

SCOTTSDALE UNIFIED SCHOOL DISTRICT

Regular Meeting of the Governing Board

February 13, 2018

5:00 PM

Coronado High School

7501 E. Virginia Avenue

Scottsdale, AZ 85257

480-484-6800

www.susd.org



AGENDA



BOARD MEMBERS

2018 Governing Board

Barbara Perleberg, President
Kim Hartmann, Vice President
Allyson Beckham
Pam Kirby
Sandy Kravetz

Superintendent
Dr. A. Denise Birdwell

CORE PURPOSE

To ensure all individual learners reach their full potential

CORE VALUES

- **Humble**
- **Responsive**
- **Growth-Minded**
- **Student-Focused**

THEMATIC GOAL

Create a Culture of Learning

PUBLIC COMMENT - REGULAR MEETINGS

On Non-Agenda Matters

Those wishing to address the Governing Board on non-Agenda matters need not request permission in advance. However, you must complete a BLUE card (available at the table at the back of the room) indicating your desire to speak, and submit it to the Board Secretary before the public comment portion of the agenda begins. There is a three-minute speaking limit.

(ACTION TAKEN AS A RESULT OF THIS KIND OF PUBLIC COMMENT WILL BE LIMITED TO RESPONDING TO ANY CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE GOVERNING BOARD, DIRECTING STAFF TO LOOK INTO THE MATTER, OR ASKING THAT THE MATTER BE PUT ON A FUTURE AGENDA. NO OTHER DISCUSSION OR LEGAL ACTION IS ALLOWED. A.R.S. §38-431.01g.)

On-Agenda Items

Those wishing to address the Governing Board on Agenda items need not request permission in advance. However, you must complete a WHITE card (available at the table at the back of the room) indicating your desire to speak and listing the item number, and submit it to the Board Secretary before the meeting begins. There is a three-minute speaking limit.

Limitations

If the numbers of those wishing to comment, whether on non-Agenda matters or on any/all Agenda items, jeopardizes the Board's ability to conclude the meeting at a reasonable hour, the President/Board may limit or eliminate public comment. Public comment is subject to reasonable subject matter, place and manner restrictions by the President/Board.

GOVERNING BOARD MEETING
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Coronado High School Board Room, 7501 E. Virginia Avenue, Scottsdale, AZ 85257

Table of Contents
Regular Board Meeting February 13, 2018 5:00 PM

Engage, educate and empower every student, every day

I. Pledge of Allegiance	
II. Roll Call- <i>Members of the SUSD Governing Board will attend either in person or by telephone, video or internet conferencing</i>	
III. Approval of Agenda - Board Action Required	
IV. Students and Staff Recognitions and Celebrations	
V. Superintendent's Comments	
VI. Information/Discussion Items	
A. 2017-2018 School Continuous Improvement Plans (CIPs)	5
B. Approval of Revisions to Policy KB Parent Involvement in Education	6
VII. Public Comment	
VIII. Consent Agenda - Board Action Required	
A. Acceptance of Gifts \$223,776.91	7
B. Accounts Payable Vouchers Processed from January 10 through 31, 2018	9
C. Payroll Vouchers Processed from January 9 through 25, 2018	11
D. Personnel Action Items, 12/20/17 – 1/26/18	13
E. Offer of Contracts to Principals and Executive Directors for the 2018-2019 School Year	17
F. Approval of Language Revision - Administrative Contracts	19
G. Approval of Minutes of January 11, 2018 Special Governing Board Meeting	20
H. Approval of Minutes of January 16, 2018 Regular Governing Board Meeting	21
I. Approval of Minutes of January 30, 2018 Special Governing Board Meeting – Executive Session	22
J. Action of Hearing Officer's Recommendations	23
K. Overnight, Out-of-State, Foreign Field Trips	24
L. Authorization of Check Signers	25
M. Approve the Issuance of a Request for Proposal (RFP) for Athletic Trainers	27
N. Award of Contract – Cochise Roof Top Unit (RTU) Replacements	28
IX. Action Item - Board Action Required	
A. Approval of Phase Two Lifecycle, Safety and Security Projects	29
X. Future Items - Board Members may propose topics for future consideration.	

XI. Dates of Upcoming Meetings

A. Thursday, March 8, 2018 - 3:00 PM - Governing Board Study Session

B. Tuesday, March 20, 2018 - 5:00 PM - Governing Board Regular Meeting

XII. Governing Board Reports

XIII. Adjournment

Please Note: The Board may change the order of items listed in the Agenda prior to the meeting or during the meeting. ALSO, THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION ON ANY ITEM THAT IS LISTED ON THIS AGENDA FOR DISCUSSION/CONSULTATION WITH LEGAL COUNSEL TO OBTAIN LEGAL ADVICE, PURSUANT TO A.R.S. §38-431.03(A)(3).

