11-150-100-101-CS-1101A-65-	2813/PAYROLL ACCOUNT	79	750.00	HOME INSTR-SAL	11/15/2023	H
	24-2324		11-190-100-106-TD-0216A- -	2813/PAYROLL ACCOUNT	79	8,204.29	REG PROG UND-SAL OTH INS	11/15/2023	H
	24-2324		11-206-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	855.00	VISUAL IMP-SAL	11/15/2023	H
	24-2324		11-207-100-101-LR-0213A- -	2813/PAYROLL ACCOUNT	79	129,004.88	AUD IMP-SAL	11/15/2023	H
	24-2324		11-207-100-101-LR-0213B- -	2813/PAYROLL ACCOUNT	79	6,063.75	AUD IMP-SAL	11/15/2023	H
	24-2324		11-207-100-101-LR-0213C- -	2813/PAYROLL ACCOUNT	79	24,021.65	AUD IMP-SAL	11/15/2023	H
	24-2324		11-207-100-101-LR-0213E- -	2813/PAYROLL ACCOUNT	79	2,519.93	AUD IMP-SAL	11/15/2023	H
	24-2324		11-207-100-101-LR-0214 - -	2813/PAYROLL ACCOUNT	79	9,499.45	AUD IMP-SAL	11/15/2023	H
	24-2324		11-207-100-106-LR-0216A- -	2813/PAYROLL ACCOUNT	79	33,179.81	AUD IMP-SAL OTH INSTR	11/15/2023	H
	24-2324		11-209-100-101-CS- - -	2813/PAYROLL ACCOUNT	79	8,099.50	EMOTIONAL-SAL	11/15/2023	H
	24-2324		11-213-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	95,912.35	RESOURCE RM-SAL	11/15/2023	H
	24-2324		11-219-100-101-LI-0213 - -	2813/PAYROLL ACCOUNT	79	21,852.15	SP ED HOME INSTR-SAL	11/15/2023	H
	24-2324		11-401-100-100-DW-1010A- -	2813/PAYROLL ACCOUNT	79	5,100.00	EXTRA-CURR-SAL	11/15/2023	H
	24-2324		11-402-100-100-DW-1010A-1 -	2813/PAYROLL ACCOUNT	79	100,439.50	ATHLETICS-SAL	11/15/2023	H

# Mountain Lakes Board of Education

## Check Register By Check Number

for Batch 79 and Posted Checks : Selected Cycle : November

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Check #	PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>									
1114325	24-2324		11-402-100-100-HS-1010A-20-	2813/PAYROLL ACCOUNT	79	3,067.50	ATHLETICS-SAL	11/15/2023	H
	24-2324		11-402-100-100-HS-1010A-46-	2813/PAYROLL ACCOUNT	79	4,816.00	ATHLETICS-SAL	11/15/2023	H
	24-2324		13-424-100-101-WW- - -	2813/PAYROLL ACCOUNT	79	8,445.62	BEFORE/AFTER PROG SALARY	11/15/2023	H
<b>Total For Check Number 1114325</b>						<b>\$1,332,437.87</b>			
*	1129568	24-2324	11-000-211-100-DW- - -	2813/PAYROLL ACCOUNT	79	1,364.58	ATTENDANCE-SAL	11/30/2023	H
		24-2324	11-000-213-104-BC-0410C- -	2813/PAYROLL ACCOUNT	79	4,500.25	HEALTH-SAL	11/30/2023	H
		24-2324	11-000-213-104-HS-0410C- -	2813/PAYROLL ACCOUNT	79	5,709.40	HEALTH-SAL	11/30/2023	H
		24-2324	11-000-213-104-LR-0410 - -	2813/PAYROLL ACCOUNT	79	19,943.15	HEALTH-SAL	11/30/2023	H
		24-2324	11-000-213-104-WW-0410C- -	2813/PAYROLL ACCOUNT	79	4,148.75	HEALTH-SAL	11/30/2023	H
		24-2324	11-000-216-101-CS-1101A-67-	2813/PAYROLL ACCOUNT	79	8,564.10	SPEECH/OT/PT-SAL	11/30/2023	H
		24-2324	11-000-217-100-CS-0216A- -	2813/PAYROLL ACCOUNT	79	15,624.22	EXTRA SRV-SAL	11/30/2023	H
		24-2324	11-000-217-106-DW-0219A- -	2813/PAYROLL ACCOUNT	79	360.00	EXTRA SRV-SAL	11/30/2023	H
		24-2324	11-000-218-104-BC-0214B- -	2813/PAYROLL ACCOUNT	79	4,905.25	GUIDANCE-SAL	11/30/2023	H
		24-2324	11-000-218-104-HS-0214B- -	2813/PAYROLL ACCOUNT	79	26,744.70	GUIDANCE-SAL	11/30/2023	H
		24-2324	11-000-218-104-LR-0214B- -	2813/PAYROLL ACCOUNT	79	1,015.63	GUIDANCE-SAL	11/30/2023	H
		24-2324	11-000-218-104-WW-0214B- -	2813/PAYROLL ACCOUNT	79	3,718.75	GUIDANCE-SAL	11/30/2023	H
		24-2324	11-000-218-105-HS-0215B- -	2813/PAYROLL ACCOUNT	79	3,067.50	GUIDANCE-SAL CLERICAL	11/30/2023	H
		24-2324	11-000-219-104-CS-0214C- -	2813/PAYROLL ACCOUNT	79	39,578.60	CST-SAL	11/30/2023	H
		24-2324	11-000-219-105-CS-0215C- -	2813/PAYROLL ACCOUNT	79	4,601.93	CST-SAL CLERICAL	11/30/2023	H
		24-2324	11-000-221-102-HS-0212 - -	2813/PAYROLL ACCOUNT	79	25,900.95	IMPROV INSTR-SAL SUPERV	11/30/2023	H
		24-2324	11-000-221-104-DW-0250E-2 -	2813/PAYROLL ACCOUNT	79	900.00	IMPROV INSTR-SAL OTH PRO	11/30/2023	H
		24-2324	11-000-222-100-BC-0214A- -	2813/PAYROLL ACCOUNT	79	5,221.00	MEDIA-SAL	11/30/2023	H
		24-2324	11-000-222-100-WW-0214A- -	2813/PAYROLL ACCOUNT	79	3,072.72	MEDIA-SAL	11/30/2023	H
		24-2324	11-000-222-110-HS-0215D- -	2813/PAYROLL ACCOUNT	79	2,103.43	MEDIA-SAL OTH	11/30/2023	H
		24-2324	11-000-230-100-AD-0110C- -	2813/PAYROLL ACCOUNT	79	204.00	GEN ADMIN-SAL	11/30/2023	H
		24-2324	11-000-230-100-AD-0110D- -	2813/PAYROLL ACCOUNT	79	7,129.99	GEN ADMIN-SAL	11/30/2023	H
		24-2324	11-000-230-100-AD-0110E- -	2813/PAYROLL ACCOUNT	79	5,677.27	GEN ADMIN-SAL	11/30/2023	H
		24-2324	11-000-230-100-LR-0000 - -	2813/PAYROLL ACCOUNT	79	1,892.43	GEN ADMIN-SAL	11/30/2023	H
		24-2324	11-000-230-100-LR-0110 - -	2813/PAYROLL ACCOUNT	79	96.00	GEN ADMIN-SAL	11/30/2023	H
		24-2324	11-000-230-100-LR-0110D- -	2813/PAYROLL ACCOUNT	79	2,376.67	GEN ADMIN-SAL	11/30/2023	H
		24-2324	11-000-240-103-BC-0211 - -	2813/PAYROLL ACCOUNT	79	6,227.54	SCH ADMIN-SAL	11/30/2023	H
		24-2324	11-000-240-103-HS-0211 - -	2813/PAYROLL ACCOUNT	79	13,110.41	SCH ADMIN-SAL	11/30/2023	H
		24-2324	11-000-240-103-LR-0211 - -	2813/PAYROLL ACCOUNT	79	7,754.87	SCH ADMIN-SAL	11/30/2023	H
		24-2324	11-000-240-103-WW-0211 - -	2813/PAYROLL ACCOUNT	79	6,625.00	SCH ADMIN-SAL	11/30/2023	H
		24-2324	11-000-240-104-HS-0212 - -	2813/PAYROLL ACCOUNT	79	5,687.50	SCH ADMIN-SAL OTH PROF	11/30/2023	H
		24-2324	11-000-240-105-BC-0215A- -	2813/PAYROLL ACCOUNT	79	5,784.75	SCH ADMIN-SAL CLERICAL	11/30/2023	H
		24-2324	11-000-240-105-HS-0215A- -	2813/PAYROLL ACCOUNT	79	6,214.16	SCH ADMIN-SAL CLERICAL	11/30/2023	H

# Mountain Lakes Board of Education

## Check Register By Check Number

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Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount Multi Remit To Check Name	Check Description or Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
1129568 24-2324		11-000-240-105-LR-0215A- -	2813/PAYROLL ACCOUNT	79	3,833.95	SCH ADMIN-SAL CLERICAL	11/30/2023	H
24-2324		11-000-240-105-WW-0215A- -	2813/PAYROLL ACCOUNT	79	5,703.33	SCH ADMIN-SAL CLERICAL	11/30/2023	H
24-2324		11-000-251-100-AD-0110A- -	2813/PAYROLL ACCOUNT	79	5,331.56	CENTRAL SERV-SAL	11/30/2023	H
24-2324		11-000-251-100-AD-0110B- -	2813/PAYROLL ACCOUNT	79	9,038.07	CENTRAL SERV-SAL	11/30/2023	H
24-2324		11-000-251-100-LR-0110A- -	2813/PAYROLL ACCOUNT	79	4,335.03	CENTRAL SERV-SAL	11/30/2023	H
24-2324		11-000-252-100-DW- - -	2813/PAYROLL ACCOUNT	79	6,236.66	IT-SAL	11/30/2023	H
24-2324		11-000-261-100-DW-0710A- -	2813/PAYROLL ACCOUNT	79	11,085.47	REQ MAINT-SAL	11/30/2023	H
24-2324		11-000-262-100-DW- - -	2813/PAYROLL ACCOUNT	79	45,008.28	CUSTODIAL-SAL	11/30/2023	H
24-2324		11-000-262-100-DW-00000-A -	2813/PAYROLL ACCOUNT	79	2,157.15	CUSTODIAL-SAL LUNCH AIDE	11/30/2023	H
24-2324		11-000-262-100-DW-00000-O -	2813/PAYROLL ACCOUNT	79	855.85	CUSTODIAL-SAL OTHER	11/30/2023	H
24-2324		11-000-262-100-DW-00000-S -	2813/PAYROLL ACCOUNT	79	880.00	CUSTODIAL-SAL SUBS	11/30/2023	H
24-2324		11-000-263-100-DW- - -	2813/PAYROLL ACCOUNT	79	3,884.29	GROUNDS-SAL	11/30/2023	H
24-2324		11-000-291-280-DW-0250B- -	2813/PAYROLL ACCOUNT	79	6,114.00	EMP BENEFITS-TUITION	11/30/2023	H
24-2324		11-105-100-101-AD- - -	2813/PAYROLL ACCOUNT	79	7,095.50	PRESCHOOL-SAL	11/30/2023	H
24-2324		11-110-100-101-WW-0213D- -	2813/PAYROLL ACCOUNT	79	15,510.20	KINDERG-SAL	11/30/2023	H
24-2324		11-120-100-101-WW-0213A- -	2813/PAYROLL ACCOUNT	79	127,964.23	GR1-5-SAL	11/30/2023	H
24-2324		11-120-100-101-WW-0213B- -	2813/PAYROLL ACCOUNT	79	7,580.00	GR1-5-SAL	11/30/2023	H
24-2324		11-120-100-101-WW-0213B-LT-	2813/PAYROLL ACCOUNT	79	3,194.25	GR1-5-SAL	11/30/2023	H
24-2324		11-120-100-101-WW-0213C- -	2813/PAYROLL ACCOUNT	79	425.00	GR1-5-SAL	11/30/2023	H
24-2324		11-130-100-101-BC-0213A- -	2813/PAYROLL ACCOUNT	79	111,864.94	GR6-8-SAL	11/30/2023	H
24-2324		11-130-100-101-BC-0213B- -	2813/PAYROLL ACCOUNT	79	2,775.00	GR6-8-SAL	11/30/2023	H
24-2324		11-130-100-101-BC-0213B-LT-	2813/PAYROLL ACCOUNT	79	3,138.25	GR6-8-SAL	11/30/2023	H
24-2324		11-130-100-101-BC-0213C- -	2813/PAYROLL ACCOUNT	79	200.00	GR6-8-SAL	11/30/2023	H
24-2324		11-140-100-101-HS-0213A- -	2813/PAYROLL ACCOUNT	79	213,646.20	GR9-12-SAL	11/30/2023	H
24-2324		11-140-100-101-HS-0213B- -	2813/PAYROLL ACCOUNT	79	2,325.00	GR9-12-SAL	11/30/2023	H
24-2324		11-140-100-101-HS-0213B-LT-	2813/PAYROLL ACCOUNT	79	4,258.50	GR9-12-SAL	11/30/2023	H
24-2324		11-140-100-101-HS-0213C- -	2813/PAYROLL ACCOUNT	79	1,000.00	GR9-12-SAL	11/30/2023	H
24-2324		11-190-100-106-TD-0216A- -	2813/PAYROLL ACCOUNT	79	8,204.29	REG PROG UND-SAL OTH INS	11/30/2023	H
24-2324		11-206-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	315.00	VISUAL IMP-SAL	11/30/2023	H
24-2324		11-207-100-101-LR-0213A- -	2813/PAYROLL ACCOUNT	79	129,004.88	AUD IMP-SAL	11/30/2023	H
24-2324		11-207-100-101-LR-0213B- -	2813/PAYROLL ACCOUNT	79	2,685.00	AUD IMP-SAL	11/30/2023	H
24-2324		11-207-100-101-LR-0213C- -	2813/PAYROLL ACCOUNT	79	23,596.65	AUD IMP-SAL	11/30/2023	H
24-2324		11-207-100-101-LR-0213E- -	2813/PAYROLL ACCOUNT	79	1,200.00	AUD IMP-SAL	11/30/2023	H
24-2324		11-207-100-101-LR-0214 - -	2813/PAYROLL ACCOUNT	79	9,499.45	AUD IMP-SAL	11/30/2023	H
24-2324		11-207-100-106-LR-0216A- -	2813/PAYROLL ACCOUNT	79	34,414.86	AUD IMP-SAL OTH INSTR	11/30/2023	H
24-2324		11-209-100-101-CS- - -	2813/PAYROLL ACCOUNT	79	8,099.50	EMOTIONAL-SAL	11/30/2023	H
24-2324		11-213-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	95,912.35	RESOURCE RM-SAL	11/30/2023	H

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12/21/2023

# Mountain Lakes Board of Education

## Check Register By Check Number

1

for Batch 79 and Posted Checks : Selected Cycle : November

Check # PO #	Invoice Number	Account Number	Vendor No./ Vendor Name/Remit to Vendor	Batch	Check Amount	Check Description or Multi Remit To Check Name	Check Date	Check Type
<b>POSTED CHECKS</b>								
1129568 24-2324		11-219-100-101-LI-0213 - -	2813/PAYROLL ACCOUNT	79	25,041.07	SP ED HOME INSTR-SAL	11/30/2023	H
24-2324		11-402-100-100-DW-1010A-1 -	2813/PAYROLL ACCOUNT	79	1,652.80	ATHLETICS-SAL	11/30/2023	H
24-2324		11-402-100-100-HS-1010A-20-	2813/PAYROLL ACCOUNT	79	3,067.50	ATHLETICS-SAL	11/30/2023	H
24-2324		11-402-100-100-HS-1010A-46-	2813/PAYROLL ACCOUNT	79	4,816.00	ATHLETICS-SAL	11/30/2023	H
24-2324		13-424-100-101-WW- - -	2813/PAYROLL ACCOUNT	79	6,942.83	BEFORE/AFTER PROG SALARY	11/30/2023	H
Total For Check Number 1129568					\$1,209,718.39			
Total Posted Checks					\$2,542,156.26			



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12/21/2023

# Mountain Lakes Board of Education

## Check Register By Check Number

for Batch 79 and Posted Checks : Selected Cycle : November

1

Vendor No./ Vendor Name/Remit to Vendor							
Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11			\$2,526,767.81		\$2,526,767.81
	10	13			\$15,388.45		\$15,388.45
	Fund 10	TOTAL			\$2,542,156.26		\$2,542,156.26
	GRAND	TOTAL	\$0.00	\$0.00	\$2,542,156.26	\$0.00	\$2,542,156.26

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00

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10/23/2023

# Mountain Lakes Board of Education

## Monthly Transfer Report

2

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
<b>INSTRUCTION</b>									
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX	11,765,582.00	84,423.13	11,850,005.13	1,185,000.51	( 760,575.71)	-6.42	424,424.80	1,025,477.62
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	6,737,539.00	14,291.15	6,751,830.15	675,183.02	485,318.55	7.19	1,160,501.57	82,461.60
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,120,217.00	17,692.46	1,137,909.46	113,790.95	185,390.00	16.29	299,180.95	880,383.38
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INSTRUCTIONAL EXPENSE</b>		<b>19,623,338.00</b>	<b>116,406.74</b>	<b>19,739,744.74</b>					<b>1,988,322.60</b>
<b>UNDISTRIBUTED EXPENDITURES</b>									
Tuition	11-000-100-XXX	1,139,810.00	13,187.02	1,152,997.02	115,299.70	( 102,000.00)	-8.85	13,299.70	400,428.69
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	3,151,701.00	6,335.75	3,158,036.75	315,803.68	( 17,368.00)	-0.55	298,435.68	121,861.15
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	758,114.00	11,694.53	769,808.53	76,980.85	7,194.00	0.93	84,174.85	86,050.63
General Administration	1X-000-230-XXX	834,026.00	10,568.54	844,594.54	84,459.45	15,145.00	1.79	99,604.45	27,927.79
School Administration	1X-000-240-XXX	1,574,569.00	62,028.14	1,636,597.14	163,659.71	( 163,625.29)	-10.00	34.42	34,019.97
Central Services & Administrative Information Technology	1X-000-25X-XXX	684,371.00	32,007.28	716,378.28	71,637.83	( 47,279.55)	-6.60	24,358.28	18,722.61
Operation and Maintenance of Plant Services	1X-000-26X-XXX	3,557,636.00	47,152.75	3,604,788.75	360,478.88	90,361.00	2.51	450,839.88	380,944.60
Student Transportation Services	1X-000-270-XXX	479,673.00	93,727.09	573,400.09	57,340.01	0.00	0.00	57,340.01	279,065.28
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	6,825,175.00	47,898.68	6,873,073.68	687,307.37	3,213.00	0.05	690,520.37	2,869,657.44

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10/23/2023

# Mountain Lakes Board of Education

## Monthly Transfer Report

2

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	41,620.00	0.00	41,620.00	4,162.00	0.00	0.00	4,162.00	28,960.40
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL UNDISTRIBUTED EXPENSE</b>		<b>19,046,695.00</b>	<b>324,599.78</b>	<b>19,371,294.78</b>					<b>4,247,638.56</b>
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>38,670,033.00</b>	<b>441,006.52</b>	<b>39,111,039.52</b>					<b>6,235,961.16</b>
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	201,232.00	19,976.90	221,208.90	22,120.89	49,593.00	22.42	71,713.89	2,097.25
Facilities Acquisition and Construction Services	12-000-4XX-XXX	838,298.00	0.00	838,298.00	0.00	24,008.00	2.86	24,008.00	515,001.69
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>1,039,530.00</b>	<b>19,976.90</b>	<b>1,059,506.90</b>					<b>517,098.94</b>
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	298,152.00	0.00	298,152.00	29,815.20	230,626.00	77.35	260,441.20	187,792.01
Transfer of Funds to Charter Schools	10-000-100-56X	18,000.00	0.00	18,000.00	1,800.00	0.00	0.00	1,800.00	18,000.00
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>40,025,715.00</b>	<b>460,983.42</b>	<b>40,486,698.42</b>					<b>6,958,852.11</b>

  
School Business Administrator Signature

1/19/24  
Date

# Mountain Lakes Board of Education

## Monthly Transfer Report

2

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11/30/2023

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
<b>INSTRUCTION</b>									
Regular Programs	11-1XX-100-XXX	11,765,582.00	84,423.13	11,850,005.13	1,185,000.51	( 782,271.71)	-6.60	402,728.80	894,405.20
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	6,737,539.00	14,291.15	6,751,830.15	675,183.02	492,137.55	7.29	1,167,320.57	74,250.07
	1X-000-216-XXX								
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX	1,120,217.00	17,692.46	1,137,909.46	113,790.95	184,782.00	16.24	298,572.95	772,153.81
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INSTRUCTIONAL EXPENSE</b>		<b>19,623,338.00</b>	<b>116,406.74</b>	<b>19,739,744.74</b>					<b>1,740,809.08</b>
<b>UNDISTRIBUTED EXPENDITURES</b>									
Tuition	11-000-100-XXX	1,139,810.00	13,187.02	1,152,997.02	115,299.70	( 102,000.00)	-8.85	13,299.70	366,857.77
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	3,151,701.00	6,335.75	3,158,036.75	315,803.68	6,674.00	0.21	322,477.68	115,021.52
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	758,114.00	11,694.53	769,808.53	76,980.85	12,794.00	1.66	89,774.85	82,480.29
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	834,026.00	10,568.54	844,594.54	84,459.45	13,545.00	1.60	98,004.45	16,035.40
School Administration	1X-000-240-XXX	1,574,569.00	62,028.14	1,636,597.14	163,659.71	( 152,175.29)	-9.30	11,484.42	29,231.37
Central Services & Administrative Information Technology	1X-000-25X-XXX	684,371.00	32,007.28	716,378.28	71,637.83	( 47,279.55)	-6.60	24,358.28	16,999.79
Operation and Maintenance of Plant Services	1X-000-26X-XXX	3,557,636.00	47,152.75	3,604,788.75	360,478.88	74,354.00	2.06	434,832.88	385,980.23
Student Transportation Services	1X-000-270-XXX	479,673.00	93,727.09	573,400.09	57,340.01	( 4,000.00)	-0.70	53,340.01	274,365.28
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	6,825,175.00	47,898.68	6,873,073.68	687,307.37	3,213.00	0.05	690,520.37	2,916,273.31

# Mountain Lakes Board of Education

## Monthly Transfer Report

2

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11/30/2023

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	41,620.00	0.00	41,620.00	4,162.00	0.00	0.00	4,162.00	28,960.40
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL UNDISTRIBUTED EXPENSE</b>		<b>19,046,695.00</b>	<b>324,599.78</b>	<b>19,371,294.78</b>					<b>4,232,205.36</b>
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>38,670,033.00</b>	<b>441,006.52</b>	<b>39,111,039.52</b>					<b>5,973,014.44</b>
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	201,232.00	19,976.90	221,208.90	22,120.89	49,593.00	22.42	71,713.89	2,097.25
Facilities Acquisition and Construction Services	12-000-4XX-XXX	838,298.00	0.00	838,298.00	0.00	24,008.00	2.86	24,008.00	515,001.69
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>1,039,530.00</b>	<b>19,976.90</b>	<b>1,059,506.90</b>					<b>517,098.94</b>
<b>TOTAL SPECIAL SCHOOLS</b>	13-XXX-XXX-XXX	298,152.00	0.00	298,152.00	29,815.20	226,626.00	76.01	256,441.20	168,403.56
Transfer of Funds to Charter Schools	10-000-100-56X	18,000.00	0.00	18,000.00	1,800.00	0.00	0.00	1,800.00	18,000.00
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>40,025,715.00</b>	<b>460,983.42</b>	<b>40,486,698.42</b>					<b>6,676,516.94</b>

  
 School Business Administrator Signature


1-19-24  
 Date

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MOUNTAIN LAKES  
SCHOOL DISTRICT  
Treasurer's Report  
ALL FUNDS  
Month Ending  
OCTOBER 31, 2023

FUNDS	OPENING CASH BALANCE 10/1/23	ADJUSTMENTS	CURRENT MONTH RECEIPTS	CURRENT MONTH DISBURSEMENTS	ENDING CASH BALANCE 10/31/23
<u>GOVERNMENTAL FUNDS</u>					
10 GENERAL FUND	\$6,199,836.25	\$0.00	\$3,233,110.23	\$3,739,544.53	\$5,693,401.95
20 SPECIAL REVENUE FUND	\$70,137.54	\$0.00	\$96,655.83	\$202,245.78	(\$35,452.41)
30 CAPITAL PROJECTS FUND	\$631,190.88	\$0.00	\$2,168.22	\$0.00	\$633,359.10
40 DEBT SERVICE FUND	(\$880,792.50)	\$0.00	\$137,821.17	\$0.00	(\$742,971.33)
	<u>\$6,020,372.17</u>	<u>\$0.00</u>	<u>\$3,469,755.45</u>	<u>\$3,941,790.31</u>	<u>\$5,548,337.31</u>
60 CAFETERIA ACCOUNT	\$199,609.15	\$0.00	\$103,935.54	\$82,245.82	\$221,298.87
<b>TOTAL GOVERNMENTAL FUNDS:</b>	<b>\$6,219,981.32</b>	<b>\$0.00</b>	<b>\$3,573,690.99</b>	<b>\$4,024,036.13</b>	<b>\$5,769,636.18</b>
<u>TRUST &amp; AGENCY FUNDS</u>					
UNEMPLOYMENT	\$454,638.55	\$0.00	\$3,762.06	\$23,268.00	\$435,132.61
NET PAYROLL	\$0.00	\$0.00	\$1,571,088.19	\$1,571,088.19	\$0.00
PAYROLL AGENCY	\$226,118.23	\$0.00	\$1,152,715.78	\$1,321,538.88	\$57,295.13
<b>TOTAL TRUST &amp; AGENCY FUNDS:</b>	<b>\$680,756.78</b>	<b>\$0.00</b>	<b>\$2,727,566.03</b>	<b>\$2,915,895.07</b>	<b>\$492,427.74</b>
<b>TOTAL ALL FUNDS:</b>	<b>\$6,900,738.10</b>	<b>\$0.00</b>	<b>\$6,301,257.02</b>	<b>\$6,939,931.20</b>	<b>\$6,262,063.92</b>

PREPARED AND SUBMITTED BY:

  
TREASURER OF SCHOOL MONIES  
LISA PALMIERI

12-21-23  
DATE

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**MOUNTAIN LAKES SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF OCTOBER 31, 2023**

Balance per Books - October 1, 2023	6,020,372.17
Add: Receipts	3,469,755.45
	<u>9,490,127.62</u>
Less: Disbursements	3,941,790.31
Balance per Books - October 31, 2023	<u><u>5,548,337.31</u></u>

Balance per Bank

Lakeland Bank #XXXXX4445 (General Money Market)	0.00
Lakeland Bank #624611616 (General)	6,627,673.74
	<u>6,627,673.74</u>

Add: Reconciling Items - Deposits in Transit:

Check #89551 cashed difference	0.31	
December Adjustment	141.91	
Over Void check	7.24	
January Adjustment	4.27	
August Adjustment	167.00	
Interest Adjustment	681.26	
October Adjustment	(2.91)	
Degenars Reimbursement	3,300.00	
Audit Adjustment	7,096.00	
Charge Back item 12/9/21	199.50	
Check #93850 dated 12/28/20 cashed 7/7/23	20.00	
Charge Back item 10/24/23	1,158.00	post as a negative receipt
Due from Cafeteria Account 10/31/23 #99007	<u>82,245.82</u>	
		<u>95,018.40</u>
		6,722,692.14

Less: Reconciling Items

November Adjustment	(348.14)	
Fund 20 Adjustment	(4,618.56)	
Fund 20 Adjustment	(745.00)	
March Adjustment	0.45	
Miscellaneous Adjustment	2.20	
January Adjustment	173.60	
Tuition Adjustment	1,377.00	
Vantage Sportz posting error 10/19/23	75.00	Systems posted as \$4,645.95 Bank posted as \$4,570.95
Public Consult EDI (Fund 20 ) 10/2/23	15,003.40	Systems posted on Receipt Report but NOT on G/L or Cash Report
Outstanding Checks	<u>1,163,434.88</u>	
		<u>1,174,354.83</u>
		<u><u>5,548,337.31</u></u>

**MOUNTAIN LAKES SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF OCTOBER 31, 2023**

<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>
11/30/22	97178	36.38	10/30/23	98907	75.00	10/30/23	98950	1,500.00
11/30/22	97181	36.38	10/30/23	98908	3,585.00	10/30/23	98951	134.34
11/30/22	97182	29.75	10/30/23	98909	9,148.83	10/30/23	98952	256.40
11/30/22	97183	25.38	10/30/23	98910	1,043.00	10/30/23	98953	353.00
11/30/22	97186	29.75	10/30/23	98911	185.00	10/30/23	98954	325.00
11/30/22	97187	36.38	10/30/23	98912	4,010.87	10/30/23	98955	943.00
11/30/22	97190	78.38	10/30/23	98913	38.95	10/30/23	98956	11,424.60
11/30/22	97206	25.38	10/30/23	98914	614.40	10/30/23	98957	974.55
11/30/22	97208	67.38	10/30/23	98915	3,750.00	10/30/23	98958	32,107.00
11/30/22	97209	25.38	10/30/23	98916	349.00	10/30/23	98959	100.00
11/30/22	97224	2,624.00	10/30/23	98917	8,333.00	10/30/23	98960	6,559.24
12/21/22	97329	36.25	10/30/23	98918	3,302.45	10/30/23	98961	330.67
3/30/23	97864	145.70	10/30/23	98919	5,150.00	10/30/23	98962	60.00
4/18/23	97933	228,434.71	10/30/23	98920	4,647.95	10/30/23	98963	280.00
4/27/23	97999	57,433.53	10/30/23	98921	32,152.06	10/30/23	98964	32,367.20
5/18/23	98077	200.00	10/30/23	98922	4,230.56	10/30/23	98965	7,338.24
6/13/23	98207	326.09	10/30/23	98923	68,770.50	10/30/23	98966	2,105.77
6/29/23	98266	700.00	10/30/23	98924	6,666.68	10/30/23	98967	590.00
6/29/23	98284	1,179.70	10/30/23	98925	11,212.50	10/30/23	98968	40.46
6/29/23	98291	136.75	10/30/23	98926	6,610.00	10/30/23	98969	368.80
6/29/23	98292	574.25	10/30/23	98927	660.00	10/30/23	98970	4,781.75
6/29/23	98297	40.00	10/30/23	98928	1,440.00	10/30/23	98971	950.00
6/29/23	98305	320.00	10/30/23	98929	39,013.30	10/30/23	98972	313.38
6/29/23	98306	260.38	10/30/23	98930	384.00	10/30/23	98973	249.05
6/29/23	98314	196.00	10/30/23	98931	13,223.48	10/30/23	98974	53,992.40
6/30/23	98340	511.00	10/30/23	98932	2,250.00	10/30/23	98975	3,300.00
7/28/23	98427	2,938.00	10/30/23	98933	50.27	10/30/23	98976	1,500.00
7/28/23	98498	213.95	10/30/23	98934	989.74	10/30/23	98977	20,720.00
7/28/23	98509	254.28	10/30/23	98935	279.94	10/30/23	98978	23,088.64
9/15/23	98647	435.22	10/30/23	98936	37,823.28	10/30/23	98979	6,083.25
9/16/23	98659	VOID	10/30/23	98937	82,567.10	10/30/23	98980	1,069.81
9/16/23	98660	397.90	10/30/23	98938	1,166.57	10/30/23	98981	2,410.92
9/29/23	98678	160.00	10/30/23	98939	941.01	10/30/23	98982	4,409.92
9/29/23	98686	2,659.42	10/30/23	98940	7,412.92	10/30/23	98983	189.79
9/29/23	98702	225.00	10/30/23	98941	870.38	10/30/23	98984	180.00
9/29/23	98705	226.60	10/30/23	98942	4,795.95	10/30/23	98985	207.61
9/29/23	98774	6,277.50	10/30/23	98943	23,426.00	10/30/23	98986	76,602.29
9/29/23	98777	150.00	10/30/23	98944	289.80	10/30/23	98987	7,374.68
9/29/23	98778	430.00	10/30/23	98945	181.00	10/30/23	98988	78.02
9/29/23	98779	300.00	10/30/23	98946	56.00	10/30/23	98989	197.54
9/29/23	98782	200.00	10/30/23	98947	199.82	10/30/23	98990	40.00
9/29/23	98799	126.58	10/30/23	98948	3,076.58	10/30/23	98991	40.00
9/29/23	98800	2,185.00	10/30/23	98949	215.94	10/30/23	98992	40.00
		<u>310,688.35</u>			<u>395,188.83</u>			<u>305,977.32</u>



