

Secondary World Languages and Elementary Spanish Dual Language Immersion (DLI) Curriculum Adoption Committee Meeting

Monday October 30th, 2023
SUSD Oak Campus

Call to Order



Welcome and Thank you!

The Committee

Susanna Lelli-Italian/French teacher

Chelsea Miller-Japanese teacher

Elodie Clement-French teacher

Julie Vasquez- DLI academic coach

Raquel Thomas- DLI teacher

Silvia Estrada Mariscal- DLI teacher

Shawn Watt- Community member

Committee Support

Dr. Kim Dodds Keran - Director of Teaching and Learning

- Committee Co-Chair

Wendy Diozzi - World Languages Academic Coach

- Committee Co-Chair

Dede Johnston - Instructional Materials Coordinator

Action Item Discussion and Approval of meeting Minutes from 10/13

1. Call to Order

Meeting was called to order at 4:06 PM by Wendy Diozzi.

2. Roll Call

Attendance

Present: Elodie Clement, Wendy Diozzi, Kim Dodds Keran, Silvia Estrada Mariscal, Dede Johnston, Susanna Lelli, Chelsea Miller, Raquel Thomas, Julie Vazquez, Shawn Watt.

Absent:

Information/Discussion and Possible Action

3. Approval of Committee Meeting Minutes from October 23, 2023 meeting - Action Item:

Wendy Diozzi -

- A member noted that Raquel Thomas' name was missing from members present for the October 23, 2023 meeting. A motion was made by Julie Vazquez and seconded by Elodie Clement to approve the minutes as revised from the October 23, 2023 meeting. Motion passed; revised minutes carried.

4. Review of Agenda and Norms

- Wendy Diozzi facilitated the group through a review of the agenda for the day.
- Motion to approve the agenda was made by Susanna Lelli and seconded by Chelsea Miller; motion passed.

5. Review of highly desired qualities in our Instructional Materials

- Wendy Diozzi reviewed the characteristics of a rubric identified by the group during the previous meeting on October 23, 2023.
- Wendy Diozzi shared additional criteria from ACTFL (American Council on the teacher of Foreign Languages) provided by committee member Julie Vazquez.

Discussion and Approval of minutes

6. Finalize Rubric for Evaluating Secondary World Languages and Elementary Dual Language Immersion (DLI) Instructional Materials

Wendy Diozzi

- The committee organized the qualities of the rubric they identified as most important into categories and created rubrics to be used to evaluate materials.

7. Review of Timeline

- Dede Johnston will send out the Vendor Invitation Letter on Monday, November 6, 2023.
- Vendor response due by November 20, 2023.
- Sample materials due to the warehouse by December 4, 2023.

8. Future Meetings

Wendy Diozzi

- Monday, November 6th, 2023 - CANCELED; meeting not needed.
- Monday, December 11th, 2023 from 4:00 - 6:00 PM
at SUSD Oak Campus 7501 E. St., Scottsdale, AZ 85257
- Monday, December 18th, 2023 from 4:00 - 6:00 PM
at SUSD Oak Campus 7501 E. Oak St., Scottsdale, AZ 85257

The goal at these meetings will be reviewing materials.

Adjournment

Meeting was adjourned at 5:52 PM

Dated this day, Monday, October 30, 2023

Agenda

Agenda for Monday October 30, 2023

NOTICE and AGENDA

SECONDARY WORLD LANGUAGES AND ELEMENTARY SPANISH DUAL LANGUAGE IMMERSION (DLI) CURRICULUM ADOPTION COMMITTEE SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48

Date: Monday, October 30 2023 Time: 4:00 - 6:00 pm

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Secondary World Languages and Elementary Spanish Dual Language Immersion (DLI) Curriculum Adoption Committee and to the general public that on **Monday October 30, 2023, at 4:00 PM**, at the **SUSD Oak Campus, 7501 E Oak St, Scottsdale, AZ 85257**, the Secondary World Languages and Elementary Spanish Dual Language Immersion (DLI) Curriculum Adoption Committee will hold a meeting. One or more members of the Committee and non-member participants will participate in the meeting in-person.

The Agenda for the meeting is:

1. Call to Order
2. Welcome and role call

Information/Discussion and Possible Action

3. Approval of Committee Meeting Minutes from October 23, 2023 meeting - **Action Item**
4. Review of Agenda and Norms
5. Review of highly desired qualities in our Instructional Materials
6. Finalize Rubric for Evaluating Secondary World Languages and Elementary Dual Language Immersion (DLI) Instructional Materials
7. Review of Timeline
8. Future Meeting: Monday, November 6, 2023 or Monday, December 11, 2023 (Committee to determine)

SECONDARY WORLD LANGUAGES AND ELEMENTARY SPANISH DUAL LANGUAGE IMMERSION (DLI) CURRICULUM ADOPTION COMMITTEE MATERIALS WILL BE AVAILABLE TWENTY-FOUR (24) HOURS IN ADVANCE OF THE MEETING, AT THE SCOTTSDALE UNIFIED SCHOOL DISTRICT, MOHAVE DISTRICT ANNEX, 8500 E. JACKRABBIT ROAD, SCOTTSDALE, AZ 85250-6768.