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Elizabeth Husak at 480-484-6113. Requests should be made as early as possible to enable the District to arrange for the requested accommodation and at least one (1)

Information/Discussion:

2017-2018 School Continuous Improvement Plans (CIPs)

Submitted by:

Dr. Cecilia Johnson, Assistant Superintendent of Educational Leadership
Dr. Pam Sitton, Assistant Superintendent Personnel and Specialized Services
Debbie Ybarra, Executive Director of Elementary Education

Funding:

N/A

BACKGROUND:

Principal presentations on school Continuous Improvement Plans (CIP).

Four principals, representing elementary, middle and high school, will highlight the goals of their schools Continuous Improvement Plans (CIP), including teacher professional development.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to improved organizational health and increased academic achievement.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Information/Discussion:

Approval of Revisions to Policy KB Parent Involvement in Education

Submitted by:

Michelle G. Marshall, General Counsel

Funding:

N/A

BACKGROUND:

The parental involvement policy has been reviewed for recommendations to improve processes and communication between the District, parents and stakeholders.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to academic achievement and external communication.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Acceptance of Gifts \$223,776.91

Submitted by:

Dr. Doug Virgil, Interim CFO

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board accept the following gifts which have been approved by the District Gift committee.

BACKGROUND:

	School	Gift Value
Hopi PTO-Funds for Salaries	Hopi ES	\$70,137.00
SUSD Foundation-Funds for Quest for Excellence Grants	Various	\$40,000.00
DCES PTO-Funds for Classroom Aides	Desert Canyon ES	\$10,141.62
CRPTO-Funds for Classroom Aides	Copper Ridge ES	\$10,000.00
SUSD Foundation-Funds for National Board Certified Teacher	Ed Services	\$5,000.00
SUSD Foundation-Funds for General Gift Account	District	\$4,000.00
SUSD Foundation-Funds for Spelling Fee	Ed Services	\$3,500.00
SUSD Foundation-Funds for Diversity Student Initiatives	Student Services	\$3,000.00
Arcadia PTO-Funds for Sub Days	Arcadia HS	\$2,400.00
Saguaro PTO-Funds for General Gift Account	Saguaro HS	\$2,250.00
American Online Giving Foundation-Funds for General Gift Account	Arcadia HS	\$1,467.60
Charro Foundation-Funds for General Gift Account	Mohave MS	\$1,404.00
Charro Foundation-Funds for General Gift Account	Ingleside MS	\$1,000.00
Charro Foundation-Funds for General Gift Account	Mountainside MS	\$1,000.00
Charro Foundation-Funds for General Gift Account	Desert Mtn. HS	\$1,000.00
SUSD Foundation-Funds for Operations District Showcase	Student Services	\$1,000.00
SUSD Foundation-Funds for Student Scholarship Funds	Student Services	\$1,000.00
Open Arms Church-Funds for Navajo Lunch Program	Navajo ES	\$622.33
Copper Ridge PTO-Funds for General Gift Account	Special Education	\$541.77
John & Gail Nierad-Funds for General Gift Account	Sequoia ES	\$500.00
Ingleside PTO-Funds for General Gift Account	Special Education	\$500.00
Cochise APT-Funds for General Gift Account	Special Education	\$490.00
Cherokee APT-Funds for General Gift Account	Special Education	\$490.00
Hopi PTO-Funds for General Gift Account	Hopi ES	\$400.00
Wells Fargo Foundation-Funds for General Gift Account	Pima ES	\$400.00

Gifts(Cont.)

Sandra Martinson-Funds for General Gift Account	Navajo ES	\$300.00
	Subtotal Cash	<u>\$162,544.32</u>
Arcadia Little League-New Sprinkler System for North Field	Echo Canyon	\$28,700.00
Arcadia Little League-New Concrete Walkway and Dugouts for North Field	Echo Canyon	\$16,450.00
AZ Diamondbacks-Chase Your Dream Grant for Baseball and Softball	Coronado HS	\$10,000.00
Saguaro Diamond Club-Repairs to Varsity Batting Cages	Saguaro HS	\$3,433.85
	Subtotal Non-Cash	<u>\$58,583.85</u>
Gifts Valued Under \$300.00 Donated to the District 02/13/18	All Schools	<u>\$2,648.74</u>
	Total	<u><u>\$223,776.91</u></u>
Donations to the District since July 1, 2017-\$836,140.87		

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Gifts are used to help support the instructional process through additional supplies, instructional materials, tutoring and equipment.