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**MOUNTAIN LAKES SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF OCTOBER 31, 2023**

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
10/30/23	98993	242.05						
10/30/23	98994	320.07						
10/30/23	98995	270.72						
10/30/23	98996	266.96						
10/30/23	98997	1,062.86						
10/30/23	98998	415.00						
10/30/23	98999	1,056.00						
10/30/23	99000	258.00						
10/30/23	99001	2,734.88						
10/30/23	99002	869.44						
10/30/23	99003	1,157.40						
10/30/23	99004	1,396.77						
10/30/23	99005	136.08						
10/31/23	99006	85.00						
10/31/23	99007	82,245.82						
10/31/23	99008	4,647.95						
10/31/23	99009	3,097.26						
10/31/23	99010	24,531.95						
10/31/23	99011	12,450.22						
10/31/23	99012	8,342.40						
10/31/23	99013	135.00						
10/31/23	99014	50.00						
10/31/23	99015	96.00						
10/31/23	99016	463.84						
10/31/23	99017	495.79						
10/31/23	99018	3,043.92						
10/31/23	99019	50.00						
10/17/23	99106	125.00						
10/17/23	99107	34.00						
10/17/23	99108	1,500.00						

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151,580.38

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0.00

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0.00

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ROXBURY TOWNSHIP  
BOARD OF EDUCATION  
BANK RECONCILIATION - GENERAL ACCOUNT  
AS OF OCTOBER 31, 2023

RECAP:

310,688.35
395,188.83
305,977.32
151,580.38
0.00
<u>0.00</u>

<b>TOTAL</b>	<b><u>1,163,434.88</u></b>	Total outstanding checks as of October 31, 2023
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MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - CAFETERIA ACCOUNT  
AS OF OCTOBER 31, 2023

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Balance per Books - October 1, 2023	199,609.15
Add: Receipts	<u>103,935.54</u>
	303,544.69
Less: Disbursements	<u>82,245.82</u>
Balance per Books - October 31, 2023	<u><u>221,298.87</u></u>
Balance per Bank	
Lakeland Bank #624611829 (Cafeteria)	303,544.69
Less: Transfer in Transit Due to General Fund 10/31/23 #99007	<u>(82,245.82)</u>
	<u><u>221,298.87</u></u>

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MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - UNEMPLOYMENT ACCOUNT  
AS OF OCTOBER 31, 2023

Balance per Books - October 1, 2023	454,638.55
Add:     Receipts	<u>3,762.06</u>
	458,400.61
Less:     Disbursements	<u>23,268.00</u>
Balance per Books - October 31, 2023	<u><u>435,132.61</u></u>
Balance per Bank	
Lakeland Bank #XXXXXX1802 (Unemployment)	<u><u>435,132.61</u></u>

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MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - NET PAYROLL ACCOUNT  
AS OF OCTOBER 31, 2023

Balance per Books - October 1, 2023		0.00
Add: Receipts		<u>1,571,088.19</u>
		1,571,088.19
Less: Disbursements		<u>1,571,088.19</u>
Balance per Books - October 31, 2023		<u><u>0.00</u></u>
Balance per Bank		
Lakeland Bank #624611691 (Net Payroll)		2,689.32
Less: Interest due to General Fund		
July	184.85	
August	208.42	
September	356.22	
October	<u>547.47</u>	
		<u>1,296.96</u>
		1,392.36
Less: Outstanding Checks		<u>1,392.36</u>
		<u><u>0.00</u></u>

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**MOUNTAIN LAKES SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - NET PAYROLL ACCOUNT**  
**AS OF OCTOBER 31, 2023**

<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>
6/28/23	151216	368.37						
6/28/23	151225	227.05						
10/31/23	151308	796.94						

<u>1,392.36</u>	<u>0.00</u>	<u>0.00</u>
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**RECAP:**

1,392.36
0.00
0.00

**1,392.36** Total Outstanding Checks as of October 31, 2023

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MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT  
AS OF OCTOBER 31, 2023


Balance per Books - October 1, 2023		226,118.23
Add: Receipts		<u>1,152,715.78</u>
		1,378,834.01
Less: Disbursements		<u>1,321,538.88</u>
Balance per Books - October 31, 2023		<u><u>57,295.13</u></u>
Balance per Bank		
Lakeland Bank #624611640 (Payroll Agency)		64,538.98
Less: Outstanding Checks/Wires in Transit		
Garnishment 10/13/23	335.60	
Garnishment 10/31/23	1,225.84	
Garnishment 10/31/23	335.60	
PERS 10/31/23	38.49	
Prudential 10/31/23	4,856.68	
AFLAC 10/31/23	<u>451.64</u>	
		<u>7,243.85</u>
		<u><u>57,295.13</u></u>

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MOUNTAIN LAKES  
SCHOOL DISTRICT  
Treasurer's Report  
ALL FUNDS  
Month Ending  
NOVEMBER 30, 2023

FUNDS	OPENING CASH BALANCE 11/1/23	ADJUSTMENTS	CURRENT MONTH RECEIPTS	CURRENT MONTH DISBURSEMENTS	ENDING CASH BALANCE 11/30/23
<u>GOVERNMENTAL FUNDS</u>					
10 GENERAL FUND	\$5,693,401.95	\$0.00	\$3,537,036.28	\$3,546,781.74	\$5,683,656.49
20 SPECIAL REVENUE FUND	(\$35,452.41)	\$0.00	\$143,316.81	\$38,946.77	\$68,917.63
30 CAPITAL PROJECTS FUND	\$633,359.10	\$0.00	\$0.00	\$0.00	\$633,359.10
40 DEBT SERVICE FUND	(\$742,971.33)	\$0.00	\$137,821.17	\$0.00	(\$605,150.16)
	<u>\$5,548,337.31</u>	<u>\$0.00</u>	<u>\$3,818,174.26</u>	<u>\$3,585,728.51</u>	<u>\$5,780,783.06</u>
60 CAFETERIA ACCOUNT	\$221,298.87	\$0.00	\$83,820.71	\$114,334.74	\$190,784.84
<b>TOTAL GOVERNMENTAL FUNDS:</b>	<b><u>\$5,769,636.18</u></b>	<b><u>\$0.00</u></b>	<b><u>\$3,901,994.97</u></b>	<b><u>\$3,700,063.25</u></b>	<b><u>\$5,971,567.90</u></b>
<u>TRUST &amp; AGENCY FUNDS</u>					
UNEMPLOYMENT	\$435,132.61	\$0.00	\$1,475.13	\$117.11	\$436,490.63
NET PAYROLL	\$0.00	\$0.00	\$1,602,277.97	\$1,602,277.97	\$0.00
PAYROLL AGENCY	\$57,295.13	\$0.00	\$1,128,904.98	\$1,148,725.82	\$37,474.29
<b>TOTAL TRUST &amp; AGENCY FUNDS:</b>	<b><u>\$492,427.74</u></b>	<b><u>\$0.00</u></b>	<b><u>\$2,732,658.08</u></b>	<b><u>\$2,751,120.90</u></b>	<b><u>\$473,964.92</u></b>
<b>TOTAL ALL FUNDS:</b>	<b><u>\$6,262,063.92</u></b>	<b><u>\$0.00</u></b>	<b><u>\$6,634,653.05</u></b>	<b><u>\$6,451,184.15</u></b>	<b><u>\$6,445,532.82</u></b>

PREPARED AND SUBMITTED BY:

  
TREASURER OF SCHOOL MONIES  
LISA PALMIERI

1/9/2024  
DATE



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MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - GENERAL ACCOUNT  
AS OF NOVEMBER 30, 2023

Balance per Books - November 1, 2023		5,548,337.31
Add: Receipts		<u>3,818,174.26</u>
		9,366,511.57
Less: Disbursements		<u>3,585,728.51</u>
Balance per Books - November 30, 2023		<u>5,780,783.06</u>
Balance per Bank		
Lakeland Bank #XXXXX4445 (General Money Market)		0.00
Lakeland Bank #624611616 (General)		<u>6,385,744.16</u>
		6,385,744.16
Add: Reconciling Items - Deposits in Transit:		
Check #89551 cashed difference	0.31	
December Adjustment	141.91	
Over Void check	7.24	
January Adjustment	4.27	
August Adjustment	167.00	
Interest Adjustment	681.26	
October Adjustment	(2.91)	
Degenaaars Reimbursement	3,300.00	
Audit Adjustment	7,096.00	
Charge Back item 12/9/21	199.50	
Check #93850 dated 12/28/20 cashed 7/7/23	20.00	
Due from Cafeteria Account 11/30/23 #99113	270.30	
Due from Cafeteria Account 11/30/23 #99139	<u>4,047.09</u>	
		15,931.97
		<u>6,401,676.13</u>
Less: Reconciling Items		
November Adjustment	(348.14)	
Fund 20 Adjustment	(4,618.56)	
Fund 20 Adjustment	(745.00)	
March Adjustment	0.45	
Miscellaneous Adjustment	2.20	
January Adjustment	173.60	
Tuition Adjustment	1,377.00	
Outstanding Checks	<u>625,051.52</u>	
		<u>620,893.07</u>
		<u>5,780,783.06</u>

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**MOUNTAIN LAKES SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF NOVEMBER 30, 2023**

Date Issued	Check #	Amount	Date Issued	Check #	Amount	Date Issued	Check #	Amount
11/30/22	97178	36.38	11/17/23	99034	37.98	11/30/23	99119	3,750.00
11/30/22	97181	36.38	11/17/23	99035	68.98	11/30/23	99120	950.31
11/30/22	97182	29.75	11/17/23	99036	68.98	11/30/23	99121	8,335.00
11/30/22	97183	25.38	11/17/23	99038	68.98	11/30/23	99122	1,855.16
11/30/22	97186	29.75	11/17/23	99039	68.98	11/30/23	99123	3,097.26
11/30/22	97187	36.38	11/17/23	99040	68.98	11/30/23	99124	1,223.77
11/30/22	97190	78.38	11/17/23	99041	68.98	11/30/23	99125	19,304.00
11/30/22	97206	25.38	11/17/23	99042	68.98	11/30/23	99126	260.00
11/30/22	97208	67.38	11/17/23	99043	68.98	11/30/23	99127	1,666.67
11/30/22	97209	25.38	11/17/23	99044	68.98	11/30/23	99128	150.00
11/30/22	97224	2,624.00	11/17/23	99045	79.98	11/30/23	99129	21,825.00
12/21/22	97329	36.25	11/17/23	99046	79.98	11/30/23	99130	320.00
3/30/23	97864	145.70	11/17/23	99047	79.98	11/30/23	99131	7,343.68
4/18/23	97933	228,434.71	11/17/23	99048	79.98	11/30/23	99132	197.00
4/27/23	97999	57,433.53	11/17/23	99049	79.98	11/30/23	99133	45.92
5/18/23	98077	200.00	11/17/23	99050	79.98	11/30/23	99134	716.30
6/13/23	98207	326.09	11/17/23	99051	79.98	11/30/23	99135	612.00
6/29/23	98291	136.75	11/17/23	99052	99.35	11/30/23	99136	280.00
6/29/23	98292	574.25	11/17/23	99053	11.00	11/30/23	99137	84.06
6/29/23	98297	40.00	11/17/23	99056	4,895.91	11/30/23	99138	7,645.00
6/30/23	98340	511.00	11/17/23	99062	1,600.00	11/30/23	99139	4,047.09
7/28/23	98427	2,938.00	11/17/23	99063	5,346.22	11/30/23	99140	6,876.96
7/28/23	98498	213.95	11/17/23	99064	159.84	11/30/23	99141	2,727.18
7/28/23	98509	254.28	11/17/23	99070	3,880.00	11/30/23	99142	5,333.75
9/16/23	98660	397.90	11/17/23	99072	341.99	11/30/23	99143	29,596.50
9/29/23	98678	160.00	11/17/23	99073	4,776.42	11/30/23	99144	700.00
9/29/23	98705	226.60	11/17/23	99076	2,000.00	11/30/23	99145	7,279.42
9/29/23	98777	150.00	11/17/23	99087	1,569.63	11/30/23	99146	1,244.52
9/29/23	98779	300.00	11/17/23	99089	207.92	11/30/23	99147	171.64
10/30/23	98924	6,666.68	11/17/23	99092	585.50	11/30/23	99148	516.00
10/30/23	98946	56.00	11/17/23	99095	238.76	11/30/23	99149	200.00
10/30/23	98953	353.00	11/17/23	99097	40.00	11/30/23	99150	704.00
10/30/23	98954	325.00	11/17/23	99100	7,204.75	11/30/23	99151	12,487.50
10/30/23	98989	197.54	11/29/23	99109	325.00	11/30/23	99152	700.00
10/30/23	98990	40.00	11/29/23	99110	434.97	11/30/23	99153	180.00
10/30/23	98992	40.00	11/29/23	99111	800.00	11/30/23	99154	3,808.20
10/30/23	98993	242.05	11/30/23	99112	120.00	11/30/23	99155	3,659.10
10/30/23	98995	270.72	11/30/23	99113	619.83	11/30/23	99156	1,121.54
10/17/23	99107	34.00	11/30/23	99114	995.02	11/30/23	99157	101.98
11/17/23	99020	62.00	11/30/23	99115	898.82	11/30/23	99158	13,220.96
11/17/23	99025	500.00	11/30/23	99116	425.00	11/30/23	99159	180.00
11/17/23	99028	982.50	11/30/23	99117	152.00	11/30/23	99160	52.69
11/17/23	99031	569.90	11/30/23	99118	2,010.06	11/30/23	99161	1,250.00
		<u>305,832.94</u>			<u>40,956.65</u>			<u>175,820.16</u>

3

**MOUNTAIN LAKES SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF NOVEMBER 30, 2023**

<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>
11/30/23	99162	180.00	11/30/23	99205	867.85			
11/30/23	99163	700.00	11/30/23	99206	22.99			
11/30/23	99164	1,350.00	11/30/23	99207	40.00			
11/30/23	99165	5,332.50	11/30/23	99208	114.60			
11/30/23	99166	23.95	11/30/23	99209	92.43			
11/30/23	99167	164.82	11/30/23	99210	72.96			
11/30/23	99168	100.00	11/30/23	99211	144.00			
11/30/23	99169	959.92	11/30/23	99212	275.00			
11/30/23	99170	35.98	11/30/23	99213	826.68			
11/30/23	99171	1,427.48	11/30/23	99214	5,405.00			
11/30/23	99172	6,274.78	11/30/23	99215	179.90			
11/30/23	99173	2,549.80	11/30/23	99216	878.62			
11/30/23	99174	7,175.00	11/30/23	99217	1,159.13			
11/30/23	99175	203.00						
11/30/23	99176	9,816.80						
11/30/23	99177	3,480.00						
11/30/23	99178	614.51						
11/30/23	99179	6,369.28						
11/30/23	99180	752.96						
11/30/23	99181	11,213.42						
11/30/23	99182	580.00						
11/30/23	99183	562.62						
11/30/23	99184	938.64						
11/30/23	99185	17,130.81						
11/30/23	99186	11,152.00						
11/30/23	99187	217.89						
11/30/23	99188	126.90						
11/30/23	99189	40.00						
11/30/23	99190	298.92						
11/30/23	99191	40.00						
11/30/23	99192	288.58						
11/30/23	99193	169.67						
11/30/23	99194	160.41						
11/30/23	99195	166.62						
11/30/23	99196	155.62						
11/30/23	99197	40.00						
11/30/23	99198	172.26						
11/30/23	99199	40.00						
11/30/23	99200	347.80						
11/30/23	99201	380.00						
11/30/23	99202	361.43						
11/30/23	99203	143.15						
11/30/23	99204	125.09						
		<u>92,362.61</u>			<u>10,079.16</u>			<u>0.00</u>

3

ROXBURY TOWNSHIP  
BOARD OF EDUCATION  
BANK RECONCILIATION - GENERAL ACCOUNT  
AS OF NOVEMBER 30, 2023

RECAP:

305,832.94  
40,956.65  
175,820.16  
92,362.61  
10,079.16  
0.00

**TOTAL**      625,051.52      Total outstanding checks as of November 30, 2023

3

MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - CAFETERIA ACCOUNT  
AS OF NOVEMBER 30, 2023

Balance per Books - November 1, 2023	221,298.87
Add: Receipts	83,820.71
	<u>305,119.58</u>
Less: Disbursements	114,334.74
	<u>190,784.84</u>
Balance per Books - November 30, 2023	
Balance per Bank	
Lakeland Bank #624611829 (Cafeteria)	195,102.23
Less: Transfer in Transit Due to General Fund 11/30/23 #99113	(270.30)
Less: Transfer in Transit Due to General Fund 11/30/23 #99139	<u>(4,047.09)</u>
	<u>190,784.84</u>

3

MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - UNEMPLOYMENT ACCOUNT  
AS OF NOVEMBER 30, 2023

Balance per Books - November 1, 2023	435,132.61
Add:     Receipts	<u>1,475.13</u>
	436,607.74
Less:     Disbursements	<u>117.11</u>
Balance per Books - November 30, 2023	<u>436,490.63</u>
Balance per Bank	
Lakeland Bank #XXXXX1802 (Unemployment)	<u>436,490.63</u>

3

MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - NET PAYROLL ACCOUNT  
AS OF NOVEMBER 30, 2023

Balance per Books - November 1, 2023		0.00
Add: Receipts		<u>1,602,277.97</u>
		1,602,277.97
Less: Disbursements		<u>1,602,277.97</u>
Balance per Books - November 30, 2023		<u><u>0.00</u></u>
Balance per Bank		
Lakeland Bank #624611691 (Net Payroll)		8,450.02
Less: Interest due to General Fund		
July - 2023	184.85	
August - 2023	208.42	
September - 2023	356.22	
October - 2023	547.47	
November - 2023	<u>386.34</u>	
		<u>1,683.30</u>
		6,766.72
Less: Outstanding Checks		<u>6,766.72</u>
		<u><u>0.00</u></u>

3

MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - NET PAYROLL ACCOUNT  
AS OF NOVEMBER 30, 2023

<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>
6/28/23	151216	368.37						
11/30/23	151316	2,186.08						
11/30/23	151318	2,043.23						
11/30/23	151320	1,721.74						
11/30/23	151321	447.30						

<u>6,766.72</u>	<u>0.00</u>	<u>0.00</u>
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RECAP:

6,766.72
0.00
<u>0.00</u>

6,766.72      Total Outstanding Checks as of November 2023



3

MOUNTAIN LAKES SCHOOL DISTRICT  
BOARD OF EDUCATION  
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT  
AS OF NOVEMBER 30, 2023

Balance per Books - November 1, 2023		57,295.13
Add: Receipts		<u>1,128,904.98</u>
		1,186,200.11
Less: Disbursements		<u>1,148,725.82</u>
Balance per Books - November 30, 2023		<u><u>37,474.29</u></u>
Balance per Bank		
Lakeland Bank #624611640 (Payroll Agency)		43,852.45
Less: Outstanding Checks/Wires in Transit		
Garnishment 11/30/23	1,225.84	
Prudential 11/30/23	4,700.68	
AFLAC 11/30/23	<u>451.64</u>	
		<u>6,378.16</u>
		<u><u>37,474.29</u></u>

12/20 9:40am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/2023

4

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$4,350,145.09
102-107	Cash and cash equivalents		\$627.65
116	Capital reserve Account		\$1,343,256.86
121	Tax levy receivable		\$15,845,617.32
	Accounts receivable:		
132	Interfund	\$140,041.17	
141	Intergovernmental - State	\$1,086,562.14	
153,154	Other (net of est uncollectible of \$_____)	\$10,411,645.23	\$11,638,248.54
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$37,729,017.00	
302	Less Revenues	(\$36,511,281.76)	
			\$1,217,735.24
	Total assets and resources		\$34,395,630.70

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/2023

4

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund Accounts Payable	\$37,453.03
	Other current liabilities including Net Assets	\$217,580.49
TOTAL LIABILITIES		\$255,033.52

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$22,653,428.25
754	Reserve for Encumbrance - Prior Year	\$214,231.48
	Reserved fund balance:	
761	Capital reserve account -	\$1,458,256.86
604	Add: Increase in capital reserve	\$100.00
307	Less: Budg w/d from Capital Rsrv Elgbl. Cost	(\$525,000.00)
		\$933,356.86
765	Reserve for Tuition Payments	\$200,000.00
311	Less: Withdrawal from Tuition Reserve	(\$100,000.00)
		\$100,000.00
764	Reserve for Maintenance	\$420,000.00
		\$420,000.00
760	Reserved Fund Balance	\$96,716.14
601	Appropriations	\$40,486,698.42
602	Less : Expenditures	\$10,660,186.58
603	Encumbrances	\$22,867,659.73 (\$33,527,846.31)
		\$6,958,852.11
	Total Appropriated	\$31,376,584.84
--- U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -	\$5,060,710.34
303	Budgeted Fund Balance	(\$2,296,698.00)

TOTAL FUND BALANCE	\$34,140,597.18
TOTAL LIABILITIES AND FUND EQUITY	\$34,395,630.70

Mountain Lakes Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/2023

4

## RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$40,486,698.42	\$33,527,846.31	\$6,958,852.11
Revenues	(\$37,729,017.00)	(\$36,511,281.76)	(\$1,217,735.24)
	<u>\$2,757,681.42</u>	<u>(\$2,983,435.45)</u>	<u>\$5,741,116.87</u>

## Change in Capital Reserve accounts:

604 Plus - Increase in reserve	\$100.00
307 Less: Eligible Withdrawal	(\$525,000.00)

## Change in Tuition Reserve accounts:

311 Less: w/d from Tuition reserve	(\$100,000.00)
------------------------------------	----------------

Subtotal Reserve Adjustments	(\$624,900.00)	(\$624,900.00)	
Less: Adjust for prior year encumb.	(\$460,983.42)	(\$460,983.42)	
Budgeted Fund Balance	<u>\$1,671,798.00</u>	<u>(\$4,069,318.87)</u>	<u>\$5,741,116.87</u>

Recapitulation of Budgeted Fund Balance by Subfund  
Fund 10 (includes 10, 11, 12, and 13)

\$1,671,798.00	(\$4,069,318.87)	\$5,741,116.87
----------------	------------------	----------------

## TOTAL Budgeted Fund Balance

<u>\$1,671,798.00</u>	<u>(\$4,069,318.87)</u>	<u>\$5,741,116.87</u>
-----------------------	-------------------------	-----------------------

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/2023

4

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$36,346,830.00	\$35,211,778.76		\$1,135,051.24
3XXX	From State Sources	\$1,382,187.00	\$1,299,503.00		\$82,684.00
TOTAL REVENUE/SOURCES OF FUNDS		\$37,729,017.00	\$36,511,281.76		\$1,217,735.24
=====					
					AVAILABLE
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$11,089,429.42	\$2,509,532.54	\$7,554,419.26	\$1,025,477.62
11-2XX-100-XXX	Special Education - Instruction	\$6,732,262.15	\$1,322,667.70	\$5,327,584.14	\$82,010.31
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$292,483.96	\$17,943.10	\$11,406.47	\$263,134.39
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,030,815.50	\$209,152.58	\$204,413.93	\$617,248.99
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$1,050,997.02	\$242,141.43	\$408,426.90	\$400,428.69
11-000-211-XXX	Attendance and Social Work Services	\$9,804.00	\$9,803.98	\$0.00	\$0.02
11-000-213-XXX	Health Services	\$1,101,329.75	\$195,042.88	\$812,577.17	\$93,709.70
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$173,993.55	\$34,648.06	\$138,894.60	\$450.89
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$330,893.00	\$64,211.04	\$266,681.56	\$0.40
11-000-218-XXX	Guidance	\$814,375.00	\$225,435.75	\$575,735.28	\$13,203.97
11-000-219-XXX	Child Study Teams	\$964,212.00	\$247,131.93	\$713,483.58	\$3,596.49
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$735,098.00	\$259,387.33	\$422,489.25	\$53,221.42
11-000-222-XXX	Educational Media Serv/School Library	\$250,948.00	\$58,162.64	\$181,434.39	\$11,350.97
11-000-223-XXX	Instructional Staff Training Services	\$41,904.53	\$4,069.91	\$5,005.41	\$32,829.21
11-000-230-XXX	Supp. Serv.-General Administration	\$859,739.54	\$407,856.93	\$423,954.82	\$27,927.79
11-000-240-XXX	Supp. Serv.-School Administration	\$1,472,971.85	\$538,215.21	\$900,736.67	\$34,019.97
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$669,098.73	\$254,813.33	\$395,562.79	\$18,722.61
11-000-261-XXX	Require Maint. for School Facilities	\$853,911.84	\$255,462.93	\$541,533.39	\$56,915.52
11-000-262-XXX	Custodial Services	\$2,502,165.06	\$1,020,624.32	\$1,335,072.31	\$146,468.43
11-000-263-XXX	Care and Upkeep of Grounds	\$327,572.85	\$69,347.76	\$92,164.44	\$166,060.65
11-000-266-XXX	Security	\$11,500.00	\$0.00	\$0.00	\$11,500.00
11-000-270-XXX	Student Transportation Services	\$573,400.09	\$117,790.68	\$176,544.13	\$279,065.28
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$6,876,286.68	\$1,898,378.35	\$2,108,250.89	\$2,869,657.44
11-000-310-XXX	Food Services	\$41,620.00	.00	\$12,659.60	\$28,960.40
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$38,806,812.52	\$9,961,820.38	\$22,609,030.98	\$6,235,961.16
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/2023

4

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$270,801.90	\$204,012.49	\$64,692.16	\$2,097.25
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$862,306.00	\$154,072.82	\$193,231.49	\$515,001.69
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$1,133,107.90	\$358,085.31	\$257,923.65	\$517,098.94
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$273,423.00	\$273,421.23	.00	\$1.77
13-4XX-100-XXX Other spec. schools-instruction	\$254,555.00	\$66,059.66	\$705.10	\$187,790.24
13-4XX-200-XXX Other spec. schools-support serv.	\$800.00	\$800.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$528,778.00	\$340,280.89	\$705.10	\$187,792.01
10-000-100-56X Transfer of Funds to Charter Schools	\$18,000.00	.00	.00	\$18,000.00
TOTAL GENERAL FUND EXPENDITURES	\$40,486,698.42	\$10,660,186.58	\$22,867,659.73	\$6,958,852.11

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 4 Month Period Ending 10/31/2023

4

	ESTIMATED	ACTUAL	UNREALIZED
	_____	_____	_____
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$23,768,426.00	\$23,768,426.00	.00
1310 Tuition from Individuals	\$854,463.00	\$953,970.91	(\$99,507.91)
1320 Tuition from LEAs Within State	\$11,589,307.00	\$10,313,173.36	\$1,276,133.64
1410 Transp Fees from Individuals	\$9,800.00	\$7,854.00	\$1,946.00
1910 Rents and Royalties	\$16,197.00	\$15,410.96	\$786.04
1XXX Miscellaneous	\$108,637.00	\$152,943.53	(\$44,306.53)
	=====	=====	=====
TOTAL LOCAL	\$36,346,830.00	\$35,211,778.76	\$1,135,051.24
	=====	=====	=====
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$78,377.00	\$78,377.00	.00
3131 Extraordinary Aid	\$79,549.00	.00	\$79,549.00
3132 Categorical Special Education Aid	\$1,157,088.00	\$1,157,088.00	.00
3177 Categorical Security	\$67,173.00	\$64,038.00	\$3,135.00
	=====	=====	=====
TOTAL	\$1,382,187.00	\$1,299,503.00	\$82,684.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$37,729,017.00	\$36,511,281.76	\$1,217,735.24
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2023

4

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	\$376,808.00	\$28,382.00	.00	\$348,426.00
11-110-100-101 Kindergarten - Salaries of Teachers	\$333,244.00	\$62,040.80	\$248,163.20	\$23,040.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$2,544,558.00	\$560,363.94	\$1,984,192.36	\$1.70
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$2,194,789.00	\$454,565.63	\$1,656,792.97	\$83,430.40
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$4,510,483.00	\$875,069.36	\$3,321,706.84	\$313,706.80
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,500.00	\$2,500.00	\$0.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$15,873.16	\$873.16	.00	\$15,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$208,439.00	\$72,222.95	\$78,045.01	\$58,171.04
11-190-100-500 Other Purch. Serv. (400-500 series)	\$437,297.39	\$247,598.47	\$138,437.64	\$51,261.28
11-190-100-610 General Supplies	\$354,245.42	\$141,256.31	\$117,680.39	\$95,308.72
11-190-100-640 Textbooks	\$87,718.45	\$59,992.22	\$5,995.85	\$21,730.38
11-190-100-800 Other Objects	\$23,474.00	\$4,667.70	\$3,405.00	\$15,401.30
TOTAL	\$11,089,429.42	\$2,509,532.54	\$7,554,419.26	\$1,025,477.62
--- SPECIAL EDUCATION - INSTRUCTION ---				
Visual Impairments:				
11-206-100-101 Salaries of Teachers	\$855.00	\$855.00	\$0.00	\$0.00
TOTAL	\$855.00	\$855.00	\$0.00	\$0.00
Auditory Impairments:				
11-207-100-101 Salaries of Teachers	\$3,321,107.67	\$657,992.85	\$2,663,113.40	\$1.42
11-207-100-106 Other Salaries for Instruction	\$688,921.00	\$130,141.53	\$558,779.27	\$0.20
11-207-100-500 Other Purch. Serv. (400-500 series)	\$1,729.00	.00	\$1,729.00	.00
11-207-100-610 General Supplies	\$38,810.99	\$8,435.97	\$6,932.12	\$23,442.90
11-207-100-640 Textbooks	\$15,000.00	.00	.00	\$15,000.00
11-207-100-800 Other Objects	\$11,064.00	\$3,541.00	\$7,523.00	.00
TOTAL	\$4,076,632.66	\$800,111.35	\$3,238,076.79	\$38,444.52
Emotional Regulation Impairment:				
11-209-100-101 Salaries of Teachers	\$164,036.00	\$32,398.00	\$129,592.00	\$2,046.00
TOTAL	\$164,036.00	\$32,398.00	\$129,592.00	\$2,046.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$1,921,190.00	\$398,279.40	\$1,522,910.00	\$0.60
11-213-100-610 General supplies	\$8,780.00	\$2,630.18	\$2,628.36	\$3,521.46
11-213-100-640 Textbooks	\$1,200.00	.00	.00	\$1,200.00
TOTAL	\$1,931,170.00	\$400,909.58	\$1,525,538.36	\$4,722.06
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$518,561.00	\$86,428.60	\$430,319.40	\$1,813.00
11-219-100-320 Purchased Prof.-Ed. Services	\$16,007.49	\$1,007.49	.00	\$15,000.00
11-219-100-500 Other Purch. Serv. (400-500 series)	\$22,000.00	\$957.68	\$4,057.59	\$16,984.73
11-219-100-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00



Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2023

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	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$559,568.49	\$88,393.77	\$434,376.99	\$36,797.73
TOTAL SPECIAL ED - INSTRUCTION	\$6,732,262.15	\$1,322,667.70	\$5,327,584.14	\$82,010.31
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$280,215.66	\$17,254.99	\$8,740.66	\$254,220.01
11-401-100-500 Purchased Services (300-500 series)	\$200.00	.00	.00	\$200.00
11-401-100-600 Supplies and Materials	\$5,965.30	\$588.11	\$745.81	\$4,631.38
11-401-100-800 Other Objects	\$6,103.00	\$100.00	\$1,920.00	\$4,083.00
TOTAL	\$292,483.96	\$17,943.10	\$11,406.47	\$263,134.39
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$840,422.00	\$130,183.68	\$127,059.60	\$583,178.72
11-402-100-500 Purchased Services (300-500 series)	\$30,000.00	\$21,857.07	\$2,956.31	\$5,186.62
11-402-100-600 Supplies and Materials	\$73,113.50	\$28,467.43	\$32,488.42	\$12,157.65
11-402-100-800 Other Objects	\$87,280.00	\$28,644.40	\$41,909.60	\$16,726.00
TOTAL	\$1,030,815.50	\$209,152.58	\$204,413.93	\$617,248.99
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$251,000.00	\$32,107.00	.00	\$218,893.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$799,997.02	\$210,034.43	\$408,426.90	\$181,535.69
TOTAL	\$1,050,997.02	\$242,141.43	\$408,426.90	\$400,428.69
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$9,804.00	\$9,803.98	.00	\$0.02
TOTAL	\$9,804.00	\$9,803.98	\$0.00	\$0.02
--- Health services ---				
11-000-213-100 Salaries	\$613,524.00	\$146,127.54	\$467,395.60	\$0.86
11-000-213-300 Purchased Prof. & Tech. Svc.	\$478,155.75	\$46,036.90	\$345,181.57	\$86,937.28
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$250.00	.00	.00	\$250.00
11-000-213-600 Supplies and Materials	\$9,400.00	\$2,878.44	.00	\$6,521.56
TOTAL	\$1,101,329.75	\$195,042.88	\$812,577.17	\$93,709.70
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$173,129.00	\$34,256.40	\$138,732.60	\$140.00
11-000-216-600 Supplies and Materials	\$864.55	\$391.66	\$162.00	\$310.89
TOTAL	\$173,993.55	\$34,648.06	\$138,894.60	\$450.89
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$330,893.00	\$64,211.04	\$266,681.56	\$0.40
TOTAL	\$330,893.00	\$64,211.04	\$266,681.56	\$0.40
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$688,562.00	\$169,870.64	\$518,690.28	\$1.08
11-000-218-105 Sal Secr. & Clerical Asst.	\$97,227.00	\$48,146.48	\$49,080.00	\$0.52
11-000-218-500 Other Purchased Services (400-500 series)	\$2,806.00	.00	.00	\$2,806.00
11-000-218-600 Supplies and Materials	\$16,000.00	\$1,907.59	\$6,705.00	\$7,387.41

Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
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COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2023

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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-218-800 Other Objects	\$9,780.00	\$5,511.04	\$1,260.00	\$3,008.96
<b>TOTAL</b>	<b>\$814,375.00</b>	<b>\$225,435.75</b>	<b>\$575,735.28</b>	<b>\$13,203.97</b>
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$851,540.00	\$211,885.89	\$639,653.90	\$0.21
11-000-219-105 Sal Secr. & Clerical Asst.	\$104,392.00	\$30,761.04	\$73,630.88	\$0.08
11-000-219-600 Supplies and Materials	\$8,280.00	\$4,485.00	\$198.80	\$3,596.20
<b>TOTAL</b>	<b>\$964,212.00</b>	<b>\$247,131.93</b>	<b>\$713,483.58</b>	<b>\$3,596.49</b>
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$621,623.00	\$209,207.60	\$412,415.20	\$0.20
11-000-221-104 Salaries Other Prof. Staff	\$75,369.00	\$41,368.34	\$7,500.00	\$26,500.66
11-000-221-320 Purchased Prof. - Ed. Services	\$2,500.00	\$2,500.00	.00	.00
11-000-221-500 Other Purchased Services (400-500 series)	\$12,000.00	\$476.39	.00	\$11,523.61
11-000-221-600 Supplies and Materials	\$1,500.00	.00	\$168.05	\$1,331.95
11-000-221-800 Other Objects	\$22,106.00	\$5,835.00	\$2,406.00	\$13,865.00
<b>TOTAL</b>	<b>\$735,098.00</b>	<b>\$259,387.33</b>	<b>\$422,489.25</b>	<b>\$53,221.42</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$207,944.00	\$41,588.60	\$166,354.40	\$1.00
11-000-222-600 Supplies and Materials	\$42,154.00	\$16,574.04	\$15,079.99	\$10,499.97
11-000-222-800 Other Objects	\$850.00	.00	.00	\$850.00
<b>TOTAL</b>	<b>\$250,948.00</b>	<b>\$58,162.64</b>	<b>\$181,434.39</b>	<b>\$11,350.97</b>
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	\$10,000.00	\$117.00	.00	\$9,883.00
11-000-223-500 Other Purchased Services (400-500 series)	\$23,795.53	\$3,086.41	\$2,334.41	\$18,374.71
11-000-223-600 Supplies and Materials	\$2,910.00	\$660.00	\$2,250.00	.00
11-000-223-800 Other Objects	\$5,199.00	\$206.50	\$421.00	\$4,571.50
<b>TOTAL</b>	<b>\$41,904.53</b>	<b>\$4,069.91</b>	<b>\$5,005.41</b>	<b>\$32,829.21</b>
--- Support services-general administration ---				
11-000-230-100 Salaries	\$411,585.00	\$138,359.79	\$273,221.76	\$3.45
11-000-230-331 Legal Services	\$77,965.00	.00	\$71,965.00	\$6,000.00
11-000-230-332 Audit Fees	\$40,500.00	.00	\$40,100.00	\$400.00
11-000-230-339 Other Purchased Prof. Svc.	\$26,790.00	\$8,284.96	\$11,505.04	\$7,000.00
11-000-230-340 Purchased Tech. Services	\$8,800.00	.00	\$8,800.00	.00
11-000-230-530 Communications/Telephone	\$3,820.09	.00	\$1,520.09	\$2,300.00
11-000-230-580 Travel - All Other	\$5,356.21	.00	\$1,156.21	\$4,200.00
11-000-230-585 BOE Other Purchased Prof. Svc.	\$5,350.00	\$2,100.00	.00	\$3,250.00
11-000-230-590 Misc Purchased Services (400-500)	\$242,210.00	\$230,210.00	\$12,000.00	\$0.00
11-000-230-610 General Supplies	\$5,173.00	\$3,058.76	\$1,559.48	\$554.76
11-000-230-820 Judgments Against. School District.	\$8,000.00	\$3,950.00	.00	\$4,050.00
11-000-230-890 Misc. Expenditures	\$4,890.24	\$4,563.00	\$327.24	.00
11-000-230-895 BOE Membership Dues and Fees	\$19,300.00	\$17,330.42	\$1,800.00	\$169.58
<b>TOTAL</b>	<b>\$859,739.54</b>	<b>\$407,856.93</b>	<b>\$423,954.82</b>	<b>\$27,927.79</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$707,603.00	\$268,117.56	\$439,485.12	\$0.32

Mountain Lakes Board of Education  
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-104 Salaries Other Prof. Staff	\$140,553.00	\$46,500.00	\$90,000.00	\$4,053.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$495,614.00	\$144,856.49	\$350,756.60	\$0.91
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$44,292.61	\$44,292.61	.00	.00
11-000-240-500 Other Purchased Services (400-500 series)	\$28,493.75	\$11,069.45	\$7,349.65	\$10,074.65
11-000-240-600 Supplies and Materials	\$40,582.76	\$17,245.00	\$12,445.30	\$10,892.46
11-000-240-800 Other Objects	\$15,832.73	\$6,134.10	\$700.00	\$8,998.63
<b>TOTAL</b>	<b>\$1,472,971.85</b>	<b>\$538,215.21</b>	<b>\$900,736.67</b>	<b>\$34,019.97</b>
--- Central Services ---				
11-000-251-100 Salaries	\$391,414.00	\$140,274.62	\$251,137.30	\$2.08
11-000-251-199 Unused Vac Payment to Term/Ret Staff	\$29,440.48	\$26,239.54	\$3,200.00	\$0.94
11-000-251-592 Misc Pur Serv (400-500 series )	\$17,157.00	\$2,665.50	\$10,481.38	\$4,010.12
11-000-251-600 Supplies and Materials	\$3,804.00	\$547.04	\$993.04	\$2,263.92
11-000-251-89X Other Objects	\$6,033.34	.00	\$4,168.34	\$1,865.00
<b>TOTAL</b>	<b>\$447,848.82</b>	<b>\$169,726.70</b>	<b>\$269,980.06</b>	<b>\$8,142.06</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$150,730.00	\$49,893.28	\$99,786.56	\$1,050.16
11-000-252-340 Purchased Technical Services	\$29,477.00	\$13,505.80	\$12,355.20	\$3,616.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$36,047.91	\$20,931.35	\$13,376.56	\$1,740.00
11-000-252-600 Supplies and Materials	\$3,300.00	\$61.20	\$64.41	\$3,174.39
11-000-252-800 Other Objects	\$1,695.00	\$695.00	.00	\$1,000.00
<b>TOTAL</b>	<b>\$221,249.91</b>	<b>\$85,086.63</b>	<b>\$125,582.73</b>	<b>\$10,580.55</b>
<b>TOTAL Cent. Svcs. &amp; Admin IT</b>	<b>\$669,098.73</b>	<b>\$254,813.33</b>	<b>\$395,562.79</b>	<b>\$18,722.61</b>
--- Required Maint. for School Facilities ---				
11-000-261-100 Salaries	\$270,994.67	\$89,724.53	\$175,268.54	\$6,001.60
11-000-261-420 Cleaning, Repair & Maint. Svc	\$506,199.17	\$149,131.13	\$331,610.67	\$25,457.37
11-000-261-610 General Supplies	\$70,218.00	\$15,557.27	\$29,294.18	\$25,366.55
11-000-261-800 Other Objects	\$6,500.00	\$1,050.00	\$5,360.00	\$90.00
<b>TOTAL</b>	<b>\$853,911.84</b>	<b>\$255,462.93</b>	<b>\$541,533.39</b>	<b>\$56,915.52</b>
--- Custodial Services ---				
11-000-262-1XX Salaries	\$1,156,758.00	\$390,874.85	\$763,886.92	\$1,996.23
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$1,832.19	\$1,832.19	.00	.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$140,000.00	\$43,959.01	\$58,335.00	\$37,705.99
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$355,000.00	\$328,750.00	\$26,250.00	.00
11-000-262-444 Lease Purch Paymts - Energy Saving	\$165,180.00	\$82,567.10	\$82,612.04	\$0.86
11-000-262-490 Other Purchased Property Svc.	\$30,000.00	\$7,591.72	\$17,408.28	\$5,000.00
11-000-262-520 Insurance	\$52,744.00	.00	.00	\$52,744.00
11-000-262-610 General Supplies	\$117,908.87	\$49,658.36	\$19,531.67	\$48,718.84
11-000-262-621 Energy (Natural Gas)	\$230,680.00	\$16,857.66	\$213,822.34	.00
11-000-262-622 Energy (Electricity)	\$243,897.00	\$98,213.43	\$145,681.06	\$2.51
11-000-262-8XX Other Objects	\$8,165.00	\$320.00	\$7,545.00	\$300.00
<b>TOTAL</b>	<b>\$2,502,165.06</b>	<b>\$1,020,624.32</b>	<b>\$1,335,072.31</b>	<b>\$146,468.43</b>
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$94,342.00	\$31,814.78	\$56,469.46	\$6,057.76

Mountain Lakes Board of Education  
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$179,100.00	\$29,411.81	\$19,185.32	\$130,502.87
11-000-263-580 Travel - All Other	\$48.00	.00	\$47.98	\$0.02
11-000-263-610 General Supplies	\$50,508.69	\$7,298.67	\$15,247.52	\$27,962.50
11-000-263-800 Other Objects	\$3,574.16	\$822.50	\$1,214.16	\$1,537.50
<b>TOTAL</b>	<b>\$327,572.85</b>	<b>\$69,347.76</b>	<b>\$92,164.44</b>	<b>\$166,060.65</b>
--- Security ---				
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$4,500.00	.00	.00	\$4,500.00
11-000-266-610 General Supplies	\$7,000.00	.00	.00	\$7,000.00
<b>TOTAL</b>	<b>\$11,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,500.00</b>
<b>TOTAL Oper &amp; Maint of Plant Services</b>	<b>\$3,695,149.75</b>	<b>\$1,345,435.01</b>	<b>\$1,968,770.14</b>	<b>\$380,944.60</b>
--- Student transportation services ---				
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$15,000.00	\$7,512.92	.00	\$7,487.08
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$28,465.61	.00	\$28,465.61	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$98,973.00	\$28,836.60	\$67,285.40	\$2,851.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$263,495.00	\$73,424.68	\$80,793.12	\$109,277.20
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$30,500.00	.00	.00	\$30,500.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$110,000.00	.00	.00	\$110,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$9,650.00	\$250.00	.00	\$9,400.00
11-000-270-615 Transportation Supplies	\$15,766.48	\$7,766.48	.00	\$8,000.00
11-000-270-800 Misc. Expenditures	\$1,550.00	.00	.00	\$1,550.00
<b>TOTAL</b>	<b>\$573,400.09</b>	<b>\$117,790.68</b>	<b>\$176,544.13</b>	<b>\$279,065.28</b>
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$264,297.00	\$156,275.90	\$107,724.10	\$297.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$639,150.00	.00	\$639,150.00	.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$32,000.00	\$7,270.93	\$24,729.07	.00
11-XXX-XXX-260 Workman's Compensation	\$200,549.00	(\$2,659.72)	\$203,208.00	\$0.72
11-XXX-XXX-270 Health Benefits	\$5,497,392.00	\$1,671,363.92	\$1,132,053.36	\$2,693,974.72
11-XXX-XXX-280 Tuition Reimbursement	\$84,188.68	\$12,802.32	\$1,386.36	\$70,000.00
11-XXX-XXX-290 Other Employee Benefits	\$70,000.00	\$2,350.00	.00	\$67,650.00
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$88,710.00	\$50,975.00	.00	\$37,735.00
<b>TOTAL</b>	<b>\$6,876,286.68</b>	<b>\$1,898,378.35</b>	<b>\$2,108,250.89</b>	<b>\$2,869,657.44</b>
--- Food services ---				
11-000-310-93X Transfers to Cover Deficit (Enterprise)	\$41,620.00	.00	\$12,659.60	\$28,960.40
<b>TOTAL</b>	<b>\$41,620.00</b>	<b>\$0.00</b>	<b>\$12,659.60</b>	<b>\$28,960.40</b>
<b>Total Undistributed Expenditures</b>	<b>\$19,661,821.49</b>	<b>\$5,902,524.46</b>	<b>\$9,511,207.18</b>	<b>\$4,248,089.85</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES ***</b>	<b>\$38,806,812.52</b>	<b>\$9,961,820.38</b>	<b>\$22,609,030.98</b>	<b>\$6,235,961.16</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES &amp; TRANSFERS ***</b>	<b>\$38,806,812.52</b>	<b>\$9,961,820.38</b>	<b>\$22,609,030.98</b>	<b>\$6,235,961.16</b>

Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
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	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** CAPITAL OUTLAY ***</b>				
<b>--- EQUIPMENT ---</b>				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$45,000.00	\$44,553.00	.00	\$447.00
12-130-100-730 Grades 6-8	\$45,000.00	\$44,025.60	.00	\$974.40
12-140-100-730 Grades 9-12	\$50,562.00	\$46,404.00	\$3,930.00	\$228.00
Special education - instruction				
12-207-100-730 Auditory Impairments	\$99,170.00	\$49,052.99	\$49,670.00	\$447.01
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$11,093.00	.00	\$11,092.16	\$0.84
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$19,976.90	\$19,976.90	.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$270,801.90	\$204,012.49	\$64,692.16	\$2,097.25
<b>--- Facilities acquisition and construction services ---</b>				
12-000-400-334 Architectural/Engineering Services	\$24,008.00	\$5,008.00	\$19,000.00	.00
12-000-400-450 Construction Services	\$790,000.00	\$149,064.82	\$174,231.49	\$466,703.69
12-000-400-896 Assmt for Debt Service on SDA Funding	\$48,298.00	.00	.00	\$48,298.00
Sub Total	\$862,306.00	\$154,072.82	\$193,231.49	\$515,001.69
TOTAL	\$862,306.00	\$154,072.82	\$193,231.49	\$515,001.69
<b>TOTAL CAPITAL OUTLAY EXPENDITURES</b>	\$1,133,107.90	\$358,085.31	\$257,923.65	\$517,098.94
<b>*** SPECIAL SCHOOLS ***</b>				
<b>--- Summer school - Instruction ---</b>				
13-422-100-101 Salaries of Teachers	\$163,002.00	\$163,001.14	\$0.00	\$0.86
13-422-100-106 Other salaries of instruction	\$110,421.00	\$110,420.09	.00	\$0.91
TOTAL	\$273,423.00	\$273,421.23	\$0.00	\$1.77
<b>TOTAL SUMMER SCHOOL</b>	\$273,423.00	\$273,421.23	\$0.00	\$1.77
<b>--- Other special schools - instruction ---</b>				
13-4XX-100-101 Salaries of Teachers	\$204,162.00	\$58,166.91	\$0.00	\$145,995.09
13-4XX-100-610 General supplies	\$50,393.00	\$7,892.75	\$705.10	\$41,795.15
TOTAL	\$254,555.00	\$66,059.66	\$705.10	\$187,790.24
13-4XX-200-500 Other purchased services	\$800.00	\$800.00	\$0.00	\$0.00
TOTAL	\$800.00	\$800.00	\$0.00	\$0.00
<b>TOTAL OTHER SPECIAL SCHOOLS</b>	\$255,355.00	\$66,859.66	\$705.10	\$187,790.24
<b>TOTAL SPECIAL SCHOOLS EXPENDITURES</b>	\$528,778.00	\$340,280.89	\$705.10	\$187,792.01

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GENERAL FUND - FUND 10  
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	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	\$18,000.00	.00	.00	\$18,000.00
TOTAL GENERAL FUND EXPENDITURES	\$40,486,698.42	\$10,660,186.58	\$22,867,659.73	\$6,958,852.11

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

General Fund - Fund 10

For 4 Month Period Ending 10/31/2023

I, Alex Ferreira, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
Board Secretary/Business Administrator

1.19.24  
Date

12/20 9:40am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/23

4

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$35,452.41)
	Accounts receivable:		
132	Interfund	\$37,453.03	
140	Intergovernmental - Accts. Recvble.	\$298,990.04	
141	Intergovernmental - State	(\$287,658.85)	
142	Intergovernmental - Federal	\$145,593.23	
153,154	Other (net of estimated uncollectible of \$____)	\$12,538.20	
			\$206,915.65
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$426,065.00	
302	Less Revenues	(\$75,776.00)	
			\$350,289.00
	Total assets and resources		\$521,752.24



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/23

4

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$8,056.72
481	Deferred revenues	\$297,722.50
	Other current liabilities	(\$28,943.65)
TOTAL LIABILITIES		\$276,835.57

=====

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$254,142.93
754	Reserve for encumbrances - Prior Year	\$17,404.71
601	Appropriations	\$426,065.00
602	Less: Expenditures	\$198,553.04
603	Encumbrances	\$254,142.93
		(\$452,695.97)
		(\$26,630.97)
TOTAL FUND BALANCE		\$244,916.67
TOTAL LIABILITIES AND FUND EQUITY		\$521,752.24

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4

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/23

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$73,298.00	\$14,000.00		\$59,298.00
3XXX From State Sources		\$61,776.00		(\$61,776.00)
4XXX From Federal Sources	\$352,767.00	.00		\$352,767.00
 TOTAL REVENUE/SOURCES OF FUNDS	 \$426,065.00	 \$75,776.00		 \$350,289.00
				AVAILABLE
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)	\$73,298.00	\$37,935.18	\$99,146.71	(\$63,783.89)
 TOTAL LOCAL PROJECTS	 \$73,298.00	 \$37,935.18	 \$99,146.71	 (\$63,783.89)
FEDERAL PROJECTS:				
ESSA Title I - Part A/D (231-239)	\$21,395.00	(\$360.00)	.00	\$21,755.00
I.D.E.A. Part B (Handicapped) (250-259)	\$319,580.00	\$86,643.78	\$152,656.22	\$80,280.00
ESSA Title II - Part A/D (270-279)	\$11,792.00	\$2,850.08	\$2,340.00	\$6,601.92
ARP - ESSER Grant Program (487)		\$48,566.00	.00	(\$48,566.00)
ARP - ESSER Accelerated Learning Coaching (488)		\$22,918.00	.00	(\$22,918.00)
 TOTAL FEDERAL PROJECTS	 \$352,767.00	 \$160,617.86	 \$154,996.22	 \$37,152.92
*** TOTAL EXPENDITURES ***	\$426,065.00	\$198,553.04	\$254,142.93	(\$26,630.97)

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 4 Month Period Ending 10/31/23

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$73,298.00	\$14,000.00	\$59,298.00
Total Revenues from Local Sources	\$73,298.00	\$14,000.00	\$59,298.00
---			
STATE SOURCES ---			
32XX Other Restricted Entitlements	\$0.00	\$61,776.00	(\$61,776.00)
Total Revenue from State Sources	\$0.00	\$61,776.00	(\$61,776.00)
---			
FEDERAL SOURCES ---			
4411-16 Title I	\$21,395.00	.00	\$21,395.00
4451-55 Title II	\$11,792.00	.00	\$11,792.00
4420-29 I.D.E.A. Part B (Handicapped)	\$319,580.00	.00	\$319,580.00
Total Revenues from Federal Sources	\$352,767.00	\$0.00	\$352,767.00
TOTAL REVENUES/SOURCES OF FUNDS	\$426,065.00	\$75,776.00	\$350,289.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/23

4

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$73,298.00	\$37,935.18	\$99,146.71	(\$63,783.89)
<b>TOTAL LOCAL PROJECTS</b>	<b>\$73,298.00</b>	<b>\$37,935.18</b>	<b>\$99,146.71</b>	<b>(\$63,783.89)</b>
State Projects:				
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$21,395.00	(\$360.00)	.00	\$21,755.00
20-25X-XXX-XXX I.D.E.A. Part B	\$319,580.00	\$86,643.78	\$152,656.22	\$80,280.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$11,792.00	\$2,850.08	\$2,340.00	\$6,601.92
20-487-XXX-XXX ARP-ESSER Grant Program		\$48,566.00	.00	(\$48,566.00)
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching		\$22,918.00	.00	(\$22,918.00)
<b>TOTAL Other Federal Programs</b>	<b>\$352,767.00</b>	<b>\$160,617.86</b>	<b>\$154,996.22</b>	<b>\$37,152.92</b>
<b>TOTAL FEDERAL PROJECTS</b>	<b>\$352,767.00</b>	<b>\$160,617.86</b>	<b>\$154,996.22</b>	<b>\$37,152.92</b>
 <b>TOTAL EXPENDITURES</b>	 <b>\$426,065.00</b>	 <b>\$198,553.04</b>	 <b>\$254,142.93</b>	 <b>(\$26,630.97)</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

4

Special Revenue Fund - Fund 20  
For 4 Month Period Ending 10/31/23

I, Alex Ferreire, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
Board Secretary/Business Administrator

1-18-24  
Date

12/20 9:40am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/23

4

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	\$633,359.10
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--- R E S O U R C E S ---

Total assets and resources	\$633,359.10
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/23

4

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LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

Other current liabilities	\$258,156.10
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TOTAL LIABILITIES	\$258,156.10
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=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$18,750.00
754	Reserve for encumbrances - Prior Year	\$2,228.19
601	Appropriations	\$19,259.44
603	Encumbrances                      \$20,978.19      (\$20,978.19)	
		(\$1,718.75)
	Total Appropriated	\$19,259.44

--- Unappropriated ---

770	Fund balance	\$355,943.56
-----	--------------	--------------

TOTAL FUND BALANCE	\$375,203.00
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TOTAL LIABILITIES AND FUND EQUITY	\$633,359.10
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

4

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/23

\*\*\* REVENUES/SOURCES OF FUNDS \*\*\*

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
=====	=====	=====	=====

\*\*\* EXPENDITURES \*\*\*

APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
_____	_____	_____	_____
=====	=====	=====	=====
30-000-4XX-334 Architectural/Engineering Services		\$18,750.00	(\$18,750.00)
30-000-4XX-390 Other purchased prof. & tech. serv.	\$1,888.19 .00	\$1,888.19	.00
30-000-4XX-450 Construction services	\$17,371.25 .00	\$340.00	\$17,031.25
_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$19,259.44 \$0.00	\$20,978.19	(\$1,718.75)
=====	=====	=====	=====
TOTAL EXPENDITURES	\$19,259.44 \$0.00	\$20,978.19	(\$1,718.75)
=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$19,259.44 \$0.00	\$20,978.19	(\$1,718.75)
=====	=====	=====	=====



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30  
For 4 Month Period Ending 10/31/23

4

I, Alfred Ferrera, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
Board Secretary/Business Administrator

1-14-24  
Date

12/20 9:40am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/23

4

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$742,971.33)
121	Tax levy receivable	\$1,102,569.42

--- R E S O U R C E S ---

302	Less Revenues	(\$1,770,829.00)	
		<hr/>	(\$1,770,829.00)
			<hr/>
	Total assets and resources		(\$1,411,230.91)
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/23

4

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LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

Other current liabilities \$140,041.17

TOTAL LIABILITIES \$140,041.17

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,788,743.76
602	Less : Expenditures	\$1,551,184.38	
		(\$1,551,184.38)	
		\$237,559.38	

Total Appropriated \$237,559.38

--- Unappropriated ---

770	Fund Balance		(\$87.70)
303	Budgeted Fund Balance		(\$1,788,743.76)

TOTAL FUND BALANCE (\$1,551,272.08)

TOTAL LIABILITIES AND FUND EQUITY (\$1,411,230.91)

=====

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,788,743.76	\$1,551,184.38	\$237,559.38
Revenues	\$0.00	(\$1,770,829.00)	\$1,770,829.00
	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38
Budgeted Fund Balance	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

4

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/23

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210            Local tax levy		\$1,653,853.00		(\$1,653,853.00)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Local Sources	\$0.00	\$1,653,853.00		(\$1,653,853.00)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
--- State Sources ---				
3160            Debt service aid Type II		\$116,976.00		(\$116,976.00)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total State Sources	\$0.00	\$116,976.00		(\$116,976.00)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$1,770,829.00		(\$1,770,829.00)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

4

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/23

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<u>                    </u>	<u>                    </u>	<u>                    </u>
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$488,743.76	\$251,184.38	\$237,559.38
40-701-510-910 Redemption of Principal	\$1,300,000.00	\$1,300,000.00	.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL	\$1,788,743.76	\$1,551,184.38	\$237,559.38
	<u>=====</u>	<u>=====</u>	<u>=====</u>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,788,743.76	\$1,551,184.38	\$237,559.38
	<u>=====</u>	<u>=====</u>	<u>=====</u>
*** TOTAL USES OF FUNDS ***	\$1,788,743.76	\$1,551,184.38	\$237,559.38
	<u>=====</u>	<u>=====</u>	<u>=====</u>

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

Debt Service Fund - Fund 40

For 4 Month Period Ending 10/31/23

4

I, A. Ferreire, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
Board Secretary/Administrator

1-19-24  
Date

1/8 12:05pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/2023

4

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$4,340,324.63
102-107	Cash and cash equivalents		\$627.65
116	Capital reserve Account		\$1,343,256.86
121	Tax levy receivable		\$13,864,915.15
	Accounts receivable:		
132	Interfund	\$140,041.17	
141	Intergovernmental - State	\$1,000,378.47	
153,154	Other (net of est uncollectible of \$_____)	\$9,280,017.95	\$10,420,437.59
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$37,729,017.00	
302	Less Revenues	(\$36,574,766.35)	
			\$1,154,250.65
	Total assets and resources		\$31,123,812.53

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/2023

4

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund Accounts Payable	\$37,453.03
	Other current liabilities including Net Assets	\$217,320.49

TOTAL LIABILITIES

\$254,773.52

=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$19,680,558.68
754	Reserve for Encumbrance - Prior Year	\$197,878.05
	Reserved fund balance:	
761	Capital reserve account -	\$1,458,256.86
604	Add: Increase in capital reserve	\$100.00
307	Less: Budg w/d from Capital Rsrv Elgbl. Cost	(\$525,000.00)
		\$933,356.86
765	Reserve for Tuition Payments	\$200,000.00
311	Less: Withdrawal from Tuition Reserve	(\$100,000.00)
		\$100,000.00
764	Reserve for Maintenance	\$420,000.00
		\$420,000.00
760	Reserved Fund Balance	\$96,716.14
601	Appropriations	\$40,486,698.42
602	Less : Expenditures	\$13,931,744.75
603	Encumbrances	\$19,878,436.73 (\$33,810,181.48)
		\$6,676,516.94
	Total Appropriated	\$28,105,026.67
	--- U n a p p r o p r i a t e d ---	
770	Unreserved Fund Balance -	\$5,060,710.34
303	Budgeted Fund Balance	(\$2,296,698.00)

TOTAL FUND BALANCE

\$30,869,039.01

TOTAL LIABILITIES AND FUND EQUITY

\$31,123,812.53

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Mountain Lakes Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/2023

