

**Folsom Cordova Unified School District  
Measure M Citizens Oversight Committee  
May 7, 2012  
Cordova High School**

**MINUTES**

---

**Committee Members:**

*Present:* Jeremy Bernau, Beth Carlsen, Amy Hiramoto, Jerry Quinn, Josie Steelman and Leroy Tripette

*Absent:* Russ Davis, Dave Hatch, Brandon Ivie, Sheryl Longworth, Conrade Mayer, Craig Osborn, and Laura Ruby

*Others Present:* School district staff: Rhonda Crawford, Matt Washburn, Grant Smith, Mike Hammond, Stephen Nichols, and Julie Magowan.

**Proceedings:**

*Meeting called to order 5:26 pm by Acting Chair, Jeremy Bernau*

*Approval of meeting minutes:* Jerry Quinn moved to approve the March 5, 2012, minutes and Leroy Tripette seconded the motion. Minutes were approved unanimously.

**Construction projects:**

Matt Washburn and the Facilities and Planning Department staff reviewed all current construction projects:

➤ **Education Services Center**

- Increment 1 - Site work is complete and the Notice of Completion will be filed soon
- Increment 2 - 99.9% done with the punch list. There are still some air balancing issues that are being worked on. The cafe is now open.

➤ **New Projects** - We are still waiting on funding and the need for new projects. The district is working with developers on Development Agreements and getting them in order for the time when they will be needed.

**Annual Performance Audit Report**

At the last meeting on March 7, the Annual Performance Audit Report was presented to the committee. An error on that report was discovered; it was amended and the new report was presented by Jeff Jensen from Crowe Horwath. of the \$15 million that was expended this year, samples totaling \$12 million were taken, approximately 83% of the total expenditure value for the year. It was found that all controls were in place and all transactions sampled were valid bond expenditures and were properly tracked and accounted for by the district.

Motion to accept the Annual Performance Audit was made by Beth Carlsen  
Motion seconded by Jerry Quinn\*\*  
Approved unanimously

\*\*Comment was made by Jerry Quinn that we have used the same auditing firm for several years. Is there a policy in place that we should change companies every few years? According to Jeff Jensen, AB2834 requires audit firms to rotate the **partner** who is in charge of the audit after six years, and we have done that. There is no regulation that mandates we must change firms. Rhonda Crawford said that the district has gone out to bid twice in twelve years and has looked at other firms, but has ultimately chosen to stay with the firm because they best met our criteria and we have built a relationship with them. Mr. Quinn will do more research into the subject and will bring it to the next meeting.

**Communication:**

Stephen Nichols, the district Public Information Officer, has finished his Masters Degree from Drexel University, and will now be available to attend the Oversight Committee meetings and to help with communication.

**Term Extensions for Committee Members**

At the December 5, 2011 and March 5, 2012 meetings there was discussion about term extensions for the original committee members. Jerry Quinn was absent from those meetings and agreed to extend his term for another two years.

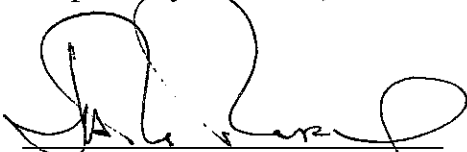
**Other Committee Topics:**

**Next Meeting date:**

The next meeting is scheduled for Monday, September 10, 2012 at 5:15 p.m. The location will be the Education Services Center.

*Meeting adjourned at 5:50 p.m.*

Respectfully submitted,



Laura Ruby, Chairperson