This aligns to District Goal:

- X 1 Academic Achievement
- X 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:**Accounts Payable Vouchers Processed from January 10 through 31, 2018****Submitted by:**

Dr. Doug Virgil, Interim CFO

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board approve payment of accounts payable vouchers processed January 10 through 31, 2018.

Funding

001-Regular Education	\$1,643,508.99
020-Instr Improv Indian GMNG	1,182.54
100-Title I LEA FY18	30,256.28
133-Education Homeless Children & Youth	1,340.49
140-Title II Improving Teacher Quality FY18	1,860.00
164-21 st Century Community	6,723.82
190-Title III Lep Programs	2,579.00
200-Title VII Indian Education Federal Direct	721.19
220-Idea Basic-Ent	252,765.03
290-Medicaid Reimbursement	11,403.73
400-CTE State Priority Grant	4,088.91
457-Results Based Funding-AZ	3,997.98
505-School Plant-ST Lease<1 YR	24,181.03
510-Nutritional Services	366,110.66
520-Community Schools	48,316.39
525-AUX OPS-Bookstore/ATH	51,886.84
526-AUX OPS-Extra Tax Credit	235,509.86
530-Gifts and Donations	15,729.14
540-Fingerprint	220.00
555-Lost Damaged Books	1,235.90
570-Indirect Costs	37,434.57
595-Advertisement Fund	921.71
610-Capital Outlay	70,240.22
611-Capital Outlay Override	816,683.31
630-Bond	3,951,084.12
665-Energy and Water Savings	2,601,104.32
850-Student Activities	243,751.82
951-Print Shop	781.54
952-IGA-ADES Transition from School to Work	134.63
953-Property-Insurance/Casualty/WC	23,793.75

Funds(Cont.)

955-IGA-Dual Enrollment	10,101.09
959-City of Scottsdale Prevention	<u>8,095.52</u>
Total	<u>\$10,524,490.38</u>

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Processing payables allows the sites and teachers to purchase the supplies and outside services needed to assist in the instructional process.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Payroll Vouchers Processed from January 9 through 25, 2018

Submitted by:
Dr. Doug Virgil, Interim CFO

Funding:
Various

RECOMMENDATION:

It is recommended that the Governing Board approve payment of payroll vouchers processed January 9 through 25, 2018.

Funding

001-Regular Education	\$8,008,357.09
011-Classroom Site-Base Salary	128,659.76
013-Classroom Site-Other	271,322.44
020-INSTR Improv Indian GMNG	58,508.42
100-Title I LEA FY18	147,603.65
101-Title I LEA FY17	50.18
140-Title II Improving Teacher Quality FY18	23,451.26
164-21st Century Community L.C.	23,701.11
190-Title III Lep Programs	7,172.42
200-Title VII Indian Education Federal Direct	2,740.99
220-IDEA Basic-Ent	123,729.48
221-Idea Preschool Grant	5,359.08
261-CTE Federal Perkins Grant FY18	6,257.42
290-Medicaid Reimbursement	15,595.94
400-CTE State Priority Grant	343.37
430-HSHW-High School Health & Wellness grant	10,616.61
457-Results Based Funding-AZ	6,584.14
505-School Plant-ST Lease< 1 YR	11,122.27
510-Nutritional Services	252,398.31
520-Community School	241,514.89
525-Aux OPS - Bookstore/ATH	16,085.62
526-Aux OPS/Extra Tax Credit	33,713.72
530-Gifts & Donation	46,256.85
570-Indirect Costs	33,836.02
596-Joint Tech Education Fund	78,707.12
630-Bond	10,533.88
850-Student Activities	37.68
951-Print Shop(Internal Service Fund)	2,836.06
952-IGA-ADES Transition from School to Work	21,242.54
953-Property-Insurance/Casualty/WC	8,051.16
955-IGA-Dual Enrollment	139.65
957-IGA-Ball Field Maint	7,757.24
Total	\$9,604,286.37

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Processing payroll provides the staff necessary for instruction and instructional support.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Personnel Action Items, 12/20/17 – 1/26/18

Submitted by:

Dr. Pam Sitton, Asst. Supt. Personnel & Specialized Services

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board approve Personnel Actions which include: 42 New Employments, 13 Leaves of Absence, 13 Transfers, 0 Classified Substitutes and Temporary Workers, and 45 Separations.