4

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$40,486,698.42	\$33,810,181.48	\$6,676,516.94
Revenues	(\$37,729,017.00)	(\$36,574,766.35)	(\$1,154,250.65)
	<u>\$2,757,681.42</u>	<u>(\$2,764,584.87)</u>	<u>\$5,522,266.29</u>
Change in Capital Reserve accounts:			
604 Plus - Increase in reserve	\$100.00		
307 Less: Eligible Withdrawal	(\$525,000.00)		
Change in Tuition Reserve accounts:			
311 Less: w/d from Tuition reserve	(\$100,000.00)		
	<u>c</u>		
Subtotal Reserve Adjustments	(\$624,900.00)	(\$624,900.00)	
Less: Adjust for prior year encumb.	(\$460,983.42)	(\$460,983.42)	
Budgeted Fund Balance	<u>\$1,671,798.00</u>	<u>(\$3,850,468.29)</u>	<u>\$5,522,266.29</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$1,671,798.00	(\$3,850,468.29)	\$5,522,266.29
TOTAL Budgeted Fund Balance	<u><u>\$1,671,798.00</u></u>	<u><u>(\$3,850,468.29)</u></u>	<u><u>\$5,522,266.29</u></u>

4

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 5 Month Period Ending 11/30/2023

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$36,346,830.00	\$35,275,263.35		\$1,071,566.65
3XXX	From State Sources	\$1,382,187.00	\$1,299,503.00		\$82,684.00
TOTAL REVENUE/SOURCES OF FUNDS		\$37,729,017.00	\$36,574,766.35		\$1,154,250.65
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES ***					
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$11,067,733.42	\$3,579,715.56	\$6,593,612.66	\$894,405.20
11-2XX-100-XXX	Special Education - Instruction	\$6,738,601.15	\$1,988,576.45	\$4,676,225.92	\$73,798.78
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$292,783.96	\$23,538.58	\$10,910.99	\$258,334.39
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,029,907.50	\$344,181.79	\$171,906.29	\$513,819.42
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$1,050,997.02	\$272,510.39	\$411,628.86	\$366,857.77
11-000-211-XXX	Attendance and Social Work Services	\$12,534.00	\$12,533.14	\$0.00	\$0.86
11-000-213-XXX	Health Services	\$1,115,059.75	\$301,016.15	\$716,518.90	\$97,524.70
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$173,993.55	\$51,776.26	\$121,766.40	\$450.89
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$331,373.00	\$96,248.02	\$235,124.58	\$0.40
11-000-218-XXX	Guidance	\$822,686.00	\$310,830.17	\$503,398.85	\$8,456.98
11-000-219-XXX	Child Study Teams	\$964,683.00	\$337,205.51	\$625,539.13	\$1,938.36
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$740,998.00	\$319,093.73	\$370,682.85	\$51,221.42
11-000-222-XXX	Educational Media Serv/School Library	\$249,748.00	\$85,731.80	\$156,915.58	\$7,100.62
11-000-223-XXX	Instructional Staff Training Services	\$41,604.53	\$5,557.32	\$4,788.34	\$31,258.87
11-000-230-XXX	Supp. Serv.-General Administration	\$858,139.54	\$456,453.52	\$385,650.62	\$16,035.40
11-000-240-XXX	Supp. Serv.-School Administration	\$1,484,421.85	\$670,408.38	\$784,782.10	\$29,231.37
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$669,098.73	\$322,238.77	\$329,860.17	\$16,999.79
11-000-261-XXX	Require Maint. for School Facilities	\$910,911.84	\$342,482.19	\$431,478.54	\$136,951.11
11-000-262-XXX	Custodial Services	\$2,486,158.06	\$1,142,414.10	\$1,215,275.49	\$128,468.47
11-000-263-XXX	Care and Upkeep of Grounds	\$270,572.85	\$90,600.04	\$70,912.16	\$109,060.65
11-000-266-XXX	Security	\$11,500.00	\$0.00	\$0.00	\$11,500.00
11-000-270-XXX	Student Transportation Services	\$569,400.09	\$142,096.49	\$152,938.32	\$274,365.28
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$6,876,286.68	\$2,309,455.36	\$1,650,558.01	\$2,916,273.31
11-000-310-XXX	Food Services	\$41,620.00	\$3,880.00	\$8,779.60	\$28,960.40
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$38,810,812.52	\$13,208,543.72	\$19,629,254.36	\$5,973,014.44
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 5 Month Period Ending 11/30/2023

4

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$270,801.90	\$212,753.77	\$55,950.88	\$2,097.25
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$862,306.00	\$154,072.82	\$193,231.49	\$515,001.69
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$1,133,107.90	\$366,826.59	\$249,182.37	\$517,098.94
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$273,423.00	\$273,421.23	.00	\$1.77
13-4XX-100-XXX Other spec. schools-instruction	\$250,555.00	\$82,153.21	\$0.00	\$168,401.79
13-4XX-200-XXX Other spec. schools-support serv.	\$800.00	\$800.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$524,778.00	\$356,374.44	\$0.00	\$168,403.56
10-000-100-56X Transfer of Funds to Charter Schools	\$18,000.00	.00	.00	\$18,000.00
TOTAL GENERAL FUND EXPENDITURES	\$40,486,698.42	\$13,931,744.75	\$19,878,436.73	\$6,676,516.94

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED

For 5 Month Period Ending 11/30/2023

	ESTIMATED	ACTUAL	UNREALIZED
	<u>                    </u>	<u>                    </u>	<u>                    </u>
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$23,768,426.00	\$23,768,426.00	.00
1310 Tuition from Individuals	\$854,463.00	\$992,356.51	(\$137,893.51)
1320 Tuition from LEAs Within State	\$11,589,307.00	\$10,312,021.36	\$1,277,285.64
1410 Transp Fees from Individuals	\$9,800.00	\$7,854.00	\$1,946.00
1910 Rents and Royalties	\$16,197.00	\$16,248.46	(\$51.46)
1XXX Miscellaneous	\$108,637.00	\$178,357.02	(\$69,720.02)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL LOCAL	\$36,346,830.00	\$35,275,263.35	\$1,071,566.65
	=====	=====	=====
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$78,377.00	\$78,377.00	.00
3131 Extraordinary Aid	\$79,549.00	.00	\$79,549.00
3132 Categorical Special Education Aid	\$1,157,088.00	\$1,157,088.00	.00
3177 Categorical Security	\$67,173.00	\$64,038.00	\$3,135.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL	\$1,382,187.00	\$1,299,503.00	\$82,684.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$37,729,017.00	\$36,574,766.35	\$1,154,250.65
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2023

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	\$376,808.00	\$42,573.00	.00	\$334,235.00
11-110-100-101 Kindergarten - Salaries of Teachers	\$333,244.00	\$93,061.20	\$217,142.80	\$23,040.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$2,570,027.00	\$841,760.90	\$1,728,263.90	\$2.20
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$2,210,617.00	\$694,123.51	\$1,433,063.09	\$83,430.40
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$4,501,340.00	\$1,326,356.72	\$2,894,632.23	\$280,351.05
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$3,250.00	\$3,250.00	\$0.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$15,873.16	\$873.16	.00	\$15,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$186,439.00	\$88,631.53	\$61,636.43	\$36,171.04
11-190-100-500 Other Purch. Serv. (400-500 series)	\$426,755.39	\$258,714.52	\$126,153.58	\$41,887.29
11-190-100-610 General Supplies	\$345,463.42	\$165,007.10	\$129,310.55	\$51,145.77
11-190-100-640 Textbooks	\$78,418.45	\$59,992.22	\$709.08	\$17,717.15
11-190-100-800 Other Objects	\$19,498.00	\$5,371.70	\$2,701.00	\$11,425.30
TOTAL	\$11,067,733.42	\$3,579,715.56	\$6,593,612.66	\$894,405.20
--- SPECIAL EDUCATION - INSTRUCTION ---				
Visual Impairments:				
11-206-100-101 Salaries of Teachers	\$2,025.00	\$2,025.00	\$0.00	\$0.00
TOTAL	\$2,025.00	\$2,025.00	\$0.00	\$0.00
Auditory Impairments:				
11-207-100-101 Salaries of Teachers	\$3,333,576.67	\$995,088.49	\$2,338,486.44	\$1.74
11-207-100-106 Other Salaries for Instruction	\$688,921.00	\$197,736.20	\$491,184.60	\$0.20
11-207-100-500 Other Purch. Serv. (400-500 series)	\$1,729.00	.00	\$1,729.00	.00
11-207-100-610 General Supplies	\$32,310.99	\$9,140.76	\$6,526.12	\$16,644.11
11-207-100-640 Textbooks	\$15,000.00	.00	.00	\$15,000.00
11-207-100-800 Other Objects	\$11,064.00	\$3,541.00	\$7,523.00	.00
TOTAL	\$4,082,601.66	\$1,205,506.45	\$2,845,449.16	\$31,646.05
Emotional Regulation Impairment:				
11-209-100-101 Salaries of Teachers	\$164,036.00	\$48,597.00	\$113,393.00	\$2,046.00
TOTAL	\$164,036.00	\$48,597.00	\$113,393.00	\$2,046.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$1,921,190.00	\$590,104.10	\$1,331,085.30	\$0.60
11-213-100-610 General supplies	\$7,980.00	\$2,999.32	\$2,306.60	\$2,674.08
11-213-100-640 Textbooks	\$1,200.00	.00	.00	\$1,200.00
TOTAL	\$1,930,370.00	\$593,103.42	\$1,333,391.90	\$3,874.68
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$518,561.00	\$133,321.82	\$383,426.18	\$1,813.00
11-219-100-320 Purchased Prof.-Ed. Services	\$16,007.49	\$1,007.49	\$507.40	\$14,492.60
11-219-100-500 Other Purch. Serv. (400-500 series)	\$22,000.00	\$5,015.27	\$58.28	\$16,926.45
11-219-100-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00

Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2023

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$559,568.49</b>	<b>\$139,344.58</b>	<b>\$383,991.86</b>	<b>\$36,232.05</b>
<b>TOTAL SPECIAL ED - INSTRUCTION</b>	<b>\$6,738,601.15</b>	<b>\$1,988,576.45</b>	<b>\$4,676,225.92</b>	<b>\$73,798.78</b>
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$280,215.66	\$22,354.99	\$8,740.66	\$249,120.01
11-401-100-500 Purchased Services (300-500 series)	\$200.00	.00	.00	\$200.00
11-401-100-600 Supplies and Materials	\$5,965.30	\$788.59	\$545.33	\$4,631.38
11-401-100-800 Other Objects	\$6,403.00	\$395.00	\$1,625.00	\$4,383.00
<b>TOTAL</b>	<b>\$292,783.96</b>	<b>\$23,538.58</b>	<b>\$10,910.99</b>	<b>\$258,334.39</b>
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$839,514.00	\$248,042.98	\$111,292.60	\$480,178.42
11-402-100-500 Purchased Services (300-500 series)	\$30,000.00	\$22,807.38	\$2,006.00	\$5,186.62
11-402-100-600 Supplies and Materials	\$68,113.50	\$38,163.18	\$22,672.69	\$7,277.63
11-402-100-800 Other Objects	\$92,280.00	\$35,168.25	\$35,935.00	\$21,176.75
<b>TOTAL</b>	<b>\$1,029,907.50</b>	<b>\$344,181.79</b>	<b>\$171,906.29</b>	<b>\$513,819.42</b>
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$251,000.00	\$32,107.00	.00	\$218,893.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$799,997.02	\$240,403.39	\$411,628.86	\$147,964.77
<b>TOTAL</b>	<b>\$1,050,997.02</b>	<b>\$272,510.39</b>	<b>\$411,628.86</b>	<b>\$366,857.77</b>
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$12,534.00	\$12,533.14	.00	\$0.86
<b>TOTAL</b>	<b>\$12,534.00</b>	<b>\$12,533.14</b>	<b>\$0.00</b>	<b>\$0.86</b>
--- Health services ---				
11-000-213-100 Salaries	\$613,764.00	\$214,970.64	\$398,792.50	\$0.86
11-000-213-300 Purchased Prof. & Tech. Svc.	\$478,155.75	\$83,167.07	\$317,396.40	\$77,592.28
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$250.00	.00	.00	\$250.00
11-000-213-600 Supplies and Materials	\$22,890.00	\$2,878.44	\$330.00	\$19,681.56
<b>TOTAL</b>	<b>\$1,115,059.75</b>	<b>\$301,016.15</b>	<b>\$716,518.90</b>	<b>\$97,524.70</b>
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$173,129.00	\$51,384.60	\$121,604.40	\$140.00
11-000-216-600 Supplies and Materials	\$864.55	\$391.66	\$162.00	\$310.89
<b>TOTAL</b>	<b>\$173,993.55</b>	<b>\$51,776.26</b>	<b>\$121,766.40</b>	<b>\$450.89</b>
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$331,373.00	\$96,248.02	\$235,124.58	\$0.40
<b>TOTAL</b>	<b>\$331,373.00</b>	<b>\$96,248.02</b>	<b>\$235,124.58</b>	<b>\$0.40</b>
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$698,373.00	\$242,639.30	\$455,732.12	\$1.58
11-000-218-105 Sal Secr. & Clerical Asst.	\$97,227.00	\$54,281.48	\$42,945.00	\$0.52
11-000-218-500 Other Purchased Services (400-500 series)	\$2,806.00	.00	.00	\$2,806.00
11-000-218-600 Supplies and Materials	\$14,500.00	\$8,218.35	\$3,641.73	\$2,639.92

Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2023

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-218-800 Other Objects	\$9,780.00	\$5,691.04	\$1,080.00	\$3,008.96
<b>TOTAL</b>	<b>\$822,686.00</b>	<b>\$310,830.17</b>	<b>\$503,398.85</b>	<b>\$8,456.98</b>
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$852,011.00	\$291,513.34	\$560,496.70	\$0.96
11-000-219-105 Sal Sec. & Clerical Asst.	\$104,392.00	\$41,207.17	\$63,184.75	\$0.08
11-000-219-600 Supplies and Materials	\$8,280.00	\$4,485.00	\$1,857.68	\$1,937.32
<b>TOTAL</b>	<b>\$964,683.00</b>	<b>\$337,205.51</b>	<b>\$625,539.13</b>	<b>\$1,938.36</b>
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$621,623.00	\$261,009.50	\$360,613.30	\$0.20
11-000-221-104 Salaries Other Prof. Staff	\$83,269.00	\$49,268.34	\$7,500.00	\$26,500.66
11-000-221-320 Purchased Prof. - Ed. Services	\$2,500.00	\$2,500.00	.00	.00
11-000-221-500 Other Purchased Services (400-500 series)	\$12,000.00	\$476.39	.00	\$11,523.61
11-000-221-600 Supplies and Materials	\$1,500.00	\$4.50	\$163.55	\$1,331.95
11-000-221-800 Other Objects	\$20,106.00	\$5,835.00	\$2,406.00	\$11,865.00
<b>TOTAL</b>	<b>\$740,998.00</b>	<b>\$319,093.73</b>	<b>\$370,682.85</b>	<b>\$51,221.42</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$207,944.00	\$62,382.90	\$145,560.10	\$1.00
11-000-222-600 Supplies and Materials	\$40,954.00	\$23,348.90	\$11,355.48	\$6,249.62
11-000-222-800 Other Objects	\$850.00	.00	.00	\$850.00
<b>TOTAL</b>	<b>\$249,748.00</b>	<b>\$85,731.80</b>	<b>\$156,915.58</b>	<b>\$7,100.62</b>
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	\$10,000.00	\$117.00	.00	\$9,883.00
11-000-223-500 Other Purchased Services (400-500 series)	\$23,495.53	\$4,291.82	\$2,266.34	\$16,937.37
11-000-223-600 Supplies and Materials	\$2,910.00	\$660.00	\$2,250.00	.00
11-000-223-800 Other Objects	\$5,199.00	\$488.50	\$272.00	\$4,438.50
<b>TOTAL</b>	<b>\$41,604.53</b>	<b>\$5,557.32</b>	<b>\$4,788.34</b>	<b>\$31,258.87</b>
--- Support services-general administration ---				
11-000-230-100 Salaries	\$412,185.00	\$173,112.51	\$239,069.04	\$3.45
11-000-230-331 Legal Services	\$77,965.00	\$8,521.00	\$63,444.00	\$6,000.00
11-000-230-332 Audit Fees	\$40,500.00	.00	\$40,100.00	\$400.00
11-000-230-339 Other Purchased Prof. Svc.	\$26,790.00	\$9,634.96	\$17,155.04	.00
11-000-230-340 Purchased Tech. Services	\$8,800.00	.00	\$8,800.00	.00
11-000-230-530 Communications/Telephone	\$3,820.09	.00	\$1,520.09	\$2,300.00
11-000-230-580 Travel - All Other	\$3,156.21	.00	\$1,156.21	\$2,000.00
11-000-230-585 BOE Other Purchased Prof. Svc.	\$5,350.00	\$2,100.00	\$3,250.00	.00
11-000-230-590 Misc Purchased Services (400-500)	\$242,210.00	\$232,108.00	\$9,420.00	\$682.00
11-000-230-610 General Supplies	\$5,173.00	\$3,697.66	\$1,044.97	\$430.37
11-000-230-820 Judgments Against. School District.	\$8,000.00	\$3,950.00	.00	\$4,050.00
11-000-230-890 Misc. Expenditures	\$4,890.24	\$4,563.00	\$327.24	.00
11-000-230-895 BOE Membership Dues and Fees	\$19,300.00	\$18,766.39	\$364.03	\$169.58
<b>TOTAL</b>	<b>\$858,139.54</b>	<b>\$456,453.52</b>	<b>\$385,650.62</b>	<b>\$16,035.40</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$720,853.00	\$335,553.20	\$385,299.48	\$0.32

Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2023

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-104 Salaries Other Prof. Staff	\$140,553.00	\$57,875.00	\$78,625.00	\$4,053.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$495,614.00	\$187,928.87	\$307,684.22	\$0.91
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$44,292.61	\$44,292.61	.00	.00
11-000-240-500 Other Purchased Services (400-500 series)	\$28,493.75	\$11,475.09	\$6,944.01	\$10,074.65
11-000-240-600 Supplies and Materials	\$38,782.76	\$26,449.51	\$6,229.39	\$6,103.86
11-000-240-800 Other Objects	\$15,832.73	\$6,834.10	.00	\$8,998.63
<b>TOTAL</b>	<b>\$1,484,421.85</b>	<b>\$670,408.38</b>	<b>\$784,782.10</b>	<b>\$29,231.37</b>
--- Central Services ---				
11-000-251-100 Salaries	\$391,414.00	\$176,996.44	\$214,415.48	\$2.08
11-000-251-199 Unused Vac Payment to Term/Ret Staff	\$29,440.48	\$26,239.54	\$3,200.00	\$0.94
11-000-251-592 Misc Pur Serv (400-500 series )	\$17,157.00	\$6,446.01	\$7,115.87	\$3,595.12
11-000-251-600 Supplies and Materials	\$3,804.00	\$547.04	\$2,056.86	\$1,200.10
11-000-251-89X Other Objects	\$6,033.34	\$1,673.61	\$2,738.73	\$1,621.00
<b>TOTAL</b>	<b>\$447,848.82</b>	<b>\$211,902.64</b>	<b>\$229,526.94</b>	<b>\$6,419.24</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$150,730.00	\$62,366.60	\$87,313.24	\$1,050.16
11-000-252-340 Purchased Technical Services	\$29,477.00	\$24,657.80	\$1,203.20	\$3,616.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$36,047.91	\$22,555.53	\$11,752.38	\$1,740.00
11-000-252-600 Supplies and Materials	\$3,300.00	\$61.20	\$64.41	\$3,174.39
11-000-252-800 Other Objects	\$1,695.00	\$695.00	.00	\$1,000.00
<b>TOTAL</b>	<b>\$221,249.91</b>	<b>\$110,336.13</b>	<b>\$100,333.23</b>	<b>\$10,580.55</b>
<b>TOTAL Cent. Svcs. &amp; Admin IT</b>	<b>\$669,098.73</b>	<b>\$322,238.77</b>	<b>\$329,860.17</b>	<b>\$16,999.79</b>
--- Required Maint. for School Facilities ---				
11-000-261-100 Salaries	\$270,994.67	\$111,895.47	\$153,097.60	\$6,001.60
11-000-261-420 Cleaning, Repair & Maint. Svc	\$547,699.17	\$211,589.89	\$246,116.32	\$89,992.96
11-000-261-610 General Supplies	\$85,718.00	\$17,786.83	\$27,064.62	\$40,866.55
11-000-261-800 Other Objects	\$6,500.00	\$1,210.00	\$5,200.00	\$90.00
<b>TOTAL</b>	<b>\$910,911.84</b>	<b>\$342,482.19</b>	<b>\$431,478.54</b>	<b>\$136,951.11</b>
--- Custodial Services ---				
11-000-262-1XX Salaries	\$1,158,751.00	\$487,198.67	\$669,556.06	\$1,996.27
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$1,832.19	\$1,832.19	.00	.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$140,000.00	\$52,294.01	\$50,000.00	\$37,705.99
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$355,000.00	\$332,500.00	\$22,500.00	.00
11-000-262-444 Lease Purch Paymts - Energy Saving	\$165,180.00	\$82,567.10	\$82,612.04	\$0.86
11-000-262-490 Other Purchased Property Svc.	\$30,000.00	\$7,591.72	\$17,408.28	\$5,000.00
11-000-262-520 Insurance	\$52,744.00	.00	.00	\$52,744.00
11-000-262-610 General Supplies	\$99,908.87	\$49,658.36	\$19,531.67	\$30,718.84
11-000-262-621 Energy (Natural Gas)	\$230,680.00	\$30,078.62	\$200,601.38	.00
11-000-262-622 Energy (Electricity)	\$243,897.00	\$98,213.43	\$145,681.06	\$2.51
11-000-262-8XX Other Objects	\$8,165.00	\$480.00	\$7,385.00	\$300.00
<b>TOTAL</b>	<b>\$2,486,158.06</b>	<b>\$1,142,414.10</b>	<b>\$1,215,275.49</b>	<b>\$128,468.47</b>
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$94,342.00	\$39,583.36	\$48,700.88	\$6,057.76



Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2023

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$122,100.00	\$36,010.84	\$12,586.29	\$73,502.87
11-000-263-580 Travel - All Other	\$48.00	.00	\$47.98	\$0.02
11-000-263-610 General Supplies	\$50,508.69	\$14,183.34	\$8,362.85	\$27,962.50
11-000-263-800 Other Objects	\$3,574.16	\$822.50	\$1,214.16	\$1,537.50
<b>TOTAL</b>	<b>\$270,572.85</b>	<b>\$90,600.04</b>	<b>\$70,912.16</b>	<b>\$109,060.65</b>
--- Security ---				
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$4,500.00	.00	.00	\$4,500.00
11-000-266-610 General Supplies	\$7,000.00	.00	.00	\$7,000.00
<b>TOTAL</b>	<b>\$11,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,500.00</b>
<b>TOTAL Oper &amp; Maint of Plant Services</b>	<b>\$3,679,142.75</b>	<b>\$1,575,496.33</b>	<b>\$1,717,666.19</b>	<b>\$385,980.23</b>
--- Student transportation services ---				
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$15,000.00	\$7,512.92	.00	\$7,487.08
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$28,465.61	.00	\$28,465.61	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$98,973.00	\$28,836.60	\$67,285.40	\$2,851.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$263,495.00	\$97,730.49	\$57,037.31	\$108,727.20
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$30,500.00	.00	.00	\$30,500.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$110,000.00	.00	.00	\$110,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$9,650.00	\$250.00	.00	\$9,400.00
11-000-270-615 Transportation Supplies	\$11,766.48	\$7,766.48	.00	\$4,000.00
11-000-270-800 Misc. Expenditures	\$1,550.00	.00	\$150.00	\$1,400.00
<b>TOTAL</b>	<b>\$569,400.09</b>	<b>\$142,096.49</b>	<b>\$152,938.32</b>	<b>\$274,365.28</b>
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$264,297.00	\$204,426.08	\$59,573.92	\$297.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$639,150.00	.00	\$639,150.00	.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$32,000.00	\$10,980.31	\$21,019.69	.00
11-XXX-XXX-260 Workman's Compensation	\$200,549.00	(\$2,659.72)	\$203,208.00	\$0.72
11-XXX-XXX-270 Health Benefits	\$5,497,392.00	\$2,024,467.37	\$670,970.04	\$2,801,954.59
11-XXX-XXX-280 Tuition Reimbursement	\$84,188.68	\$18,916.32	\$56,636.36	\$8,636.00
11-XXX-XXX-290 Other Employee Benefits	\$70,000.00	\$2,350.00	.00	\$67,650.00
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$88,710.00	\$50,975.00	.00	\$37,735.00
<b>TOTAL</b>	<b>\$6,876,286.68</b>	<b>\$2,309,455.36</b>	<b>\$1,650,558.01</b>	<b>\$2,916,273.31</b>
--- Food services ---				
11-000-310-93X Transfers to Cover Deficit (Enterprise)	\$41,620.00	\$3,880.00	\$8,779.60	\$28,960.40
<b>TOTAL</b>	<b>\$41,620.00</b>	<b>\$3,880.00</b>	<b>\$8,779.60</b>	<b>\$28,960.40</b>
<b>Total Undistributed Expenditures</b>	<b>\$19,681,786.49</b>	<b>\$7,272,531.34</b>	<b>\$8,176,598.50</b>	<b>\$4,232,656.65</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES ***</b>	<b>\$38,810,812.52</b>	<b>\$13,208,543.72</b>	<b>\$19,629,254.36</b>	<b>\$5,973,014.44</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES &amp; TRANSFERS ***</b>	<b>\$38,810,812.52</b>	<b>\$13,208,543.72</b>	<b>\$19,629,254.36</b>	<b>\$5,973,014.44</b>

Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2023

4

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$45,000.00	\$44,553.00	.00	\$447.00
12-130-100-730 Grades 6-8	\$45,000.00	\$44,025.60	.00	\$974.40
12-140-100-730 Grades 9-12	\$50,562.00	\$50,334.00	.00	\$228.00
Special education - instruction				
12-207-100-730 Auditory Impairments	\$99,170.00	\$49,052.99	\$49,670.00	\$447.01
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$11,093.00	\$4,811.28	\$6,280.88	\$0.84
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$19,976.90	\$19,976.90	.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$270,801.90	\$212,753.77	\$55,950.88	\$2,097.25
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$24,008.00	\$5,008.00	\$19,000.00	.00
12-000-400-450 Construction Services	\$790,000.00	\$149,064.82	\$174,231.49	\$466,703.69
12-000-400-896 Assmt for Debt Service on SDA Funding	\$48,298.00	.00	.00	\$48,298.00
Sub Total	\$862,306.00	\$154,072.82	\$193,231.49	\$515,001.69
TOTAL	\$862,306.00	\$154,072.82	\$193,231.49	\$515,001.69
TOTAL CAPITAL OUTLAY EXPENDITURES	\$1,133,107.90	\$366,826.59	\$249,182.37	\$517,098.94
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$163,002.00	\$163,001.14	\$0.00	\$0.86
13-422-100-106 Other salaries of instruction	\$110,421.00	\$110,420.09	.00	\$0.91
TOTAL	\$273,423.00	\$273,421.23	\$0.00	\$1.77
TOTAL SUMMER SCHOOL	\$273,423.00	\$273,421.23	\$0.00	\$1.77
--- Other special schools - instruction ---				
13-4XX-100-101 Salaries of Teachers	\$204,162.00	\$73,555.36	\$0.00	\$130,606.64
13-4XX-100-610 General supplies	\$46,393.00	\$8,597.85	\$0.00	\$37,795.15
TOTAL	\$250,555.00	\$82,153.21	\$0.00	\$168,401.79
13-4XX-200-500 Other purchased services	\$800.00	\$800.00	\$0.00	\$0.00
TOTAL	\$800.00	\$800.00	\$0.00	\$0.00
TOTAL OTHER SPECIAL SCHOOLS	\$251,355.00	\$82,953.21	\$0.00	\$168,401.79
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$524,778.00	\$356,374.44	\$0.00	\$168,403.56

Mountain Lakes Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2023

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	\$18,000.00	.00	.00	\$18,000.00
TOTAL GENERAL FUND EXPENDITURES	\$40,486,698.42	\$13,931,744.75	\$19,878,436.73	\$6,676,516.94

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
General Fund - Fund 10

4

For 5 Month Period Ending 11/30/2023

I, A. Ferreira, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

A. Ferreira  
Board Secretary/Business Administrator

1-19-24  
Date

1/8 12:05pm

Page 1

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/23

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$54,125.54
	Accounts receivable:		
132	Interfund	\$37,453.03	
140	Intergovernmental - Accts. Recvble.	\$298,990.04	
141	Intergovernmental - State	(\$353,715.85)	
142	Intergovernmental - Federal	\$145,593.23	
153,154	Other (net of estimated uncollectible of \$____)	\$12,538.20	
			\$140,858.65
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$426,065.00	
302	Less Revenues	(\$97,664.00)	
			\$328,401.00
	Total assets and resources		\$523,385.19
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/23

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$8,056.72
481	Deferred revenues	\$297,722.50
	Other current liabilities	\$11,636.07
TOTAL LIABILITIES		\$317,415.29

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$225,923.42
754	Reserve for encumbrances - Prior Year	\$12,404.71
601	Appropriations	\$426,065.00
602	Less: Expenditures	\$232,499.81
603	Encumbrances	\$225,923.42
		(\$458,423.23)
		(\$32,358.23)
TOTAL FUND BALANCE		\$205,969.90
TOTAL LIABILITIES AND FUND EQUITY		\$523,385.19

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Mountain Lakes Board of Education  
 Special Revenue Fund - Fund 20  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 5 Month Period Ending 11/30/23

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$73,298.00	\$14,000.00		\$59,298.00
3XXX From State Sources		\$79,270.00		(\$79,270.00)
4XXX From Federal Sources	\$352,767.00	\$4,394.00		\$348,373.00
 TOTAL REVENUE/SOURCES OF FUNDS	 \$426,065.00	 \$97,664.00		 \$328,401.00
 =====				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
 LOCAL PROJECTS:				
Other Local Projects (001-199)	\$73,298.00	\$51,300.99	\$88,957.13	(\$66,960.12)
 TOTAL LOCAL PROJECTS	 \$73,298.00	 \$51,300.99	 \$88,957.13	 (\$66,960.12)
 FEDERAL PROJECTS:				
ESSA Title I - Part A/D (231-239)	\$21,395.00	(\$360.00)	\$1,200.00	\$20,555.00
I.D.E.A. Part B (Handicapped) (250-259)	\$319,580.00	\$107,224.74	\$132,075.26	\$80,280.00
ESSA Title II - Part A/D (270-279)	\$11,792.00	\$2,850.08	\$3,691.03	\$5,250.89
ARP - ESSER Grant Program (487)		\$48,566.00	.00	(\$48,566.00)
ARP - ESSER Accelerated Learning Coaching (488)		\$22,918.00	.00	(\$22,918.00)
 TOTAL FEDERAL PROJECTS	 \$352,767.00	 \$181,198.82	 \$136,966.29	 \$34,601.89
 *** TOTAL EXPENDITURES ***	 \$426,065.00	 \$232,499.81	 \$225,923.42	 (\$32,358.23)
 =====				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 5 Month Period Ending 11/30/23

