

# AP European History Curriculum Adoption Review Committee

Welcome!  
The sign in sheet will be coming around shortly.

March 27, 2023  
4:30-5:30 PM  
Meeting #1

# AGENDA

1. Welcome and Introductions
2. Committee Goals, Norms and Expectations
3. Committee Timeline
4. Overview of AP European History Course Guide
5. Criteria for Vendor Letters
6. Open Meeting Law, Public Records and Conflict of Interest
7. Future Meetings





## Introductions:

1. Your name
2. Your child's school or your position in the district
3. Recent example/demonstration of SUSD Core Values you've witnessed or experienced: excellence, integrity, empathy, trust, inclusion, unity

# Purpose

To review, evaluate, and recommend materials to be used for the teaching of the AP European History Curriculum.

- The purpose of the committee is to ***recommend*** materials, rather than ***vote on*** or ***approve*** the materials.
- The committee ***recommends*** materials which are considered for approval by the Governing Board.

# Norms



*What is needed to be successful as a committee?*

- Be genuine with each other about ideas, challenges, and feelings
- Listen to understand
- Practice being open minded
- Be mindful of how often and how long you speak in consideration of hearing all feedback
- Ask questions for clarification
- Support the group's recommendation after consensus is reached.

# Curriculum Committees

- Committees that choose curriculum are specifically required under state law to comply with the Open Meeting Law.
- Relevant statutes are ARS 15-721 and ARS 15-722

# Open Meeting Law Expectations

- All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings.
- Although the Open Meeting Law permits the public to attend public meetings, it does not require public participation in the public body's discussions and deliberations and does not require a public body to include an open call to the public on the agenda.
- All meetings of a quorum of the committee must be:
  - Posted twenty-four hours prior
  - With an agenda
  - With minutes or a tape of the meeting

# Open Meeting Law Continued

- Majority of the committee is a quorum
- Vacancies count in determining what your quorum is.
- Cannot communicate with a quorum by email or other technological means
- Do not reply all to emails sent

# Conflict of Interest: Basic Rule

Summary: Any public officer or employee of a public agency who has, or whose relative has, a *substantial interest* in any decision of that agency, shall

- “make known that interest in the official records of such public agency”
- “refrain from voting upon or otherwise participating in any manner as an officer or employee in” the decision.
- A.R.S. § 38-503

# Conflict of Interest Continued

- If anyone on the committee has concerns about their connections to a potential vendor, please raise those with the committee head
- Unable to accept gifts from potential vendors other than minimal items and meals

# Consensus Decision Making

- Consensus decision making is a **group decision making process** that seeks consent of all participants where **everyone's opinions are heard and understood**.
- It is an acceptable resolution; one that can be supported, even if it is not the “first choice” or “favorite” of each individual.



# Consensus is...

- consenting to a proposal because **group members choose to cooperate** with the direction of the **group rather than insist on their personal preference.**
- ***“Is this proposal something you can live with?”***  
While group members may be willing to go along with a proposal, **they do not actually need to favor it above another choice.**
- to ***“consent”*** means that even if group members disagree, **there is still overall consent to move forward** in order to settle the issue.



# Clarifying Decision-Making Process

## Defining Consensus

### Defours et al - Definition of Consensus:

**All points of view have been heard.**

**The will of the group is evident even to those who most oppose it.**

If all members of a committee/group must agree - or if every member of a committee can veto taking action - groups will be subjected to constant inaction... a state of perpetual status quo.

Without a shared understanding of consensus, persons determine their own standards.

Consensus decision making is a group decision making process that seeks consent of all participants where everyone's opinions are heard and understood. It is an acceptable resolution; one that can be supported, even if it is not the "first choice" or "favorite" of each individual.

