

EXIT INTERVIEW QUESTIONNAIRE

This optional questionnaire is designed to provide departing employees with an opportunity to express their opinions about various aspects of their employment with the Yellowstone School District. The information you provide will help the District make improvements which will benefit our employees. Upon completion, please return this form to the Business Manager.

Employee Name: \_\_\_\_\_ Building/Department: \_\_\_\_\_

Employee Title: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Length of Employment at District: \_\_\_\_\_ Date: \_\_\_\_\_

- 1. Please check the reason for leaving the District.
 

<input type="checkbox"/> Resignation	<input type="checkbox"/> New Employment
<input type="checkbox"/> Retirement	<input type="checkbox"/> Other _____

2. What is the District doing right? \_\_\_\_\_

Moderately right? \_\_\_\_\_

Poorly? \_\_\_\_\_

Very poorly? \_\_\_\_\_

3. How could conditions be improved? \_\_\_\_\_

4. What would you do to improve the situation that is causing you to leave? \_\_\_\_\_

5. How do other employees feel about the situation? \_\_\_\_\_

The District in general? \_\_\_\_\_

6. What isn't the District currently doing, that if it started to do, would improve things? \_\_\_\_\_

- 7. Please describe your general feelings about working here. \_\_\_\_\_  
\_\_\_\_\_
- 8. What were three things you enjoyed most about working here? \_\_\_\_\_  
\_\_\_\_\_
- 9. If you could change three things, what would they be? \_\_\_\_\_  
\_\_\_\_\_
- 10. Are there ideas that you have that you wish you could have implemented while you were here? \_\_\_\_\_  
\_\_\_\_\_
- 11. Please describe the three best things about working with your supervisor. \_\_\_\_\_  
\_\_\_\_\_

*Check the box that best describes your employment with the District in each stated category.*

<b>Categories to Rank</b>	<b>Very Satisfied</b>	<b>Satisfied</b>	<b>Dissatisfied</b>	<b>Very Dissatisfied</b>
Nature of job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance appraisals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Availability of training/development programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Opportunities for advancement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Immediate supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Immediate supervisor provided fair & equal treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Immediate supervisor provided recognition on the job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Categories to Rank</b>	<b>Very Satisfied</b>	<b>Satisfied</b>	<b>Dissatisfied</b>	<b>Very Dissatisfied</b>
Communication within your department/building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication within the District	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-workers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morale in your department/building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School/District management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work load	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climate in your building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climate in the District	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall, as a place to work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The District lives up to its mission/vision statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. If you marked any of the categories as “Dissatisfied” or “Very Dissatisfied,” please write your explanation below. \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**End of Yellowstone Exhibit DKEA-E..... reviewed 2/19/24**