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$73,298.00	\$14,000.00	\$59,298.00
Total Revenues from Local Sources	\$73,298.00	\$14,000.00	\$59,298.00
---			
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$0.00	\$79,270.00	(\$79,270.00)
Total Revenue from State Sources	\$0.00	\$79,270.00	(\$79,270.00)
---			
--- FEDERAL SOURCES ---			
4411-16 Title I	\$21,395.00	.00	\$21,395.00
4451-55 Title II	\$11,792.00	\$4,394.00	\$7,398.00
4420-29 I.D.E.A. Part B (Handicapped)	\$319,580.00	.00	\$319,580.00
Total Revenues from Federal Sources	\$352,767.00	\$4,394.00	\$348,373.00
TOTAL REVENUES/SOURCES OF FUNDS	\$426,065.00	\$97,664.00	\$328,401.00



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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/23

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$73,298.00	\$51,300.99	\$88,957.13	(\$66,960.12)
TOTAL LOCAL PROJECTS	\$73,298.00	\$51,300.99	\$88,957.13	(\$66,960.12)
State Projects:				
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$21,395.00	(\$360.00)	\$1,200.00	\$20,555.00
20-25X-XXX-XXX I.D.E.A. Part B	\$319,580.00	\$107,224.74	\$132,075.26	\$80,280.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$11,792.00	\$2,850.08	\$3,691.03	\$5,250.89
20-487-XXX-XXX ARP-ESSER Grant Program		\$48,566.00	.00	(\$48,566.00)
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching		\$22,918.00	.00	(\$22,918.00)
TOTAL Other Federal Programs	\$352,767.00	\$181,198.82	\$136,966.29	\$34,601.89
TOTAL FEDERAL PROJECTS	\$352,767.00	\$181,198.82	\$136,966.29	\$34,601.89
TOTAL EXPENDITURES	\$426,065.00	\$232,499.81	\$225,923.42	(\$32,358.23)

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

Special Revenue Fund - Fund 20  
For 5 Month Period Ending 11/30/23

I, A. Ferreira, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
Board Secretary/Business Administrator

1-19-24  
Date

1/8 12:05pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/23

4

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	\$633,359.10
-----	--------------	--------------

--- R E S O U R C E S ---

Total assets and resources

-----

\$633,359.10

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/23

4

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

Other current liabilities

\$258,156.10

TOTAL LIABILITIES

=====

\$258,156.10

=====

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$18,750.00
754	Reserve for encumbrances - Prior Year		\$2,228.19
601	Appropriations	\$19,259.44	
603	Encumbrances	\$20,978.19	(\$20,978.19)
			(\$1,718.75)
	Total Appropriated		\$19,259.44

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$355,943.56
-----	--------------	--------------

TOTAL FUND BALANCE

\$375,203.00

TOTAL LIABILITIES AND FUND EQUITY

=====

\$633,359.10

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

4

Capital Projects Fund - Fund 30

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 5 Month Period Ending 11/30/23

[illegible]

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30  
For 5 Month Period Ending 11/30/23

4

I, A. Ferreira, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
Board Secretary/Business Administrator

1-19-24  
Date

1/8 12:05pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/23

4

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$605,150.16)
121	Tax levy receivable	\$964,748.25

--- R E S O U R C E S ---

302	Less Revenues	(\$1,770,829.00)
		<hr/>
		(\$1,770,829.00)

	Total assets and resources	(\$1,411,230.91)
		<hr/>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/23

4

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LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

Other current liabilities \$140,041.17

TOTAL LIABILITIES \$140,041.17

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations	\$1,788,743.76	
602	Less : Expenditures	\$1,551,184.38	
		(\$1,551,184.38)	
		\$237,559.38	

Total Appropriated \$237,559.38

--- Unappropriated ---

770	Fund Balance	(\$87.70)	
303	Budgeted Fund Balance	(\$1,788,743.76)	

TOTAL FUND BALANCE (\$1,551,272.08)

TOTAL LIABILITIES AND FUND EQUITY (\$1,411,230.91)

=====

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,788,743.76	\$1,551,184.38	\$237,559.38
Revenues	\$0.00	(\$1,770,829.00)	\$1,770,829.00
	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38
Budgeted Fund Balance	\$1,788,743.76	(\$219,644.62)	\$2,008,388.38



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

4

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 5 Month Period Ending 11/30/23

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210          Local tax levy		\$1,653,853.00		(\$1,653,853.00)
	_____	_____	_____	_____
Total Local Sources	\$0.00	\$1,653,853.00		(\$1,653,853.00)
	=====	=====	=====	=====
--- State Sources ---				
3160          Debt service aid Type II		\$116,976.00		(\$116,976.00)
	_____	_____	_____	_____
Total State Sources	\$0.00	\$116,976.00		(\$116,976.00)
	=====	=====	=====	=====
TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$1,770,829.00		(\$1,770,829.00)
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education

4

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 5 Month Period Ending 11/30/23

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<u>                    </u>	<u>                    </u>	<u>                    </u>
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$488,743.76	\$251,184.38	\$237,559.38
40-701-510-910 Redemption of Principal	\$1,300,000.00	\$1,300,000.00	.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL	\$1,788,743.76	\$1,551,184.38	\$237,559.38
	=====	=====	=====
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,788,743.76	\$1,551,184.38	\$237,559.38
	=====	=====	=====
*** TOTAL USES OF FUNDS ***	\$1,788,743.76	\$1,551,184.38	\$237,559.38
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Mountain Lakes Board of Education  
Debt Service Fund - Fund 40

4

For 5 Month Period Ending 11/30/23

I, A. Ferreira, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

A. Ferreira  
Board Secretary/Administrator

12.24  
Date

## 2431.9 MOUNTAIN LAKES HIGH SCHOOL ATHLETIC TRAINING RULES

Section: Program

Date Created: January 2021

Date Edited: January 4, 2024

Notwithstanding any provision of this or any other Board Policy or Regulation to the contrary, no consequence shall be imposed upon a student for conduct occurring away from school grounds/events, unless the administrative personnel finds a violation of this Policy as set forth below, also determines that the imposition of consequences, as set forth below, is reasonably necessary for the student's physical or emotional safety, security, and well-being, or for reasons relating to the safety, security, and well-being of other students, staff or school grounds; and the conduct which is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school.

A member of a Mountain Lakes High School athletic team is expected to maintain the high ideals of personal integrity and team loyalty. To maximize the commitment to that goal, each athlete must adhere to the following rules:

1. The use and/or possession of drugs or alcohol by any team member is prohibited.
2. The use and/or possession of any tobacco product (including spit tobacco) by any team member is prohibited.
3. Any involvement with police or other authorities because of violations of local, State, or Federal law (with the exception of motor vehicle violations), by any team member is prohibited.

The Principal or his/her designee, Athletic Director, and Head Coach will be responsible for determining whether an alleged act constitutes a punishable violation of this Policy. The Principal or his/her designee shall conduct a prompt, thorough, and complete investigation of the alleged incident. The Principal or his/her designee will maintain a record of each investigation regarding allegations of Training Rule Violations.

In determining the appropriate response to students who commit a punishable violation of this Policy, the following factors shall be considered:

- a. The levels of harm;
- b. The surrounding circumstances;
- c. The nature of the behaviors;
- d. Past incidents or past or continuing patterns of behavior.

Any athlete who commits a punishable violation may be removed from the team of which he/she was a member for a period of time determined by the Principal or his/her designee, Athletic Director, and Head Coach to be appropriate considering the factors set forth above. Also, if a punishable violation of rules 1 and 2 above occurs, the athlete will be referred to the student assistance program and a drug/alcohol evaluation may be required.

In addition, an athlete's second punishable violation during that athlete's high school career may result in the loss of eligibility for the remainder of that season, but also the following:

For second and subsequent punishable violations involving tobacco, alcohol and/or drugs:

1. For Alcohol and Drug Offenses: Mandated alcohol and drug assessment with an outside facility approved by the Student Assistance Coordinator (SAC) and:
  - a. Completion of any recommended program resulting from assessment by outside facility or concurrent active participation in such recommended program including compliance with all program policies and recommendations.
  - b. Participation in random drug-testing, including the ETG 80-hour alcohol screen, for ninety days while school is in session, unless such testing is specifically contrary to the recommendation of the outside facility or therapist.

For Tobacco Offenses: Mandatory three meetings with SAC and compliance with all recommendations resulting from such meetings.

Except for those recommendations that result in concurrent active participation or ongoing testing, the requirements as stated above must be completed before participating in another sport.

2. Participation in Eligibility Meeting: The Principal, Athletic Director, SAC, and two members of the coaching staff will review the student athlete's compliance with the requirements of this Policy and determine the student athlete's eligibility for participation in sports.

For the second and subsequent punishable violations not involving tobacco, alcohol and/or drugs:

1. Participation in three mandated meetings with the Student Assistance Coordinator (SAC).

2. Implementation of the recommendations of the SAC based on the above mandated meetings.
3. Completion of an individually prescribed restitution program which may include twenty to sixty hours of community service and/or adherence to a restriction of in school privileges including free periods and open campus.
4. Participation in Eligibility Meeting: The Principal, Athletic Director, SAC, and two members of the coaching staff will review the student athlete's compliance in accordance with this Policy and determine the student athlete's eligibility for participation in sports.

These Athletic Training Rules shall apply to all athletes participating in a sport effective as of: (a) the first day that practice for the sport is permitted by NJSIAA for all winter and spring sports; and (b) the first announced official day of mandatory practice, but not earlier than August 15, for all fall sports, notwithstanding the fact that any athlete may not attend practice on such day with or without the permission of the coach of such sport.

The student and parent must sign a form acknowledging receipt of this Policy and the rules outlined in this Policy.

Adopted: 19 January 2021

Revised: 4 January 2024

**Mountain Lakes School District**

# POLICY GUIDE

PROGRAM  
2270/page 1 of 2  
Religion in the Schools  
Sep 23

[See POLICY ALERT Nos. 220 and 231]

## 2270 RELIGION IN THE SCHOOLS

The Board of Education recognizes that religious belief and disbelief are matters of personal conviction rather than governmental authority and the students of this district are protected by the First Amendment of the United States Constitution and by Article I, Paragraph 4 of the New Jersey State Constitution from the establishment of religion in the schools. The First Amendment requires public school officials to show neither favoritism toward nor hostility against religious expression such as prayer.

**As a condition of receiving Elementary and Secondary Education Act of 1965 (ESEA) funds, the Board of Education must annually certify in writing to the New Jersey Department of Education that no Board policy prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools, as detailed in tThe United States Department of Education's Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools (USDOE Guidance). The Board must provide this certification to the New Jersey Department of Education by October 1 of each year during which the Board participates in an ESEA program. The USDOE Guidance provides information on the current state of the law concerning constitutionally protected prayer and religious expression in public elementary and secondary schools.**

The following activities as outlined in the USDOE Guidance will be permitted upon applying the governing constitutional principles in particular **public school** contexts related to **prayer**: **prayer and religious exercise** during non-instructional time; organized prayer groups and activities; teachers, administrators, and other school employees' activities; moments of silence; accommodations **of for prayer and religious exercise** during instructional time; ~~prayer in classroom assignments~~; student assemblies and noncurricular events; prayer at graduation; and/or baccalaureate ceremonies.

The following activities as outlined in the USDOE Guidance will be permitted upon applying ~~the governing~~ constitutional principles **regarding religious expression other than prayer in particular public school contexts in particular contexts related to religious expression**: religious literature; teaching about religion; student dress codes and policies; **religious expression in class assignments and homework**; and/or ~~religious~~ excusals **for religious activities**.



# POLICY GUIDE

PROGRAM  
2270/page 2 of 2  
Religion in the Schools

In addition to the constitutional principles outlined in this Policy and the USDOE Guidance, public schools may also be subject to requirements under Federal and State laws relevant to prayer and religious expression. Such Federal and State laws may not; however, obviate or conflict with a public school's Federal constitutional obligations described in the USDOE Guidance. The Equal Access Act, 20 U.S.C. Section 4071, is designed to ensure that student religious activities are **accorded** ~~afforded~~ the same access to Federally funded public secondary school facilities as are student secular activities.

The United States Department of Justice has developed guidance for interpreting the Equal Access Act's requirements outlined in the USDOE Guidance in the area of general provisions, prayer service and worship exercises, means of publicized meetings, lunch-time and recess, and leadership of religious student groups.

Any issues regarding **prayer and religious expression** ~~religion~~ in the schools, **the USDOE Guidance**, and the provisions of this Policy shall be referred to the Superintendent of Schools who may consult with the Board Attorney.

U.S. Const. Amend. 1

The Equal Access Act, 20 U.S.C. Section 4071

U.S. Department of Education - Guidance on Constitutionally Protected  
**Prayer and Religious Expression** in Public Elementary and Secondary Schools  
– ~~January 16, 2020~~ **May 15, 2023**

N.J. Const. (1947) Art. 1, para. 4

N.J.S.A. 18A:35-4.6 et seq.; 18A:36-16

Adopted:





# POLICY GUIDE

## TEACHING STAFF MEMBERS

3161/page 1 of 4

Examination for Cause

Sep 23

[See **POLICY ALERT Nos. 227 and 231**]

### 3161 EXAMINATION FOR CAUSE

- A. Pursuant to N.J.S.A. 18A:16-2 and N.J.A.C. 6A:32-6.3, the Board of Education may require physical or psychiatric examinations of a teaching staff member whenever, in the judgment of the Board, a teaching staff member shows evidence of deviation from normal physical or mental health, to determine the teaching staff member's physical and mental fitness to perform, with reasonable accommodation, the position the teaching staff member currently holds, or to detect any health risk(s) to students and other employees. When the Board requires a teaching staff member to undergo a physical or psychiatric examination:
1. The Board shall provide the teaching staff member with a written statement of the reasons for the required examination; and
  2. The Board shall provide the teaching staff member with a hearing, if requested.
    - a. Notice of the teaching staff member's right to a hearing shall be provided with the statement of reasons for the required examination;
    - b. The teaching staff member must request the Board hearing, in writing, within five working days of the teaching staff member's receipt of the written statement of reasons:
      - (1) The teaching staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the teaching staff member failed to timely request a hearing before the Board;
    - c. The Board hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the teaching staff member the opportunity to appear before the Board to refute the reason(s) for the required examination(s);



# POLICY GUIDE

## TEACHING STAFF MEMBERS

3161/page 2 of 4

Examination for Cause

- d. The teaching staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the teaching staff member failed to persuade the Board at the hearing that the teaching staff member should not be required to submit to the appropriate examination(s); and
    - e. The determination of such a hearing shall be appealable to the Commissioner pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 – Appeals.
  3. The teaching staff member may refuse, without reprisal, to waive their right to protect the confidentiality of medical information, in accordance with P.L. 104-191, Health Insurance Portability and Accountability Act of 1996.
- B. Pursuant to N.J.S.A. 18A:16-3, the Board shall bear the cost of examinations made by a physician or institution designated by the Board. However, the teaching staff member shall bear the cost if the examination is performed by a physician or institution designated by the teaching staff member with approval of the Board.
  1. If the teaching staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s), the Board is not required to designate the physician or institution submitted for consideration by the teaching staff member, but shall not act unreasonably in withholding its approval of the physician or institution.
  2. The teaching staff member shall authorize the physician or institution performing the examination to immediately release the examination results to the Superintendent.
  3. All records and reports relating to any such examination shall be the property of the Board, in accordance with N.J.S.A. 18A:16-5.
    - a. Health records of teaching staff members, including computerized records, shall be secured, stored, and maintained separately from other personnel files; and



# POLICY GUIDE

## TEACHING STAFF MEMBERS

3161/page 3 of 4  
Examination for Cause

- b. Health records may be shared only with authorized individuals in accordance with N.J.S.A. 18A:16-5.
  4. If the results of any such examination indicate mental abnormality or communicable disease, the teaching staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the teaching staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.
- C. In order to return to work, the teaching staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent.
  1. The examination must be conducted by a physician or institution upon which the Board and teaching staff member confer and agree;
  2. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the teaching staff member's choice, the cost shall be borne by the teaching staff member; and
  3. The teaching staff member shall authorize the physician or institution performing the examination to immediately release the examination results to the Superintendent.



# POLICY GUIDE

## TEACHING STAFF MEMBERS

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Examination for Cause

- D. A teaching staff member who refuses to submit to an examination required by the Board in accordance with this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but is not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

42 U.S.C.A. 12101

N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4; 18A:16-5

18A:25-7; 18A:28-5; 18A:30-1 et seq.

N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted:



# POLICY GUIDE

## TEACHING STAFF MEMBERS

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Attendance

Sep 23

M

[See POLICY ALERT Nos. 205 and 231]

### 3212 ATTENDANCE

The regular and prompt attendance of teaching staff members is an essential element in the efficient operation of the school district and the educational program. **Teaching staff** Staff member absenteeism disrupts the educational program and the Board of Education considers attendance an important component of a **teaching** staff member's job performance.

**Teaching staff members shall provide notice for the use of sick time as required in N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01 in accordance with the district's procedure for teaching staff members to report the use of sick leave and other absences.** A teaching staff member who fails to give prompt notice of an absence, misuses sick leave, fails to verify an absence in accordance with **statute, administrative code, or Board policy**; falsifies the reason for an absence; is absent without authorization; is repeatedly tardy; or accumulates an excessive number of absences may be subject to appropriate consequences, which may include, **but not be limited to**, the withholding of a salary increment, **termination dismissal, nonrenewal**, and/or certification of tenure charges.

**Sick leave is defined in accordance with N.J.S.A. 18A:30-1 and Policy and Regulation 1642.01.** ~~In accordance with N.J.S.A. 18A:30-1, sick leave is defined to mean the absence from work because of a personal disability due to injury or illness or because the staff member has been excluded from school by the school medical authorities on account of contagious disease or of being quarantined for such a disease in the staff member's immediate household.~~ No teaching staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for **by statute; administrative code; in the collective bargaining agreement; negotiated with the member's majority representative, in an individual employment contract; or provided in the policies of the Board.** ~~In accordance with N.J.S.A. 18A:30-4, T~~he Superintendent or Board of Education may require **verification** ~~a physician's certificate~~ to be filed with the Secretary of the Board in order to obtain sick leave **in accordance with the provisions of N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01.**



# POLICY GUIDE

## TEACHING STAFF MEMBERS

3212/page 2 of 2

### Attendance

The Superintendent, in consultation with administrative staff members, will review the rate of absence among **teaching** the staff members. The review will include the collection and analysis of attendance **patterns data**, the training of teaching staff members in their attendance responsibilities, and the counseling of teaching staff members for whom regular and prompt attendance is a problem.

N.J.S.A. 18A:27-4; 18A:28-5; 18A:30-1 ~~et seq.~~; **18A:30-2; 18A:30-4**

Adopted:



# REGULATION GUIDE

TEACHING STAFF MEMBERS

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**Attendance**

**Professional Staff Attendance Review  
and Improvement Plan**

Sep 23

**M**

[See POLICY ALERT No. 231]

**R 3212 ATTENDANCE**  
**PROFESSIONAL STAFF ATTENDANCE REVIEW**  
**AND IMPROVEMENT PLAN**

**A. Review of Attendance Data**

1. A record shall be kept of the attendance of each teaching staff member, including teachers; educational services personnel; administrators; and other certificated staff members. Any absence, for part or all of a school day, shall be recorded along with the reason for the absence. The record will distinguish sick leave, professional days, unpaid leaves of absence, personal leave, bereavement leave, and any other leaves of absences taken by the teaching staff member. The teaching staff member's attendance record will include notation of verification of an absence where such verification is required by the Superintendent or by Policy and Regulation 1642.01. The teaching staff member's rate of absence shall be calculated at least once per school year and entered on the teaching staff member's attendance record. A teaching staff member's attendance record shall be part of the teaching staff member's personnel file.
2. A cumulative attendance record shall be assembled for each school in the school district and also for the school district as required by the New Jersey Department of Education.
3. An attendance summary shall be prepared from the cumulative attendance record. The attendance summary shall show the rate of absence for each school in the district and also for the school district.

**B. Attendance Reporting and Improvement Plan**

1. Planning



# REGULATION GUIDE

## TEACHING STAFF MEMBERS

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### Attendance

#### Professional Staff Attendance Review and Improvement Plan

- a. Each absence of a teaching staff member shall be reported by the teaching staff member in accordance with the school district's procedure.
- b. The absence of a teaching staff member shall be provided to the teaching staff member's Principal or supervisor designated by the Superintendent, as appropriate, who shall determine if a substitute or replacement is required for the period of the absence.
- c. A report of such absences shall also be provided to the Superintendent or designee.
- d. The Principal or supervisor designated by the Superintendent shall determine if an absence requires further verification. Reasons for further verification may include, but are not limited to, the following:
  - (1) A pattern of absences on the same day(s) of the week;
  - (2) A pattern of absences before or after nonworking days;
  - (3) The habitual exhaustion of personal leave.
- e. The Superintendent or designee will meet with Principals and supervisors to discuss attendance records of teaching staff members. The attendance records shall be analyzed for patterns of absences, such as excessive absenteeism in a given department, school, or work place in the school district, among certain groups of teaching staff members, for certain specific causes, or on certain days of the week, month, or year. Specific strategies for reducing the rate of absences shall be developed.

## 2. Implementation





# REGULATION GUIDE

## TEACHING STAFF MEMBERS

R 3212/page 3 of 5

### Attendance

#### Professional Staff Attendance Review and Improvement Plan

- a. The Superintendent or designee or the teaching staff member's Principal or supervisor designated by the Superintendent shall be responsible for implementing a plan for the improvement of teaching staff member attendance.
  - b. The teaching staff member's Principal or supervisor designated by the Superintendent shall encourage the regular attendance of teaching staff members in their workplace, school, or department. The teaching staff member's Principal or supervisor designated by the Superintendent shall maintain contact with absent employees and may confer with teaching staff members who return from an absence of any duration.
  - c. The Superintendent shall direct Principals and supervisors designated by the Superintendent to incorporate a teaching staff member's attendance record in the teaching staff member's evaluation.
  - d. The teaching staff member's Principal or supervisor designated by the Superintendent shall report to the Superintendent or designee any teaching staff member whom the Principal or supervisor designated by the Superintendent suspects of misusing sick leave or falsifying the reasons for an absence.
3. Counseling
- a. The Superintendent, Principal, or supervisor designated by the Superintendent may schedule a conference with a teaching staff member where the number and/or pattern of the teaching staff member's absences or the reasons offered for the teaching staff member's absences may indicate a concern.



# REGULATION GUIDE

## TEACHING STAFF MEMBERS

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### Attendance

#### Professional Staff Attendance Review and Improvement Plan

- b. Prior to the giving of any admonition, reprimand, or imposition of discipline of any kind, the Superintendent, Principal, or supervisor designated by the Superintendent shall determine the nature of the absences and consider any extenuating circumstances.
- c. A written report of any attendance conference shall be prepared and retained with the teaching staff member's evaluations. The teaching staff member shall be permitted to examine the report and affix their comments, if any, to evaluation reports.

#### C. Record of Attendance

- 1. A record shall be kept of the attendance of all teaching staff members, including supervisors. Any absence, for part or all of a school day, shall be recorded with the reason for the absence. A teaching staff member's attendance record shall be part of the teaching staff member's personnel file.
- 2. The record will distinguish sick leave; professional days; unpaid leaves of absences; personal leave; bereavement leave; and any other leaves taken by the teaching staff member. The teaching staff member's attendance record will include notation of verification of an absence where such verification is required by the Superintendent, Policy 1642.01, or any other law or Board policy.
- 3. A teaching staff member's rate of absence shall be calculated at least once per school year and entered on the teaching staff member's attendance record.
- 4. At the end of each school year, the Superintendent of Schools, Principals, and teaching staff members' supervisors designated by the Superintendent will review attendance records for teaching staff members.



# REGULATION GUIDE

TEACHING STAFF MEMBERS

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**Attendance**

**Professional Staff Attendance Review  
and Improvement Plan**

D. Attendance Improvement Plan

1. The attendance record prepared for teaching staff members shall be analyzed for patterns of absence, such as excessive absenteeism in a given school or work place, among certain groups of employees, for certain specific causes, or on certain days of the week, month, or year.
2. Specific strategies for reducing the rate of absences shall be developed.
3. The Superintendent shall designate an administrator or supervisor to be responsible for implementing the approved plan for the improvement of teaching staff member attendance in the school district and in schools in the district.
4. The record of a conference(s) dealing with excessive absenteeism may serve as an element in the evaluation of any teaching staff member's performance.

E. In-Service Training

1. The teaching staff member's Principal or supervisor designated by the Superintendent shall meet with teaching staff members at the beginning of each school year to:
  - a. Inform teaching staff members of Board policy and district regulations on attendance;
  - b. Familiarize employees with the procedures to be used in requesting, reporting, and verifying absences; and
  - c. Acquaint teaching staff members with the degree to which attendance will affect evaluation reports.

Issued:



# POLICY GUIDE

## TEACHING STAFF MEMBERS

3324/page 1 of 2

Right of Privacy

Sep 23

[See POLICY ALERT Nos. 196 and 231]

### 3324 RIGHT OF PRIVACY

The Board of Education will provide facilities and school district-owned property to assist **teaching** staff members in their job responsibilities or for the **teaching** staff members' convenience. These facilities or district-owned property may include, but are not limited to, an office, a storage closet, a filing cabinet, a locker, and/or a desk. The Principal or designee may provide a **teaching** staff member with exclusive use and access to such facilities or school district-owned property or may require the facility or school district-owned property be shared with other staff members. The **teaching** staff member may be provided a lock or key by the school district or may secure the facility or school district-owned property using their own locking device with permission from the Principal or designee.

**Teaching School** staff members should be aware their expectation of privacy in these facilities and/or the school district-owned property provided by the Board of Education is reduced by virtue of actual office practices and procedures, for searches conducted pursuant to an investigation of work-related employee misconduct, or by ~~legitimate~~ school district policies or regulations. In addition, **teaching** staff members shall have a reduced expectation of privacy in these facilities and school district-owned property if there is reasonable suspicion the **teaching** staff member is violating a law or school policy. **Teaching School** staff members shall be on notice this reduced expectation of privacy may result in such facilities and/or school district-owned property being searched without a search warrant. In order to avoid exposing personal belongings to such a search, **teaching school** staff members are discouraged from storing personal papers and effects in these facilities or school district-owned property.

**The Board prohibits any audio or video recording of a teaching staff member or student by any student; other school staff member; visitor; or any other person while a teaching staff member is performing their Board-assigned job responsibilities without the prior written approval of the teaching staff member's Principal or supervisor. In addition to protecting the privacy rights of all teaching staff members, such recordings may violate the privacy rights of students and teaching staff members and can be disruptive to the educational program. The teaching staff members' Principal or**



# POLICY GUIDE

TEACHING STAFF MEMBERS

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Right of Privacy

**supervisor's prior approval for a person to make an audio or video recording of a teaching staff member or a school-sponsored activity is not required for a school-sponsored activity that is open to parents, family members, or other members of the public to attend. Such activities include, but are not limited to: curricular activities; co-curricular activities; athletic events; student programs; or any other school-sponsored activity.**

**A person requesting prior approval to audio or video record a teaching staff member or student that is not permitted in accordance with the provisions of this Policy, must submit a written request to the Principal. The Principal will review the written request and provide the requester with a written decision. If a written approval is not provided by the Principal to the person submitting the request prior to the requested recording date or event, the request shall be deemed denied and the audio or video recording shall not be permitted.**

**Any person making an audio or video recording in violation of the provisions of this Policy shall be required to immediately cease making the recording to avoid violating the privacy rights of others. Any teaching staff member found to have violated the provisions of this Policy may be subject to discipline.**

Adopted:



# POLICY GUIDE

## SUPPORT STAFF MEMBERS

4161/page 1 of 4

Examination for Cause

Sep 23

[See POLICY ALERT Nos. 227 and 231]

### 4161 EXAMINATION FOR CAUSE

- A. Pursuant to N.J.S.A. 18A:16-2 and N.J.A.C. 6A:32-6.3, the Board of Education may require physical or psychiatric examinations of a support staff member whenever, in the judgment of the Board, a support staff member shows evidence of deviation from normal physical or mental health, to determine the support staff member's physical and mental fitness to perform, with reasonable accommodation, the position the support staff member currently holds, or to detect any health risk(s) to students and other employees. When the Board requires a support staff member to undergo a physical or psychiatric examination:
1. The Board shall provide the support staff member with a written statement of the reasons for the required examination; and
  2. The Board shall provide the support staff member with a hearing, if requested.
    - a. Notice of the support staff member's right to a hearing shall be provided with the statement of reasons for the required examination;
    - b. The support staff member must request the Board hearing, in writing, within five working days of the support staff member's receipt of the written statement of reasons:
      - (1) The support staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the support staff member failed to timely request a hearing before the Board;
    - c. The Board hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the support staff member the opportunity to appear before the Board to refute the reason(s) for the required examination(s);



# POLICY GUIDE

## SUPPORT STAFF MEMBERS

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Examination for Cause

- d. The support staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the support staff member failed to persuade the Board at the hearing that the support staff member should not be required to submit to the appropriate examination(s); and
    - e. The determination of such a hearing shall be appealable to the Commissioner pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 - Appeals.
  3. The support staff member may, without reprisal, refuse to waive their right to protect the confidentiality of medical information, in accordance with P.L. 104-191, Health Insurance Portability and Accountability Act of 1996.
- B. Pursuant to N.J.S.A. 18A:16-3, the Board shall bear the cost of examinations made by a physician or institution designated by the Board. However, the support staff member shall bear the cost if the examination is performed by a physician or institution designated by the support staff member with approval of the Board.
  1. If the support staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s), the Board is not required to designate the physician or institution submitted for consideration by the support staff member, but shall not act unreasonably in withholding its approval of the physician or institution.
  2. The support staff member shall authorize the physician or institution performing the examination to immediately release the examination results to the Superintendent.
  3. All records and reports relating to any such examination shall be the property of the Board, in accordance with N.J.S.A. 18A:16-5.
    - a. Health records of support staff members, including computerized records, shall be secured, stored, and maintained separately from other personnel files; and



# POLICY GUIDE

## SUPPORT STAFF MEMBERS

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Examination for Cause

- b. Health records may be shared only with authorized individuals in accordance with N.J.S.A. 18A:16-5.
  4. If the results of any such examination indicate mental abnormality or communicable disease, the support staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the support staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.
- C. In order to return to work, the support staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent.
  1. The examination must be conducted by a physician or institution upon which the Board and support staff member confer and agree;
  2. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the support staff member's choice, the cost shall be borne by the support staff member; and
  3. The support staff member shall authorize the physician or institution performing the examination to immediately release the examination results to the Superintendent.





# POLICY GUIDE

## SUPPORT STAFF MEMBERS

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Examination for Cause

- D. A support staff member who refuses to submit to the examination required by the Board in accordance with this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but is not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

42 U.S.C.A. 12101

N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4; 18A:16-5

18A:25-7; 18A:28-5; 18A:30-1 et seq.

N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted:



# POLICY GUIDE

## SUPPORT STAFF MEMBERS

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Attendance

Sep 23

M

[See POLICY ALERT Nos. 205 and 231]

### 4212 ATTENDANCE

The regular and prompt attendance of support staff members is an essential element in the efficient operation of the school district and the effective conduct of the educational program. **Support s**Staff member absenteeism disrupts the educational program and the Board of Education considers attendance an important component of a **support** staff member's job performance.