Action Item

Discussion and Approval of Meeting Agenda for October 30, 2023

Committee Goals, Norms and Expectations

SUSD Strategic Plan

GOAL 1: **ACADEMIC EXCELLENCE**

Challenge and inspire students to reach high levels of achievement so they thrive as confident, dynamic, future-ready learners equipped to pursue their passions and ambitions. Commitments:

1.1: Provide learning opportunities that ensure all students graduate prepared for relevant and viable postsecondary higher learning and careers.

1.2: Cultivate critical and creative thinking by integrating problem-based learning opportunities throughout the curriculum.

GOAL 5: **OPTIMIZED RESOURCES**

Generate and utilize resources to maximize educational opportunities in order to ensure organizational health.

5.3 *Ensure equitable distribution of resources to meet the needs of our students.*

Committee Purpose and Objective

Purpose

The purpose of the Secondary World Languages and Elementary Spanish DLI Curriculum Adoption Committee is to review, evaluate, and recommend quality and appropriate textbooks and instructional resources for approval by the district Governing Board.

Objective

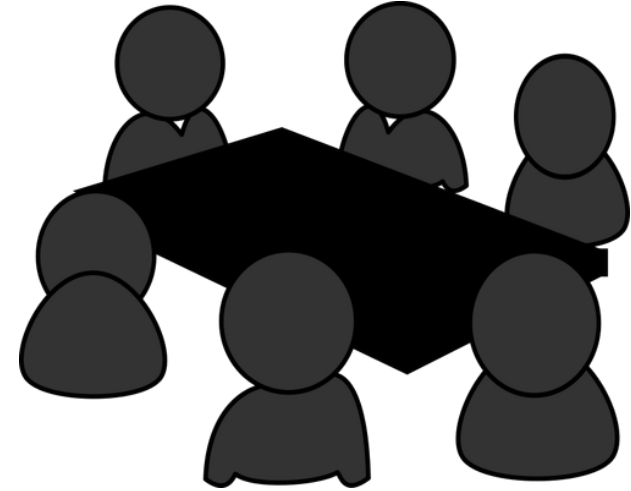
The committee will:

- Learn about current best practices in World Language instruction including (but not limited to):
 - Proficiency based instruction
 - The role of grammar
 - The use of the target language
 - Culture and connections between languages
- Gain Understanding of the SUSD DLI Model for Elementary School
- Learn about Arizona World Language Standards.
- Develop rubric criteria to be used to evaluate World Languages textbooks and resources.
- Review and evaluate Elementary Spanish DLI, French 4, Italian, and AP Japanese textbooks and instructional resources.
- Recommend textbooks and instructional resources to the Governing Board for formal approval and adoption.

Courses Included in this Adoption Process

- **French IV**
- **Italian 1 and 2**
- **AP Japanese**
- **Elementary Dual Language Immersion (DLI) Spanish**

Committee Norms



Establishing norms:

- **Encourages behaviors that allow groups to work together successfully.**
- **Allows groups to dialogue, engage productively in conflict, discuss and decide, invent and problem solve.**
- **Make it safe to examine one's practice and talk about difficult to discuss topics.**

Key Question:

How must we conduct ourselves to allow us to work together most successfully to accomplish our goals?

Norms

Be fully present.

Listen to understand and ask questions for clarification.

Take care of your needs.

Be open to new ideas.

Invite and welcome the contributions of every member.

Support the group's recommendation after consensus is reached.

Be mindful of how often and how long you speak.

Questions and challenges are welcomed. Question and challenge the idea, not the person.

Clarifying Decision-Making Process

Defining Consensus

Defours et al - Definition of Consensus:

All points of view have been heard.

The will of the group is evident even to those who most oppose it.

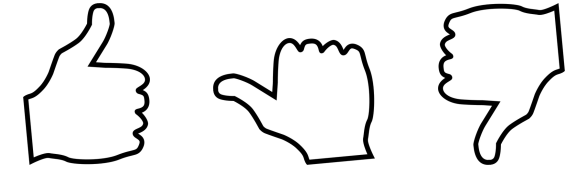
If all members of a committee/group must agree - or if every member of a committee can veto taking action - groups will be subjected to constant inaction... a state of perpetual status quo.

Without a shared understanding of consensus, persons determine their own standards.

Consensus decision making is a group decision making process that seeks consent of all participants where everyone's opinions are heard and understood. It is an acceptable resolution; one that can be supported, even if it is not the "first choice" or "favorite" of each individual.

Clarifying Decision-Making Process

Defining Consensus



Consensus is...

