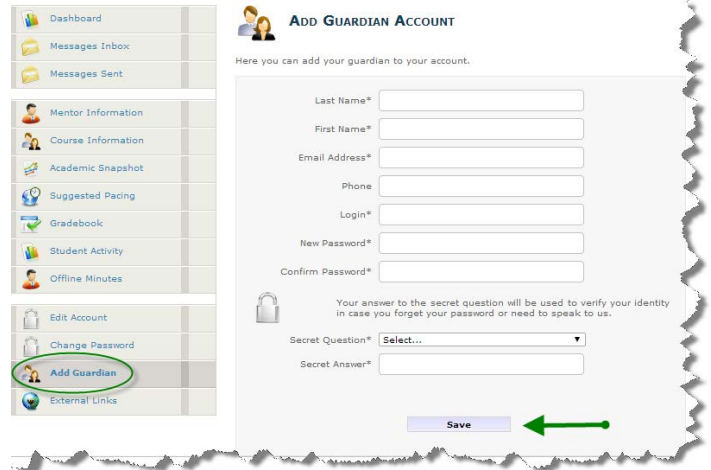


**STEP 1 – Login to Single Signon as your Student**

**A separate login account is required for each student:**

- ▶ Open a web browser  
Type > [signon.susd.org/](http://signon.susd.org/)
- ▶ Login with student ID and 8 digit birthdate as the password (mmddyyyy), *unless it was changed.*
- ▶ Click > Add Guardian (fig. 1)  
Fill in all information, Click > Save and Logout.
- ▶ Proceed to Step 2.



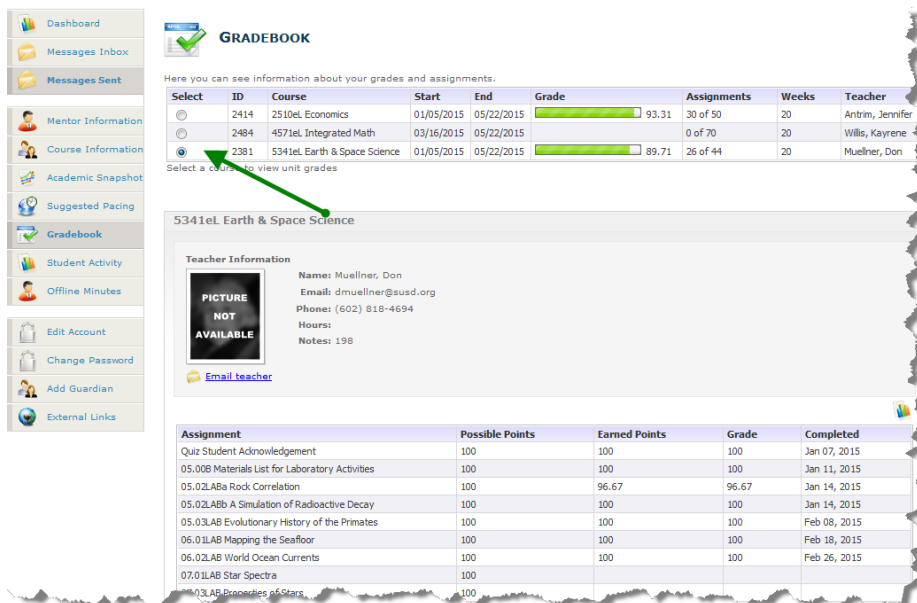
(fig. 1)

**STEP 2 – Login to Genius as your Parent/Guardian Account**

- ▶ Login to Genius > [susd.geniussis.com](http://susd.geniussis.com)
- ▶ Click Gradebook (fig. 2)
- ▶ Select Course to view gradebook (fig. 3) for individual course.
- ▶ Please allow time for Genius to sync with Buzz.



(fig. 2)



(fig. 3)