**Support staff members shall provide notice for the use of sick time as required in N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01 in accordance with the district's procedure for support staff members to report the use of sick leave and other absences.** A support staff member who fails to give prompt notice of an absence, misuses sick leave, fails to verify an absence in accordance with **statute, administrative code, or Board policy**; falsifies the reason for an absence; is absent without authorization; is repeatedly tardy; or accumulates an excessive number of absences may be subject to appropriate consequences, which may include, **but not be limited to**, the withholding of a salary increment, **termination dismissal, nonrenewal**, and/or certification of tenure charges.

**Sick leave is defined in accordance with N.J.S.A. 18A:30-1 and Policy and Regulation 1642.01.** ~~In accordance with N.J.S.A. 18A:30-1, sick leave is defined to mean the absence from work because of a personal disability due to injury or illness or because the support staff member has been excluded from school by the school medical authorities on account of contagious disease or of being quarantined for such a disease in the staff member's immediate household. No support staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for by statute; administrative code; in the collective bargaining agreement; negotiated with the member's majority representative, in an individual employment contract; or the policies of the Board. In accordance with N.J.S.A. 18A:30-4, Tthe Superintendent or Board of Education may require verification a physician's certificate to be filed with the Secretary of the Board in order to obtain sick leave in accordance with the provisions of N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01.~~



# POLICY GUIDE

## SUPPORT STAFF MEMBERS

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Attendance

The Superintendent, in consultation with administrative staff members, will review the rate of absence among **support** the staff members. The review will include the collection and analysis of attendance **patterns data**, the training of support staff members in their attendance responsibilities, and the counseling of support staff members for whom regular and prompt attendance is a problem.

N.J.S.A. 18A:30-1 ~~et seq.~~; **18A:30-2; 18A:30-4**

Adopted:



# REGULATION GUIDE

## SUPPORT STAFF MEMBERS

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Attendance

Sep 23

M

[See **POLICY ALERT Nos. 205 and 231**]

### R 4212 ATTENDANCE

#### A. Review of Attendance Data

1. A record shall be kept of the attendance of each support staff member, including secretarial staff; maintenance and custodial staff; food service staff; other support staff members, and staff members that supervise support staff members. Any absence, for part or all of a school day, shall be recorded along with the reason for the absence. The record will distinguish sick leave, professional days, unpaid leaves of absence, personal leave, bereavement leave, and any other leaves of absences taken by the support staff member. The support staff member's attendance record will include notation of verification of an absence where such verification is required by the Superintendent or by Policy and Regulation 1642.01. The support staff member's rate of absence shall be calculated at least once per school year and entered on the support staff member's attendance record. A support staff member's attendance record shall be part of the support staff member's personnel file.
2. A cumulative attendance record shall be assembled for each department or classification of employees in the school district.
3. An attendance report shall be prepared from the cumulative attendance record. The attendance summary shall show the rate of absence for a department and/or classification of employee.

#### B. Attendance Reporting and Improvement Plan

1. Planning
  - a. Each absence of a support staff member shall be reported by the support staff member in accordance with the school district's procedure.



# REGULATION GUIDE

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## SUPPORT STAFF MEMBERS

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### Attendance

- b. The absence of a support staff member shall be provided to the support staff member's Principal or supervisor designated by the Superintendent, as appropriate, who shall determine if a substitute or replacement is required for the period of the absence.
  - c. A report of such absences shall also be provided to the Superintendent or designee.
  - d. The supervisor designated by the Superintendent shall determine if an absence requires further verification. Reasons for further verification may include, but are not limited to, the following:
    - (1) A pattern of absences on the same day(s) of the week;
    - (2) A pattern of absences before or after nonworking days;
    - (3) The habitual exhaustion of personal leave.
  - e. The Superintendent or designee will meet with the support staff member supervisors to discuss attendance records of support staff members. The attendance records shall be analyzed for patterns of absences, such as excessive absenteeism in a given department, school, or work place in the school district, among certain groups of support staff members, for certain specific causes, or on certain days of the week, month, or year. Specific strategies for reducing the rate of absences shall be developed.
2. Implementation
- a. The Superintendent or designee or the support staff member's supervisor designated by the Superintendent, shall be responsible for implementing a plan for the improvement of support staff member attendance.



# REGULATION GUIDE

## SUPPORT STAFF MEMBERS

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Attendance

- b. The support staff member's supervisor designated by the Superintendent shall encourage the regular attendance of the support staff members in their workplace, school, or department. The support staff member's supervisor designated by the Superintendent shall maintain contact with absent employees and may confer with support staff members who return from an absence of any duration.
  - c. The Superintendent shall direct support staff member supervisors to incorporate a support staff member's attendance record in the support staff member's evaluation.
  - d. The support staff member's supervisor designated by the Superintendent shall report to the Superintendent or designee any support staff member whom the supervisor suspects of misusing sick leave or falsifying the reasons for an absence.
3. Counseling
- a. The Superintendent or supervisor designated by the Superintendent may schedule a conference with a support staff member where the number and/or pattern of the support staff member's absences or the reasons offered for the support staff member's absences may indicate a concern.
  - b. Prior to the giving of any admonition, reprimand, or imposition of discipline of any kind, the Superintendent or supervisor designated by the Superintendent shall determine the nature of the absences and consider any extenuating circumstances.
  - c. A written report of any attendance conference shall be prepared and retained with the support staff member's evaluations. The support staff member shall be permitted to examine the report and affix their comments, if any, to evaluation reports.



# REGULATION GUIDE

## SUPPORT STAFF MEMBERS

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Attendance

### C. Record of Attendance

1. A record shall be kept of the attendance of all support staff members, including supervisors. Any absence, for part or all of a school day, shall be recorded with the reason for the absence. A support staff member's attendance record shall be part of the employee's personnel file.
2. The record will distinguish sick leave; professional days; unpaid leaves of absences; personal leave; bereavement leave; and any other leaves taken by the support staff member. The support staff member's attendance record will include notation of verification of an absence where such verification is required by the Superintendent, Policy 1642.01, or any other law or Board policy.
3. A support staff member's rate of absence shall be calculated at least once per school year and entered on the support staff member's attendance record.
4. At the end of each school year, the Superintendent, School Business Administrator/Board Secretary, and support staff members' supervisors will review attendance records for support staff members.

### D. Attendance Improvement Plan

1. The attendance record prepared for support staff members shall be analyzed for patterns of absence, such as excessive absenteeism in a given school or work place, among certain groups of employees, for certain specific causes, or on certain days of the week, month, or year.
2. Specific strategies for reducing the rate of absences shall be developed.
3. The Superintendent shall designate an administrator or supervisor to be responsible for implementing the approved plan for the improvement of support staff member attendance in the school district.



# REGULATION GUIDE

## SUPPORT STAFF MEMBERS

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Attendance

4. The record of a conference(s) dealing with excessive absenteeism may serve as an element in the evaluation of any support staff member's performance.

### E. In-Service Training

1. The School Business Administrator/Board Secretary or supervisor designated by the Superintendent shall meet with support staff members at the beginning of each school year to:
  - a. Inform support staff members of Board policy and district regulations on attendance;
  - b. Familiarize employees with the procedures to be used in requesting, reporting, and verifying absences;
  - c. Acquaint support staff members with the degree to which attendance will affect evaluation reports.

Issued:





# POLICY GUIDE

## SUPPORT STAFF MEMBERS

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Right of Privacy

Sep 23

[See **POLICY ALERT** Nos. 196 and 231]

### 4324 RIGHT OF PRIVACY

The Board of Education will provide facilities and school district-owned property to assist **support** staff members in their job responsibilities or for the **support** staff members' convenience. These facilities or district-owned property may include, but are not limited to, an office, a storage closet, a filing cabinet, a locker, and/or a desk. The Principal or designee may provide a **support** staff member with exclusive use and access to such facilities or school district-owned property or may require the facility or school district-owned property be shared with other staff members. The **support** staff member may be provided a lock or key by the school district or may secure the facility or school district-owned property using their own locking device with permission from the Principal or designee, or immediate supervisor.

**Support** ~~School~~ staff members should be aware their expectation of privacy in these facilities and/or the school district-owned property provided by the Board of Education is reduced by virtue of actual office practices and procedures, for searches conducted pursuant to an investigation of work-related employee misconduct, or by ~~legitimate~~ school district policies or regulations. In addition, **support** staff members shall have a reduced expectation of privacy in these facilities and school district-owned property if there is reasonable suspicion the support staff member is violating a law or school policy. **Support** ~~School~~ staff members shall be on notice this reduced expectation of privacy may result in such facilities and/or school district-owned property being searched without a search warrant. In order to avoid exposing personal belongings to such a search, **support** ~~school~~ staff members are discouraged from storing personal papers and effects in these facilities or school district-owned property.

**The Board prohibits any audio or video recording of a support staff member or student by any student; other school staff member; visitor; or any other person while a support staff member is performing their Board-assigned job responsibilities without the prior approval of the support staff member's supervisor. In addition to protecting the privacy rights of all support staff members, such recordings may violate the privacy rights of students and**



# POLICY GUIDE

## TEACHING STAFF MEMBERS

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Right of Privacy

support staff members and can be disruptive to the educational program. The support staff members' supervisor's prior approval for a person to make a video or audio recording of a support staff member or a school-sponsored activity is not required for a school-sponsored activity that is open to parents, family members, or other members of the public to attend. Such activities include, but are not limited to: curricular activities; co-curricular activities; athletic events; student programs; or any other school-sponsored activity.

A person requesting prior approval to an audio or video record a support staff member or student that is not permitted in accordance with the provisions of this Policy, must submit a written request to the support staff member's supervisor. The supervisor will review the written request and provide the requester with a written decision. If a written approval is not provided by the supervisor to the person submitting the request prior to the requested recording date or event, the request shall be deemed denied and audio or video recording shall not be permitted.

Any person making an audio or video recording in violation of the provisions of this Policy shall be required to immediately cease making the recording to avoid violating the privacy rights of others. Any support staff member found to have violated the provisions of this Policy may be subject to discipline.

Adopted:



# POLICY GUIDE

STUDENTS

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Eligibility of Resident/Nonresident Students

Sep 23

M

[See POLICY ALERT Nos. 189, 208, 217, 220, 224, and 231]

## 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

### Eligibility to Attend School – N.J.A.C. 6A:22-3.1, 3.2, and 3.3

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1 **and Regulation 5111 – Section B.**

~~A child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.~~

The Board shall also admit any student that is kept in the home of a person other than the student's parent or guardian, **and where** the person is domiciled in the school district and is supporting the student without remuneration as if the student were **their** ~~his or her~~ own child in accordance with N.J.A.C. 6A:22-3.2 **and Regulation 5111 – Section C.** ~~A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by the Board of Education, a sworn statement~~



# POLICY GUIDE

## STUDENTS

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### Eligibility of Resident/Nonresident Students

~~that he or she: is domiciled within the school district; is supporting the child without remuneration and intends to do so for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use **their** his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of **their** his or her child to a person in another district commits a disorderly persons offense.~~

~~A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b. if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year during which the parent or guardian returns from active military duty.~~

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere **pursuant to N.J.A.C. 6A:22-3.1(a)4. and Regulation 5111 – Section B.** ~~When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.~~

A student is eligible to attend this school district free of charge **in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111 – Section C.:**

1. ~~If the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 – Education of Homeless Children;~~



# POLICY GUIDE

## STUDENTS

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### Eligibility of Resident/Nonresident Students

2. ~~If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;~~
3. ~~If the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.b. The school district shall not be obligated for transportation costs; and~~
4. ~~If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.~~

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h) **and Regulation 5111 – Section C**. ~~If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.~~

~~If the district of residence cannot be determined according to the criteria contained in N.J.S.A. 18A:7B-12; if the criteria contained in N.J.S.A. 18A:7B-12 identify a district of residence out of the State; or if the child has resided in a domestic violence shelter, homeless shelter, or transitional living facility located outside of the district of residence for more than one year, the State shall assume fiscal responsibility for the tuition of the child in accordance with N.J.S.A. 18A:7B-12.d.~~

~~A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.~~



# POLICY GUIDE

## STUDENTS

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### Eligibility of Resident/Nonresident Students

Except as set forth in N.J.A.C. 6A:22-3.3(b)1., immigration/visa status shall not affect eligibility to attend school. **Any student who is domiciled in and the school district or otherwise eligible to attend school in the school district pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning, immigration status.** ~~shall not condition enrollment in the school district on immigration status.~~ A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111 – **Section D.**

#### Proof of Eligibility – N.J.A.C. 6A:22-3.4

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4 **and Regulation 5111 – Section E.** ~~The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.~~

~~The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.~~

In the case of a dispute between the school district and the parent of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.S.A. 18A:38-1.3. ~~The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.~~



# POLICY GUIDE

## STUDENTS

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### Eligibility of Resident/Nonresident Students

#### Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

Registration and **procedures** for initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1 **and Regulation 5111 – Section F**. ~~The Board of Education shall use Commissioner provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.~~

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 **and Regulation 5111 – Section F**.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education **in accordance with N.J.A.C. 6A:22-4.1(c)2. and Regulation 5111 – Section F**. ~~Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty one day period established by N.J.S.A. 18A:38-1.~~

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws **in accordance with N.J.A.C. 6A:22-4.1(d) and Regulation 5111 – Section F**. ~~When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff shall report to the school district of actual domicile or residence,~~





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### Eligibility of Resident/Nonresident Students

~~or the Department of Children and Families, a potential instance of “neglect” for the purposes of ensuring compliance with compulsory education law, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student’s name, the name(s) of the parent/guardian/resident, and the student’s address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.~~

~~Enrollment or attendance at the school shall not be conditioned or denied pursuant to N.J.A.C. 6A:22-4.1(e) through (i) and Regulation 5111 – Section F. on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student’s birth certificate or other proof of a student’s identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.~~

~~Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.~~

~~When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student’s prior educational record. However, the applicant shall be advised the student’s initial educational placement may be subject to revision upon the school district’s receipt of records or further assessment of the student.~~

#### Notices of Ineligibility – N.J.A.C. 6A:22-4.2

~~When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student’s initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample~~





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## STUDENTS

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### Eligibility of Resident/Nonresident Students

form(s) and meets requirements of N.J.A.C. 6A:22-4.2 et seq **and Regulation 5111 – Section G.** ~~Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.~~

#### Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

Nothing in N.J.A.C. 6A:22-4, ~~et seq.~~ **and this Policy, and Regulation 5111** shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information **pursuant to N.J.A.C. 6A:22-4.3 and Regulation 5111 – Section H.**

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3 **and Regulation 5111 – Section H.** ~~No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education. Once the hearing is held, or if the parent, guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.~~

#### Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools **in accordance with N.J.A.C. 6A:22-5.1 and Regulation 5111 – Section I.** ~~Appeals shall be initiated~~



# POLICY GUIDE

## STUDENTS

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### Eligibility of Resident/Nonresident Students

~~by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of "affidavit student" eligibility determinations shall be filed by the resident keeping the student.~~

#### Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6

If no appeal to the Commissioner is filed **by the parent, guardian, adult student, or district resident keeping an affidavit student** following notice of an ineligibility determination, the Board of Education may assess tuition, for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner **in accordance with N.J.A.C. 6A:22-6.1 and Regulation 5111 – Section J.** Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 ~~et seq and Regulation 5111 – Section J.~~ ~~If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.~~

If an appeal to the Commissioner is filed **by the parent, guardian, adult student, or district resident keeping an affidavit student** and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a) **and Regulation 5111 – Section J.** Upon the Commissioner's finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2(a) **1. and Regulation 5111 – Section J.**

#### Nonresident Students – N.J.S.A. 18A:38-3.a.

**Any person not resident in the school district, if eligible except for residence, may be admitted to the schools of the district with the consent of the Board of Education upon such terms, and with payment of tuition, as the Board prescribes. The Board of Education, with the approval of the Executive County Superintendent, shall establish a uniform tuition amount for any**



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### Eligibility of Resident/Nonresident Students

**nonresident student admitted to the schools of the district pursuant to N.J.S.A. 18A:38-3.a.** ~~The admission of a nonresident student to school free of charge must be approved by the Board. No student otherwise eligible shall be denied admission on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability. The continued enrollment of any nonresident student shall be contingent upon the student's maintenance of good standards of citizenship, and discipline,~~ **attendance, and payment of tuition.**

#### Children Who Anticipate Moving to or from the District

A nonresident student ~~otherwise eligible for attendance~~ whose parent or guardian anticipates school district residency and has entered a contract to buy, build, or rent a residence in this school district may be enrolled \_\_\_\_\_ (with or without) payment of a **tuition rate approved by the Executive County Superintendent** for a period of time not greater than **four (4)** weeks prior to the anticipated date of residency. ~~If any such student does not become a resident of the school district within \_\_\_\_\_ weeks after admission to school, tuition will be charged for attendance commencing the beginning of the \_\_\_\_\_ week and until such time as the student becomes a resident or withdraws from school.~~

Students whose parent or guardian have moved away from the school district on or after **the start of the 4<sup>th</sup> marking period** and twelfth grade students whose parent or guardian have moved away from the school district on or after **the start of the 3<sup>rd</sup> marking period** will be permitted to finish the school year in this school district \_\_\_\_\_ (with or without) payment of a **tuition rate as approved by the Executive County Superintendent.**

#### Children of District Employees

**A child of a Board of Education employee who does not reside in this school district may be admitted to school in this district with or without the payment of tuition for the child if the child's educational program can be provided in a school in the district. If the Board requires the payment of tuition, the Board shall establish and approve a tuition rate for the child of a Board employee upon a request from the employee for their child to attend a**



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### Eligibility of Resident/Nonresident Students

school in the district. The tuition amount for the student is not required to follow the amount established in the uniform tuition amount charged pursuant to N.J.S.A. 18A:38-3, if applicable. This provision shall not supersede a provision included in any collective bargaining agreement.

~~Children of Board of Education employees who do not reside in this school district shall may not be admitted to school in this district \_\_\_\_\_ (with or without) payment of tuition, provided that the educational program of such children can be provided within school district facilities.~~

#### Optional

~~{Other Nonresident Students~~

~~Other nonresident students, otherwise eligible for attendance may be admitted to this school district \_\_\_\_\_ (with or without) payment of tuition and Board approval.}~~

#### F-1 Visa Students

The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.



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Eligibility of Resident/Nonresident Students

### J-1 Visa Students

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

N.J.S.A. 18A:38-1; 18A:38-1.1; 18A:38-1.3; 18A:38-3;  
18A:38-3.1; 18A:7B-12

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq.  
8 CFR 214.3

Adopted:



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[See POLICY ALERT Nos. 189, 208, 217, 220, and 231]

## R 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

### A. Definitions - N.J.A.C. 6A:22-1.2

1. "Affidavit student" means a student attending, or seeking to attend, school in a district pursuant to N.J.S.A. 18A:38-1.b and N.J.A.C. 6A:22-3.2(a).
2. "Appeal" means contested case proceedings before the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
3. "Applicant" means a parent, guardian, or a resident supporting an affidavit student who seeks to enroll a student in a school district; or an unaccompanied homeless youth or adult student who seeks to enroll in a school district.
4. "Commissioner" means the Commissioner of Education or **their** ~~his/her~~ designee.
5. "Guardian" means a person to whom a court of competent jurisdiction has awarded guardianship or custody of a child, provided that a residential custody order shall entitle a child to attend school in the residential custodian's school district unless it can be proven that the child does not actually live with the custodian. "Guardian" also means the Department of Children and Families for purposes of N.J.S.A. 18A:38-1.e.

### B. ~~Eligibility to Attend School~~ — Students Domiciled in the District — N.J.A.C. 6A:22-3.1

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district if the student is domiciled within the district:



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### Eligibility of Resident/Nonresident Students

- a. A student is domiciled in the school district when **the student** ~~he or she is the child of living with~~ a parent or guardian whose domicile is located within the school district.
  - (1) When a student's parents or guardians are domiciled within different school districts and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the school district of the parent or guardian with whom the student lives for the majority of the school year. **N.J.A.C. 6A:22-3.1(a)1. and B.1.a. above** ~~This provision~~ shall apply regardless of which parent has legal custody.
  - (2) When a student's physical custody is shared on an equal-time, alternating week/month, or other similar basis so the student is not living with one parent or guardian for a majority of the school year and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the present domicile of the parent or guardian with whom the student resided on the last school day prior to October 16 preceding the application date.
    - (a) When a student resided with both parents or guardians, or with neither parent or guardian, on the last school day prior to the preceding October 16, the student's domicile is the domicile of the parent or guardian with whom the parents or guardians indicate the student will be residing on the last school day prior to the ensuing October 16. When the parents or guardians do not designate or cannot agree upon the student's likely residence as of that date, or if on that date the student is not residing with the parent or guardian previously indicated, the student shall attend school in the school



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### Eligibility of Resident/Nonresident Students

district of domicile of the parent or guardian with whom the student actually lives as of the last school day prior to October 16.

- (b) When the domicile of ~~a~~ the student with disabilities as defined in N.J.A.C. 6A:14 cannot be determined pursuant to N.J.A.C. 6A:22-3.1, nothing shall preclude an equitable determination of shared responsibility for the cost of such student's out-of-district placement.
- (3) When a student is living with a person other than a parent or guardian, nothing in N.J.A.C. 6A:22-3.1 is intended to limit the student's right to attend school in the parent or guardian's school district of domicile pursuant to the provisions of N.J.A.C. 6A:22, **Policy 5111, and this Regulation.**
- (4) No school district shall be required to provide transportation for a student residing outside the school district for all or part of the school year unless transportation is based upon the home of the parent or guardian domiciled within the school district or otherwise required by law.
- b. A student is domiciled in the school district when **the student** ~~he or she~~ has reached the age of eighteen or is emancipated from the care and custody of a parent or guardian and has established a domicile within the school district.
- c. A student is domiciled in the school district when the student has come from outside the State and is living with a person domiciled in the school district who will be applying for guardianship of the student upon expiration of the six-month "waiting period" of State residency required pursuant to N.J.S.A. 2A:34-54 ("home state" definition)





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Eligibility of Resident/Nonresident Students

and 2A:34-65.a(1). However, a student may later be subject to removal proceedings if application for guardianship is not made within a reasonable period of time following expiration of the mandatory waiting period or if guardianship is applied for and denied.

- d. A student is domiciled in the school district when **the student's** ~~his or her~~ parent or guardian resides within the school district on an all-year-round basis for one year or more, notwithstanding the existence of a domicile elsewhere.
  - e. A student is domiciled in the school district if the Department of Children and Families is acting as the student's guardian and has placed the student in the school district.
2. When a student's dwelling is located within two or more school districts, or bears a mailing address that does not reflect the dwelling's physical location within a municipality, the school district of domicile for school attendance purposes shall be the municipality to which the majority of the dwelling's **or unit's** property tax is paid, ~~or to which the majority of the dwelling's or unit's property tax is paid.~~
- a. When property tax is paid in equal amounts to two or more municipalities, and there is no established assignment for students residing in the affected dwellings, the school district of domicile for school attendance purposes shall be determined through assessment of individual proofs of **eligibility** as provided pursuant to N.J.A.C. 6A:22-3.4 **and E. below.**
  - b. **N.J.A.C. 6A:22-3.1(b) and B.2. above** ~~This provision~~ shall not preclude the attendance of currently enrolled students who were permitted to attend the school district prior to December 17, 2001.



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Eligibility of Resident/Nonresident Students

- 3e. When a student's parent or guardian elects to exercise such entitlement, nothing in N.J.A.C. 6A:22-3.1 shall exclude a student's right to attend the school district of domicile although the student is qualified to attend a different school district pursuant to N.J.S.A. 18A:38-1.b. or the temporary residency (less than one year) provision of N.J.S.A. 18A:38-1.d.
- 43. Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other section of law to the contrary, a child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in any of the armed forces of the United States in a time of war or national emergency, shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. The school district shall not be responsible for providing transportation for the child if the child lives outside of the district. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

C. ~~Eligibility to Attend School~~ — Other Students Eligible to Attend School —  
**N.J.A.C. 6A:22-3.2**

- 1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if that student is kept in the home of a person other than the student's parent or guardian, and the person is domiciled in the school district and is supporting the student without remuneration as if the student were **their** ~~his or her~~ own child.
  - a. A student is not eligible to attend this school district pursuant to **N.J.A.C. 6A:22-3.2(a) and C.1. above this provision** unless:



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Eligibility of Resident/Nonresident Students

- (1) The student's parent or guardian has filed, together with documentation to support its validity, a sworn statement that **the parent or guardian** ~~he or she~~ is not capable of supporting or providing care for the student due to family or economic hardship and that the student is not residing with the other person solely for the purpose of receiving a free public education; and
- (2) The person keeping the student has filed, if so required by the Board of Education:
  - (a) A sworn statement that **the person** ~~he or she~~ is domiciled within the school district, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal obligations for the student pertaining to school requirements; and
  - (b) A copy of **their** ~~his or her~~ lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner.
- b. A student shall not be deemed ineligible under **N.J.A.C. 6A:22-3.2** ~~this provision~~ because required sworn statement(s) cannot be obtained when evidence is presented that the underlying requirements of the law are being met, notwithstanding the inability of the resident or student to obtain the sworn statement(s).
- c. A student shall not be deemed ineligible under **N.J.A.C. 6A:22-3.2** ~~this provision~~ when evidence is presented that the student has no home or possibility of school attendance other than with a school district resident who is not the student's parent or guardian, but is acting as the sole caretaker and supporter of the student.



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### Eligibility of Resident/Nonresident Students

- d. A student shall not be deemed ineligible under **N.J.A.C. 6A:22-3.2** ~~this provision~~ solely because a parent or guardian gives occasional gifts or makes limited contributions, financial or otherwise, toward the student's welfare provided the resident keeping the student receives from the parent or guardian no payment or other remuneration for regular maintenance of the student.
  - e. Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use **their** ~~his or her~~ residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of **their** ~~his or her~~ child to a person in another school district commits a disorderly persons offense.
2. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency.
    - a. Eligibility under **N.J.A.C. 6A:22-3.2(b) and C.2. above** ~~this provision~~ shall cease at the end of the school year during which the parent or guardian returns from active military duty.
  3. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere.



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### Eligibility of Resident/Nonresident Students

- a. When required by the Board ~~of Education~~, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of the student attending the school district of temporary residence;
  - b. When one of a student's parents or guardians temporarily resides in a school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with N.J.A.C. 6A:22-3.1(a)1.i. However, no student shall be eligible to attend school based upon a parent or guardian's temporary residence in a school district unless the parent or guardian demonstrates, if required by the Board ~~of Education~~, the temporary residence is not solely for purposes of a student's attending the school district.
4. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.f. if the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2; - Education of Homeless Children.
  5. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-2 if the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2. As used in this section, "court order" shall not encompass orders of residential custody under which claims of entitlement to attend a school district are governed by provisions of N.J.S.A. 18A:38-1 and the applicable standards set forth in N.J.A.C. 6A:22.



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### Eligibility of Resident/Nonresident Students

6. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-3.b. if the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district. A school district admitting a student pursuant to N.J.S.A. 18A:38-3.b. shall not be obligated for transportation costs.
7. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend the school district pursuant to N.J.S.A. 18A:38-7.7 et seq. if the student resides on Federal property within the State.
8. In accordance with N.J.S.A. 18A:38-1.1, a student who is not considered homeless under N.J.S.A. 18A:7B-12 and who moves to a new school district during the academic year as a result of a family crisis shall be permitted to remain enrolled in the original school district of residence for the remainder of the school year without the payment of tuition. A student attending an academic program during the summer, who is otherwise eligible except for the timing of the move, shall be permitted to remain in the school district for the remainder of the summer program if it is considered an extension of the preceding academic year.
  - a. For purposes of N.J.A.C. 6A:22-3.2(h), and Policy **5111**, and **this** Regulation ~~5111~~, "family crisis" shall include, but not be limited to:
    - (1) An instance of abuse such as domestic violence or sexual abuse;
    - (2) A disruption to the family unit caused by death of a parent or guardian; or



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### Eligibility of Resident/Nonresident Students

- (3) An unplanned displacement from the original residence such as fire, flood, hurricane, or other circumstances that render the residence uninhabitable.
- b. Upon notification of the move by the parent or guardian, the original school district of residence shall allow the student to continue attendance and shall provide transportation services to and from the student's new domicile in accordance with N.J.S.A. 18A:39-1. The original school district of residence may request from the parent or guardian and may review supporting documentation about the reason(s) for the move; however, any such review shall not interrupt the student's continued enrollment in the school district and in the current school of attendance with the provision of transportation.
  - (1) Examples of documentation include, but are not limited to, newspaper articles, insurance claims, police or fire reports, notes from health professionals, custody agreements, or any other legal document.
  - c. If the parent or guardian or the relevant documentation indicates the child is homeless pursuant to N.J.S.A. 18A:7B-12, the school district liaison shall assume the coordination of enrollment procedures pursuant to N.J.A.C. 6A:17-2.5 and the student shall not be eligible for enrollment under N.J.S.A. 18A:38-1.1.
  - d. If the original school district of residence determines the situation does not meet the family crisis criteria outlined in C.8.a. above, the Superintendent or designee shall notify the parent or guardian in writing. The notification shall inform the parent or guardian of **their** ~~his or her~~ right to appeal the decision within twenty-one calendar days of **the parent's or guardian's** ~~his or her~~ receipt of the notification, and shall state that if such appeal is denied, **the parent or guardian** ~~he or she~~ may be assessed the costs for



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### Eligibility of Resident/Nonresident Students

transportation provided to the new residence during the period of ineligible attendance. It shall also state whether the parent or guardian is required to withdraw the student by the end of the twenty-one day appeal period in the absence of an appeal.

- (1) The parent or guardian may appeal by submitting the request in writing with supporting documentation to the Executive County Superintendent of the county in which the original school district of residence is situated.
  - (2) Within thirty calendar days of receiving the request and documentation, the Executive County Superintendent shall issue a determination whether the situation meets the family crisis criteria ~~set forth~~ at C.8.a. above. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued.
  - (3) If the Executive County Superintendent determines the situation does not constitute a family crisis, the school district may submit to the Executive County Superintendent for approval the cost of transportation to the ineligible student's new domicile. The Executive County Superintendent shall certify the transportation costs to be assessed to the parent or guardian for the period of ineligible attendance.
- e. When the original school district of residence determines the situation constitutes a family crisis pursuant to N.J.S.A. 18A:38-1.1, the Superintendent or designee shall immediately notify the parent or guardian in writing.





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Eligibility of Resident/Nonresident Students

- (1) When the original school district of residence anticipates the need to apply for reimbursement of transportation costs, it shall send to the Executive County Superintendent a request and documentation of the family crisis for confirmation the situation meets the criteria ~~set forth~~ at C.8.a. above.
  - (2) Within thirty days of receiving the school district's request and documentation, the Executive County Superintendent shall issue a determination of whether the situation meets the criteria for a family crisis. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued, and shall not be reimbursed for additional transportation costs unless the Executive County Superintendent determines the situation is a family crisis or as directed by the Commissioner upon appeal.
- f. In providing transportation to students under N.J.S.A. 18A:38-1.1, the Board shall use the most efficient and cost-effective means available and in conformance with all laws governing student transportation.
- g. At the conclusion of the fiscal year in which the Executive County Superintendent has determined the situation constitutes a family crisis, the original school district of residence may apply to the Executive County Superintendent for a reimbursement of eligible costs for transportation services.
- (1) Eligible costs shall include transportation for students who are required to be transported pursuant to N.J.S.A. 18A:39-1.