- Consenting to a proposal because **group members choose to cooperate** with the direction of the **group rather than insist on their personal preference.**
- ***“Is this proposal something you can live with?”*** While group members may be willing to go along with a proposal, **they do not actually need to favor it above another choice.**
- To ***“consent”***. This means that even if group members disagree, **there is still overall consent to move forward** in order to settle the issue.

Vendor Letter - Criteria



Scottsdale *Unified* School District

Engaging all students in world-class, future-focused learning

Monday, November 6, 2023

Dear "PUBLISHER NAME",

Scottsdale Unified School District No. 48 is ready to begin the adoption process for **World Language** curriculum. Our target date for curriculum implementation is the fall semester of 2024. If your company is interested in submitting materials for consideration, please submit the attached "Letter of Participation" or complete the **Letter of Participation Google Form** ([click here](#)) by **November 20, 2023**. The timeline of the adoption process, a Letter of Participation template, adoption guidelines, and materials criteria are included in this letter. Your company is invited to submit textbooks, ancillaries, and supplemental resources for review. Please send sample materials (digital and physical) to arrive on or before **December 4, 2023**.

The **World Language Curriculum Adoption Committee** is considering purchasing resources for the following courses:

Italian 1 and 2

French 4

AP Japanese

Elementary Spanish for DLI students

Please note the **World Language Curriculum Adoption Committee** will strictly adhere to the included criteria and requirements. After a series of evaluations by the committee, publishers who do not meet our needs will be eliminated. The remaining publishers will be a part of our final consideration and consensus procedures.

Please return your letter of participation as soon as possible. Our deadline for consideration is **November 20, 2023**. Please feel free to contact me with any questions or concerns. Thank you, I am looking forward to working with you throughout this adoption.

Dede Johnston, Curriculum & Instructional Material Specialist
danejohnston@susd.org
480-484-8659

Creation of rubric

1. Review of standards and core practices
2. World Language Evaluation Instrument
3. Review of World Languages Highly Desired Criteria created by committee
4. Create the rubric to be used for scoring materials

Highly Desirable Qualities- Secondary

Secondary

- Grammar instruction in context
- Workbook and practice exercises
- Opportunities to address all 4 areas of language learning
- Online interactive resources
- Activities are connected to lesson topics in a logical manner
- Rubrics for scoring speaking and writing
- Visually appealing format with pictures and text
- Accurate materials
- Appropriate support for new teachers
- Accessible and easy to use for teachers
- High quality audio
- Engaging and interesting
- Relevant cultural topics
- Connections to community
- States essential questions at the beginning of lesson
- Has review and reflection questions at the end of each lesson
- Aligns with ACTFL
- Encourages student reflection
- Has assessments that encourage data collection

Highly Desirable Qualities- AP Japanese

Secondary

- Grammar instruction in context
- Workbook and practice exercises
- Opportunities to address all 4 areas of language learning
- Online interactive resources
- Activities are connected to lesson topics in a logical manner
- Rubrics for scoring speaking and writing
- Visually appealing format with pictures and text
- Accurate materials
- Appropriate support for new teachers
- Accessible and easy to use for teachers
- High quality audio
- Engaging and interesting
- Relevant cultural topics
- Connections to community
- States essential questions at the beginning of lesson
- Has review and reflection questions at the end of each lesson
- Aligns with ACTFL
- Encourages student reflection
- Has assessments that encourage data collection
- Aligns with AP requirements
- Approved AP materials
- Lessons align with AP topics
- Target language opportunities prepare students for AP exam
- Aligned to standards , scope and sequence of AP course
- See AP European History rubric for more desired qualities

Highly Desirable Qualities- Elementary DLI Spanish

Elementary Spanish DLI

- Strong instructional support
- Assessments that lend themselves to data analysis
- IPAs and Project based learning opportunities
- Authentic kid-friendly resources
- Diverse activities
- Virtual field trips
- Real world connections
- Activities flow with the and goal and connect to build performance objectives
- Aligned to grade-level proficiency with an appropriate increase in complexity and expectations at each level
- Differentiated instruction

Future Meetings

Next Meeting

Monday, November 6, 2023 from 4:00 - 6:00 or Monday, December 11, 2023 from 4:00-6:00
at SUSD Oak Learning Campus 7501 E Oak St, Scottsdale, AZ 85257



Timeline

November 6, 2023 (tentative)	Rubric - Finalizing <i>Dede: Send interest letter (2 wk)</i> <i>Gather Curriculum (2 wk)</i>
December 11- March 22, 2024	Public Display: Oak Campus, 8:30-3:00 Daily. Non-School Day by appointment
December 11, 2023	Curriculum Review
December 18, 2023	Curriculum Review
January 8, 2024	Curriculum Review
January 22, 2024	Curriculum Review
February 12, 2024	Vendor Presentations (committee only)
March 5, 2024	Board Presentation: First Read
April 9, 2024	Board Presentation: Second Read, Action

Meeting adjourned!