BACKGROUND:

NEW EMPLOYMENTS: (LA=Limited Appointment, TC=Terminating Contract)

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
<u>Administrative/Administrative Support/Support-Exempt – Departmental:</u>				
George Archambault	IT/Network Systems Engineer II	11/30/17	M&O (001)	01/09/18
Alice Spingola	Kiva/Principal	06/30/18	M&O (001)	07/01/18

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
<u>Certified – School:</u>		
Austen Farley	Coronado/TOA TC	01/08/18
Tracy Foster	Tonalea K-8/College & Career Readiness TC	01/08/18
Salvador Guardiola	Saguaro/Spanish TC	01/08/18
James Hayden	Copper Ridge/5 th Gr TC	01/16/18
Richard Jones	Mohave/Math TC	01/17/18
Vaishali Shukla	Coronado/Math TC	12/20/17
Erika Symons	Mountainside/Computers TC	01/10/18
Robin Taylor	Ingleside/SPED ALC TC	01/29/18
Jordan Zurn	Cheyenne/Art TC	01/09/18

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
<u>Classified – Departmental:</u>				
Thomas Fabio	Bldg Svcs/Fac Svcs Worker Cust	07/01/17	M&O (001)	12/21/17
Christian Garcia	Nutr Svcs/Materials Handler	12/16/17	NS (510)	01/22/18
Sherry Gomez	Nutr Svcs/Nutr Svcs Manager	10/18/17	NS (510)	01/08/18
David Wlahovich	Bldg Svcs/Fac Svcs Worker Grounds	02/28/17	M&O (001)	02/05/18

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
<u>Classified - School:</u>		
Lauren Ausman	Anasazi/Inst Supp Asst LA	01/08/18
Brent Beling	DMHS/Security Officer	01/16/18
Kimberly Brotsky	Redfield/Inst Supp Para Ed	01/22/18
Jessica Bustamante	Hohokam/Inst Supp Para Ed	01/22/18
Melissa Doty	Sequoia/Inst Supp Para Ed	01/22/18
Ashley Feit	Coronado/Inst Supp Para Ed	01/16/18
Greg Gibson	Saguaro/Security Officer	01/17/18
Michelle Hanke	Redfield/Health Asst	01/22/18

NEW EMPLOYMENTS: (LA=Limited Appointment, TC=Terminating Contract):

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
<u>Classified - School:</u> (cont'd)		
Michelle Kumar	Redfield/Inst Supp Para Ed	01/16/18
Shui Lee	Saguaro/Inst Supp Spec	01/16/18
Paul Leigh	Navajo/Inst Supp Para Ed	01/16/18
Kim Madden	Chaparral/Inst Supp Para Ed	01/29/18
John Mendes	Tonalea K-8/Inst Supp Para Ed	01/29/18
Ashley Miranda	Laguna/Childcare Spec	01/11/18
Svetlana Nerheim	Saguaro/Inst Supp Spec	01/16/18
Cynthia O'Hara	Kiva/Inst Supp Asst LA-Crossing Grd	01/08/18
Tori Rapkin	Navajo/Inst Supp Para Ed	01/22/18
Jeri Ricciardi	Echo Canyon/Inst Supp Para Ed	01/08/18
Zachary Ross	Redfield/Fac Svcs Wkr Cust	01/22/18
Marianne Silovic	Chaparral/Admin Supp Asst	01/29/18
Maria Simonds	Ingleside/Sr Nutr Svcs Worker	01/08/18
Lisa St. Claire	Coronado/Inst Supp Para Ed	01/22/18
Gregory Tipton	Chaparral/Security Officer	01/22/18
Peggy Vance	Chaparral/Admin Supp Asst LA	01/29/18
Taylor Vaughn	Copper Ridge/Childcare Provider 2	01/29/18
Jennifer Waterman	Cochise/Noon Aide	01/29/18
Patricia Welsh	Kiva/Inst Supp Para Ed	01/16/18

LEAVES OF ABSENCE:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
<u>Certified</u>		
Dawn Knight	Tonalea K-8/Science	11/21/17 - 12/01/17
John Phillips	Coronado/Math	12/18/17 - 01/30/18
Neal Replogle	Ingleside/Math	01/08/18 - 05/24/18
Tanika Rogers	Hohokam/5 th Grade	01/10/18 - 05/24/18
Maureen Souza	Cocopah/Science	01/10/18 - 01/12/19
Kellie Thomas	SPED/Psychologist	03/06/18 - 03/30/18