# Committee Timeline



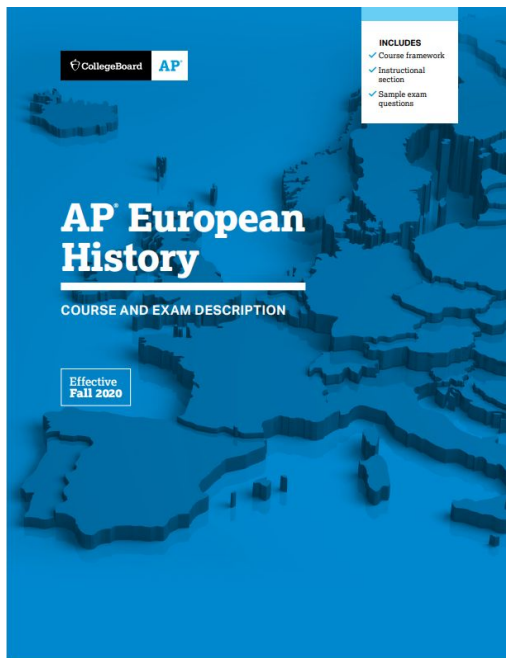
- March 1, 2023: Committee Hub Posting
- March 8, 2023: Committee Hub Closing
- Week of March 20, 2023: Committee Selection and Notification
- March 27, 2023: Meeting 1
- Week of March 27, 2023: Vendor Letter Sent for Participation
- April 10, 2023: Meeting 2: Committee Curriculum Review (dependent upon materials arriving)
- Week of April 10 or 17: Public Display of Curriculum at MDA Bldg. B
- April 17, 2023: Meeting 3: Committee Curriculum Review
- April 24, 2023: Meeting 4: Committee Curriculum Review
- May 8 or May 15 Vendor(s) Present Materials to the Committee for Final Review and Discussion
- Depending on material arrival and vendor presentations:

## Board Review:

- May 16, 2023: First Read, Board Meeting for Recommendation
- June 6, 2023: Second Read for Board Approval

- June 6, 2023: First Read, Board Meeting for Recommendation
- June 20, 2023: Second Read for Board Approval

# Overview of AP European History Course Guide



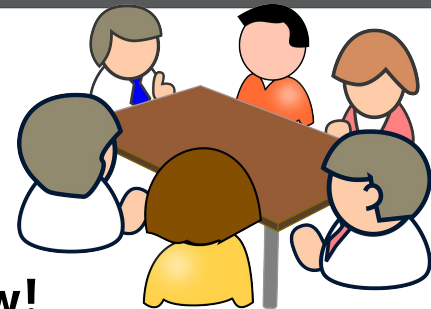
# Criteria for Vendor Letters



What should the committee consider when reviewing curriculum?  
Review and Feedback of AP Government/AP Economics Rubric 2022

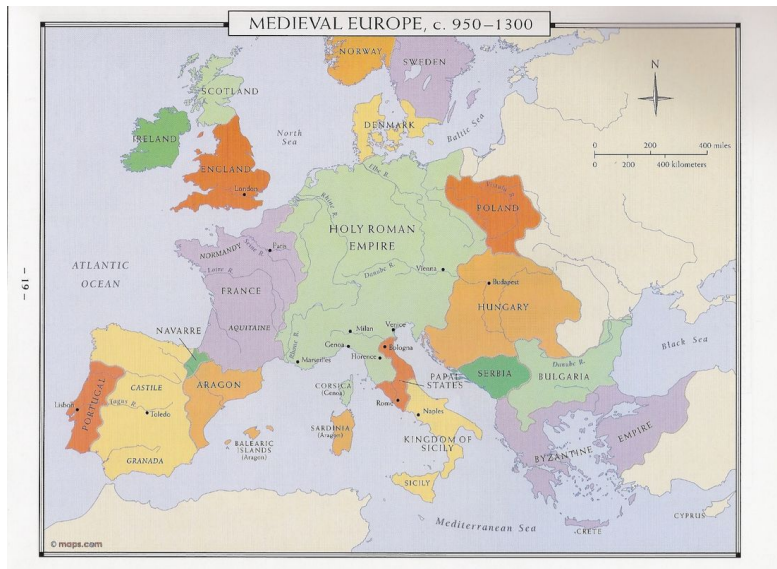


# Future Meetings



## Curriculum Review!

- Work collaboratively to review and evaluate materials.
- Score on common rubrics
- Written feedback/notes documented.
- Submit rubrics to Dede to record in a common record sheet.



*Thank  
you*



Next whole group meeting date:

**April 10, 2023**  
(dependent upon materials arriving)  
**4:00pm, MDA**  
(Group to Discuss Timing)