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### Eligibility of Resident/Nonresident Students

- (2) The school district shall provide documentation of the transportation costs for the eligible student(s) to the Executive County Superintendent who shall review and forward the information to the **New Jersey Department's of Education's** Office of School Facilities and Finance for reimbursement payment(s) to the school district.
- (3) Payment to the school district shall be made in the subsequent fiscal year and shall equal the approved cost less the amount of transportation aid received for the student(s).

~~h. Nothing in N.J.A.C. 6A:22-3.2 shall prevent the Board of Education from allowing a student to enroll without the payment of tuition pursuant to N.J.S.A. 18A:38-3.a.~~

hi. Nothing in N.J.A.C. 6A:22-3.2 shall prevent a parent or school district from appealing the Executive County Superintendent's decision(s) to the Commissioner in accordance with N.J.A.C. 6A:3-1.3. If the Commissioner of Education determines the situation is not a family crisis, **their** ~~his or her~~ decision shall state which of the following shall pay the transportation costs incurred during the appeal process: the State, school district, or parent.

#### D. Housing and Immigration Status – **N.J.A.C. 6A:22-3.3**

1. A student's eligibility to attend school shall not be affected by the physical condition of an applicant's housing or **their** ~~his or her~~ compliance with local housing ordinances or terms of lease.
2. Except as set forth in **D.2.a.** below, immigration/visa status shall not affect eligibility to attend school. Any student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, who is domiciled in the school district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 **and C. above** shall be enrolled without regard to, or inquiry concerning, immigration status.



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### Eligibility of Resident/Nonresident Students

- a. However, the provisions of N.J.S.A. 18A:38-1 and N.J.A.C. 6A:22 shall not apply to students who have obtained, or are seeking to obtain, a Certificate of Eligibility for Nonimmigrant Student Status (INS Form I-20) from the school district in order to apply to the INS for issuance of a visa for the purpose of limited study on a tuition basis in a United States public secondary school ("F-1" Visa).

### 3. F-1 Visa Students

The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.



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Eligibility of Resident/Nonresident Students

### 4. J-1 Visa Students

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

~~E. — Nothing in Policy and Regulation 5111 or N.J.A.C. 6A:22-3.2 shall be construed to limit the discretion of the Board to admit nonresident students, or the ability of a nonresident student to attend school with or without payment of tuition, and with the consent of the district Board pursuant to N.J.S.A. 18A:38-3.a.~~

### EF. Proof of Eligibility – N.J.A.C. 6A:22-3.4

1. The Board of Education shall accept a combination of any of the following or similar forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district:
  - a. Property tax bills; deeds; contracts of sale; leases; mortgages; signed letters from landlords; and other evidence of property ownership, tenancy, or residency;
  - b. Voter registrations; licenses; permits; financial account information; utility bills; delivery receipts; and other evidence of personal attachment to a particular location;
  - c. Court orders; State agency agreements; and other evidence of court or agency placements or directives;



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- d. Receipts; bills; cancelled checks; insurance claims or payments; and other evidence of expenditures demonstrating personal attachment to a particular location, or to support the student;
  - e. Medical reports; counselor or social worker assessments; employment documents; unemployment claims; benefit statements; and other evidence of circumstances demonstrating family or economic hardship, or temporary residency;
  - f. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, guardian, person keeping an "affidavit student," adult student, person(s) with whom a family is living, or others, as appropriate;
  - g. Documents pertaining to military status and assignment; and
  - h. Any other business record or document issued by a governmental entity.
2. The Board of Education may accept forms of documentation not listed in **N.J.A.C. 6A:22-3.4(a) and E.1.** above, and shall not exclude from consideration any documentation or information presented by an applicant.
  3. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.
  4. The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school. They include, but are not limited to:



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- a. Income tax returns;
  - b. Documentation or information relating to citizenship or immigration/visa status, except as set forth in N.J.A.C. 6A:22-3.3(b) and D.2. above;
  - c. Documentation or information relating to compliance with local housing ordinances or conditions of tenancy; and
  - d. Social security numbers.
5. The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) and E.4. above, or pertinent parts thereof if voluntarily disclosed by the applicant. However, the Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.
  6. In the case of a dispute between the school district and the parents of a student in regard to a student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district. The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.

## FG. Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

1. The Board of Education shall use Commissioner-provided registration forms pursuant to N.J.A.C. 6A:22-4.1(a), or locally developed forms that:



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### Eligibility of Resident/Nonresident Students

- a. Are consistent with the ~~forms provided by the Commissioner~~**-provided forms**;
  - b. Do not seek information prohibited by N.J.A.C. 6A:22-4 or any other provision of statute or rule;
  - c. Summarize, for the applicant's reference, the criteria for attendance set forth in N.J.S.A. 18A:38-1, and specify the nature and form of any sworn statement(s) to be filed;
  - d. Clearly state the purpose for which the requested information is being sought in relation to the criteria; and
  - e. Notify applicants that an initial eligibility determination is subject to a more thorough review and evaluation, and that an assessment of tuition is possible if an initially admitted applicant is later found ineligible.
2. The Board ~~of Education~~ shall make available sufficient numbers of registration forms and trained registration staff to ensure prompt eligibility determinations and enrollment. Enrollment applications may be taken by appointment, but appointments shall be promptly scheduled and shall not unduly defer a student's attendance at school.
- a. If the school district uses separate forms for affidavit student applications rather than a single **application** form for all types of enrollment, affidavit student forms shall comply in all respects with **N.J.A.C. 6A:22-4.1(a) and the provisions of G.1. above**. When affidavit student forms are used, the school district shall provide them to any person attempting to register a student of whom **they are** ~~he or she~~ is not the parent or guardian, even if not specifically requested.
    - (1) The Board ~~of Education~~ or its agents shall not demand or suggest that guardianship or custody must be obtained before enrollment will be considered for a student living with a person other than the parent or guardian since such student may qualify as an affidavit student.



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### Eligibility of Resident/Nonresident Students

- (2) The Board of ~~Education~~ or its agents shall not demand or suggest that an applicant seeking to enroll a student of whom the applicant has guardianship or custody produce affidavit student proofs.
  - b. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.
3. Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials.
  - a. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 **and G. below.**
  - b. When a student appears ineligible based on information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the school district's determination and intent to appeal to the Commissioner.
- (1) An applicant whose student is enrolled pursuant to **N.J.A.C. 6A:22-4.1(c)2.i. and F.3.b. above this provision** shall be notified that the student will be removed without a hearing before the Board if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.





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### Eligibility of Resident/Nonresident Students

4. When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of **the applicant's** ~~this~~ written statement that the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for purposes of ensuring compliance with compulsory education laws, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.
5. Enrollment or attendance in the school district shall not be conditioned on advance payment of tuition in whole or part when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information.
6. The Board of ~~Education~~ shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2 - Education of Homeless Children.
7. Enrollment or attendance in the school district shall not be denied based upon absence of a certified copy of the student's birth certificate or other proof of **their** ~~his or her~~ identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.



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### Eligibility of Resident/Nonresident Students

8. Enrollment in the school district shall not be denied based upon **the** absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.
9. When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

#### GH. Notices of Ineligibility – N.J.A.C. 6A:22-4.2

1. When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22, **Policy 5111, and this Regulation** or the student's initial application is found to be deficient upon subsequent review or investigation, the school district shall immediately provide notice to the applicant that is consistent with Commissioner-provided sample form(s) and meets the requirements of N.J.A.C. 6A:22-4.2 and **F. above and H. below et seq.**
  - a. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside.
2. Notices of ineligibility shall include:
  - a. In cases of denial, a clear description of the specific basis on which the determination of ineligibility was made:
    - (1) The description shall be sufficient to allow the applicant to understand the basis for the decision and determine whether to appeal; and



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### Eligibility of Resident/Nonresident Students

- (2) The description shall identify the specific subsection of N.J.S.A. 18A:38-1 under which the application was decided.
- b. In cases of provisional eligibility, a clear description of the missing documents or information that still must be provided before a final eligibility status can be attained under the applicable provision of N.J.S.A. 18A:38-1;
  - c. A clear statement of the applicant's right to appeal to the Commissioner of Education within twenty-one days of the notice date, along with an informational document provided by the Commissioner describing how to file an appeal;
  - d. A clear statement of the student's right to attend school for the twenty-one day period during which an appeal can be made to the Commissioner. It also shall state the student will not be permitted to attend school beyond the twenty-first day following the notice date if missing information is not provided or an appeal is not filed;
  - e. A clear statement of the student's right to continue attending school while an appeal to the Commissioner is pending;
  - f. A clear statement that, if an appeal is filed with the Commissioner and the applicant does not sustain the burden of demonstrating the student's right to attend the school district, or the applicant withdraws the appeal, fails to prosecute or abandons the appeal by any means other than settlement, the applicant may be assessed, by order of the Commissioner enforceable in Superior Court, tuition for any period of ineligible attendance, including the initial twenty-one day period and the period during which the appeal was pending before the Commissioner;
  - g. A clear statement of the approximate rate of tuition, pursuant to N.J.A.C. 6A:22-6.3, **J.2. and J.3. below**, that an applicant may be assessed for the year at issue if the applicant does not prevail on appeal, or elects not to appeal:



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### Eligibility of Resident/Nonresident Students

- (1) If removal is based on the student's move from the school district, the notice of ineligibility shall also provide information as to whether district Policy permits continued attendance, with or without tuition, for students who move from the school district during the school year.
- h. The name of a contact person in the school district who can assist in explaining the notice's contents; and
- i. When no appeal is filed, notice that the parent or guardian shall still comply with compulsory education laws. In the absence of a written statement from the parent or guardian that the student will be attending school in another school district or non-public school, or receiving instruction elsewhere than at a school, school district staff shall notify the school district of actual domicile/residence, or the Department of Children and Families, of a potential instance of "neglect" pursuant to N.J.S.A. 9:6-1. For purposes of facilitating enforcement of the State compulsory education requirement (N.J.S.A. 18A:38-25), staff shall provide the student's name, the name(s) of the parent/guardian/resident, address to the extent known, denial of admission based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere.

#### HI. Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

1. Nothing in N.J.A.C. 6A:22-4, **Policy 5111**, and this Regulation shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.
2. When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal.



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### Eligibility of Resident/Nonresident Students

- a. The Superintendent shall issue a preliminary notice of ineligibility meeting the requirements of N.J.A.C. 6A:22-4.2 **and G. above**. However, the notice shall also provide for a hearing before the Board of Education prior to a final decision on removal.
3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student," has been informed of **their** ~~his or her~~ entitlement to a hearing before the Board of Education.
4. Once the hearing is held, or if the parent, guardian, adult student, or resident keeping an "affidavit student," does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2 **and G. above**.
5. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board of Education or a Board committee, at the discretion of the full Board. If the hearing is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. However, no student shall be removed except by vote of the Board of Education taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

#### II. Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

1. An applicant may appeal to the Commissioner of Education a school district determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition, which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3.
  - a. Pursuant to N.J.S.A. 18A:38-1.b.(1), appeals of "affidavit student" ineligibility determinations shall be filed by the resident keeping the student.



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Eligibility of Resident/Nonresident Students

## JK. Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6

1. If no appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an “affidavit” student following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student’s ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner.
  - a. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.
2. If an appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an “affidavit” student and the petitioner does not sustain the burden of demonstrating the student’s right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition for the period during which the hearing and decision on appeal were pending, and for up to one year of a student’s ineligible attendance in a school district prior to the appeal’s filing and including the twenty-one day period to file an appeal.
  - a. Upon the Commissioner’s finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition for up to one year of ineligible attendance pursuant to N.J.A.C. 6A:22-6.1(a) **and J.1. above** plus the period of ineligible attendance after the appeal was filed. If the record of the appeal includes a calculation reflecting the tuition rate(s) for the year(s) at issue, the per diem tuition rate for the current year and the



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### Eligibility of Resident/Nonresident Students

date on which the student's ineligible attendance began, the Commissioner may order payment of tuition as part of **their** ~~his or her~~ decision. In doing so, the Commissioner shall consider whether the ineligible attendance was due to the school district's error. If the record does not include such a calculation and the Board of ~~Education~~ has filed a counterclaim for tuition, the counterclaim shall proceed to a hearing notwithstanding that the petition has been abandoned.

- b. An order of the Commissioner assessing tuition is enforceable through recording, upon request of the Board of ~~Education~~ pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division, in accordance with N.J.S.A. 2A:58-10.
3. Tuition assessed pursuant to the provisions of N.J.A.C. 6A:22-6 shall be calculated on a per-student basis for the period of a student's ineligible enrollment, up to one year, by applicable grade/program category and consistent with the provisions of N.J.A.C. 6A:23A-17.1. The individual student's record of daily attendance shall not affect the calculation.
4. Nothing in N.J.A.C. 6A:22, **Policy 5111, and this Regulation** shall preclude an equitable determination by the Board of ~~Education~~ or the Commissioner that tuition shall not be assessed for all or part of any period of a student's ineligible attendance in the school district when the particular circumstances of a matter so warrant. In making the determination, the Board of ~~Education~~ or Commissioner shall consider whether the ineligible attendance was due to the school district's error.

Adopted:



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Education of Homeless Children **and Youths**

Sep 23

[See **POLICY ALERT** Nos. 210, 211, 224, and 231]

## 5116 EDUCATION OF HOMELESS CHILDREN AND YOUTHS

The Board of Education will admit and enroll homeless children **and youths** in accordance with Federal and State laws and New Jersey Administrative Code. The Board of Education adopts this Policy to be in compliance with law and administrative code to ensure the enrollment of homeless children **and youths** in school and to respond to appeals made by parents or other parties related to the enrollment of homeless children **and youths**.

The Board of Education shall determine that a child **or youth** is homeless when **the child or youth** ~~he or she~~ resides in a publicly or privately operated shelter designed to provide temporary living accommodations, including: hotels or motels; congregate shelters, including domestic violence and runaway shelters; transitional housing; and homes for adolescent mothers. A child **or youth** is also determined homeless when **the child or youth** ~~he or she~~ resides in a public or private place not designated for or ordinarily used as a regular sleeping accommodation, including: cars or other vehicles including mobile homes; tents or other temporary shelters; parks; abandoned buildings; bus or train stations; **or** temporary shelters provided to migrant workers and their children on farm sites.; **A child or youth is determined homeless when the child or youth resides in** ~~and~~ the residence of relatives or friends where the homeless child **or youth** resides out of necessity because **the child's or youth's** ~~his or her~~ family lacks a regular or permanent residence of its own. A child **or youth** is also determined homeless when **the child or youth** ~~he or she~~ resides in substandard housing.

The school district of residence for a homeless child **or youth** is responsible for the education of the child and shall assume all responsibilities as required in N.J.A.C. 6A:17-2.3. The school district of residence for a homeless child **or youth** means the school district in which the parent of a homeless child **or youth** resided prior to becoming homeless.

The school district liaison designated by the Superintendent of Schools for the education of homeless children **and youths** is the **Director of Special Services**. The **school district** liaison will facilitate communication and cooperation between the school district of residence and the school district where the homeless child **or youth** resides and shall assume all responsibilities as outlined in N.J.A.C. 6A:17-2.4(a).





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Education of Homeless Children **and Youths**

When a homeless child **or youth** resides in a school district, the school district liaison shall notify the liaison of the school district of residence within twenty-four hours of receiving notification from the parent, ~~the Department of Human Services or the Department of Children and Families~~, a shelter director, **or** an involved agency, ~~or a case manager~~. Upon notification of the need for enrollment of a homeless child **or youth**, the liaison in the school district of residence shall coordinate enrollment procedures immediately based upon the best interest of the child pursuant to N.J.A.C. 6A:17-2.5(b).

The Superintendent of the school district of residence or designee shall decide in which school district the homeless child **or youth** shall be enrolled in accordance with the provisions of N.J.A.C. 6A:17-2.5.

Unless parental rights have been terminated by a court of competent jurisdiction, the parent retains all rights under N.J.A.C. 6A:17-2.4 ~~et seq.~~

When a dispute occurs regarding the determination of homelessness or the determination of the school district of enrollment made by the school district of residence, the Superintendent(s) or the designee(s) of the involved district(s) or the child's **or youth's** parent(s) shall immediately notify the Executive County Superintendent of Schools, who, in consultation with the **New Jersey** Department of Education's (NJDOE) McKinney-Vento Homeless Education Coordinator or **the Coordinator's** designee, shall immediately decide the child's **or youth's** status. If a dispute remains between the parent and the involved school district(s) following the Executive County Superintendent's determination, the parent or the involved district Board(s) of Education may appeal to the Commissioner of Education for determination pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

When a school district designated as the school district of residence disputes its designation as the school district of residence, or where no designation can be agreed upon by the involved school districts, the Superintendent(s) or designee(s) of the involved school districts shall immediately notify the Executive County Superintendent of Schools. **The Executive County Superintendent** ~~who~~ shall ~~immediately~~ make a determination **immediately**, if possible, but no later than within forty-eight hours **and, when necessary, in consultation with the NJDOE's Homeless Education Coordinator or the Coordinator's designee.**



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### Education of Homeless Children **and Youths**

If the dispute regarding determination of **the school** district of residence does not involve the determination of homelessness and/or **school** district of enrollment, the school district disputing the Executive County Superintendent's determination may appeal to the ~~NJDOE Department of Education~~ pursuant to N.J.A.C. 6A:23A-19.2(d), (e), and (f) and request a determination from the **NJDOE** Division of Administration and Finance. If an appeal of a determination of **school** district of residence also includes an appeal of the determination of homelessness and/or school district of enrollment, the appeal shall be submitted to the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

Any dispute or appeal shall not delay the homeless child's **or youth's** immediate enrollment or continued enrollment in the school district. The homeless child **or youth** shall be enrolled in the school district in which enrollment or continued enrollment is sought by the parent, pending resolution of the dispute or appeal. Disputes and appeals involving the services provided to a homeless child **or youth** with a disability shall be made pursuant to N.J.A.C. 6A:14.

**Notwithstanding the provisions of N.J.S.A. 18A:38-1, 18A:7B-12, or 18A:7B-12.1, or any other section of law to the contrary, any student who moves from one school district to another as a result of being homeless due to an act of terrorism or due to a natural disaster which results in the declaration of a state of emergency or disaster by the State or by the Federal government, may continue to enroll in the school district in which the parent or guardian last resided prior to becoming homeless for up to two full school years after the act of terrorism or natural disaster; and during the two-year period, if the student is enrolled in the district in which the parent last resided prior to becoming homeless and the student's parent remains homeless for that period, the student shall attend that district tuition-free and that district shall provide the student transportation to and from school in accordance with N.J.S.A. 18A:7B-12.3.**

Financial responsibility, including the payment of tuition for the homeless child **or youth**, will be in accordance with N.J.A.C. 6A:17-2.8. The school district of residence shall list the child on its annual Application for State School Aid (ASSA) pursuant to N.J.S.A. 18A:7F-33 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence **or the school district in**



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Education of Homeless Children **and Youths**

**which the parent has been deemed domiciled** shall no longer list the student on its ASSA. The State shall assume fiscal responsibility for the tuition of the child pursuant to N.J.S.A. 18A:7B-12.1 and shall pay the tuition to the school district in which the child **or youth** is currently enrolled until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. under the circumstances outlined in N.J.A.C. 6A:17-2.8(c).

On or before December 31 of each year, the district shall report to the Office of Homelessness Prevention in the Department of Community Affairs an accounting of each instance in which the district is made aware that a student enrolled in the district because the student's parent moved to the district as a result of being homeless **in accordance with N.J.S.A. 18A:38-1.f.**

N.J.S.A. 18A:7B-12; 18A:7B-12.1; **18A:7B-12.3**; 18A:38-1  
N.J.A.C. 6A:17-2.1 et seq.

Adopted:



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Education of Homeless Children **and Youths**

Sep 23

[See **POLICY ALERT** Nos. 210, 211, and 231]

## R 5116 EDUCATION OF HOMELESS CHILDREN AND YOUTHS

### A. Definitions – (N.J.A.C. 6A:17-1.2)

1. **“Best interest determination” means the school placement decision made by Division of Child Protection and Permanency (DCP&P) based on the factors considered, as set forth at N.J.S.A. 30:4C-26b.**
2. **“Career or technical education” or “CTE” means as defined in N.J.A.C. 6A:19-1.2.**
3. **“DCP&P” means the Division of Child Protection and Permanency, which is a division in the New Jersey Department of Children and Families (DCF) that is responsible for the placement of children in resource family care, pursuant to N.J.S.A. 30:4C-26b.**
4. **“Educational stability school district notification” means the notification provided by DCP&P to the school district, pursuant to N.J.S.A. 30:4C-26b.h.**
5. **“Enroll” or “enrollment” means attending classes and participating fully in school activities.**
6. **“Homeless child” means a child or youth who lacks a fixed, regular, and adequate residence, pursuant to N.J.S.A. 18A:7B-12, N.J.A.C. 6A:17-2.2, and B. below.**
7. **“Immediate” or “immediately” means at the instant the need for placement is made known.**
8. **“Parent” means the natural or adoptive parent, legal guardian, resource family care parent, surrogate parent, or person acting in the place of a parent, such as the person with whom the child legally resides or a person legally responsible for the child’s welfare.**



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9. **“Point of contact” means the employee identified in each school district who facilitates all activities needed to ensure enrollment and attendance of children in resource family care.**
10. **“Resource family care” means twenty-four-hour substitute care for children placed away from their parent(s) and for whom DCP&P has placement and care responsibility. The term is synonymous with “foster care” as defined in the Federal Elementary and Secondary Education Act (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), and includes “resource family home” found elsewhere in the New Jersey Administrative Code and in the New Jersey Statutes Annotated.**
11. **“School district liaison for the education of homeless children and youths” means the person identified in each school district who facilitates all activities needed to ensure the enrollment and attendance of homeless children and youths.**
12. **“School district of residence” for a homeless child or youth means the school district in which the parent of a homeless child or youth resided prior to becoming homeless. It may not be the school district in which the student currently resides. This term is synonymous with “school district of origin” referenced in the McKinney-Vento Homeless Education Assistance Act. “School district of residence” for a student in a State facility means the school district in which the parent with whom the student lived prior to placement in a State facility currently resides, pursuant to N.J.S.A. 18A:7B-12.b. In the case of a child placed in resource family care prior to September 9, 2010, in accordance with N.J.S.A. 18A:7B-12, the “school district of residence” means the school district in which the resource family care parent(s) resides. In the case of a child placed in resource family care on or after September 9, 2010, in accordance with N.J.S.A. 18A:7B-12, the “school district of resident” means the present school district of residence of the parent(s) with whom the child lived prior to the most recent placement in resource family care.**



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13. **“School of origin” for a child in resource family care means the school district in which a child was enrolled prior to a change in the child’s care, custody, or guardianship. If a child’s resource family care placement changes, the school or origin would then be considered the school district in which the child is enrolled at the time of the placement change.**
14. **“State agency” means the New Jersey Department of Human Services, the New Jersey Department of Correction, the New Jersey Department of Children and Families, or the New Jersey Juvenile Justice Commission.**
15. **“State facility” means residential and day programs operated by, contracted with, or specified by the New Jersey Department of Human Services, the New Jersey Department of Correction, the New Jersey Department of Children and Families, or the New Jersey Juvenile Justice Commission.**
16. **“Transitional living facility” means a temporary facility that provides housing to a child due to domestic violence, pursuant to N.J.S.A. 18A:7B-12.1.**
17. **“Unaccompanied youth” means a youth not in the physical custody of a parent at the time of enrollment.**
- ~~1. “School district liaison for the education of homeless children” means the person identified in the school district that facilitates all activities needed to ensure the enrollment and attendance of homeless children.~~
- ~~2. “School district of residence” for a homeless child means the school district in which the parent of a homeless child resided prior to becoming homeless. It may not be the school district in which the student currently resides. This is synonymous with the term “school district of origin” referenced in the McKinney Vento Homeless Education Assistance Act. “School district of residence” for a student in a State facility means the school district in which the parent with whom the student lived prior to placement in a State facility currently resides pursuant to N.J.S.A. 18A:7B-12.b.~~



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3. ~~“Homeless child” means a child or youth who lacks a fixed, regular, and adequate residence, pursuant to N.J.S.A. 18A:7B-12 and N.J.A.C. 6A:17-2.2.~~
4. ~~“Immediate” or “immediately” means at the instant the need for placement is made known.~~
5. ~~“Parent” means the natural or adoptive parent, legal guardian, foster parent, surrogate parent, or person acting in the place of a parent such as the person with whom the child legally resides or a person legally responsible for the child’s welfare.~~
6. ~~“Superintendent” means Superintendent and/or Chief School Administrator.~~

## B. Determination of Homelessness – {N.J.A.C. 6A:17-2.2}

1. The Board of Education **for the school district of residence** shall determine that a child **or youth** is homeless for the purposes of N.J.A.C. 6A:17-2, **Policy 5116, and this Regulation** when **the child or youth** ~~he or she~~ resides in any of the following:
  - a. A publicly or privately operated shelter designed to provide temporary living accommodations, including: hotels or motels; congregate shelters, including domestic violence and runaway shelters; transitional housing; and homes for adolescent mothers;
  - b. A public or private place not designated for or ordinarily used as a regular sleeping accommodation, including: cars or other vehicles including mobile homes; tents or other temporary shelters; parks; abandoned buildings; bus or train stations; or temporary shelters provided to migrant workers and their children on farm sites;
  - c. The residence of relatives or friends where the homeless child **or youth** resides out of necessity because **their** ~~his or her~~ family lacks a regular or permanent residence of its own; or
  - d. Substandard housing.



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C. Responsibilities of the School District of Residence – (N.J.A.C. 6A:17-2.3)

1. The school district of residence for a homeless child **or youth shall be** is responsible for the education of the child and shall:
  - a. Determine the school district in which the child shall be enrolled after consulting with the parent pursuant to N.J.A.C. 6A:17-2.5 **and E. below**;
  - b. Pay the cost of tuition pursuant to N.J.S.A. 18A:38-19, when the child attends school in another school district; and
  - c. Provide for transportation for the child pursuant to N.J.A.C. 6A:27-6.2.
2. The determination of the homeless child's **or youth's** school district of residence shall be made by the Superintendent of the school district of residence or designee, pursuant to N.J.A.C. 6A:17-2.4 **and D. below** based upon information received from the parent, ~~the Department of Human Services or the Department of Children and Families~~, a shelter provider, another school district, **or an involved agency, or a case manager.**
3. The **school** district ~~Board of Education~~ identified in accordance with N.J.S.A. 18A:7B-12 as the school district of residence for a homeless child **or youth** shall be the school district of residence until the parent establishes a permanent residence. Financial responsibility will remain with the homeless child's school district of residence until the family is deemed domiciled in another jurisdiction, pursuant to N.J.S.A. 18A:38-1.d.

D. Designation of School District Liaisons and Their Responsibilities – (N.J.A.C. 6A:17-2.4)

1. The Superintendent identifies the **Director of Special Services** as the **school** district liaison for the education of homeless children **or youths**. The school district liaison shall:





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- a. Facilitate communication and cooperation between the school district of residence and the school district where the homeless child **or youth** resides;
- b. Develop procedures to ensure a homeless child **or youth** residing in the school district is enrolled and attending school pursuant to N.J.A.C. 6A:17-2.5 **and E. below**;
- c. Ensure homeless families, children, and youths receive educational services for which they are eligible, including Head Start ~~and Even Start~~ programs, preschool programs administered by the **Board** ~~local education agency~~, and referrals to health care, dental, mental health, and other appropriate services;
- d. Inform parents of homeless children and youths of the educational and related opportunities available to their children and ensure that **parents** ~~they~~ are provided with meaningful opportunities to participate in the education of their children;
- e. Ensure that public notice of the educational rights of homeless children and youths is disseminated where such children receive services, such as schools, family shelters, and soup kitchens;
- f. Ensure enrollment disputes are resolved pursuant to N.J.A.C. 6A:17-2.7 **and G. below**;
- g. Ensure the parent of a homeless child or youth, or any unaccompanied youth, is fully informed of all transportation services, including transportation to the school district of residence, and is assisted in accessing transportation to the school selected under N.J.A.C. 6A:17-2.5 **and E. below**;
- h. Assist the parent to obtain the homeless child's or youth's medical records or required immunizations; and



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- i. Assist an unaccompanied youth to ensure **the youth** ~~he or she~~ is enrolled **in**, and is receiving, all services pursuant to N.J.A.C. 6A:17, **Policy 5116, and this Regulation.**
  2. When a homeless child **or youth** resides in a school district, the **school** district liaison shall notify the liaison of the school district of residence within twenty-four hours of receiving notification from the parent, ~~the Department of Human Services or the Department of Children and Families~~, a shelter director, **or** an involved agency, ~~or a case manager.~~
  3. Upon notification of the need for enrollment of a homeless child **or youth**, the liaison in the school district of residence shall coordinate enrollment procedures immediately based upon the best interest of the child, pursuant to N.J.A.C. 6A:17-2.5(b) **and E.2. below.**
- E. School District Enrollment – (N.J.A.C. 6A:17-2.5)
1. The Superintendent of the school district of residence or designee shall decide in which **school** district the homeless child **or youth** shall be enrolled as follows:
    - a. Enroll the homeless child **or youth** in the school district of residence to the extent feasible, except when doing so is contrary to the wishes of the homeless child's **or youth's** parent;
    - b. Continue the homeless child's **or youth's** education in the school district of last attendance if it is not the school district of residence; or
    - c. Enroll the homeless child in the school district where the child resides.
  2. The Superintendent of the school district of residence or designee shall decide the school district of enrollment of a homeless child **or youth** based on what is determined to be in the best interest of the child **or youth** after considering:



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- a. The enrollment of the homeless child **or youth** in the school district of residence to the extent feasible, except when doing so is contrary to the wishes of the child's **or youth's** parent.
  - b. The continuity of the child's educational program;
  - c. The eligibility of the child for special instructional programs, including, but not limited to, bilingual, gifted and talented, special education, early childhood, and career and technical education programs; and
  - d. The distance, travel time, and safety factors in coordinating transportation services from the residence to the school.
3. The Superintendent of the school district of residence or designee shall determine the child's **or youth's** school district of enrollment immediately after consultation with the parent. The school district of residence shall adhere to the following procedures:
- a. Enrollment decisions shall be made immediately upon notification of the need for enrollment. When the decision is made, the child **or youth shall will** be enrolled immediately. If a dispute arises regarding enrollment of a homeless child **or youth**, the homeless child **or youth** shall be immediately enrolled in the school district in which enrollment is sought by the parent, pending resolution of the dispute pursuant to N.J.A.C. 6A:17-2.7 **and G. below**.
  - b. Consultation with the parent regarding the enrollment decision and the right to appeal the decision shall be documented in writing.
  - c. A decision to enroll a homeless child **or youth** in a school district other than the school district of residence or the school district requested by the parent shall be explained in writing and provided to the parent.