Classified

Yvette Acosta	Hopi/Inst Supp Asst LA	01/08/18 - 02/16/18
Penny Amadio	Navajo/Inst Supp Para Ed	01/08/18 - 02/08/18
Nancy Brandon	Navajo/Inst Supp Spec	01/09/18 - 01/24/18
John Ellett	Anasazi/Fac Coord	01/08/18 - 03/30/18
Mark Gilbreath	Bldg Svcs/Sr Fac Svcs Spec Grounds	01/16/18 - 02/16/18
Luke Serna	Tavan/Inst Supp Para Ed	01/22/18 - 05/24/18
Marcie Sleeth	Kiva/Inst Supp Para Ed	01/29/18 - 05/24/18

TRANSFERS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>EFFECTIVE</u>
<u>Administrative/Administrative Support/Support-Exempt – School:</u>			
Brooke Williams	Laguna/AP	Laguna/Principal	07/01/18

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
<u>Classified – Departmental:</u>					
David Barr	Transp/Bus Driver Training	Transp/Bus Driver	08/02/17	M&O (001)	12/11/17
Robert Buerkle	Transp/Bus Driver Training	Transp/Bus Driver	08/03/17	M&O (001)	12/21/17
Leslie Kohler	Mohave/Inst Supp Para Ed	SPED/Reg Behavior Tech	10/27/17	M&O (001)	12/19/17
Aaron Krebbs	Bldg Svcs/Fac Svcs Wkr Grnds	Bldg Svcs/Sr Fac Svcs Wkr Grnds	10/03/17	M&O (001)	12/22/17
Frederick Padilla	Bldg Svcs/Fac Svcs Wkr Grnds	Bldg Svcs/Sr Fac Svcs Wkr Grnds	08/08/17	M&O (001)	12/22/17
Valerie Pleasant	ADMIN: SIMAR/Data Int Spec	CLSFD: Transp/Exec Admin Asst	02/01/18	M&O (001)	02/01/18
Robert Talbot	Transp/Bus Driver	Transp/Bus Aide	08/22/17	M&O (001)	01/08/18

TRANSFERS: (cont'd)

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>EFFECTIVE</u>
<u>Classified – School:</u>			
Helen Adams	Coronado/Nutr Svcs Supv	Kiva/Nutr Svcs Manager	12/13/17
Benjamin Alvarado Castaneda	Cocopah/Fac Svcs Wkr Cust	Pueblo/Sr Fac Svcs Wkr Cust	12/11/17
Rita Bantigue	Cherokee/Nutr Svcs Wkr	Cherokee/Sr Nutr Svcs Wkr	12/19/17
Byron Burch	Pueblo/Sr Fac Svcs Wkr Cust	Yavapai/Fac Svcs Wkr Cust	12/11/17
Jessica Rosas	Pima/Crossing Guard	Pima/Inst Supp Para Ed	01/08/18

SEPARATIONS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
<u>Administrative/Administrative Support/Support-Exempt:</u>			
Marie Diane Bruening	SPED/Executive Director	Resigned	06/30/18
Jeffrey Cook	Transp/Director	Resigned	06/30/18
Clifton McKenzie	Ed Svcs/Executive Director	Resigned	02/16/18
Kara Peters	Nutr Svcs/Nutr Svcs Operations Mgr	Resigned	02/02/18

Certified:

Gerald Calamia	Mountainside/Science	Resigned	01/26/18
Carmen Coldea	Mohave/Math	Resigned	01/08/18
Lynn Gerardo	Chaparral-Cocopah/LA ILLP	Retired (phased)	01/19/18
Chad Gooch	Chaparral/Spanish	Resigned	02/28/18
Gwynda Holemon	LOA/4 th Grade	Deceased	01/16/18
Lynette Kampa	DCMS/Science	Retired (phased)	01/08/18
Kyle Neely	Navajo/SPED LRC	Resigned	01/12/18
Kathleen Wallin	HR/Permanent Sub	Retired	12/30/17

Classified:

