

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
February 5, 2024

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Mrs. Melissa L. Swarr, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Parido moved and Mr. Welk seconded the motion to approve the Minutes of the regularly scheduled meetings on January 2 and January 16, 2024.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Welk and Mrs. Kowitz recognized December and January Students of the Month from Martin Meylin Middle School.

Mr. Welk and Dr. Feeney recognized January Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared a video on the rotational model used at Hans Herr Elementary School and recognized the staff for their implementation of this model in their classrooms.

Dr. Peart recognized Hans Herr Elementary School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Heist, Diana R. – a letter requesting a leave of absence.
2. Wise, Lauren B. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Welk moved and Mr. Knarr seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,536,183.70, Cafeteria Fund checks in the amount of \$91,285.86, Capital Reserve Fund checks in the amount of \$97,051.26, Capital Projects Fund checks in the amount of \$1,279,762.83, and Athletic Account Officials in the amount of \$6,512.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting held on January 16, 2024.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr shared that the Finance Committee will be meeting on February 12, 2024, at 6:30 p.m.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below in three separate motions.

Mrs. Knowles moved to approve items 1 through 9, removing item 4 and pulling out item 7 for the next motion. Mr. Parido seconded the motion as presented. A voice vote was in favor of the motion.

1. APPROVAL OF RESIGNATION

Lauren B. Wise, special education teacher assistant, Lampeter-Strasburg High School, effective February 16, 2024.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Alexis R. Ream to be employed as a long-term substitute guidance counselor at Lampeter-Strasburg High School retroactively effective to January 19, 2024, through the end of the 23-24 school year. She will be compensated \$367.12 per diem based off of Step 1 Level M, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Brandi K. Harvest to be employed as a kitchen helper at Martin Meylin Middle School retroactively effective to February 5, 2024. Ms. Harvest will become a category D support employee and will be compensated \$15.50 per hour.
- b. Jessica L. Pickel to be employed as a kitchen helper at Martin Meylin Middle School retroactively effective to February 5, 2024. Ms. Pickel will become a category D support employee and will be compensated \$15.50 per hour.
- c. Nicole Rehnberg to be employed as a library assistant at Lampeter-Strasburg High School retroactively effective to February 5, 2024. Ms. Rehnberg will become a category B support employee and will be compensated \$18.00 per hour.
- d. Jaime L. Sheaffer to be employed as an extended substitute health room assistant for Lampeter-Strasburg School District retroactively effective to February 5, 2024, through the end of the 2023-2024 school year. She will be compensated \$20.00 per hour.

4. APPROVAL OF ADDITIONAL ASSIGNMENT

Removed from agenda.

5. APPROVAL OF A LEAVE OF ABSENCE

Diana R. Heist, van driver, Lampeter-Strasburg School District, retroactively effective to January 29, 2024, through February 23, 2024.

6. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2023-2024 additions/deletions to supplemental contracts, as follows:

a.	Neil D. Koser	B-ball - Boys - Asst - 50% of 50%	\$1,527.08	Addition
b.	Brooke M. Strubel	Softball - Asst - 50%	\$2,282.90	Addition
c.	Andrew D. Gerberich	Track - JH - Head - 60%	\$3,702.00	Addition
d.	Jamie L. Bresch	Track - JH - Asst - 45%	\$2,776.50	Addition

7. APPROVAL OF BEFORE SCHOOL/AFTER SCHOOL READING AND MATH INSTRUCTORS

Removed from consent agenda.

8. APPROVAL OF SUBSTITUTES

2023-2024 substitutes, as follows:

Certified Substitute

Erb, Jackson R.	Technology Education PK-12 – Millersville student
Hazell, David L.	Music PK-12

Emergency Certified Substitute

Dellinger, MaryAnn	All Instructional Areas PK-12
Weitzel, Jennifer A.	All Instructional Areas PK-12

Support Staff Substitute

Martin, Rachelle N.
Meck, Jennifer L.
Williams, Micah D.

9. APPROVAL OF EVENT WORKER

Edward Lennex as a 2023-2024 event worker.

Thereafter, Mrs. Knowles moved and Mr. Welk seconded the motion to approve before school/after school reading and math instructors at \$25 per hour, as follows:

Frego, Maria M.
Gast, Dawn M.
McComsey, Barbara L.
Pieters, Michelle L.
Sangiama, Brianna
Seace, Susan L.
Smyth, Patricia A.
Wenger, Bonnie S.

A voice vote was 8:0:1 in favor of the motion. Mr. McComsey abstained from the vote.

Finally, Mrs. Knowles moved and Mr. Knarr seconded the motion to approve 2023-2024 volunteers, as follows:

Erb, Conner C.
Hall, Adam C.
Harsh, Peyton G.
Henige, Gerald L.
Kalata, Diane E.
Kauffman, Matthew J.
King, William B.
Reynolds, Heather A.
Rosati III, Richard J.
Smith, Martin J.
Stewart, Tanya M.
Tullo, Erica J.
Warner, Michael K.
Welk, Andrew L.

A voice vote was 8:0:1 in favor of the motion. Mr. Welk abstained from the vote.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk reported on the Lancaster County Career and Technology Center.

Mrs. Herr shared about the Lancaster-Lebanon IU13 Board Orientation.

STUDENT REPRESENTATIVES – Miss Lauren Livengood, Mr. Truman Horst

Mr. Horst reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Mertin Meylin Middle School.

Miss Livengood reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF IU13 IDEA PART B USE OF FUNDS AGREEMENT

Mrs. Knowles moved and Mr. Welk seconded the motion to approve the IU13 IDEA Part B Use of Funds Agreement for the 2023-2024 school year. Note that these are strictly pass-through funds from the Commonwealth of Pennsylvania through the IU13 to Lampeter-Strasburg School District.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AGREEMENT WITH PSBA INSURANCE TRUST FOR UNEMPLOYMENT COMPENSATION CLAIMS MANAGEMENT SERVICES

Mr. Parido moved and Mr. Welk seconded the motion to approve an agreement for Unemployment Compensation Claims Management services with the Pennsylvania School Boards Associations Insurance Trust at an estimated annual cost of \$2,240.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDER FOR THE EARLY CHILDHOOD CENTER PROJECT

Mrs. Knowles moved and Mrs. Steinbacher seconded the motion to approve a change order for the Early Childhood Center project, as follows:

- a. McCarty and Son, Inc Change Order EC #10 Deduct \$6,512 Credit for fiber and copper patch cords supplied by owner

A voice vote was unanimous in favor of the motion.

APPROVAL OF CURRICULUM

Mr. Parido moved and Ms. Osborne seconded the motion to approve new/updated curriculum, as follows:

- a. Principles of Science
- b. Biology

A voice vote was unanimous in favor of the motion.

APPROVAL OF INSTRUCTIONAL VIDEO

Mr. Welk moved and Mrs. Knowles seconded the motion to approve an instructional video request, as attached to these Minutes, for Lampeter-Strasburg High School's American Cultures course.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIP

Mrs. Knowles moved and Ms. Osborne seconded the motion to approve an overnight field trip for members of the Lampeter-Strasburg High School Executive Committee to attend Mini-THON at Penn State University, State College, PA, from February 16 to 17, 2024.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr commented on dates for the Board retreat.

Mr. Welk commented on clearances for School Board members.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

MEETING ADJOURNED

The meeting was properly adjourned at 8:18 p.m.

Mary E. Williams
Secretary