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4. When a decision is made to enroll the child **or youth** in a school district other than the school district of residence, the Superintendent or designee of the school district of residence shall forward to the new school district all relevant school and health records consistent with the provisions of N.J.A.C. 6A:32-7, ~~School District Operations~~.
5. When a homeless child **or youth** with a disability is enrolled in a school district other than the school district of residence, the school district of enrollment shall treat the student as a transfer student pursuant to N.J.A.C. 6A:14, Special Education.
6. When the school district of residence for a homeless child **or youth** cannot be determined, the Superintendent or designee of the school district in which the child **or youth** currently resides shall enroll the child **or youth** immediately in the school district of the current residence or the school district of last attendance.
7. The school district selected pursuant to N.J.A.C. 6A:17-2, **Policy 5116, and this Regulation** shall immediately enroll the homeless child or youth, even if the child or youth is unable to produce records normally required for enrollment such as previous academic records, medical records, proof of residency, or other documentation.
8. Enrollment in the school district of residence; **enrollment** in the school district of last attendance, if not the school district of residence; or **enrollment** in the school district where the child **or youth** resides shall continue for the duration of homelessness, including when a family becomes homeless between academic years, and also for the remainder of the academic year if the homeless child **or youth** becomes permanently housed during the academic year.

## F. Parental Rights – (N.J.A.C. 6A:17-2.6)

1. Unless parental rights have been terminated by a court of competent jurisdiction, the parent retains all rights under N.J.A.C. 6A:17-2.4 et seq, **Policy 5116, and this Regulation**.



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## G. Disputes and Appeals – (N.J.A.C. 6A:17-2.7)

1. When a dispute occurs regarding the determination of homelessness or the determination of the school district of enrollment made by the school district of residence, the Superintendent(s) or designee(s) of the involved school district(s) or the child's **or youth's** parent(s) shall immediately notify the Executive County Superintendent. ~~of Schools, who, In~~ consultation with the **New Jersey Department's of Education's (NJDOE)** McKinney-Vento Homeless Education Coordinator or **the Coordinator's** designee, **the Executive County Superintendent** shall immediately decide the child's **or youth's** status. If a dispute remains between the parent and the involved school district(s) following the Executive County Superintendent's determination, the parent or the involved district Board(s) of Education may appeal to the Commissioner of Education for a determination pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
2. When a school district designated as the school district of residence disputes its designation as the school district of residence, or where no designation can be agreed upon by the involved school districts, the Superintendent(s) or designee(s) of the involved school districts shall immediately notify the Executive County Superintendent ~~of Schools, The Executive County Superintendent who~~ shall make a determination immediately, if possible, but no later than within forty-eight hours **and, when necessary, in consultation with the NJDOE's Homeless Education Coordinator, or the Coordinator's designee.**
  - a. If the dispute regarding determination of **the school** district of residence does not involve the determination of homelessness and/or **school** district **of** enrollment, the school district disputing the Executive County Superintendent's determination may appeal to the **NJDOE Department of Education** pursuant to N.J.A.C. 6A:23A-19.2(d), (e), and (f), and request a determination from the Division of ~~Administration and Finance.~~



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- b. If an appeal of a determination of **the school** district of residence also includes an appeal of the determination of homelessness and/or school district of enrollment, the appeal shall be submitted to the Commissioner pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
  3. Any dispute or appeal shall not delay the homeless child's **or youth's** immediate enrollment or continued enrollment in the school district. The homeless child **or youth** shall be enrolled in the school district in which enrollment or continued enrollment is sought by the parent, pending resolution of the dispute or appeal.
  4. Disputes and appeals involving the services provided to a homeless child **or youth** with a disability shall be made pursuant to N.J.A.C. 6A:14.
- H. Tuition – {N.J.A.C. 6A:17-2.8}
1. When the homeless child **or youth** is enrolled in a school district other than the school district of residence, the school district of residence shall pay to the school district of enrollment the tuition costs pursuant to N.J.S.A. 18A:38-19 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence **or the school district in which the parent has been deemed domiciled** shall ~~no longer~~ pay tuition to the school district of enrollment.
  2. The school district of residence shall list the child on its annual Application for State School Aid (ASSA) pursuant to N.J.S.A. 18A:7F-33 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence **or the school district in which the parent has been deemed domiciled** shall ~~no longer~~ list the student on its ASSA.



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3. The State shall assume fiscal responsibility for the tuition of the child **or youth** pursuant to N.J.S.A. 18A:7B-12.1 and shall pay the tuition to the school district in which the child **or youth** is currently enrolled until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d., under the following circumstances:
  - a. If the school district of residence cannot be determined for the homeless child **or youth**;
  - b. If the school district of residence is outside of the State; or
  - c. If a child **or youth** resides in a **domestic violence shelter, homeless shelter, Department of Community Affairs-licensed emergency shelter** or transitional living facility **located in a school district other than the school district of residence due to domestic violence** for more than a year **during combined for the duration of** the placement pursuant to N.J.S.A. 18A:7B-12.d. **and 12.1.**
- 4.(1) When the State assumes fiscal responsibility for the tuition of a homeless child **or youth under the circumstances at N.J.A.C. 6A:17-2.8(c) and H.3. above**, the State shall pay to the school district in which the child **or youth** is enrolled the weighted base per pupil amount calculated pursuant to N.J.S.A. 18A:7F-49; and the appropriate security and special education categorical aids per pupil pursuant to N.J.S.A. 18A:7F-55 and 56.

Issued:



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[See **POLICY ALERT No. 231**]

## 8500 FOOD SERVICES

The Board of Education shall make school lunch available to all students enrolled in a school in the district unless less than five percent of enrolled students in the school are Federally eligible for a free or reduced price lunch in accordance with N.J.S.A. 18A:33-4. School lunches made available pursuant to N.J.S.A. 18A:33-4 and this Policy shall meet minimum nutritional standards, established by the Department of Education.

Free or reduced price breakfast and lunch, as required, shall be offered, under a school lunch program, school breakfast program, or a breakfast after the bell program, to all enrolled students who are determined to be Federally eligible for free or reduced price meals. As provided by N.J.S.A. 18A:33-4.a.(3) and N.J.S.A. 18A:33-14a.a.(2), any student who is eligible for a reduced price lunch and breakfast, pursuant to Federal income eligibility standards and criteria, shall not be required to pay for such lunch or breakfast. Free lunch or breakfast shall also be offered to each enrolled student who is Federally ineligible for free or reduced price meals, but who has an annual household income that is not less than one hundred and eighty-six percent, and not more than one hundred ninety-nine percent, of the Federal poverty level, as determined pursuant to N.J.S.A. 18A:33-21b1.

- A. Breakfast Program – N.J.S.A. 18A:33-10; 18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.3; 18A:33-14a.

If twenty percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a school breakfast program in the school in accordance with the provisions of N.J.S.A. 18A:33-10.

Notwithstanding the provisions of N.J.S.A. 18A:33-10 to the contrary, if ten percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program the district shall establish a breakfast program in accordance with the provisions of N.J.S.A. 18A:33-10.1.





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If seventy percent or more of the students enrolled in a school in the district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a breakfast after the bell program pursuant to N.J.S.A. 18A:33-11.3.

In accordance with N.J.S.A. 18A:33-11, in implementing a school lunch program, pursuant to 18A:33-4 et seq., a school breakfast program, pursuant N.J.S.A. 18A:33-9 et seq., or N.J.S.A. 18A:33-10.1, or a breakfast after the bell program, pursuant to N.J.S.A. 18A:33-11.1 or N.J.S.A. 18A:33-11.3, the district shall:

1. Publicize, to parents and students, the availability of the respective school meals program, as well as the various ways in which a student may qualify to receive free or reduced price meals under the program, as provided by N.J.S.A. 18A:33-4 and N.J.S.A. 18A:33-14a;
2. Make every effort to ensure that subsidized students are not recognized as program participants, by the student body, faculty, or staff, in a manner that is different from the manner in which unsubsidized students are recognized as program participants. Such efforts shall include, but need not be limited to, the establishment of a neutral meal plan or voucher system that does not make a distinction between subsidized and unsubsidized students; and
3. Make every effort to:
  - a. Facilitate the prompt and accurate identification of categorically eligible students who may be certified to participate in the program, on a subsidized basis, without first submitting an application therefore, and, whenever an application is required to establish eligibility for subsidized meals, encourage students and their families to submit a subsidized school meals application for that purpose;



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- b. Facilitate and expedite, to the greatest extent practicable, the subsidized school meals application and income-eligibility determination processes that are used, by the district, to certify a student for free or reduced price school meals on the basis of income, and assist parents in completing the school meals application; and
- c. Encourage students who are neither categorically eligible nor income-eligible for free or reduced price school meals to nonetheless participate, on a paid and unsubsidized basis, in the program.

If the district participates in the Federal School Breakfast Program, the district is encouraged to increase the number of students participating in the program by establishing a breakfast after the bell program that incorporates school breakfast into the first-period classroom or the first few minutes of the school day pursuant to N.J.S.A. 18A:33-11.1.

Pursuant to N.J.S.A. 18A:33-14a., school breakfasts made available to students under a school breakfast program or a breakfast after the bell program shall meet minimum nutritional standards, established by the New Jersey Department of Education.

The State of New Jersey shall provide funding to each school in the district if the school operates a School Breakfast Program or a breakfast after the bell program, as may be necessary to reimburse the costs associated with the school's provision of free breakfasts, pursuant to N.J.S.A. 18A:33-14a.b., to students who are Federally ineligible for free or reduced price meals.

- B. Summer Food Service Program – N.J.S.A. 18A:33-23; 18A:33-24; 18A:33-25; 18A:33-26

In accordance with N.J.S.A. 18A:33-24, if fifty percent or more of the students enrolled in the school district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall become a sponsor or site under the Federal Summer Food Service Program or apply for a waiver pursuant to N.J.S.A. 18A:33-26.



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In accordance with N.J.S.A. 18A:33-23, the district shall notify each student enrolled and the student's parent of the availability of, and criteria of eligibility for, the summer meals program and the locations in the district where the summer meals are available. The district shall provide this notification by distributing flyers provided by the New Jersey Department of Agriculture pursuant to subsection N.J.S.A. 18A:33-23.c. The district may also provide electronic notice of the information through the usual means by which the district communicates with parents and students electronically.

Pursuant to N.J.S.A. 18A:33-26.a., the New Jersey Department of Agriculture may grant a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. To be granted a waiver, the district must show that it lacks the staff, facilities, or equipment to sponsor the Federal Summer Food Service Program, or the means to finance the hiring or acquisition of such staff, facilities, or equipment. The New Jersey Department of Agriculture also may grant a waiver for one year to the district if a different sponsor currently runs the Federal Summer Food Service Program within the district's community.

Pursuant to N.J.S.A. 18A:33-26.b., the district shall report to the New Jersey Department of Agriculture, in the manner prescribed by the New Jersey Department of Agriculture, its reasons for requesting a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. The report shall include, but need not be limited to, a description of the specific impediments to implementing the program and actions that could be taken to remove those impediments or, where applicable, the identification of the sponsor that currently runs the program within the same community.

C. Information Provided to Parents Regarding the National School Lunch Program and the Federal School Breakfast Program – N.J.S.A. 18A:33-21b1

1. At the beginning of each school year, or upon initial enrollment, in the case of a student who enrolls during the school year, the school shall provide each student's parent with:
  - a. Information on the National School Lunch Program and the Federal School Breakfast Program, including, but not limited to, information on the availability of free or reduced price meals for eligible students, information on the



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application and determination processes that are used to certify eligible students for subsidized school meals, and information on the rights that are available to students and their families under N.J.S.A. 18A:33-21b1 and N.J.S.A.18A:33-21; and

- b. A school meals application form, as well as instructions for completing the application, and, as necessary, assistance in completing the application.
2. The school meals information and application provided to parents, pursuant to N.J.S.A. 18A:33-21b1.a. shall:
    - a. Be communicated in a language that the parent understands;
    - b. Specify the limited purposes for which collected personal data may be used, as provided by N.J.S.A. 18A:33-21b1.c.; and
    - c. Be submitted to the parent either in writing or electronically. In the latter case, the school district shall use the usual means by which it communicates with parents electronically.
  3. A school meals application that is completed by a parent shall be confidential, and shall not be used or shared by the student's school or school district, except as may be necessary to:
    - a. Determine whether a student identified in the application is eligible for free or reduced price school meals;
    - b. Determine whether the school or school district is required, by N.J.S.A. 18A:33-11.3 or by N.J.S.A. 18A:33-24, to establish a breakfast after the bell program, or to participate as a sponsor or site in the Federal Summer Meals Service Program;



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- c. Ensure that the school receives appropriate reimbursement, from the State and Federal governments, for meals provided to eligible students, free of charge, through a school lunch program, a school breakfast program, a breakfast after the bell program, a summer meals program, or an emergency meals distribution program; and
- d. Facilitate school aid determinations under the "School Funding Reform Act of 2008," N.J.S.A. 18A:7F-43 et seq.

## D. Free or Reduced Price Meals' Application Process – 7 CFR 245

School meals applications shall be reviewed in a timely manner. An eligibility determination will be made, the family will be notified of its status, and the status will be implemented as soon as possible within ten operating days of receipt of the completed application pursuant to 7 CFR 245.6(c)(6). Any student found eligible shall be offered free or reduced price meals or free milk immediately upon the establishment of their eligibility and shall continue to receive such meals during the pendency of any inquiry regarding their eligibility in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Carry-over of previous year's eligibility for students shall be in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

In accordance with 7 CFR 245.6(c)(1) and (2), eligibility for free or reduced price meals, as determined through an approved application or by direct certification, must remain in effect for the entire school year and for up to thirty operating days in the subsequent school year. Prior to the processing of an application or the completion of direct certification procedures for the current school year, children from households with approved applications or documentation of direct certification on file from the preceding year, shall be offered reimbursable free and reduced price meals, as appropriate.

In accordance with 7 CFR 245.6(c)(6)(iii), children from households that notify the local educational agency that they do not want free or reduced price benefits must have their benefits discontinued as soon as possible.



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Pursuant to 7 CFR 245.6(c)(7), if the district receives an incomplete school meals application or a school meals application that does not meet the eligibility criteria for free or reduced priced benefits, the school meals application must be denied. The district shall document and retain the denied school meals application and reasons for ineligibility for three years in accordance with 7 CFR 245.6(e).

In accordance with 7 CFR 245.6(c)(7), parents of students who are denied benefits must receive prompt, written notification of their denial. The notification may be provided by mail or e-mail to the individual who signed the school meals application. Posting the denial on the "notification" page of an online system does not meet this requirement. Likewise, informing the parent of denial via telephone does not meet this requirement. If the district uses an automated telephone information system to notify parents of denied benefits, the district must also provide the parents with written notification of the denial. The notification must provide the: reason for denial of benefits; right to appeal; instructions on how to appeal; and ability to reapply for free and reduced price benefits at any time during the school year.

In accordance with 7 CFR 245.6(e), the district shall record the eligibility determination and notification in an easily referenced format. The record shall include the: denial date; reason for denial; date the denial notice was sent; and signature or initials of the determining official (may be electronic, where applicable).

Any parents of students who have benefits that are to be reduced or terminated must be given ten calendar days' written notice of the change prior to the date the change will go into effect pursuant to 7 CFR 245.6a(j). The first day of the advance notice period shall be the day the notice is sent. The notice of adverse action may be sent via mail or to the e-mail address of the parent. The district cannot notify the household of adverse action by phone only.

Pursuant to 7 CFR 245.6a(j), the notice of adverse action must advise the parents of: change in benefits; reasons for the change; an appeal must be filed within the ten calendar days advance notice period to ensure continued benefits while awaiting a hearing and decision; instructions on how to appeal; and the parents may reapply for benefits at any time during the school year.



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If the district participates in any National School Lunch Program, School Breakfast Program, or provides free milk under the Special Milk Program, the district shall submit to the New Jersey Department of Agriculture a free and reduced price policy statement pursuant to 7 CFR 245.10.

In accordance with 7 CFR 245.1(b), the district shall avoid any policy or practice leading to the overt identification of students receiving free or reduced price meal benefits. Overt identification is any action that may result in a child being recognized as potentially eligible for or certified for free or reduced price school meals. Unauthorized disclosure or overt identification of students receiving free and reduced price meal benefits is prohibited. The district shall ensure that a child's eligibility status is not disclosed at any point in the process of providing free and reduced price meals, including: notification of the availability of free and reduced price benefits; certification and notification of eligibility; provision of meals in the cafeteria; and the point of service. In addition, the district shall ensure students who receive free and reduced price benefits are not overtly identified when they are provided additional services under programs or activities available to low-income students based on their eligibility for free and reduced price meals.

Pursuant to 7 CFR 245.2, disclosure means revealing or using individual student's program eligibility information obtained through the free and reduced price meal or free milk eligibility process for a purpose other than the purpose for which the information was obtained. Disclosure includes, but is not limited to, access, release, or transfer of personal data about students by means of print, tape, microfilm, microfiche, electronic communication, or any other means. It includes eligibility information obtained through the school meals application or through direct certification.

If the district accepts both cash and electronic payments, the district shall ensure students are not overtly identified through the method of payment pursuant to 7 CFR 245.8(b). To the maximum extent practicable, the district must ensure the sale of non-program foods and the method of payment for non-program foods do not inadvertently result in students being identified by their peers as receiving free and reduced price benefits.

The School Business Administrator/Board Secretary or designee will verify applications of those eligible for free or reduced price meals in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.



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E. Meal Charge Program – N.J.S.A. 18A:33-21

**The Board of Education provides a meal charge program to permit unsubsidized students in the district to charge for breakfast or lunch. Collection of any payment for a meal charge program account that is in arrears shall be addressed in accordance with provisions of this Policy.**

**“Unsubsidized student” means a student who is neither categorically eligible nor income-eligible for free or reduced price school meals, and who is, consequently, required to pay for any such meals that are served to the student under the National School Lunch Program or the Federal School Breakfast Program.**

**The Board of Education recognizes a student may not have breakfast or lunch (meal), as applicable, or money to purchase a meal at school on a school day causing the student’s meal charge account to fall into arrears. The district shall contact the student’s parent to provide notice of the arrearage and shall provide the parent with a period of ten school days to pay the amount due. If the student’s parent has not made full payment by the end of the designated ten school day period, then the district shall again contact the student’s parent to provide notice of any action to be taken by the school district in response to the arrearage.**

**A parent who has received a second notice their child’s meal bill is in arrears and who has not made payment in full within one week from the date of the second notice may be requested to meet with the Principal or designee to discuss and resolve the matter.**

**A parent’s refusal to meet with the Principal or designee or take other steps to resolve the matter may be indicative of more serious issues in the family or household. However, when a parent’s routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child neglect,**





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the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

A school district shall report at least biannually to the New Jersey Department of Agriculture the number of students who are denied school breakfast or school lunch in accordance with N.J.S.A. 18A:33-21.a.(2) and this Policy.

Nothing in N.J.S.A. 18A:33-21 or this Policy shall be construed to require the district to deny or restrict the ability of an unsubsidized student to access school breakfast or school lunch when the student's school breakfast or school lunch bill is in arrears.

The school or school district shall not:

1. Publicly identify or stigmatize an unsubsidized student who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears. (For example, by requiring the student to sit at a separate table or by requiring that the student wear a wristband, hand stamp, or identifying mark, or by serving the student an alternative meal);
2. Require an unsubsidized student, who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears to do chores or other work to pay for the school breakfast or school lunch;
3. Require an unsubsidized student to discard a school breakfast or school lunch after it has been served because of the student's inability to pay for a school breakfast or school lunch or because money is owed for previously provided meals;



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4. Prohibit an unsubsidized student, or sibling of such a student, from attending or participating in non-fee-based extracurricular activities, field trips, or school events, from receiving grades, official transcripts, or report cards, or from graduating or attending graduation events, solely because of the student's unresolved meal debt; or
5. Require the parent of an unsubsidized student to pay fees or costs in excess of the actual amounts owed for meals previously served to the student.

If an unsubsidized student owes money for the equivalent of five or more school meals, the Principal or designee shall:

1. Determine whether the student is categorically eligible or income-eligible for free or reduced price meals, by conducting a review of all available records related to the student, and by making at least two attempts, not including the initial attempt made pursuant to N.J.S.A. 18A:33-21.c.(2), to contact the student's parent and have the parent fill out a school meals application; and
2. Contact the parent of the unsubsidized student to offer assistance with respect to the completion of the school meals application; and to determine if there are other issues in the household that have caused the student to have insufficient funds to purchase a school breakfast or school lunch; and to offer any other appropriate assistance.

The school district shall direct communications about a student's school breakfast or school lunch bill being in arrears to the parent and not to the student. Nothing in N.J.S.A. 18A:33-21 shall prohibit the school district from sending a student home with a letter addressed to a parent.

Notwithstanding the provisions of N.J.S.A. 18A:33-21 and the provisions of any other law, rule, or regulation to the contrary, an unsubsidized student shall not be denied access to a school meal, regardless of the student's ability to pay or the status of the student's meal arrearages, during any period of time in which the school is making a determination, pursuant to N.J.S.A. 18A:33-21.c., as to



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**whether the student is eligible for, and can be certified to receive, free or reduced price meals.**

**If the student's meal bill is in arrears, but the student has the money to purchase a meal on a subsequent school day, the student will be provided a meal with payment and the food service program will not use the student's payment to repay previously unpaid charges if the student intended to use the money to purchase that school day's meal.**

**Students receiving free meals will not be denied a meal even if they accrued a negative balance from other purchases in the cafeteria.**

**The school district may post this Policy on the school district's website provided there is a method in place to ensure this Policy reaches all households without access to a computer or the Internet.**

F. Provision of Meals to Homeless Children – N.J.S.A. 18A:33-21c.

The district's liaison for the education of homeless children shall coordinate with district personnel to ensure that a homeless student receives free school meals and is monitored according to district policies pursuant to N.J.S.A. 18A:33-21c.

G. Provision of School Meals During Period of School Closure – N.J.S.A. 18A:33-27.2

In the event the Board is provided a written directive, by either the New Jersey Department of Health or the health officer of the jurisdiction, to institute a public health-related closure due to the COVID-19 epidemic, the district shall implement a program, during the period of the school closure, to provide school meals, at meal distribution sites designated pursuant to N.J.S.A. 18A:33-27.2.b., to all students enrolled in the district who are either categorically eligible or income-eligible for free or reduced price school meals.

In the event of an emergency closure, as described in N.J.S.A. 18A:33-27.2.a., the district shall identify one or more school meal distribution sites that are walkable and easily accessible to students in the district. The district shall collaborate with county and municipal government officials in identifying appropriate sites. A school meals



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distribution site may include, but need not be limited to: faith-based locations; community centers, such as YMCAs; and locations in the district where meals are made available through a summer meals program. In a district that includes high density housing, the district shall make every effort to identify a school meal distribution site in that housing area.

The district shall identify students enrolled in the district who are categorically eligible or income-eligible for free or reduced price meals, and for whom a school meal distribution site, identified pursuant to N.J.S.A. 18A:33-27.2.b., is not within walking distance. In the case of these students, the district shall distribute the school meals to the student's residence or to the student's bus stop along an established bus route, provided that the student or the student's parent is present at the bus stop for the distribution. Food distributed pursuant to N.J.S.A. 18A:33-27.2.c. may include up to a total of three school days' worth of food per delivery.

The district may use school buses owned and operated by the district to distribute school meals pursuant to N.J.S.A. 18A:33-27.2. If the district does not own and operate its own buses, the district may contract for the distribution of school meals, and these contracts shall not be subject to the public bidding requirements established pursuant to the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq.

The district shall collaborate, as feasible, with other districts and with local government units to implement the emergency meals distribution program, as required by N.J.S.A. 18A:33-27.2, in order to promote administrative and operational efficiencies and cost savings.

School lunches and breakfasts that are made available, through an emergency meals distribution program operating pursuant to N.J.S.A. 18A:33-27.2, shall be provided to eligible students, free of charge, in accordance with the provisions of N.J.S.A. 18A:33-4.a. and N.J.S.A. 18A:33-14a.



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## H. Statement of Compliance

All food service programs shall be operated pursuant to 7 CFR 245, as appropriate, and this Policy.

N.J.S.A. 18A:18A-42.1; 18A:33-4; 18A:33-5; 18A:33-10;  
18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.2;  
18A:33-11.3; 18A:33-14a.; 18A:33-21; 18A:33-21a.;  
18A:33-21b1; 18A:33-21c.; 18A:33-23; 18A:33-24;  
18A:33-25; 18A:33-26; 18A:33-27.2; 18A:58-7.1;  
18A:58-7.2

N.J.A.C. 2:36

N.J.A.C. 6A:23-2.6 et seq.

N.J.A.C. 8:24-2.1 through 7.5

7 C.F.R. 210.1 et seq.

Adopted:



# GREGORY HUDSON

## EXPERIENCE

### SUBSTITUTE TEACHER

**MOUNTAIN LAKES SCHOOL DISTRICT, MOUNTAIN LAKES, NJ – 2022-PRESENT**

Substitute teacher at Lake Drive School and Wildwood Elementary for grades P-5, serving Hearing, Deaf, and Hard-of-Hearing students in both General and Special Ed settings.

### INDEPENDENT FILMMAKER & PHOTOGRAPHER

**CAMDEN, MAINE; NEW YORK CITY; MOUNTAIN LAKES, NEW JERSEY – 1995-PRESENT**

Veteran filmmaker with wide-ranging credits in: TV News Magazine (*60 Minutes*; *ABC's 20/20*); Period Drama (*Young Goodman Brown*; *Eternal Embrace*); Documentary (*Discovery Channel*; *PBS Nova*); Biographics (*Horton Foote*; *Frank Gehry*); NYC Drama (*Signature Theatre Co.*); Prime-time Comedy (co-creator of pilot for *CHI*); Motion Picture Behind-the-Scenes (Stephen King's *Thinner*; *The Myth of Fingerprints*); numerous regional and national advertising spots. Principle Photographer with corporate clients (*Dataminr*; *Gerson Lehrman Group*) and outdoor adventure racing (*Red Newt Racing*; *Sassquad*).

### EASTMAN KODAK ASSIGNMENT CINEMATOGRAPHER

**ROCHESTER, NY – 1999-2004**

Subject Matter Expert with internal/research responsibilities advising product development and technical demonstration. Customer-facing presenter, lecturer, instructor and curriculum designer of workshops and master-classes for cinematographers in over 25 countries.

### CINEMATOGRAPHY FACULTY & TECHNICAL DIRECTOR

**MAINE PHOTOGRAPHIC WORKSHOPS AND COLLEGE; ROCKPORT, ME – 2006-2008**

Resident cinematography instructor for leading global filmmaking center. Director of procurement, procurement, maintenance and instructional use of \$150 million inventory of cinematic cameras, lights and rigging.

### DIRECTOR OF BANDS & MUSIC DEPARTMENT CHAIR

**ODESSA R-VII SCHOOL DISTRICT; ODESSA, MO – 1990-1992**

Instrumental music instructor for grades 6 through 12.

### DIRECTOR, INSTRUMENTAL MUSIC

**MIDWAY R-I SCHOOL DISTRICT; CLEVELAND, MO – 1988-1990**

Instrumental music instructor for grades 5 through 12.

# GREGORY HUDSON

## EDUCATION

TEACHER OF STUDENTS WITH DISABILITIES CERTIFICATE (IN PROGRESS)

WILLIAM PATERSON UNIVERSITY; WAYNE, NJ – BEGINNING SPRING, 2024

PROFESSIONAL CERTIFICATE IN CINEMATOGRAPHY

INTERNATIONAL FILM & TELEVISION WORKSHOPS; ROCKPORT, ME – 1993

GRADUATE STUDIES IN SECONDARY EDUCATION

UNIVERSITY OF CENTRAL MISSOURI; WARRENSBURG, MO – 1989-1991

BACHELOR OF ARTS, INSTRUMENTAL MUSIC EDUCATION

WILLIAM JEWELL COLLEGE; LIBERTY, MO – 1988

## CERTIFICATION

TEACHER OF STUDENTS WITH DISABILITIES

STATE OF NEW JERSEY – LICENSE ID 01734183 – ISSUED 2024

STANDARD INSTRUCTIONAL MUSIC CERTIFICATE

STATE OF NEW JERSEY – LICENSE ID 01733989 – ISSUED 2024

INSTRUCTIONAL SUBSTITUTE (60-CREDIT)

STATE OF NEW JERSEY – LICENSE ID 01465455 – ISSUED 2022

LIFETIME TEACHING CERTIFICATE, K-12 INSTRUMENTAL MUSIC

STATE OF MISSOURI – CERTIFICATE NUMBER 0404455 – ISSUED 1988

## Shira Sol Wizner

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### Work History

#### JD Fitness

Movement Specialist

Livingston, New Jersey

August 2017 – Present

- Interview new clients, evaluate goals and purpose, and create a safe working relationship built on comfort and trust.
- Evaluate client's physical abilities through a series of tests including plumb line assessments, functional movement screening, and core function.
- Create individual client programs catered to client's physical and mental needs, nutritional best practices, and client's personal health and wellness goals.
- Provide private or semi-private fitness instruction to a wide range of clients varying by age and ability.
- Continue personalized client coaching and ongoing support and troubleshooting with respect to lifestyle choices, health and wellness related issues, and emotional health and regulation.

#### Rambam Medical Center, Ruth Rappaport Children's Hospital, Emergency Department

Pediatric Emergency Room Coordinator Volunteer

Haifa, Israel

September 2015 – December 2016

- Coordinated the duties of the department team workstation located at the heart and center of the ER.
- Ensured accurate and timely flow of information between patients, families, nurses, and doctors.
- Prepared patients for transfer or release, updated relevant paperwork, and maintained patient files.
- Managed inventory in triage center, patient rooms, and procedure rooms.
- Assisted doctors and head nurse with special projects as needed.

#### Taro Pharmaceutical Industries Ltd.

Sarbanes Oxley (SOX) Supervisor, Internal Audit Department

Haifa Bay, Israel

September 2008 – April 2011

- Ensured company-wide activities were compliant with the Sarbanes-Oxley Act of 2002.
- Planned and coordinated the SOX project for all three significant sites (Israel, USA, and Canada) including documentation and testing of all significant processes.
- Implemented and monitored the remediation of significant deficiencies in internal controls.
- Assisted in planning internal audits and the writing and developing of audit programs.

#### Deloitte Brightman Almagor

Senior Consultant, Enterprise Risk Services

Haifa, Israel

June 2006 – September 2008

- Performed client interviews to assess company-wide and employee level of internal control over financial reporting.
- Conducted Sarbanes Oxley (SOX) testing to ensure internal controls were effective and no deficiencies existed.
- Analyzed client's level of risk per account to determine project scope.
- Engaged in business development and material presentation for prospective and new clients.

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### Education

University of Michigan, Ann Arbor, Bachelor of Arts Degree in Economics

December 2004

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### Certifications

NASM Certified Personal Trainer

CHEK Exercise Coach

200 Hour Certified Yoga Instructor