Raymond Adams	Transp/Bus Driver	Resigned	01/08/18
Michael Antonucci	Chaparral/Inst Supp Para Ed	Resigned	12/11/17
David Barr	Transp/Bus Driver	Resigned	01/19/18
Joseph Blare	Transp/Bus Driver	Resigned	01/23/18
Lynette Coleman	Tonalea K-8/K-3 Supp Spec	Deceased	12/18/17
Ryan Combs	Bldg Svcs/Fac Svcs Wkr Cust	Resigned	01/10/18
Elizabeth Cruz	Cheyenne/Noon Aide	Resigned	01/12/18
Mildred Damon	Kiva/Inst Supp Para Ed	Resigned	01/19/18
Tammy Dole	Tonalea K-8/Inst Supp Para Ed	Resigned	01/19/18
Emily Encinas	Cochise/Childcare Spec	Resigned	01/19/18
Karesa Engquist	Chaparral/Inst Supp Para Ed	Resigned	12/22/17
Gabriela Franco	Sequoia/Fac Svcs Wkr Cust	Resigned	01/12/18
Alexander Fraser	Transp/Bus Driver	Retired	01/19/18
Amanda Graham	Copper Ridge/Admin Supp Asst	Resigned	12/22/17
Claudette Gribbin	DMHS/Inst Supp Para Ed	Resigned	01/24/18
Cameron Jarvie	Chaparral/Inst Supp Para Ed	Resigned	12/22/17
Jerilyn Jeffries-Block	Transp/Bus Aide	Retired	01/22/18
Lanie Lopker	Comm Ed/Admin Supp Coord	Resigned	01/26/18
John Louiso	DMHS/Inst Supp Para Ed	Resigned	01/11/18
Lon McCloskey	Transp/Bus Driver	Resigned	01/24/18
Mary McDowell	Anasazi/Inst Supp Asst LA	Resigned	01/19/18
Andrew Mendez	Copper Ridge/Childcare Prov 2	Resigned	12/15/17
Joseph Peres	Saguaro/Fac Svcs Tech Cust	Resigned	01/12/18
Kellie Peters	Nutr Svcs/Fiscal Supp Tech	Resigned	01/12/18
Mark Prewett	DMHS/Security Officer	Resigned	01/19/18
Sierra Rose	Cherokee/Childcare Prov 2	Resigned	01/10/18
Sirarpi Sargsyan	Chaparral/Inst Supp Para Ed	Resigned	12/22/17
Sean Saunders	DMHS/Lead Security Officer	Resigned	01/18/18

SEPARATIONS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
Classified: <i>(cont'd)</i>			
Barbara Sheppard	Transp/Exec Admin Asst	Retired	01/31/18
Jane Slone	Nutr Svcs/Nutr Svcs Mgr	Job Abandonment	01/11/18
Cynthia Thompson	Navajo/Inst Supp Para Ed-Crossing Grd	Resigned	12/22/17
Rochelle Woodson	SPED/Fiscal Support Coord	Released	01/11/18
Maria Zubiata	Echo Canyon/Nutr Svcs Wkr	Resigned	12/11/17

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Hiring and retention of a qualified and diverse workforce leads to increased student achievement.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:**Offer of Contracts to Principals and Executive Directors for the 2018-2019 School Year****Submitted by:**

Dr. Pam Sitton, Asst. Supt. Personnel & Specialized Services

Funding:

M&O or External

RECOMMENDATION:

It is recommended that the Governing Board approve the offer of contracts to Principals and Executive Directors for the 2018-2019 school year.

BACKGROUND:**NAME**

Ann Achtziger
 Christopher Asmussen
 Christopher Barnes
 Christine Bonow
 Walter Chantler
 Angela Chomokos
 Alexis Cruz-Freeman
 Christopher Gilmore
 Lisa Hirsch
 Kathleen Hughes
 Tamara Jagodzinski
 Terri Kellen
 Kristin Kinghorn
 Dale Link
 Julio Martinez
 Sheila Miller
 Dominic Noonan
 Matthew Patzlaff
 David Priniski
 Charles Rantala III
 Sheryl Rednor
 Milissa Sackos
 Margaret Serna
 Veronica Shute-Leiper
 Shelley Slick-Hummon
 Deborah Spaulding
 Todd Stevens
 Lindsay Stollar Slover
 Grace Stombres
 Christopher Thuman
 Debbie Ybarra

UNIT/ASSIGNMENT

Saguaro/Principal
 Mohave/Principal
 Anasazi/Principal
 Redfield/Principal
 Cherokee/Principal
 Chaparral/Principal
 Pima/Principal
 Coronado/Principal
 DMHS/Principal
 Echo Canyon/Principal
 Hopi/Principal
 Mountainside/Principal
 DCES/Principal
 DCMS/Principal
 Yavapai/Principal
 Cochise/Principal
 Cocopah/Principal
 Navajo/Principal
 Tonalea K-8/Principal
 Hohokam/Principal
 Educ Services/Exec Director-Teaching & Learning
 Student Services/Executive Director
 Tavan/Principal
 Sequoia/Principal
 Pueblo/Principal
 IT/Chief Systems Officer
 Arcadia/Principal
 Copper Ridge/Principal
 Cheyenne/Principal
 Ingleside/Principal
 Elementary School Services/Executive Director-Elementary Schools

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Hiring and retention of a qualified and diverse workforce leads to increased student achievement.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Approval of Language Revision - Administrative Contracts

Submitted by:

Michelle Marshall, District Legal Counsel

Funding:

N/A

RECOMMENDATION

It is recommended that the Governing Board approve the language revision to the SUSD Administrative Contracts.

BACKGROUND:

Ms. Marshall presented an update the Governing Board on proposed changes to SUSD Administrative Contracts at the Governing Board Special Meeting on February 8, 2018..

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to improved organizational health.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Approval of Minutes of January 11, 2018 Special Governing Board Meeting

Submitted by:

Dr. A. Denise Birdwell, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the January 11, 2018 Special Governing Board Meeting.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to academic achievement and organizational health.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Approval of Minutes of January 16, 2018 Regular Governing Board Meeting

Submitted by:

Dr. A. Denise Birdwell, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the January 16, 2018 Regular Governing Board Meeting.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to academic achievement and organizational health.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Approval of Minutes of January 30, 2018 Special Governing Board Meeting – Executive Session

Submitted by:

Dr. A. Denise Birdwell, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the January 30, 2018 Special Governing Board Meeting – Executive Session.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to academic achievement and organizational health.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Action of Hearing Officer's Recommendations

Submitted by:

Dr. Milissa W. Sackos, Executive Director of Support Services

Funding:

N/A

RECOMMENDATION:

Presented below are the Hearing Officer's Recommendations:

<u>CASE #</u>	<u>Reason for Hearing</u>	<u>Hearing Officer's Recommendation</u>
171808	Assault General Behavior Expectations	Expulsion

BACKGROUND:

As per Governing Board Policy, the student(s) have had five days to appeal the decision of the Hearing Officer's recommendation. Since no appeal has been received, the Hearing Officer's recommendation is being presented at this time.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Overnight, Out-of-State, Foreign Field Trips

Submitted by:

Dr. Doug Virgil, Interim CFO

Funding:

Tax Credit (526), Auxiliary Operations (525), Student Activities (850)

RECOMMENDATION:

It is recommended that the Governing Board approve the following overnight, out-of-state, foreign field trips.

School	Trip Type	Leave Date	Return Date	Trip	Destination
Chaparral	Out-of-State	2/22/2018	2/25/2018	USA Cheer Nationals	Anaheim, CA
Tonalea K-8	Out-of-State	3/28/2018	3/30/2018	Band, Orchestra, Choir Disney Trip	Anaheim, CA
DCMS	Out-of-State	4/19/2018	4/22/2018	Choir Forum Music Trip	Anaheim, CA
Cocopah	Out-of-State	4/26/2018	4/29/2018	Disneyland Music Department Trip	Anaheim, CA
Chaparral	Overnight	2/7/2018	2/9/2018	State Wrestling Tournament	Prescott Valley, AZ
DMHS	Overnight	2/7/2018	2/9/2018	State Wrestling Tournament	Prescott, AZ
DMHS	Overnight	2/14/2018	2/19/2018	Unitown 2018	Prescott, AZ
DMHS	Overnight	2/23/2018	2/24/2018	NAU Jazz Festival	Flagstaff, AZ
Chaparral	Overnight	3/2/2018	3/4/2018	DECA State Competition	Phoenix, AZ
Saguaro	Overnight	3/8/2018	3/10/2018	First AZ Regional Robotics	Flagstaff, AZ

BACKGROUND:

Field trips are paid through Tax Credit, Auxiliary Operations, and Student Activities funds.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Field trips allow students to expand their learning opportunities and experience hands on learning.

This aligns to District Goal:

- X 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- X 4 Organizational Health
- 5 School Safety

Consent Item:

Authorization of Check Signers

Submitted by:

Dr. Doug Virgil, Interim CFO

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve signers for the District bank accounts as per A.R.S. 15-1126 for the 2017-2018 fiscal year as follows:

Arcadia Athletics

Doug Virgil
 Kristin Thomas
 Todd Stevens
 Cher Fesenmaier

Chaparral Athletics

Doug Virgil
 Samuel Messina
 Jill Stewart
 Angela Chomokos

Coronado Athletics

Doug Virgil
 Christopher Gilmore
 Brandon Larson
 Brandi Brumfield

Desert Mountain Athletics

Doug Virgil
 Stephen Cervantez
 Lisa Hirsch
 Beverly Pundsack

Saguaro Athletics

Doug Virgil
 Ann Achtziger
 Diane Johnston
 Kraig Leuschner

Revenue

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Shannon Crosier

Revolving

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Shannon Crosier

Food Services

Dr. Denise Birdwell
 Doug Virgil
 Patricia Bilbrey

Flex Benefit

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Shannon Crosier

Workman's Comp.

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Michelle Marshall

Trust

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Michelle Marshall

Employee Insurance

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Shannon Crosier

Payroll Direct Deposit

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil

Payroll State Tax

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil

Payroll Federal Tax

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil

Shannon Crosier

Kris Costanzo

Kris Costanzo

Utility

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Shannon Crosier

AZ State Retirement

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Kris Costanzo

Pay Flo - Web Payments

Dr. Denise Birdwell
 Susan Doyle
 Doug Virgil
 Shannon Crosier

Employee TSA

Dr. Denise Birdwell
 Doug Virgil

BACKGROUND:

Arizona Revised Statutes require the Governing Board to authorize a list of check signers for each bank account. This is an annual authorization of the check signers for the District bank accounts.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Bank accounts are used for athletics, student clubs, tax credits, auxiliary operations, general revenue to the district, and payroll processing. The funds deposited into these accounts assist with providing learning opportunities for students.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Approve the Issuance of a Request for Proposal (RFP) for Athletic Trainers

Submitted by:

Dr. Cecilia Johnson, Asst. Superintendent of Educational Leadership
Nathan Slater, District Athletic Director

Funding:

001 (M&O)
525 (Auxiliary)
526 (Tax Credit)

RECOMMENDATION:

It is recommended that the Governing Board approve the Issuance of a Request for Proposal (RFP) for Athletic Trainers.

BACKGROUND:

The purpose of the Request for Proposal is to seek a qualified Vendor(s) with specific knowledge, to provide sports medicine athletic training coverage to the five (5) High Schools. Services will include, but not be limited to: providing in-service training and staff development for coaches and supply personnel in treating minor injuries and evaluations for other medical conditions to aid in sensible medical referrals. Trainers would need to be qualified and willing, to teach one or two sections of Career and Technical Education Sports Medicine courses during the school day as an elective option for students. Additional services include providing a medical doctor for all varsity football games and providing each sport with appropriate pre-seasonal and seasonal training and conditioning to athletes.

For this procurement, it is necessary to compare different price, quality, and contractual factors, to conduct discussions with the Offerors and to award a contract in which price alone is not the determining factor. Therefore, competitive sealed bidding is not practicable or advantageous to the District and the competitive sealed proposal method will be used.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The approval of the issuance will allow the District to continue to provide students and coaches with the services necessary to ensure and quality-learning environment.

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Consent Item:

Award of Contract – Cochise Roof Top Unit (RTU) Replacements

Submitted by:

Dennis Roehler, Director of Facilities

Funding:

Bond - 630

RECOMMENDATION:

It is recommended that the Governing Board award the Roof Top Unit (RTU) Replacement Project as presented by the Administration to HACI in the amount of \$136,519.60 using their 1GPA Contract #13-77Y-HVAC.

BACKGROUND:

Cochise Multi Purpose Building Roof Top Unit (RTU) Replacement Project was designed by Johnston Engineering Company. Design considerations included structural review, code compliance review and unit sizing adequacy. Three vendors responded to the RFQ issued by SUSD Building Services' EMS Supervisor Carlos Monreal.

HACI - \$136,519.60

Pueblo Mechanical and Controls - \$140,236.35

EMCOR Services Arizona - \$150,243.00

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety

Action Item:

Approval of Phase Two Lifecycle, Safety and Security Projects

Submitted by:
Dennis Roehler, Director of Facilities

Funding:
Bond - 630

RECOMMENDATION:

It is recommended that the Governing Board approve the Life Cycle, Security and Safety Projects as presented by the Administration. This approval authorizes the administration to move forward with design and procurement processes for these projects.

All projects in excess of \$100,000.00 shall be brought back to the Governing Board for consideration and final approval.

BACKGROUND:

Mr. Roehler will present a comprehensive list of the next phase of proposed Lifecycle, Safety and Security Projects. These projects are expected to be executed between February 2018 and December 2018.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Academic Achievement
- 2 Fiscal Stability
- 3 External Communication
- 4 Organizational Health
- 5 School Safety